

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

BOC - Regular Meeting – May 01, 2017

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**Camden County Board of Commissioners**

**BOC - Regular Meeting**

**May 1, 2017, 7:00 PM**

**Historic Courtroom, Courthouse Complex**

**Camden, North Carolina**

**MINUTES**

*The regular meeting of the Camden County Board of Commissioners was held on May 01, 2017 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:*

**WELCOME & CALL TO ORDER**

***Board Members Present***

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Garry Meiggs	Commissioner	Present	7:00 PM
Clayton Riggs	Chairman Commissioner	Present	7:00 PM
Tom White	Vice Chairman Commissioner	Present	7:00 PM
Randy Krainiak	Commissioner	Present	7:00 PM
Ross Munro	Commissioner	Present	7:00 PM

***Staff Members Present***

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Michael Brillhart	County Manager	Present	7:00 PM
Amy Barnett	Assistant Clerk to the Board	Present	7:00 PM
Karen Davis	Clerk to the Board	Present	7:00 PM
John Morrison	County Attorney	Present	7:00 PM
David Credle	Public Works Director	Present	7:00 PM
Dan Porter	Planning Director	Present	7:00 PM
Dave Parks	Permit Officer	Present	7:00 PM
Lisa Anderson	Tax Administrator	Present	7:00 PM
Stephanie Humphries	Finance Officer	Present	7:00 PM

**INVOCATION & PLEDGE OF ALLEGIANCE**

Commissioner Tom White led those present in the Invocation & Pledge of Allegiance.

**INTRODUCTION OF NEW CLERK TO BOARD - KAREN DAVIS**

County Manager Michael Brillhart introduced Karen Davis, the new Clerk to the Board and Assistant to the County Manager.

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26 **PUBLIC COMMENTS**

27 *Brenda Poole of Neck Road, Shiloh NC gave the following public comments:*

- 28 • Concerned with lack of guard rails on Hwy 1111, Wickham Road, in the vicinity of
- 29 Pocahontas Creek
- 30 • Asks for the installation of guardrails

31  
32 Chairman Clayton Riggs stated he would contact Shelton James with the NCDOT and ask them  
33 to look into this and to put guardrails in place. He further stated that the highways are under the  
34 jurisdiction of the NCDOT, and that the County can only ask, that it is the decision of the  
35 NCDOT to take action on this.

36  
37 County Attorney John Morrison explained that the state has jurisdiction over state roads and  
38 highways. Counties and municipalities can request and suggest changes and improvements, but  
39 it is up to the state to decide to carry those requests and / or changes out. Counties and  
40 municipalities are not allowed to spend money on road improvements.

41  
42 Vice Chairman Tom White stated he and Manager Brillhart attend the Highway/Roads  
43 Committee meetings, and asked Ms. Poole to get him the information relating to her request  
44 along with any petitions from the surrounding area land owners and he would take it before the  
45 committee.

46  
47 *Charlie Hughes Jr., of Raymons Creek Road, Shiloh NC gave the following public comments:*

- 48 • Concerned with the way the new highway was built, there is inadequate shoulder area in  
49 case one were to go off the road. Lack of shoulder could be cause of bad accident.

50  
51 Chairman Clayton Riggs stated that this would also be addressed as a safety issue with the  
52 NCDOT.

53  
54 **CONSIDERATION OF AGENDA**

55  
56 Manager Brillhart asked to amend the agenda to remove Presentation #2, the Parks & Recreation  
57 Update. Presenter Tim White, Parks & Recreation Director, could not attend meeting due to  
58 unforeseen circumstances.

59  
60 *Motion to Approve Amended Agenda*

61	<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
62	<b>MOVER:</b>	Garry Meiggs, Commissioner
63	<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

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## 65 PRESENTATIONS

66

67 *Presentation - Dr. Landon Mason, Economic Improvement Council*

68

69 Dr. Landon Mason, Executive Director of the Economic Improvement Council (EIC) based out  
70 of Edenton NC, provided the following information in a presentation of the programs offered by  
71 the EIC:

72 • The EIC has a 21 member board

73 ○ Mr. Albert Butts III is the President of the board.

74 ○ Dr. William Sawyer of Camden NC is on the Board of Directors of the EIC

75 • The EIC offers 4 programs which are geared toward the 1964 initiative that former  
76 President Lyndon B. Johnson launched to wage war against poverty:

77 ○ Head Start program serves children ages 3-5

78 ○ Weatherization program deals with Energy Efficiency of homes

79 ○ Section 8 Housing Voucher program helps to increase the quality of living and  
80 housing arrangements for low income citizens

81 ○ CSBG (Community Services Block Grant) helps individually to empower low income  
82 citizens to rise above poverty

83 • During FY 2015-16, the EIC shared in excess of \$400,000 worth of services to citizens  
84 making use of the programs here in Camden County

85 ○ Served 68 families in total

86     ▪ Section 8 Housing comprised 40%, serving 27 families

87     ▪ Weatherization comprised 9%, serving 6 families

88     ▪ CSBG comprised 22%, serving 15 families

89     ▪ Head Start comprised 29% with 20 enrollments

90 ○ Average dollar amount spent per customer in Camden County per program

91     ▪ Section 8 Housing: 3%, \$446.00

92     ▪ Weatherization: 27%, \$4,753.00

93     ▪ CSBG: 20%, \$3,534.00

94     ▪ Head Start: 50%, \$8,724.00

95 ○ Total dollar amount spent in Camden County: \$400,678.00

96     ▪ Section 8 Housing: 36%, \$144,660

97     ▪ Weatherization: 7%, \$28,523

98     ▪ CSBG: 13%, \$53,015

99     ▪ Head Start: 44%, \$174,480

100 • Camden Population during FY 2015-16 was approximately 11,000. Approximately 6%  
101 of that population lives in poverty, which is about 700 persons.

102 ○ The EIC programs have saved Camden County over \$400,000 in that Camden's  
103 budget did not have to include amounts to help these families and individuals

104 • EIC serves 13 counties

105 • Target audience is those families and individuals who are in need of EIC assistance in  
106 order to live quality lives

107 • Desire is to see the 6% living in poverty here in Camden be able to rise above poverty

108 • Dr. Mason expressed a desire to raise awareness of the EIC programs offered.

109

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110 Chairman Clayton Riggs thanked Dr. Mason and added that Camden County was very grateful to  
111 the EIC Head Start program when they jumped in to help after Camden lost their day care  
112 facility.

113  
114 Commission Ross Munro asked Dr. Mason how to contact the EIC with information about  
115 families in need. Dr. Mason replied that they can call the EIC at 252-482-4458 and press 0 for  
116 the operator and he/she can direct callers to the right program. He added that the EIC is located  
117 at 712 Virginia Road in Edenton, NC, and website is [www.eicca.org](http://www.eicca.org), and people can also  
118 Google "Economic Improvement Council Edenton NC".

119  
120 Dr. Mason added that all services provided by the EIC are free of charge to those receiving their  
121 assistance. Their programs are federally funded.

122  
123 The Board of Commissioners expressed its appreciation to Dr. Mason and the EIC for the  
124 outstanding work they are doing.

### **RECESS TO SOUTH CAMDEN WATER & SEWER DISTRICT BOARD OF DIRECTORS MEETING**

127 At 7:24 PM, Commissioner Garry Meiggs made a motion to recess the Board of Commissioner's  
128 meeting and go into the South Camden Water & Sewer Board of Directors Meeting. The motion  
129 passed with Chairman Clayton Riggs, Vice Chairman Tom White, Commissioners Garry  
130 Meiggs, Randy Krainiak, and Ross Munro voting aye; none voting no; none absent; none not  
131 voting.

### **RECONVENE COMMISSIONERS' MEETING**

133 At 7:30 PM, Chairman Clayton Riggs adjourned the South Camden Water & Sewer Board of  
134 Directors meeting and reconvened the Board of Commissioners meeting.

### **OLD BUSINESS**

136 Update on Solar Farm Moratorium - Dan Porter

137 Dan Porter updated the Board of Commissioners regarding the 60 day moratorium on solar farm  
138 development which will be up on May 20, 2017, Public Hearing is set for May 15, 2017 to  
139 consider amendments to the Camden County Code of Ordinances regarding Solar Farms.

140  
141 Dan Porter provided the following information:

- 142 • Compiled a report which was handed out to the Board, and also prepared some  
143 recommendations so that the Board can look them over between now and the Public  
144 Hearing set for May 15.
  - 145 • 4 Primary areas of concern:
    - 146 ○ Increasing setbacks
    - 147 ○ Being more specific regarding landscaping within the setbacks
    - 148 ○ Locations considered undesirable for Solar Farm placement
    - 149 ○ Expanded/updated regulations & requirements for decommissioning plan and bond
- 150

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151 County Attorney John Morrison asked Mr. Porter what research tools he used in the compilation  
152 of his report. Mr. Porter replied that he utilized the following:

- 153 • Some national templates
- 154 • Neighboring county's ordinances
- 155 • State model ordinance

156  
157 Attorney Morrison asked what was the source of the State Model Ordinance. Mr. Porter replied  
158 that it is published by a non-profit organization associated with the NC State Sustainable Energy  
159 Association. Mr. Porter added that he also used internet searches in his research, and that  
160 yielded arguments for and against solar farms, particularly in the area of environmental concern.

161  
162 Commissioner Randy Krainiak asked Mr. Porter if in his research he found any solar farms in  
163 neighboring counties which were 5+, 10+, 20+ years old or older and what the long term effects  
164 were. Mr. Porter stated that there are not any in this region that old. Mr. Porter stated that he  
165 had not researched long term effects, but that in some of the articles he read, older solar farms  
166 were mentioned.

167  
168 Commissioner Randy Krainiak stated that he would like to be able to refer to experienced  
169 counties / municipalities when questions arise. He feels that if another county or municipality  
170 has already dealt with certain issues, it would be an asset to be able to confer with them on those  
171 issues when and if they arise here.

172  
173 Chairman Clayton Riggs stated that the Board of Commissioners would look over the report and  
174 recommendations, and email staff any questions they have regarding this in advance of the May  
175 15, 2017 public hearing.

