

**Camden County Board of Commissioners  
Regular Meeting / Closed Session  
February 3, 2020; 7:00 PM  
Historic Courtroom  
Camden, North Carolina**

**MINUTES**

The regular meeting of the Camden County Board of Commissioners was held on February 3, 2020 in the Historic Courtroom, Camden, North Carolina.

**WELCOME & CALL TO ORDER**

The meeting was called to order by Chairman Tom White at 7:00 PM. Also Present: Vice Chairman Clayton Riggs, Commissioners Garry Meiggs, Randy Krainiak and Ross Munro.

**INVOCATION & PLEDGE OF ALLEGIANCE**

Pastor Kevin Lighty gave the invocation and the Board led in the Pledge of Allegiance.

**ITEM 1. COUNTY MANAGER & SCHOOL SUPERINTENDENT**

School Superintendent Dr. Joe Ferrell reported to the Board and included the following:

- Fall of 2019 - Facility Study completed by M.B. Kahn; information shared with Board of Commissioners and Board of Education in a joint meeting.
- Received \$12.3 million grant (\$15 million still possible; additional \$2.7 million)
- Still \$11 million in proposed (but not yet passed) State Budget.
- Rick Ott of M.B. Kahn met with the Board of Education, Cabinet, CCHS Staff, CECH Staff and others to be determining education programming for the new school.
- Additional determinations: Athletic facilities, common spaces, classroom spaces, square footage and ultimately cost of building the facility.
- Rick Ott will meet with the Board of Education on March 5<sup>th</sup> at 6:30 PM at CCHS to share the educational programming information.
- Currently working on completing soil borings and Topo mapping.
- RFQ/RFP currently posted seeking a design build company to lead through the bond referendum and beyond to the completion of the project if funded. The Board of Education will begin considering proposals at its regularly-scheduled February 13<sup>th</sup> meeting.
- Once the design build company is selected process will move faster and include decisions such as:
  - Hiring an architect
  - Developing a conceptual design
  - Developing a project budget
  - Selecting bond counsel
  - Holding informational community meetings
- Deadline to submit information to be included on the November 2020 Election Ballot is July 31, 2020.

## County Manager Ken Bowman presented the following:

### Admin Complex Update for the BoC Meeting

February 3, 2020

Presenters: Ken Bowman and Dr Joe Ferrell

The proposed administration building was discussed and voted on to approve in November 2016 by the BoC.

Since that time some significant events have developed that have prompted looking into adding a library and a multi-purpose building on the site.

For reference the project site is located in the 100 block of North Carolina Highway 343 N. Camden, NC 27921 and is situated on approximately 7.69 acres.

First let me start with the Administration Building. This building will house the Planning Department, Water Department, Tax Department, Human Resources, Finance, Economic Development, The Clerk to the Board, and the County Manager. This building will also have much needed conference rooms and a board room for the Board of Commissioners. The current building occupied by these departments was the former bus garage for the school division. I'll let you draw your own conclusions as to the condition of this building. Also I would welcome anyone to visit the current departments and get a first-hand look at what the staff and citizens endure on a daily basis. Additionally each of these departments has grown over the years not just in the number of personnel but the added work load. There is a much needed requirement for additional space and a more efficient working environment. This new building will allow for increased efficiency among all departments and provides a one stop shop for doing business with county government.

Second is the Library. Just as an FYI the County does not own the building currently being used by for the library. This building space (approx. 7K SF) has been leased from the owner for years. Last year the contract expired and the lease was renewed for 2 years ending September 2021. The owner has already stated they will not renew the lease when it expires. Also the increase

is significant. In 2017 the cost was \$48,583 per year. The current lease is \$65,563 per year. This was negotiated down to \$8 psf from a proposed \$13 psf by the owner. When the new library is complete the money used for leasing the current building will be applied to the loan payment for the complex. The library is a tremendous asset to the citizens and children of Camden County.

Third is the Multi-Purpose building. This building will house the Parks and Recreation Department and the Senior Center. The building will have a space large enough to accommodate basketball, volleyball, bleachers, civic meeting rooms, staff offices, and a raised stage for conferences and special events. The Senior Center will have a large meeting room for activities, exercise room, staff offices, and a shared kitchen for daily meal preparations and catering events. It is anticipated this building could receive the most use of the 3 buildings and will become a hub of activity for many events.

Once the former Senior Center space is vacated it will be available for the Sheriff's office to occupy. The Sheriff's Office is operating at maximum capacity and is in dire need of a space that can be converted to areas where evidence and special equipment can be secured. When all departments have re-located to the admin building, the Sheriff's Office will occupy the existing building and have access to the existing parking area compound. This will become a secure area.

Also Soil Borings and a Topo Survey has already been accomplished on the site.

The new waste water treatment facility is now operational and is in place to service the site identified for the school and the admin complex.

Finally the final cost for this facility has not been determined. Staff will be interviewing 4 Architectural Firms this Wednesday to determine who will take the lead for the design.

To be clear this project can move forward without being on the November ballot for a vote. The bonds to secure financing can be borrowed using local institutions and be approved by the BoC and the North Carolina Local Government Commission.

Conversely the bonds for the new school will be on the ballot in November for the citizens to vote on. If approved by the citizens this will be the largest investment Camden citizens have ever made. The BoC, Staff, the School Board and the Consultant will work together to provide updated information about the school and possible financing in the near future so citizens will have time to ask questions in order to make an informed decision.

Members of the Board and citizens of Camden County this is a quick snap shot of the plans and events for the Admin Complex. Staff plans to keep you and the citizens updated on a regular basis on the progress. The county website will be updated so the public can follow the progress and ask any questions they may have.

Thank you for your time and attention.

During his presentation, Mr. Bowman demonstrated on the County web site how to locate the renderings of the proposed administration complex.

---

**ITEM 2. PUBLIC COMMENTS**

---

Mark Durden, Jr. of Highway 343 North, Camden, addressed the Board and spoke in favor of the Resolution in Support of 2<sup>nd</sup> Amendments Rights that would be under consideration by the Board during the meeting.

Samantha Nadj of A Street in Camden addressed the Board and requested that the citizens be given a choice on the ballot whether to use funds for the construction of an administrative complex or the construction of a new school facility.

J.R. Inman of Taylor Leigh Drive in South Mills addressed the Board. On behalf of Harmony Café, Mr. Inman presented the Board with a Certificate of Appreciation for its support of the program. Harmony Café is a monthly program that provides Group Respite Services and is hosted by McBride United Methodist Church.

