



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

BOARD OF COMMISSIONERS

**September 13, 2021
7:00 PM**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 100.

Please turn Cell Phone ringers off during the meeting.

Agenda

**Camden County Board of Commissioners
BOC - Regular Meeting
September 13, 2021
7:00 PM
Historic Courtroom, Courthouse Complex**

Call to Order

ITEM Closed Session - Personnel

Reconvene Board of Commissioners

Invocation & Pledge of Allegiance

Rev. Boyce Porter - Geneva Baptist Church

ITEM 1. Consideration of Agenda (For discussion and possible action)

ITEM 2. Conflict of Interest Disclosure Statement

ITEM 3. Public Comments

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 4. Presentations (For discussion and possible action)

A. Dismal Swamp Welcome Center - Sarah Hill

B. NC Cooperative Extension - Austin Brown

Recess to South Camden Water & Sewer District Board of Directors

Reconvene Board of Commissioners

ITEM 5. New Business (For discussion and possible action)

- A. Tax Report - Lisa Anderson
- B. Treasure Point Land Transfer - Austin Brown
- C. NCDOT Abandonment Petition - Ken Bowman

ITEM 6. Board Appointments (For discussion and possible action)

- A. Library Board
- B. ABC Board
- C. Board of Adjustment

ITEM 7. Consent Agenda

- A. BOC Meeting Minutes - August 2, 2021
- B. Budget Amendments
- C. Tax Collection Reports
- D. DMV Monthly Report
- E. Vehicle Refunds Over \$100.00 - July 2021
- F. Vehicle Refunds Over \$100.00 - August 2021
- G. Refunds Over \$100.00 - August 2021
- H. Pickups, Releases & Refunds
- I. Order for the Collection of 2021 Taxes
- J. Surplus Property
- K. Albemarle Regional Broadband Expansion Project - Letter of Support
- L. Revised Regular Meeting Schedule 2021

ITEM 8. County Manager's Report

ITEM 9. Commissioners' Reports

ITEM 10. Information, Reports & Minutes from Other Agencies

- A. Register of Deeds Report
- B. Library Report
- C. JCPC Meeting Minutes FY 2020-2021

ITEM 11. Other Matters (For discussion and possible action)

ITEM 12. Adjourn



CAMDEN COUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Presentations

Item Number: 4.A
Meeting Date: September 13, 2021

Submitted By: Sarah Hill,
 Dismal Swamp Welcome Center
 Prepared by: Karen Davis

Item Title **Dismal Swamp Welcome Center - Sarah Hill**

Attachments: Wide Open Spaces Thank You presentation 002 (PPTX)
 Camden Sign- Draft & Specs (PDF)
 Welcome To Camden County- Quotes (PDF)

Summary:

Sarah Hill will present the following:

- 1) Camden County and Mike Martine with Eye Candy Digital Video won a 2021 Bronze Telly Award in Online Commercials: Campaign Branding for our "Wide Open Spaces" promotional video created last fall utilizing NC Recovery Grant Funds procured through Visit NC.
- 2) TDA is working with Mr. Bowman/Economic Development on creating new & attractive "Welcome To Camden County" signage for Hwy 17 & Hwy 158. New colorful signage, with current logo, welcomes visitors to our beautiful county and spotlights one of our major attractions, the Dismal Swamp State Park. Sarah will present a draft of proposed signage along with estimates for #4 signs, posts and installation. County Staff is working with NCDOT for necessary approvals.

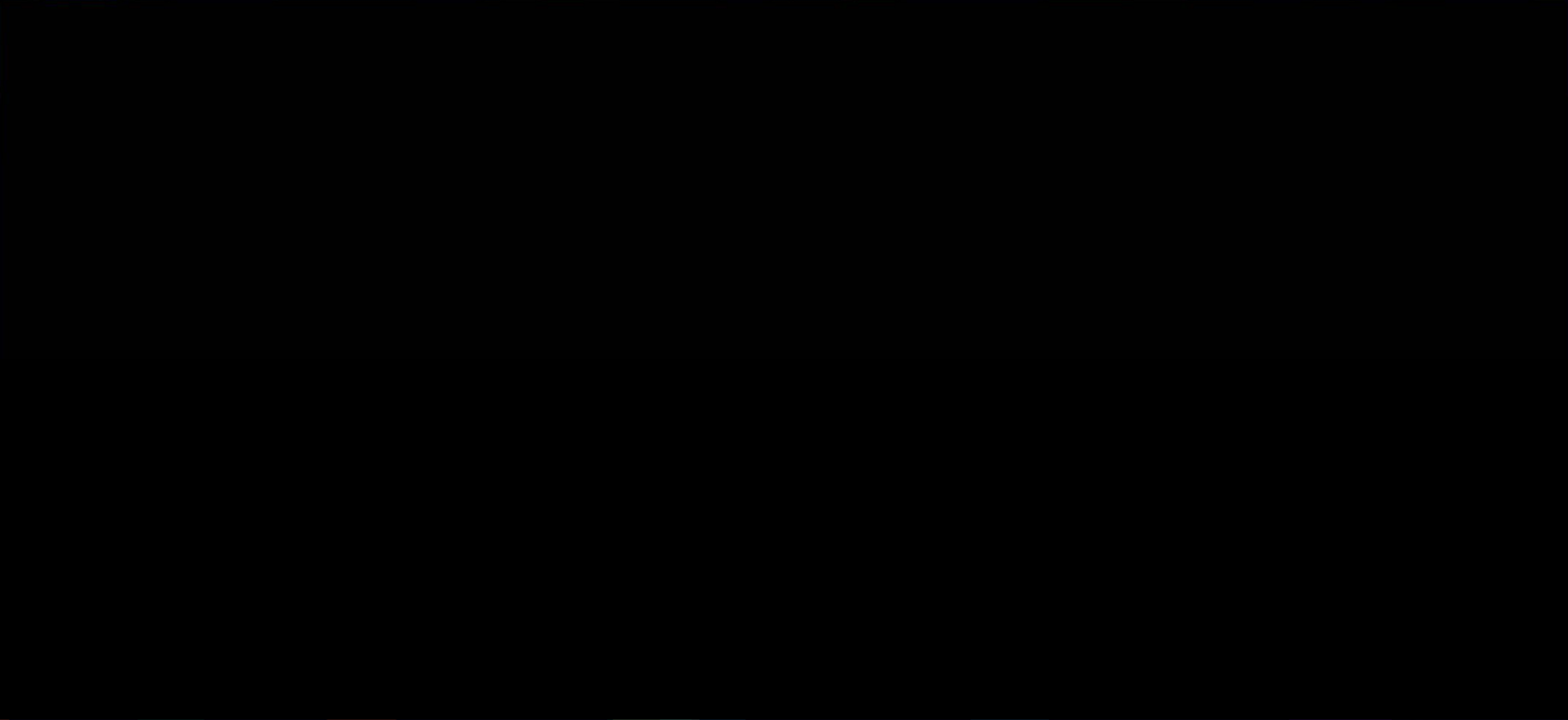
2021
Bronze Telly Award
"Wide Open Spaces"

Camden County &
Eye Candy Digital Video
Online Commercial Campaign



Attachment: Wide Open Spaces Thank You presentation 002 (3084 : Dismal Swamp Welcome Center -

Thank You & Congratulations
to everyone who helped make this possible!!



46.17"



**WELCOME TO
CAMDEN COUNTY**
"Home of the Dismal Swamp State Park"

95.84"

Sign: 4' x 8' High Density Urethane Sign/ Primed, Painted ; backed with Aluminum

Posts: 6x6 pressure treated with vinyl sleeves and caps

Attachment: Camden Sign- Draft & Specs (3084 : Dismal Swamp Welcome Center - Sarah Hill)

“Welcome To Camden County”

Signs (#4)

Locations: #2 ~ Hwy 17 (North & South)

#2 ~ Hwy 158 (East & West)

#3 Estimates:

Includes signs, posts & Installation

- Ambrose Signs (Camden, NC) ~ \$16,800
- Xtreme Signs & Graphics (Brodnax, VA) ~ \$14,802.67
- Bryant Signs (Columbia, NC) ~ \$12,160.00

#1. Ambrose Signs

Estimate for Camden County Signs (9.1.21)

Ambrose Signs will provide and install signs per following specs.

2" thick, 18 lb density urethane foam sign, 4'h x 8'L Sandblasted and decorated per provided design. Installed on 2- 8" x8" treated wood posts, with 2" x 6" treated stringers with galvanized lag bolts. Pictures of past comparable signs are available and sample material is at our office for your viewing if desired.

Price for each sign is \$4200 plus tax , permits shall be obtained by customer.

Subtotal: \$16,800

Contact Roger or Gary if you have any further questions.



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Presentations

Item Number: 4.B
Meeting Date: September 13, 2021

Submitted By: Austin Brown,
NC Cooperative Extension
Prepared by: Karen Davis

Item Title NC Cooperative Extension - Austin Brown

Attachments:

Summary:
County Extension Director Austin Brown will introduce Paige Lilley as the new 4-H Youth Development Agent.



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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 5.A
Meeting Date: September 13, 2021
Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Lisa Anderson
Item Title **July Monthly Report**
Attachments: July20210907100512624 (PDF)
Summary: July Monthly Report
Recommendation: Review and approve

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

| <u>YEAR</u> | <u>REAL PROPERTY</u> | <u>PERSONAL PROPERTY</u> |
|--------------------|-----------------------------|---------------------------------|
| 2020 | 133,927.94 | 9,071.57 |
| 2019 | 59,887.54 | 3,568.01 |
| 2018 | 27,548.28 | 1,924.36 |
| 2017 | 20,607.35 | 2,159.23 |
| 2016 | 8,912.26 | 1,255.44 |
| 2015 | 6,791.79 | 697.90 |
| 2014 | 9,832.36 | 1,030.08 |
| 2013 | 6,809.71 | 4,694.65 |
| 2012 | 5,683.74 | 7,328.61 |
| 2011 | 4,572.09 | 6,229.26 |

Attachment: July20210907100512624 (3091 : Tax Report)

| | |
|-------------------------------------|-------------------------|
| TOTAL REAL PROPERTY TAX UNCOLLECTED | 284,573.06 |
| TOTAL PERSONAL PROPERTY UNCOLLECTED | 37,959.11 |
| TEN YEAR PERCENTAGE COLLECTION RATE | 99.58% |
| COLLECTION FOR 2021 vs. 2020 | 15,373.38 vs. 15,594.31 |

LAST 3 YEARS PERCENTAGE COLLECTION RATE

| | |
|------|--------|
| 2020 | 98.20% |
| 2019 | 99.18% |
| 2018 | 99.61% |

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

Attachment: July20210907100512624 (3091 : Tax Report)

EFFORTS AT COLLECTION IN THE LAST 30 DAYSENDING July 2021**BY TAX ADMINISTRATOR**181 NUMBER DELINQUENCY NOTICES SENT11 FOLLOWUP REQUESTS FOR PAYMENT SENT0 NUMBER OF WAGE GARNISHMENTS ISSUED4 NUMBER OF BANK GARNISHMENTS ISSUED17 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR
TO DELINQUENT TAXPAYER0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF
TAX ADMINISTRATOR0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO
COUNTY ATTORNEY0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR
COLLECTION (I.D. AND STATUS)0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS0 NUMBER OF JUDGMENTS FILED

| Roll | Parcel Number | Unpaid Amount | YrsDlq | Taxpayer Name | City | Property Address |
|------|-------------------------|---------------|--------|-------------------------------|-------------|-----------------------|
| R | 01-8929-00-34-2503.0000 | 7,166.08 | 2 | STONEBRIAR COMMERCIAL FINANCE | SOUTH MILLS | HORSESHOE RD |
| R | 01-7989-00-01-1714.0000 | 6,743.01 | 10 | CHARLES MILLER HEIRS | SOUTH MILLS | 301 JAPONICA DR |
| R | 02-8943-01-17-4388.0000 | 5,818.24 | 2 | THOMAS REESE | CAMDEN | 431 158 US W |
| R | 02-8923-00-19-3774.0000 | 5,557.52 | 1 | NMJ PROPERTIES LLC | CAMDEN | 152 158 US W |
| R | 02-8934-01-17-4778.0000 | 5,094.04 | 4 | LARRY G. LAMB SR | CAMDEN | WINDY HEIGHTS DR |
| R | 02-8943-01-06-9013.0000 | 4,918.64 | 2 | JEWEL H. DAVENPORT | CAMDEN | 158 US E |
| R | 02-8935-02-66-7093.0000 | 4,864.88 | 3 | B. F. ETHERIDGE HEIRS | CAMDEN | 187 C THOMAS POINT RD |
| R | 03-8971-00-23-2253.0000 | 4,662.42 | 2 | ABODE OF CAMDEN, INC. | SHILOH | 146 158 US W |
| R | 02-8934-01-18-8072.0000 | 4,426.60 | 2 | ARNOLD AND THORNLEY, INC. | CAMDEN | 168 BUSHELL RD |
| R | 02-8945-00-41-2060.0000 | 3,923.19 | 2 | LASELLE ETHERIDGE SR. HEIRS | CAMDEN | 165 IVY NECK RD |
| R | 02-8944-00-36-1417.0000 | 3,880.77 | 2 | ROSA ALICE FEREBEE HEIRS | CAMDEN | 1330 343 HWY S |
| R | 03-8972-00-54-4332.0000 | 3,764.55 | 1 | GILBERT WAYNE OVERTON & | SHILOH | 112 158 US W |
| R | 02-8934-01-29-4617.0000 | 3,626.50 | 2 | JAMES B. SEYMOUR ETAL | CAMDEN | 257 A OLD SWAMP RD |
| R | 01-7999-00-62-3898.0000 | 3,520.40 | 2 | MICHAEL ASKEW | SOUTH MILLS | 172 NECK RD |
| R | 03-8962-00-05-0472.0000 | 3,379.79 | 2 | FRANK MCMILLIAN HEIRS | SHILOH | HOLLY RD |
| R | 03-8899-00-45-2682.0000 | 3,287.34 | 10 | SEAMARK INC. | SHILOH | 115 COOKS LANDING RD |
| R | 03-8943-02-75-4196.0000 | 3,214.14 | 3 | SHERRILL M PRICE JR | SHILOH | 670 343 HWY N |
| R | 02-8916-00-39-5170.0000 | 2,969.22 | 2 | DONALD RAY JONES | CAMDEN | WICKHAM RD |
| R | 03-8962-00-67-1021.0000 | 2,835.96 | 4 | CECIL BARNARD HEIRS | SHILOH | 503 SAILBOAT RD |
| R | 03-9809-00-24-8236.0000 | 2,683.75 | 2 | GENE W IRBY | SHILOH | 406 OLD SWAMP RD |
| R | 01-7090-00-70-3221.0000 | 2,576.73 | 2 | LONZO FISHER GREGORY | SOUTH MILLS | 195 COUNTRY CLUB RD |
| R | 02-8934-03-31-9750.0000 | 2,458.30 | 1 | CAROLYN MCDANIEL | CAMDEN | 104 HIGH RD |
| R | 03-9809-00-23-4988.0000 | 2,451.26 | 1 | WANDA H WELLS | SHILOH | 352 SANDY HOOK RD |
| R | 03-8965-00-37-4242.0000 | 2,446.21 | 3 | DORA EVANS FORBES | SHILOH | 134 D STANLEY LN |
| R | 03-8973-00-53-0748.0000 | 2,359.26 | 2 | MORRIS L. KIGHT III | SHILOH | 238 COUNTRY CLUB RD |
| R | 02-8934-04-72-0416.0000 | 2,316.00 | 2 | PAULINE JETTE | CAMDEN | LAMBS RD |
| R | 02-8936-00-23-4750.0000 | 2,306.33 | 3 | AARON DARNELL CHAMBLEE ET AL | CAMDEN | 237 PALMER RD |
| R | 02-8954-00-43-8538.0000 | 2,287.32 | 2 | BILLY ROSS FEREBEE | CAMDEN | 110 158 US W |
| R | 02-8934-01-29-4776.5853 | 2,234.11 | 1 | HASTINGS REVOCABLE TRUST | CAMDEN | 142 PERKINS RD |
| R | 03-8953-00-38-5803.0000 | 2,136.18 | 2 | ROLAND ROGER SAWYER | SHILOH | |

09/07/21 10:00:36

Delinquencies Top-30 Unpaid

Attachment: July20210907100512624 (3091 : Tax Report)

HARRISON
Real Estate

| Roll | Parcel Number | YrsDlq | Unpaid Amount | Taxpayer Name | City | Property Address |
|------|-------------------------|--------|---------------|-------------------------------|-------------|----------------------|
| R | 01-7989-00-01-1714.0000 | 10 | 6,743.01 | CHARLES MILLER HEIRS | SOUTH MILLS | HORSESHOE RD |
| R | 03-8899-00-45-2682.0000 | 10 | 3,287.34 | SEAMARK INC. | SHILOH | HOLLY RD |
| R | 03-8962-00-04-9097.0000 | 10 | 2,835.96 | CECIL BARNARD HEIRS | SHILOH | NECK RD |
| R | 03-8952-00-95-8737.0000 | 10 | 2,070.66 | AUDREY TILLET | SHILOH | 171 NECK RD |
| R | 03-8943-04-93-8214.0000 | 10 | 1,923.24 | L. P. JORDAN HEIRS | SHILOH | 108 CAMDEN AVE |
| R | 01-7999-00-32-3510.0000 | 10 | 1,886.17 | LEAH BARCO | SOUTH MILLS | 195 BUNKER HILL RD |
| R | 01-7999-00-12-8596.0000 | 10 | 1,814.77 | MOSES MITCHELL HEIRS | SOUTH MILLS | 165 BUNKER HILL RD |
| R | 01-7080-00-62-1977.0000 | 10 | 1,595.95 | SANDERS CROSSING OF CAMDEN CO | SOUTH MILLS | 117 OTTERS PL |
| R | 03-8990-00-64-8379.0000 | 10 | 1,236.66 | CHRISTOPHER FROST-JOHNSON | SHILOH | LITTLE CREEK RD |
| R | 02-8935-01-07-0916.0000 | 10 | 982.92 | ROSETTA MERCER INGRAM | CAMDEN | 227 SLEEPY HOLLOW RD |
| R | 01-7989-04-60-1568.0000 | 10 | 889.29 | EMMA BRITE HEIRS | SOUTH MILLS | 116 BLOODFIELD RD |
| R | 01-7989-04-60-1954.0000 | 10 | 867.85 | CHRISTINE RIDDICK | SOUTH MILLS | 105 BLOODFIELD RD |
| R | 01-7090-00-60-5052.0000 | 10 | 788.26 | JOE GRIFFIN HEIRS | SOUTH MILLS | 117 GRIFFIN RD |
| R | 02-8936-00-24-7426.0000 | 10 | 755.07 | BERNICE PUGH | CAMDEN | 113 BOURBON ST |
| R | 01-7989-04-90-0938.0000 | 10 | 711.58 | DORIS EASON | SOUTH MILLS | 1352 343 HWY N |
| R | 03-9809-00-24-6322.0000 | 10 | 645.45 | DAVID B. KIRBY | SHILOH | 499 SAILBOAT RD |
| R | 02-8955-00-13-7846.0000 | 10 | 579.39 | MARIE MERCER | CAMDEN | IVY NECK RD |
| R | 03-8980-00-61-1968.0000 | 10 | 346.06 | WILLIAMSBURG VACATION | SHILOH | CAMDEN POINT RD |
| R | 03-8962-00-60-7648.0000 | 10 | 281.11 | FRANK WRIGHT ETAL | SHILOH | WICKHAM RD |
| R | 03-8980-00-84-0931.0000 | 10 | 277.92 | CARL TEUSCHER | SHILOH | 218 BROAD CREEK RD |
| R | 03-9809-00-45-1097.0000 | 10 | 200.75 | MICHAEL OBER | SHILOH | CENTERPOINT RD |
| R | 03-8899-00-37-0046.0000 | 10 | 149.69 | ELIZABETH LONG | SHILOH | HIBISCUS RD |
| R | 03-9809-00-17-2462.0000 | 10 | 137.29 | TODD ALLEN RIGGS | SHILOH | LITTLE CREEK RD |
| R | 03-8965-00-37-4242.0000 | 9 | 2,446.21 | DORA EVANS FORBES | SHILOH | 352 SANDY HOOK RD |
| R | 01-7988-00-91-0179.0001 | 9 | 1,831.18 | THOMAS L. BROTHERS HEIRS | SOUTH MILLS | |
| R | 01-7091-00-64-6569.0000 | 9 | 1,581.21 | CLARENCE D. TURNER JR. | SOUTH MILLS | STINGY LN |
| R | 03-8899-00-36-1568.0000 | 9 | 429.66 | PETER BUTSAVAGE | SHILOH | HIBISCUS RD |
| R | 03-8962-00-55-5300.0000 | 9 | 427.31 | OCTAVIA COPELAND HEIRS | SHILOH | 457 NECK RD |
| R | 03-9809-00-66-0120.0000 | 9 | 286.40 | RANDELL CRIDER | SHILOH | SAILBOAT RD |
| R | 03-9809-00-54-8280.0000 | 9 | 264.96 | RODNEY STEVEN SPIVEY & | SHILOH | SAILBOAT RD |