176 **PUBLIC HEARINGS**

177  
178 Public Hearing-Ordinance 2017-04-01 Rezoning Application - Estate of Robert L. Whaley Jr.  
179

180 ***Motion to go into Public Hearing - Ordinance 2017-04-01 Rezoning Application -***  
181 ***Estate of Robert L. Whaley Jr.***

182	<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
183	<b>MOVER:</b>	Tom White, Vice Chairman Commissioner
184	<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

185  
186 County Attorney John Morrison informed those present that this Public Hearing was not a quasi  
187 judicial proceeding and that any and all concerns may be voiced regardless of whether or not  
188 there is evidence to support assertions.  
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190 At this time, Dave Parks went over the staff report as incorporated herein below:

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**STAFF REPORT**  
**UDO 2017-02-16**  
**ZONING MAP AMENDMENT**

**PROJECT INFORMATION**

**File Reference:** UDO 2017-02-16  
**Project Name:** N/A  
**PIN:** 02-8934-02-68-8036 & 02-8934-02-78-5266  
**Applicant:** Estate of Robert L. Whaley, Jr.  
**Address:** 3 Duchess Ct., Baltimore, MD 21237  
**Phone:** (443) 559-6604  
**Email:**

**Agent for Applicant:** E.T. Hyman Surveying  
**Address:** 133 U.S. Hwy 158 West  
**Phone:** (252) 338-2913  
**Email:**

**Current Owner of Record:** Same as applicant

**Meeting Dates:**  
3/15/2017 **Planning Board**

**Application Received:** 2/15/17  
**By:** David Parks, Permit Officer

**Application Fee paid:** \$650 Check #5765

**Completeness of Application:** Application is generally complete

**Documents received upon filing of application or otherwise included:**

- A. Rezoning Application
- B. Aerial of portion of property requested to be rezoned.
- C. Email authorizing Eddie Hyman to act as agent.
- D. Deed
- E. GIS Aerial, existing zoning, Comprehensive Plan future land use and CAMA Land Use Plan Suitability Maps
- F. Offer to purchase contract

**PROJECT LOCATION:**

**Street Address:** Property located adjacent to 210 & 222 South Highway 343.  
**Location Description:** Courthouse Township

**Maps Included in Board Packet Showed:**

- Vicinity Map shows property location as indicated above
- Land Suitability Map - Very High Suitability
- Courthouse Core Village - Immediately Adjacent
- CAMA Future Land Use Map - Low Density Residential
- Comprehensive Plan Future Land Use Map - Rural Preservation
- Zoning Map - General Use District
- Floodplain Map - Outside the 100 year flood zone

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247 **REQUEST:** Rezone from General Use District (GUD) to Basic Residential (R3-1) 5 acres  
248 of land along Hwy 343 South for a two lot minor subdivision where existing homes are  
249 located. Owner has offer to purchase contract with adjacent owner to the south who  
250 desires to keep in farm use, but doesn't want the dwellings as part of the sale.

251  
252 **From:** General Use District (GUD). The GUD district is established to allow  
253 opportunities for very low density residential development and bona fide farms, along  
254 with agricultural and related agricultural uses (e.g., timber, horticulture,  
255 silviculture and aquaculture.)

256  
257 **To:** Basic Residential (R3-1). The R3 Districts are designed to provide for low  
258 density residential development in areas that are adjacent to those areas primarily  
259 devoted to agriculture. Subdivision in the R3-1 district requires a minimum of one  
260 acre per lot.

## 261 **SITE DATA**

262  
263  
264 **Lot size:** Both lots contain approximately 80 acres.

265 **Flood Zone:** Zone X (Located outside the 100)

266 **Zoning District(s):** General Use District (GUD)

267 **Existing Land Uses:** Agriculture

## 268 **Adjacent Zoning & Uses:**

269  
270  
271 -----

	North	South	East	West
<b>Zoning</b>	General Use District (GUD)	Basic Residential (R-3-1)	Residential (R-3-2) (R-2)	Basic Residential (R-3-2)
<b>Use &amp; Size</b>	Farmland	Predominately Farmland with houses along 343	Farmland	Predominately Farmland with houses along 343

276  
277  
278  
279  
280  
281 -----

282 **Proposed Use(s):** Permitted Use Table comparison was included in Board Packet.

283  
284 **Description of property:** Property abuts South Hwy 343 on the eastern side. There are  
285 currently 3 dwellings existing on both lots with the remainder in farm use.

## 286 **ENVIRONMENTAL ASSESSMENT**

287  
288  
289 **Streams, Creeks, Major Ditches:** None.

290 **Distance & description of nearest outfall:** Approximately 1 mile.

## 291 **INFRASTRUCTURE & COMMUNITY FACILITIES**

292  
293  
294 **Water:** Water line located adjacent to property on Highway 343.

295 **Sewer:** Four Perc tests not required as dwellings exist on lots desiring to be  
296 Subdivided

297 **Fire District:** South Camden Fire District. Station located approximately 2 miles  
298 from Station located on Sawyers Creek Road.

299 **Schools:** Impact already calculated with existing dwellings.

300 **Traffic:** Traffic not exceed road capacities.

301

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302 **PLANS CONSISTENCY**

303  
304 **CAMA Land Use Plan Policies & Objectives:**

305  
306 **Both Consistent AND Inconsistent**

307  
308 The proposed zoning change is inconsistent with the CAMA Land Use Plan which was  
309 adopted by the Camden County Board of Commissioners on April 4, 2005 in that it could  
310 be determined as spot zoning due to the amount of acreage requested. However, it will  
311 allow for the preservation of farmland which is part of the Community Vision in  
312 maintaining the County's rural and cultural heritage.

313  
314 **2035 Comprehensive Plan**

315  
316 **Both Consistent AND Inconsistent**

317  
318 Consistent with Comprehensive Plan Future Land Use Maps as one parcel is identified as  
319 Rural Residential 1 acre lots and inconsistent as the other parcel is identified as  
320 Rural Preservation.

321  
322 **Comprehensive Transportation Plan**

323  
324 **Consistent:** Property abuts Highway 343 South.

325  
326 **Other Plans officially adopted by the Board of Commissioners**

327  
328 N/A

329  
330 **FINDINGS REGARDING ADDITIONAL REQUIREMENTS:**

331  
332 **Will the proposed zoning change enhance the public health, safety or welfare?** No.

333 **Reasoning:** The proposed zoning change will not enhance the public health, safety, or  
334 welfare as the proposed change will allow the owner to cut out two lots with existing  
335 dwellings on them and keep the remainder as farmland. Has an offer to purchase  
336 contract for the farmland.

337  
338 **Is the entire range of permitted uses in the requested classification more**  
339 **appropriate than the range of uses in the existing classification?** Yes. **Reasoning:**

340 Due to the small amount of acreage requested to be rezoned, the permitted uses will  
341 not significantly change to say which one would be more appropriate.

342  
343 **For proposals to re-zone to non-residential districts along major arterial roads:**

344  
345 **Is this an expansion of an adjacent zoning district of the same classification?** N/A  
346 **What extraordinary showing of public need or demand is met by this application?** N/A

347  
348 **Will the request , as proposed cause serious noise, odors, light, activity, or unusual**  
349 **disturbances?** No. **Reasoning:** All uses allowed in the requested zoning

350 classification should not cause any serious noise, odors, light activity, or unusual  
351 disturbances.

352  
353 **Does the request impact any CAMA Areas of Environmental Concern?** No. **Reasoning:**

354 Property is outside any CAMA Areas of Environmental Concern.

355  
356 **Does the county need more land in the zoning class requested?** Yes. **Reasoning:**

357 These are areas in the county (right outside the core villages) that are identified as  
358 appropriate for the requested zoning classification.

359  
360 **Is there other land in the county that would be more appropriate for the proposed**  
361 **uses?** No. **Reasoning:** As stated above.

362

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363 **Will not exceed the county's ability to provide public facilities:** No.

364  
365 **Schools** - The higher density would have an impact on the schools, however in this  
366 instance the impacts have already been identified with the existing homes.

367 **Fire and Rescue** - No impact.

368 **Law Enforcement** - No impact.

369 **Parks & Recreation** - No impact

370 **Traffic Circulation or Parking** - N/A

371  
372 **Other County Facilities** - No.

373  
374 **Is This A Small Scale "Spot" Rezoning Request Requiring Evaluation Of Community**  
375 **Benefits?** Yes

376  
377 **If Yes (regarding small scale spot rezoning) - Applicants Reasoning:**

378  
379 -----

	<b>Personal Benefits/Impact</b>	<b>Community Benefits/Impact</b>
380		
381		
382   <b>With Rezoning</b>	Would allow owner to subdivide	Preservation of farmland
383	out two lots out of the farm as	
384	perspective buyer only wants to	
385	purchase and maintain farmland.	
386		
387   <b>Without Rezoning</b>	No personal benefit.	No Change
388	Sale of property impact.	
389		
390		

391 -----

391 **STAFF COMMENTARY:**

392  
393 The property has a buyer for just the farmland. In order to subdivide the existing  
394 dwellings (3 dwelling, one to be demolished) existing zoning requires 5 acre minimums  
395 for each lot. In order to preserve as much farmland as possible owner on desires to  
396 rezone property along 343 (5 acres) to 1 acres lots which would allow to subdivide out  
397 the houses on one acre lots and preserve land that is already being farmed. Note that  
398 it will allow the possibility of further subdividing the remained land along 343 into  
399 3 additional lots.

401 **STAFF RECOMMENDATION:**

402  
403 Staff recommends approval of the rezoning as it is consistent with both the CAMA Land  
404 Use Plan and Comprehensive Plan as it allows for the preservation of farmland in  
405 keeping with the vision of the County to preserve its rural character and cultural  
406 heritage.

408 **PLANNING BOARD RECOMMENDATIONS:**

- 409  
410 1. Motion was made the requested rezoning was consistent with the CAMA Land Use Plan  
411 and Comprehensive Plan. Motion passed on a 5-0 vote.  
412 2. Motion was made to approve the rezoning as presented by staff. Motion passed on a  
413 5-0 vote.

414 -----

415  
416 Commissioner Ross Munro asked why the entire property was not being rezoned, why just the 5  
417 acres with houses? Mr. Parks responded that the owner has a contract to sell the farmland to a  
418 farmer and the farmer does not want to purchase the houses.

419

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420 At this time, staff opened the floor for public comment.

421

422 Adam Lawson, NC 343 South, Camden NC

- 423
- Questioned what was being rezoned and why
  - His property is next door to the property in question
  - Concerned that if it is rezoned residential then the possibility for future development exists which would have impacts on his property
- 426

427

428 Dave Parks showed Mr. Lawson the zoning map and explained to him that only the portion at the  
429 front of the property, 5 acres, was being considered for rezoning to R-3-1.

430

431 Commissioner Garry Meiggs observed that if approved, the zoning of the 5 acre lot would match  
432 that of Mr. Lawson's property.

433

434 Mr. Eddie Hyman also explained that what the applicant is trying to do is to rezone only the front  
435 section of the property where upon there are houses so that he can subdivide out those houses  
436 and sell them while at the same time being able to preserve the land in the back portion of the  
437 property as agricultural for which he has a contract to sell to a farmer. The farmer does not want  
438 to buy the houses, only the farmland. Without the rezoning, there is a 5 acre minimum to  
439 subdivide land, which would mean more of the farmland would be required for each lot. With  
440 the rezoning, there is only a 1 acre minimum which would make the property easier to subdivide  
441 and would preserve as much farmland as possible because it would not be required for  
442 subdivision of the land where the houses sit.

443

444 Mr. Lawson was concerned that the usage of the word "subdivide" was indicative of a multi-lot  
445 residential development. Mr. Hyman explained that is not the case here.

446

447 Thomas Mason, NC 343 South, Camden, NC

- 448
- Lives across from proposed rezoning
  - Asking what the future plans are for the property
- 449

450

451 Mr. Eddie Hyman responded to Mr. Mason saying that the buyer only wants farmland not  
452 residential.

453

454 Mr. Mason asked if the rezoning is approved, how many possible houses could be placed on the  
455 property. Dave Parks responded that after a 5 year wait, then in theory the land could be  
456 subdivided into 1 acre lots. With the 2 existing houses, that would mean a total of 3 possible  
457 additional houses.

