

**Camden County Board of Commissioners**  
**May 13, 2020 – 6:00 PM**  
**2020-2021 Budget / Finance / CIP Work Session**  
**Camden Public Library**

**MINUTES**

The Camden County Board of Commissioners held a budget work session on May 13, 2020 at 6:00 PM in the Camden County Public Library. Due to Gov. Roy Cooper's executive order limiting public gatherings to no more than 10 people to reduce the spread of COVID-19, the meeting was accessible by conference call for the benefit of the media and public.

**Call to Order**

The meeting was called to order by Chairman Tom White at 6:00 PM. Additional Board members present: Vice Chairman Clayton Riggs, Commissioners Garry Meiggs, Randy Krainiak and Ross Munro.

Staff Present: County Manager Ken Bowman, Finance Officer Stephanie Jackson, Clerk to the Board Karen Davis.

**FY 2020-2021 Proposed Budget/CIP**

County Manager Ken Bowman reviewed the following:

- Compared to the adopted FY 2019-2020 General Fund budget of \$13,280,091, the proposed FY 2020-2021 budget proposes \$13,568,068 which represents an increase of \$287,977.
- The FY 2020-2021 proposed General Fund budget is balanced with \$330,976 in fund balance to finance County operational expenses. The FY2019-2020 adopted general budget was balanced with \$492,149 in fund balance to finance County operational expenses.
- Special Appropriations
- Major concerns
- Schedule of Fees – No changes to Schedule of Fees from FY2019-2020 to FY2020-2021.
- Salaries & Compensation for Various Boards and Commissions – No changes to Board salaries and compensation from FY2019-2020 to FY2020-2021.

**Boomerang Architects Revised Proposal**

Angie Crawford Easterday of Boomerang Design and Bill Cram of M.B. Kahn presented to the Board a proposal for Phase I of the Administration Complex as well as services to include overall conceptual design for the entire site development. Phase I is the construction of a +/-11,700 square foot building to consist of a Library, Community Meeting Room, Commissioner and Committee Meeting Room with support spaces and a small catering/warming kitchen. The proposal will be placed on the June 1, 2020 Regular Meeting of the Board of Commissioners for consideration and possible action.

### **COVID-19 Relief Funds**

The federal Coronavirus Aid, Relief and Economy Security (CARES) Act has given North Carolina about \$3.5 billion to be used by the legislature to combat COVID-19. Camden County will receive \$426,810. The funds must be allocated towards expenses associated with the provision of economic support in connection with the COVID-19 public health emergency. Treasury guidance also states that these funds must be used or obligated by December 30, 2020. A plan for the allocation of these funds will be presented to the Board of Commissioners at an upcoming meeting for approval and adoption.

### **County Manager Updates**

The County Manager will be involved in the following upcoming meetings:

- Camden Commerce Park Preconstruction Conference – Whitehurst Sand Company
- South Mills Landing Development – Reese Smith
- Boat Ramp Preconstruction Conference – Layden Marine

### **Adjourn**

There being no further matters for discussion Chairman White called for a motion to adjourn. A motion was offered by Commissioner Garry Meiggs. The motion passed unanimously with five commissioners voting aye and no commissioner voting nay. The meeting was adjourned at 7:40 PM.

ATTEST:

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Tom White, Chairman  
Camden County Board of Commissioners

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Karen M. Davis  
Clerk to the Board