

Camden County Board of Commissioners
5:30 PM – Closed Session
7:00 PM – Regular Meeting
January 3, 2022
Historic Courtroom - Camden, North Carolina

MINUTES

A Regular Meeting of the Camden County Board of Commissioners was held on January 3, 2022 in the Historic Courtroom, Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Chairman Ross Munro at 5:45 PM. Also Present: Vice-Chair Tiffney White, Commissioners Tom White, Clayton Riggs and Randy Krainiak. Administrative Staff Present: County Manager Ken Bowman and Clerk to the Board Karen Davis.

CLOSED SESSION

Motion to go into Closed Session to discuss personnel and economic development.

RESULT:	PASSED [5-0]
MOVER:	Tom White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

Motion to recess out of Closed Session.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

The Chairman recessed the Board and reconvened the Regular Meeting at 7:00 PM.

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Tommy Berry gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

Motion to approve the agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Tom White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PUBLIC COMMENTS

None.

ITEM 4. PRESENTATIONS

- A. FY 2020-2021 Audit Presentation – Greg Adams with Thompson, Price, Scott & Adams presented the FY 2020-2021 audit, which is available for public inspection at the Camden County Finance Office.

South Camden Water & Sewer District Board of Directors

The Chairman recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Randy Krainiak
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

New Business

A. Monthly Report – Chuck Jones

South Camden Water & Sewer Board				
Monthly Work Order Statistics Report				
Period: November 2021				
	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	72	72	100%	0
Sewer/Collection	0	0	100%	0

New Services installed:

Locates:

Water Line: 37

Sewer Line: 0

Water & Sewer, same ticket: 2

Hydrant flow test: 0

Public Works Director Notes/Comments:

(Ten work orders have been reviewed for accuracy.

Water treated at the water treatment plant in November: 13 855 420

Daily average water usage for November: 481 847

Current treatment capacity at the water treatment plant: 720 000

2021 SMWA USAGE												
Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	153,300	136,100	132,200	124,000	219,600	147,400	204,100	170,100	121,300	143,800	142,200	
2	133,536	137,700	156,400	133,300	230,700	138,700	158,700	127,900	157,300	164,700	155,500	
3	153,700	136,000	147,000	154,000	185,100	144,100	221,400	297,600	139,300	186,300	118,900	
4	135,700	138,400	146,200	175,800	164,900	133,200	183,200	107,200	179,300	192,300	136,100	
5	127,100	133,000	124,600	149,700	172,300	161,300	221,300	170,700	173,200	162,000	147,633	
6	146,500	152,200	149,900	150,800	142,800	203,100	176,600	94,100	208,100	134,400	147,633	
7	140,200	161,000	194,600	169,000	136,600	171,600	160,200	146,000	161,100	144,300	147,633	
8	125,400	138,500	132,600	159,600	165,900	152,500	138,000	165,400	146,100	150,800	170,900	
9	148,300	124,500	153,700	135,100	175,500	138,700	138,100	150,900	138,000	150,800	120,500	
10	167,900	146,700	139,500	172,400	205,700	161,900	170,300	164,300	133,500	150,800	112,100	
11	152,500	133,900	137,900	195,300	148,700	136,200	159,600	139,000	178,200	173,000	155,700	
12	161,800	116,700	123,900	162,200	161,200	132,300	178,500	151,400	182,300	163,400	149,500	
13	118,500	150,200	164,800	144,200	154,000	195,100	158,400	162,400	153,400	121,500	149,500	
14	134,600	135,400	172,500	151,200	122,700	172,500	163,300	186,800	153,300	136,200	149,500	
15	127,300	167,800	137,700	141,300	212,100	165,600	169,700	165,700	135,500	150,333	144,700	
16	151,700	130,500	120,100	134,300	236,000	155,900	146,700	132,900	142,600	150,333	130,600	
17	159,300	146,400	141,500	181,600	183,700	184,600	212,700	177,100	153,800	150,334	132,800	
18	151,800	114,200	130,900	186,700	201,300	208,700	141,900	119,400	172,300	136,500	194,000	
19	128,400	140,900	130,600	146,200	200,300	224,200	139,300	155,800	196,100	206,600	151,733	
20	136,400	138,900	141,500	153,800	197,300	174,000	157,900	138,200	139,000	154,500	151,734	
21	149,000	175,800	171,800	134,800	186,900	173,600	166,700	154,400	168,400	138,200	151,733	
22	123,200	150,800	132,000	146,800	237,200	130,400	141,600	172,900	129,800	154,900	125,000	
23	139,200	132,600	148,400	138,900	279,600	140,800	184,100	158,200	141,200	154,900	152,700	
24	167,900	144,800	138,400	166,900	189,700	182,500	146,700	163,300	106,200	154,900	126,100	
25	142,300	114,900	177,100	180,600	183,500	155,600	200,200	140,800	187,700	146,400	178,500	
26	144,300	137,900	131,900	149,200	234,600	173,000	161,000	143,000	189,800	141,100	141,767	
27	125,900	140,900	158,700	194,300	214,300	176,800	151,000	162,900	142,800	141,500	141,767	
28	137,700	178,900	178,900	176,600	175,900	180,800	139,200	174,600	162,400	127,900	141,766	
29	150,200		143,700	178,200	159,700	158,400	137,000	187,300	132,600	145,333	149,100	
30	139,200		138,400	179,300	156,900	191,400	148,700	148,900	160,900	145,333	132,300	
31	164,800		151,300		222,200		170,300	152,500		145,334		