458

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459 Chairman Clayton Riggs asked if there were any further comments or questions. Hearing none,  
460 he entertained a motion to come out of Public Hearing on this matter.

461  
462

***Motion to come out of Public Hearing***

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

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*Public Meeting - Sketch Plan - the Fairfax Major Subdivision - A&B Builders Inc.*

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***Motion to go into Public Meeting - Sketch Plan - the Fairfax Major Subdivision - A&B Builders Inc.***

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Ross Munro, Commissioner
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

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Dan Porter described this agenda item:

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- This is a public meeting for the Sketch Plan for The Fairfax, a major subdivision
- The subdivision process includes a technical review, a sketch plan public meeting (which is this proceeding), and it establishes the general nature of the subdivision and the yield / number of lots which may be developed on the property, and generally how it will be located.
- After the public meeting, the applicant develops engineering plans and brings that back as a Preliminary Plat / Special Use Permit
- Sketch Plan shows what is being proposed.
- Preliminary Plat / Special Use Permit is the phase where the Board of Commissioners votes regarding giving the applicant the rights to develop the property.

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489

Mr. Porter went over the staff report as incorporated herein below:

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**STAFF REPORT**  
**UDO 2017-02-28**  
**SKETCH PLAN - THE FAIRFAX**  
**MAJOR SUBDIVISION**

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496

**PROJECT INFORMATION**

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**File Reference:** UDO 2017-02-28  
**Project Name:** The Fairfax  
**PIN:** 02-8934-02-57-3312  
**Applicant:** A&B Building, Inc., Adam Maurice  
**Address:** 141 Travis Blvd, Moyock, NC 27958  
**Phone:** (757) 619-0746  
**Email:**

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505 **Agent for Applicant:** Eastern Carolina Engineering, PC  
506 **Address:** 154 U.S. Hwy 158 East  
507 **Phone:** (252) 335-1888  
508 **Email:**  
509  
510 **Current Owner of Record:** A & B Building, Inc. Deed recorded 1/27/2017. DB: 352 PG: 820  
511  
512 **Meeting Dates:**  
513  
514 03/07/2017 Neighborhood Meeting  
515 03/15/2017 Planning Board  
516  
517 **Application Received:** 2/23/17  
518 **By:** David Parks, Permit Officer  
519  
520 **Application Fee paid:** \$2,400 Check #2640  
521  
522 **Completeness of Application:** Application is generally complete  
523  
524 **Documents received upon filing of application or otherwise included:**  
525 **A.** Land Use Application  
526 **B.** Sketch Plan  
527 **C.** Deed  
528 **D.** Perc Tests (2) from Albemarle Regional Health Services  
529 **E.** Technical Review Comments  
530  
531 **PROJECT LOCATION:**  
532  
533 **Street Address:** Adjacent to 173 and 191 South Hwy 343  
534 **Location Description:** Courthouse Township  
535  
536 **REQUEST:**  
537 Sketch Plan - The Fairfax - 16 lots - Article 151.230 of the Code of Ordinances.  
538  
539 **SITE DATA**  
540  
541 **Lot size:** Approximately 25 acres  
542 **Flood Zone:** Zone X/AE  
543 **Zoning District(s):** Mixed Single Family Residential (R2)  
544 **Adjacent property uses:** Predominantly agriculture with some residential.  
545 **Streets:** Shall be dedicated to public under control of NCDOT.  
546 **Street/Subdivision name:** Approved by (Central Communications)  
547 **Open Space:** Provided  
548 **Landscaping:** Landscaping Plan required at Preliminary plat.  
549 **Buffering:** Per Article 151.232 (N), a 50' landscaped vegetative buffer  
550 required along all property lines that abut non-residential  
551 uses.  
552 **Recreational Land:** N/A  
553  
554 **ENVIRONMENTAL ASSESSMENT**  
555  
556 **Streams, Creeks, Major Ditches:** None.  
557 **Distance & description of nearest outfall:** 1 mile.  
558

# CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – May 01, 2017

---

559 **TECHNICAL REVIEW STAFF (SKETCH PLAN) COMMENTS**

- 560
- 561 1. **South Camden Water.** Approved as is.
- 562 2. **Albemarle Regional Health Department.** Perc test completed on 2 lots (10% of lots
- 563 required to be perc tested).
- 564 3. **South Camden Fire Department.** No response
- 565 4. **Pasquotank EMS.** No response
- 566 5. **Sheriff's Office.** Approved as is.
- 567 6. **Postmaster Elizabeth City.** No response.
- 568 7. **Superintendent/Transportation Director of Schools.** Approved.
- 569 8. **Camden Soil & Water Conservationist.** No response.
- 570 9. **NCDOT.** No response.
- 571 10. **Mediacom.** No response.
- 572 11. **Central Communications 911.** Approved Subdivision/Street names.

573

574 **PLANS CONSISTENCY**

575

576 **CAMA Land Use Plan Policies & Objectives:** Consistent. CAMA Future Land Use Maps has

577 land designated as Medium Density Residential.

578

579 **2035 Comprehensive Plan:** Consistent. Comprehensive Plan Future Land Use Maps has

580 land designated as Rural Residential 1 acre and property is located within the

581 Courthouse Core Village.

582

583 **Comprehensive Transportation Plan:** Consistent. Property abuts Highway 343 South.

584

585 **FINDINGS REGARDING ADDITIONAL REQUIREMENTS:**

586

587 **Endangering the public health and safety? No.** In staff's opinion, application does

588 not appear to endanger public health and safety.

589

590 **Injure the value of adjoining or abutting property. No.** In staff's opinion,

591 application does not appear to injure the value of adjoining or abutting property.

592

593 **EXCEED PUBLIC FACILITIES:**

594

595 **Schools: Yes.** Proposed development will generate 7 students (.44 per household X

596 16 lots). High School over capacity: **2016/2017 capacity: 570.**

597 **Enrollment: 607**

598 **Fire and rescue:** No Impact.

599 **Law Enforcement:** No Impact.

600

601 **Staff's Recommendation:**

602

603 Staff recommends approval of Sketch Plan for The Fairfax with the following

604 recommendations:

- 605
- 606 1. In accordance with schools input, ensure the cult a sac is designed for the
- 607 turning radius of a 72 passenger bus.
- 608 2. Wetland delineation

609

610 **Planning Board Recommendation:**

611

612 At their March 15, 2017 meeting, Planning Board recommended approval of the Sketch

613 Plan for The Fairfax 16 lot major subdivision with recommendations from staff on a 5-0

614 vote.

615 -----

616

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

---

617 At this time, Mr. Porter introduced Mr. Jason Mizelle of Eastern Carolina Engineering PC.

618

619 Jason Mizelle, Agent for Applicant, Eastern Carolina Engineering PC

620

- Proposed is a 16 lot major subdivision.

621

- One road in, off of NC 343 South.

622

- Lot sizes range from the minimum up to 2 acres in size.

623

- Developer has been in contact with the adjacent property owner to the South regarding selling a portion of lot # 14. With the approval of this plan this evening, that transaction can occur and lot # 14 would then go down to about 1 acre +/- in size for this plan.

624

625

- County water is available to the property.

626

627

- 2 of the lots have been perc tested, one in the rear of the property, and one at lot 2 which has a low spot. Both tests came back with very good results.

628

629

- There were no major recommendations as far as drainage on the lots at the front.

630

- The property currently drains from the south to the north and to the west. The area in and around lot 2 is a low spot. What is proposed is to extend the required buffer down the north line and provide both a diversion berm and a ditch combination to divert water away from the adjacent property back to a stormwater bmp closer to the outlet point.

631

632

633

- Applicant looking to do lots of varying sizes.

634

635

- Applicant does not want to cut down any trees / woods, wants to develop only the cultivated land and preserve the wooded areas as buffers.

636

637

- Name of the subdivision is "The Fairfax" which is a reference to "Fairfax Hall" which was the historic home of Brigadier General Isaac Gregory, hence the name of the road "Gregory Lane".

638

639

- Mr. Adam Maurice, the applicant, is present this evening to answer any questions specific to the development.

640

641

642

643 Chairman Clayton Riggs inquired as to why the buffer goes all around except on the side owned  
644 by Mr. Harrison. Mr. Mizelle responded that Mr. Harrison is going to be purchasing about an  
645 acre of Lot 14 in lieu of a buffer. Mr. Mizelle added that buffering is only required along non-  
646 residential parcels.

647

648 Mr. Mizelle also stated that there are some drainage issues up at the north end near lots 2 and 3,  
649 so they are extending that buffer down in order to place a berm and a ditch for drainage.

650

651 Mr. Dan Porter commented that the requirements in the ordinances for buffering are that there  
652 needs to be a 50 foot buffer between residential and non-residential uses. Between residential  
653 uses, no buffer is required.

654

655 Chairman Clayton Riggs questioned why was one side being buffered and not the other. Mr.  
656 Mizelle responded that it was for drainage purposes, and that Mr. Harrison would be acquiring a  
657 portion of lot 14 to create his own buffer.

658

659 Vice Chairman Tom White asked if the sale of part of lot 14 would have any effect on the  
660 number of lots or the proposed layout. Mr. Mizelle responded that it would have no effect.

661

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

---

662 Chairman Clayton Riggs commented that the sketch plan is only conceptual, and that the Board  
663 of Commissioners is only considering whether to approve the ideas presented in the plan at this  
664 point. County Attorney John Morrison added that the sketch plan is only to familiarize the  
665 Board of Commissioners with it, and to allow for a forum in which feedback can be given to the  
666 developer regarding any potential concerns. Sketch plan is not a final approval, it is only a  
667 concept plan at this point, and approval will allow the developer to begin work on the next phase  
668 in the process of developing the engineering plans.

669  
670 Commissioner Krainiak voiced a concern that if a portion of lot 14 is proposed to be sold, then it  
671 should show on the plan as an additional lot. Mr. Porter addressed this concern stating that if it  
672 were to be on the plan, it would be required to abut a road, which it does not. When Mr.  
673 Harrison purchases the property, he can then do a re-combination survey to combine his property  
674 and the purchased property. County Attorney John Morrison commented that the sale of the  
675 parcel to Mr. Harrison would not mean that Mr. Harrison was part of the subdivision nor would  
676 it make him subject to any of the Home Owners Association rules.

677  
678 At this time, Mr. Porter finished going over the staff report as incorporated herein above.

679  
680 Chairman Clayton Riggs asked if there were any further comments or questions. Hearing none,  
681 he called for a motion to come out of Public Meeting.