09/07/21 10:00:39

Delinquencies Top-30 Oldest

not submitted

Attachment: July20210907100512624 (3091 : Tax Report)

| Roll | Parcel Number | Unpaid Amount | YrsDlq | Taxpayer Name | City | Property Address |
|------|---------------|---------------|--------|-------------------------------|----------------|----------------------|
| P | 0001709 | 1,654.12 | 4 | JOHN MATTHEW CARTE | CAMDEN | 150 158 HWY |
| P | 0000295 | 1,126.07 | 2 | HENDERSON AUDIOMETRICS, INC. | CAMDEN | 330 158 HWY E |
| P | 0001104 | 901.36 | 4 | MICHAEL & MICHELLE STONE | CAMDEN | 107 RIDGE ROAD |
| P | 0000297 | 683.61 | 4 | ADAM D. & TRACY J.W. JONES | CAMDEN | 133 WALSTON LN |
| P | 0000132 | 680.26 | 1 | DAVID DUNAVANT JR. | CAMDEN | 158 HWY E |
| P | 0001046 | 633.87 | 9 | THIEN VAN NGUYEN | SHILOH | 133 EDGEWATER DR |
| P | 0001072 | 549.09 | 10 | PAM BUNDY | SHILOH | 105 AARON DR |
| P | 0000738 | 526.42 | 10 | LESLIE ETHERIDGE JR | CAMDEN | 431 158 US W |
| P | 0001538 | 495.97 | 10 | JEFFREY EDWIN DAVIS | CAMDEN | 431 158 US W |
| P | 0001681 | 458.48 | 9 | STEVE WILLIAMS | CAMDEN | 150 158 HWY W |
| P | 0002194 | 422.00 | 3 | AARON MICHAEL WHITE | SHILOH | 849 SANDY HOOK RD S |
| P | 0001230 | 411.11 | 9 | JAMES NYE | SOUTH MILLS | 101 ROBIN CT W |
| P | 0001827 | 365.28 | 9 | KAREN BUNDY | CAMDEN | 431 158 US W |
| P | 0003725 | 331.43 | 1 | DAKOTA FINANCIAL LLC | CAMDEN | |
| P | 0000846 | 327.19 | 1 | TOAN TRINH | SHILOH | 229 SAILBOAT RD |
| P | 0003017 | 313.72 | 1 | MARK STANLEY MICHALSKI | SOUTH MILLS | 138 CAROLINA RD |
| P | 0002525 | 295.97 | 1 | JOSEPH VINCENT CARDYN | SHILOH | 260 ONE MILL RD |
| P | 0001694 | 288.99 | 9 | THOMAS B. THOMAS HEIRS | CAMDEN | 150 158 HWY W |
| P | 0001976 | 270.21 | 3 | ANA ALICIA MARTINEZ LOPEZ | SHILOH | 110 AARON DR |
| P | 0003722 | 270.00 | 1 | LRM LEASING CO INC | CAMDEN | 197 HERMAN ARNOLD RD |
| P | 0003405 | 239.23 | 2 | JOHN R BARKER | SHILOH | 108 SASSAFRAS LN |
| P | 0001952 | 238.91 | 9 | SANDY BOTTOM MATERIALS, INC | SOUTH MILLS | 319 PONDEROSA RD |
| P | 0001106 | 236.76 | 10 | JAMI ELIZABETH VANHORN | SOUTH MILLS | 612 MAIN ST |
| P | 0003559 | 232.14 | 2 | BENNY FARRELL TUCKER | ELIZABETH CITY | 152 158 US W |
| P | 0002924 | 219.96 | 1 | PAUL BEAUMONT | CAMDEN | 390 158 US W |
| P | 0001721 | 213.91 | 1 | CINDY MAYO | SOUTH MILLS | 106 BINGHAM RD |
| P | 0002442 | 200.37 | 4 | GERALD WHITE STALLS JR | SOUTH MILLS | 116 CHRISTOPHERS WAY |
| P | 0003501 | 197.13 | 2 | DIANE L. NOBLE | CAMDEN | 152 158 US W |
| P | 0000945 | 191.35 | 3 | RAMONA F. TAZEWELL | CAMDEN | 239 SLEEPY HOLLOW RD |
| P | 0003192 | 190.35 | 1 | ROBERT JESSE-ALDERMAN HUDGINS | CAMDEN | 409 343 HWY N |

Attachment: July20210907100512624 (3091 : Tax Report)

09/07/21 10:00:58

Delinquencies Top-30 Unpaid

Handwritten signature: J. P. ...

| Roll | Parcel Number | YrsDlq | Unpaid Amount | Taxpayer Name | City | Property Address |
|------|---------------|--------|---------------|------------------------------|-------------|-----------------------|
| P | 0001709 | 10 | 1,654.12 | JOHN MATTHEW CARTE | CAMDEN | 150 158 HWY |
| P | 0001046 | 10 | 633.87 | THIEN VAN NGUYEN | SHILOH | 133 EDGEWATER DR |
| P | 0001072 | 10 | 549.09 | PAM BUNDY | SHILOH | 105 AARON DR |
| P | 0000738 | 10 | 526.42 | LESLIE ETHERIDGE JR | CAMDEN | 431 158 US W |
| P | 0001538 | 10 | 495.97 | JEFFREY EDWIN DAVIS | CAMDEN | 431 158 US W |
| P | 0001827 | 10 | 365.28 | KAREN BUNDY | CAMDEN | 431 158 US W |
| P | 0001106 | 10 | 236.76 | JAMI ELIZABETH VANHORN | SOUTH MILLS | 612 MAIN ST |
| P | 0001639 | 10 | 123.29 | CAREY FARMS, INCORPORATED | SOUTH MILLS | 202 SHARON CHURCH |
| P | 0001681 | 9 | 458.48 | STEVE WILLIAMS | CAMDEN | 150 158 HWY W |
| P | 0001230 | 9 | 411.11 | JAMES NYE | SOUTH MILLS | 101 ROBIN CT W |
| P | 0001694 | 9 | 288.99 | THOMAS B. THOMAS HEIRS | CAMDEN | 150 158 HWY W |
| P | 0001952 | 9 | 238.91 | SANDY BOTTOM MATERIALS, INC | SOUTH MILLS | 319 PONDEROSA RD |
| P | 0000295 | 5 | 1,126.07 | HENDERSON AUDIOMETRICS, INC. | CAMDEN | 330 158 HWY E |
| P | 0000385 | 5 | 121.17 | MARK SANDERS OVERMAN | SHAWBORO | 116 GARRINGTON ISLAND |
| P | 0002921 | 5 | 120.68 | CYNTHIA MAE BLAIN | SOUTH MILLS | 122 DOCK LANDING LOOP |
| P | 0000770 | 5 | 108.00 | MARSHA GAIL BOGUES | CAMDEN | 276 BELCROSS RD |
| P | 0001104 | 4 | 901.36 | MICHAEL & MICHELLE STONE | CAMDEN | 107 RIDGE ROAD |
| P | 0000297 | 4 | 683.61 | ADAM D. & TRACY J.W. JONES | CAMDEN | 133 WALSTON LN |
| P | 0001976 | 4 | 270.21 | ANA ALICIA MARTINEZ LOPEZ | SHILOH | 110 AARON DR |
| P | 0002442 | 4 | 200.37 | GERALD WHITE STALLS JR | SOUTH MILLS | 116 CHRISTOPHERS WAY |
| P | 0000945 | 4 | 191.35 | RAMONA F. TAZEWELL | CAMDEN | 239 SLEEPY HOLLOW RD |
| P | 0002468 | 4 | 139.53 | WANDA HERNANDEZ WELLS | SHILOH | 104 HIGH RD |
| P | 0001150 | 4 | 136.45 | WILLIAM MICHAEL STONE | CAMDEN | 130 MILL DAM RD S |
| P | 0002968 | 4 | 128.00 | MICHAEL WILLIAM MAINELLO | SOUTH MILLS | 237 KEETER BARN RD |
| P | 0001689 | 4 | 125.28 | MICHAEL WAYNE MYERS | SOUTH MILLS | 107 ROBIN DR |
| P | 0002194 | 3 | 422.00 | AARON MICHAEL WHITE | SHILOH | 849 SANDY HOOK RD S |
| P | 0000846 | 3 | 327.19 | TOAN TRINH | SHILOH | 229 SAILBOAT RD |
| P | 0002902 | 3 | 162.96 | STEPHANIE AUSMAN | SHILOH | 204 POND RD |
| P | 0001512 | 3 | 120.11 | JOHN WESLEY BURGESS, JR. | CAMDEN | 431 158 USY W |
| P | 0002525 | 2 | 295.97 | JOSEPH VINCENT CARDYN | SHILOH | 260 ONE MILL RD |

Attachment: July20210907100512624 (3091 : Tax Report)

09/07/21 10:01:01

Delinquencies Top-30 Oldest

Attachment 13
Personal



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 5.B
Meeting Date: September 13, 2021

Submitted By: Austin Brown,
NC Cooperative Extension
Prepared by: Karen Davis

Item Title **Treasure Point Land Transfer**

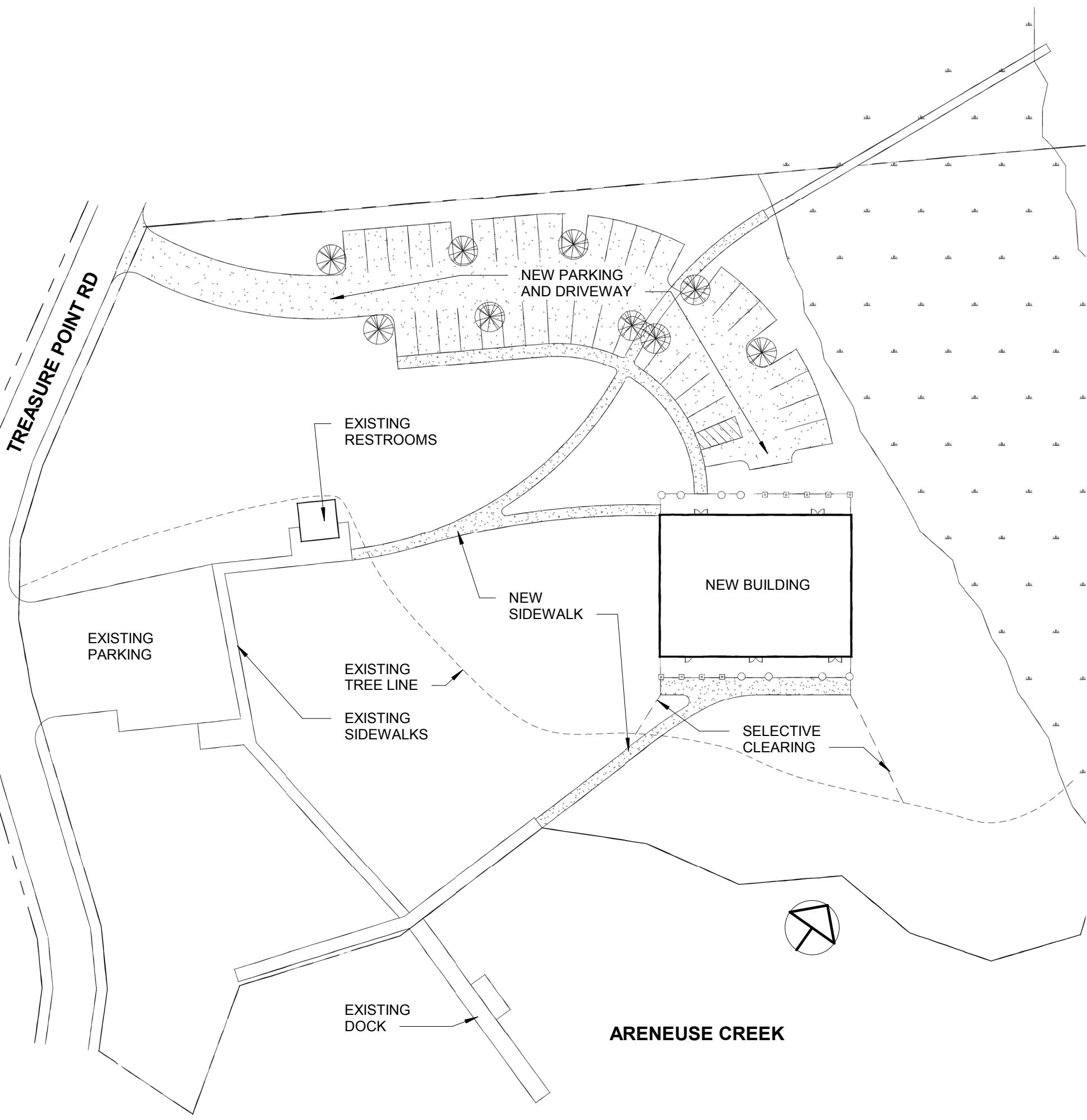
Attachments: Camden Treasure Point EEC Preliminary Map (PDF)

Summary:

The Camden County Cooperative Extension Board met in recent months to discuss transferring a portion of the Treasure Point property to Camden County. The ultimate goal for this decision is the need to build a new building to host events and recreation activities for the citizens of Camden. They want to pursue The North Carolina Parks and Recreation Trust Fund (PARTF) grant opportunity in May 2022 to help fund the cost of the building. During their research they were made aware the land has to be under the control of the locality. Therefore, they would like to donate the property to the County. Lastly, the modular they are currently occupying will not be needed if you decide to move forward with this option.

Recommendation:

To accept this property from the Camden County Cooperative Extension Board to allow them to pursue a PARTF grant for building a stand-alone facility on the property.



Attachment: Camden Treasure Point EEC Preliminary Map (3082 : Treasure Point Land Transfer - Austin Brown)

cahoon+kasten

A R C H I T E C T S

118 West Woodhill Drive
Nags Head, North Carolina 27959
P. 252.441.0271 F. 252.441.8724
E. office@obxarchitects.com



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

New Business

Item Number: 5.C
Meeting Date: September 13, 2021
Submitted By: Ken Bowman,
Administration
Prepared by: Karen Davis
Item Title **NCDOT Abandonment Petition**
Attachments: Agenda Summary - Shipyard Road (DOCX)
Shipyard Road Abandonment Petition (PDF)
Correspondence_Shipyard Road (PDF)

Agenda summary and supporting documentation attached.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: September 13, 2021
Submitted By: Ken Bowman
Item Title: Shipyard Road Abandonment Petition

SUMMARY:

Mr. Bob McDaniels, 200 Shipyard Road and Mr. & Mrs. Richard Durham, 201 Shipyard Road, are requesting that Camden County support their request to abandon the portion of Shipyard Road adjacent to their properties. The County Manager and select staff have spoken to Mr. McDaniels about this request and the reason for abandoning this portion of the road. He pointed out that it is to keep people from turning around in his yard when they get to the end of the road. It should be noted that NCDOT's Right-of-Way extends approximately 25 feet to the left and right of the center line of the road. If this request is approved by NCDOT, this portion of the road will be taken out of the its maintenance system. Mr. David Otts with NCDOT has provided additional information outlining NCDOT's research.

Camden County Attorney John Morrison has also researched this request from a legal position and will provide comments during the discussion.



Attachment: Shipyard Road Abandonment Petition (3083 : NCDOT Abandonment Petition)

North Carolina Department of Transportation
Division of Highways
Abandonment Petition

North Carolina

County of Camden

Petition request for the abandonment of Secondary Road .03 MILES 1205 from the State.

Maintained System

We the under signed, being all of the property owners on Secondary Road 1205
in Camden County do hereby request the Division of Highways of the Department of
Transportation to abandon .03 MILES OF the road from the State Maintained System.

PROPERTY OWNERS

| Name | Address |
|---|---|
| Robert L. McDaniels. Robert L. McDaniels | 200 Shipyard Road. Camden N.C. 27921 |
| Richard A. Durham Margaret S. Durham Margaret S. Durham | 201 Shipyard Road Camden, N.C. 27921 |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

Attachment: Shipyard Road Abandonment Petition (3083 : NCDOT Abandonment Petition)

Johnson, Judith B

SR 1205

From: Jeff Smith <jsmith@regionallandsurveyors.com>
Sent: Friday, March 19, 2021 5:18 PM
To: Otts, David B
Cc: Johnson, Judith B
Subject: Re: [External] RE: Attached Image

CAUTION: External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to [Report Spam](#).

Mr Otts,

Thank you so much for taking the time look into this. I will review this and let you know if I have any questions. Thanks again.

Jeff Smith

On Mar 19, 2021, at 4:26 PM, Otts, David B <dbotts@ncdot.gov> wrote:

Good afternoon Mr. Smith. I have spent several hours this afternoon looking through our road files and online deeds. Accordingly, I can offer the following information:

- The right-of-way width adjacent the parcel in question is 50' (approximately 25' each way of center). I have attached the recorded right-of-way agreements for both Robert Lee McDaniels and Eric McDaniels stating such.
- The length of the road has apparently been a contentious topic over the last two decades. Although the official length we have on file is 1.0 miles, the fact that we simply only round to the nearest tenth can account for a 250' swing in either direction. This road has also endured several widening projects, both of which altered curve geometry and subsequently length. One would assume we took ownership of a public right-of-way extending to the water as it is alleged a ferry operated from this location which corresponds with the road's previous name of Ferry Road. It also seems that the plats for the property subdivided by Eric Mcdaniels concedes we own 535.44' form the NE corner which seemingly extends to the shoreline. Nonetheless, we can always claim right-of-way by maintenance (Section 4.03 of our *Right of Way Manual*) which would extend to the limits of the asphalt paving. This is consistent with a letter on file from Mrs. Gretchen Byrum (attached) which states "there was a nail in the edge of the concrete where our right-of-way ends".

I hope that you find this information useful, but please feel free to contact us at any time should you have additional questions or comments.

Sincerely,

David B. Otts, P.E.
 District Engineer
 Division One – District One
 North Carolina Department of Transportation



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

04/16/2021

Robert McDaniels
200 Shipyard Road
Camden, NC 27921

Dear Mr. McDaniels,

On Tuesday, April 8th, we met in the Elizabeth City District Office to discuss the limits of State maintenance along SR-1205 – Shipyard Road. This letter is meant to summarize this meeting, as well as draw a conclusion to your inquiry.

While no specific information related to the official length of Shipyard Road could be immediately found, several pieces of evidence from our Secondary Road files indicate that we will currently claim ownership to the end of asphalt pavement. These documents, which have also been attached, are as follows:

- On March 21, 2006, David and Kristi Horger (then owners of the property located at 201 Shipyard Road), recorded a “Grant of License” with the Camden County Register of Deeds which allowed public access across their land to the Pasquotank River. The land they refer to is the strip between where State maintenance presumably ends and the water.
- In early 2009, Mr. Michael Malcolm (then owner of the property located at 201 Shipyard Road) erected a gate across the end of SR-1205, preventing public access to the Pasquotank River. He recorded a “Termination of License” with the Camden County Register of Deeds which he believed gave him the right to do so. As this gate stretched over our asphalt pavement, Mrs. Gretchen Byrum (then District One Engineer for the Department), sent a letter instructing him to move it back behind the edge of concrete. She determined that this area was behind our right-of-way.

It should be noted that the Department can also claim right-of-way by maintenance. As the road was paved to the edge of the concrete slab used as a boat ramp, we have transparently been allowed to maintain to this point with no prior objections.

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DISTRICT ENGINEER'S OFFICE
DIVISION ONE – DISTRICT ONE
MAIL SERVICE CENTER 10-31-04

Telephone: (252) 331-4737
Fax: (252) 331-4739
Customer Service: 1-877-368-4968


Location:
1929 NORTH ROAD STREET
ELIZABETH CITY, NC 27909

Website: ncdot.gov

Attachment: Correspondence_Shipyard Road (3083 : NCDOT Abandonment Petition)

In conclusion, we currently do not claim ownership to, nor do we desire to maintain, any property beyond the western end of asphalt pavement. If you have any additional questions or comments, please do not hesitate to contact me at any time.

Sincerely,



David B. Otts, P.E.
District Engineer

Attachments
File w/ atta.

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DISTRICT ENGINEER'S OFFICE
DIVISION ONE – DISTRICT ONE
MAIL SERVICE CENTER 10-31-04

Telephone: (252) 331-4737
Fax: (252) 331-4739
Customer Service: 1-877-368-4968

Website: ncdot.gov

Location:
1929 NORTH ROAD STREET
ELIZABETH CITY, NC 27909

Attachment: Correspondence_Shipyard Road (3083 : NCDOT Abandonment Petition)



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Board Appointments

Item Number: 6.A
Meeting Date: September 13, 2021
Submitted By: Kim Perry,
 Library
 Prepared by: Karen Davis

Item Title **Library Board**

Attachments: Phyllis Timmerman_Library (PDF)

Summary:

It is the request of the County Librarian that Phyllis Timmerman be appointed to the Library Board.

Recommendation:

Approval.



Application for Citizen Service

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office in person at 330 East HWY 158, or by mail to: P.O. Box 190, Camden, North Carolina 27921 or e-mail info@camdencountync.gov.