TOTAL	4,437,636	3,947,500	4,548,700	4,766,100	5,856,900	4,964,900	5,146,400	4,881,700	4,685,500	4,718,700	4,349,600	0
Average	143,150	140,982	146,732	158,870	188,932	165,497	166,013	157,474	156,183	152,216	144,987	#DIV/0!
Maximum	167,900	175,800	194,600	195,300	279,600	224,200	221,400	297,600	208,100	206,600	194,000	0

2021 High Service Pump Flows

Month	Monthly Total	Average Daily Use
January 2021	14,226,700	.458,926
February 2021	13,244,900	.473,032
March 2021	15,859,340	.511,592
April 2021	14,481,270	.482,709
May 2021	17,653,210	.569,458
June 2021	15,598,180	.519,939
July 2021	16,617,070	.536,035
August 2021	15,478,230	.499,298
September 2021	14,961,560	.498,719
October 2021	14,853,650	.479,150
November 2021	13,855,420	.461,847
December 2021		.
Yearly Totals		.

SOUTH CAMDEN WATER & SEWER BOARD									
MONTHLY WATER STATISTICS REPORT									
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water/Distribution	Sewer/Collection	Water Locates	Sewer Locates	Water/Sewer Locate	Hydrant Flow Test
2020									
Nov	53	100%	0%	53	0	51	2	1	0
Dec	59	100%	0%	57	2	77	6	3	0
2021									
Jan	102	100%	0%	101	1	85	2	20	0
Feb	87	100%	0%	85	2	81	22	4	0
March	86	100%	0%	85	1	97	45	10	0
April	65	100%	0%	65	0	92	28	19	0
May	88	100%	0%	88	0	90	8	17	0
June	101	100%	0%	96	5	63	17	12	0
July	87	100%	0%	85	2	83	14	7	0
August	89	100%	0%	88	1	105	19	1	0
Sept	120	100%	0%	119	1	77	15	0	0
Oct	95	100%	0%	93	0	64	15	2	0
Nov	72	100%	0%	72	0	37	0	2	0
	(outstanding maintenance issues staffing issues, etc)								

Motion to approve the monthly reports as presented.

RESULT: PASSED [5-0]
MOVER: Clayton Riggs
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

Adjourn

Motion to adjourn South Camden Water & Sewer Board of Directors.