682 ***Motion to come out of Public Meeting***

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Ross Munro, Commissioner
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

686  
687 ***Amend Agenda***

688 ***Motion to Amend Agenda to add Ordinance 2017-04-01 Rezoning, Estate of Robert***  
689 ***L. Whaley Jr. as New Business Item H***

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom White, Vice Chairman Commissioner
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

693 ***Motion to Amend Agenda to add Sketch Plan - The Fairfax Major Subdivision - A***  
694 ***& B Builders Inc. as New Business Item I***

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom White, Vice Chairman Commissioner
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

## CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – May 01, 2017

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699 **NEW BUSINESS**

700

701 *Item A. - National Flood Insurance Program Community Rating System Update*

702

703 Dave Parks, Camden County Flood Administrator, gave an update regarding the National Fire  
704 Insurance Program Community Rating System (NFIP-CRS):

705 • In December of 2014, Camden County requested a community assist visit through the NC  
706 Department of Public Safety, Floodplain Manager Branch, as a first step of participation  
707 in the NFIP-CRS.

708 • The CRS is a program under the NFIP that rates how a community manages their  
709 floodplain regulations.

710 ○ Communities not already part of this program start out as a class 10 for insurance  
711 premiums.

712 ○ Depending on a communities rating after going through the program, communities  
713 can get up to a 5% savings on their insurance premiums for each class level down  
714 from 10.

715 • In March 2015, both Dave Parks & Brian Lannon (Camden's Soil & Water  
716 Conservationist) attended a school to earn their "Certified Floodplain Manager"  
717 certification. This added points for Camden's CRS rating.

718 • In March 2015, John Gerber, of the Department of Public Safety, conducted the  
719 Community Assistance Visit which looks at the County's floodplain ordinance, all  
720 elevation certificates, and tours the county's floodplain.

721 ○ Some minor discrepancies were found in some of the elevation certificates, which  
722 were corrected by the surveyors who did the certificates, and corrected copies were  
723 provided to the county.

724 • In November of 2015, Dave Parks & Dan Porter met with Mandy Todd, the CRS  
725 Specialist, to go over the CRS application guidelines listed in the CRS manual.

726 • In April of 2016, the application was submitted.

727 • In April of 2017, the county received notification that based on the floodplain manager's  
728 activities implemented by Camden County, the minimum standards were exceeded,  
729 which dropped Camden County down to a class 7. This means a savings of 15% in NFIP  
730 premiums for policies issued or renewed on or after May 1, 2017.

731 • As of November 2015, there were 891 NFIP policies in force for Camden residences and  
732 businesses which represents approximately \$206,000,000 in coverage.

733 • The approximate savings due to the CRS rating is over \$84,000 per year.

734

735 Dave Parks expressed his thanks to the entire staff which helped in this effort. County Manager  
736 Michael Brillhart added that going from a class 10 to a class 7 is phenomenal and expressed his  
737 thanks as well.

738

739 Mr. Parks noted that the preliminary flood maps are still in the process of being updated and  
740 would provide an update when they are completed.

741

742 Chairman Clayton Riggs expressed his thanks regarding this effort noting that 15% is a  
743 significant amount.

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

---

744 *Item B. - Proclamation - Designation of May 2017 as Older American's Month*

745  
746 County Manager Michael Brillhart described this proclamation as incorporated herein below:

747 -----

**Proclamation**

**DESIGNATION OF MAY 2017 AS OLDER AMERICANS MONTH**

---

751  
752 **Whereas,** Camden County includes older Americans who richly contribute to  
753 our community; and

754  
755 **Whereas,** We acknowledge that what it means "to age" has changed - for the  
756 better; and

757  
758 **Whereas,** Camden County is committed to supporting older adults as they take  
759 charge of their health, explore new opportunities and activities,  
760 and focus on independence; and

761  
762 **Whereas,** Camden County can provide opportunities to enrich the lives of  
763 individuals of *all ages* by:

- 764 • involving older adults in the redefinition of aging in our  
765 community;
- 766 • promoting home- and community-based services that support  
767 independent living;
- 768 • encouraging older adults to speak up for themselves and  
769 others; and
- 770 • providing opportunities for older adults to share their  
771 experiences.

772  
773 **Now therefore,** the Board of Commissioners of Camden County, North Carolina does  
774 hereby proclaim May 2017 to be Older Americans Month. We urge every  
775 resident to take time during this month to acknowledge older adults  
776 and the people who serve them as influential and vital parts of our  
777 community.

778  
779 Proclaimed this 1st day of May, 2017.

780  
781  
782 ATTEST: Clayton D. Riggs, Chairman  
783 Commissioners Camden County Board of

784  
785  
786 \_\_\_\_\_  
787 Amy Barnett  
788 Assistant Clerk to the Board

789 -----

790 *Motion to approve Proclamation - Designation of May 2017 as Older American's*  
791 *Month*

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom White, Vice Chairman Commissioner
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

796

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

---

797 *Item C. - Proclamation - Elder Abuse Awareness Months (5/14 - 6/18)*

798  
799 County Manager Michael Brillhart described this proclamation as incorporated herein below:

800 -----  
801 **PROCLAMATION**  
802 **VULNERABLE ADULT AND ELDER ABUSE**  
803 **AWARENESS MONTHS 2017**  
804 -----

805 **WHEREAS,** North Carolina joins the world in recognizing World Elder Abuse Awareness  
806 Day every June 15th; and  
807 **WHEREAS,** Protecting North Carolina’s vulnerable and older adults is a community  
808 responsibility and all citizens are charged under State law to report  
809 suspected abuse, neglect or exploitation to their local County Department  
810 of Social Services; and  
811 **WHEREAS,** North Carolina’s vulnerable and older adults of all social, economic,  
812 racial and ethnic backgrounds may be targets of abuse, neglect or  
813 exploitation which can occur in families, long-term care settings and  
814 communities; and  
815 **WHEREAS,** In state fiscal year 2016 there were 25,980 reports of abuse, neglect or  
816 exploitation of vulnerable and older adults were made to North Carolina’s  
817 100 County Departments of Social Services; and  
818 **WHEREAS,** National and international research shows that abuse, neglect and  
819 exploitation of vulnerable and older adults is grossly underreported; and  
820 **WHEREAS,** The State of North Carolina enacted the nation’s first elder abuse law  
821 and recognizes the need for a comprehensive system of protection for  
822 vulnerable and older adults; and  
823 **WHEREAS,** Mother’s and Father’s Days are national holidays intended to honor,  
824 respect, and promote the dignity and well-being of our older citizens.  
825

826  
827 **Now, therefore, be it proclaimed** that the time period from MOTHERS DAY to FATHERS DAY  
828 2017 (May 14, 2017 through June 18, 2017) is hereby designated as “VULNERABLE ADULT  
829 AND ELDER ABUSE AWARENESS MONTHS” in Camden County, North Carolina.

830  
831 Proclaimed, this the  1st  day of  May , 2017.

832  
833  
834  
835 ATTEST:  
836 Commissioners

\_\_\_\_\_  
Clayton D. Riggs, Chairman  
Camden County Board of

837  
838  
839  
840 \_\_\_\_\_  
841 Amy Barnett  
842 Assistant Clerk to the Board  
843 -----

843 *Motion to approve Proclamation - Elder Abuse Awareness Months (5/14 - 6/18)*

844 <b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
845 <b>MOVER:</b>	Garry Meiggs, Commissioner
846 <b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

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848 Item D. - Resolution 2017-05-01 Requesting Restoration - Statutorily Authorized Appropriation  
849 of Lottery Funds

850 -----

**Resolution No. 2017-05-01**

**A RESOLUTION REQUESTING RESTORATION TO COUNTIES OF THE  
STATUTORILY AUTHORIZED APPROPRIATION OF LOTTERY FUNDS**

---

854 WHEREAS, Pursuant to Chapter 18C of the North Carolina General Statutes  
855 "the North Carolina State Lottery Act and the 2005 Appropriations  
856 Act was signed into law establishing the North Carolina Education  
857 Lottery. The act created the nine member North Carolina Lottery  
858 Commission to initiate, supervise and administer the education  
859 lottery"; and

860 WHEREAS, The North Carolina Education Lottery was promoted and supported on  
861 the basis of proceeds enhancing local governments' ability to  
862 adequately provide for education expenses; and

863 WHEREAS, The distribution to counties budgeted from proceeds in FY 2016-  
864 2017 has been drastically reduced to \$100 million in contrast to  
865 \$208 million at the previous statutory funding rate of 40%, which  
866 amounts to \$128,198 in Camden County in contrast to \$266,652 at  
867 the 40% rate; and

868 WHEREAS, Pursuant to state law, the lottery funds that are allocated to the  
869 counties can be used for education for capital outlay projects,  
870 including the planning, construction, enlargement, improvement,  
871 repair, or renovation of public school buildings and for the  
872 purchase of land for public school buildings or for equipment to  
873 implement a local school technology plan (NCGS 115-546.2); and

874 WHEREAS, It is extremely difficult for the Boards of Commissioners and  
875 Boards of Education across this State to plan for improvements in  
876 school buildings and for technology equipment with the reduction  
877 of lottery funds.

878 NOW, THEREFORE, BE IT RESOLVED, that the Camden County Board of Commissioners  
879 respectfully requests that the Governor and the North Carolina  
880 General Assembly support the allocation to counties at their  
881 previous statutorily authorized portion of educational lottery  
882 funds to be used for capital needs and technology.

883 BE IT FURTHER RESOLVED, that the Camden County Board of Commissioners fully  
884 supports the current SB 234, which would allocate additional  
885 lottery funds to Tier 1 & 2 counties, on a grant basis, for school  
886 capital construction.

887 BE IT FURTHER RESOLVED that copies of this Resolution are being forwarded to  
888 the Local Legislative Delegation of the North Carolina General  
889 Assembly and to the North Carolina Association of County  
890 Commissioners.

891 Adopted this the 1<sup>st</sup> day of May, 2017

892 Camden County, North Carolina

893  
894  
895  
896  
897  
898 Clayton D. Riggs, Chairman  
899 Camden County Board of Commissioners

900 ATTEST:

901  
902  
903  
904 Amy Barnett (SEAL)  
905 Asst. Clerk to the Board

906 -----

907

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

---

908 *Motion to approve Resolution 2017-05-01 Requesting Restoration - Statutorily*  
909 *Authorized Appropriation of Lottery Funds*

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom White, Vice Chairman Commissioner
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

913  
914 Item E. - Resolution 2017-05-02 Financing Terms for Fire Truck  
915

916 Chairman Clayton Riggs read the summary information provided on the agenda item summary  
917 sheet for this item.

918 -----  
919 **Summary:** South Camden Fire Department wishes to purchase a Fire Truck. County  
920 Commissioners must approve financing requests. After a request for proposed  
921 rates/terms from banks, the best terms were provided from Towne Bank. (LGC approval is  
922 not needed if the note does not exceed \$500,000 **OR** term is less than 5 years.)  
923 -----

924 **Resolution 2017-05-02 Approving Financing Terms**  
925

926 **WHEREAS:** Camden County (the "County") has previously determined to undertake a  
927 project for the financing of a fire truck, (the "Project"), and the Finance Officer  
928 has now presented a proposal for the financing of such Project.  
929

930 **BE IT THEREFORE RESOLVED, as follows:**

931 1. The County hereby determines to finance the Project through Towne Bank,  
932 in accordance with the proposal dated April 7, 2017. The amount financed shall not  
933 exceed \$531,652.09, the interest rate shall not exceed 2.02% and the financing term  
934 shall not exceed 4 years from closing.

