

**Camden County Board of Commissioners  
Regular Meeting  
July 2, 2012  
5:30 P.M- Closed Session  
7:00 P.M. - Regular Meeting  
Historic Courtroom, Courthouse Complex  
Camden, North Carolina**

**MINUTES**

The regular meeting of the Camden County Board of Commissioners was held on Monday July 2, 2012 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Sandra Duckwall,  
Vice Chairman Garry Meiggs, and  
Commissioners Randy Krainiak, Clayton Riggs, and Michael McLain.

Also attending were County Manager Mike Renshaw, and Clerk to the Board Ashley R. Honaker, and County Attorney John Morrison. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Planning Director Dan Porter.

Chairman Sandra Duckwall called to order the July 2, 2012 meeting of the Camden County Board of Commissioners at 7:00 PM.

**Invocation and Pledge of Allegiance**

Commissioner Clayton Riggs gave the invocation and led those present in the Pledge of Allegiance.

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**Public Comments –**

None.

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**Consideration of Agenda**

Chairman Sandra Duckwall made a request to make the following amendments:

- Add item 5.B- Advertise for Tax Administrator

Vice Chairman Garry Meiggs made a motion to approve the agenda as amended. At 7:00PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

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**Presentations**

*Item 3.A- Recognition of the 2012 Camden County High School Varsity Softball Team*

Chairman Sandra Duckwall read aloud and presented to the 2012 CCHS Lady Bruins a letter of recognition and congratulations for the team's participation in the NC High School Athletic Association State Championship tournament.

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**Old Business**

*Item 4.A – Pasquotank County Rescue Squad Contract Renewal*

County Manager Mike Renshaw stated that the current contract with Pasquotank County and the Pasquotank County Rescue Squad was up for renewal. The renewal did not bring any new expenses.

Vice Chairman Garry Meiggs made a motion to renew the Pasquotank County Rescue Squad contract. At 7:07pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting

*Item 4.B- Rural Operating Assistance Program Contract Renewal*

County Manager Mike Renshaw stated that the ROAP contract for ICPTA funding was being presented for approval. The contract is required for ICPTA to be in compliance with NC G.S. 159, to receive ROAP funds.

Commissioner Clayton Riggs made a motion to approve the signature of the ROAP/ICPTA funding contract. At 7:08pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

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**New Business**

*Item 5.A – Holland Consulting Planners Proposal for CDBG Management Services*

Planning Director Dan Porter came before the Board to recommend the approval of contracting Holland Planners to perform management services to the CDBG Scattered Site Housing program.

Commissioner Michael McLain asked if the grant funds would be paying for the respective contract management services. Mr. Porter confirmed.

Commissioner Michael McLain made a motion to approve the contracting of Holland Planners for CDBG management services. At 7:09pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

*Item 5.B- Advertising for Tax Administrator*

County Manager Mike Renshaw requested approval to announce the opening of the Tax Administrator position and begin accepting applications.

Commissioner Clayton Riggs made a motion to approve opening advertisement for Tax Administrator and keeping the advertisement open until the position is filled. At 7:10pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs,

and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

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**Consent Agenda**

Commissioner Randy Krainiak made a motion to approve the Consent Agenda as presented. At 7:10pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

A. Tax Authorization To Collect

<b>SOUTH MILLS</b>	<b>COURTHOUSE</b>	<b>SHILOH</b>	<b>TOTAL</b>
<b>16,631.28</b>	<b>20,955.27</b>	<b>10,365.11</b>	<b>47,951.66</b>

B. Set Public Hearing; Sketch plan North River Crossing Major Subdivision (UDO 2012-05-01)

C. Resolution to Adopt Roads to the Camden SRP

**Resolution No. 2012-07-01**

**NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION  
REQUEST FOR ADDITIONS TO STATE MAINTAINED SECONDARY ROAD  
SYSTEM**

**North Carolina**

**County of Camden**

**Road Descriptions: Tulip Tree Drive, S. Cherry Blossom Way, N. Cherry Blossom Way, and Applewood Court, Magnolia Manor, Camden, NC**

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**WHEREAS**, the attached petition has been filed with the Board of County Commissioners of the County of Camden requesting that the above described roads, the location of which has been indicated in red on the attached map, be added to the Secondary Road system; and

**WHEREAS**, the Board of County Commissioners is of the opinion that the above described roads should be added to the Secondary Road System, if the roads meet minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

**NOW, THEREFORE**, be it resolved by the Board of County Commissioners of the County of Camden that the Division of Highways is hereby requested to review the above described roads, and to take over the roads for maintenance if they meet established standards and criteria.