RESULT: PASSED [5-0]
MOVER: Tiffney White
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

The Chairman adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

ITEM 5. NEW BUSINESS

A. Tax Report – Lisa Anderson

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2020	97,023.20	7,228.88
2019	44,386.25	3,129.57
2018	24,677.29	1,646.20
2017	18,799.72	1,903.13
2016	8,280.90	1,238.54
2015	6,791.79	697.90
2014	9,771.71	1,030.08
2013	6,780.63	4,694.65
2012	5,683.74	7,311.38
2011	4,565.86	6,229.26

TOTAL REAL PROPERTY TAX UNCOLLECTED	226,761.09
TOTAL PERSONAL PROPERTY UNCOLLECTED	35,109.59
TEN YEAR PERCENTAGE COLLECTION RATE	99.65%
COLLECTION FOR 2021 vs. 2020	8,018.42 vs. 3,901.35

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2020	98.69%
2019	99.38%
2018	99.65%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING November 2021

BY TAX ADMINISTRATOR

<u>33</u>	NUMBER DELINQUENCY NOTICES SENT
<u>49</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>2</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>4</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>24</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	6,743.01	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8943-01-17-4388.0000	5,818.24	2	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	02-8923-00-19-3774.0000	5,557.52	1	NWJ PROPERTIES LLC	CAMDEN	431 158 US W
R	02-8943-01-17-4388.0000	5,094.04	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	02-8943-01-06-9013.0000	4,918.64	2	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	02-8935-02-66-7093.0000	4,835.80	3	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8934-01-18-8072.0000	4,426.60	2	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8945-00-41-2060.0000	3,892.54	2	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	02-8944-00-36-1417.0000	3,880.77	2	ROSA ALICE FEREBEE HEIRS	CAMDEN	165 IVY NECK RD
R	02-8934-01-29-4617.0000	3,626.50	2	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	02-8916-00-84-6843.0000	3,524.34	2	GEORGE HARRY	CAMDEN	243 HWY N
R	01-7989-00-62-3898.0000	3,520.40	2	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	3,379.79	2	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-8899-00-45-2682.0000	3,287.34	10	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8943-02-75-4196.0000	3,214.14	3	SHERRILL M PRICE JR	SHILOH	1152 COOKS LANDING RD
R	02-8916-00-39-5170.0000	2,969.22	2	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	03-8962-00-67-1021.0000	2,835.96	4	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	03-8971-00-23-2253.0000	2,764.79	1	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	03-8809-00-24-8236.0000	2,683.75	2	GENE W IRBY	SHILOH	503 SAILBOAT RD
R	03-9800-00-70-4235.0000	2,576.73	2	LONZO FISHER GREGORY	SOUTH MILLS	406 OLD SWAMP RD
R	03-9809-00-23-4988.0000	2,451.26	1	WANDA H WELLS	SHILOH	104 HIGH RD
R	03-8955-00-37-4242.0000	2,446.21	3	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8973-00-46-3926.0000	2,359.26	2	MORIS L. KIGHT III	SHILOH	134 D STANLEY LN
R	02-8934-04-72-0416.0000	2,316.00	2	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	02-8936-00-23-4750.0000	2,306.33	3	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	02-8954-00-43-8538.0000	2,287.32	2	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	02-8942-01-29-4776.5853	2,234.11	2	HASTINGS REVOCABLE TRUST	CAMDEN	110 158 US W
R	03-8952-00-95-8737.0000	2,070.66	3	AUDREY TILLET	SHILOH	171 NECK RD
R	03-8990-00-17-3935.0000	2,068.94	2	KARL L ADCOCK	SHILOH	100 CATALAN DR
R	01-8907-00-08-4393.0000	2,047.13	3	CARLTON WOOLARD	SOUTH MILLS	1010 343 HWY N