935 2. All financing contracts and all related documents for the closing of  
936 the financing (the "Financing Documents") shall be consistent with the foregoing  
937 terms. All officers and employees of the County are hereby authorized and directed to  
938 execute and deliver any Financing Documents, and to take all such further action as  
939 they may consider necessary or desirable, to carry out the financing of the Project  
940 as contemplated by the proposal and this resolution.

941 3. The Finance Officer is hereby authorized and directed to hold executed  
942 copies of the Financing Documents until the conditions for the delivery of the  
943 Financing Documents have been completed to such officer's satisfaction. The Finance  
944 Officer is authorized to approve changes to any Financing Documents previously signed  
945 by County officers or employees, provided that such changes shall not substantially  
946 alter the intent of such documents or certificates from the intent expressed in the  
947 forms executed by such officers. The Financing Documents shall be in such final forms  
948 as the Finance Officer shall approve, with the Finance Officer's release of any  
949 Financing Document for delivery constituting conclusive evidence of such officer's  
950 final approval of the Document's final form.

951 4. The County shall not take or omit to take any action the taking or  
952 omission of which shall cause its interest payments on this financing to be  
953 includable in the gross income for federal income tax purposes of the registered  
954 owners of the interest payment obligations. The County hereby designates its  
955 obligations to make principal and interest payments under the Financing Documents as  
956 "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section  
957 265(b)(3).  
958

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

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959           5.       The County intends that the adoption of this resolution will be a  
960 declaration of the County’s official intent to reimburse expenditures for the project  
961 that is to be financed from the proceeds of the Towne Bank financing described above.  
962 The County intends that funds that have been advanced, or that may be advanced, from  
963 the County’s general fund, or any other County fund related to the project, for  
964 project costs may be reimbursed from the financing proceeds.

965           6.       All prior actions of County officers in furtherance of the purposes of  
966 this resolution are hereby ratified, approved and confirmed. All other resolutions  
967 (or parts thereof) in conflict with this resolution are hereby repealed, to the  
968 extent of the conflict. This resolution shall take effect immediately.  
969 Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

970  
971 Camden County, North Carolina

972  
973  
974 Chairman  
975  
976 Commissioners

\_\_\_\_\_  
Clayton D. Riggs,  
Camden County Board of

977  
978 ATTEST:  
979  
980  
981  
982 \_\_\_\_\_  
983 Amy Barnett (SEAL)  
984 Assistant Clerk to the Board

---

985           ***Motion to approve Resolution 2017-05-02 Financing Terms for Fire Truck***

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom White, Vice Chairman Commissioner
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

989

# CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – May 01, 2017

990 Item F. - Monthly Tax Report - Lisa Anderson, Tax Administrator

991  
992 Lisa Anderson gave the monthly tax report for month ending March 2017, as incorporated herein  
993 below:

994 -----  
995 **MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE**  
996 **CAMDEN COUNTY BOARD OF COMMISSIONERS**

997  
998 **OUTSTANDING TAX DELINQUENCIES BY YEAR**

1000

YEAR	REAL PROPERTY	PERSONAL PROPERTY
1001 2016	248,213.80	11,510.06
1002 2015	73,575.79	2,583.48
1003 2014	37,836.89	2,484.31
1004 2013	17,129.19	6,456.36
1005 2012	11,784.24	9,026.89
1006 2011	8,309.64	7,248.99
1007 2010	6,263.70	5,039.20
1008 2009	4,556.99	4,740.25
1009 2008	3,795.46	5,183.08
1010 2007	3,847.39	6,770.30
1011		
1012		
1013	TOTAL REAL PROPERTY TAX UNCOLLECTED:	415,313.09
1014	TOTAL PERSONAL PROPERTY TAX UNCOLLECTED:	6,1042.92
1015	TEN YEAR PERCENTAGE COLLECTION RATE:	99.30%

1016  
1017 COLLECTION FOR 2017 VS. 2016: 101,328.60 VS. 79,747.19

1018  
1019 **LAST 3 YEARS PERCENTAGE COLLECTION RATE**

1020

1021 2016	96.11%
1022 2015	98.85%
1023 2014	99.41%

1024 **THIRTY LARGEST UNPAID ACCOUNTS (ATTACHMENT A) :**

1025 REAL PROPERTY:

1026

Rc11	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	03-8943-04-74-3506.0000	16,419.25	3	ELLIOTT & DONNA JACOBS	SHILOH	117 SUNSET AVE
R	01-7989-00-01-1714.0000	10,653.18	3	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-01-17-4778.0000	10,563.66	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	03-8971-00-12-0477.0000	8,062.31	2	GILBERT WAYNE OVERTON &	SHILOH	187 THOMAS POINT RD
R	02-8944-00-87-7021.0000	7,342.01	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMEY RD
R	03-8953-04-81-9832.0000	6,594.63	5	MAIDIA S. CECIL HEIRS	SHILOH	113 TROTMAN RD
R	03-8899-00-45-2682.0000	6,243.84	3	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8971-00-23-2253.0000	5,025.80	2	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	01-7081-00-81-4060.0000	4,991.16	1	CRAIG S. CAREY	SOUTH MILLS	201 SHARON CHURCH RD
R	01-7998-01-08-8621.0000	4,703.21	4	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 HWY N
R	03-8973-00-19-2109.0000	4,340.07	2	WANDA ADAMS	SHILOH	765 SANDY HOOK RD
R	01-7998-01-08-6797.0000	4,230.70	2	EDWARD B. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	02-8935-04-63-0820.0000	4,205.46	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	02-8935-02-66-7093.0000	4,108.38	3	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8945-00-41-2060.0000	4,089.49	1	LABELLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	02-8934-01-18-6001.0000	4,046.28	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	01-7979-00-61-7358.0000	3,897.67	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	03-8965-00-13-1025.0000	3,832.20	3	SHARON EVANS MUNDEN	SHILOH	556 TROTMAN RD
R	02-8945-00-54-1099.0000	3,547.63	2	GERTIE LEE & JONOLA T ROUNTREE	CAMDEN	263 BELCROSS RD
R	03-8953-03-12-6266.0000	3,493.63	1	R. VERNON BRAY, JR.	SHILOH	120 LAUREN LN
R	03-8973-00-22-3033.0000	3,280.35	1	TAYLOR LEIGH PROPERTIES LLC	SHILOH	RICKS WAY
R	02-8944-00-31-2148.0000	3,261.75	3	CARL HARRINGTON	CAMDEN	150 SAND HILLS RD
R	02-8937-00-50-8036.0000	3,236.69	2	CLEVELAND WALSTON LE	CAMDEN	187 HERMAN ARNOLD RD
R	02-8936-00-81-9147.0000	3,100.77	1	JUDITH TILLET	CAMDEN	190 RUN SWAME RD
R	01-7081-00-52-7312.0000	3,059.23	2	WILLIAM K. COLONNA	SOUTH MILLS	256 CULPEPPER RD
R	03-8964-00-10-9957.0000	3,029.92	3	LASALLE SEARS HEIRS	SHILOH	291 BARTLETT RD
R	02-8923-00-19-3774.0010	3,024.06	3	WILLIAM CONOVER	CAMDEN	431 158 US W
R	03-8972-00-44-8500.0000	2,897.97	2	ABODE OF CAMDEN INC.	SHILOH	343 HWY S
R	02-8943-01-26-9508.0000	2,890.76	1	FITZHERBERT, ADELL & BARBARA	CAMDEN	108 RIDGE RD
R	03-8965-00-44-7928.0000	2,783.67	2	WHALON & KATHLEEN MCCULLEN	SHILOH	404 SANDY HOOK RD

# CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – May 01, 2017

1029

PERSONAL PROPERTY:

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001523	3,885.70	1	ATLANTIC COASTAL CLEARING	CAMDEN	
P	0001709	1,960.50	8	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0000738	904.69	6	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	882.79	9	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0000446	844.03	9	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000659	835.00	9	RICKY'S WELDING, INC.	SHILOH	864 SANDY HOOK RD
P	0001883	778.89	6	DUNG LE TRAN	SHILOH	255 SAILBOAT ROAD
P	0001072	730.04	9	PAM BUNDY	SHILOH	105 AARON DR
P	0001827	652.02	1	KAREN BUNDY	CAMDEN	431 158 US W
P	0001104	614.60	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0002194	538.90	2	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0002185	448.60	1	DIRECT TV,LLC	CAMDEN	
P	0000543	420.48	2	TRACK 1 OF CAMDEN	CAMDEN	143 158 US W
P	0001740	411.11	1	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001694	344.85	5	THOMAS B.THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001681	313.74	5	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0000297	309.81	2	ADAM D. & TRACY J.W. JONES	SHAWBORO	114 GARRINGTON ISLAND
P	0001476	306.68	4	MIKE TAYLOR DUNIVAN	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001010	304.99	4	RAYBURN BURGESS	SHILOH	116 EDGEWATER DR
P	0001546	303.28	2	GEORGE ROWLAND	CAMDEN	431 158 US W
P	0000905	291.52	2	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0001106	280.28	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0002568	277.38	1	DIANE EDWARD DUNIVAN	SOUTH MILLS	115 WAYLAND CT
P	0001976	275.54	4	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0001703	270.00	3	VAN ZANDER	MOYOCK	812 TULLS CREEK RD
P	0001693	261.90	8	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001690	261.54	2	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	108 BINGHAM RD
P	0001452	238.91	10	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0000248	219.71	2	ROBERT H. OWENS	CAMDEN	363 # 15
P	0000295	204.06	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E

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THIRTY OLDEST UNPAID ACCOUNTS (ATTACHMENT B) :

REAL PROPERTY:

Rc11	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10,653.18	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSEHOE RD
R	03-8899-00-45-2682.0000	6,243.84	10	SEAMARK INC	SHILOH	HOLLY RD
R	03-8943-04-93-8214.0000	2,451.03	10	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7988-00-91-0179.0001	2,303.62	10	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8952-00-95-8737.0000	2,137.98	10	ANDREY TILLETT	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	1,968.33	10	WILLIAM BARCO	SOUTH MILLS	165 BUNKER HILL RD
R	01-7999-00-12-8596.0000	1,897.48	10	MOSES MITCHELL HEIRS	SOUTH MILLS	105 BLOODFIELD RD
R	01-7989-04-60-1954.0000	1,223.39	10	CHRISTINE RIDDICK	SOUTH MILLS	RAYMONS CREEK RD
R	03-8962-00-50-0273.0000	969.61	10	DAISY WILLIAMS BURNHAM	SHILOH	117 GRIFFIN RD
R	01-7090-00-95-5262.0000	832.10	10	JOE GRIFFIN HEIRS	SOUTH MILLS	IVY NECK RD
R	02-8955-00-13-7846.0000	669.66	10	MARIE MERCER	CAMDEN	113 BOURBON ST
R	02-8936-00-24-7426.0000	633.09	10	BERNICE PUGH	CAMDEN	111 LINTON RD
R	01-7998-00-57-2800.1000	427.45	10	TINA RENEE LEARY	SOUTH MILLS	OLD SWAMP RD
R	01-7090-00-95-5262.0000	271.56	10	JOHN P SAWYER HEIRS	SOUTH MILLS	CAMDEN POINT RD
R	03-8980-00-61-1968.0000	265.74	10	WILLIAMSBURG VACATION	SHILOH	CENTERPOINT RD
R	03-9809-00-45-1097.0000	229.30	10	MICHAEL OSER	SHILOH	HIBISCUS
R	03-8899-00-37-0046.0000	179.37	10	ELIZABETH LONG	SHILOH	LITTLE CREEK RD
R	03-9809-00-17-2462.0000	160.77	10	TODD ALLEN RIGGS	SHILOH	116 BLOODFIELD RD
R	01-7989-04-60-1568.0000	116.03	9	EMMA BRITE HEIRS	SOUTH MILLS	168 BUSHELL RD
R	03-8953-04-81-9832.0000	6,594.63	8	WALIDA S. CECIL HEIRS	SHILOH	117 OTTERS PL
R	02-8945-00-41-2060.0000	4,089.49	8	LASELLE ETHERIDGE SR.	CAMDEN	499 SAILBOAT RD
R	01-7080-00-62-1977.0000	2,489.37	8	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	1283 343 HWY N
R	03-9809-00-24-6322.0000	545.38	7	DAVID B. KIRBY	SOUTH MILLS	1295 343 HWY N
R	01-7998-01-08-8621.0000	4,703.21	7	WILLIAM L. TURNER ETAL	SOUTH MILLS	291 BARTLETT RD
R	01-7998-01-08-6797.0000	4,230.70	7	EDWARD B. HARRIS JR.	SHILOH	218 BROAD CREEK RD
R	03-8964-00-40-9957.0000	3,029.92	7	LASALLE SEARS HEIRS	SHILOH	1334 343 HWY N
R	03-8980-00-84-0931.0000	189.06	7	CARL TEUSCHER	SHILOH	NECK RD
R	01-7989-04-90-6715.0000	2,405.79	6	ANDREW FEREBBE HEIRS	SOUTH MILLS	LITTLE CREEK RD
R	03-8962-00-04-9097.0000	1,854.98	6	GANDY BRICKARD HEIRS	SHILOH	
R	03-8990-00-64-8379.0000	782.36	6	CHRISTOPHER FROST-JOHNSON	SHILOH	

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PERSONAL PROPERTY:

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0000738	904.69	10	LESLIE ETHERIDGE JR	CAMDEN	
P	0001046	844.03	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001106	730.04	10	PAM BUNDY	SHILOH	105 AARON DR
P	0000248	280.28	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0001538	219.71	9	ROBERT H. OWENS	CAMDEN	363 # 15
P	0001540	882.79	9	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001709	120.95	9	DAVID LUKE	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001693	1,960.50	8	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0001673	261.90	8	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0000316	177.05	8	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0001827	115.56	8	JAMES P. JONES	CAMDEN	142 SANDHILLS RD
P	0001883	652.02	7	KAREN BUNDY	CAMDEN	431 158 US W
P	0001697	778.89	6	DUNG LE TRAN	SHILOH	255 SAILBOAT ROAD
P	0001722	144.00	6	RANDY BRICKHOUSE	CAMDEN	150 158 HWY W
P	0001230	140.55	6	JANET LEARY	SOUTH MILLS	LINTON ROAD
P	0001694	411.11	5	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001681	344.85	5	THOMAS B.THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001250	313.74	5	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001952	261.54	5	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	108 BINGHAM RD
P	0000865	238.91	5	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0000770	176.13	5	DIAN BURNHAM COHENS	SHILOH	133 ALDER BRANCH RD
P	0001740	159.00	5	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002194	107.00	4	JASON & KEVIN WORDEN	SOUTH MILLS	STILES LANE
P	0001010	538.90	4	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0001976	304.99	4	RAYBURN BURGESS	SHILOH	116 EDGEWATER DR
P	0002058	275.54	4	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0001104	151.40	4	WILLIAM GILMER BURK	CAMDEN	493 LAMBS RD
P	0000543	614.60	3	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000905	420.48	3	TRACK 1 OF CAMDEN	CAMDEN	143 158 US W
P		291.52	3	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR

1038

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

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	<b>EFFORTS AT COLLECTION IN THE LAST 30 DAYS</b>	
	<b>ENDING MARCH 2017</b>	
	<b>BY TAX ADMINISTRATOR</b>	
1040		
1041		
1042		
1043		
1044	<u>625</u>	NUMBER DELINQUENCY NOTICES SENT
1045	<u>49</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
1046	<u>5</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
1047	<u>6</u>	NUMBER OF BANK GARNISHMENTS ISSUED
1048	<u>7</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
1049	<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
1050	<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
1051	<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
1052	<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (ID AND STATUS)
1053	<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
1054	<u>0</u>	NUMBER OF JUDGEMENTS FILED
1055	-----	

1056 ***Motion to approve Monthly Tax Report - Lisa Anderson, Tax Administrator***

1057	<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
1058	<b>MOVER:</b>	Randy Krainiak, Commissioner
1059	<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

1060

1061 ***Item G. - CEDC Board Appointments - Discussing Regarding***

1062

1063 A very brief discussion was held regarding CEDC Board Appointments. Two board  
1064 appointment recommendations were made and added the agenda under Board Appointments,  
1065 item B: Greg Stewart, and Doug Overton.  
1066

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

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1067 Item H. - Ordinance 2017-04-01 Rezoning Application - Estate of Robert L. Whaley Jr.

1068

1069 **Motion to approve Consistency Statement for Ordinance 2017-04-01 Rezoning**  
1070 **Application - Estate of Robert L. Whaley Jr.**

1071 **Consistency Statement:** "The rezoning application is consistent with Camden's  
1072 **CAMA Land Use Plan as it will allow for the preservation of farmland which is part**  
1073 **of the Community Vision in maintaining the County's rural and cultural heritage."**

1074	<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
1075	<b>MOVER:</b>	Garry Meiggs, Commissioner
1076	<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

1077 **Motion to approve Ordinance 2017-04-01 Rezoning Application - Estate of Robert**  
1078 **L. Whaley Jr.**

1079	<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
1080	<b>MOVER:</b>	Garry Meiggs, Commissioner
1081	<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

1082 Item I. - Sketch Plan - The Fairfax Major Subdivision - A & B Builders Inc.

1083 **Motion to approve Sketch Plan - The Fairfax Major Subdivision - A & B Builders**  
1084 **Inc.**

1087	<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
1088	<b>MOVER:</b>	Garry Meiggs, Commissioner
1089	<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

1090 **BOARD APPOINTMENTS**

1091 Item A. - Board Re-Appointment - Clarann Mansfield to Camden CAC

1094 **Motion to approve Board Re-Appointment - Clarann Mansfield to Camden CAC**

1095	<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
1096	<b>MOVER:</b>	Tom White, Vice Chairman Commissioner
1097	<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

1098

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

1099 Item B. - Board Appointments to Camden Economic Development Commission

1100 **Motion to appoint Greg Stewart and Doug Overton to the CEDC**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Randy Krainiak, Commissioner
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

1104  
1105 **CONSENT AGENDA**

1107 **Motion to approve Consent Agenda**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

1111  
1112 A. - FY 16-17 Budget Amendments

-----  
2016-17-BA020  
CAMDEN COUNTY BUDGET AMENDMENT

1117 BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the  
1118 following amendment be made to the annual budget ordinance for the fiscal year ending  
1119 June 30, 2017.

1121 **Section 1. To amend the General Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	INCREASE	AMOUNT	
			INCREASE	DECREASE
<b>Revenues</b>				
10320400-434504	MCADHRMLSS	\$92,961		
52330610-439710	County Contribution	\$92,961		
52390610-439900	Fund Balance Appropriated			\$80,494
52330610-434819	Crisis			\$ 1,195
52330610-434848	LIEAP			\$ 1,195
<b>Expenses</b>				
106900-591200	DSS Contribution	\$92,961		
528000-574000	Capital Outlay	\$12,467		
528000-520000	Crisis			\$ 1,195
528000-554321	LIEAP			\$ 1,195

1138 **This Budget Amendment is made to make changes to DSS Funding.**

1139  
1140 This will result in no change to the Contingency of the General Fund.

1141  
1142 Balance in Contingency \$40,000.00

1143  
1144 **Section 2. Copies of this budget amendment shall be furnished to the Clerk to the**  
1145 **Governing Board and to the Budget Officer and the Finance Officer for their direction.**  
1146 **Adopted this 1st day of May, 2017.**

1147  
1148  
1149 \_\_\_\_\_  
1150 Clerk to Board of Commissioners Chairman, Board of Commissioners  
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**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

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2016-17-BA021

**CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the TDA Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	INCREASE	AMOUNT DECREASE
<b>Revenues</b>			
15390400-435000	Occupancy Tax	\$10,2000	
<b>Expenses</b>			
154200-527300	Promotional Efforts	\$2,200	
154200-599900	Fund Balance Reserves	\$8,000	

This Budget Amendment is made appropriate funds for additional revenue collected.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1st day of May, 2017.

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners

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**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

1185  
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B. - School Budget Amendments

Budget Amendment

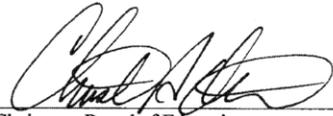
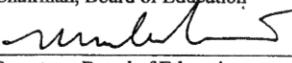
Camden County Schools Administrative Unit

Capital Outlay Fund

The Camden County Board of Education at a meeting on the 13<sup>th</sup> day of April, 2017, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

Code Number	Description of Code	Amount	
		Increase	Decrease
9100	Category I Projects	.00	
Explanation:			
Total Appropriation in Current Budget		\$	475,151.72
Amount of Increase / (Decrease) of Above Amendment			+ .00
Total Appropriation in Current Amended Budget ....		\$	475,151.72

Passed by majority vote of the Board of Education of Camden County Schools on the 13 <sup>th</sup> day of April 2017  Chairman, Board of Education  Secretary, Board of Education	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this ____ day of _____ 2____.  _____ Chairman, Board of County Commissioners  _____ Clerk, Board of County Commissioners
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1188

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

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**BUDGET AMENDMENT**

April 13, 2017

**4. Capital Outlay Fund**

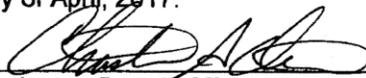
- A. We must adjust our budget to reflect a transfer between projects in our budget due to actual cost versus the proposed figures. We request your approval of the following amendment.

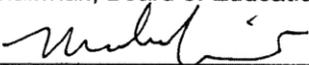
Category I Projects

9105.077.529 Ceiling Tile/Lighting Replacement	\$ -	50.00
9106.077.311 Contracted Repairs - Bleachers	+	<u>50.00</u>

Total – Category I Projects	\$ +	.00
-----------------------------	------	-----

Passed by majority vote of the Board of Education of Camden County on the 13<sup>th</sup> day of April, 2017.

