

**Camden County Board of Commissioners
Regular & Organizational Meeting
December 3, 2012
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

MINUTES

The organizational and regular meeting of the Camden County Board of Commissioners was held on Monday, December 3, 2012 at 8:30 AM., in the Historic Courtroom, Camden, North Carolina. The following members were present:

Commissioners, Clayton Riggs and Randy Krainiak, and
Commissioners Elect Sandy Duckwall, Garry Meiggs and Michael McLain

Also attending was County Manager Michael Renshaw, Clerk to the Board Ashley Honaker, and County Attorney John Morrison.

Call to Order

County Attorney John Morrison called the organizational meeting to order and called upon Commissioner Michael McLain to give invocation and lead those present in the Pledge of Allegiance.

Organizational Meeting:

Nomination(s) and Election of Chair of the Board

Commissioner Sandra Duckwall nominated Garry Meiggs as Chairman of the Board of Commissioners.

There being no further nominations, Commissioner Sandra Duckwall made a motion to close the nominations. The motion passed with Commissioners Sandy Duckwall, Garry Meiggs, Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The nomination of Garry Meiggs as Chairman of the Board of Commissioners passed at 8:32AM with Commissioners Garry Meiggs, Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Nomination(s) and Election of Vice Chair of the Board

Chairman Garry Meiggs nominated Commissioner Michael McLain as Vice Chair of the Board of Commissioners.

There being no further nominations, Chairman Garry Meiggs made a motion the nominations for Vice Chair of the Board of Commissioners be closed. The motion passed with Chairman Sandy Duckwall, Commissioners Garry Meiggs, Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The nomination of Michael McLain as Vice Chairman of the Board passed at 8:32AM with Chairman Sandy Duckwall, Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Swearing In of Elected Officials

Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs were all sworn into the official office of Board of Commissioner for Camden County by the Honorable Judge Eula Reid.

Review Bonds – Sheriff, Register of Deeds, Tax Administrator, Finance Officer


Vice Chairman Michael McLain made a motion to approve the bonds of the Sheriff, Register of Deeds, Tax Administrator and Finance Officer. At 8:40AM, the motion passed with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandy Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

2013 Board of Commissioners Meeting Calendar and Approval of 2013 Employee Holiday Schedule

Commissioner Clayton Riggs made a motion to approve the 2013 Board of Commissioners meeting calendar and 2013 Employee Holiday Schedule. At 8:42am, the motion passed with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandy Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Board of Commissioners Calendar 2013

Date of Meeting	Time of Meeting	"Completed" Agenda Items With Summary Sheets Due In Clerks Office	Deadline For Information
Tuesday, January 7, 2013	7:00 PM	Monday, December 21, 2012	5:00PM
Monday February 4, 2013	7:00 PM	Monday, January 28, 2013	5:00PM
Monday, February 18, 2013	7:00 PM	Monday, February 11, 2013	5:00PM
Monday, March 18, 2013	7:00 PM	Monday, March 11, 2013	5:00PM
Monday, April 1, 2013	7:00 PM	Monday, March 25, 2013	5:00PM
Monday, April 15, 2013	7:00 PM	Monday, April 8, 2013	5:00PM
Monday, May 6, 2013	7:00 PM	Monday, April 29, 2013	5:00PM
Monday, June 3, 2013	7:00 PM	Tuesday, May 27, 2013	NOON
Monday, June 17, 2013	7:00 PM	Monday, June 10, 2013	5:00PM
Tuesday, July 1, 2013	7:00 PM	Monday, June 24, 2013	5:00PM
Monday, August 5, 2013	7:00 PM	Monday, July 29, 2013	5:00PM
Tuesday, September 3, 2013	7:00 PM	Monday, August 26, 2013	5:00PM
Monday September 16, 2013	7:00 PM	Monday, September 9, 2013	5:00PM
Monday, October 7, 2013	7:00 PM	Monday, September 30, 2013	5:00PM
Monday, November 4, 2013	7:00 PM	Monday, October 28, 2013	5:00PM
Monday, November 18, 2013	7:00 PM	Tuesday, November 12, 2013	5:00PM
Monday, December 2, 2013	7:00 PM	Monday, November 26, 2013	5:00PM
<p>DURING ANY MONTH WITH ONLY ONE SCHEDULED MEETING, AN ADDITIONAL MEETING MAY BE SCHEDULED IF THE WORKLOAD IS ADEQUATE.</p>			

2013 Holiday Schedule Print Version 		
Holiday	Observance Date	Day of Week
New Year's Day	January 1, 2013	Tuesday
Martin Luther King Jr.'s Birthday	January 21, 2013	Monday
Good Friday	March 29, 2013	Friday
Memorial Day	May 27, 2013	Monday
Independence Day	July 4, 2013	Thursday
Labor Day	September 2, 2013	Monday
Veteran's Day	November 11, 2013	Monday
Thanksgiving	November 28 & 29, 2013	Thursday & Friday
Christmas	December 24, 25 & 26, 2013	Tuesday, Wednesday, Thursday

The Organizational Meeting concluded and Chairman Garry Meiggs presided over the meeting.

Public Comments

None.

Consideration of Agenda

Commissioner Sandra Duckwall made a motion to approve the agenda as presented. At 8:42am, the motion passed with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandy Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Board Appointments

A. Albemarle Commission- Clayton Riggs

Commissioner Sandy Duckwall made a motion to re-appoint Commissioner Riggs to the Albemarle Commission. At 8:43am, the motion passed with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandy Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

B. Library Board of Trustees- Victoria Hagermeister

Commissioner Randy Krainiak made a motion to appoint Victoria Hagermeister to the Camden County Library Board of Trustees. At 8:45am, the motion passed with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandy Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Consent Agenda

Commissioner Clayton Riggs made a motion to approve the consent agenda as presented. At 8:45am, the motion passed with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandy Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

A. Draft Minutes- November 19, 2012

B. Budget Amendments- 2012-13-BA009

**2012-13-BA009
CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
106600-545000	Contracted Services	\$ 2,500.00	
104200-545000	Contracted Services	\$12,658.00	
109990-500000	Contingency		
	\$15,158.00		

Top Hat Contract for website.

eCivis Contract for Grant network.

This will result in a decrease of \$15,158.00 in the Contingency of the General Fund.

Balance in Contingency \$42,969.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of December, 2012.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

C. Tax Releases, Pick Up and Refunds

D. Set Public Hearing; Possible Revocation of SUP for Violation of Conditions

At 8:45am, the Regular meeting of the Camden County Board of Commissioners was recessed, and entered into the South Camden Water and Sewer District meeting.

At 8:49am, the SCWSD meeting was adjourned, and the regular meeting of the Camden County Board of Commissioners was reconvened.

Commissioner's Report

Commissioner Randy Krainiak reported his attendance to the South Mills Christmas Parade, and that it was very nice.

Vice Chairman Michael McLain announced the annual Tar Wheel on April 27th, 2013 would be hosted in Camden County.

Commissioner Clayton Riggs announced that the Albemarle Commission would be holding a special meeting on December 20, 2012.

Commissioner Sandra Duckwall announced her congratulations to newly elected Chairman Garry Meiggs and Vice Chairman Michael McLain.

County Manager's Report

None.

Other Matters

Chairman Garry Meiggs recognized and thanked Commissioner Sandra Duckwall for her two (2) years of service to the Board as its Chair.

Adjournment

At 8:54am, Chairman Garry Meiggs asked if there were any other matters to come before the Board of Commissioners, hearing none, he declared the meeting adjourned.

Garry Meiggs, Chairman
Camden County Board of Commissioners

ATTEST:

Ashley Honaker
Clerk to the Board