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	6,743.01	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	3,287.34	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8962-00-04-9097.0000	10	2,835.96	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8952-00-95-8737.0000	10	2,070.66	AUDREY TILLET	SHILOH	171 NECK RD
R	03-8943-04-39-8214.0000	10	1,923.24	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7999-00-32-3510.0000	10	1,886.17	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,814.77	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7080-00-62-1977.0000	10	1,595.95	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PT
R	03-8980-00-64-8379.0000	10	1,236.66	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	10	982.92	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	01-7989-04-60-1568.0000	10	889.29	EMMA BRITTE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	867.85	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	788.26	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8936-00-24-7426.0000	10	755.07	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7989-04-90-0938.0000	10	705.35	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-9809-00-24-6322.0000	10	645.45	DAVID B KIRBY	SHILOH	499 SAILBOAT RD
R	02-8955-00-13-7846.0000	10	579.39	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-8980-00-61-1968.0000	10	346.06	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-8962-00-60-7648.0000	10	281.11	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	03-8980-00-45-1097.0000	10	277.92	DAVID B KIRBY	SHILOH	218 BROAD CREEK RD
R	03-9809-00-45-1097.0000	10	200.75	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	149.69	ELIZABETH LONG	SHILOH	HIBISCUS RD
R	03-9809-00-17-2462.0000	10	137.29	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	03-8965-00-37-4242.0000	9	2,446.21	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	01-7988-00-91-0179.0001	9	1,831.18	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	STINGY LN
R	01-7091-00-64-6569.0000	9	1,581.21	CLARENCE D. TURNER JR.	SOUTH MILLS	HIBISCUS RD
R	03-8899-00-36-1568.0000	9	429.66	PETER RUTSAVALA	SHILOH	STINGY LN
R	03-8962-00-55-5300.0000	9	427.33	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	03-9809-00-66-0120.0000	9	286.40	RANDELL CRIDER	SHILOH	SAILBOAT RD
R	03-9809-00-54-8280.0000	9	264.96	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	1,475.92	4	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0000295	1,126.07	2	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001104	901.36	4	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001046	572.79	9	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	549.09	10	PAM BUNDY	SHILOH	105 AARON DR
P	0000738	472.66	10	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001681	458.48	9	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0002194	422.00	3	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0001538	418.09	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001250	411.11	9	JAMES WYE	SOUTH MILLS	101 ROBIN CT W
P	0000297	333.84	2	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003017	313.72	1	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0001827	278.25	9	KAREN BUNDY	CAMDEN	431 158 US W
P	0001976	270.21	3	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0003722	270.00	1	LRM LEASING CO INC	CAMDEN	197 HERMAN ARNOLD RD
P	0001694	241.65	9	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0003405	239.23	2	JOHN R BARKER	SHILOH	108 SASAPRAS LN
P	0001962	238.91	9	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0003559	232.14	2	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W
P	0002924	219.86	1	PAUL BEAUMONT	CAMDEN	390 158 US W
P	0001721	213.91	1	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0001106	206.76	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0002442	200.37	4	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0003501	197.13	2	DIANE L. NOBLE	CAMDEN	152 158 US W
P	0000945	191.35	3	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0003192	190.35	1	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0002902	162.96	3	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0003415	151.75	2	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0001899	148.83	2	DONALD SIMMONS PORTER JR	CAMDEN	163 SANDHILLS RD
P	0002468	139.53	4	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD

30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDltg	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	1,475.92	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	572.79	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	549.09	PAM BUNDY	SHILOH	105 AARON DR
P	0000738	10	472.66	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	10	418.09	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001827	10	278.25	KAREN BUNDY	CAMDEN	431 158 US W
P	0001106	10	206.76	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001639	10	196.73	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0001681	9	458.48	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	9	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001694	9	241.65	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	9	238.91	SANDY BOTTOM MATERIALS, INC.	SOUTH MILLS	319 PONDEROSA RD
P	0000295	5	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000385	5	121.17	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
P	0002921	5	120.68	CYNTHIA MAE SLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000770	5	108.00	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0001104	4	901.36	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001976	4	270.21	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0002442	4	200.37	GERALD WHITE SPALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0000945	4	191.35	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	4	139.53	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0001150	4	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0002968	4	128.00	MICHAEL WILLIAM WAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001689	4	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002194	3	422.00	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0002902	3	162.96	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	3	120.11	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0000297	2	333.84	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003405	2	239.23	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
P	0003559	2	232.14	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W

Motion to approve the tax report as presented.

RESULT: PASSED [5-0]
MOVER: Ross Munro
AYES: Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

B. Soil & Water Technician Interlocal Agreement – Ken Bowman


The Pasquotank County Soil & Water Technician is retiring, which is currently a part-time position. The proposal is an agreement to share the costs and time of the Camden County Soil and Water technician, Brian Lannon, with Pasquotank, and Brian has agreed to the arrangement. Some of the terms of the agreement include:

- Five (5) one-year terms, but either party can “get out” by giving notice 3 months before the end of the fiscal year;
- Pasquotank County will pay half of the actual salary;
- Current salary is approximately \$48,000 and annual COLA and step increases are expected and will be included;
- Existing Soil and Water funds will be used to pay for the agreement.