  
\_\_\_\_\_  
Chairman, Board of Education

  
\_\_\_\_\_  
Secretary, Board of Education

1190  
1191

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 13<sup>th</sup> day of April, 2017 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		1,834.00
5200	Special Instructional Programs	1,084.00	
5400	School Leadership	250.00	
6500	Operational Support Services		9,000.00
6900	Policy, Ldrshp, & Pub Relations	9,500.00	
8100	Pmts to Other Local Govt Prgms		

Explanation:			
Total Appropriation in Current Budget		\$	2,390,386.00
Amount of Increase/Decrease of Above Amendment		+	.00
Total Appropriation in Current Amended Budget ....		\$	2,390,386.00

Passed by majority vote of the Board of Education of Camden County on the 13<sup>th</sup> day of April 2017.

  
 \_\_\_\_\_  
 Chairman, Board of Education

  
 \_\_\_\_\_  
 Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
 Chairman, Board of County Commissioners

\_\_\_\_\_  
 Clerk, Board of County Commissioners

1192  
1193

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

**BUDGET AMENDMENT**  
April 13, 2017

2. Local Current Expense Fund

A. We have reviewed this program area and find that we must transfer funds to another program area within the local current expense budget to meet budget needs. We request your approval of the following amendment.

Operation of Plant

6540.802.311...40 Contracted Services \$ - 9,000.00

Total – Operation of Plant \$ - 9,000.00

B. We have reviewed this program and find that we must transfer funds within this area to cover expenses for exceptional children teacher substitutes. We request your approval of the following amendment.

Classroom Support

5110.842.162 Substitute Pay \$ - 1,000.00

5210.842.162 Substitute Pay + 1,000.00

Total – Classroom Support \$ + .00

C. We have reviewed this program area and find that we must transfer funds within to cover expenses of the budget. We request your approval of the following amendment.

Office of The Superintendent

6940.865.311 Contracted Services \$ + 9,000.00

6940.865.422 Repair Parts – Co Vehicle + 481.00

6940.865.423 Gas – County Vehicle - 481.00

Total – Office of The Superintendent \$ + 9,000.00

D. We have reviewed this program area and find that we must transfer funds within to cover expenses of the budget. We request your approval of the following amendment.

Staff Development

5110.912.361 Membership Dues & Fees \$ - 834.00

5210.912.312 Workshop Expenses + 84.00

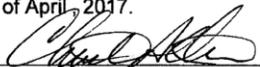
5400.912.312 Workshop Expenses + 250.00

6940.912.312 Workshop Expenses + 500.00

BUDGET AMENDMENT  
Local Current Expense Fund  
April 13, 2017, Page 2

Total – Staff Development \$ + .00

Passed by majority vote of the Board of Education of Camden County on the 13<sup>th</sup> day of April, 2017.

  
Chairman, Board of Education

  
Secretary, Board of Education

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 13<sup>th</sup> day of April, 2017 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

Code Number	Description of Code	Amount	
		Increase	Decrease
6100	Reg. Instructional Support Serv.		
6500	Operational Support Services		
Explanation:			
	Total Appropriation in Current Budget	\$	876,826.27
	Amount of <b>Increase/Decrease</b> of		
	Above Amendment		+ 2,000.00
	Total Appropriation in Current Amended Budget ....	\$	878,826.27

Passed by majority vote of the Board of Education of Camden County on the 13<sup>th</sup> day of April 2017.



Chairman, Board of Education



Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
Chairman, Board of County Commissioners

\_\_\_\_\_  
Clerk, Board of County Commissioners

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**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

---

**BUDGET AMENDMENT**

April 13, 2017

**8. Other Local Current Expense Fund**

- A. We have reviewed this program area and find that we must increase the revenue to be able to increase the budget for program expenses. We request your approval of the following amendment.

EDS Medicaid Reimbursement

6840.306.311 Contracted Services \$ + 2,000.00

Total – EDS Medicaid Reimbursement \$ + 2,000.00

3700.306 Revenue – EDS Medicaid Reimb \$ - 2,000.00

- B. We have reviewed this area of the budget and find that we must transfer funds to cover expenses within this area of the budget. We request your approval of the following amendment.

Activity Bus

6550.706.171 Salary – Act Bus Driver \$ + 1,000.00

6550.706.326 Cont Repair & Mtce – Equipment - 1,500.00

6550.706.424 Oil + 300.00

6550.706.425 Tires & Tubes + 200.00

Total – Activity Bus \$ + .00

- C. We have reviewed this program area and find that we must transfer funds to cover expenses within the budget. We request your approval of the following amendment

Maintenance of Plant

6580.802.311...50 Contracted Services \$ + 5,500.00

6580.802.391...50 Storm Water Fees - 800.00

6580.802.411...50 Supplies & Materials + 225.00

6580.802.418...50 Comp Software & Supplies + 216.00

6580.802.422...50 General Maintenance - 2,200.00

6580.802.423...50 Gas – Mtce Vehicles - 1,941.00

6580.802.461...50 Pur of Non-Cap Equipment - 1,000.00

Total – Maintenance of Plant \$ + .00

- D. We have reviewed this area of the budget and find that we must transfer funds to cover planning period stipends while a staff member is out on leave. We request your approval of the following amendment.

Classroom Teacher

5110.841.195 Salary – Planning Period Stipend \$ - 200.00

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**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

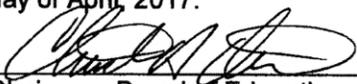
**BUDGET AMENDMENT**  
Other Local Current Expense Fund  
April 13, 2017, Page 2

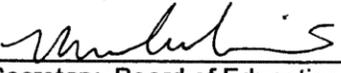
5110.841.211 Emp Soc Sec Costs + 200.00  
Total – Classroom Teacher \$ + .00

E. We have reviewed this area of the budget and find that we must transfer funds to cover expenses within this program area. We request your approval of the following amendment.

Computer Tech  
6400.905.332 Travel \$ + 300.00  
6400.905.343 Telecommunications Service - 430.00  
6400.905.411 Supplies & Materials + 90.00  
6510.905.341 Telephone for Telecomm - Lines + 40.00  
Total – Computer Tech \$ + .00

Passed by majority vote of the Board of Education of Camden County on the 13<sup>th</sup> day of April, 2017.

  
Chairman, Board of Education

  
Secretary, Board of Education

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C. - Refunds Over \$100.00

ACS Tax System REFUNDS OVER \$100.00 CAMDEN COUNTY Page 1  
4/04/17 15:08:48 Refunds to be Issued by Finance Office  
Refund\$ Remit To: Reference: Drawer/Transaction Info:  
141.97 GILBERT,ASHLEY NICOLE 2011 V 0035947 20170322 69 232474  
1936 NIXONTON RD DEBT SETOFF OVERPAYMENT  
ELIZABETH CITY NC 27909  
141.97 Total Refunds \*\*\*

Submitted by Lisa S. Anderson Date 4-4-17  
Lisa S. Anderson, Tax Administrator Camden County

Approved by \_\_\_\_\_ Date \_\_\_\_\_  
Clayton D. Riggs, Chairman Camden County Board of Commissioners

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**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

1211 D. - Refunds Over \$100.00 - VTS

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System																		
NCVTS Pending Refund report																		
REFUNDS OVER \$100.00 MAR,17																		
Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
CUMMINGS, JOSEPH JR	FEHER, TARA ANNE	186 PIER LNDG	SOUTH MILLS, NC 27976	Adjustment >= \$100	0029388349	DKY3974	PENDING	64470728	Refund Generated due to adjustment on Bill #0029388349-2016-2016-0000-00	Military	03/20/2017		1843	Tax	(\$184.21)	\$0.00	(\$184.21)	
													1	Tax	(\$2.71)	\$0.00	(\$2.71)	
																	Refund	\$186.92
TEMPLE, NICHOLAS JOHN		134 NC HIGHWAY 34 N	CAMDEN, NC 27921	Proration	0033955549	CF43634	PENDING	65218678	Refund Generated due to proration on Bill #0033955549-2016-2016-0000-00	Tag Surrender	03/31/2017		1843	Tax	(\$228.66)	\$0.00	(\$228.66)	
													2	Tax	(\$3.36)	\$0.00	(\$3.36)	
																	Refund	\$232.02

Submitted by Lisa S. Anderson Date 4-3-17  
 Lisa S. Anderson, Tax Administrator Camden County

Approved by \_\_\_\_\_ Date \_\_\_\_\_  
 Clayton D. Riggs, Chairman Camden County Board of Commissioners

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E. - Tax Pickups, and Refunds

NAME	REASON	TYPE NO.
Judith Tillet	\$435.00 Pick-Up - Code Enforcement Fee	Pick-Up/19949 R-99835-16
Nicholas John Temple	\$232.02 Refund - Turned in plates	Pick-Up/19923 33955549
A. Gregory Buckley	\$1,410.29 Pick-Up - Roll Back Taxes	Pick-Up/19934 R-84997-14 R-92133-15 R-99314-16

1215

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

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1217 F. - DMV Monthly Report  
1218

**STATE OF NORTH CAROLINA**

**COUNTY OF CAMDEN**

**TO:** The Tax Administrator of Camden County June Ren. Due 7/15/17

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

<b>SOUTH MILLS</b>	<b>COURTHOUSE</b>	<b>SHILOH</b>	<b>TOTAL</b>
<b>21,176.03</b>	<b>21,825.24</b>	<b>12,855.29</b>	<b>55,856.56</b>

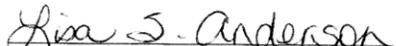
Witness my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chairman, Camden County Board of Commissioners

Attest:

\_\_\_\_\_  
Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

  
Tax Administrator of Camden County

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**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

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1224 H. - Estimated Tax Values - 2017

TO: CAMDEN COUNTY BOARD OF COMMISSIONERS

THE FOLLOWING IS THE ESTIMATED PROPERTY VALUE OF CAMDEN COUNTY:

	<u>Real</u>	<u>Personal</u>	<u>Vehicles</u>	<u>Total</u>
South Mills	347,820,178	11,244,055	33,630,776	392,695,009
Courthouse	357,021,582	16,321,574	33,519,034	406,862,190
Shiloh	215,112,656	5,776,874	19,497,383	240,386,913
Subtotal of County				1,039,944,112
Estimated Utilities				23,401,930
Total of County				1,063,346,042

FROM Lisa S. Anderson 4-11-17  
LISA S. ANDERSON (TAX ADMINISTRATOR) DATE

TAX RATE COUNTY \_\_\_\_\_ FIRE \_\_\_\_\_ TOTAL= \_\_\_\_\_

Joyce Creek District	<u>Real</u>	<u>Personal</u>	<u>Vehicles</u>	<u>Total</u>
	204,236,844	4,860,996	22,928,725	232,026,565

JOYCE CREEK WATERSHED IMPROVEMENT TAX \_\_\_\_\_

\_\_\_\_\_  
CLAYTON D. RIGGS, CHAIRMAN DATE

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I. - Investment Policy

**CAMDEN COUNTY, NORTH CAROLINA  
INVESTMENT POLICY**

**SCOPE**

This investment policy applies to all financial assets of Camden County. The County combines the cash resources of its various funds into a single pool in order to maximize investment earnings. Each fund's portion of total cash and investments is shown by fund type in the combined balance sheet of the County's Comprehensive Annual Financial Report. This policy applies to all transactions involving the financial assets and related activity of all the various funds accounted for in the County's Comprehensive Annual Financial Report.

**OBJECTIVES**

Funds of the County will be invested in accordance with North Carolina General Statute 159-30, the County's Investment Policy and written administrative procedures. The County's investments shall be undertaken in a manner that (1) seeks to ensure the preservation of capital in the overall portfolio (safety), (2) provides for sufficient liquidity to meet the cash needs of the County's various operations (liquidity), and (3) attains a fair market rate of return (yield). Cash management functions will be conducted in such a manner as to ensure that adequate funds will always be available to meet the County's financial obligations and to provide the maximum amount of funds available for investment at all times.

**RESPONSIBILITY**

In accordance with North Carolina General Statutes, the Finance Officer is designated as the Investment Officer of the County and is responsible for the County's financial assets. The Finance Officer is also responsible for investment decisions and activities and shall develop and maintain written administrative procedures for the operation of the cash management and investment program, consistent with North Carolina General Statutes. In order to promote the efficiency of investment duties and related activities, the Finance Officer may, at his option, designate one or more members of his staff to perform the functions of cash management and investing. Such delegation shall not relieve the Finance Officer of responsibility for all transactions and executions performed by the designated individuals.

The standard of prudence to be used by the Investment Officer shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. It states that investment officers acting in accordance with North Carolina General Statutes, this policy, written administrative procedures, and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price change, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

**ETHICS AND CONFLICTS OF INTEREST**

1229

# CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – May 01, 2017

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The Finance Officer, designated Investment Officer and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution and management of the investment program, or which could impair their ability to make impartial investment decisions. Investment officials and employees shall disclose to the County Manager any material interests in financial institutions that conduct business with Camden County, and they shall further disclose any personal financial/investment positions that could be related to the performance of the County's portfolio. This disclosure need not include normal banking or brokerage relationships that are at normal market rates and conditions available to the general public.

## STATUTORY AUTHORIZATION

The legal limitations of local government investments are defined in N.C.G.S. 159-30. Accordingly, the following classes of securities are indicative of the investments utilized by Camden County:

A. Obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States.

B. Obligations of the Federal Financing Bank, the Federal Farm Credit Bank, the Bank for Cooperatives, the Federal Intermediate Credit Bank, the Federal Land Banks, the Federal Home Loan Banks, the Federal Home Loan Mortgage Corporation, the Federal National Mortgage Association, the Government National Mortgage Association, the Federal Housing Administration, the Farmers Home Administration and the U.S. Postal Service.

C. Obligations of the State of North Carolina.

D. Deposits at interest or purchase of certificates of deposit with any bank, savings and loan association or trust company in North Carolina, provided such deposits or certificates of deposit are fully collateralized.

E. Prime quality commercial paper bearing the highest rating of at least one nationally recognized rating service and not bearing a rating below the highest (A1, P1, F1) by any nationally recognized rating service which rates the particular obligation.

F. Participating shares in a mutual fund for local government investment (such as the N.C. Capital Management Trust), which is certified by the N.C. Local Government Commission.

## ADMINISTRATIVE RESTRICTIONS

In addition to the previously noted limitations on appropriate securities, Camden County's investment activities are further restricted in the following manner:

A. It is the policy of Camden County to diversify its investment portfolio. Assets held shall be diversified to eliminate the risk of loss resulting from the over concentration of assets in a specific issuer or specific class of securities. Diversification strategies shall be determined and revised periodically by the Finance Officer. Portfolio maturities shall be staggered to avoid undue concentration of assets in a specific maturity sector. Maturities selected shall provide for stability of income and reasonable liquidity.

- Camden County will invest its short-term investments (< one year) based on cash flow analysis

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# CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – May 01, 2017

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- Camden County will invest minimal levels in money market funds or local government investment pools unless these instruments have higher yields
- Short-term investments will be aggressively managed to maximize yield
- Reserve funds and other funds with longer-term investment horizons (> one year) will be invested in higher yield, longer maturing investments to maximize the investment opportunity available.

B. Camden County recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Portfolio diversification is employed as a way to minimize default risk. No individual investment transaction shall be undertaken that jeopardizes the capital position of the overall portfolio. In the event of a default by a specific issuer, the Finance Officer shall review and, if appropriate, proceed to liquidate securities having comparable credit risks.

## **SELECTION OF SECURITIES**

The Finance Officer, or his designee, will determine which instruments shall be purchased and sold, and the desired maturity date(s) that are in the best interest of the County. All brokers and dealers transacting business with the County must be licensed to do business within North Carolina. They must also have extensive knowledge of NC General Statutes and have references from other North Carolina local governments. The selection of an instrument will involve the evaluation of, but not be limited to, the following factors:

- A. Cash flow projections and requirements
- B. Current market conditions
- C. Overall portfolio balance and makeup
- D. Relative liquidity of the instrument

## **CUSTODY AND SAFEKEEPING OF SECURITIES**

Camden County will maintain a third party safekeeping account for all investments (generally provided by a County's primary bank if applicable), or take physical possession of them. Some securities, primarily certificates of deposit, will not be kept in the third party safekeeping account, but will be kept by the Investment Officer in the vault of the County Finance Department. Transactions will be processed on a delivery versus payment basis, which insures that securities are deposited in an eligible financial institution prior to the release of funds.

## **INTERNAL CONTROLS**

The Finance Officer is responsible for establishing and maintaining a system of internal controls. The internal control structure shall be designed to prevent the loss of public funds arising from theft, fraud, or misuse, employee error, misrepresentation by third parties, or imprudent actions by employees and officers of Camden County. Accordingly, the Finance Officer shall establish a process for an annual independent review by an external auditor to assure compliance with policies and procedures.

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**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

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*J. - Surplus Property Requests - Various Departments*

The following requests were made to surplus property:

Requested By	Department	Item	Item Description	Disposal Method	Suggested Value	Reason for Surplus
Sheriff Perry	Sheriff's Office	Truck Tires (set of 8)	Total of 8 tires size 14.00, 24T, E-2 G-2, American Contractor, 16 ply rating, tubeless	GovDeals.com (Sell)	\$2000.00	Obtained from LESO Program and are no longer useful
Sheriff Perry	Sheriff's Office	Ford F850 Dump Truck	Ford F850 Dump Truck, 5 Tons, VIN# 1FDXF80C5SVA58953	GovDeals.com (Sell)	\$25,000.00	Obtained from LESO Program and are no longer useful
Sheriff Perry	Sheriff's Office	Water Tanks	400 Gallon Water Tank Trailer	GovDeals.com (Sell)	\$500.00	Obtained from LESO Program and are no longer useful
Sheriff Perry	Sheriff's Office	Cargo Trailer	Open Trailer, 4'x4' with removable top	GovDeals.com (Sell)	\$1000.00	Obtained from LESO Program and are no longer useful
Sheriff Perry	Sheriff's Office	Plaster Cart	Plaster Storage Cart on Wheels	GovDeals.com (Sell)	\$100.00	Obtained from LESO Program and are no longer useful
Sheriff Perry	Sheriff's Office	Truck Tires (set of 5)	Total of 5 tires, size 10.00-20, load Range G, 14 ply rating, tubeless	GovDeals.com (Sell)	\$25,000.00	Obtained from LESO Program and are no longer useful
Sheriff Perry	Sheriff's Office	Case Tractor	Case Tractor Model 595	GovDeals.com (Sell)	\$1,500.00	Obtained from LESO Program and are no longer useful
David Cradle	Maintenance	2005 Chevy Truck	2005 Chevy ½ Ton Truck, VIN# 1GCEC14X052Z348412, White, FM/AM/CD, Gray Interior, BF Goodrich Tires (P245/70R17), 200,378 miles	GovDeals.com (Sell)	\$2,000.00	Removed from fleet, two cylinder blown

1238

# CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – May 01, 2017

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1239 K. - 2017 NCCES Pesticide Container Recycling Grant

1240  
1241 A copy of the 2017 NCCES Pesticide Container Recycling Grant is maintained in the  
1242 Clerk to the Board of Commissioners office and may also be viewed by visiting the  
1243 Camden County website, clicking on Government, then County Commissioners, then under  
1244 Commissioners Menu, click Board Packets to view the Board Packets page. Select the  
1245 Board Packet for the May 1, 2017 meeting. Grant documents are contained therein.  
1246

1247 L. - Set Public Hearing Date - FY 17-18 Budget

1248  
1249 The Public Hearing date for the FY 17-18 Budget is set for the Board of Commissioners  
1250 meeting to be held on June 5, 2017 at 7:00 PM.  
1251

1252 M. - Set Public Hearing Date - Capital Improvement Program

1253  
1254 The Public Hearing date for the Capital Improvement Program is set for the Board of  
1255 Commissioners meeting to be held on June 5, 2017 at 7:00 PM.  
1256

1257 N. - Volunteer Forms

1258  
1259 Sandra Duckwall, volunteering for Library Board, DSS Board, Parks & Rec Board, and  
1260 Senior Services Board.  
1261

1262 **COMMISSIONERS' REPORT**

1263

1264 Vice Chairman Tom White:

- 1265
  - Paddle for the Border is this Saturday, May 6, 2017.

1266

1267 Chairman Clayton Riggs:

- 1268
  - District Meeting of the NC Association of County Commissioners
    - Three Commissioners and the County Manager attended
    - Showing was one of the largest in the State
    - Culminated in a consensus of support for the new interstate, and a few other items of importance to the Counties in this region, such as funding and taxes back to the people, some of which is already in the works through resolutions in various counties.

1274

1275 **COUNTY MANAGER'S REPORT**

1276

1277 Nothing to report at this time.

1278

1279 **INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES**

1280

1281 The following items were provided to the Commissioners for their information:

- 1282
  - Sales Tax Collection Report
  - Register of Deeds Daily Deposit Report - March 2017
  - Register of Deeds Ledger Report - Fee Distribution
  - February / March 2017 Library Statistics
  - Community Advisory Committee Quarterly Report
  - ARPO Transportation Updates

1288

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – May 01, 2017

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1289 **OTHER MATTERS**

1290  
1291 Finance Officer Stephanie Humphries reminded the Board of Commissioners that a vote was  
1292 needed to officially appoint Karen Davis as the new Clerk to the Board.

1293  
1294 *Motion to Appoint Karen Davis as Clerk to the Camden County Board of*  
1295 *Commissioners*

1296 <b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
1297 <b>MOVER:</b>	Ross Munro, Commissioner
1298 <b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

1299  
1300 **ADJOURN**

1301  
1302 Chairman Clayton Riggs adjourned the May 1, 2017 meeting of the Board of Commissioners at  
1303 8:35 PM.

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1308 *Chairman Clayton Riggs*  
1309 *Camden County Board of Commissioners*

1310  
1311 *ATTEST:*  
1312  
1313  
1314  
1315 \_\_\_\_\_  
1316 *Amy Barnett*  
1317 *Assistant Clerk to the Board*