Name Phyllis Timmerman

Mailing Address: 202 Japonica Dr.

Township: Camden

Home Telephone 252-338-8301 Cell Phone 252-339-1357

Email address: timmermanp@embargmail.com

Are you a registered voter? Yes No

Have you ever been convicted of a felony? Yes No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission:

Love reading/library
Retired from Camden (Clerk to the Board) BS (Bus. Admin.)

Boards upon which you are interested in serving:
Library Board

If you are serving in Camden County and an emergency arises, whom should we contact:
Clavann Mansfield Friend
Name Relationship

252-771-2400
Telephone (home) Mobile

Your signature verifies that all information in this volunteer application is true to the best of your ability and you permit Camden County to follow up on any information given.

Signature: Phyllis Timmerman Date: Aug. 2, 2021

This application is a notification of your interest to serve in Camden County.
Thank you for your interest in volunteering in Camden County Government.

Attachment: Phyllis Timmerman_Library (3078 : Library Board)



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 6.B
Meeting Date: September 13, 2021
Submitted By: Karen Davis, Clerk to the Board
Administration
Prepared by: Karen Davis

Item Title ABC Board

Attachments:

Summary:

It is the request of General Manager Durward Medlin that Glenn Carey be reappointed to the ABC Board for an additional term.



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Board Appointments

Item Number: 6.C
Meeting Date: September 13, 2021
Submitted By: Morgan Potts,
 Planning & Zoning
 Prepared by: Karen Davis

Item Title **Board of Adjustments**

Attachments: Michael Stimac_BOA (PDF)

Summary:

It is the request of the Planning Director that Michael Stimac be appointed to the Board of Adjustment.

Recommendation:

Approval.



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 7.A
Meeting Date: September 13, 2021
Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis
Item Title **BOC Meeting Minutes - August 2, 2021**
Attachments: bocminutes_080221 (DOCX)

**Camden County Board of Commissioners
Regular Meeting
August 2, 2021; 7:00 PM
Historic Courtroom - Camden, North Carolina**

MINUTES

A Regular Meeting of the Camden County Board of Commissioners was held on August 2, 2021 in the Historic Courtroom, Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Chairman Tom White at 7:00 PM. Also Present: Vice-Chairman Ross Munro, Commissioners Clayton Riggs and Tiffney White. Absent: Randy Krainiak.

INVOCATION & PLEDGE OF ALLEGIANCE

Commissioner Clayton Riggs gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

Motion to approve the agenda as presented.

| | |
|----------------|---|
| RESULT: | PASSED [4-0] |
| MOVER: | Clayton Riggs |
| AYES: | Tom White, Ross Munro, Clayton Riggs, Tiffney White |
| ABSENT: | Randy Krainiak |

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PUBLIC COMMENTS

Bob McDaniels, a resident of Shipyard Road for over 30 years, has submitted a request for the County to petition the Division of Highways of the Department of Transportation to abandon the last .03 miles of Shipyard Road. Mr. McDaniels stated the abandonment would provide a means of egress to turn around to leave the road without going into his yard.

School Superintendent Dr. Joe Ferrell addressed the Board and expressed appreciation for its support of Camden County Schools during the most recent budget season. He also extended to the Board an invitation to contact him at any time during the upcoming school year to visit the schools and experience the great things happening with the students in Camden County.

Nancy Farmer of South Mills addressed the Board. Mrs. Farmer's concerns included the following:

- The safety of the large pond dug by South Mills Landing.
- The runoff from the South Mills Landing site into existing ditches.
- The unfilled vacancies on the Planning Board.

ITEM 4. PRESENTATIONS

A. Eastern Shore Communications Broadband Update – Ronald van Geijn

Quick Facts

- Fiber installed – 85,233 feet (15.8 miles)
- Fiber splices done – 1,080

- Vaults installed – 41
- Railroads crossed – 2
- Fiber replaced which was damaged – 3,250 feet (Call 811 before digging; free service)
- Fiber spools ‘lost’ – 6 (Please call before taking)
- Customers connected – 1

What’s Next

- Continue backbone build (60 miles to go)
- Start connecting customers along the currently lit corridor.

South Camden Water & Sewer District Board of Directors

Chairman Tom White recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

| | |
|----------------|---|
| RESULT: | PASSED [4-0] |
| MOVER: | Ross Munro |
| AYES: | Tom White, Ross Munro, Clayton Riggs, Tiffney White |
| ABSENT: | Randy Krainiak |

New Business

A. Monthly Report – Chuck Jones

*South Camden Water & Sewer Board
Monthly Work Order Statistics Report
Period: June 2021*

| | Submitted Work Orders | Completed Work Orders | Percentage Completed | Status of Uncompleted Work Orders |
|--------------------|-----------------------|-----------------------|----------------------|-----------------------------------|
| Water/Distribution | 96 | 96 | 100% | 0 |
| Sewer/Collection | 5 | 5 | 100% | 0 |

New Services installed: 2

Locates:

- Water Line: 63
- Sewer Line: 17
- Water & Sewer, same ticket: 12
- Hydrant flow test: 0

Public Works Director Notes/Comments:

Ten work orders have been reviewed for accuracy.

Water treated at the water treatment plant in June: 15 989 180

Daily average water usage for May: 520 000

Current treatment capacity at the water treatment plant: 720 000

Attachment: bocminutes_080221 (3076 : BOC Meeting Minutes - August 2, 2021)

| SOUTH CAMDEN WATER & SEWER BOARD | | | | | | | | | | |
|----------------------------------|-----------------------|---------------------|-------------|--------------------|------------------|---------------|---------------|--------------------|---------------------|-------------------|
| MONTHLY WATER STATISTICS REPORT | | | | | | | | | | |
| Date | Work Orders Submitted | Percentage Complete | Uncompleted | Water/Distribution | Sewer/Collection | Water Locates | Sewer Locates | Water/Sewer Locate | Hydrant Flow Test | New Svc Installed |
| 2020 | | | | | | | | | | |
| June | 71 | 100% | 0% | 69 | 2 | 55 | 7 | | 0 flow/21(painted) | 2 |
| July | 86 | 100% | 0% | 82 | 4 | 69 | 6 | | 2 | 2 |
| August | 72 | 100% | 0% | 71 | 1 | 64 | 8 | | 1 0 flow/4(painted) | 2 |
| Sept | 86 | 100% | 0% | 84 | 2 | 90 | 15 | | 0 0 flow/5(painted) | 3 |
| Oct | 99 | 100% | 0% | 99 | 0 | 65 | 4 | | 3 0 flow/41 painted | 1 |
| Nov | 53 | 100% | 0% | 53 | 0 | 51 | 2 | | 1 | 0 |
| Dec | 59 | 100% | 0% | 57 | 2 | 77 | 6 | | 3 | 0 |
| 2021 | | | | | | | | | | |
| Jan | 102 | 100% | 0% | 101 | 1 | 85 | 2 | 20 | | 0 |
| Feb | 87 | 100% | 0% | 85 | 2 | 81 | 22 | 4 | | 0 |
| March | 86 | 100% | 0% | 85 | 1 | 97 | 45 | 10 | | 0 |
| April | 65 | 100% | 0% | 65 | 0 | 92 | 28 | 19 | | 0 |
| May | 88 | 100% | 0% | 88 | 0 | 90 | 8 | 17 | | 0 |
| June | 101 | 100% | 0% | 96 | 5 | 63 | 17 | 12 | | 0 |

| 2021 SMWA USAGE | | | | | | | | | | | | |
|-----------------|-----------|-----------|-----------|-----------|-----------|-----------|---------|---------|---------|---------|---------|---------|
| Date | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| 1 | 153,300 | 136,100 | 132,200 | 124,000 | 219,600 | 147,400 | | | | | | |
| 2 | 133,536 | 137,700 | 156,400 | 133,300 | 230,700 | 138,700 | | | | | | |
| 3 | 153,700 | 136,000 | 147,000 | 154,000 | 185,100 | 144,100 | | | | | | |
| 4 | 135,700 | 138,400 | 146,200 | 175,800 | 164,900 | 133,200 | | | | | | |
| 5 | 127,100 | 133,000 | 124,600 | 149,700 | 172,300 | 161,300 | | | | | | |
| 6 | 146,500 | 152,200 | 149,900 | 150,800 | 142,800 | 203,100 | | | | | | |
| 7 | 140,200 | 161,000 | 194,600 | 169,000 | 136,600 | 171,600 | | | | | | |
| 8 | 125,400 | 138,500 | 132,600 | 159,600 | 165,900 | 152,500 | | | | | | |
| 9 | 148,300 | 124,500 | 153,700 | 135,100 | 175,500 | 138,700 | | | | | | |
| 10 | 167,900 | 146,700 | 139,500 | 172,400 | 205,700 | 161,900 | | | | | | |
| 11 | 152,500 | 133,900 | 137,900 | 195,300 | 148,700 | 136,200 | | | | | | |
| 12 | 161,800 | 116,700 | 123,900 | 162,200 | 161,200 | 132,300 | | | | | | |
| 13 | 118,500 | 150,200 | 164,800 | 144,200 | 154,000 | 195,100 | | | | | | |
| 14 | 134,600 | 135,400 | 172,500 | 151,200 | 122,700 | 172,500 | | | | | | |
| 15 | 127,300 | 167,800 | 137,700 | 141,300 | 212,100 | 165,600 | | | | | | |
| 16 | 151,700 | 130,500 | 120,100 | 134,300 | 236,000 | 155,900 | | | | | | |
| 17 | 159,300 | 146,400 | 141,500 | 181,600 | 183,700 | 184,600 | | | | | | |
| 18 | 151,800 | 114,200 | 130,900 | 186,700 | 201,300 | 208,700 | | | | | | |
| 19 | 128,400 | 140,900 | 130,600 | 146,200 | 200,300 | 224,200 | | | | | | |
| 20 | 136,400 | 138,900 | 141,500 | 153,800 | 197,300 | 174,000 | | | | | | |
| 21 | 149,000 | 175,800 | 171,800 | 134,800 | 186,900 | 173,600 | | | | | | |
| 22 | 123,200 | 150,800 | 132,000 | 146,800 | 237,200 | 130,400 | | | | | | |
| 23 | 139,200 | 132,600 | 148,400 | 138,900 | 279,600 | 140,800 | | | | | | |
| 24 | 167,900 | 144,800 | 138,400 | 166,900 | 189,700 | 182,500 | | | | | | |
| 25 | 142,300 | 114,900 | 177,100 | 180,600 | 183,500 | 155,600 | | | | | | |
| 26 | 144,300 | 137,900 | 131,900 | 149,200 | 234,600 | 173,000 | | | | | | |
| 27 | 125,900 | 140,800 | 158,700 | 194,300 | 214,300 | 176,800 | | | | | | |
| 28 | 137,700 | 170,900 | 178,900 | 176,600 | 175,900 | 180,800 | | | | | | |
| 29 | 150,200 | | 143,700 | 178,200 | 159,700 | 158,400 | | | | | | |
| 30 | 139,200 | | 138,400 | 179,300 | 156,900 | 191,400 | | | | | | |
| 31 | 164,800 | | 151,300 | | 222,200 | | | | | | | |
| TOTAL | 4,437,636 | 3,947,500 | 4,548,700 | 4,766,100 | 5,856,900 | 4,964,900 | 0 | 0 | 0 | 0 | 0 | 0 |
| Average | 143,150 | 140,982 | 146,732 | 158,870 | 188,932 | 165,497 | #DIV/0! | #DIV/0! | #DIV/0! | #DIV/0! | #DIV/0! | #DIV/0! |
| Maximum | 167,900 | 175,800 | 194,600 | 195,300 | 279,600 | 224,200 | 0 | 0 | 0 | 0 | 0 | 0 |

Attachment: bocminutes_080221 (3076 : BOC Meeting Minutes - August 2, 2021)


2021 High Service Pump Flows

| Month | Monthly Total | Average Daily Use |
|----------------|---------------|-------------------|
| January 2021 | 14,226,700 | .458,926 |
| February 2021 | 13,244,900 | .473,032 |
| March 2021 | 15,859,340 | .511,592 |
| April 2021 | 14,481,270 | .482,709 |
| May 2021 | 17,653,210 | .569,458 |
| June 2021 | 15,598,180 | .519,939 |
| July 2021 | | . |
| August 2021 | | . |
| September 2021 | | . |
| October 2021 | | . |
| November 2021 | | . |
| December 2021 | | . |
| Yearly Totals | | . |

Motion to approve the monthly report as presented.

RESULT: PASSED [4-0]
MOVER: Clayton Riggs
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White
ABSENT: Randy Krainiak

B. Engineering Services for New Water Well – Chuck Jones



July 26, 2021

Mr. Charles Jones
 Public Works Manager
 330 U.S. Hwy. 158 East
 Camden, NC 27921

RE: Camden County Well #4 Proposal
 FS Project No. 202110

Dear Mr. Jones:

Per your request, I am providing you with a proposal for services for the proposed raw water well #4 project, located on Seymour Drive. This proposal includes the following:


| | |
|---|-----------------|
| Site Survey Review & Drafting | \$6,500 |
| Engineering Design & Permitting | \$25,000 |
| Electrical Engineering Design | \$6,000 |
| Construction Observation for Final Certification | \$2,500 |
| Construction Administration for Shop Drawing Review | \$2,000 |
| Bidding Assistance for one (1) bid cycle | \$5,500 |
| TOTAL: | \$47,500 |

The following items are not included in this proposal:

- Hydrogeologist (This will be included in the construction contract)
- Environmental Reports, Studies or Environmental Permitting
- Property and Easement Surveys
- Full time resident observation
- Review and Approval of Contractor Request for Payment Applications

Thank you for the opportunity to provide this proposal and I look forward to working with you and Camden County.

If you have any questions or need additional information, please call or email me at hgcox@bellsouth.net.

Sincerely,

 Brian G. Cox, PE

enc:

"A COMMITMENT TO EXCELLENCE"

Engineering Services, PA
 1202 Benson Road, Suite 200
 PO Box 1849
 Garner, NC 27529

Estimate

| Date | Estimate # |
|-----------|------------|
| 8/30/2021 | 891 |

Name / Address

County of Camden
 Charles Jones, Public Works Manager
 330 U.S. Hwy. 158 East
 Camden, NC 27921

| Description | Qty | Cost | Project | |
|--|-----|-----------|----------------------|--------------------|
| | | | 202110 - New Well #4 | Total |
| Site Survey Review & Drafting Fees | 1 | 6,500.00 | 6,500.00 | 6,500.00 |
| Engineering Design & Permitting Fees | 1 | 25,000.00 | 25,000.00 | 25,000.00 |
| Electrical Engineering Design Fees | 1 | 6,000.00 | 6,000.00 | 6,000.00 |
| Construction Observation for Final Certification Fees | 1 | 2,500.00 | 2,500.00 | 2,500.00 |
| Construction Administration for Shop Drawing Review Fees | 1 | 2,000.00 | 2,000.00 | 2,000.00 |
| Bidding Assistance (One Bid Cycle) | 1 | 5,500.00 | 5,500.00 | 5,500.00 |
| Total | | | \$47,500.00 | \$47,500.00 |

Camden County - 202110 - New Well #4

Customer Signature _____

Attachment: bocminutes_080221 (3076 : BOC Meeting Minutes - August 2, 2021)

Motion to approve the proposal with Engineering Services for services for the new water well.

| | |
|----------------|---|
| RESULT: | PASSED [4-0] |
| MOVER: | Clayton Riggs |
| AYES: | Tom White, Ross Munro, Clayton Riggs, Tiffney White |
| ABSENT: | Randy Krainiak |

Motion to adjourn South Camden Water & Sewer Board of Directors.

| | |
|----------------|---|
| RESULT: | PASSED [4-0] |
| MOVER: | Ross Munro |
| AYES: | Tom White, Ross Munro, Clayton Riggs, Tiffney White |
| ABSENT: | Randy Krainiak |

Chairman Tom White adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

ITEM 5. PUBLIC HEARINGS

A. Keeter Barn LLC Rezoning Request – Amber Curling

Motion to open the Public Hearing for Keeter Barn LLC Rezoning Request.

| | |
|----------------|---|
| RESULT: | PASSED [4-0] |
| MOVER: | Ross Munro |
| AYES: | Tom White, Ross Munro, Clayton Riggs, Tiffney White |
| ABSENT: | Randy Krainiak |

Keeter Barn LLC has requested a map amendment for approximately 42 acres from Village Residential (VR) to Suburban Residential (SR). The property is located in South Mills on the south east corner of Keeter Barn Road and US Hwy 17.

The neighborhood meeting was held on May 5, 2021. On June 23, 2021, the Planning Board recommended approval of the rezoning request with a 4-0 vote.

The proposed zoning change is consistent with the CAMA Future Land Use Map. The CAMA Future Land Use Maps has the property identified as Low Density Residential on 1 acre or greater. The proposed zoning change is consistent with the County's Comprehensive Future Land Use Map which shows the Parcel as Rural Residential.

STAFF REPORT

UDO 2021-05-033
Zoning Map Amendment
For Keeter Barn Landing LLC.

PROJECT INFORMATION

File Reference: 2021-05-033
Project Name: Keeter Barn Landing LLC.
Re-zoning
PIN: 01-7080-00-30-7405-0000

Applicant: Keeter Barn Landing, LLC.
Address: 1545 North Road Street
Elizabeth city, NC 27909

Phone: 252-207-5027
Email: sales@scaroproperities.com

Agent for Applicant: Same as Owner
Address:

Phone:
Fax:
Email:

Current Owner of Record:
Keeter Barn Landing LLC

Meeting Dates: Neighborhood Meeting
May 5, 2021
June 23, 2021 Planning Board Meeting

Application Received: 5/25/2021
By: Amber Corling, Planning

Application Fee paid: \$970.00 Ckt#: 10006

Completeness of Application: Application is generally complete

Documents received upon filing of application or otherwise included: (All Documents in Pkg)

- A. Rezoning Application
- B. Consent Letter
- C. Site Plan
- D. Deed
- E. GIS Aerial, Current zoning, Comprehensive Plan Future Land Use and CAMA Land Use Plan Suitability Maps
- F. Neighborhood Meeting Comments
- G. Zoning Comparison VR & SR

REQUEST: Keeter Barn Landing, LLC is requesting a Zoning Map Amendment from Village Residential Zoning District to Suburban Residential Zoning District.

Proposed Use(s) – The proposed use is to develop into a subdivision. However, any use permitted for Suburban Residential in the UDO and Article 151.4.3.10 Principle Use Table will be allowed.

Description/History of property: The property is located in South Mills on the south east corner of Keeter Barn Road and US Hwy 17. The parcel ID number for the approximately 41.75 acres is 01-7080-00-30-7405-0000. The property is being used as farmland in the South Mills Township. The property was previously rezoned from Highway Commercial to Village Residential with UDO 2019-03-04 and Ordinance 2019-03-01. This application is to request rezoning of the property from the Village Residential Zoning District to Suburban Residential Zoning District.

Zoning Map Amendment from the Village Residential Zoning District:
Village Residential (VR) Purpose Statement (Article 151.3.5.6)

The Village Residential (VR) district is established to accommodate a wide range of residential and institutional use types at modest densities on lots within and adjacent to designated village centers. The district allows duplexes, live/work units, single-family attached, and single-family detached dwellings, but does not allow mobile homes, manufactured homes, or conservation subdivisions. As a means of creating compact, functional neighborhoods, the district also allows a wide variety of institutional uses, including community centers, day care, schools, assisted living, religious institutions, parks, and utilities. Lots served by public sewer may have reduced minimum lot sizes and building height is measured from the base flood elevation. District regulations are intended to support the County's investment in infrastructure by encouraging the development of compact, vibrant neighborhoods with a variety of house sizes and types that are located in close proximity to complementary institutional uses. Low density development comprised of uniform building types or styles is discouraged.

Zoning Map Amendment to Suburban Residential Zoning District:
Suburban Residential (SR) Purpose Statement (Article 151.3.5.5)

The Suburban Residential (SR) district is the County's primary district for suburban residential neighborhoods located along primary roadways, shopping areas, and in locations bordering rural areas. The district has a one-acre minimum lot area requirement, which is the basic threshold size for lots with on-site wastewater systems. Use of the conservation subdivision configuration is optional for residential subdivisions. While the district allows single-family detached homes, mobile homes on individual lots are prohibited. Nonconforming mobile homes may remain but may not be expanded or replaced with another mobile home. The district accommodates equestrian uses, utilities, as well as various neighborhood-supporting institutional uses such as parks, schools, and public safety facilities. District regulations discourage uses that interfere with the development of residential neighborhoods or that are detrimental to the suburban nature of the district.