The recommendation of the County Manager is to approve the Interlocal Agreement with Pasquotank County to share the services of the Camden County Soil & Water technician and authorize the Chairman to sign.

Motion to approve the Interlocal Agreement with Pasquotank County to share the services of the Camden County Soil & Water Technician and authorize the Chairman to sign.

RESULT: PASSED [4-1]
MOVER: Tom White
AYES: Tom White, Ross Munro, Randy Krainiak, Tiffney White
NOES: Clayton Riggs

<p style="text-align: center;">STATE OF NORTH CAROLINA INTERLOCAL AGREEMENT PASQUOTANK COUNTY</p> <p>THIS AGREEMENT, made and entered into this the _____ day of _____, 2022, by and between CAMDEN COUNTY, a body politic and corporate existing under the laws of the State of North Carolina (hereinafter "CAMDEN") and PASQUOTANK COUNTY, a body politic and corporate existing under the laws of the State of North Carolina (hereinafter called "PASQUOTANK").</p> <p style="text-align: center;">WITNESSETH:</p> <p>WHEREAS, Camden employs a full time Soil and Water Technician; and</p> <p>WHEREAS, the parties desire to share the Soil and Water Technician on a 50/50 basis, provided Pasquotank pays one-half of the Soil and Water Technician's actual salary;</p> <p>NOW, THEREFORE, in consideration of the mutual promises and agreements herein contained, the parties hereby agree as follows:</p> <ol style="list-style-type: none"> 1. Camden and Pasquotank shall share Camden's Soil and Water Technician on a 50/50 basis and Pasquotank shall share one-half of the technician's actual salary (approximately \$48,000). 2. Soil and Water Technician shall begin working on a 50/50 basis effective January 1, 2022 or as soon as this Agreement has been approved by both parties. 3. For the remainder of the 2021/2022 fiscal year the cost of the Soil and Water Technician shall be pro-rated upon approval of this Agreement. 4. Beginning July 1, 2022, this Agreement shall continue for four (4) one (1) year terms. The additional one (1) year terms shall automatically renew unless either party gives the other party at least three (3) months written notice prior to the end of any fiscal year (June 30). 5. Annual cost of living and step increases shall be included in the Soil and Water Technician's salary for future years. 6. This Agreement may be amended with the written approval of both Camden and Pasquotank. <p>IN WITNESS WHEREOF, CAMDEN COUNTY and PASQUOTANK COUNTY, both pursuant to their respective governing bodies, have caused this Agreement to be executed and attested by their duly authorized officers and their official seals affixed, the day and year first above written.</p>	<p style="text-align: right;">CAMDEN COUNTY By: <u>Ross B. Munro</u> Ross B. Munro, Chairman Board of Commissioners</p> <p>ATTEST: <u>Karen M. Davis</u> Karen M. Davis, Clerk to the Board</p> <p style="text-align: center;">(County Seal) </p> <p style="text-align: right;">PASQUOTANK COUNTY</p> <p>By: _____ Lloyd E. Griffin, III, Chairman Board of Commissioners</p> <p>ATTEST: _____ Lynn B. Scott, Clerk to the Board</p> <p style="text-align: center;">(County Seal)</p> <p>This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.</p> <p style="text-align: right;">Pasquotank County Finance Officer Date: _____ Time: _____</p>
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C. SMWA Request – Ken Bowman

Per the Capital Improvements Projects (CIP) list South Camden Water has plans to expand the capacity for producing water by adding a new well in the near future. By doing this it will help to serve additional customers and extend the life of the current plant and equipment. The request from South Mills Water Association is for an additional 50K gallons per day to serve two (2) projects: Keeter Barn Road and Wharf's Landing. Based on the current agreement South Camden Water is providing 150K gallons per day to SMWA.