---

**ITEM 3. CONFLICT OF INTEREST DISCLOSURE STATEMENT**

---

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

Commissioner Randy Krainiak requested to be recused from discussion and consideration concerning ITEM 6.A. Old Business - Ordinance 2019-12-01 Rezoning Application for RKRAIN LLC due to his familial relationship with the applicant.

**Motion to recuse Commissioner Krainiak from Item 6.A., Public Hearing on Ordinance 2019-012-01 Rezoning Application for RKRAIN LLC as well as Consideration of the Agenda.**

<b>RESULT:</b>	<b>PASSED [4-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	White, Meiggs, Riggs, Munro
<b>RECUSED:</b>	Krainiak

---

**ITEM 4. CONSIDERATION OF THE AGENDA**

---

Item 8.A. Board Appointments – Amended to include Dr. Roger Lambertson’s reappointment to the Camden Economic Development Commission.

**Motion to approve the agenda as amended.**

<b>RESULT:</b>	<b>PASSED [4-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	White, Meiggs, Riggs, Munro
<b>RECUSED:</b>	Krainiak

---

**ITEM 5. PRESENTATIONS**

---

- A. Eastern Shore Communications – Tyler Van Marter presented a broadband update and included the following in her comments. Information will continue to be updated on the County web site.
- Phase I Starting Point – Shipyard Rd & Bell Farm Estates
  - Estimated pricing which is contingent upon number of customers who sign up and actual construction costs.
  - Citizens may go to [esva.servicezones.net](http://esva.servicezones.net) to complete a survey to assist ESC in the process of determining areas of greatest interest and need.

- Eastern Shore Communications has submitted the required paperwork and is waiting for final approval from NCDOT before moving forward with the project.

Commissioners Meiggs & Krainiak expressed concern that those in the northern and southernmost areas of the county have the ability to access the service.

- B. NC Cooperative Extension – Art Bradley, District Director, introduced Austin Brown as the new Cooperative Extension Director for Camden County. Mr. Brown expressed his appreciation for the opportunity to serve in this position.
- C. Recognition of Dismal Swamp State Park & Supt. Adam Carver – Tourism Development Authority Chair Donna Stewart recognized State Park Supt. Adam Carver for the Park's *First Day Hike* success. Attendance at the Dismal Swamp State Park *2020 First Day Hike* was counted at over 950 participants, which set a record for the highest participation in the event's history across the state of North Carolina.

### **South Camden Water & Sewer District Board of Directors**

Chairman White recessed the meeting of the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

**Motion to approve the agenda as presented.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

New Business

- A. Monthly Report – David Credle

<p align="center"><i>South Camden Water &amp; Sewer Board</i>  <i>Monthly Work Order Statistics Report</i>  <i>Period: December 2019</i></p>				
	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	80	80	100%	0
Sewer/Collection	0	0	100%	0
<p>Locates:</p> <p>Water Line: 106</p> <p>Sewer Line: 7</p> <p>Water &amp; Sewer, same ticket: 1</p> <p>Hydrant flow test: 0</p> <p>Public Works Director Notes/Comments: Ten work orders have been checked for accuracy.</p> <p>Water treated at the water treatment plant in December: 9,589,740 gallons.</p> <p>Daily average water usage for December: 309,346 gallons.</p> <p>Current treatment capacity at the water treatment plant: 720,000 gallons per day.</p>				

	SOUTH CAMDEN WATER & SEWER BOARD								
	MONTHLY WATER STATISTICS REPORT								
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water/Distribution	Sewer/Collection	Water Locates	Sewer Locates	Water/Sewer Locate	Hydrant Flow Test
2018									
Dec	121	100%	0%	120	1	134	6	12	7
2019									
Jan	99	100%	0%	99	0	125	4	15	0
Feb	63	100%	0%	63	0	180	11	1	9
March	104	100%	0%	103	1	153	8	4	27
April	106	100%	0%	104	2	99	10	44	13
May	87	100%	0%	85	2	126	8	12	11
June	75	100%	0%	75	0	58	9	6	9
July	112	100%	0%	109	3	63	5	0	57
August	104	100%	0%	102	2	131	21	1	27
Sept	82	100%	0%	80	2	131	20	4	0
Oct	99	100%	0%	97	2	257	10	5	0
Nov	144	100%	0%	143	1	275	6	2	0
Dec	80	100%	0%	80	0	106	7	1	0

**Motion to approve the monthly report as presented.**

**RESULT:** PASSED [UNANIMOUS]  
**MOVER:** Clayton Riggs  
**AYES:** White, Krainiak, Meiggs, Riggs, Munro

There being no further matters for discussion Chairman White called for a motion to adjourn.

**Motion to adjourn the South Camden Water & Sewer District Board of Directors.**

**RESULT:** PASSED [UNANIMOUS]  
**MOVER:** Garry Meiggs  
**AYES:** White, Krainiak, Meiggs, Riggs, Munro

Chairman White reconvened the Board of Commissioners.

## **ITEM 6. OLD BUSINESS**

### **A. Ordinance 2019-12-01 RKRAIN LLC Rezoning Application**

The Public Hearing was held on January 6, 2020. Upon consensus of the Board the item was placed on the February 3, 2020 agenda for consideration. The agenda summary, staff report and Ordinance are included in the January 6, 2020 meeting minutes.

*Motion for **Consistency Statement** as follows:*

- *The proposed zoning change is inconsistent with the **2005 CAMA Land Use Plan** in that the CAMA Future Land Use Maps has property identified as Industrial; also*
- *The proposed zoning change is inconsistent and consistent with Comprehensive Plan (Adopted 2012);*

***Inconsistent** as Future Land Use Map shows the property designated as Mixed Use Employment which based on the description (see Attachment A) prohibits residential development.*

***Consistent** as based on the Vision Statement new development will be focused within targeted core areas and the Camden Village Core Area Action Strategies promotes the 158 corridor for new mixed use and higher density development. Property located within the 1-mile buffer of Core Village where county encouraging higher density housing mix.*

**Motion to approve Consistency Statement as provided by staff.**

**RESULT:** PASSED [4-0]  
**MOVER:** Ross Munro  
**AYES:** White, Meiggs, Riggs, Munro  
**RECUSED:** Krainiak

**Motion to approve Ordinance 2019-12-01 Rezoning Application for RKRAIN LLC.**

**RESULT:** PASSED [4-0]  
**MOVER:** Ross Munro  
**AYES:** White, Meiggs, Riggs, Munro  
**RECUSED:** Krainiak

**Ordinance No. 2019-12-01**  
**An Ordinance**  
**Amending the Camden County**  
**Zoning Map**  
**Camden County, North Carolina**

**Article I. Purpose**

The purpose of this Ordinance is to amend the Zoning Map of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 20, 1993, and subsequently amended.

**Article II. Amendment to Zoning Map**

The Official Zoning Map of Camden County, North Carolina, which was adopted on December 20, 1993, and subsequently amended, is hereby amended as follows:

The properties currently shown in the Camden County Tax Assessor's Office as PIN's 02-8945-00-09-6923, 02-8946-00-00-4274, 02-8945-00-09-4898, 02-8946-00-00-3266, 02-8945-00-09-3830, 02-8946-00-00-2144, 02-8945-00-09-9853, 02-8945-00-09-2926, 02-8945-00-09-8967, 02-8946-00-10-2095, 02-8946-00-00-8019, 02-8946-00-10-1220, 02-8946-00-00-7149, 02-8946-00-10-0450, 02-8946-00-00-6481, 02-8946-00-10-05334, 02-8946-00-00-65342 are hereby re-zoned from Highway Commercial (HC) to Village Residential.

**Article III. Penalty**

1. Violations of the provision of this Ordinance or failure to comply with any of its Requirements, including violations of any conditions and safeguards established in connection with grants of variances or Special Use or Conditional Use Permits, shall constitute a misdemeanor, punishable by a fine of up to five-hundred (\$500) dollars or a maximum thirty (30) days imprisonment as provided in G. S. 14-4.
2. Any act constituting a violation of the provisions of this Ordinance or a failure to comply with any of its requirements, including violations of any conditions and safeguards established in connection with the grants of variances or Special Use or Conditional Use Permits, shall also subject the offender to a civil penalty of one-hundred (\$100) dollars for each day the violation continues. If the offender fails to pay the penalty within ten (10) days after being cited for a violation, the penalty may be recovered by the county in a civil action in the nature of debt. A civil penalty may not be appealed to the Board of Adjustment if the offender was

sent a final notice of violation in accordance with Article 151.568 and did not take an appeal to the Board of Adjustment within the prescribed time.

3. This Ordinance may also be enforced by any appropriate equitable action.
4. Each day that any violation continues after notification by the administrator that such violation exists shall be considered a separate offense for purposes of the penalties and remedies specified in this section.
5. Any one, all or any combination of the foregoing penalties and remedies may be used to enforce this Ordinance.

**Article IV. Severability**

If any language in this Ordinance is found to be invalid by a court of competent jurisdiction or other entity having such legal authority, then only the specific language held to be invalid shall be affected and all other language shall be in full force and effect.

**Article V. Effective Date**

This Ordinance is effective upon adoption.

Adopted by the Board of Commissioners for the County of Camden this the 3<sup>rd</sup> day of February, 2020.

County of Camden

  
Tom White, Chairman

Camden County Board of Commissioners

ATTEST:

  
Karen M. Davis  
Clerk to the Board of Commissioners



**ITEM 7. NEW BUSINESS**

---

## A. Tax Report – Lisa Anderson

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE  
CAMDEN COUNTY BOARD OF COMMISSIONERS****OUTSTANDING TAX DELINQUENCIES BY YEAR**

<b><u>YEAR</u></b>	<b><u>REAL PROPERTY</u></b>	<b><u>PERSONAL PROPERTY</u></b>
2018	101,143.68	2,919.87
2017	33,755.73	2,859.42
2016	14,600.36	1,931.72
2015	9,582.97	964.80
2014	11,967.59	1,228.71
2013	8,113.09	4,851.16
2012	6,428.80	7,735.89
2011	4,674.61	6,296.77
2010	4,149.58	4,642.02
2009	3,883.01	4,513.59

TOTAL REAL PROPERTY TAX UNCOLLECTED	198,299.42
TOTAL PERSONAL PROPERTY UNCOLLECTED	37,943.95
TEN YEAR PERCENTAGE COLLECTION RATE	99.67%
COLLECTION FOR 2019 vs. 2018	11,808.55 vs. 11,997.68

**LAST 3 YEARS PERCENTAGE COLLECTION RATE**

2018	98.62%
2017	99.48%
2016	99.75%

**EFFORTS AT COLLECTION IN THE LAST 30 DAYS**

ENDING November **2019**

**BY TAX ADMINISTRATOR**

<u>22</u>	NUMBER DELINQUENCY NOTICES SENT
<u>11</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>3</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>6</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>25</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

**30 Largest Unpaid - Real**

Roll	Parcel Number	Unpaid Amount	YrsDltg	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	8,080.29	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-01-17-4778.0000	5,094.04	2	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	03-8899-00-45-2682.0000	4,392.64	10	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7998-01-08-6797.0000	4,116.62	1	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	02-8935-02-66-7093.0000	3,817.05	1	B. P. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8934-01-29-4617.0000	3,106.99	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	02-8934-01-18-8282.0000	2,746.15	1	BRIDGET CARTWRIGHT JOHNSON	CAMDEN	144 158 US W
R	03-8899-00-16-2671.2425	2,644.86	1	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
R	03-9809-00-23-8838.0000	2,470.25	1	WILLIAM DAVID BYRUM	SHILOH	112 HIGH RD
R	02-8945-00-53-1518.0000	2,359.83	1	GARY D. & BETH A. LOYD	CAMDEN	115 LISTER DR
R	02-8935-01-08-8786.0000	2,268.66	1	LINWOOD GREGORY	CAMDEN	253 SLEEPY HOLLOW RD
R	02-8945-00-41-2060.0000	2,213.09	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	03-8962-00-67-1021.0000	2,182.86	2	CCEL BARNARD HEIRS	SHILOH	WICKHAM RD
R	01-7080-00-62-1977.0000	2,062.78	9	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	01-7090-00-64-4058.0000	2,056.11	1	GODFREY RIDDICK	SOUTH MILLS	131 LILLY RD
R	03-8943-04-93-8214.0000	2,052.32	10	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	02-8934-01-18-8072.0000	2,042.88	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	01-7988-00-91-0179.0001	2,028.10	10	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8952-00-95-8737.0000	1,993.94	1	AUDREY TILLET	SHILOH	171 NECK RD
R	02-8944-00-36-1417.0000	1,927.24	1	ROSA ALICE FEREBEE HEIRS	CAMDEN	165 IVY NECK RD
R	02-8944-00-99-1027.0000	1,841.50	1	JOHNNIE MERCER HEIRS	CAMDEN	MCKIMMEY RD
R	01-7999-00-32-3510.0000	1,827.31	1	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	1,760.33	1	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	03-8965-00-37-4242.0000	1,751.87	1	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8972-00-44-8500.0000	1,709.78	1	ABODE OF CAMDEN INC.	SHILOH	343 HWY S
R	02-8923-00-19-3774.0010	1,636.85	2	WILLIAM CONOVER	CAMDEN	431 158 US W
R	03-8954-00-97-9503.0000	1,549.86	1	ANNIE EVANS HEIRS	SHILOH	442 TROTMAN RD
R	01-7999-00-62-3898.0000	1,545.38	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	02-8936-00-23-4750.0000	1,514.79	1	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	01-7090-00-64-6040.0000	1,484.47	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD



### 30 Oldest Unpaid - Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	8,080.29	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	4,392.64	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7080-00-62-1977.0000	10	2,062.78	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8943-04-93-8214.0000	10	2,052.32	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7989-00-91-0179.0001	10	2,028.10	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8952-00-95-8737.0000	10	1,993.94	ADREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	1,827.31	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,760.33	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1568.0000	10	1,000.71	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	976.47	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	767.56	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	03-8809-00-24-6322.0000	10	627.21	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	02-8955-00-13-7846.0000	10	588.25	MARIE MERCER	CAMDEN	IVY NECK RD
R	02-8936-00-24-7426.0000	10	585.99	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	03-8980-00-61-1968.0000	10	281.80	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	10	248.84	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8809-00-45-1097.0000	10	202.10	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	154.57	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-8909-00-17-2462.0000	10	140.15	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	03-8980-00-84-0931.0000	9	220.38	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	01-7998-01-08-6797.0000	8	4,116.62	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	03-8962-00-04-9097.0000	8	2,182.86	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8990-00-64-8379.0000	8	940.48	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	8	587.82	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	03-8962-00-70-7529.0000	8	593.58	MARY SNOWDEN	SHILOH	WICKHAM RD
R	01-7989-04-90-0938.0000	8	541.44	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-8962-00-60-7648.0000	8	281.11	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	03-8965-00-37-4242.0000	7	1,751.87	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	01-7091-00-64-6569.0000	7	1,190.03	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8962-00-55-5300.0000	7	427.31	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD

### 30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	2,252.98	10	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0001538	751.18	9	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001046	712.40	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	680.34	8	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001072	587.82	10	PAM BUNDY	SHILOH	105 AARON DR
P	0001827	483.28	7	KAREN BUNDY	CAMDEN	431 158 US W
P	0001104	469.71	2	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0002194	431.34	4	DAVID LEE HALL JR	SHILOH	849 SANDY HOOK RD S
P	0000295	412.03	2	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001230	411.11	7	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001681	366.10	7	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0000297	349.77	2	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0000466	314.96	1	LAMBS OF CAMDEN	CAMDEN	152 HWY 158 W
P	0000846	294.16	3	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0001694	288.99	7	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000772	288.86	4	COSBY BAKER	SOUTH MILLS	114 BINGHAM RD
P	0002924	272.82	1	PAUL BEAUMONT	SHAWBORO	106 DEERFIELD TRL
P	0001693	261.90	10	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001106	248.38	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001952	238.91	7	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0000905	232.45	1	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0002442	200.37	2	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0001546	177.59	10	GEORGE ROWLAND	CAMDEN	431 158 US W
P	0001673	177.05	1	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0002194	144.96	1	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0001976	137.83	1	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0001150	136.45	2	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001408	129.96	1	SHELLY MARIE AMMON	SOUTH MILLS	612 MAIN STREET
P	0000248	128.38	10	ROBERT H. OWENS	CAMDEN	A STREET
P	0001689	125.28	2	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR


### 30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	2,252.98	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0001538	10	751.18	JEFFREY EDWIN DAVIS	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001046	10	712.40	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	10	680.34	LESLIE ETHERIDGE JR	CAMDEN	
P	0001072	10	587.82	PAM BUNDY	SHILOH	105 AARON DR
P	0001693	10	261.90	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001106	10	248.38	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001673	10	177.05	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0000248	10	128.38	ROBERT H. OWENS	CAMDEN	A STREET
P	0000316	10	115.56	JAMES P. JONES	CAMDEN	142 SANDHILLS RD
P	0001827	9	483.28	KAREN BUNDY	CAMDEN	431 158 US W
P	0001639	8	123.29	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0001230	7	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001681	7	366.10	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001694	7	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	7	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0000772	6	288.86	COSBY BAKER	SOUTH MILLS	114 BINGHAM RD
P	0002194	4	431.34	DAVID LEE HALL JR	SHILOH	849 SANDY HOOK RD S
P	0000905	4	232.45	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0000295	3	412.03	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000466	3	314.96	LAMBS OF CAMDEN	CAMDEN	152 HWY 158 W
P	0000846	3	294.16	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0000385	3	121.17	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
P	0002921	3	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000770	3	108.00	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002079	3	106.35	OCTAVIA BANKS III	SOUTH MILLS	262 OLD SWAMP RD
P	0001104	2	469.71	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000297	2	349.77	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0002442	2	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0001976	2	137.83	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR

**Motion to approve the tax report as presented.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Clayton Riggs
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

**B. Center for Active Adults Rental Policy Revisions – Ken Bowman**

<p><b>Laura L. Jolley</b> Coordinator <a href="mailto:ljolley@camdencountync.gov">ljolley@camdencountync.gov</a> <a href="http://www.camdencountync.gov">www.camdencountync.gov</a></p>	 <p><b>CAMDEN COUNTY</b> NORTH CAROLINA - USA <i>Boundless Opportunities.</i></p>	<p>P.O. Box 190 117 North 343 Camden, NC 27921 O - 1.252.335.2569 F - 1.252.331.5621</p>
<p><b>Camden County Center for Active Adults</b></p> <p><b>Rental Policy</b></p> <p><i>Please share the information in this contract with caterers, musicians, and all other persons associated with your event.</i></p> <p>The Camden County Center for Active Adults is first and foremost a place for older adults who reside in Camden County to come together for services and activities that reflect their experience and skills, respond to their diverse needs, enhance their dignity, support their independence, and encourage their involvement in the community. The following guidelines are designed to protect and preserve the Camden County Center for Active Adults. Camden County reserves the right to determine, on an individual basis, whether any particular event is the type that it deems appropriate to be held at the center.</p> <p><b>Availability:</b> The Camden County Center for Active Adults is available for your special event after 5:00 pm on Monday thru Friday and all day on Saturday and Sunday (7:00am -10:00pm). If you are interested in renting the center please contact us Monday through Friday between 8:00am and 5:00pm. <b>Camden County reserves the right not to book a rental on any particular day should the need arise.</b></p> <p><b>Damage Deposit:</b> A damage deposit of \$150.00 is required at the time the rental contract is signed. This fee, as well as all other fees, is due at the time the rental contract is signed. The damage deposit will be refunded in full within three (3) weeks following the event provided that no damage or excessive clean-up is caused by you, your guests or your vendors and all contract rules are followed. If reparation should exceed the damage deposit, you will be billed for the excess charges. Please inform your caterer or other persons associated with your event that their actions can result in the loss of your damage deposit. The damage deposit is refundable if cancellation is made two weeks prior to the date of the date of the rental.</p> <p><b>Rental Fees and Cancellation Policy:</b> The rental fee, (see rental fee schedule) along with the damage deposit as mentioned in the above paragraph, are both due at the time the rental contract is signed and the date secured. No date will be secured without the damage deposit, rental fee and signed contract. If cancellation of a rental is necessary and occurs two weeks before the date of the rental, the</p>		
<p>damage deposit and rental fee will be refunded within three (3) weeks. Refunds for "last minute" cancellations will be made on a case-by-case basis at the discretion of the Director. Repeated cancellations may result in loss of deposit and/or rental fee.</p> <p><b>Civic/Non-Profit Rentals:</b> The rental fee for Civic/Non-Profit groups includes: churches, schools, civic clubs and those organizations that have a 501(c) (3) status. These Rental Parties must show proof of 501(c) (3) status. Payments for rental fees must be made with an official check from that organization. Civic/Non-Profit groups cannot rent the center to use for private rentals.</p> <p><b>Building Caretaker:</b> The designated official of the Rental Party must pick up a key to the center on the day before their rental. If the rental is on Sunday the key must be picked up on Friday. The designated official must be 18 years old or older, and must never leave the building unattended during the entire rental.</p> <p><b>Kitchen:</b> If your event requires the use of the center's kitchen (see rental fee schedule), the kitchen facilities and serving area must be left clean following the event. The rental party must check all areas to be sure that they are clear of plates, glasses, food and all other debris left by the party.</p> <p><b>Smoking/Alcoholic Beverages/Gambling/Firearms:</b> Absolutely, NO smoking, alcoholic beverages, gambling or firearms are allowed in the Camden County Center for Active Adults.</p> <p><b>Fire Prevention:</b> The use of candles is not allowed in the Camden County Center of Active Adults. All other devices with open flames are also prohibited.</p> <p><b>Cleanup:</b> The Rental Party is responsible for vendors, caterers, musicians, and all other persons associated with your event. The Rental Party is responsible for making sure the Camden County Center for Active Adults and grounds are free of all debris and is clean in all areas used by the Rental Party or anyone associated with the Rental Party's event. The use of glitter (of any kind), the use of confetti (of any kind, shape, or size), the use of party poppers (of any kind), the use of rice, and the use of sand are not permitted inside or outside of the center. Any traces of these materials will result in the loss of the damage deposit. Whatever is used to decorate during the rental must be completely removed after the rental. The Rental Party must make sure that all furniture is put back in its proper place. The Camden County Center for Active Adults is not liable for items left after events, including rented items left for rental companies to pick up. Trash can liners will be provided by the center and are to be in all trash cans at all times. If the liner breaks and leaks in the trash can, you must wash the inside of the can.</p>		

The Rental Party must make sure that all trash is bagged and hauled off. The center does not have an outside trash dumpster. Failure to meet any of these requirements will result in the loss of the damage deposit.

**Other:**

Nails, tacks, tape or any other fasteners that may result in damage to The Camden County Center for Active Adults property is not permitted indoors or outside the facility. The center provides the facility, tables and chairs that are available for use, a telephone in the room being used and bathroom facilities. Please bring everything else you need for your rental. Ice is NOT provided to Rental Parties. A dishwasher is not available.

**Delivery/Set-Up Time:**

If your event requires decorating, the use of a caterer, DJ, etc., this will NOT be included in your rental contract time but cannot interfere with Camden County Center for Active Adults operations. Staff is not a part of the set-up or clean-up of the center.

**Audio Visual Equipment:**

The Camden County Center for Active Adults does not provide use of audio visual equipment, i.e. projectors, lap tops, etc. Rental Parties must provide their own equipment. However, a public wireless internet connection is available at no charge.

**Day of Rental Problems/Emergency:**

In the event of any unusual circumstances or immediate facility concerns, I agree to contact one of the following as soon as the situation arises: Center Coordinator, Laura Jolley 252-722-2932 or Recreation Director, Timothy White 252-333-4786 or County Manager, Ken Bowman 252-339-4737. LEAVE A VOICEMAIL OR TEXT IF NO RESPONSE. For emergencies ONLY call 911.

**Laura L. Jolley**  
Coordinator

[ljolley@camdencountync.gov](mailto:ljolley@camdencountync.gov)  
[www.camdencountync.gov](http://www.camdencountync.gov)



P.O. Box 190  
117 North 343  
Camden, NC 27921  
O • 1-252-335-2569  
F • 1-252-331-5621

## Camden County Center for Active Adults

### Rental Agreement

I understand and accept the terms included in the Camden County Center for Active Adults Rental Policy, and I understand that these terms are subject to change at the discretion of Camden County, with the exception of the associated fees agreed to on this date. I further agree to indemnify and hold harmless Camden County, NC and all employees of Camden County from any and all liability, loss, and cost or damage resulting in any way from my rental or use of the Camden County Center for Active Adults. I take full responsibility for all materials rented or otherwise used on Camden County property and for proper disposition of them. I further agree to take full responsibility for all activities of any caterers, directors or other event sponsors, and for the behavior of all guests associated with my event.

**Name of Rental Party:** \_\_\_\_\_

**Date of Event:** \_\_\_\_\_ **Start Time:** \_\_\_\_\_ **End Time:** \_\_\_\_\_

**Rental Amount:** \_\_\_\_\_ **Deposit Amount:** \_\_\_\_\_ **Date Paid:** \_\_\_\_\_

*(The damage deposit fee will be refunded within three (3) weeks following the event IF no damage or excessive clean up results from this event and all rules are followed that are listed in this contract.)*

**Signature of Rental Party:** \_\_\_\_\_

*(By my signature, I state that I have received a copy of the center rental policy and have read and understand it.)*

**Address:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Secondary #:** \_\_\_\_\_

**Laura L. Jolley**  
Coordinator  
[ljolley@camdencountync.gov](mailto:ljolley@camdencountync.gov)  
[www.camdencountync.gov](http://www.camdencountync.gov)



P.O. Box 190  
117 North 343  
Camden, NC 27921  
O • 1-252-335-2569  
F • 1-252-331-5621

## Camden County Center for Active Adults

### Rental Fees

	Civic/Non- Profit	Private
Center Meeting Room (2 hours)	\$25	\$50
Center Meeting Room (4 hours)	\$35	\$75
Center Meeting Room (6 hours)	\$45	\$100
Center Meeting Room (Full Day)	\$60	\$120
Kitchen Use	N/A	\$50
Rental Damage Deposit	N/A	\$150
Lost Key	N/A	\$25

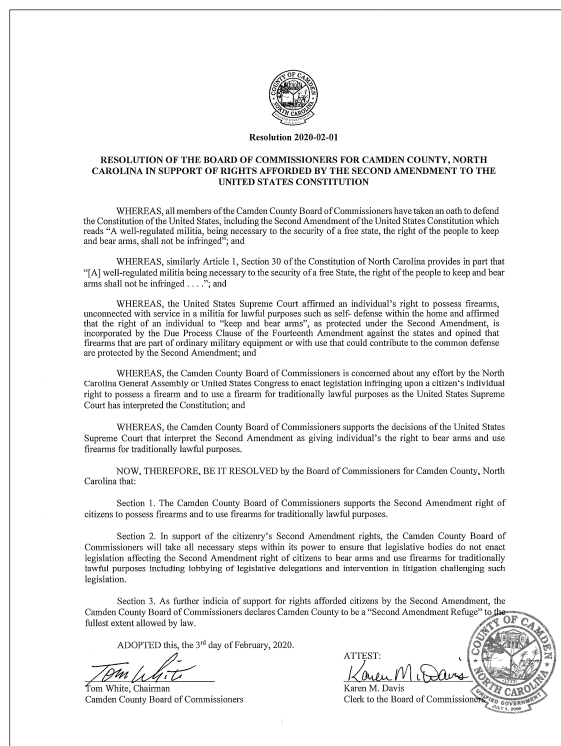
Rental Fees and damage deposit can be paid by check, cash or money order. Civic/Non-profit rental fees must be paid with an official check from the organization. Make all checks payable to: **Camden County**

**Motion to approve the Center for Active Adults Rental Policy revisions as presented.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Clayton Riggs
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

**C. Resolution 2020-02-01 in Support of 2<sup>nd</sup> Amendment Rights**

County Attorney John Morrison presented and explained Resolution 2020-02-01 in Support of Rights Afforded by the Second Amendment to the United States Constitution.



**Motion to approve Resolution 2020-02-01 in Support of Rights Afforded by the Second Amendment to the United States Constitution as presented.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

**ITEM 8. BOARD APPOINTMENTS**

**A. Camden Economic Development Commission**

**Motion to reappoint Chris Purcell and Roger Lambertson to the Camden Economic Development Commissioner for an additional term.**

**RESULT:** PASSED [UNANIMOUS]  
**MOVER:** Ross Munro  
**AYES:** White, Krainiak, Meiggs, Riggs, Munro

**ITEM 9. CONSENT AGENDA**

- A. BOC Meeting Minutes – January 6, 2020
- B. DMV Monthly Report

**STATE OF NORTH CAROLINA**

**COUNTY OF CAMDEN**

**TO:** The Tax Administrator of Camden County March Renewals Due 4/15/20

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

<b>SOUTH MILLS</b>	<b>COURTHOUSE</b>	<b>SHILOH</b>	<b>TOTAL</b>
27,194.43	24,376.00	15,671.30	67,241.73

Witness my hand and official seal this 5<sup>th</sup> day of February 2020


  
Chairman, Camden County Board of Commissioners

Attest:

  
Clerk to the Board of Commissioners of Camden County



This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

  
Tax Administrator of Camden County

# C. Refunds Over \$100

ACS Tax System 1/10/20 9:29:40		REFUNDS OVER \$100.00 Refunds to be Issued by Finance Office				CAMI	
Refund\$	Remit To:	Reference:	Drawer/Transaction Info:				
224.42	BARKER, C DEAN 25 AUGUSTA DRIVE OAK ISLAND NC 284658444	2019 R 03-9809-00-45-8277.0000 overpay R-121047,48,49,50,51	20191230	2	250675		
225.93	BURGESS FARM & DEVELOPMENT 126 RUN SWAMP ROAD CAMDEN NC 27921	2019 R 02-8936-00-59-3128.0000 overpymt R 119088 2019	20200106	1	251185		
324.68	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 CORPELL TX 750199760	2019 R 03 8971 00 79 1819 0000 OVERPAYMENT	20191202	2	249330		
1,945.30	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 CORPELL TX 750199760	2019 R 03 8953 03 32 0017.0000 OVERPAYMENT - R-122381-19	20191202	2	249343		
260.83	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 CORPELL TX 750199760	2019 R-118928 AND R-119053 OVERPAYMENT	20191203	2	249423		
1,706.47	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 CORPELL TX 750199760	2018 R 02-8916-00-83-2844.0000 CORELOGIC PAID WRONG PARCEL	20181121	2	250975		
5,464.98	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 CORPELL TX 750199760	117822,116272,117728,119886 OVERPAID- 119887,119684,121165	20200106	2	251173		
1,928.43	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 CORPELL TX 750199760	R-117155,117784,118111,116301 OVERPAYMENT - R-117001-19	20200106	2	251368		
1,306.40	ELWOOD PERRY 2875 FORGE RD TOIANO VA 23168	2019 R 03-8965-00-24-7854.0000 SEVERAL PARCELS ALREADY PAID	20200106	69	251382		
166.22	MARTIN, DAVID G. 118 DOGWOOD DR CAMDEN NC 27921	2019 R 02-8933-02-97-5361.0000 overpayment r 119886 & r119887	20191108	1	248595		
1,859.20	MARY MIDGETT, NORMA MADEIRA 140 WALSTON LANE CAMDEN NC 27921	2019 R 03-8952-04-63-8909.0000 overpayment R122214-2019	20200106	1	251235		
235.00	MOORE, MITCHEO 1228 TUTWILER AVENUE MEMPHIS TN 38107	2019 R 02-8955-00-73-7446.0000 overpayment	20191230	1	250574		
139.77	PEEBLES, JULES A. 111 TULIP TREE DRIVE CAMDEN NC 27921	2019 R 03-8953-04-50-5032.0000 overpayment 111 tulip tree dr	20191115	1	248788		
330.63	RENEWABLE GREEN INC	2019 R 01-7092-00-22-8898.0000	20200102	2	251042		

ACS Tax System 1/10/20 9:29:40		REFUNDS Over \$100.00 (pg. 2) Refunds to be Issued by Finance Office				CAMI	
Refund\$	Remit To:	Reference:	Drawer/Transaction Info:				
	149 LILLY ROAD SOUTH MILLS NC 27976	bill had been paid					
228.09	SAWYER, JANET BOX 205 BARCO NC 27917	2019 R 03-8974-00-10-7633-0000 overpayment r 122748	20191205	1	249542		
170.95	SAWYER, WAVERLY M 117 HAVENWOOD DRIVE CAMDEN NC 27921	2019 R 01-8907-00-43-8620.0000 overpayment R118035	20200103	1	251108		
326.66	SICARIO PROPERTIES INC PO BOX 176 MOYOCK NC 27958	2019 R 02-8945-00-79-4527.0000 OVERPAYMENT	20191118	1	248872		
959.37	STRAPLES, ABNER 1358 HWY. 343 S SHILOH NC 27974	2019 R-122910, 122919, 122921 OVERPAYMENT	20191209	1	249706		
1,595.50	WELLS FARGO RETS :ATTN:REFUNDS P.O. BOX 14506 DES MOINES IA 503280001	2019 R-117720-19 OVERPAYMENT	20191115	2	248761		
2,487.19	WELLS RETS - ATTN: REFUNDS P.O. BOX 14506 DES MOINES IA 503280001	2019 R-119886 AND R-119887 OVERPAYMENT	20191114	2	248734		
1,061.12	WHEDBEE, VERNON 2824 NUMBER TEN LANE CHESAPEAKE VA 23323	2019 R 01-7091-00-10-8406.0000 Payment already made	20191119	69	248942		
322.46	WILLIAMS, SIMBON 1052 SOUTH 343 SHILOH NC 27974	2019 R 03-8963-00-63-0233.0000 OVERPAYMENT NEW OWNER PAID	20200102	1	250965		
23,269.60	Total Refunds						***
Submitted by <u>Lisa S. Anderson</u>		Date <u>1-10-2020</u>					
Lisa S. Anderson, Tax Administrator Camden County							
Approved by <u>G. Tom White</u>		Date <u>2-5-20</u>					
G. Tom White, Chairman Camden County Board of Commissioners							

# D. Vehicle Refunds Over \$100

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System														
NCVTS Pending Refund report														
REFUNDS OVER \$100.00 DEC, 19														
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction
GRAHAM-SPARKS, TRACY REYON	GRAHAM-SPARKS, TRACY REYON	SPARKS, CHRISTOPHER MARTIN	127 DOCK LANDING LOOP	SOUTH MILLS, NC 27876	Adjustment >= \$100	0043825030	PB03055	AUTHORIZED	117228676	Refund Generated due to adjustment on Bill #0043825030-2019-2019-0000-00	Military	12/11/2019 1:52:02 PM	12/11/2019 1:52:02 PM	1943
														1
														Tax
														(\$1.46)
														\$0.00
														Refund
														\$109.65
HATFIELD, JUSTIN FLYNN	HATFIELD, JUSTIN FLYNN		123 PINE ST	CAMDEN, NC 27021	Adjustment >= \$100	0048212345	DAX7432	AUTHORIZED	117000318	Refund Generated due to adjustment on Bill #0048212345-2019-2019-0000-00	Military	12/03/2019 12/4/2019 9:02:58 AM	12/4/2019 9:02:58 AM	1943
														2
														Tax
														(\$1.38)
														\$0.00
														Refund
														\$101.78

Submitted by Lisa S. Anderson Date 1-10-2020  
Lisa S. Anderson, Tax Administrator Camden County

Approved by G. Tom White Date 2-5-20  
G. Tom White, Chairman Camden County Board of Commissioners

# E. Pickups, Releases & Refunds

NAME	REASON	NO.
Julia & Benjamin James	Roll Back Taxes \$911.25	Pick-up/22480 R-95337-16 R-102561-17 R-109815-18 R-117140-19
E. W. Old, Jr.	Storm water adjustment-doubled in error \$106.38	Pick-up/22482 R-117708-19
Christopher Dale Martin	Turned in plates \$112.65	Pick-up/22029 47740041
Camden Crossing Property Owner	Code enforcement-grass cutting \$250.00	Pick-up/22026 R-118906-19
Jeffrey D. & Kimberlee S. Kenney	Code enforcement- grass cutting \$250.00	Pick-up/22025 R-117222-19
Dwayne Harris	Foreclosure Fee plus Judgment fee \$323.39	Pick-up/22023 R-114370-18

<b>Michael Wood</b>	<b>Roll back taxes</b>	<b>Pick-up/22030</b>
	\$479.23	R-106273-17
		R-113554-18
		R-120894-19
<b>Earline T. Gregory</b>	<b>Roll back taxes</b>	<b>Pick-up/22031</b>
	\$391.95	R-104764-17
		R-112056-18
		R-119399-19
<b>Kyle William Reabold</b>	<b>Turned in plates</b>	<b>51144748</b>
	\$117.08	

Tax Collection Report					
OCTOBER 2019					
Day	Amount	Amount	Name of Account	Deposits	Internet
	\$	\$		\$	\$
1	\$ 1,518.12			\$ 1,518.12	
2	13,483.49		\$0.01 - Refund	\$ 13,483.49	
3	6,631.24			\$ 6,631.24	
4	2,990.00			\$ 2,990.00	
7	638.42		\$0.86 - Refund	\$ 638.42	
8	200.00			\$ 200.00	
9	200.00			\$ 200.00	
10	720.59			\$ 720.59	
11	3,444.00			\$ 3,444.00	
14	140.00			\$ 140.00	
15	16,482.45			\$ 16,482.45	
16	2,161.20			\$ 2,161.20	
17	12,941.06			\$ 12,941.06	
18	2,876.49		\$1.00 - Refund	\$ 2,876.49	
21	33,870.22		\$247.49 - Refund	\$ 33,870.22	
23	152.64				152.64
	3,594.68		\$2,051.30 - Refund	\$ 3,594.68	
23	15,809.88			\$ 15,809.88	
24	53,638.55		\$205.16 - Refund	\$ 53,638.55	
25	155,878.30		\$8.20 - refund	\$ 155,878.30	
28	12,606.93		\$25.06 - Refund		12,606.93
	114,472.36		\$71.35 - Refund	\$ 114,472.36	
29	23,279.39			\$ 23,279.39	
	75,068.26		\$76.82 - Refund	\$ 75,068.26	
31	60,556.39		\$1,173.44 - Refund	\$ 60,556.39	
	8,477.89				\$8,477.89
	7,046.71			\$ 7,046.71	
	\$ 628,879.26	\$ -		\$ 607,641.80	\$21,237.46
Total Deposits and PSN	\$ 628,879.26			\$ 628,879.26	
			PSN Checks - \$23.00 - for info only, fees were paid to PSN		
	\$ (3,947.69)	Refund			
	\$ -	Over			
	\$ -	Shortage			
	\$ -	Adjustment			
Net Grand Total	\$ 624,931.57				

Submitted by: Rose S. Anderson Date: 1-3-20

Approved by: Tom White Date: 2-5-20



## G. FY 2020-2021 Annual Budget & CIP Calendar

CAMDEN COUNTY FISCAL YEAR 2020-2021 ANNUAL BUDGET & CIP CALENDAR			CAMDEN COUNTY FISCAL YEAR 2020-2021 ANNUAL BUDGET & CIP CALENDAR		
DATE	PROCEDURE	ACTION BY	DATE	PROCEDURE	ACTION BY
February 27	Budget Officer & Finance Officer meet to discuss this year's priorities	County Manager Finance Officer	April 24	Budget Meeting, 10:00 AM Manager's Office	County Manager Finance Officer
March 5	Board of Commissioner's Retreat to discuss this year's priorities	Budget & Finance Officer Bd. Of Commissioners	April 29	Budget Work Session (Courtroom, 2:00 pm)	Board of County Commissioners
March 5	Budget Workbooks Available for Department Heads and County Agencies to pickup	County Manager Finance Officer	April 29-30	Review Budget Requests with Department Heads as requested by Budget Officer	County Manager Finance Officer
March 12	All 2021-2025 Capital Improvement Plan (CIP) requests are due to County Manager's Office	Department Heads Bd. Of Education	May 4	Set Public Hearing on Budget (G. S. 159-12(A)) & Public Hearing on CIP (Not statutorily required)	Clerk to Board
March 17-20	Meet with Departments as requested by Department Heads or County Manager	County Manager Department Heads	May 4-8	Compile Budget Document & Budget Message for presentation to Commissioners	County Manager Finance Officer
March 27	Deadline to submit New Position Requests and Other Position Changes for FY20-21 to Personnel Office	Department Heads	May 8	Budget & CIP Available to BOC/Public Advertise Budget & CIP available to Public (Publication date: May 18)	County Manager Clerk to Board
March 27	All Final Budget Requests from County Departments due in County Manager's Office by 5:00 P.M. (G.S. 159-10)	Department Heads	May 13	Budget Work Session (Courtroom, 6:00 pm)	Board of County Commissioners
March 30	All Final Budget Requests from Fire Districts and Non-County Organizations due in County Manager's office by 5:00 P.M. (G.S. 159-10)	Fire Districts & Non-County Organizations	June 1	Public hearing(s) on FY 20-21 Budget (& CIP) (Courtroom, 7pm)	Board of County Commissioners
April 1	Budget & Finance Work Session, 2:00 P.M.	Budget & Finance Officer	June 1	Consideration of Budget Ordinance (G.S. 159-13(A)) & Consideration of CIP (Courtroom, 7pm)	Board of County Commissioners
April 1	2021-2025 CIP Work Session, 3:00 P.M.	County Manager Bd. of Commissioners Tax Administrator	June 8	Adoption of Budget Ordinance & Adoption of CIP if not approved June 1 (Courtroom, 7pm)	Board of County Commissioners
April 1	Estimated Tax Valuation Due		June 15	Special Meeting to adopt budget if needed	Board of County Commissioners
April 7	Revenue Estimates Due	Finance Officer	June 26	File Copies of Adopted Budget with County Finance Officer and Clerk (G.S. 159-13(d))	Budget Officer
April 20	Camden County Board of Education's Final Proposed Budget due to County Manager	School Board			
April 20	Compile Budget Requests & deliver to County Manager	Finance Officer			
April 20-21	Review and Analyze Budget Requests	County Manager			

## H. Tax Collection – Order of the Board of Commissioners

NORTH CAROLINA  
CAMDEN COUNTY

ORDER OF THE BOARD OF COMMISSIONERS  
IN ACCORDANCE WITH G.S. 105-321  
FOR THE COLLECTION OF  
2019 TAXES

TO: THE TAX ADMINISTRATOR OF CAMDEN COUNTY


You are hereby authorized, empowered and commanded to collect the taxes set forth in the 2019 tax records filed in the office of the Camden County Tax Administrator, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered and commanded to collect the 2019 taxes charged and assessed as provided by law for adjustments, changes and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Camden County, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

WITNESS my hand and official seal, this 3<sup>rd</sup> day of February, 2020.

ATTEST:

*Karen M. Davis*  
Clerk  
Camden County Board of Commissioners

*Tom L. H. L.*  
Chairman  
Camden County Board of Commissioners



I. Set Public Hearing – Camden Plantation Major Amendment to Master Plan

**Motion to approve the Consent Agenda as presented.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

**ITEM 10. COUNTY MANAGER’S REPORT**

---

County Manager Ken Bowman included the following in his report:

- County flags are at half staff in honor of Spc. Antonia Moore, who lost his life while carrying out operations in Syria. Spc. Moore is a native of Wilmington, NC.
- Paddle for the Border to take place on May 2<sup>nd</sup> is sold out with 375 registered paddlers.
- Early Voting for the Primary Election begins February 13<sup>th</sup>, 8:00 a.m. – 5:00 p.m. and will run through February 29<sup>th</sup>. The Primary Election is March 3<sup>rd</sup>.
- Deadline for voter registration/changes for March 3<sup>rd</sup> Election is February 7<sup>th</sup>.
- The pothole on Pond Road has been repaired.
- Next Board of Commissioners Meeting – March 2<sup>nd</sup> at 7:00 PM.
- Board of Commissioners Retreat – March 5<sup>th</sup>.

**ITEM 11. COMMISSIONERS’ REPORTS**

---

Commissioner Krainiak encouraged all citizens to register and vote in the Primary Election on March 3, 2020.

**ITEM 12. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES**

---

The following was provided to the Board for information purposes:

- A. Register of Deeds Report
- B. Library Report

**ITEM 13. OTHER MATTERS**

---

None.

**ITEM 14. CLOSED SESSION**

---

**Motion to go into Closed Session to consult with the County Attorney in order to preserve attorney-client privilege and to discuss potential litigation.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Clayton Riggs
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

Chairman White announced that upon coming out of Closed Session the meeting will be adjourned with no further action to be taken.

**Motion to come out of Closed Session.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

There being no further matters for discussion Chairman White adjourned the meeting of the Board of Commissioners at 8:50 p.m.

---

Tom White, Chairman  
Camden County Board of Commissioners

ATTEST:

---

Karen M. Davis  
Clerk to the Board of Commissioners