SITE DATA

Size of Lot: Approximately 41.75 acres
Flood Zone: X
Zoning District(s): Village Residential
Existing Land Uses: Farmland

Adjacent Zoning & Uses:

| | North | South | East | West |
|--------|-------------------|-----------------------------------|--------------------------|---------------|
| Zoning | Rural Residential | Highway Commercial (HC) | Highway Commercial (HC) | NA |
| Use | Residential Lots | Residential Lots, Woods, Farmland | South Mills Fire Station | US 17 Highway |

INFRASTRUCTURE & COMMUNITY FACILITIES

Water: Water lines are located adjacent to property
Sewer: Sewer lines are located adjacent to property
Fire District: South Mills Fire District.
Schools: Proposed zoning will have an impact on Schools.
Traffic: Proposed zoning will have impact on Traffic. A Traffic Impact Analysis

A Development Impact Analysis is required at preliminary plat development stage which includes:

- Physical Analysis
- Housing market Analysis
- Water & Sewer Impact Analysis
- Fiscal Analysis
- Traffic Analysis

Comprehensive Transportation Plan

Consistent Inconsistent

Property abuts Keeter Barn Road and US Hwy 17

Other Plans officially adopted by the Board of Commissioners

NA

Goal when Reviewing of Zoning Regulations in accordance with the Camden County Land Use Plans is to make sure the project is designed to:

- to lessen congestion in the streets;
- to secure safety from fire, panic, and other dangers;
- to promote health and the general welfare;
- to provide adequate light and air;
- to prevent the overcrowding of land;
- to avoid undue concentration of population; and
- to facilitate the adequate provision of transportation, water, sewage, schools, parks and other public requirements

SPECIFIC CAMA LAND USE QUESTIONS PLANNING BOARD CONSIDER:

1. Does Camden County need more land in the zoning class requested?
In Camden County 0.63% is zoned Village Residential and 1.79% is zoned Suburban Residential. In the South Mills Township 0.35% is zoned Village Residential and 2.05% is zoned Suburban Residential.
2. Is there other land in the county that would be more appropriate for the proposed uses?
Suburban Residential would work well in many areas.
3. Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification?
CAMA Future Land Use Map identifies the property as Low Density Residential
4. Will the request have serious impact on traffic circulation, parking space, sewer and water services, other utilities?
The proposed rezoning uses will not impact any public facilities more than current the zoning. The Preliminary Plat Application will require a Development Impact Statement. The Development Impact Statement is determined by the Physical Analysis, Housing Market Analysis Water Analysis, Sewer Analysis, Fiscal Analysis and Traffic Analysis.
5. Will the request have an impact on other county services, including police protection, fire protection or the school system?
The proposed rezoning uses will not impact any services more than current the zoning. The proposed zoning uses will have an impact on all public services. The specific service and to what extent the impact will be projected during the development approval process of the property, using recommendations from the Technical Review Committee.
6. Is there a good possibility that the request, as proposed, will result in lessening the enjoyment or use of adjacent properties?
All permitted uses in the requested zoning classification should not lessen the enjoyment or use of any adjacent properties.

Attachment: bocminutes_080221 (3076 : BOC Meeting Minutes - August 2, 2021)

7. Will the request, as proposed cause serious noise, odors, light, activity, or unusual disturbances?
 All uses permitted in the requested zoning classification should not cause any serious noise, odors, light activity, or unusual disturbances.

8. Does the request raise serious legal questions such as spot zoning, hardship, violation of precedents, or need for this type of use?
 The request does not raise serious legal questions.

9. Does the request impact any CAMA Areas of Environmental Concern?
 No, the parcel of property in question does not include any areas of environmental concern.

Summary and Recommendations

CONSISTENCY with PLANS and MAPS

2035 Comprehensive Plan
 Consistent Inconsistent

The 2035 County's Comprehensive Future Land Use Map, adopted in 2012 by the Camden County Board of Commissioners, shows the property as identified as One-to-Two Acre Rural Residential. The Comprehensive Plan Rural Residential areas are intended to serve as a buffer between rural preservation areas and more intense development.

CAMA Land Use Plan Policies & Objectives:
 Consistent Inconsistent

The proposed zoning change is consistent with the CAMA Land Use Plan, adopted by the Camden County Board of Commissioners on April 4, 2005. The CAMA Future Land Use Maps have the property identified as Low Density Residential.

Planning Staff Recommendation:
 Planning Staff agrees with the Planning Board Recommendation for Approval of the zoning map amendment application (UDO 2021- 05-33) of the Keeter Barn Landing LLC parcel on Keeter Barn Rd and US Hwy 17 from Village Residential to Suburban Residential.

Commissioner Riggs inquired as to if this plan takes into account the emergency landing pad. Mrs. Curling confirmed that matter will be addressed during the development stages of the project.

Jason Mizelle (Timmons Group) – Mr. Mizelle included the following in his remarks:

- The property is now under new ownership.
- The current zoning is the highest density residential zone allowed within Camden ordinance.
- The site does not support the mass density allowed under Village Residential.
- Downzoning to Suburban Residential will require any major subdivision to do a conservation subdivision, where 50% of the land will go immediately into conservation.
- The amount of lots to be placed on the property is greatly reduced; from potential mass density of 150-180 homes to approximately 37 homes.
- Neighbors have been cordial during surveying process.

Public Comments

Lorraine Mizelle of South Mills spoke in opposition to the rezoning. Ms. Mizelle’s comments included the following:

- The Sheriff and Fire Chief cannot handle additional developments.
- The increased burden to the South Mills Post Office.
- The increased burden on the schools.

Motion to close the Public Hearing.

| | |
|----------------|---|
| RESULT: | PASSED [4-0] |
| MOVER: | Ross Munro |
| AYES: | Tom White, Ross Munro, Clayton Riggs, Tiffney White |
| ABSENT: | Randy Krainiak |

Motion to add the Keeter Barn Rezoning Request to the agenda for consideration.

RESULT: PASSED [4-0]
MOVER: Ross Munro
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White
ABSENT: Randy Krainiak

Motion that the requested zoning change is consistent with Comprehensive Future Land Use Maps and the CAMA Future Land Use Plan which show Rural Residential of Low Density Residential on 1 acre or more.

RESULT: PASSED [4-0]
MOVER: Ross Munro
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White
ABSENT: Randy Krainiak


Motion to approve the Ordinance 2021-08-01/Rezoning Application (UDO 2021-05-33) for the parcel of property, approximately 41.75 acres, from Village Residential (VR) to Suburban Residential (SR). The requested rezoning is consistent with 2035 Comprehensive Future Land Use Plan and the 2005 CAMA Land Use Plan.

RESULT: PASSED [4-0]
MOVER: Ross Munro
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White
ABSENT: Randy Krainiak

ITEM 6. OLD BUSINESS

A. Appeal of Demolition Orders – Morgan Potts

Planning Director Morgan Potts presented the following timeline in regard to Abode of Camden / Overton:

| | | |
|--|---|--|
| <p><small>BOARD OF COMMISSIONERS</small></p> <p><small>C. TOM WHITE Chairman</small></p> <p><small>CLAYTON B. RIGGS Vice Chairman</small></p> <p><small>RAMON TERAMAK RUSS B. BISHOP TIFFNEY WHITE</small></p> |  <p>CAMDEN COUNTY NORTH CAROLINA • USA <i>Boundless Opportunities</i></p> | <p><small>BENNETT BOWMAN County Manager</small></p> <p><small>KAREN H. DAVIS Clock to the Board</small></p> <p><small>JOHN S. LINDSEOR County Attorney</small></p> |
|--|---|--|

Abode of Camden/Overton Timeline

Addresses of Properties
1275 NC Hwy 343 South
1330 NC Hwy 343 South
165 & 167 Alder Branch Road

- April 2020—1st Notice of Violation mailed by Code Enforcement. Notice posted on structures after being determined to be unsafe. Given 30 days to abate. No action taken.
- May 2020—Notice of Hearing letter mailed
- June 1, 2020—Held Hearing, Building Inspector's Order issued to demolish.
- June 10, 2020—Appeal requested, appeal sent to Board of Commissioners.
- Aug. 2020—First hearing Held before the Board of Commissioners. Given an extension until Nov. 2020 to provide a plan of repair to make the structures safe.
- Nov. 2020—Second extension given until February 2021.
- Feb 2021—Third extension given until Aug. 2021.

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Gary Overton addressed the Board in regard to the properties in question. Mr. Overton referenced that his work schedule of 6-7 days per week for the last year has hindered his ability to get projected work completed on the properties.

Mr. Overton’s report to the Board included the following:

Property: 1330 NC Hwy South (Shiloh)

- Plywood placed on the roof for safety and made it watertight.

Property: 1275 NC Hwy 343 (Shiloh)

- Replaced part of the roof that was exposed.

Property: 165 & 167 Alder Branch Road (Shiloh)

- Partial tear-out completed.
- Continuing to assess damage before proceeding.
- Structure in the back is solid; still in good shape.
- Grass maintenance.

Property: 1330 NC Hwy 343 South (Shiloh)

Motion to affirm the Code Enforcement Officer’s orders.


| | |
|----------------|---|
| RESULT: | PASSED [4-0] |
| MOVER: | Tiffany White |
| AYES: | Tom White, Ross Munro, Clayton Riggs, Tiffany White |
| ABSENT: | Randy Krainiak |

BOARD OF COMMISSIONERS

G. TOM WHITE
Chairman

ROSS B. MUNRO
Vice Chairman

CLAYTON D. RIGGS
RANDY KRAINIAK
TIFFNEY WHITE



CAMDEN COUNTY
NORTH CAROLINA - USA
Boundless Opportunities.

KENNETH BOWMAN
County Manager

KAREN M. DAVIS
Clerk to the Board

JOHN S. MORRISON
County Attorney

WHEREAS, Section 150.22 of the Camden County Code of Ordinances sets out a procedure for violations of the State of North Carolina and County of Camden Building Code;

WHEREAS, Camden County Building Inspector (hereinafter "Inspector") properly inspected the Buildings located at 1330 NC Hwy 343 S Shiloh, NC 27974 on the 17 day of April, 2020 owned by Geraldine Overton and upon that inspection determined the Building to be unsafe. The unsafe character of the building was such that decay, bad condition of walls, unsafely supported structure, is likely to cause or contribute to blight, disease, vagrancy, or danger to children;

WHEREAS, Inspector sent proper written notice to Geraldine Overton 187 Thomas Point Road Shiloh, NC 27974 describing the unsafe nature of the building and requesting prompt corrective action be taken within thirty (30) days;

WHEREAS Geraldine Overton failed to take prompt corrective action and Inspector held a hearing after due notice was given to Geraldine Overton on the 1st day of June, 2020 and ordered to demolish the buildings or take other necessary steps;

WHEREAS Geraldine Overton timely appealed the Inspector’s order before this Board pursuant to Section 150.22 (C)-(H);

WHEREAS the Board has conducted a quasi-judicial hearing on whether the Building at issue is unsafe and whether the Inspector’s order should be affirmed, modified and affirmed, or revoked.

NOW THEREFORE BE IT RESOLVED the Buildings located at 1330 NC Hwy 343 S Shiloh, NC 27974 in Camden County, North Carolina are unsafe in that they constitute a fire or safety hazard, are dangerous to life, health or property, are likely to cause or contribute to blight, disease, vagrancy, or danger to children.


WHEREAS, the Board has concluded by clear and convincing evidence, and due deliberation, after the evidentiary portion of the quasi-judicial hearing, the Building at issue is unsafe and the Inspector’s Order should be affirmed.

WHEREAS, the Board has concluded by clear and convincing evidence, and due deliberation, after the evidentiary portion of the quasi-judicial hearing, the Building at issue is unsafe and the Inspector’s Order should be affirmed. NOW THEREFORE BE IT RESOLVED the order of the Inspector is hereby AFFIRMED.

Adopted this the 2nd day of August, 2021

Tom White
Tom White
Chair

Karen Davis
Karen Davis
Clerk



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Property: 1275 NC Hwy 343 South (Shiloh)


Motion to affirm the Code Enforcement Officer’s orders.

RESULT: PASSED [4-0]
MOVER: Tiffney White
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White
ABSENT: Randy Krainiak

BOARD OF COMMISSIONERS

G. TOM WHITE
Chairman
ROSS B. MUNRO
Vice Chairman

CLAYTON D. RIGGS
RANDY KRINKIAK
TIFFNEY WHITE



KENNETH BOWMAN
County Manager
KAREN M. DAVIS
Clerk to the Board
JOHN S. MORRISON
County Attorney

WHEREAS, Section 150.22 of the Camden County Code of Ordinances sets out a procedure for violations of the State of North Carolina and County of Camden Building Code;

WHEREAS, Camden County Building Inspector (hereinafter "Inspector") properly inspected the Building located at 1275 NC Hwy 343 S Shiloh, NC 27974 on the 17 day of April, 2020 owned by Abode of Camden Inc. and upon that inspection determined the Building to be unsafe. The unsafe character of the building was such that decay, bad condition of walls, is likely to cause or contribute to blight, disease, vagrancy, or danger to children;

WHEREAS, Inspector sent proper written notice to Abode of Camden Inc. 187 Thomas Point Road Shiloh, NC 27974 describing the unsafe nature of the building and requesting prompt corrective action be taken within thirty (30) days;

WHEREAS Abode of Camden Inc. failed to take prompt corrective action and Inspector held a hearing after due notice was given to Abode of Camden Inc. on the 1st day of June, 2020 and ordered to demolish the building or take other necessary steps;

WHEREAS Abode of Camden Inc. timely appealed the Inspector's order before this Board pursuant to Section 150.22 (G)-(H);

WHEREAS the Board has conducted a quasi-judicial hearing on whether the Building at issue is unsafe and whether the Inspector's order should be affirmed, modified and affirmed, or revoked.

NOW THEREFORE BE IT RESOLVED the Building located at 1275 NC Hwy 343 S Shiloh, NC 27974 in Camden County, North Carolina is unsafe in that it constitutes a fire or safety hazard, is dangerous to life, health or property, is likely to cause or contribute to blight, disease, vagrancy, or danger to children.


WHEREAS, the Board has concluded by clear and convincing evidence, and due deliberation, after the evidentiary portion of the quasi-judicial hearing, the Building at issue is unsafe and the Inspector's Order should be affirmed.

NOW THEREFORE BE IT RESOLVED the order of the Inspector is hereby AFFIRMED.

Adopted this the 2nd day of August, 2021

Tom White
Tom White
Chair

Karen Davis
Karen Davis
Clerk




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Property: 165 & 167 Alder Branch Road (Shiloh)

Motion to affirm the Code Enforcement Officer's orders.

RESULT: PASSED [4-0]
MOVER: Tiffney White
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White
ABSENT: Randy Krainiak

Attachment: bocminutes_080221 (3076 : BOC Meeting Minutes - August 2, 2021)

| | | |
|---|---|---|
| <p>BOARD OF COMMISSIONERS</p> <p>G. TOM WHITE Chairman</p> <p>ROSS B. MUNRO Vice Chairman</p> <p>CLAYTON D. BIGGS RANDY KRANIENAK TIFFNEY WHITE</p> |  <p>CAMDEN COUNTY NORTH CAROLINA - USA Boundless Opportunities.</p> | <p>KENNETH BOWMAN County Manager</p> <p>KAREN M. DAVIS Clerk to the Board</p> <p>JOHN S. MORRISON County Attorney</p> |
|---|---|---|

WHEREAS, Section 150.22 of the Camden County Code of Ordinances sets out a procedure for violations of the State of North Carolina and County of Camden Building Code;

WHEREAS, Camden County Building Inspector (hereinafter "Inspector") properly inspected the Buildings located at 165 & 167 Alder Branch Road Shiloh, NC 27974 on the 17 day of April, 2020 owned by Geraldine Overton and upon that inspection determined the Building to be unsafe. The unsafe character of the building was such that decay, bad condition of walls, unsecure building, is likely to cause or contribute to blight, disease, vagrancy, or danger to children;

WHEREAS, Inspector sent proper written notice to Geraldine Overton 187 Thomas Point Road Shiloh, NC 27974 describing the unsafe nature of the building and requesting prompt corrective action be taken within thirty (30) days;

WHEREAS Geraldine Overton failed to take prompt corrective action and Inspector held a hearing after due notice was given to Geraldine Overton on the 1st day of June, 2020 and ordered to demolish the building or take other necessary steps;

WHEREAS Geraldine Overton timely appealed the Inspector's order before this Board pursuant to Section 150.22 (G)-(H);

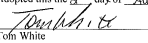


WHEREAS the Board has conducted a quasi-judicial hearing on whether the Building at issue is unsafe and whether the Inspector's order should be affirmed, modified and affirmed, or revoked.

NOW THEREFORE BE IT RESOLVED the Buildings located at 165 & 167 Alder Branch Road Shiloh, NC 27974 in Camden County, North Carolina are unsafe in that they constitute a fire or safety hazard, are dangerous to life, health or property, are likely to cause or contribute to blight, disease, vagrancy, or danger to children.

WHEREAS, the Board has concluded by clear and convincing evidence, and due deliberation, after the evidentiary portion of the quasi-judicial hearing, the Building at issue is unsafe and the Inspector's Order should be affirmed.

NOW THEREFORE BE IT RESOLVED the order of the Inspector is hereby AFFIRMED.

Adopted this the 1st day of August, 2021

| | | |
|--|--|---|
|  Tom White Chairman |  Karen Davis Clerk to the Board |  |
|--|--|---|

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Chairman Tom White stated that he was sorry but he felt that the Board had given Mr. Overton plenty of time to correct the issues.

Mr. Overton stated that some people have simple lives, working 9 to 5. He added that in some communities such as the Amish, people will help each other. Mr. Overton stated that no one has helped him and he will never contribute to the community. He also stated that, "We will see you in Court."

At this time there were a few vocal outbursts from the rear of the room. Chairman Tom White stated that those who were speaking out of order would have to sit down or leave the room.

ITEM 7. NEW BUSINESS

A. Tax Report – Lisa Anderson

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

| YEAR | REAL PROPERTY | PERSONAL PROPERTY |
|-------------|----------------------|--------------------------|
| 2020 | 146,418.57 | 9,428.93 |
| 2019 | 64,712.37 | 3,728.79 |
| 2018 | 28,922.86 | 1,928.11 |
| 2017 | 21,174.99 | 2,159.23 |
| 2016 | 9,163.41 | 1,255.44 |
| 2015 | 6,791.79 | 697.90 |
| 2014 | 9,893.85 | 1,030.08 |
| 2013 | 6,839.17 | 4,694.65 |
| 2012 | 5,683.74 | 7,328.61 |
| 2011 | 4,572.09 | 6,268.57 |

| | |
|---|-------------------------|
| TOTAL REAL PROPERTY TAX UNCOLLECTED | 304,172.84 |
| TOTAL PERSONAL PROPERTY UNCOLLECTED | 38,520.31 |
| TEN YEAR PERCENTAGE COLLECTION RATE | 99.55% |
| COLLECTION FOR 2021 vs. 2020 | 13,246.28 vs. 19,290.95 |
| <u>LAST 3 YEARS PERCENTAGE COLLECTION RATE</u> | |
| 2020 | 98.03% |
| 2019 | 99.11% |
| 2018 | 99.59% |

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING June **2021**
BY TAX ADMINISTRATOR

| | |
|------------|---|
| <u>106</u> | NUMBER DELINQUENCY NOTICES SENT |
| <u>18</u> | FOLLOWUP REQUESTS FOR PAYMENT SENT |
| <u>1</u> | NUMBER OF WAGE GARNISHMENTS ISSUED |
| <u>2</u> | NUMBER OF BANK GARNISHMENTS ISSUED |
| <u>6</u> | NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER |
| <u>0</u> | NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES) |
| <u>0</u> | PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR |
| <u>0</u> | NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY |
| <u>0</u> | NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS) |
| <u>0</u> | REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS |
| <u>0</u> | NUMBER OF JUDGMENTS FILED |

Attachment: bocminutes_080221 (3076 : BOC Meeting Minutes - August 2, 2021)

30 Largest Unpaid – Real

| Roll | Parcel Number | Unpaid Amount | YrsDlq | Taxpayer Name | City | Property Address |
|------|-------------------------|---------------|--------|-------------------------------|-------------|-----------------------|
| R | 01-8929-00-34-2503.0000 | 7,166.08 | | STONERLINE COMMERCIAL FINANCE | SOUTH MILLS | HORSESHOE RD |
| R | 01-7989-00-01-1714.0000 | 6,743.01 | 10 | CHARLES MILLER HEIRS | SOUTH MILLS | 301 JAPONICA DR |
| R | 02-8943-01-17-4388.0000 | 5,818.24 | 2 | THOMAS REESE | CAMDEN | 431 158 US W |
| R | 02-8923-00-19-3774.0000 | 5,557.52 | 1 | NMJ PROPERTIES LLC | CAMDEN | 152 158 US W |
| R | 02-8934-01-17-4078.0000 | 5,094.04 | 2 | LARRY G LAMB SR | CAMDEN | WINDY HEIGHTS DR |
| R | 02-8963-01-06-9013.0000 | 4,918.64 | 2 | JEWEL H. DAVENPORT | CAMDEN | 158 US E |
| R | 02-8935-02-66-7093.0000 | 4,864.88 | 3 | B. F. ETHERIDGE HEIRS | CAMDEN | 187 C THOMAS POINT RD |
| R | 03-8971-00-23-2253.0000 | 4,662.42 | 2 | ABODE OF CAMDEN, INC. | SHILOH | 917 343 HWY S |
| R | 03-8953-01-80-5726.0000 | 4,492.81 | 2 | CHESAPEAKE ASSOCIATES LIMITED | SHILOH | 146 158 US W |
| R | 02-8934-01-18-4072.0000 | 4,426.60 | 2 | ARNOLD AND THORNLEY, INC. | CAMDEN | 110 158 US W |
| R | 02-8934-01-29-4776.5853 | 3,941.82 | 1 | HASTINGS REVOCABLE TRUST | CAMDEN | 168 BUSHELL RD |
| R | 02-8945-00-41-2060.0000 | 3,923.19 | 2 | LESSELLE ETHERIDGE SR. HEIRS | CAMDEN | 165 IVY NECK RD |
| R | 02-8946-00-36-1417.0000 | 3,880.77 | 2 | ROSA ALICE FERREBE HEIRS | CAMDEN | 1330 343 HWY S |
| R | 03-8972-00-54-4332.0000 | 3,764.55 | 1 | GILBERT WAYNE OVERTON & | SHILOH | 112 158 US W |
| R | 02-8934-01-29-4617.0000 | 3,626.50 | 2 | JAMES B. SEYMOUR ETAL | CAMDEN | 257 A OLD SWAMP RD |
| R | 02-8944-00-99-1027.0000 | 3,592.32 | 3 | JOHNNIE MERCER HEIRS | SOUTH MILLS | 172 NECK RD |
| R | 01-7999-00-62-3898.0000 | 3,520.40 | 2 | MICHAEL ASKEW | SHILOH | HOLLY RD |
| R | 03-8962-00-05-0472.0000 | 3,379.79 | 2 | FRANK MCMILLIAN HEIRS | SHILOH | 283 SLEEPY HOLLOW RD |
| R | 03-8899-00-45-2682.0000 | 3,287.34 | 10 | SEAMARK INC. | SHILOH | 503 SAILBOAT RD |
| R | 03-8943-02-75-4196.0000 | 3,214.14 | 3 | SHERILL M | SHILOH | 406 OLD SWAMP RD |
| R | 02-8976-00-03-1171.0000 | 2,969.22 | 2 | DONALD RAY JONES | CAMDEN | 195 COUNTRY CLUB RD |
| R | 03-9809-00-23-4988.0000 | 2,877.90 | 1 | WANDA H WELLS | SHILOH | 352 SANDY HOOK RD |
| R | 03-8962-00-67-1021.0000 | 2,835.96 | 4 | CECIL BARNARD HEIRS | SHILOH | 134 D STANLEY LN |
| R | 02-8935-01-08-8786.0000 | 2,768.57 | 2 | LINWOOD GREGORY | CAMDEN | 238 COUNTRY CLUB RD |
| R | 03-8935-01-06-9013.0000 | 2,683.75 | 2 | GENE W IRBY | SHILOH | |
| R | 01-7090-00-70-3221.0000 | 2,576.73 | 2 | LONZO FISHER GREGORY | SOUTH MILLS | |
| R | 02-8934-03-31-9750.0000 | 2,458.30 | 1 | CAROLYN MCDANIEL | CAMDEN | |
| R | 03-8965-00-37-4242.0000 | 2,446.21 | 2 | DORA EVANS FORBES | SHILOH | |
| R | 03-8973-00-06-0120.0000 | 2,359.75 | 2 | RANDELL CRIDER | SHILOH | |
| R | 02-8934-04-72-0416.0000 | 2,316.00 | 2 | MORRIS L. KIGHT III | SHILOH | |
| R | | | | PAULINE JETTE | CAMDEN | |

30 Oldest Unpaid – Real

| Roll | Parcel Number | YrsDlq | Unpaid Amount | Taxpayer Name | City | Property Address |
|------|-------------------------|--------|---------------|-------------------------------|-------------|----------------------|
| R | 01-7989-00-01-1714.0000 | 10 | 6,743.01 | CHARLES MILLER HEIRS | SOUTH MILLS | HORSESHOE RD |
| R | 03-8962-00-04-9097.0000 | 10 | 2,835.96 | CECIL BARNARD HEIRS | SHILOH | HOLLY RD |
| R | 03-8952-00-95-8737.0000 | 10 | 2,070.66 | AUDREY TILLET | SHILOH | NECK RD |
| R | 03-8943-04-93-8214.0000 | 10 | 1,923.24 | L. P. JORDAN HEIRS | SHILOH | 171 NECK RD |
| R | 01-7999-00-32-3510.0000 | 10 | 1,886.17 | LEAH BARCO | SHILOH | 108 CAMDEN AVE |
| R | 01-7999-00-12-8596.0000 | 10 | 1,814.77 | MOSES MITCHELL HEIRS | SOUTH MILLS | 195 BUNKER HILL RD |
| R | 01-7080-00-62-1977.0000 | 10 | 1,595.95 | SANDERS CROSSING OF CAMDEN CO | SOUTH MILLS | 165 BUNKER HILL RD |
| R | 03-8990-00-64-8379.0000 | 10 | 1,236.66 | CHRISTOPHER FROST JOHNSON | SHILOH | 117 OTTERS PL |
| R | 02-8935-01-07-0916.0000 | 10 | 982.92 | ROSETTA MERCER INGRAM | CAMDEN | LITTLE CREEK RD |
| R | 01-7989-04-60-1568.0000 | 10 | 889.29 | EMMA BRITE HEIRS | SOUTH MILLS | 227 SLEEPY HOLLOW RD |
| R | 01-7989-04-60-1954.0000 | 10 | 867.85 | CHRISTINE RIDDICK | SOUTH MILLS | 116 BLOODFIELD RD |
| R | 01-7090-00-60-5052.0000 | 10 | 786.26 | JOE GYFFETIN HEIRS | SOUTH MILLS | 105 BLOODFIELD RD |
| R | 02-8936-00-24-7426.0000 | 10 | 755.07 | BENJIC PUGH | CAMDEN | 117 GRIFFIN RD |
| R | 01-7989-04-90-0938.0000 | 10 | 711.58 | DORIS EASON | SOUTH MILLS | 113 BOURBON ST |
| R | 03-9809-00-24-6322.0000 | 10 | 645.45 | DAVID B. KIRBY | SHILOH | 1352 343 HWY N |
| R | 02-8955-00-13-7846.0000 | 10 | 579.33 | MARIE MERCER | CAMDEN | 499 SAILBOAT RD |
| R | 03-8980-00-24-7426.0000 | 10 | 579.33 | MICHAEL OBER | SHILOH | IVY NECK RD |
| R | 03-8962-00-60-7648.0000 | 10 | 281.11 | WILLIAMSBURG VACATION | SHILOH | CAMDEN POINT RD |
| R | 03-8980-00-84-0931.0000 | 10 | 277.92 | FRANK WRIGHT ETAL | SHILOH | WICKHAM RD |
| R | 03-9809-00-45-1097.0000 | 10 | 200.75 | CARL TEUSCHER | SHILOH | 218 BROAD CREEK RD |
| R | 03-8962-00-60-7648.0000 | 10 | 149.69 | ELIZABETH LONG | SHILOH | CENTERPOINT RD |
| R | 03-9809-00-17-2462.0000 | 9 | 137.29 | TODD ALLEN RIGGS | SHILOH | HIBISCUS RD |
| R | 03-8965-00-37-4242.0000 | 9 | 2,446.21 | DORA EVANS FORBES | SHILOH | LITTLE CREEK RD |
| R | 01-7989-00-91-0179.0001 | 9 | 1,831.18 | THOMAS L. BROTHERS HEIRS | SOUTH MILLS | 352 SANDY HOOK RD |
| R | 01-7090-00-64-6569.0000 | 9 | 1,581.21 | CLARENCE D. TURNER JR. | SOUTH MILLS | |
| R | 03-8899-00-36-1568.0000 | 9 | 429.66 | PETER BUTSVAUGE | SHILOH | STINGY LN |
| R | 03-8962-00-55-5300.0000 | 9 | 427.31 | OCTAVIA COPELAND HEIRS | SHILOH | HIBISCUS RD |
| R | 03-9809-00-66-0120.0000 | 9 | 286.40 | RANDELL CRIDER | SHILOH | 457 NECK RD |
| R | 03-9809-00-54-8280.0000 | 9 | 264.96 | RODNEY STEVEN SPIVEY & | SHILOH | SAILBOAT RD |

30 Largest Unpaid – Personal

| Roll | Parcel Number | Unpaid Amount | YrsDlq | Taxpayer Name | City | Property Address |
|------|---------------|---------------|--------|------------------------------|----------------|----------------------|
| P | 0001709 | 1,654.12 | 4 | JOHN MATTHEW CARTE | CAMDEN | 150 158 HWY |
| P | 0000295 | 1,126.07 | 2 | HENDERSON AUDIOMETRICS, INC. | CAMDEN | 330 158 HWY E |
| P | 0001104 | 901.36 | 4 | MICHAEL & MICHELLE STONE | CAMDEN | 107 RIDGE ROAD |
| P | 0003780 | 847.11 | 1 | JAY ISBELL | CAMDEN | 390 CAMDEN CSY |
| P | 0000297 | 683.61 | 4 | ADAM D. & TRACY J. W. JONES | CAMDEN | 133 WALSTON LN |
| P | 0001332 | 680.26 | 1 | DAVID DUNAVANT JR. | CAMDEN | 158 HWY E |
| P | 0001046 | 633.87 | 9 | THIEN VAN NGUYEN | SHILOH | 133 EDGEWATER DR |
| P | 0001072 | 549.09 | 10 | PAM BUNDY | SHILOH | 105 AARON DR |
| P | 0000738 | 526.42 | 10 | LESLIE ETHERIDGE JR | CAMDEN | 431 158 US W |
| P | 0001538 | 495.97 | 10 | JEFFREY EDWIN DAVIS | CAMDEN | 431 158 US W |
| P | 0001681 | 458.48 | 9 | STEVE WILLIAMS | CAMDEN | 150 158 HWY W |
| P | 0002194 | 422.00 | 3 | AARON MICHAEL WHITE | SHILOH | 849 SANDY HOOK RD S |
| P | 0001230 | 411.11 | 9 | JAMES NYE | SOUTH MILLS | 101 ROBIN CT W |
| P | 0001827 | 365.28 | 9 | KAREN BUNDY | CAMDEN | 431 158 US W |
| P | 0003725 | 331.43 | 1 | DAKOTA FINANCIAL LLC | CAMDEN | |
| P | 0000846 | 327.19 | 1 | TOAN TRINH | SHILOH | 229 SAILBOAT RD |
| P | 0003917 | 313.72 | 1 | MARK STANLEY MICHALSKI | SOUTH MILLS | 138 CAROLINA RD |
| P | 0002525 | 295.97 | 1 | JOSEPH VINCENT CARDYN | SHILOH | 260 ONE MILL RD |
| P | 0001694 | 288.99 | 9 | THOMAS B. THOMAS HEIRS | CAMDEN | 150 158 HWY W |
| P | 0001976 | 270.21 | 3 | ANA ALICIA MARTINEZ LOPEZ | SHILOH | 110 AARON DR |
| P | 0003722 | 270.00 | 1 | LRM LEASING CO INC | CAMDEN | 197 HERMAN ARNOLD RD |
| P | 0003405 | 239.23 | 2 | JOHN R BARKER | SHILOH | 108 SASSAFRAS LN |
| P | 0001952 | 238.91 | 9 | SANDY BOTTOM MATERIALS, INC | SOUTH MILLS | 319 PONDEROSA RD |
| P | 0001106 | 236.76 | 10 | JAMI ELIZABETH VANHORN | SOUTH MILLS | 612 MAIN ST |
| P | 0003589 | 232.16 | 2 | BENNY FARRELL TUCKER | ELIZABETH CITY | 152 158 US W |
| P | 0002924 | 219.96 | 1 | PAUL BEAUMONT | CAMDEN | 390 158 US W |
| P | 0001721 | 213.91 | 1 | CINDY MAYO | SOUTH MILLS | 106 EINGHAM RD |
| P | 0002461 | 200.37 | 4 | GERALD WHITE STALLS JR | SOUTH MILLS | 116 CHRISTOPHERS WAY |
| P | 0003501 | 197.13 | 2 | DIANE L. NOBLE | CAMDEN | 152 158 US W |
| P | 0000945 | 191.35 | 3 | RAMONA F. TAZEWELL | CAMDEN | 239 SLEEPY HOLLOW RD |

30 Oldest Unpaid – Personal

| Roll | Parcel Number | YrsDlq | Unpaid Amount | Taxpayer Name | City | Property Address |
|------|---------------|--------|---------------|------------------------------|-------------|-----------------------|
| P | 0001709 | 10 | 1,654.12 | JOHN MATTHEW CARTE | CAMDEN | 150 158 HWY |
| P | 0001046 | 10 | 633.87 | THIEN VAN NGUYEN | SHILOH | 133 EDGEWATER DR |
| P | 0001072 | 10 | 549.09 | PAM BUNDY | SHILOH | 105 AARON DR |
| P | 0000738 | 10 | 526.42 | LESLIE ETHERIDGE JR | CAMDEN | 431 158 US W |
| P | 0001538 | 10 | 495.97 | JEFFREY EDWIN DAVIS | CAMDEN | 431 158 US W |
| P | 0001827 | 10 | 365.28 | KAREN BUNDY | CAMDEN | 431 158 US W |
| P | 0001106 | 10 | 236.76 | JAMI ELIZABETH VANHORN | SOUTH MILLS | 612 MAIN ST |
| P | 0001699 | 10 | 123.29 | CAREY FARMS, INCORPORATED | SOUTH MILLS | 202 SHARON CHURCH |
| P | 0001681 | 9 | 458.48 | STEVE WILLIAMS | CAMDEN | 150 158 HWY W |
| P | 0001230 | 9 | 411.11 | JAMES NYE | SOUTH MILLS | 101 ROBIN CT W |
| P | 0001694 | 9 | 288.99 | THOMAS B THOMAS HEIRS | CAMDEN | 150 158 HWY W |
| P | 0001952 | 9 | 238.91 | SANDY BOITOM MATERIALS, INC. | SOUTH MILLS | 319 PONDEROSA RD |
| P | 0000295 | 5 | 1,126.07 | HENDERSON AUDIOMETRICS, INC. | CAMDEN | 330 158 HWY E |
| P | 0000385 | 5 | 121.17 | MARK SANDERS OVERMAN | SHAWBORO | 116 GARRINGTON ISLAND |
| P | 0002921 | 5 | 120.68 | CYNTHIA MAE BLAIN | SOUTH MILLS | 122 DOCK LANDING LOOP |
| P | 0000770 | 5 | 108.00 | MARSHA GAIL BOGUES | CAMDEN | 276 BELCROSS RD |
| P | 0001104 | 4 | 901.36 | MICHAEL & MICHELLE STONE | CAMDEN | 107 RIDGE ROAD |
| P | 0000297 | 4 | 683.61 | ADAM D. & TRACY J.W. JONES | CAMDEN | 133 WALSTON LN |
| P | 0001976 | 4 | 270.21 | ANA ALICIA MARTINEZ LOPEZ | SHILOH | 110 AARON DR |
| P | 0002442 | 4 | 200.37 | GERALD WHITE STALLS JR | SOUTH MILLS | 116 CHRISTOPHERS WAY |
| P | 0000945 | 4 | 191.35 | RAMONA F. TAZEWELL | CAMDEN | 239 SLEEPY HOLLOW RD |
| P | 0002468 | 4 | 139.53 | WANDA HERNANDEZ WELLS | SHILOH | 104 HIGH RD |
| P | 0001150 | 4 | 136.45 | WILLIAM MICHAEL STONE | CAMDEN | 130 MILL DAM RD S |
| P | 0002968 | 4 | 128.00 | MICHAEL WILLIAM MAINELLO | SOUTH MILLS | 237 KEETER BARN RD |
| P | 0001689 | 4 | 125.28 | MICHAEL WAYNE MYERS | SOUTH MILLS | 107 ROBIN DR |
| P | 0002194 | 3 | 422.00 | AARON MICHAEL WHITE | SHILOH | 849 SANDY HOOK RD S |
| P | 0000846 | 3 | 327.19 | TOAN TEINH | SHILOH | 229 SAILBOAT RD |
| P | 0002902 | 3 | 162.96 | STEPHANIE AUSMAN | SHILOH | 204 POND RD |
| P | 0001512 | 3 | 120.11 | JOHN WESLEY BURGESS, JR. | CAMDEN | 431 158 USY W |
| P | 0002525 | 2 | 295.97 | JOSEPH VINCENT CARDY | SHILOH | 260 ONE MILL RD |

Motion to approve the Tax Report as presented.


| | |
|----------------|---|
| RESULT: | PASSED [4-0] |
| MOVER: | Clayton Riggs |
| AYES: | Tom White, Ross Munro, Clayton Riggs, Tiffney White |
| ABSENT: | Randy Krainiak |

B. Resolution 2021-08-01 Accepting the American Rescue Plan (ARP) Act Funds – Ken Bowman

In addition to following applicable federal and state processes for receiving the ARP funds, a local governing board must vote to accept the funds. By adopting the Resolution, the Board authorizes the receipt of the funds and delegates the responsibility of executing necessary agreements on behalf of the Board to the County Manager.

Motion to adopt Resolution 2021-08-01 Accepting the American Rescue Plan Act Funds.

| | |
|----------------|---|
| RESULT: | PASSED [4-0] |
| MOVER: | Ross Munro |
| AYES: | Tom White, Ross Munro, Clayton Riggs, Tiffney White |
| ABSENT: | Randy Krainiak |



Resolution 2021-68-01
County of Camden Resolution for Accepting American Rescue Plan Act Funds

WHEREAS, the County of Camden is eligible for funding from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLRF);

WHEREAS, the North Carolina General Assembly will provide for the distribution of funds to eligible North Carolina municipalities; and

WHEREAS, before receiving a payment, the Board of Commissioners is required to formally accept the CSLRF funds;

WHEREAS, revenue received under the CSLRF must only be spent for purposes authorized by the CSLRF, and applicable regulations, and by state law;

WHEREAS, revenue received under the CSLRF must be accounted for in a separate fund and not co-mingled with other revenue for accounting purposes; and

WHEREAS, the County of Camden must comply with all applicable budgeting, accounting, contracting, reporting, and other compliance requirements for CSLRF funds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Camden that we do hereby accept and request CSLRF funding to be distributed by the State of North Carolina; and

FURTHER RESOLVED that the County of Camden affirms that the CSLRF revenue will only be used for the purposes prescribed in the CSLRF, and in US Treasury guidance in 31 CFR, Part 35, and any applicable regulations, and in accordance with state law; and

FURTHER RESOLVED that the County of Camden will comply with procedures created by the North Carolina General Assembly and the US Treasury Department to receive funds under the act; and

FURTHER RESOLVED that the County of Camden will account for CSLRF in a separate fund and not co-mingle it with other revenues for accounting purposes and will comply with all applicable federal and state budgeting, accounting, contracting, reporting, and other compliance requirements for CSLRF funds; and

FURTHER RESOLVED that the Board of Commissioners of the County of Camden designates and directs the County Manager to take all actions necessary on behalf of the Board of Commissioners to receive the CSLRF funds.

Adopted this, the 2nd day of August 2021.


Tom White, Chairman
Camden County Board of Commissioners


Karen M. Davis
Clerk to the Board of Commissioners



C. Resolution Approving Financing Terms for South Mills Fire Station – Stephanie Jackson

It is the intention of the South Mills Fire Department to modify the rate of the previously financed Fire Station from 3.89% to 2.01%. They will not be changing the term of the loan. Funds saved over the term will be used to purchase other needed equipment. The Resolution is needed to modify the rate through Truist Bank.

Motion to adopt the Resolution Approving Financing Terms for South Mills Fire Station.

| | |
|----------------|---|
| RESULT: | PASSED [4-0] |
| MOVER: | Ross Munro |
| AYES: | Tom White, Ross Munro, Clayton Riggs, Tiffney White |
| ABSENT: | Randy Krainiak |

Attachment: bocminutes_080221 (3076 : BOC Meeting Minutes - August 2, 2021)

Resolution Approving Financing Terms

WHEREAS, Camden County, NC ("Borrower") has previously determined to finance the modification of the 2013 Fire Station Note (the "Project"), and the Finance Director has now presented a proposal for the financing of such Project.


BE IT THEREFORE RESOLVED, as follows:

- The Borrower hereby determines to finance the Project through Trust Bank ("Lender") in accordance with the proposal dated June 29, 2021, or as such proposal may be supplemented or amended by Lender and the Borrower verbally or in writing. The amount financed shall not exceed \$362,499.99, the annual interest rate (in the absence of default or change in tax status) shall not exceed 2.01% and the financing term shall not exceed ten (10) years from the date of closing.
- All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the Borrower are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution. The Financing Documents shall include a Financing Agreement and Deed of Trust and such other documents as Lender may request. Pursuant to the Financing Agreement and Deed of Trust, (a) Lender will advance moneys to the Borrower to pay the costs of the Project and the financing costs related thereto, and the Borrower will repay such advance in installments, and (b) the Borrower will grant a lien on the site of the Project, or portions thereof, together with all fixtures and improvements located thereon, to Lender as security for such advance.
- The Finance Director is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to the Finance Director's satisfaction. The Finance Director is authorized to approve changes to any Financing Documents previously signed by Borrower officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final form as the Finance Director shall approve, with the Finance Director's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.
- The Borrower shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The Borrower hereby delegates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).
- The Borrower intends that the adoption of this resolution will be a declaration of the Borrower's official intent to reimburse expenditures for the Project that are to be financed from the proceeds of the Lender financing described above. The Borrower intends that funds that have been advanced, or that may be advanced, from the Borrower's general fund or any other Borrower fund related to the Project, for costs of the Project may be reimbursed from the financing proceeds.
- All prior actions of Borrower officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this 2nd day of August, 2021

By: Tom White
Chairman, Board of Commissioners

By: Karen M. Davis
Title: Clerk to the Board




D. Opioid Settlement MOA & Resolution – John Morrison

County Attorney John Morrison gave a brief history and update on the Opioid Litigation Settlement, the MOA between the State of North Carolina and Local Governments and accompanying Resolution. The potential settlement is \$850 million to be distributed across state localities. Camden County could receive approximately .07% of the settlement, which is allocated based on the number of opioid deaths per locality and payable over a number of years. Funds received must be used as per the Memorandum of Agreement.

Motion to adopt Resolution 2021-08-02 Approving the Memorandum of Agreement between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation.

| | |
|----------------|---|
| RESULT: | PASSED [4-0] |
| MOVER: | Clayton Riggs |
| AYES: | Tom White, Ross Munro, Clayton Riggs, Tiffney White |
| ABSENT: | Randy Krainiak |

Attachment: bocminutes_080221 (3076 : BOC Meeting Minutes - August 2, 2021)



Resolution 2021-08-02

**A RESOLUTION BY THE COUNTY OF CAMDEN
APPROVING THE MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE
STATE OF NORTH CAROLINA AND LOCAL GOVERNMENTS ON PROCEEDS
RELATING TO THE SETTLEMENT OF OPIOID LITIGATION**

WHEREAS, as of 2019, the opioid epidemic had taken the lives of more than 16,500 North Carolinians, torn families apart, and ravaged communities from the mountains to the coast; and

WHEREAS, the COVID-19 pandemic has compounded the opioid crisis, increasing levels of drug misuse, addiction, and overdose death; and

WHEREAS, the Centers for Disease Control and Prevention estimates the total "economic burden" of prescription opioid misuse alone in the United States is \$78.5 billion a year, including the costs of healthcare, lost productivity, addiction treatment, and criminal justice involvement; and

WHEREAS, certain counties and municipalities in North Carolina joined with thousands of local governments across the country to file lawsuit against opioid manufacturers and pharmaceutical distribution companies and hold those companies accountable for their misconduct; and

WHEREAS, representatives of local North Carolina governments, the North Carolina Association of County Commissioners, and the North Carolina Department of Justice have negotiated and prepared a Memorandum of Agreement (MOA) to provide for the equitable distribution of any proceeds from a settlement of national opioid litigation to the State of North Carolina and to individual local governments; and

WHEREAS, Local Governments and the State of North Carolina anticipate a settlement in the national opioid litigation to be forthcoming; and


WHEREAS, by signing onto the MOA, the state and local governments maximize North Carolina's share of opioid settlement funds to ensure the needed resources reach communities, once a negotiation is finalized, as quickly, effectively, and directly as possible; and

WHEREAS, it is advantageous to all North Carolinians for local governments, including Camden County and its citizens, to sign onto the MOA and demonstrate solidarity in response to the opioid epidemic, and to maximize the share of opioid settlement funds received both in the state and this county to help abate the harm; and

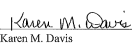
WHEREAS, the MOA directs substantial resources over multiple years to local governments on the front lines of the opioid epidemic while ensuring that these resources are used in an effective way to address the crisis.


NOW, THEREFORE BE IT RESOLVED, Camden County hereby approves the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation, and any subsequent settlement funds that may come into North Carolina as a result of the opioid crisis. Furthermore, Camden County authorizes the County Manager (or County Attorney) to take such measures as necessary to comply with the terms of the MOA and receive any settlement funds, including executing any documents related to the allocation of opioid settlement funds and settlement of lawsuits related to this matter. Be it further resolved copies of this resolution and the signed MOA be sent to opioiddocs@ncdoj.gov as well as forwarded to the North Carolina Association of County Commissioners at communications@ncacc.org.

Adopted this the 2nd day of August, 2021.


 Tom White, Chairman
 Camden County Board of Commissioners

ATTEST:


 Karen M. Davis
 Clerk to the Board



ITEM 8. BOARD APPOINTMENTS

A. Library Board

Motion to reappoint Nona Smith to the Library Board for an additional term.

| | |
|----------------|---|
| RESULT: | PASSED [4-0] |
| MOVER: | Tiffany White |
| AYES: | Tom White, Ross Munro, Clayton Riggs, Tiffany White |
| ABSENT: | Randy Krainiak |

ITEM 9. CONSENT AGENDA

- A. BOC Meeting Minutes – July 6, 2021
- B. Budget Amendments

Attachment: bocminutes_080221 (3076 : BOC Meeting Minutes - August 2, 2021)

D. DMV Monthly Report

STATE OF NORTH CAROLINA
 COUNTY OF CAMDEN
 TO: The Tax Administrator of Camden County September Renewals Due 10/15/21

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

| | | | |
|--------------------------|-------------------------|---------------------|--------------------|
| SOUTH MILLS 24,597.53 | COURTHOUSE 25,549.67 | SHILOH 15,199.61 | TOTAL 65,346.81 |
|--------------------------|-------------------------|---------------------|--------------------|

Witness my hand and official seal this 5th day of August 2021

Tom White
 Chairman, Camden County Board of Commissioners

Attest:
Karen M. Davis
 Clerk to the Board of Commissioners of Camden County

Lisa S. Anderson
 Tax Administrator of Camden County

E. Vehicle Refunds Over \$100

REFUNDS OVER \$100.00
 North Carolina Vehicle Tax System
 NCVTS Pending Refund report

JUNE 21 REFUNDS OVER \$100.00

| NAME | ADDRESS | CITY | STATE | ZIP | PROVISION | ADJUSTMENT | ADJUSTMENT AMOUNT | ADJUSTMENT CODE | AUTHORIZED | REFUND GENERATED DUE TO | TAG | TAG DATE | TAG TIME | TAG NO. | TAX | REFUND | TOTAL |
|--------------------------|--------------------------|-------------------|-----------------|------------|------------|------------|-------------------|-----------------|------------|--|---------------|------------|------------|---------|----------------|--------|------------|
| BARTEE, DENISE MCBRIDE | P.O. BOX 133 | SHAWBORO, NC | 27974 | | Provision | 0058931993 | HMW4705 | AUTHORIZED | 147859326 | Refund Generated due to prepayment on Bill #0058931993-2020-2020-0000-00 | Tag Surrender | 08/25/2021 | 8:50:02AM | 1843 | Tax (\$282.86) | \$0.00 | (\$282.86) |
| | | | | | | | | | | | | | | 3 | Tax (\$3.55) | \$0.00 | (\$3.55) |
| | | | | | | | | | | | | | | | | | \$286.43 |
| DOWN RIVER FARMS INC | 1381 SOUTH FARMS INC | SHILOH, NC | 27974 | | Adjustment | 0061510379 | YR6441 | AUTHORIZED | 147268510 | Refund Generated due to adjustment on Bill #0061510379-2020-2020-0000-00 | Adjustment | 09/19/2021 | 02:24:00PM | 1843 | Tax (\$258.83) | \$0.00 | (\$258.83) |
| | | | | | | | | | | | | | | 3 | Tax (\$3.50) | \$0.00 | (\$3.50) |
| | | | | | | | | | | | | | | | | | \$262.33 |
| GALL, WENDY DENICE | GALL, WENDY DENICE | GALL, MICHAEL RAY | 109 PINE ST | CAMDEN, NC | 27921 | Provision | 0061333982 | JD18621 | AUTHORIZED | 147859388 | Tag Surrender | 08/28/2021 | 8:50:02AM | 1843 | Tax (\$305.33) | \$0.00 | (\$305.33) |
| | | | | | | | | | | | | | | 2 | Tax (\$4.13) | \$0.00 | (\$4.13) |
| | | | | | | | | | | | | | | | | | \$309.46 |
| MARTIN, CHRISTOPHER DALE | MARTIN, CHRISTOPHER DALE | 112 CAROLINA RD | SOUTH MILLS, NC | 27978 | Provision | 0045866300 | 63V26M | AUTHORIZED | 147859270 | Refund Generated due to prepayment on Bill #0045866300-2020-2020-0000-00 | Tag Surrender | 09/20/2021 | 0:00:02AM | 1843 | Tax (\$103.89) | \$0.00 | (\$103.89) |
| | | | | | | | | | | | | | | 1 | Tax (\$1.40) | \$0.00 | (\$1.40) |
| | | | | | | | | | | | | | | | | | \$105.29 |
| PARRISH, TREY MICHAEL | PARRISH, TREY MICHAEL | 153 WAYLAND CT | SOUTH MILLS, NC | 27978 | Provision | 0060673245 | EPF0734 | AUTHORIZED | 147859344 | Refund Generated due to prepayment on Bill #0060673245-2020-2020-0000-00 | Tag Surrender | 06/25/2021 | 6:50:02AM | 1843 | Tax (\$189.70) | \$0.00 | (\$189.70) |
| | | | | | | | | | | | | | | 1 | Tax (\$2.89) | \$0.00 | (\$2.89) |
| | | | | | | | | | | | | | | | | | \$192.59 |
| SELLERS, BRENDA DIXON | SELLERS, BRENDA DIXON | 134 PINE RIDGE DR | SOUTH MILLS, NC | 27978 | Provision | 0041905182 | GONEPSTL | AUTHORIZED | 147859348 | Refund Generated due to prepayment on Bill #0041905182-2020-2020-0000-00 | Tag Surrender | 08/29/2021 | 8:50:02AM | 1843 | Tax (\$117.11) | \$0.00 | (\$117.11) |
| | | | | | | | | | | | | | | 1 | Tax (\$1.58) | \$0.00 | (\$1.58) |
| | | | | | | | | | | | | | | | | | \$118.69 |

Submitted by *Lisa S. Anderson* Date *7-23-2021*
 Lisa S. Anderson, Tax Administrator Camden County

Approved by *Tom White* Date *8-5-21*
 G. Tom White, Chairman Camden County Board of Commissioners

F. Pickups, Releases & Refunds

| NAME | REASON | NO. |
|---------------------|----------------------------|---------------|
| Christine A. Kenney | Release - Code Enforcement | Pick-up/21957 |
| | \$175.00 | R-127093-2020 |
| Edgar Lee Mitchell | Turned in plate | Pick-up/21971 |
| | \$131.03 | 47247396 |
| Carlton Harris | Roll back taxes | Pick-up/21975 |
| | \$333.99 | R-112134-2018 |
| | | R-119479-2019 |
| | | R-126873-2020 |

G. Albemarle Commission Senior Nutrition Contract – On file in the Finance Office.

Motion to approve the Consent Agenda as presented.

| | |
|----------------|---|
| RESULT: | PASSED [4-0] |
| MOVER: | Ross Munro |
| AYES: | Tom White, Ross Munro, Clayton Riggs, Tiffney White |
| ABSENT: | Randy Krainiak |

ITEM 10. COUNTY MANAGER’S REPORT

County Manager Ken Bowman included the following in his report:

- Camden’s Property Tax Rate is now in the top 6 of the 100 NC counties. The recent tax increase was put in place to pay for the new High School.
- Volunteers needed to serve on various boards and committees. The Planning Department has an urgent need for volunteers to serve on the Board of Adjustments. Three vacancies are At-Large seats and one is from the Shiloh Township. Check the website for an application and more information.
- NCACC Annual Conference – August 12 – 14, 2021; Wilmington
- COVID-19 Governor’s Executive Order #224 dated July 29, 2021
- Next Board of Commissioners Meeting – September 13, 2021.

ITEM 11. COMMISSIONERS’ REPORTS

Chairman Tom White – Attended the NCACC District 1 Caucus via Zoom Meeting. The new representative for District 1 is Bob Kirby from Chowan County.

ITEM 12. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Provided for information only:

- A. Register of Deeds Report
- B. Library Report

ITEM 13. OTHER MATTERS

None.

ITEM 14. ADJOURN

There being no further matters for discussion, Chairman Tom White adjourned the meeting at 8:08 PM.

ATTEST:

Tom White, Chairman
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners



CAMDEN COUNTY
NORTH CAROLINA • USA

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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 7.B

Meeting Date: September 13, 2021

Submitted By: Stephanie Jackson, HR Director
Finance
Prepared by: Karen Davis

Item Title **Budget Amendments**

Attachments: 21-22 BA 003 Sheriff's Donations (DOC)
21-22 BA 004 Sheriff's LESO funds (DOC)
21-22 BA 005 Admin Complex Phase 1 Loan Proceeds
(DOC)
21-22 BA 006 Library Donations (DOC)
21-22 BA 007 Tech Grant (PDF)
21-22 BA 008 Microfilming(PDF)
21-22 BA 009 SHIIP (PDF)

2021-22-BA003
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

| ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT | |
|-----------------|---------------------|----------|----------|
| | | INCREASE | DECREASE |
| Revenues | | | |
| 10385510-402001 | Donations | \$2,000 | |
| Expenses | | | |
| 105100-557000 | Miscellaneous | \$2,000 | |

This Budget Amendment is made to appropriate funds into Miscellaneous from Donations made to the Sheriff's Department.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 13th day of September, 2021.

 Clerk to Board of Commissioners

 Chairman, Board of Commissioners

Attachment: 21-22 BA 003 Sheriff's Donations (3072 : Budget Amendments)

2021-22-BA004
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

| ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT | |
|-----------------|-----------------------|----------|----------|
| | | INCREASE | DECREASE |
| Revenues | | | |
| 10385510-402003 | LESO Disposal Revenue | \$100 | |
| Expenses | | | |
| 105100-557003 | LESO Property Expense | \$100 | |

This Budget Amendment is made to appropriate funds into LESO Expenses from LESO Revenues of govdeals sales in the Sheriff's Department.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 13th day of September, 2021.

 Clerk to Board of Commissioners

 Chairman, Board of Commissioners

Attachment: 21-22 BA 004 Sheriff's LESO funds (3072 : Budget Amendments)

2021-22-BA005

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

| ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT | |
|-----------------|---------------------------|--------------|----------|
| | | INCREASE | DECREASE |
| Revenues | | | |
| 71330660-438510 | Installment Loan Proceeds | \$523,722.28 | |
| Expenses | | | |
| 716600-575000 | Admin Building Project | \$523,722.28 | |

This Budget Amendment is made to appropriate funds from Installment Loan Proceeds for the Admin Complex Phase 1 into the Admin Building Project Expense.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 13th day of September, 2021.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

Attachment: 21-22 BA 005 Admin Complex Phase 1 Loan Proceeds (3072 : Budget Amendments)

2021-22-BA006
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

| ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT | |
|-----------------|---------------------|----------|----------|
| | | INCREASE | DECREASE |
| Revenues | | | |
| 10340611-433500 | Miscellaneous | \$220.00 | |
| Expenses | | | |
| 106110-533000 | Supplies | \$220.00 | |

This Budget Amendment is made to appropriate funds from Donations made to the Library to Supplies.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 13th day of September, 2021.

 Clerk to Board of Commissioners

 Chairman, Board of Commissioners

Attachment: 21-22 BA 006 Library Donations (3072 : Budget Amendments)

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

| ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT | |
|-----------------|---------------------|----------|----------|
| | | INCREASE | DECREASE |
| Revenues | | | |
| 10390510-433500 | Miscellaneous | \$6700 | |
| Expenses | | | |
| 105100-550200 | Technology Grant | \$6700 | |

This Budget Amendment is made to appropriate funds from Grant funds to the Technology Grant.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 13th day of September, 2021.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

| ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT | |
|-----------------|---------------------------|----------|----------|
| | | INCREASE | DECREASE |
| Revenues | | | |
| 10399400-439900 | Fund Balance Appropriated | \$1500 | |
| Expenses | | | |
| 104800-552006 | Arch Management | \$1500 | |

This Budget Amendment is made to appropriate funds from Fund Balance for Microfilming of books.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 13th day of September, 2021.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

Attachment: 21-22 BA 008 Microfilming (3072 : Budget Amendments)

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

| ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT | |
|-----------------|---------------------|----------|----------|
| | | INCREASE | DECREASE |
| Revenues | | | |
| 10360621-434837 | SHIIP Grant | \$16.75 | |
| Expenses | | | |
| 106210-537500 | SHIIP Expenses | \$16.75 | |

This Budget Amendment is made to appropriate funds from 2020-2021 budget year to 2021-2022 budget year SHIIP Expenses.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 13th day of September, 2021.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

Attachment: 21-22 BA 009 SHIIP (3072 : Budget Amendments)



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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.C
Meeting Date: September 13, 2021
Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Karen Davis
Item Title **Tax Collection Report**
Attachments: Tax Collection Report - July 2021 (PDF)
Tax Collection Report - August 2021 (PDF)



CAMDEN COUNTY
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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 7.D
Meeting Date: September 13, 2021

Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith

Item Title **DMV Monthly Report**

Attachments: DMV Monthly Report October 21 (PDF)

Summary: DMV Monthly Report October, 21 Renewals due 11/15/21

Recommendation: Review and Approve

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County October Renewals Due 11/15/21

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

| | | | |
|--------------------|-------------------|---------------|--------------|
| SOUTH MILLS | COURTHOUSE | SHILOH | TOTAL |
| 27,405.53 | 28,996.08 | 16,069.95 | 72,471.56 |

Witness my hand and official seal this _____ day of _____

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Priscilla S. Anderson

Tax Administrator of Camden County

Attachment: DMV Monthly Report October 21 (3073 : DMV Monthly Report)



CAMDEN COUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.E
Meeting Date: September 13, 2021

Submitted By: Teri Smith,
 Taxes
 Prepared by: Teri Smith

Item Title **Vehicle Refunds Over \$100.00**

Attachments: Vehicle Refunds Over \$100.00 July, 21 (PDF)

Summary: Refunds Over \$100.00 July, 2021

Recommendation: Review and Approve

REFUNDS OVER \$100.00



North Carolina Vehicle Tax System

NCVTS Pending Refund report

JULY, 21 REFUNDS OVER \$100.00

| Payee Name | Primary Owner | Secondary Owner | Address 1 | Address 3 | Refund Type | Bill # | Plate Number | Status | Transaction # | Refund Description | Refund Reason | Create Date | Authorization Date | Tax Jurisdiction | Levy Type | Change | Interest Change | Total Char | |
|---------------------------|---------------------------|---------------------------|------------------|------------------|-------------|------------|--------------|------------|---------------|---|---------------|-------------|----------------------|------------------|-----------|------------|-----------------|------------|---------|
| MITCHELL, EDGAR LEE | MITCHELL, EDGAR LEE | MITCHELL, VERA PARISHER | 124 LAUREN LN | CAMDEN, NC 27921 | Proration | 0047247396 | FDW4023 | AUTHORIZED | 149432284 | Refund Generated due to proration on Bill #0047247396-2020-2020-0000-00 | Tag Surrender | 07/23/2021 | 7/28/2021 9:11:56 AM | 1843 | Tax | (\$129.28) | \$0.00 | (\$129.28) | |
| | | | | | | | | | | | | | | 3 | Tax | (\$1.75) | \$0.00 | (\$1.75) | |
| | | | | | | | | | | | | | | | | | | Refund | \$13.00 |
| MORRISETTE, LUCIEN OLIVER | MORRISETTE, LUCIEN OLIVER | LUCIEN MORRISETTE RENTALS | 115 HAVENWOOD DR | CAMDEN, NC 27921 | Proration | 0060064950 | JE8954 | AUTHORIZED | 149901980 | Refund Generated due to proration on Bill #0060064950-2020-2020-0000-00 | Tag Surrender | 07/30/2021 | 8/3/2021 9:07:55 AM | 1843 | Tax | (\$118.98) | \$0.00 | (\$118.98) | |
| | | | | | | | | | | | | | | 2 | Tax | (\$1.50) | \$0.00 | (\$1.50) | |
| | | | | | | | | | | | | | | | | | | Refund | \$12.00 |

Submitted by Lisa S. Anderson Date 8-9-2021
Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
G. Tom White, Chairman Camden County Board of Commissioners

Attachment: Vehicle Refunds Over \$100.00 July, 21 (3074 : Vehicle Refunds Over \$100.00 - July 2021)



CAMDEN COUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.F
Meeting Date: September 13, 2021

Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith

Item Title **Vehicle Refunds Over \$100.00**

Attachments: VEHICLE REFUNDS OVER \$100.00 AUGUST, 21
(PDF)

Summary: Vehicle Refunds Over \$100.00 August, 21

Recommendation: Review and Approve

VEHICLE REFUNDS OVER \$100.00

North Carolina Vehicle Tax System



NCVTS Pending Refund report

AUG, 21 REFUNDS OVER \$100.00

| Payee Name | Primary Owner | Secondary Owner | Address 1 | Address 2 | Address 3 | Refund Type | Bill # | Plate Number | Status | Transaction # | Refund Description | Refund Reason | Create Date | Authorization Date | Tax Jurisdiction | Levy Type | Change | Interest Change | To Cha | |
|--------------------------|--------------------------|------------------------|----------------------------|-------------|-----------------------|-------------|------------|--------------|------------|---------------|---|---------------|-------------|-----------------------|------------------|-----------|------------|-----------------|--------|------|
| KUFFEL, PAUL DAVID | KUFFEL, PAUL DAVID | | 119 DOCK LANDING LOOP | | SOUTH MILLS, NC 27976 | Proration | 0052150703 | EMH8456 | AUTHORIZED | 150293656 | Refund Generated due to proration on Bill #0052150703-2020-2020-0000-00 | Tag Surrender | 08/05/2021 | 8/10/2021 9:27:58 AM | 1843 | Tax | (\$105.39) | \$0.00 | (\$10 | |
| | | | | | | | | | | | | | | | 1 | Tax | (\$1.42) | \$0.00 | (\$ | |
| | | | | | | | | | | | | | | | | | | | Refund | \$11 |
| MEIGGS, LISA SPRUILL | MEIGGS, LISA SPRUILL | MEIGGS, SHANNON NICOLE | 635 TROTMAN RD | | SHAWBORO, NC 27973 | Proration | 0048379173 | PLX4295 | AUTHORIZED | 151178872 | Refund Generated due to proration on Bill #0048379173-2020-2020-0000-00 | Tag Surrender | 08/23/2021 | 8/25/2021 3:33:47 PM | 1843 | Tax | (\$152.95) | \$0.00 | (\$15 | |
| | | | | | | | | | | | | | | | 2 | Tax | (\$2.07) | \$0.00 | (\$ | |
| | | | | | | | | | | | | | | | | | | | Refund | \$11 |
| WHITE, PHYLLIS TETTERTON | WHITE, PHYLLIS TETTERTON | | 5 NORTH KINGS BRIDGE PLACE | APARTMENT D | CHESAPEAKE, VA 23322 | Proration | 0058554187 | FEN3577 | AUTHORIZED | 150709092 | Refund Generated due to proration on Bill #0058554187-2020-2020-0000-00 | Tag Surrender | 08/13/2021 | 8/18/2021 10:04:07 AM | 1843 | Tax | (\$105.89) | \$0.00 | (\$10 | |
| | | | | | | | | | | | | | | | 2 | Tax | (\$1.43) | \$0.00 | (\$ | |
| | | | | | | | | | | | | | | | | | | | Refund | \$11 |

Submitted by Lisa S. Anderson Date 9-7-21
 Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
 G. Tom White, Chairman Camden County Board of Commissioners

Attachment: VEHICLE REFUNDS OVER \$100.00 AUGUST, 21 (3089 : Vehicle Refunds Over \$100.00 -



CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.G
Meeting Date: September 13, 2021

Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith

Item Title **Refunds Over \$100.00**

Attachments: REFUNDS OVER \$100.00 AUGUST, 21 (PDF)

Summary: Refunds Over \$100.00 August, 21

Recommendation: Review and Approve

ACS Tax System
9/07/21 9:08:30

REFUNDS OVER \$100.00
Refunds to be Issued by Finance Office

CAMDEN COUNTY

| Refunds\$ | Remit To: | Reference: | Drawer/Transaction Info: |
|-----------|--|--|--------------------------|
| 191.70 | COOPER, MICHAEL 129 BOURBON ST CAMDEN NC 27921 | 2020 R 02-8936-00-25-8274.0000 over payment r126407 2020 | 20210823 1 260643 |
| 1,731.18 | PRIORITY TITLE & ESCROW 641 LYNHAVEN PKWY. SUITE 200 VIRGINIA BEACH VA 23452 | 2021 R 01-7081-00-81-1854.0000 OVERPAID R01-7081-00-81-1854 | 20210826 99 260669 |
| 1,922.88 | Total Refunds | | |

Submitted by Lisa S. Anderson Date 9-7-21
Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
G. Tom White, Chairman Camden County Board of Commissioners

Attachment: REFUNDS OVER \$100.00 AUGUST, 21 (3090 : Refunds Over \$100.00 - August 2021)



CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.H
Meeting Date: September 13, 2021
Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Karen Davis
Item Title **Pickups, Releases & Refunds**
Attachments: Pickups, Releases & Refunds (PDF)

| NAME | REASON | NO. |
|-------------------------|-----------------|---------------|
| | | |
| Lisa Spruill Meiggs | Turne in plates | Pick-up/21997 |
| | \$155.02 | 48379173 |
| | | |
| | | |
| Phyllis Tetterton White | Turned in plate | Pick-up/21993 |
| | \$107.32 | 58554187 |
| | | |
| | | |
| Paul David Kuffel | Turned in plate | Pick-up/21984 |
| | \$106.81 | 52150703 |
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Attachment: Pickups, Releases & Refunds (3094 : Pickups, Releases & Refunds)



CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.I
Meeting Date: September 13, 2021

Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Lisa Anderson

Item Title **Order for the Collection of 2021 Taxes**

Attachments: order to collect taxes.docx 2021 (DOCX)

Summary: Order for the Collection of 2021 Taxes

Recommendation: Review and approve

NORTH CAROLINA
CAMDEN COUNTY

ORDER OF THE BOARD OF COMMISSIONERS
IN ACCORDANCE WITH G.S. 105-321
FOR THE COLLECTION OF
2021 TAXES

TO: THE TAX ADMINISTRATOR OF CAMDEN COUNTY

You are hereby authorized, empowered and commanded to collect the taxes set forth in the 2021 tax records filed in the office of the Camden County Tax Administrator, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered and commanded to collect the 2021 taxes charged and assessed as provided by law for adjustments, changes and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Camden County, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

WITNESS my hand and official seal, this 13th day of September, 2021

Chairman
Camden County Board of Commissioners

ATTEST:

Clerk
Camden County Board of Commissioners

Attachment: order to collect taxes.docx 2021 (3093 : Order for the Collection of 2021 Taxes)



CAMDEN COUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

| | |
|----------------------|---|
| Item Number: | 7J |
| Meeting Date: | September 13, 2021 |
| Submitted By: | Karen Davis, Clerk to the Board Administration Prepared by: Karen Davis |
| Item Title | Surplus Property |
| Attachments: | Surplus Property - Senior Center (PDF) PXL_20210819_125233015 (JPG) PXL_20210819_125246634 (JPG) Surplus Property - NC Extension (PDF) |



Surplus Property Request

Requested by:
 Sell Dispose

Department:

Item:

Disposal Method:

Suggested Value:

Reason for surplus:

Manager Approval: 

Disposal Method:

Value:

Comments:

Board Approval

Approved Denied Date:

Comments:

Final Disposition Date:

Method:

Amount:

Purchased by:

Item Description

Star Trac Treadmill

Attachment: Surplus Property - Senior Center (3080 : Surplus Property)





Attachment: PXL_20210819_125246634 (3080 : Surplus Property)

Surplus Property Request

Requested by:

Sell Dispose *Donate*

Department:

Item:

Disposal Method:

Suggested Value:

Reason for surplus:

Manager Approval *[Signature]*

Disposal Method:

Value:

Comments: *Approve*

Board Approval

Approved/Denied:

Date:

Final Disposition Date:

Method:

Amount:

Purchased by:

Item Description

It is a laptop/ipad charging/storage unit. We purchased laptops that won't fit inside and therefore do have a use for it. The technology dept at the Camden Early College has a use for it. We would like to donate it to them.

Attachment: Surplus Property - NC Extension (3080 : Surplus Property)



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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.K
Meeting Date: September 13, 2021
Submitted By: Ken Bowman,
Administration
Prepared by: Karen Davis
Item Title **Albemarle Regional Broadband Expansion Project Letter of Support**
Attachments: Albemarle Regional Broadband Expansion Project (DOCX)

Summary:

Albemarle Commission has requested approval of the attached letter of support for its application to the EDA Economic Adjustment Assistance Program. Funding in the amount of \$500,000 will be requested to begin development of a regional plan to build out last-mile broadband infrastructure throughout the 10-county region.

BOARD OF COMMISSIONERS

G. TOM WHITE
Chairman

ROSS B. MUNRO
Vice Chairman

CLAYTON D. RIGGS
RANDY KRAINIAK
TIFFNEY WHITE



KENNETH BOWMAN
County Manager

KAREN M. DAVIS
Clerk to the Board

JOHN S. MORRISON
County Attorney

September 13, 2021

RE: Albemarle Regional Broadband Expansion Project

To Whom It May Concern:

The Camden County Board of Commissioners is pleased to support the **Albemarle Regional Broadband Expansion Project**.

The communities of northeastern North Carolina have long recognized that the need for broadband is a most pressing challenge. The COVID-19 pandemic exposed just how dire the situation is for many areas – and just how integral broadband access is to meeting other vital needs, such as healthcare, education and workforce development, and business recruitment and expansion. North Carolina's Broadband Infrastructure Office (NC BIO) estimates that 25-40% of residents in the state's most rural and poorest counties lack access to the minimum 25Mbps download and 3Mbps upload broadband speeds recommended by the Federal Communication Commission (FCC). In addition, significant areas of the Albemarle region have only one choice of broadband service provider.

Without strong coordination of public and private broadband funding sources, leveraging of existing regional broadband assets, and inclusive strategic broadband planning led by the public sector, the Albemarle region may never bridge this broadband service gap. A strategic, county-by-county, regional approach is necessary to help local leaders identify the greatest broadband needs. The **Albemarle Commission Broadband Expansion Project** proposes, with the support of the NC Rural Center, to build upon regional broadband assets by working directly with leaders in each county and municipality to accomplish three main strategies:

- 1) Build a county-by-county strategy for working with broadband service providers (BSPs) to maximize the utility of state and federal broadband funds
- 2) Explore county-level opportunities to use ARPA funds to build government-owned broadband networks that could be leveraged or leased by private BSPs to substantially upgrade broadband service in the region
- 3) Structure a long-term system of accountability by which BSPs receiving these funds are accountable to county and/or municipal governments as a requirement for receiving county and municipal assistance

It is our pleasure to support the **Albemarle Commission Broadband Expansion Project**, which will provide regional oversight to ensure that northeastern North Carolina is connected to this century's most vital infrastructure. Solving the broadband access challenge for the region will have a profound impact on access to healthcare resources, advanced education, workforce participation, and individual and community economic opportunity.

Sincerely,

Clayton Riggs, Acting Chair
Camden County Board of Commissioners

P. O. Box 190 ♦ 117 North 343 ♦ Camden, NC, 27921 ♦ Phone (252) 338-1919 ♦ Fax (252) 333-1603

www.camdencountync.gov



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 7.L
Meeting Date: September 13, 2021

Submitted By: Ken Bowman,
Administration
Prepared by: Karen Davis

Item Title **Revised Regular Meeting Schedule 2021**

Attachments: Regular Meeting Schedule 2021_rev0921(PDF)

Summary:

The 2021 Regular Meeting Calendar has been revised to set the time of the December 6, 2021 Organizational Meeting for 8:30 AM.

Recommendation:

Approval.



CAMDEN COUNTY BOARD OF COMMISSIONERS

2021 Regular Meeting Calendar

| <u>MEETING DATE / TIME</u> | | <u>AGENDA ITEMS DEADLINE</u> | |
|----------------------------|---------|------------------------------|----------|
| Monday, January 4, 2021 | 7:00 PM | Monday, December 21, 2020 | 12:00 PM |
| Monday, February 1, 2021 | 7:00 PM | Tuesday, January 26, 2021 | 12:00 PM |
| Monday, March 1, 2021 | 7:00 PM | Tuesday, February 23, 2021 | 12:00 PM |
| Monday, April 5, 2021 | 7:00 PM | Tuesday, March 30, 2021 | 12:00 PM |
| Monday, May 3, 2021 | 7:00 PM | Tuesday, April 27, 2021 | 12:00 PM |
| Monday, June 7, 2021 | 7:00 PM | Tuesday, June 1, 2021 | 12:00 PM |
| Tuesday, July 6, 2021 | 7:00 PM | Tuesday, June 29, 2021 | 12:00 PM |
| Monday, August 2, 2021 | 7:00 PM | Tuesday, July 27, 2021 | 12:00 PM |
| Monday, September 13, 2021 | 7:00 PM | Tuesday, September 7, 2021 | 12:00 PM |
| Monday, October 4, 2021 | 7:00 PM | Tuesday, September 28, 2021 | 12:00 PM |
| Monday, November 1, 2021 | 7:00 PM | Tuesday, October 26, 2021 | 12:00 PM |
| Monday, December 6, 2021 | 8:30 AM | Tuesday, November 30, 2021 | 12:00 PM |

*All regular meetings are held in the Historic Courtroom located at
117 North 343
Camden County, North Carolina*



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

Item Number: 10.A
Meeting Date: September 13, 2021
Submitted By: Tammie Krauss, Register of Deeds
Register of Deeds
Prepared by: Karen Davis
Item Title **Register of Deeds Report**
Attachments: Register of Deeds Report (PDF)

Ledger Report Fee Distribution
TAMMIE KRAUSS, REGISTER OF DEEDS
Camden, NC

Date Range From Thursday, July 01, 2021 to Saturday, July 31, 2021

| Name | Amount |
|--------------------------------------|--------------------|
| NC Children's Trust Fund | \$25.00 |
| NC Domestic Violence Fund | \$150.00 |
| State Revenue Stamp | \$11,621.33 |
| County Revenue Stamp | \$12,095.67 |
| Land Transfer Fee | \$0.00 |
| Floodplain Map Fund | \$0.00 |
| Supplemental Retirement | \$129.09 |
| ROD Automation Fund | \$764.76 |
| Dept Of Cultural Resources | \$0.00 |
| Vital Records Fund | \$0.00 |
| State General Fund | \$0.00 |
| State Treasurer Amount | \$1,066.40 |
| ROD General Fund | \$6,469.35 |
| Total Distribution For Period | \$32,321.60 |
| | |
| Cash Total | \$426.80 |
| Check Total | \$31,662.40 |
| Pay Account Total | \$232.40 |
| ACH Total | \$0.00 |
| Escrow Account Total | \$0.00 |
| Overpayment Total | \$0.00 |
| Total Deposit For Period | \$32,321.60 |

Camden County Register of Deeds: Tammie Krauss
 July 2021 Daily Deposit

| DATE | NC CHILDRI TRUST | NC DOM. VIO. FUND | STATE REV. STAMPS | COUNTY REV. STAMPS | RETIREMEN | AUTO FUND | STATE TREASURY | ROD GENERAL | TOTAL |
|--------------|---------------------|----------------------|----------------------|-----------------------|------------------|------------------|--------------------|--------------------|---------------------|
| 07/01/21 | \$ - | \$ - | \$ 519.40 | \$ 540.60 | \$ 6.48 | \$ 38.42 | \$ 62.00 | \$ 325.10 | \$ 1,492.00 |
| 07/02/21 | \$ - | \$ - | \$ 193.06 | \$ 200.94 | \$ 3.03 | \$ 17.93 | \$ 24.80 | \$ 156.24 | \$ 596.00 |
| 07/06/21 | \$ - | \$ - | \$ 1,197.07 | \$ 1,245.93 | \$ 12.63 | \$ 78.30 | \$ 93.00 | \$ 658.27 | \$ 3,285.20 |
| 07/07/21 | \$ - | \$ - | \$ - | \$ - | \$ 1.81 | \$ 11.81 | \$ 6.20 | \$ 101.18 | \$ 121.00 |
| 07/08/21 | \$ - | \$ - | \$ 333.20 | \$ 346.80 | \$ 3.48 | \$ 21.41 | \$ 24.80 | \$ 182.31 | \$ 912.00 |
| 07/09/21 | \$ - | \$ - | \$ 1,204.42 | \$ 1,253.58 | \$ 7.44 | \$ 44.62 | \$ 68.20 | \$ 375.74 | \$ 2,954.00 |
| 07/12/21 | \$ 5.00 | \$ 30.00 | \$ 259.70 | \$ 270.30 | \$ 9.08 | \$ 53.52 | \$ 62.00 | \$ 445.60 | \$ 1,135.20 |
| 07/13/21 | \$ 5.00 | \$ 30.00 | \$ 798.70 | \$ 831.30 | \$ 6.31 | \$ 35.59 | \$ 43.40 | \$ 299.70 | \$ 2,050.00 |
| 07/14/21 | \$ 5.00 | \$ 30.00 | | | \$ 5.92 | \$ 34.32 | \$ 31.00 | \$ 288.16 | \$ 394.40 |
| 07/15/21 | | | \$ 371.42 | \$ 386.58 | \$ 4.69 | \$ 27.52 | \$ 43.40 | \$ 237.39 | \$ 1,071.00 |
| 07/16/21 | | | \$ 319.48 | \$ 332.52 | \$ 5.73 | \$ 35.87 | \$ 43.40 | \$ 297.00 | \$ 1,034.00 |
| 07/19/21 | | | \$ 281.75 | \$ 293.25 | \$ 4.74 | \$ 29.11 | \$ 31.00 | \$ 251.15 | \$ 891.00 |
| 07/20/21 | | | | | \$ 2.76 | \$ 17.31 | \$ 18.60 | \$ 145.33 | \$ 184.00 |
| 07/21/21 | | | \$ 516.95 | \$ 538.05 | \$ 5.16 | \$ 31.61 | \$ 43.40 | \$ 263.83 | \$ 1,399.00 |
| 07/22/21 | \$ 5.00 | \$ 30.00 | \$ 722.26 | \$ 751.74 | \$ 14.18 | \$ 78.92 | \$ 142.60 | \$ 674.30 | \$ 2,419.00 |
| 07/23/21 | | | \$ 814.87 | \$ 848.13 | \$ 5.87 | \$ 33.84 | \$ 62.00 | \$ 289.09 | \$ 2,053.80 |
| 07/26/21 | | | \$ 507.64 | \$ 528.36 | \$ 5.54 | \$ 32.31 | \$ 55.80 | \$ 275.35 | \$ 1,405.00 |
| 07/27/21 | | | \$ 429.24 | \$ 446.76 | \$ 5.04 | \$ 30.32 | \$ 43.40 | \$ 257.24 | \$ 1,212.00 |
| 07/28/21 | \$ 5.00 | \$ 30.00 | \$ 362.60 | \$ 377.40 | \$ 8.22 | \$ 47.37 | \$ 62.00 | \$ 395.41 | \$ 1,288.00 |
| 07/29/21 | | | \$ 377.30 | \$ 392.70 | \$ 4.59 | \$ 27.35 | \$ 43.40 | \$ 230.66 | \$ 1,076.00 |
| 07/30/21 | | | \$ 2,412.27 | \$ 2,510.73 | \$ 6.39 | \$ 37.31 | \$ 62.00 | \$ 320.30 | \$ 5,349.00 |
| | | | | | | | | | 0.00 |
| | | | | | | | | | 0.00 |
| | | | | | | | | | \$ - |
| TOTAL | \$ 25.00 | \$ 150.00 | \$ 11,621.33 | \$ 12,095.67 | \$ 129.09 | \$ 764.76 | \$ 1,066.40 | \$ 6,469.35 | \$ 32,321.60 |

Attachment: Register of Deeds Report (3071 : Register of Deeds Report)



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

| | |
|----------------------|---|
| Item Number: | 10.B |
| Meeting Date: | September 13, 2021 |
| Submitted By: | Kim Perry, Library Prepared by: Kim Perry |
| Item Title | Library Report 7/2021 |
| Attachments: | 21-07 (DOCX) |

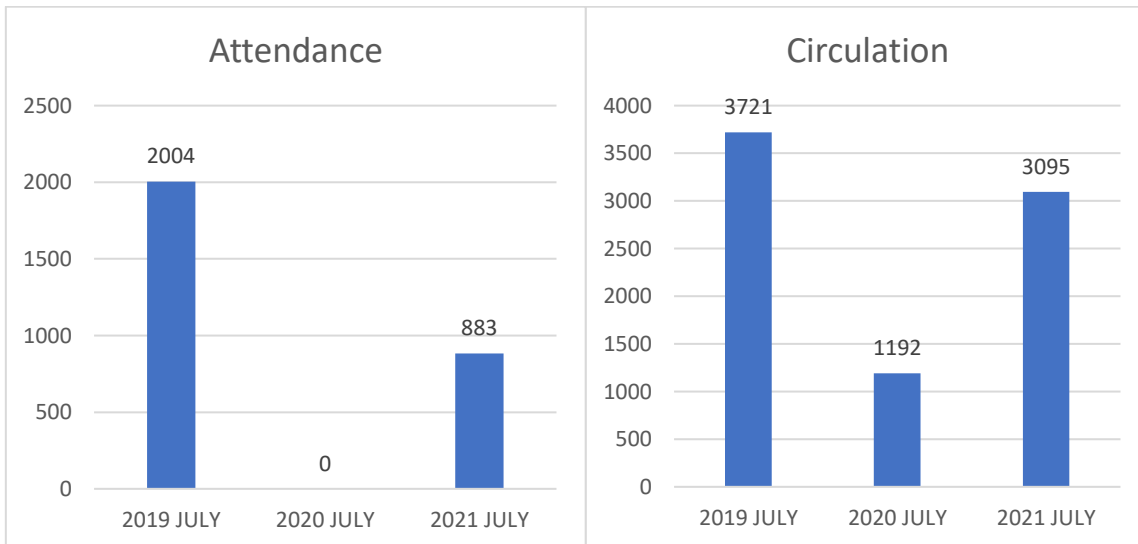
Camden County Public Library

July 2021 Statistics

| | |
|---------------------------------|---------|
| Visitor Count | 883 |
| Materials Check Outs & Renewals | 3,095 |
| Computer/ Wireless Use | 148/151 |
| Questions Answered | 336 |
| Children’s Programs/Attendance | 2/129 |
| Adult Programs/Attendance | 1/10 |
| Outreach Programs/Attendance | 0/0 |
| Meeting Room Usage/Attendance | 5/33 |
| Days/Hours Open | 19/152 |
| # Items in Collection | 19,925 |
| Library Card Holders | 2,779 |
| Curbside Pickups | 0 |

Comparison by Year

2019-2021



Attachment: 21-07 (3086 : Library Report)



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

Item Number: 10.C
Meeting Date: September 13, 2021

Submitted By: Karen Davis, Clerk to the Board
Administration
Prepared by: Karen Davis

Item Title **JCPC Meeting Minutes FY 2020-2021**

Attachments: JCPC September 2020 (DOCX)
JCPC November 2020 (DOCX)
JCPC January 2021 (DOCX)
JCPC February 2021 (PDF)
JCPC March 2021 (PDF)
JCPC May 2021 (PDF)

Camden County JCPC Meeting Minutes

10.C.a

Meeting Date: Friday September 4th 2020

Meeting via Webex was called to order at approx. 11:00am

| | | | | |
|----------|---------------|----------------|-----------------|----------------|
| Present: | John Gurganus | Com. Tom White | Craig Patterson | Marcia Berry |
| | Tim White | Eva Anderson | Austin Brown | Ken Bowman |
| | Paul Pollock | Tyrone Dillard | TreNeice Towns | Ed Hall(proxy) |

Minutes from Previous Meeting: There were no minutes from the previous meeting. The previous meeting was held through Webex however was not recorded.

Old Business:

1. Grant Submission- the JCPC Grant has been submitted and approved.
2. Budget amendments for 19-20 were also approved.
3. All Certification forms, Quality of Service reviews and Program Enhancement Plans have been submitted to TreNiece. Copies are available. Time for new Step Scores to be sent out. They will be sent out as soon as possible.

New Business

1. Final Accounting Update – This has been submitted and is awaiting signatures from finance. Then they will be submitted for DocuSign.
2. Membership Update – Updated in May and review was made of persons who desired to remain on the Council. Final membership review may need to wait until face to face meetings.
 - a. Marcia read through the list of current members. Send an email to certify desire to remain on JCPC. Mandated must be filled by a person from that agency.
3. Conflict of Interest Forms – These need to be signed and returned to Marcia as soon as possible.
4. Area Consultant Update:
 - a. HB 593 passed, effective July 1, 2020 – changes to JCPC meeting requirements, membership requirements and other program requirements. Updated forms will appear in 2020-2021; New classification for Level 2 Alternate Commitment program now called Intensive Intervention Services, still evidence based and community supported services; removes the disposition level and serve youth based on their need rather than their disposition level.
 - i. Meeting times changed from bi-monthly to at least 6 times per year.
 - ii. Annual review of risk and needs data is able to be done every 2 years instead of every year. More opportunity to review Community data every 2 years.
 - iii. Allows for 2 year approval for those programs that meet the criteria, such as RFP process. Many annual program such as accounting will remain the same.
 - b. Department is still working on Policy Manual update and forms related to any updates.
 - c. HB 533 will require an update of JCPC By-Laws and therefore it may be a good idea to schedule a meeting with the coun attorney and Camden County Commissioners.
 - d. Plans will need to be submitted for Modified Operations During COVID-19 Pandemic.
 - e. JCPC Manual has been updated and is available of the JCPC website.
 - f. Raise the Age funding has been approved to renovate the Perquimans Youth Detention Center. Funding for additional bec also approves for other facilities in the state.

Program Updates

1. Adapting to new working conditions under Pandemic rules.
 - a. Crown Kids/Bears:
 - b. Teen Court Case-
 - c. Community Service-
 - d. Camp Blue - 6, 7 kids in Focus group.
2. Money for Teen Court Advisor – need to do a budget revision due to this position not being filled this year. Request was made for input from the Council. Paul Pollock spoke to the issue of need related to referrals from the schools being very limited due to current suggestions. Suggestion was made to also wait for the first 9 weeks to conclude and see what the schools would be doing. At least 2 students are interested in Teen Court.
 - a. Online training for students will be preferred at this time due to the fact that if there is class only 2 days a week, pulling a student out may be detrimental to them.

Meeting adjourned at approx. at 11:45am

Next Meeting: Friday November 13 , 2020 @ 11:00 am

Respectfully submitted,



Craig Patterson

Camden County JCPC Meeting Minutes

10.C.b

Meeting Date: Friday November 13th, 2020

Meeting via Webex was called to order at approx. 11:00am

| | | | | |
|----------|---------------|----------------|-------------------|------------------|
| Present: | John Gurganus | Com. Tom White | Craig Patterson | Marcia Berry |
| | Austin Brown | Ken Bowman | Paul Pollock | TreNeice Towns |
| | Pete Aiken | Christy Thomas | Pastor Marc Oneal | Tracy Webster |
| | Ben Carter | Dan Egan | Tyrone Dillard | Marianne Russell |

Minutes from Previous Meeting: The previous meeting was held through Webex however was not recorded. Minutes from previous meeting were presented. Motion to accept minutes made by Pastor Marc Oneal, seconded by Alvin Shaw. Motion carried.

Old Business:

1. Final Accounting – this has been completed and accepted.
2. Membership Update – John Gurganus informed the JCPC that he would be stepping down as the chair; also Perry Gurganus will be removed; there is a student who will be available for service on the JCPC; addressed at the next meeting.
3. Conflict of Interest forms need to be submitted as soon as possible.

New Business:

1. Budget Amendment was discussed by Marcia Berry. Completed on October 16th, 2020. Signatures may be needed to finalize this BA. A question was raised about the funding cycle and this was responded to by TreNeice Towns. This will be discussed with her update as Area Consultant.
2. COVID-19 Operation Plan – Marcia Berry stated that the plan has been submitted on or about Oct. 14th 2020. This plan identifies the services that will be provided during the Covid-19 restrictions.
3. By-Laws Revision – Marcia Berry spoke about the revisions to the current JCPC By-Laws. Included as part of this revision was the addition of “On-Line or Virtual Meetings” as a format for holding meetings during the Covid-19 restrictions. Also, the issue of public involvement and information sharing was addressed. Public Notification of meetings was brought up with discussion about the possible formats used including streaming meetings over YouTube or some other social media service. The statutory requirements may be fulfilled by posting the meeting contents on the JCPC website. This will be discussed at the next meeting. TreNeice discussed the requirements about the number of meetings that need to be held each year. Camden is a little behind as the JCPC meets only every 2 months however additional meetings in the spring could be added to meet this requirement.
4. SPEP (Standard Program Evaluation Protocol) Review of SPEP scores by TreNeice/Marcia. These scores assist in providing data to reduce recidivism. Camden received scores for each program except Teen Court. The points scoring methodology was discussed as each program receives a certain number of points. Number of hours, amount of time a student spends in the program, if they met the requirement for the program and contact hours. The Risk Factor score is included in the final SPEP score as well.
5. Program Enhancement Plan: Marcia responded to this item and stated that Mr. Bowman, Camden County Manager, needed to sign the plan and then will be submitted. Targets for enhanced programming are High Risk Students and more thorough assessments, specifically Risk Assessments. New assessments are being incorporated through the juvenile court system. There is a Zoom training that JCPC members can participate in and links will be sent out.

Program Updates

1. Currently working with 7 students thru Zoom and face to face meetings. There is currently no access to students at schools. Meetings are outside of the regular school hours. No facility for indoor activities.
2. Area Consultant – Option for 2 year funding cycle. This has some pro's and con's:
 - a. 1 year cycle – all processes will remain the same, 2021-2022 funding, JCPC monitoring, annual place, certification; allows more flexibility depending on changes in needs.
 - b. 2 year cycle – all remains the same however RFP will cover 2021-2023; reviews will take place, annual monitoring, final accounting for fiscal year and expenditures will need to be complete by end of FY. Any budget revisions will remain the same as previous years. Annual Program Agreements will be completed and reviewed by JCPC. Update County Plan and funding plan. Con- No New Programming, Locked into program regardless of the change of needs until the new 2 year cycle. Pro – greater data assessment and program evaluation; greater marketing to the community, new programs may apply with 2 year funding.
 - c. General/current programming was discussed however meeting was garbled at this point.

Meeting adjourned at approx. at 12:00 pm

Next Meeting: Friday January 8th , 2021 @ 11:00 am

Respectfully submitted,



Craig Patterson

Attachment: JCPC November 2020 (3092 : JCPC Meeting Minutes FY 2020-2021)

Camden County JCPC Meeting Minutes

10.C.c

Meeting Date: Friday January 8, 2021

Meeting via Zoom was called to order at approx. 11:00am

| | | | | |
|----------|----------------|-----------------|-----------------|------------------|
| Present: | Michael Reeves | Com. Tom White | Marcia Berry | Sharron Wisinger |
| | Austin Brown | Ken Bowman | Paul Pollock | Ina Lane |
| | Pete Aiken | Tyrone Dillard | Tracy Webster | |
| | Ben Carter | Craig Patterson | TreNeice Townes | |

Minutes from Previous Meeting: The previous meeting held via Zoom. Minutes from previous meeting were presented. Motion to accept minutes made by Ina Lane, seconded by Mike Reeves. Motion carried.

Old Business:

1. Budget Amendment was discussed by Marcia Berry. Completed on October 16th, 2020. Marcia asked TreNeice if a signature from Tom White was still needed to finalize this BA.
2. COVID-19 Operation Plan – Marcia Berry stated that the plan has been submitted and TreNeice stated there were no problems with the plan.
3. By-Laws Revision – Marcia Berry spoke about the revisions to the current JCPC By-Laws. Included as part of this revision was the addition of **“On-Line or Virtual Meetings”** as a format for holding meetings during the Covid-19 restrictions. Marcia addressed the need for meeting the minimum requirements for six meetings per year. The JCPC will have an additional meeting on February 12, 2021 to meet the six-meeting requirement. A motion was made to approve the revisions to the by-laws by Pete Aitken and seconded by Ina Lane. Motion carried.
4. SPEP (Standard Program Evaluation Protocol) Discussed in the previous meeting. Marcia said she could provide this information to anyone that was interested via email. TreNeice said that we were within acceptable scoring range on our SPEP scores.
5. Program Enhancement Plan: Marcia responded to this item and discussed what was on the PEP. Targets for enhanced programming are High Risk Students and more thorough assessments, specifically Risk Assessments. New assessments are being incorporated through the juvenile court system. She also said she would make these available to anyone who would like a copy.

New Business:

1. Monitoring Committee Volunteers. Marcia and TreNeice discussed what is involved during monitoring. It would be about a 2-hour process to evaluate that all of the records that Marcia is keeping on each student is in compliance with DPS requirements. Mike Reeves and Tom White offered to be on this committee. Marcia is to coordinate a date for monitoring with TreNeice, Tom and Mike.
2. Risk and Needs Assessment Volunteers. TreNeice suggested that since our county is so small the board could collectively decide the risks and needs for the county. Tom White suggested that we discuss this during our next meeting, everyone agreed.
3. Discussed the JCPC 2 year funding plan option. An email was sent out three weeks before the meeting for everyone to evaluate the pros and cons. After some discussion, TreNeice provided a motion proposal. A motion was made to go to a 2 year funding plan by Mike Reeves and seconded by Pete Aitken. Motion carried.

Program Updates

1. Currently working with 7 students thru Zoom each week along with one face to face meeting per month. There is currently no access to students at schools. Meetings are outside of the regular school hours. No facility for indoor activities. Teen Court has not been meeting, no cases. There will be a sentencing circle training at the high school soon.
2. Area Consultant –Yasi training was held in December. Risk Assessment needs to be completed for the upcoming 2 year funding plan. There will be a grant writing workshop soon. TreNeice asked about court reviews from court counselors, Pete Aitken and Paul Pollock have not referred any youth during the time frame, so they will check that box on the review and submit to TreNeice before monitoring.

Meeting adjourned at approx. at 11:45 pm

Next Meeting: Friday March 5, 2021 @ 11:00 am

Respectfully submitted,

Marcia Berry

Marcia Berry

Attachment: JCPC January 2021 (3092 : JCPC Meeting Minutes FY 2020-2021)

Camden County JCPC Meeting Minutes

Meeting Date: Friday February 12th, 2021

Meeting was called to order at approx. 11:04am

| | | | | |
|----------|----------------|-----------------|---------------|--------------------|
| Present: | Com. Tom White | Craig Patterson | Mike Reaves | Ken Bowman |
| | TreNeice Towns | Pete Aiken | Tracy Webster | <i>Alvin Show</i> |
| | Austin Brown | Marc O'Neal | Dan Egan | Tyrone Dillard |
| | Ben Carter | | | Ed Hall (by Proxy) |

Minutes from Previous Meeting: The previous meeting was held through Webex. Minutes from previous meeting were presented. Motion to accept minutes made by Commissioner Tome White, seconded by Pete Aiken. Motion carried.

Old Business:

1. Risk and Needs Assessment was reviewed. The RFP was created as a result of the Risk and Needs Assessment. The RFP was approved for by email vote and sent out January 28th, 2021.
2. Camden JCPC Funding Plan – Camden JCPC opted for the 2 year plan and this was voted on and passed in the January meeting.

New Business:

1. Monitoring Committee Update – The Monitoring Committee met on January 27th, 2021. The committee reported that the files were well prepared in advance of the monitoring and that there were no conditions. Strengths were listed, that there was a dedicated director for the program, there was community involvement and that the school was an active participant. Student works sites are able to be maintained with the ASPCA and the Sheriff's Dept.. Marcia continues to interact with youth through the use of modern technology and there is good participation from the youth in the program. She has received positive feedback from the parents of youth involved in the program. She continues to have a strong working relationship with the DOJ and the Court Counselors. The files were in excellent order. The only weakness of the program is that referrals are low due to Covid-19
2. RFP – The RFP is advertised with the Daily Advance and is one the Camden County Website for review. At the next meeting we will hear the grant proposals for the next 2 fiscal years.

Program Updates

1. Marcia Berry - Currently working with 7 CK & Bears students thru Zoom and face to face meetings. Waiting for 4 HS referrals. Mr. Reaves spoke with Marcia about Teen Court and Youth Leadership opportunities as well as Raise the Age funding. No referrals for Teen Court currently however is taking referrals for Teen Court. One option until Teen Court is Citizen Circles. This may require additional training as well. Mr. Reaves spoke about getting kids involved through other groups and clubs. The suggestion was to link with another school re Teen Court involvement.
2. Area Consultant – TreNiece Townes spoke about and thanked the committee for the quick response to the RFP vote via email. RFP due date is March 1, 2021. There was a Grant Writing Workshop on February 10, 2021 with approx.. 60 participants. No one from our area was present.
3rd quarter accounting is coming up to advise as to where the program is financially and where funds need to be utilized. The Restitution Budget was discussed and there may be significant underspending in this area. Possible uses were suggested such as YMCA scholarships may be an option. This will be discussed with Marcia.
2 Interstate Compact referrals to Camden. These are kids who have been adjudicated in another state. 1 is already working with Marcia. The other state will use their funds for restitution if the youth responds with community service.

TreNiece gave an update as to the progress with Raise The Age. Raise The Age has been ongoing for a year and there have been improvements in reducing youth in adult jails, access to services for adjudicated youth and also use of Teen Court for youth. Overall referrals for youth are down primarily due to the schools not being in regular classes. TreNiece stated some statistics and stated that there were approx.. 12,349 complaints between Dec. 2019 and November 2020. Approx. 4107 entered the Juvenile Justice system. She also stated that while school attendance was affecting the overall numbers, there was an increase in high level felonies among 17 & 18 year olds.

Meeting adjourned at approx. at 11:28 pm

Next Meeting: Friday March 5th, 2021 @ 11:00 am

Respectfully submitted,



Craig Patterson

Camden County JCPC Meeting Minutes

Meeting Date: Friday March 5, 2021

Meeting at the Historic Camden County Courthouse at 11:00am

| | | | |
|----------|----------------|-----------------|-----------------|
| Present: | Michael Reeves | Com. Tom White | Sharon Wisinger |
| | Paul Pollock | Ina Lane | Austin Brown |
| | Pete Aiken | Marcia Berry | Alvin Shaw |
| | Ben Carter | TreNeice Townes | D. Egan |

Minutes from previous meeting were presented. Motion to accept minutes made by Marc O'Neal, seconded by Mike Reeves. Motion carried.

Old Business:

1. Monitoring Update- TreNeice Everything went well, Marcia had everything available and the committee was able to work through the process quickly.
2. RFP- Marcia stated the RFP was submitted to the Daily Advance and advertised on the Extension website and the County website.

New Business:

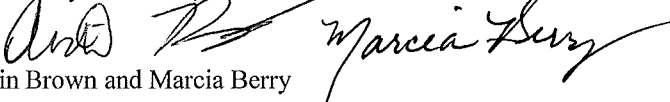
1. Grant Application- Marcia stated she submitted grant application on March 1st. TreNeice stated that there were no other applicants.
2. Grant Presentation was given by Marcia Berry. TreNeice requested a budget narrative. Marcia reported total budget with in kind is \$90948. County Cash match \$12962 and in kind \$13174. Pete Aitken motioned to approve the grant application presented and fund the program based on a 2-year budget. Motion was seconded by Tom White. All in attendance voted to approve by unanimous vote including Ed Hall by proxy of Pete Aitken.
3. 3rd Quarter Accounting is coming up, Marcia will be working on that and have submitted by the deadline of March 26th.

Program Updates

1. Currently working with 7 students thru Zoom each week along with one face to face meeting per month. There is currently no access to students at schools. Meetings are outside of the regular school hours. Marcia has received additional referrals and has contacted all parents and guardians. She has added an additional student to the FOCUS program. Teen Court has not been meeting, no cases. There will be a sentencing circle training at the high school soon. Mr. Reeves would like for Marcia to come to the school at the beginning of next school year to present the programs offered through JCPC.
2. Area Consultant –TreNeice will be working on the county funding plan for May meeting.
Motion to adjourn meeting by Tom White, seconded by Pete Aitken. Meeting adjourned at approximately 12:00 pm.

Next Meeting: September TBA

Respectfully submitted,


Austin Brown and Marcia Berry

Attachment: JCPC March 2021 (3092 : JCPC Meeting Minutes FY 2020-2021)

Camden County JCPC Meeting Minutes

Meeting Date: Friday May 7, 2021

Meeting at the Historic Camden County Courthouse at 11:00am

| | | | |
|----------|----------------|-----------------|-----------------|
| Present: | Michael Reeves | Ina Lane | Eva Anderson |
| | Paul Pollock | Marcia Berry | Sharon Wisinger |
| | Ken Bowman | TreNeice Townes | Alvin Shaw |
| | Marc O'Neal | | |

Minutes from previous meeting were presented. Motion to accept minutes made by Paul Pollock, seconded by Ina Lane. Motion carried via email to accept minutes.

Old Business:

1. Grant Application and presentation given in March. Application submitted and accepted to fund 21-22.
2. 3rd Quarter Accounting completed by deadline.

New Business:

1. Budget revision submitted. Going to send email for everyone to consider and vote on. (Email was sent and was accepted).
2. County Plan and Certification was voted on by County Commissioners and approved on May 3rd. Quarter Accounting completed by deadline.
3. Discussed meeting dates for 21-22 fiscal year. August, October, December, January, March, May to meet the 6 month minimum.

Program Updates

1. Continue to meet with 8 students in the FOCUS program. Marcia has been able to do a variety of outdoor activities with youth. She is also preparing for Camp BLUE and mentor program for teen leadership next year at the High School and Middle School.
2. Area Consultant Update: JCPC 21-22 need to elect officers (Email sent out to vote on keeping officers the same. Certification completed. TreNeice will be preparing data for risk and needs and funding plan all due May 15th.

Conflict of interest forms need to be signed. Raise the age is being voted on in the general assembly from 6 to 10. Younger students will still be able to be referred to the program. Perquimans detention center set to open in late 2021.

Motion to adjourn meeting by Alvin, seconded by Paul. Meeting adjourned at approximately 12:00 pm.

Next Meeting: August TBA

Respectfully Submitted

Marcia Berry

Attachment: JCPC May 2021 (3092 : JCPC Meeting Minutes FY 2020-2021)