Mr. Bowman added that if the request is approved the Board should be aware of the additional demand on the current wells, while also limiting the amount of new customers South Camden Water will be able to serve in the near future. Also, the two projects that are awaiting approval in the planning department to move forward need to check the application that water is available. Here is what we know:

1. South Camden could possibly allocate the necessary gallons per day for the Keeter Barn Road project....approximately 15K GPD.
2. The Wharf Landing project is questionable at this time until a decision is made to increase production at the South Camden Plant.

In addition, the County must take into consideration the current growth within its water service area. As a reminder, the County has committed to building a new High School, Library, Camden Station, and other platted subdivisions.

The recommendation of the County Manager is to approve an additional 15K gallons per day to SMWA with the understanding this water is allocated for the Keeter Barn Road project.

Motion to approve an additional 15k gallons per day to SMWA with the understanding this water is allocated for the Keeter Barn Road Project.

RESULT: PASSED [4-1]
MOVER: Clayton Riggs
AYES: Tom White, Ross Munro, Clayton Riggs, Randy Krainiak
NOES: Tiffney White

ITEM 6. BOARD APPOINTMENTS

A. South Camden Fire Commission – Larry Glasscock, Jr.

Motion to approve the appointment of Larry Glasscock, Jr. to the South Camden Fire Commission.

RESULT: PASSED [5-0]
MOVER: Tom White
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

ITEM 7. CONSENT AGENDA

A. BOC Meeting Minutes – December 6, 2021

B. School Budget Amendments

Budget Amendment
Camden County Schools Administrative Unit
Capital Outlay Fund

The Camden County Board of Education at a meeting on the 18th day of November, 2021, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number	Description of Code	Amount	
		Increase	Decrease
9150	Category I Projects	1,442.00	
9210	Category II Projects		1,442.00
6550	Category III Projects	24,580.00	

Explanation:

Total Appropriation in Current Budget	\$	405,878.00
Amount of Increase / (Decrease) of Above Amendment		+ 24,580.00
Total Appropriation in Current Amended Budget	\$	430,458.00

Passed by majority vote of the Board of Education of Camden County Schools on the 18th day of November 2021.


Chris White
Chairman, Board of Education

Janet Hessel
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 9th day of January, 2022.

Karen M. Davis
Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Local Current Expense Fund

The Camden County Board of Education at a meeting on the 18th day of November, 2021 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	10,743.68	
6900	Policy, Leadership & Public		10,743.68

Explanation:

Total Appropriation in Current Budget	\$	2,699,658.18
Amount of Increase/Decrease of Above Amendment		+ 0.00
Total Appropriation in Current Amended Budget	\$	2,699,658.18

Passed by majority vote of the Board of Education of Camden County on the 18th day of November 2021.


Chris White
Chairman, Board of Education


Janet Hessel
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 3rd day of January, 2022.

Karen M. Davis
Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners



<p>Passed by majority vote of the Board of Education of Camden County on the 18th day of November 2021.</p> <p><i>[Signature]</i></p> <p>Chairman, Board of Education</p> <p><i>[Signature]</i></p> <p>Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this <u>24th</u> day of <u>January</u>, 20<u>22</u>.</p> <p><i>[Signature]</i></p> <p>Chairman, Board of County Commissioners</p> <p><i>[Signature]</i></p> <p>Clerk, Board of County Commissioners</p>	
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Submitted by: Risa S. Anderson Date: 12-7-21
Approved by: [Signature] Date: 01-4-22

D. DMV Monthly Report

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County February, 22 Renewals Due 2/15/22

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.


SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
30,132.47	28,975.65	17,768.26	76,876.38

Witness my hand and official seal this 4th day of January 2022




Chairman, Camden County Board of Commissioners

Attest:



Karen M. Davis
Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Rita S. Anderson
Tax Administrator of Camden County