\_\_\_\_\_  
Sandra Duckwall, Chairman  
Camden County Board of Commissioners

**CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Camden at a meeting on the 2 day of July 2012.

\_\_\_\_\_  
Ashley Honaker,  
Clerk to the Board

D. School Budget Amendments

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 25<sup>th</sup> day of June, 2012, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2012.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Curricular Services	.00	
6500	Operational Support Services		.00
Explanation: Revenue -			
Total Appropriation in Current Budget		\$ 2,487,119.00	
Amount of Increase/Decrease of Above Amendment			+ .00
Total Appropriation in Current Amended Budget .....		\$ 2,487,119.00	

Passed by majority vote of the Board of Education of Camden County on the 25<sup>th</sup> day of June, 2012

  
 \_\_\_\_\_  
 Chairman, Board of Education

  
 \_\_\_\_\_  
 Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
 Chairman, Board of County Commissioners

\_\_\_\_\_  
 Clerk, Board of County Commissioners

E. Resolution to Adopt the Updated County Hazard Mitigation Plan

**RESOLUTION 2012-07-02  
for Adoption by Camden County Commissioners for the**

**A RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS RELATING TO THE  
UPDATING OF THE CAMDEN COUNTY HAZARD MITIGATION PLAN**

WHEREAS, the citizens and property within the County of Camden are subject to the effects of multiple hazardous events that pose threats to lives and cause damages to property, and with the knowledge and experience that certain areas, i.e., flood hazard areas, are particularly susceptible to flood hazard events; and

WHEREAS, the County of Camden desires to seek ways to mitigate situations that may aggravate such circumstances; and

WHEREAS, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 19 of Chapter 160A; and Article 8 of Chapter 160 A of the North Carolina General statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has in Section 1 Part 166A of the North Carolina General Statutes (adopted in Session Law 2001-214 – Senate Bill 300 effective July 1, 2001), states in Item (a) (2) “For a state of disaster proclaimed pursuant to G.S. 166A-6(a) after November 1, 2004, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act”, and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local government must develop an All-Hazard Mitigation Plan, and update this plan every five years, in order to receive future Hazard Mitigation Grant Program Funds, and

WHEREAS, it is the intent of the Camden County Board of Commissioners to fulfill this obligation in order that the County of Camden will be eligible for state and federal assistance in the event that a state of disaster is declared for a hazard event affecting the county;

NOW, THEREFORE, BE IT RESOLVED that the Camden County Board of Commissioners hereby:

1. Adopt the update to the Camden County Hazard Mitigation Plan.
2. Vests the County Manager with the responsibility, authority, and the means to:
  - a) Inform all concerned parties of this action.
  - b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map, and identify floodplain or flood-related erosion areas, and cooperate with neighboring communities with respect to management of adjoining floodplain and/or flood-related erosion areas in order to prevent aggravation of existing hazards.
3. Appoints the County Manager to assure that the Hazard Mitigation Plan is reviewed annually and in greater detail at least once every five (5) years to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Camden County Board of commissioners for consideration.
4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives to the Camden County Hazard Mitigation Plan.

A Public Hearing was held on \_\_\_\_\_.

Adopted on this the \_\_\_\_\_.

ATTEST:

\_\_\_\_\_  
Ashley Honaker  
Clerk to the Board

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Sandra Duckwall, Chairperson  
Camden County Board of Commissioners

F. Amendment #2 to Child Support Enforcement Services

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**Commissioner's Report**

Commissioner Michael McLain reported that Workforce Development was in the process of setting up a part-time business in Camden County. Mr. McLain also reported that at the most recent ECBH meeting, the press was in attendance, and that ECBH has been found to not be in compliance with NC G.S. 122c(1)(6).

Vice Chairman Garry Meiggs reported that the ICPTA was chosen by the State as an exemplary example of how that type of program should be run and function.

**County Managers Report**

None.

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Any other Questions or comments?

None

**Meeting Adjourned**

At 7:12pm, Chairman Sandra Duckwall asked if there were any other matters to come before the Board of Commissioners, hearing none, she declared the meeting adjourned.

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Chairman Sandra Duckwall  
Camden County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Ashley Honaker  
Clerk to the Board