E. Vehicle Refunds Over \$100

REFUNDS OVER \$100.00

NCVTS Pending Refund report																		
NOV. 21 REFUNDS OVER \$100.00																		
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Charges	Total Change
BEACH, KALEE JUN DAN	BEACH, KALEE JUN DAN	BEACH, GORDON EDWARD	105 N POINTE RD	SOUTH MILLS, NC 29786	Pronation	0063872466	JHV5259	AUTHORIZED	165711350	Refund Generated due to pronation on Bill #0063672456-2021-2021-0000-00	Tag Surrender	11/15/2021	11/29/2021 2:14:57 PM	1843	1 Tax	(\$191.38)	\$0.00	(\$191.38)
JORDAN, BRANDON PAUL	JORDAN, BRANDON PAUL		139 MILL RUN LOOP	SOUTH MILLS, NC 29786	Pronation	0060448184	KD2437	PENDING	166279004	Refund Generated due to pronation on Bill #0060448184-2020-2020-0000-00	Tag Surrender	11/29/2021		1843	1 Tax	(\$256.13)	\$0.00	(\$256.13)
MCIPHERSON, STEVEN DELBERT	MCIPHERSON, STEVEN DELBERT		301 STING LYN	SOUTH MILLS, NC 29786	Pronation	0060227312	HDC4679	AUTHORIZED	165711320	Refund Generated due to pronation on Bill #0060227312-2020-2020-0000-00	Tag Surrender	11/15/2021	11/29/2021 2:14:57 PM	1843	1 Tax	(\$100.72)	\$0.00	(\$100.72)
														1843	1 Tax	(\$1.38)	\$0.00	(\$1.38)
																Refund	\$102.08	

Submitted by Lisa S. Anderson Date 12-3-21
Lisa S. Anderson, Tax Administrator Camden County

Approved by: [Signature] Date: 01-04-22
Chairman Camden County Board of Commissioners

F. Pickups, Releases & Refunds

NAME	REASON	NO.
Daniel Delmar Hilbert, ETAL	Code Enforcement \$375.00	Pick-up/23398 R-134376-2021
Emily Forbes Crain	Code Enforcement \$225.00	Pick-up/23397 R-133872-2021
Nicholas W. Stotts	Turned in plates - Adjustment \$115.86	Pick-up/23432 P-21199-2021
Mitchell Paul Pipkin	Code Enforcement \$300.00	Pick-up/23399 R-137253-2021
Timothy Wayne Metheny	Turned in plates - Refund \$121.72	Pick-up/23430 59398596

G. Community Services Block Grant

**Community Services Block Grant [CSBG]
Documentation of Submission to County Commissioners**

Background: The North Carolina Administrative Code [10A NCAC 97C.0111 (b)(1)(A)] requires that each CSBG grant recipient submit its Community Anti-Poverty Plan [grant application] to each County Commissioner Board that it serves.

Instructions: This form is to be completed and notarized by the Clerk to the Board.

Agency Name: Camden County

County: Camden

Date of Application Submission: 12-14-21
[Note: This application should be submitted to the County Commissioners at least thirty (30) days prior to application submission to the Office of Economic Opportunity [OEO]. The grant application is due to OEO January 14, 2022.]

Clerk to the Board should initial all items below.


☒ The agency submitted a complete grant application for Commissioner review.

☒ The Clerk to the Board will be responsible for assuring that the application is distributed to the Commissioners.

☒ Commissioners' comments provided those to the agency. (If applicable)

Karen M. Davis 1-4-22
Clerk to the Board Date

Stephanie B Jackson 1-4-22
Notary Date



Motion to approve the Consent Agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Randy Krainiak
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

ITEM 8. COUNTY MANAGER'S REPORT

County Manager Ken Bowman included the following in his report:

- Thank you to the audit team for hard work in preparation of the annual audit and to the county departments for staying within established budget parameters.
- Volunteers needed to serve on various County boards and committees. Applications are available on the county web site.
- Next Board of Commissioners Meeting – February 7, 2022

ITEM 9. COMMISSIONERS' REPORTS

- Chairman Munro recognized a contribution from the local ABC Stores. Recently Mr. Durward Medlin presented a check to the county after expenses were paid in the amount of \$120,000 to the General Fund. Each year the ABC Store makes a sizable contribution and we would like the public to be made aware.

ITEM 10. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Provided for information only:

- A. Register of Deeds Report
- B. Library Report

ITEM 11. OTHER MATTERS

None.

ITEM 12. ADJOURN

Motion to adjourn.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

There being no further matters for discussion Chairman Ross Munro adjourned the meeting at 7:28 PM.

ATTEST:

Ross B. Munro, Chairman
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners