



# **BOARD OF COMMISSIONERS**

**April 04, 2022  
7:00 PM**

*This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.*

*Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 311.*

**Please silence cell phones.**

## **Agenda**

**Camden County Board of Commissioners  
BOC - Regular Meeting  
April 04, 2022  
7:00 PM  
Historic Courtroom, Courthouse Complex**

### **Call to Order**

#### **ITEM Closed Session for the Purpose of Consultation with the County Attorney**

#### **Reconvene Board of Commissioners**

#### **Welcome, Invocation & Pledge of Allegiance**

Pastor Boyce Porter - Geneva Baptist Church

#### **ITEM 1. Consideration of Agenda (For discussion and possible action)**

#### **ITEM 2. Conflict of Interest Disclosure Statement**

#### **ITEM 3. Public Comments**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

#### **ITEM 4. Presentations (For discussion and possible action)**

A. Trillium Health Resources Annual Report - Bland Baker

B. Pasquotank-Camden Emergency Medical Services - Jamar Whitaker

#### **Recess to South Camden Water & Sewer District Board of Directors**

#### **Reconvene Board of Commissioners**

#### **ITEM 5. Public Hearings**

A. Public Hearing - Keeter Barn Landing Preliminary Plan

**ITEM 6.      New Business** (For discussion and possible action)

- A. Tax Report - Lisa Anderson
- B. Board of Equalization & Review - Lisa Anderson
- C. Treasure Point Environmental & Agricultural Education Center Master Plan - Austin Brown
- D. Resolution 04-01-2022 Opposing Workforce Development Consolidation - Ken Bowman

**ITEM 7.      Board Appointments** (For discussion and possible action)

- A. Tourism Development Authority

**ITEM 8.      Consent Agenda**

- A. BOC Meeting Minutes - February 2, 2022
- B. BOC Meeting Minutes - February 23, 2022
- C. BOC Meeting Minutes - March 7, 2022
- D. Budget Amendments
- E. School Budget Amendments
- F. Tax Collection Report
- G. DMV Monthly Report
- H. Vehicle Refunds Over \$100.00
- I. 2021 Advertisement of Tax Liens on Real Property
- J. Audit Engagement Letter

**ITEM 9.      County Manager's Report**

**ITEM 10.     Commissioners' Reports**

**ITEM 11.    Information, Reports & Minutes from Other Agencies**

- A. Register of Deeds
- B. Library Report

**ITEM 12.    Other Matters** (For discussion and possible action)

**ITEM 13.    Adjourn**



**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Presentations**

**Item Number:** 4.A  
**Meeting Date:** April 04, 2022

**Submitted By:** Karen Davis, Clerk to the Board  
Administration  
Prepared by: Karen Davis

**Item Title** **Trillium Health Resources Annual Presentation - Bland Baker**

**Attachments:** 2021 Annual Report Camden County (002)  
(PPTM)

**Summary:**  
Mr. Bland Baker will present the annual report on behalf of Trillium Health Resources.



# TRILLIUM HEALTH RESOURCES ANNUAL REPORT CAMDEN COUNTY

*BLAND BAKER, BA*

*NORTHERN REGIONAL DIRECTOR*

Transforming Lives



# TRILLIUM UPDATE

Trillium's mission: Transforming lives and building community well-being through partnership and proven solutions.

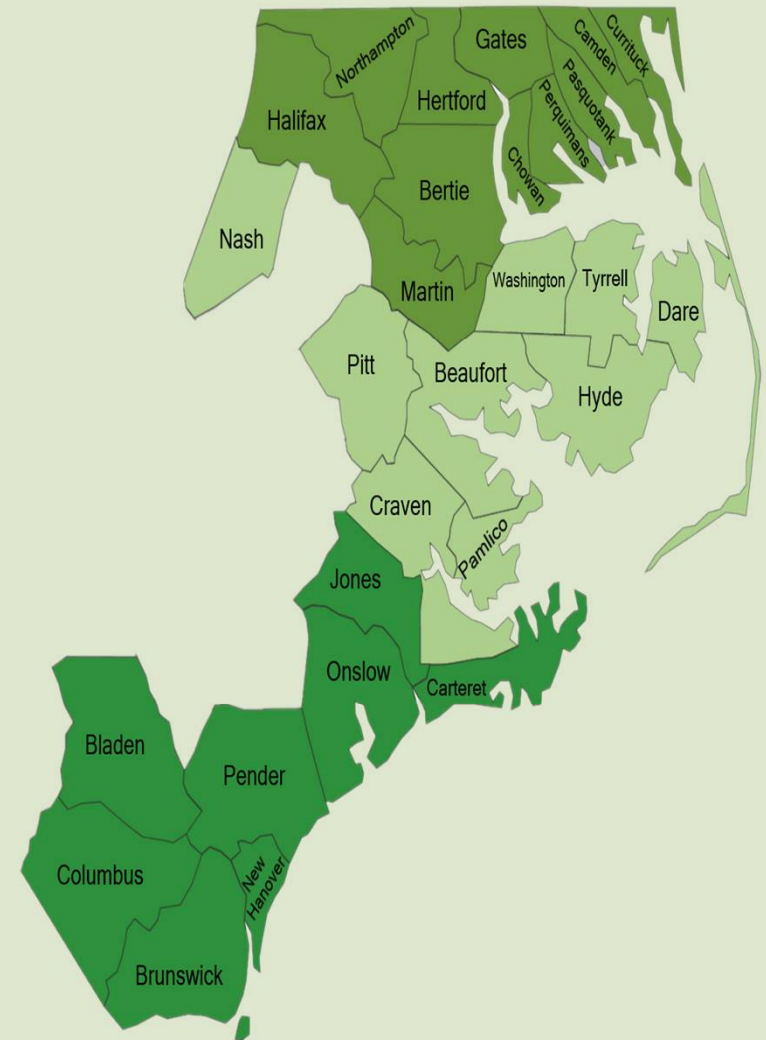
- Who We Are
- Medicaid Transformation Changes
- Organizational changes
- County Data

# Who We Are - Numbers

- 28 Counties, but numbers are from last fiscal year with 26 counties
- 1,469,101 total population
- 244,075 Medicaid Eligible
- Served 58,452 individuals from mild to severe mental health needs
  - § 70% with MH needs
  - § 20% with SUD
  - § 10% with IDD
- Approximately 500 Providers
- \$475,921,857.00 spent on services last year
- Smallest County- Tyrrell 3,665- Largest County -New Hanover 238,907
- Cover over 12,000 square miles

# Three Regions

REGION	POPULATION	SQUARE MILES	# OF COUNTIES
Northern	252,211	4,235	11
Central	494,312	4,717	9
Southern	797,086	5,063	8



# Medicaid Transformation- Standard Plans

- Standard Plan- 5 companies were awarded
    - ┆ Amerihealth Caritas NC Inc.
    - ┆ Blue Cross Blue Shield of NC
    - ┆ UnitedHealthcare of NC Inc.
    - ┆ WellCare of NC Inc.
    - ┆ Carolina Complete Health- covers regions 3, 4 and 5
  - ✓ These Plans are managing the mild to moderate Medicaid behavioral health recipients
- They started on July 1<sup>st</sup> 2021

# Medicaid Transformation Tailored Plan:

- 7 of 7 LME/MCO's were awarded to become Tailored Plans
- 1 of the 7 - Cardinal Innovations, decided to merge with Vaya, so we will have 6 Tailored Plans
- Cardinal covered 20 counties, 11 of them decided to go to other MCO's besides Vaya, including Halifax county to Trillium, which occurred on December 1<sup>st</sup> 2021
- Bladen county requested to join Trillium from Eastpointe and that took effect on Feb. 1<sup>st</sup> 2022
- Original date to go live with the Tailored Plan was moved from July 1<sup>st</sup>, 2022 to December 1<sup>st</sup> 2022.





# Medicaid Transformation Tailored Plan Continued

- We will have a readiness review late summer
- Dec. 1<sup>st</sup> 2022- Begin the Tailored Plan managing Severe Behavioral Health, Substance Use and I/DD population like we do today, but in addition managing individuals physical health
- We are contracting with a Pharmacy Benefits Manager to oversee contract with approximately 2000 pharmacies
- We are also going to be contracting with all Primary care agencies that serve individuals on Medicaid



# Organizational Changes

- Leza Wainwright retired and Joy Futrell is our new CEO
- Richard Leissner moved to a new job, so Senitria Goodman is our new General Council
- Sue Ann Forrest is our new Director of Government Relations
- We have had to move staff because of the Tailored Plan requirements

# Organizational changes continued:

## Call Centers

- Pharmacy
- Provider
- Nurse
- Current Call Center

## Care Management

- Whole Person Care

## Disaster Response Unit

- Meeting with Emergency Management Departments
- Collection of Providers Disaster Response Plans
- Map to Readiness- before, during and after a Hurricane

# Project Updates

- Naloxone kits
- Mobile Clinics
- Tribal Engagement
- Family Navigators
- Co-Responder Pilots
- CFAC adding a representative with TBI
- Healing Place in New Hanover

# Consumers served in Camden County

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Total Consumers served - 213

- Mental Health - 148
- Substance Use - 51
- I/DD - 41

Total is unduplicated, since a single individual may receive services in more than one category

# QUESTIONS?

Transforming Lives





**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Presentations**

**Item Number:** 4.B

**Meeting Date:** April 04, 2022

**Submitted By:** Ken Bowman,  
Administration  
Prepared by: Karen Davis

**Item Title** Pasquotank-Camden Emergency Medical Services - Jamar Whitaker

**Attachments:**

**Summary:**

Operations Manager Jamar Whitaker will brief the Board on updates in regard to Pasquotank-Camden Emergency Medical Services.



## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Public Hearings

**Item Number:** 5.A  
**Meeting Date:** April 04, 2022  
**Submitted By:** Amber Curling,  
 Planning & Zoning  
 Prepared by: Karen Davis

**Item Title** **Public Hearing - Keeter Barn Rezoning Preliminary**

**Attachments:** 1Agenda Summary Keeter Barn Landing 2022-04-04 (DOCX)  
 2KeeterBarnLandingLLC\_PlanningBoardStaffReport20220316  
 (DOCX)  
 3Attachment A Requirements (DOCX)  
 4Application (PDF)  
 5TRC replies (PDF)  
 6TRCSummary\_September07\_2021 (DOCX)  
 7Updated Cover Sheet 46196C-PRELIM\_PLAT-COVER(PDF)  
 8Updated Site Plan 46196C-C2.0-SITE-C2.0 (PDF)  
 9Updated Site Plan 46196C-C2.0-SITE-C2.0\_2 (PDF)  
 10Health Dept Report (PDF)  
 11Septic System Solution (PDF)  
 12Deed (PDF)  
 13Keeter Barn Landing Agent Auth (PDF)  
 14OrderKeeterBarnLandingLLC\_PlanningBoardStaffReport20220404  
 (DOCX)

Agenda summary and supporting documentation attached.

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** April 4, 2022

**Attachments:** Land Use Application/Preliminary Plan/Staff Findings/TRC inputs/Deed/  
/Neighborhood Meeting Results/Soil Analysis

**Submitted By:** Planning Department

**Item Title:** Preliminary Plan Keeter Barn Landing Major Conservation Subdivision  
Ordinance No. 2022-4-01 (UDO 2021-08-019)

**Summary:**

Keeter Barn Landing LLC is requesting Preliminary Plan approval for Keeter Barn Landing Major Subdivision. The following items have been submitted with the package: Land Use Application/Preliminary Plan/Staff Findings/TRC inputs/Deed/Neighborhood Meeting Results. The Subdivision consists of 37 single family lots located on the southwest corner of Keeter Barn Rd and US Hwy 17 in the South Mills Township.

On March 16, 2022 the Planning Board with a 3-2 vote recommended denial of the Keeter Barn Landing Major Subdivision application request.

**Motions:**

**Motion for approval.**

- Ordinance 2022-04-01/Major Conservation Subdivision application (UDO 2021-08-19).

**OR**

**Motion for denial.**

Ordinance 2022-04-01/Major Conservation Subdivision application (UDO 2021-08-19).

Attachment: 1Agenda Summary Keeter Barn Landing 2022-04-04 (3258 : Public Hearing - Keeter Barn Landing Preliminary Plan)



**STAFF REPORT**  
**Ordinance 2022-04-01**  
**UDO 2021-08-019**  
**Preliminary Plat**  
**For Keeter Barn Landing Conservation Subdivision**

**PROJECT INFORMATION**

**File Reference:** 2021-08-019  
**Project Name:** Keeter Barn Landing  
**PIN:** 01-7080-00-30-7405-0000

**Applicant:** Keeter Barn Landing, LLC.  
**Address:** 1545 North Road Street  
Elizabeth city, NC 27909

**Phone:** 252-207-5027  
**Email:** sales@sicarioproperties.com

**Agent for Applicant:** Same as Owner  
**Address:** Same as Owner

**Phone:** Same as Owner  
**Fax:** Same as Owner  
**Email:** Same as Owner

**Current Owner of Record:**  
Keeter Barn Landing LLC

**Meeting Dates:**  
August 18, 2021 Neighborhood Meeting  
September 7, 2021 TRC Meeting  
March 16, 2022 Planning Board Meeting

**Application Received:** 5/25/2021  
**By:** Amber Curling, Planning

**Application Fee paid:** \$1850 Ck10008

**Stormwater Escrow Fee Paid:** \$6000Ck10009

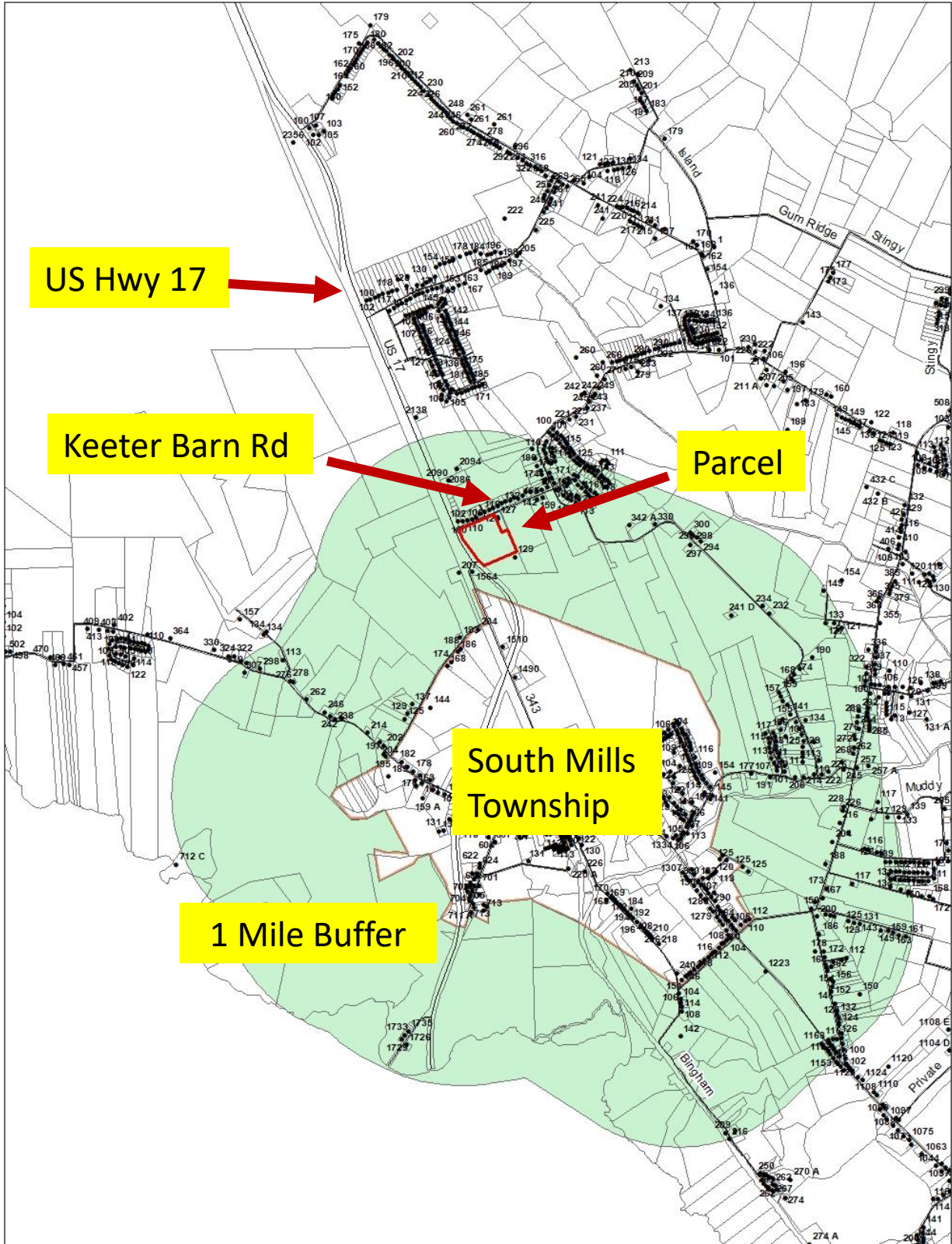
**Completeness of Application:** Application is generally complete

**Documents received upon filing of application or otherwise included: (All Documents in Pkg)**

- A.** Land Use Application
- B.** Preliminary Site Plan
- C.** Deed
- D.** Consent Affidavit
- E.** Neighborhood Meeting Results
- F.** TRC Inputs
- G.** Development Impact Analysis
- H.** Septic System Results

**REQUEST:** Keeter Barn Landing, LLC is requesting review of the Preliminary Plat for Keeter Barn Landing Subdivision per Article 151.2.3.20 of the Unified Development Ordinance. The proposed conservation subdivision is designed with 37 lots.

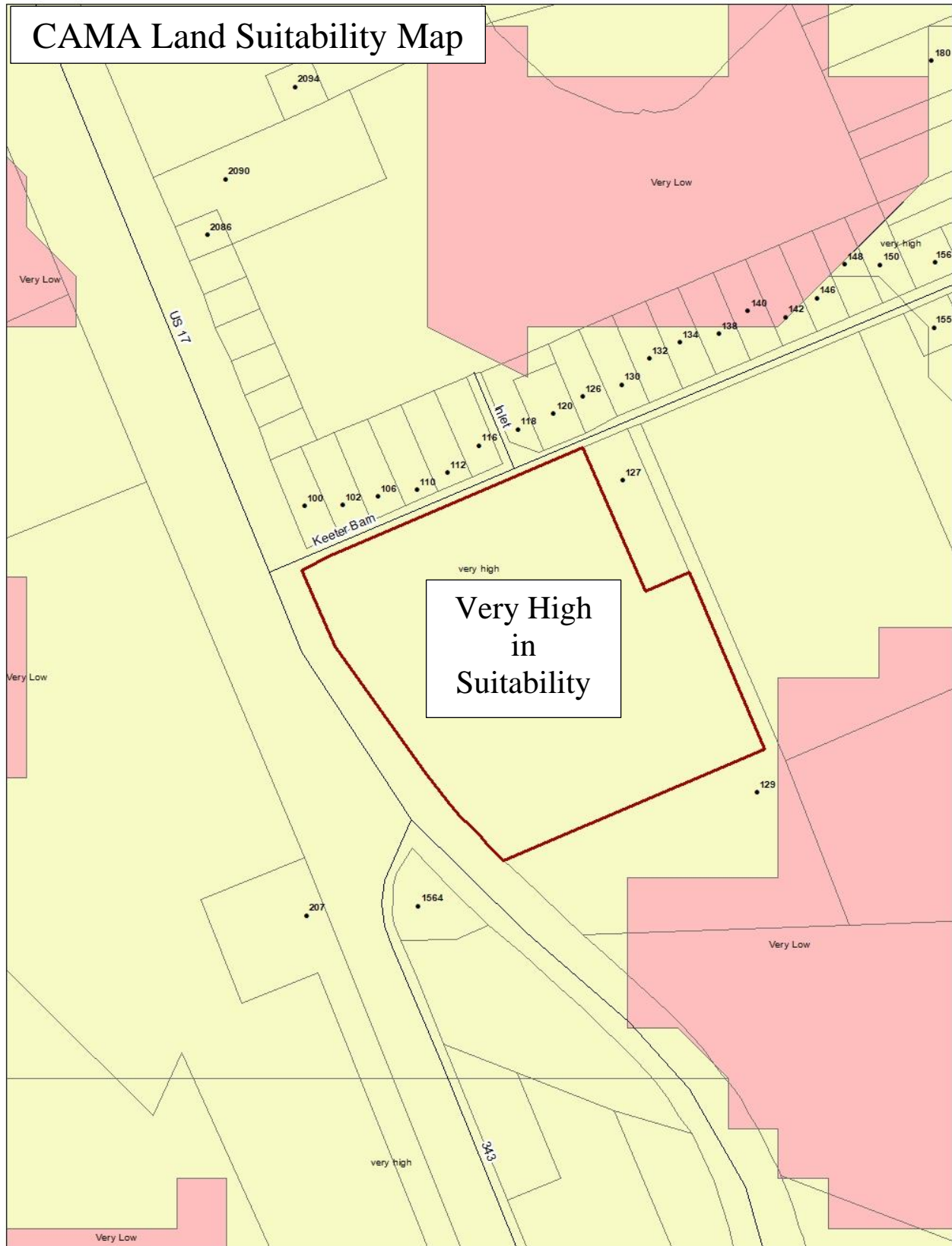
## Vicinity Map:



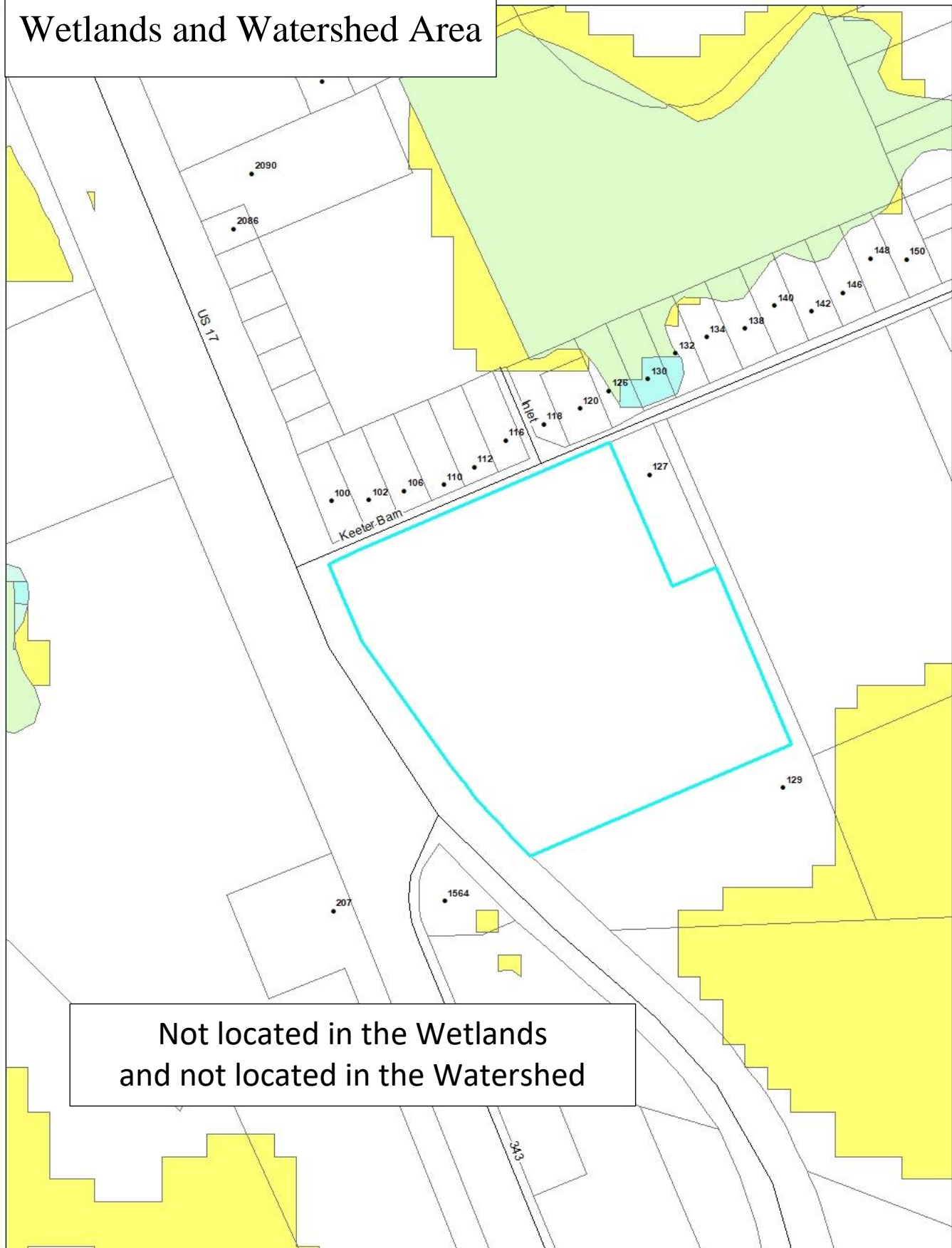
## Zoning Map:







## Wetlands and Watershed Area



## Flood Zones

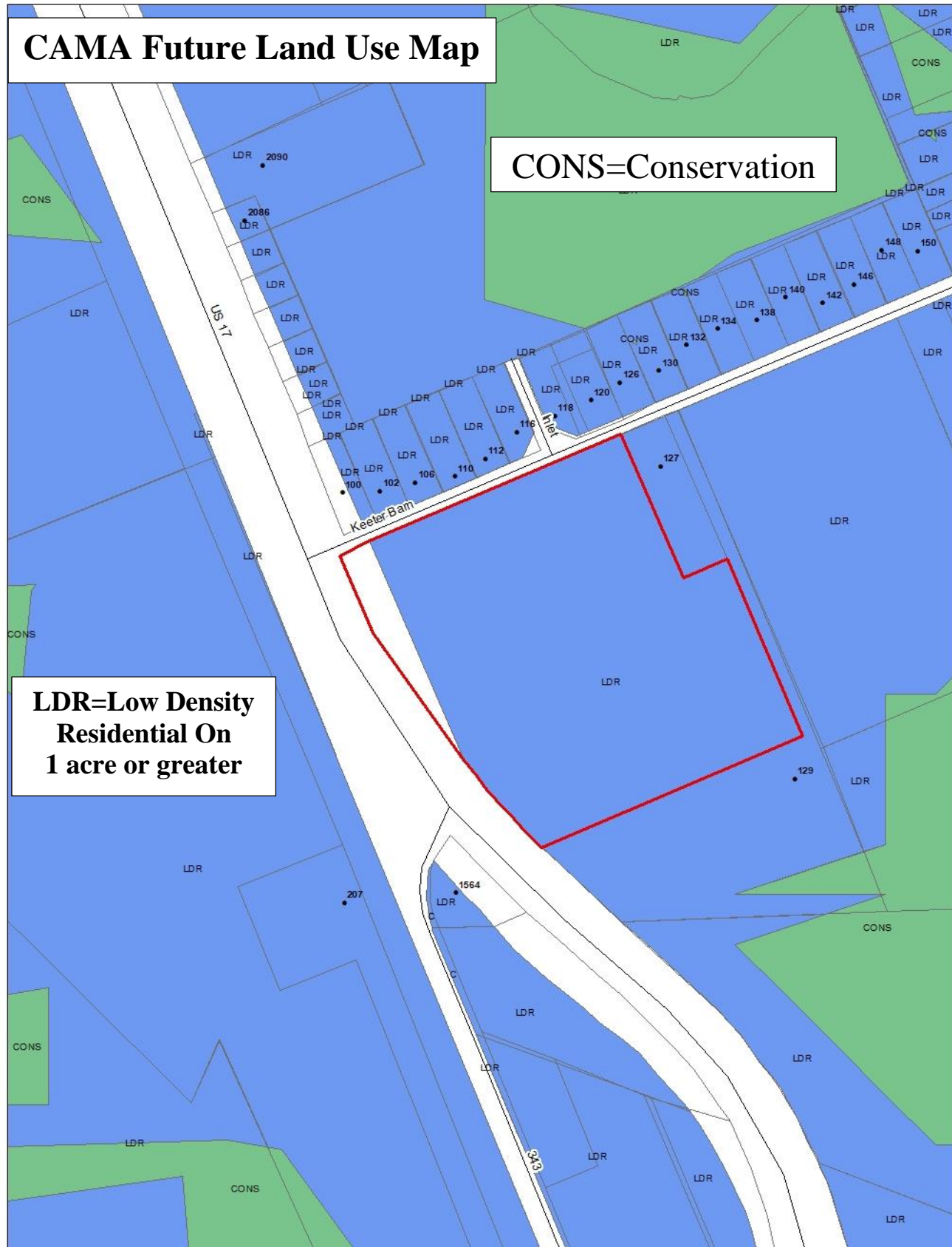
Located in Flood Zone X



**Drainage** It appears the property drains to Joyce Creek. Stormwater Management Plan will be submitted with Development Plans











South Mills Water and Camden County Sewer borders the property





## Aerial Map





**Project Location/Description/History of property:** The property is located in South Mills on the south east corner of Keeter Barn Road and US Hwy 17. The parcel ID number for the approximately 41.75 acres is 01-7080-00-30-7405-0000. The property is being used as farmland in the South Mills Township.

## Subdivision SITE DATA

**Lot Size:** 41.75 acres  
**Number and Size of Lots:** 37 Lots about 21,780 square feet  
**Flood Zone:** X  
**Zoning District(s):** Suburban Residential  
**Existing Land Uses:** Farmland  
**Adjacent Property Uses:** South Mills Fire Station, Residential Lots, Woods, Farmland, Camden Sewer Plant  
**Streets:** Shall be dedicated to public under control of NCDOT.  
**Open Space:** Required Per Article 151.7.5.5 and table 7.5.5.B  
 50% of 41.75 is 20.875 acres of conservation open space required.

### Landscaping Requirements Per 151.9.4:

Landscaping Plan required

### Perimeter Buffer Per 151.5.9.9:

Not Required

### Street Buffer Per 151.5.9.10:

Not Required

### Farmland Compatibility Standards/ Bona Fide Farm Buffer:

Per Article 151.5.5 – Not Required

**Recreational Land:** Per Article 151.6.1.13 Dedication of Land For Public Parks  
 1452 square feet per lot -37 lots X 1452 sq. ft. = 53,709 sq. ft or 1.23 acres

**Development Impact Analysis has been provided.**

## INFRASTRUCTURE & COMMUNITY FACILITIES

**Water:** Water lines are located adjacent to property

**Sewer:** Sewer lines are located adjacent to property

**Fire District:** South Mills Fire District.

**Schools:** See Development Impact Analysis.

**Traffic:** See Development Impact Analysis.

## TECHNICAL REVIEW STAFF COMMENTS

1. **South Mills Water Association.** Disapproved with comments
2. **Camden County Sewer.** Sewer Available
3. **South Camden Fire Department.** Disapproved with comments
4. **Pasquotank EMS (Central Communications).** Subdivision/road names approved as is
5. **Sheriff's Office.** Disapproved with comments
6. **Post Office of South Mills.** Reviewed no comments
7. **Superintendent of Schools.** Disapproved with comments
8. **Transportation Director of Schools.** Disapproved with comments
9. **Camden Soil & Water Conservationist.** Approved
10. **NCDOT.** No response
11. **Mediacom.** No response
12. **Century Link.** No response
13. **Albemarle EMC** Approved not comments

## CONSISTENCY with PLANS and MAPS

### 2035 Comprehensive Plan

**Consistent** ☒ **Inconsistent** ☐

The County's 2035 Comprehensive Future Land Use Map, adopted in 2012 by the Camden County Board of Commissioners, shows the property as identified as One to Two Acre Rural Residential. The Comprehensive Plan Rural Residential areas are intended to serve as a buffer between rural preservation areas and more intense development.

### CAMA Land Use Plan Policies & Objectives:

**Consistent** ☒ **Inconsistent** ☐

The proposed subdivision is consistent with the CAMA Land Use Plan, adopted by the Camden County Board of Commissioners on April 4, 2005. The CAMA Future Land Use Maps has the property identified as Low Density Residential on 1 acre or greater.

### Comprehensive Transportation Plan

**Consistent** ☒ **Inconsistent** ☐ Property abuts Keeter Barn Road and US Hwy 17

### Other Plans officially adopted by the Board of Commissioners NA

### Planning Board Recommendation:

On March 16, 2022 Planning Board with a 3-2 vote, recommended denial of the Preliminary Plat Subdivision application UDO number 2021- 08-019 of the Keeter Barn Landing Subdivision.

Ordinance requires if approved by the Camden County Board of Commissioners, the developer met requirements in Attachment A.

### Attachment A Requirements:

The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development. The following requirements also must be met:

1. Approval by SMWA for County Water System
2. NC Wastewater Approval Letter if not using septic systems.
3. NC Water Resources Approval letter on main extension if water is available.
4. The applicant shall complete the development strictly in accordance with the approved Preliminary Plat and specifications submitted to the Planning Office of Camden County, North Carolina, and contained in the file titled (UDO 2021-08-019).
5. All lots shall be crowned to where the dwelling is located to an elevation at or above the 100 year flood as indicated in the Construction drawings listed as Building Pad Elevations. These elevations shall be verified by a Surveyor or Engineer licensed to do business in North Carolina prior to final inspection for the dwelling.
6. No land disturbing activities shall start until the County Planning Department receives approved DENR Stormwater Permit and Erosion & Sediment Control Plan for the Development.
7. Approved County Stormwater Management Plan
8. Approved NC DEQ Storm water Permit
9. Approved NC DEQ Erosion & Sediment Control Permit
10. Developer shall make reasonable efforts to obtain or maintain off site drainage/maintenance easements to the outfall.
11. Developer and or Home Owners Association shall provide Camden County certification by a licensed North Carolina Engineer of compliance with approved Drainage Plan for Camden Station Subdivision every five years starting from recording of Final Plat in the Camden County Registry of Deeds.
12. Home Owners Restrictive Covenants comply with Article 151.6.4 Homeowners' or Property Owners' Association Section of the Unified Development Ordinance and shall include the following information:
  - a. All requirements (to include Maintenance and allowable built upon area) listed under NCDENR Stormwater Permit.
  - b. Maintenance requirements of the outfall ditch leading.
  - c. The re-certification to the County of the approved North Carolina Drainage Plan.
  - d. Maintenance of all conservation area, open space, gardens and improvements throughout the subdivision.
13. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this approval in its entirety shall be void and have no effect.

14. Construction drawings to reflect turning radius of cul-de-sacs be minimum 43.5' as requested by the Transportation Director of Camden County Schools.
15. Construction drawings to reflect bus stop with shelter as requested by the Chief Operations Officer of Camden County Schools.



## Land Use / Major Subdivision Application

### OFFICIAL USE ONLY:

UDO Number: 2021-08-19Date Filed: 8/12/2021Application Fee: 185000Check # 1008Stormwater Fee: \$60000CK# 10009Zoning Dist.: SRFlood Zone: XWatershed (Y/N): NTaxes Pd(Y/N): YLLC current:(Y/N): Received By: ayf

## Preliminary Plat

### Contact Information



PROPERTY OWNER



APPLICANT

AGENT FOR APPLICANT

Name: Keeter Barn Landing, LLCName: Timmons Group - Jason MizelleAddress: 1545 North Road StreetAddress: 1805 West City Dr., Unit EElizabeth City, NC 27909Elizabeth City, NC 27909Telephone: 252-207-5207Telephone: 252-621-5028Email: sales@sicarioproperties.comEmail: jason.mizelle@timmons.comLEGAL RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: Property OwnerDOCUMENTATION OF PROPERTY OWNER GIVING CONSENT TO APPLICANT (Y/N/NA): N/A

### Project/Property Information

Project Name: Keeter Barn LandingPhysical Street Address Keeter Barn Road, South Mills, NC 27976Location: Southeast corner of the intersection of Keeter Barn Rd & US Hwy. 17Parcel ID Number(s): 252-207-5027Deed Book / Page Number and/or Plat Cabinet / Slide Number: D.B. 373, Pg. 86; P.C. 8, Sld. 159Parcel ID Number(s): 017080003074050000Total Parcel(s) & Acreage 1 Parcel - 41.75 Acres Total Number of Lots: 37 Lots X 35000Existing Land Use of Property Agriculture # 1850Proposed Use of Property Single Family Residential

### Meeting

Date Community Meeting Held: August 18, 2021 Meeting Location: Camden Co. CourthouseProposed Date of Planning Board Meeting: TBD

### Documents to Include with Application

Preliminary Plat X Consent Affidavit  Deed XDrainage Plan X Public and Private Improvements Plan XPerk Test on all lots to be developed Engineer Option Development Impact Analysis X



**This section for a Description of Project/Narrative (attach separate sheet if needed):**

The proposed development is a 37-lot, Conservation Subdivision. Proposed improvements are a loop road designed to NCDOT standards, roadside ditches, property line swales and water distribution line. Fifty percent of the property is being designated as Conservation Open Space.

**The applicant with a Preliminary Plat shall provide a response to each of the following (attach separate sheet if needed).** Staff shall prepare specific findings of fact based on the evidence submitted. Said findings shall be submitted to Board of Commissioners for their consideration.

**A. The use will not endanger the public health or safety.**

The proposed low-density development (0.9 units per acre) will not significantly impact existing infrastructure.

The use of a loop road will also provide secondary access in the event of an emergency.

**B. The use will not injure the value of adjoining or abutting lands and will be in harmony with the area in which it is located.**

The proposed single family residences are in keeping with the existing residences along the north side of Keeter Barn Road as well as the properties to the east at Pudding Ridge Road.

**C. The use will be in conformity with the Land Use Plan or other officially adopted plan(s).**

The CAMA Future Land Use Plan identifies this property as Low Density Residential. The proposed development conforms to that designation.

**D. The use will not exceed the county's ability to provide adequate public facilities, including, but not limited to: schools, fire and rescue, law enforcement, and other county facilities. Applicable state standards and guidelines shall be followed for determining when public facilities are adequate.**

The 37 lots will not generate an overburden on the existing services. The Fire Station is adjacent to the site and the water tower is less than 0.5 miles north. The new high school is currently in design.

*I, the undersigned, do certify that all of the information presented in this application is accurate to the best of my knowledge, information, and belief. Further, I hereby authorize county officials to enter my property during reasonable business hours for purposes of determining zoning compliance. All information submitted and required as part of this application process shall become public record.*

Property Owner(s)/Applicant\*

Date

**\*Note:** Forms must be signed by the owner(s) of record, contract purchaser(s), or other person(s) having a recognized property interest. If there are multiple property owners/applicants, a signature is required for each.

## BOARD OF COMMISSIONERS

G. TOM WHITE  
Chairman

ROSS B. MUNRO  
Vice Chairman

CLAYTON D. RIGGS  
RANDY KRAINIAK  
TIFFNEY WHITE



KENNETH BOWMAN  
County Manager

KAREN M. DAVIS  
Clerk to the Board

JOHN S. MORRISON  
County Attorney

August 13, 2021

From: Camden County Planning Department

To: Technical Review Staff South Mills Post Office

RE: Sketch Plan for Proposed 37 Lot Keeter Barn Landing Major Subdivision

Attached is a copy of the Preliminary Plat for Keeter Barn Landing Subdivision located on Keeter Barn Rd off Hwy 17 for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Tuesday September 7, 2021 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable attend please fill out, sign and send to the Planning Department by 5:00 PM Monday September 6, 2021 by email ([mpotts@camdencountync.gov](mailto:mpotts@camdencountync.gov)).

☐ Approved as is

☒ Reviewed with no comments.

☐ Approved with the following comments/recommendations:

\_\_\_\_\_

\_\_\_\_\_

☐ Disapproved with the following comments: (Provide factual evidence for denial)

\_\_\_\_\_

\_\_\_\_\_

Name: John deBoer

Signature: [Signature]

Thank you for your prompt attention to this matter. If you have any questions, please call Morgan Potts at (252) 338-1919 ext. 263.

Sincerely,

[Signature]

Morgan Potts  
Camden County Planning Director

P. O. Box 190 • 117 North 343 • Camden, NC, 27921 • Phone (252) 338-1919 • Fax (252) 333-1603

[www.camdencountync.gov](http://www.camdencountync.gov)

Attachment: 5TRC replies (3258 : Public Hearing - Keeter Barn Landing Preliminary Plan)

## BOARD OF COMMISSIONERS

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Vice Chairman

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RANDY KRINIYAK  
TIFFNEY WHITE



KENNETH BOWMAN  
County Manager

KAREN M. DAVIS  
Clerk to the Board

JOHN S. MORRISON  
County Attorney

August 13, 2021

From: Camden County Planning Department  
To: Technical Review Staff SMWA

RE: Sketch Plan for Proposed 37 Lot Keeter Barn Landing Major Subdivision

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\_\_\_\_ Approved as is  
\_\_\_\_ Reviewed with no comments.  
\_\_\_\_ Approved with the following comments/recommendations:

☒ Disapproved with the following comments: (Provide factual evidence for denial)  
The owners of the project hasn't contacted the water  
ASSOC. to request service of the project.

Name: Wayne Hagen Signature: Wayne Hagen

Thank you for your prompt attention to this matter. If you have any questions, please call Morgan Potts at (252) 338-1919 ext. 263.

Sincerely,

Morgan Potts  
Camden County Planning Director



**From:** [Morgan Potts](#)  
**To:** [Amber](#)  
**Subject:** FW: [External] RE: TRC Comments for Keeter Barn Landing Subdivision  
**Date:** Friday, August 13, 2021 2:44:28 PM  
**Attachments:** [image001.png](#)

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Morgan J. Potts, AICP, CFM  
 Director, Planning & Community Development Dept.

(252) 338-1919 x.263  
 P.O. Box 74, 117 NC Hwy 343 North  
 Camden, NC 27921

logo




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**From:** Heath, Kevin <Kevin.Heath@aemc.coop>  
**Sent:** Friday, August 13, 2021 11:50 AM  
**To:** Morgan Potts <mpotts@camdencountync.gov>  
**Subject:** [External] RE: TRC Comments for Keeter Barn Landing Subdivision

The sender (**aemc.coop**) is outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Morgan,

Albemarle EMC will not have any problems meeting the needs of this development as proposed and thus approves it as is with no comment.

Thanks,

Kevin Heath  
 Manager of Engineering  
 Albemarle EMC  
 Office: (252) 426-5735  
 Cell: (252) 312-4825

Attachment: 5TRC replies (3258 : Public Hearing - Keeter Barn Landing Preliminary Plan)

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**From:** Morgan Potts <[mpotts@camdencountync.gov](mailto:mpotts@camdencountync.gov)>

**Sent:** Friday, August 13, 2021 10:36 AM

**To:** Heath, Kevin <[Kevin.Heath@aemc.coop](mailto:Kevin.Heath@aemc.coop)>; [kcarver@arhs-nc.org](mailto:kcarver@arhs-nc.org); [joseph.howell1@navy.mil](mailto:joseph.howell1@navy.mil); [blannon@camdencountync.gov](mailto:blannon@camdencountync.gov)

**Cc:** Amber <[acurling@camdencountync.gov](mailto:acurling@camdencountync.gov)>

**Subject:** TRC Comments for Keeter Barn Landing Subdivision

**Importance:** High

Good morning,

Attached, please find and review the Preliminary Plat for Keeter Barn Landing Subdivision for our upcoming meeting on **Tuesday, Sept. 7<sup>TH</sup> at 10:00**. The meeting will be held in the upstairs Historic Camden County Courtroom. If you will not be attending the meeting, please provide written comments by 5:00 Monday, Sept. 6<sup>th</sup> via email.

Thank you in advance!

Regards,

Morgan J. Potts, AICP, CFM

Director, Planning & Community Development Dept.

(252) 338-1919 x.263

P.O. Box 74, 117 NC Hwy 343 North

Camden, NC 27921

logo



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## BOARD OF COMMISSIONERS

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RANDY KRAINIAK  
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**CAMDEN  
COUNTY**  
NORTH CAROLINA • USA  
*Boundless Opportunities*

KENNETH BOWMAN  
County Manager

KAREN M. DAVIS  
Clerk to the Board

JOHN S. MORRISON  
County Attorney

August 13, 2021

From: Camden County Planning Department  
To: Technical Review Staff Pasquotank EMS (Central Communications)

RE: Sketch Plan for Proposed 37 Lot Keeter Barn Landing Major Subdivision

Attached is a copy of the Preliminary Plat for Keeter Barn Landing Subdivision located on Keeter Barn Rd off Hwy 17 for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Tuesday September 7, 2021 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable attend please fill out, sign and send to the Planning Department by 5:00 PM Monday September 6, 2021 by email ([mpotts@camdencountync.gov](mailto:mpotts@camdencountync.gov)).

☒ Approved as is  
☐ Reviewed with no comments.  
☐ Approved with the following comments/recommendations:

☐ Disapproved with the following comments: (Provide factual evidence for denial)

Name: Kylie Felton Signature: Kylie Felton

Thank you for your prompt attention to this matter. If you have any questions, please call Morgan Potts at (252) 338-1919 ext. 263.

Sincerely,

Morgan Potts  
Camden County Planning Director

## **Technical Review Committee Summary**

Meeting September 7, 2021

Attendance:

Morgan Potts, Camden County Planning Director - mpotts@camdencountync.gov

Amber Curling, Camden County Planner - acurling@camdencountync.gov

Camden County Fire Chief- Tommy Banks – banks4@mediacom66.net

Camden County Sheriff Kevin Jones - kjones@camdencountync.gov

Camden County Soil and Water Conservation Brian Lannon – blannon@camdencountync.gov

School Superintendent Joe Ferrell – jferrell@camden.k12.nc.us

School System Larry Lawrence – [larry@camden.k12.nc.us](mailto:larry@camden.k12.nc.us)

Timmons Group Jason Mizell agent for Keeter Barn Landing LLC - jason.Mizelle@timmons.com

1. Camden County Fire Chief- Tommy Banks disapproved subdivision due to lack of resources and concerns about the helicopter landing pad. The volunteer staff have regular jobs resulting in limited staff during working hours.

There are concerns about Emergency Helicopter(s) and Coast Guard Helicopter(s) not using the landing pad due to the houses being close and possible civil suits from damages to neighbor's property when helicopter(s) using the pad landing. At the June 3<sup>rd</sup>, 2019 Board of Commissioners Meeting, a discussion to create an ordinance addressing the helicopter landing pad concerns.

Follow up Discussion with the Developer and Jason Mizelle about helipad.

2. Camden County Sheriff Kevin Jones disapproved the subdivision due to lack of resources. The Office is concerned about the public health and safety due to lack of funding to support additional call volume and traffic volume.
3. Camden County Soil and Water Conservation Brian Lannon approved subdivision. The discussion consisted of details with the managed timber in the open space.
4. The Superintendent for the Schools Joe Ferrell disapproved the subdivision due to overcapacity and lack of infrastructure for students currently enrolled.
5. The Transportation Director of schools Larry Lawrence disapproved the subdivision due to lack of resources.

1

DATE \_\_\_\_\_



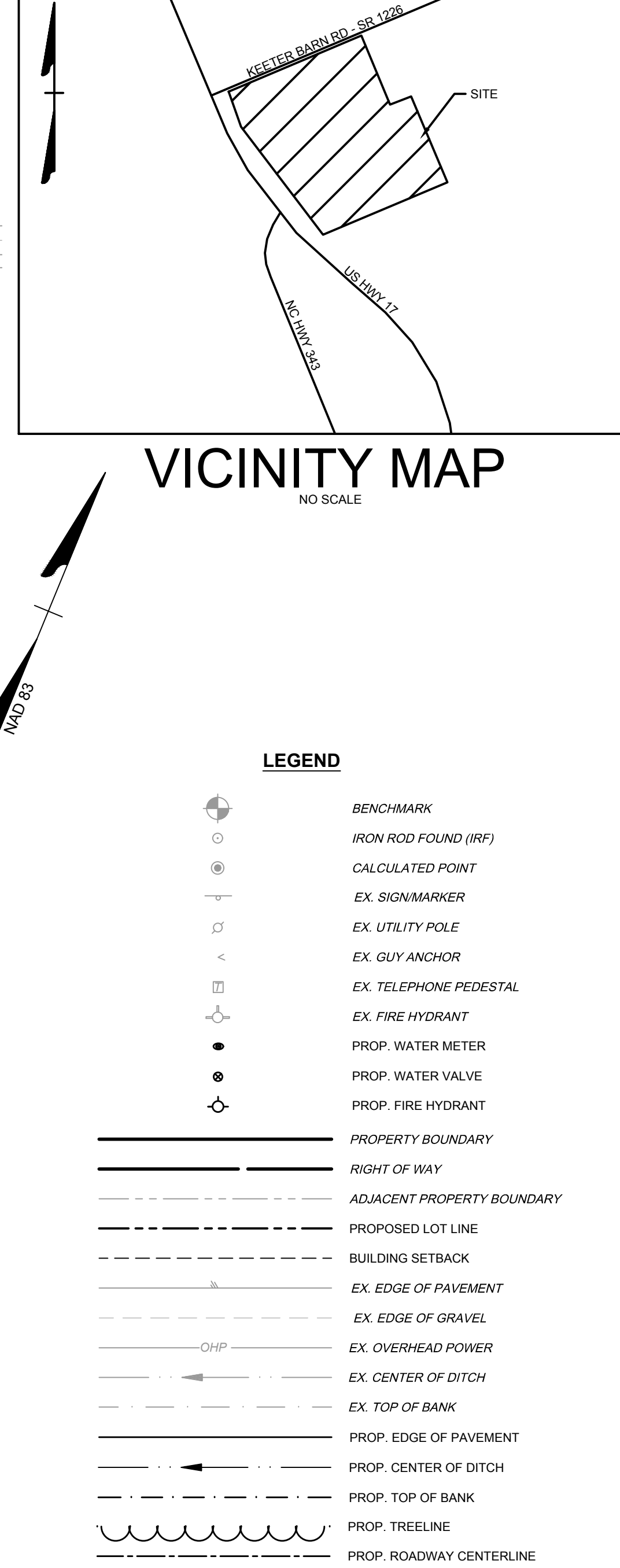
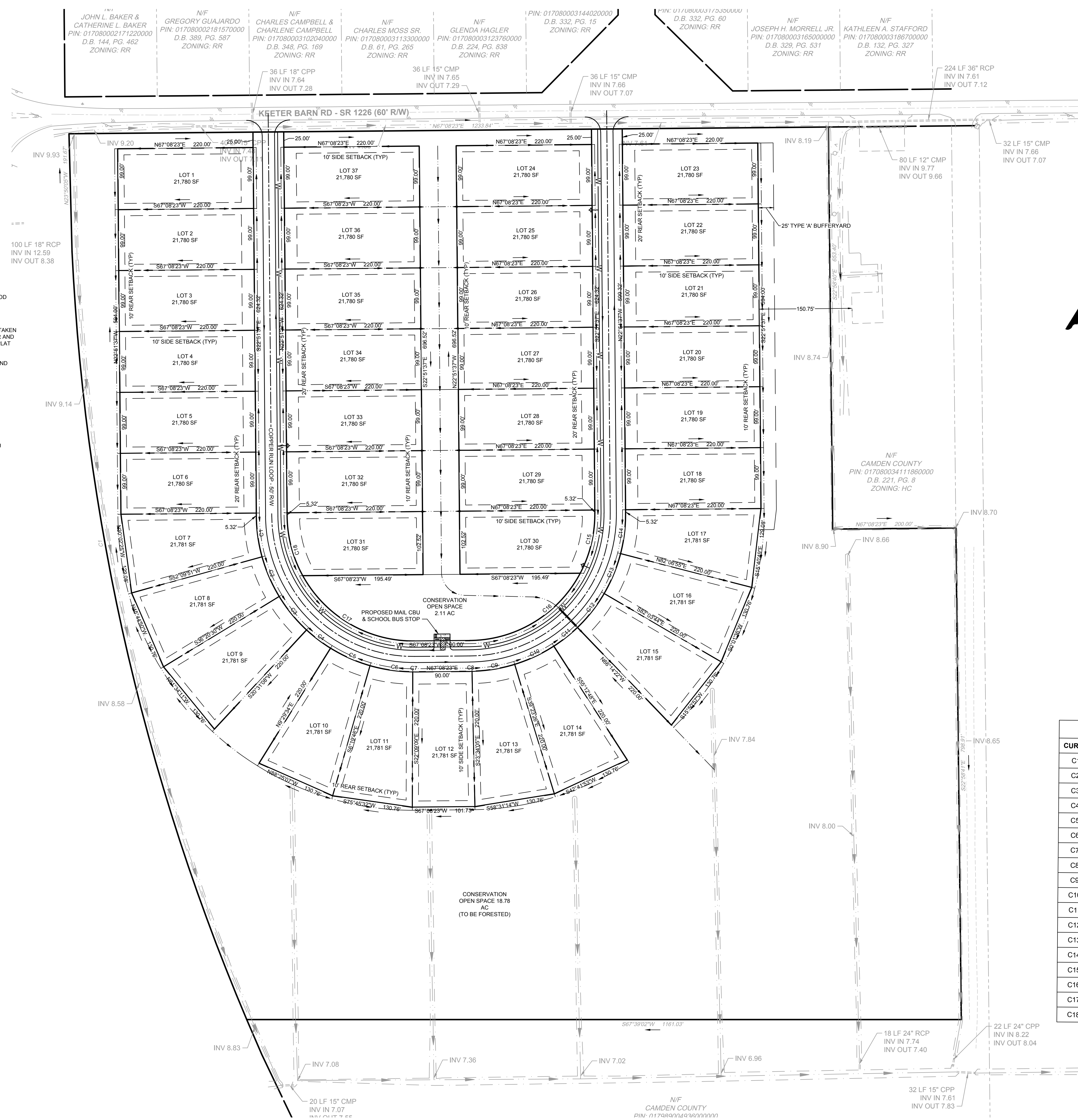
BENCHMARK  
IRON ROD FOUND (IRF)  
CALCULATED POINT  
EX. SIGNMARKER  
EX. UTILITY POLE  
EX. GUY ANCHOR  
EX. TELEPHONE PEDESTAL  
EX. FIRE HYDRANT  
PROP. WATER METER  
PROP. WATER VALVE  
PROP. FIRE HYDRANT  
PROPERTY BOUNDARY  
RIGHT OF WAY  
ADJ. PROPERTY BOUNDARY  
PROPOSED LOT LINE  
BUILDING SETBACK  
EX. EDGE OF PAVEMENT  
EX. EDGE OF GRAVEL  
EX. OVERHEAD POWER  
EX. CENTER OF DITCH  
EX. TOP OF BANK  
PROP. EDGE OF PAVEMENT  
PROP. ROADWAY CENTERLINE  
PROP. CENTER OF DITCH  
PROP. TOP OF BANK  
PROP. TREELINE

JOB NO.  
46196

SHEET NO.  
1 OF 2



- SITE DATA:
1. OWNER INFORMATION:
- KEETER BARN LLC  
JOEY COPPERSMITH  
205 NORTH WATER ST  
ELIZABETH CITY, NC 27909  
(252) 207-5027
2. SITE INFORMATION:
- PIN: 017080003074050000  
D.B. 373, PG. 86  
P.O. 8, PG. 159  
ZONING: SR (SUBURBAN RESIDENTIAL)  
EXISTING USE: AGRICULTURAL  
PROPOSED USE: SINGLE FAMILY RESIDENTIAL  
PARCEL AREA: 41.75 AC  
PROPOSED LOTS: 37  
MINIMUM LOT SIZE: 21,780 SF  
PROPOSED STREET: COPPER RUN RD 50' R/W 2,100 LF
- PROPOSED COVERAGE:
- ALLOWABLE BUILDOUT 5,000 SF  
RIGHT-OF-WAY 42,535 SF  
TOTAL 227,535 SF
- SUBDIVISION AREA SUMMARY:
- LOTS 18.49 AC  
RIGHT-OF-WAY 2.37 AC  
OPEN SPACE 20.89 AC
3. BUILDING SETBACKS:
- FRONT 20'  
CORNER 20'  
SIDE 10'  
REAR 10'
4. DRAINAGE & UTILITY EASEMENTS:
- STREET: 15'  
SIDE: 10'  
REAR: 10'
5. THIS SITE IS LOCATED IN FLOOD ZONE "X" ACCORDING TO FLOOD MAP PANEL 3721708000K, DATED DECEMBER 21, 2018.
6. TOPOGRAPHIC SURVEY PERFORMED BY TIMMONS GROUP.
7. THIS IS NOT A BOUNDARY SURVEY. BOUNDARY INFORMATION TAKEN FROM PLAT TITLED "BOUNDARY SURVEY FOR BANFF F. LUTHER AND HOLLY A. LUTHER", DATED DECEMBER 18, 2018 RECORDED IN PLAT BOOK 8, PAGE 159.
8. THE DEVELOPER IS REQUIRED TO INSTALL ALL WATER LINES AND RELATED IMPROVEMENTS.
9. DEDICATION OF LAND FOR PUBLIC PARKS  
37 LOTS X 1,452 SF = 53,724 SF (1.23 AC).
- "PAYMENT IN LIEU OF LAND CALCULATION"  
TAX ASSESSED VALUE = \$571,060  
TOTAL ACREAGE = 41.75 ACRES  
TAX ASSESSMENT PER ACRE = \$13,678  
REQUIRED AREA = 1.23 AC. X \$13,678 = \$16,824 PAYMENT IN LIEU



LEGEND

BENCHMARK  
IRON ROD FOUND (IRF)  
CALCULATED POINT  
EX. SIGNMARKER  
EX. UTILITY POLE  
EX. GUY ANCHOR  
EX. TELEPHONE PEDESTAL  
EX. FIRE HYDRANT  
PROP. WATER METER  
PROP. WATER VALVE  
PROP. FIRE HYDRANT

PROPERTY BOUNDARY  
RIGHT OF WAY  
ADJACENT PROPERTY BOUNDARY  
PROPOSED LOT LINE  
BUILDING SETBACK  
EX. EDGE OF PAVEMENT  
EX. EDGE OF GRAVEL  
EX. OVERHEAD POWER  
EX. CENTER OF DITCH  
EX. TOP OF BANK  
PROP. EDGE OF PAVEMENT  
PROP. CENTER OF DITCH  
PROP. TOP OF BANK  
PROP. TREELINE  
PROP. ROADWAY CENTERLINE

CURVE TABLE

CURVE	RADIUS	LENGTH	TANGENT	DELTA	CHORD BEARING	CHORD
C1	255.00	66.65	33.52	14°58'32"	S30°20'53"E	66.46
C2	255.57	70.42	35.43	15°47'14"	S45°44'50"E	70.20
C3	255.57	70.42	35.43	15°47'14"	S61°34'11"E	70.20
C4	255.00	49.07	24.61	11°01'34"	S74°59'39"E	49.00
C5	255.57	70.42	35.43	15°47'14"	S88°25'07"E	70.20
C6	255.57	70.42	35.43	15°47'14"	N75°45'32"E	70.20
C7	255.00	3.15	1.58	0°42'28"	N67°29'37"E	3.15
C8	255.00	3.15	1.58	0°42'28"	N66°47'09"E	3.15
C9	255.57	70.42	35.43	15°47'14"	N58°31'14"E	70.20
C10	255.57	70.42	35.43	15°47'14"	N42°41'53"E	70.20
C11	255.00	49.07	24.61	11°01'34"	N29°16'25"E	49.00
C12	255.57	70.42	35.43	15°47'14"	N15°50'57"E	70.20
C13	255.57	70.42	35.43	15°47'14"	N0°01'36"E	70.20
C14	255.00	66.65	33.52	14°58'32"	N15°22'21"W	66.46
C15	205.00	101.27	51.69	28°18'12"	N8°42'31"W	100.24
C16	205.00	220.75	122.44	61°41'48"	N36°17'29"E	210.23
C17	205.00	220.75	122.44	61°41'48"	S82°00'43"E	210.23
C18	205.00	101.27	51.69	28°18'12"	S37°00'43"E	100.24

PROGRESS PRINT  
JAN 17, 2022  
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CONSTRUCTION

THIS DRAWING PREPARED AT THE  
ELIZABETH CITY OFFICE  
1805 West City Drive, Unit E | Elizabeth City, NC 27909  
TEL 252.621.3030 FAX 252.592.0574 www.timmons.com

YOUR VISION ACHIEVED THROUGH OURS.

TIMMONS GROUP  
NORTH CAROLINA LICENSE NO. C-1652

KEETER BARN LANDING  
SOUTH MILLS TNSP - CAMDEN COUNTY - NORTH CAROLINA  
SITE PLAN

JOB NO.  
46196  
SHEET NO.  
C2.0



THIS DRAWING PREPARED AT THE  
**CORPORATE OFFICE**  
1001 Boulders Parkway, Suite 300 | Richmond, VA 23225  
TEL 804.200.6500 FAX 804.560.1016 [www.timmons.com](http://www.timmons.com)

YOUR VISION ACHIEVED THROUGH OURS.

DESIGNED BY	<i>JAM</i>	
CHECKED BY	<i>JAM</i>	
SCALE	<i>1" = 100'</i>	

**KEETER BARN LANDING**  
SOUTH MILLS TNSP - CAMDEN COUNTY - NORTH CAROLINA  
**PRELIMINARY PLAT**

JOB NO.  
46196

SHEET NO.  
2 OF 2

Packet Pg. 46

DATE	REVISION DESCRIPTION

DATE  
08/11/21

DRAWN BY

<i>BCD</i>
DESIGNED BY <i>JAM</i>
CHECKED BY <i>JAM</i>
SCALE <i>1" = 100'</i>

**KEETER BARN LANDING**  
SOUTH MILLS TNSP - CAMDEN COUNTY - NORTH CAROLINA  
**PRELIMINARY PLAT**

**or in part and shall not be used for any purpose whatsoever, inclusive, but not**



CURVE TABLE						
CURVE	RADIUS	LENGTH	TANGENT	DELTA	CHORD BEARING	CHORD
C1	3635.72'	1286.38'	649.98'	20°16'20"	S35°09'31"E	1279.68'

CURVE TABLE						
CURVE	RADIUS	LENGTH	TANGENT	DELTA	CHORD BEARING	CHORD
C1	255.00	66.65	33.52	14°58'32"	S30°20'53"E	66.46
C2	255.57	70.42	35.43	15°47'14"	S45°44'50"E	70.20
C3	255.57	70.42	35.43	15°47'14"	S61°34'11"E	70.20
C4	255.00	49.07	24.61	11°01'34"	S74°59'39"E	49.00
C5	255.57	70.42	35.43	15°47'14"	S88°25'07"E	70.20
C6	255.57	70.42	35.43	15°47'14"	N75°45'32"E	70.20
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C11	255.00	49.07	24.61	11°01'34"	N29°16'25"E	49.00
C12	255.57	70.42	35.43	15°47'14"	N15°50'57"E	70.20
C13	255.57	70.42	35.43	15°47'14"	N0°01'36"E	70.20
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C17	205.00	220.75	122.44	61°41'48"	S82°00'43"E	210.23
C18	205.00	101.27	51.69	28°18'12"	S37°00'43"E	100.24

# Camden County

## Department of Public Health

R. Battle Betts, Jr., MPA  
Health Director

Ralph L. Hollowell, Jr.  
Director, Environmental Health



July 6, 2020

COPPERSMITH, JOSEPH  
P.O. BOX 176  
MOYOCK, NC 27958

Re: Application for improvement permit for Tax Lot ; Tax Block ; Property Site  
0 KEETER BARN ROAD, SOUTH MILLS; Health Department file No. 326127-1

Dear COPPERSMITH, JOSEPH:

The Camden County Health Department, Environmental Health Division on 06/30/2020 evaluated the above-referenced property at the site designated on the plat/site plan that accompanied your improvement permit application. According to your application the site is to serve a 3 Bedroom Home with a design wastewater flow of 360 gallons per day. The evaluation was done in accordance with the laws and rules governing wastewater systems in North Carolina General Statute 130A-333 including related statutes and Title 15A, Subchapter 18A, of the North Carolina Administrative Code, Rule. 1900 and related rules.

Based on the criteria set out in Title 15A, Subchapter 18A, of the North Carolina Administrative Code, Rules .1940 through .1948, the evaluation indicated that the site is **UNSUITABLE** for a sanitary system of sewage treatment and disposal. Therefore, your request for an improvement permit improvement permit is **DENIED**. A copy of the site evaluation is enclosed. The site is unsuitable based on the following:

- X Unsuitable soil characteristics (structure or clay mineralogy) (Rule .1941)
- X Unsuitable soil wetness condition (Rule .1942)

These severe soil or site limitations could cause premature system failure, leading to the discharge of untreated sewage on the ground surface, into surface waters, directly to ground water or inside your structure.

Attachment: 10Health Dept Report (3258 : Public Hearing - Keeter Barn Landing Preliminary Plan)

The site evaluation included consideration of possible site modifications, and modified, innovative or alternative systems. However, the Health Department has determined that none of the above options will overcome the severe conditions on this site. A possible option might be a system designed to dispose of sewage to another area of suitable soil or off-site to additional property.

For the reasons set out above, the property is currently classified **UNSUITABLE**, and no improvement permit shall be issued for this site in accordance with Rule .1948(c).

However, the site classified as **UNSUITABLE** may be classified as **PROVISIONALLY SUITABLE** if written documentation is provided that meets the requirements of Rule .1948(d). A copy of this rule is enclosed. You may hire a consultant to assist you if you wish to try to develop a plan under which your site could be reclassified as **PROVISIONALLY SUITABLE**.

You have a right to an informal review of this decision. You may request an informal review by the soil scientist or environmental health supervisor at the local health department. You may also request an informal review by the North Carolina Department of Health and Human Services regional soil specialist. A request for informal review must be made in writing to the local health department.

You also have a right to a formal appeal of this decision. To pursue a formal appeal, you must file a petition for a contested case hearing with the Office of Administrative Hearings, 6714 Mail Center, Raleigh, N.C. 27699-6714. To get a copy of a petition form, you may write the Office of Administrative Hearings or call the office at (919) 431-3000 or from the OAH web site at [www.ncoah.com/forms.htm](http://www.ncoah.com/forms.htm). The petition for a contested case hearing must be filed in accordance with the provision of North Carolina General Statutes 130A-24 and 150B-23 and all other applicable provisions of Chapter 150B. N.C. General Statute 130A-335 (g) provides that your hearing would be held in the county where your property is located.

Please note: If you wish to pursue a formal appeal, you must file the petition form with the Office of Administrative Hearings **WITHIN 30 DAYS OF THE DATE OF THIS LETTER**. The date of this letter is July 6, 2020. Meeting the 30 day deadline is critical to your right to a formal appeal.

If you file a petition for a contested case hearing with the Office of Administrative Hearings, you are required by law (N.C. General Statute 150B-23) to serve a copy of your petition on the Office of General Counsel, N.C. Department of Health and Human Services, 2001 Mail Service Center, Raleigh, N.C. 27699-2001.

Do **NOT** serve the copy of the petition on your local health department. Sending a copy of your petition to the local health department will **NOT** satisfy the legal requirement in N.C. General Statute 150B-23 that you send a copy to the Office of General Counsel, N.C. Department of Health and Human Services.

You may call (252) 338-4460 or write the local health department if you need any additional information or assistance.

Sincerely,



Signature of Authorized Agent - DHHS

Enclosures: (Enclose copy of site evaluation)  
(Copy of Rule .1948)

Shared/EnvHlth/Septic/DeelXXXXX/XXX,

Attachment: 10Health Dept Report (3258 : Public Hearing - Keeter Barn Landing Preliminary Plan)



## 15A NCAC 18A.1948

## SITE CLASSIFICATION

(d) A site classified as UNSUITABLE may be used for a ground absorption sewage treatment and disposal system specifically identified in Rules .1955, .1956, or .1957 of this section or a system approved under Rule .1969 if written documentation, including engineering, hydrogeologic, geologic or soil studies, indicates to the local health department that the proposed system can be expected to function satisfactorily. Such sites shall be reclassified as PROVISIONALLY SUITABLE if the local health department determines that the substantiating data indicate that:

- (1) a ground absorption system can be installed so that the effluent will be non-pathogenic, non-infectious, non-toxic, and non hazardous;
- (2) the effluent will not contaminate groundwater or surface water; and
- (3) the effluent will not be exposed on the ground surface or be discharged to surface waters where it could come in contact with people, animals, or vectors.

The State shall review the substantiating data if requested by the local health department.

*History Note:*      *Authority G.S. 130A-335(e);*  
                          *Eff. July 1, 1982;*  
                          *Amended Eff. April 1, 1993; January 1, 1990.*

ALBEMARLE REGIONAL HEALTH SERVICES  
APPLICATION FOR ENVIRONMENTAL SERVICES

pd  
www.arhs 5.A.j  
6.30.2000  
\$225

County: Camden

File# 326127 3721

Parcel Identification Number (for Site Evaluations only): 017080003074050000

Type of Service Requested: ☒ Site Evaluation/Improvement Permit for Wastewater System (\$225)  
☐ Existing Wastewater System Inspection (\$60)  
☐ Construction Authorization for Repair of Wastewater System (\$60)

Applicant Name : Joseph Coppensmith  
Mailing Address : P.O. Box 176 Maysel, NC 27958  
City/State/Zip : \_\_\_\_\_  
Telephone Number : 252-307-5027 Fax: \_\_\_\_\_ Email: silarioproperties@yahoo.com

Property Owner Name : Keeter Barn, LLC ☐ Check if same as Applicant  
Mailing Address : \_\_\_\_\_  
City/State/Zip : \_\_\_\_\_  
Telephone Number : \_\_\_\_\_

Location of Property: (Directions if no address) 0 Keeter Barn Road

If Existing System Inspection; list size/type of new construction: \_\_\_\_\_

Type of Facility (House, Mobile Home, etc): \_\_\_\_\_

Number of Bedrooms: 2 Number of People: \_\_\_\_\_

Size of Property (acres): \_\_\_\_\_ Plat or Site Plan provided (yes or no): \_\_\_\_\_

Type of Water Supply (public supply or private well): \_\_\_\_\_

THE APPLICANT SHALL MARK THE SITE AND MAKE THE SITE ACCESSIBLE FOR A SITE EVALUATION. A \$60.00 REVISIT FEE WILL BE CHARGED IF THE PROPERTY IS UNIDENTIFIABLE OR UNACCESSIBLE DUE TO VEGETATIVE OVERGROWTH, LOCKED GATES, LOOSE DOGS, ETC.

THE APPLICANT SHALL BE RESPONSIBLE FOR NOTIFYING THE HEALTH DEPARTMENT OF ANY DESIGNATED WETLANDS ON THE PROPERTY.

THE APPLICANT SHALL BE RESPONSIBLE FOR NOTIFYING THE HEALTH DEPARTMENT IF THERE IS WASTEWATER GENERATED ON THE SITE OTHER THAN DOMESTIC WASTEWATER.

IF THE INFORMATION SUBMITTED BY THE APPLICANT IS FOUND TO BE INCORRECT, OR IF THE SITE AND SOIL CONDITIONS ARE ALTERED, ANY IMPROVEMENT PERMIT SHALL BECOME INVALID.

**PLEASE ALLOW UP TO 2 WEEKS FOR COMPLETION.**

I have read this application and certify that the information provided herein is true, complete, and correct. Authorized county and state officials are granted right of entry to the property to conduct the services requested.

Date: 6-29-2020 Owner or Agent Signature: \_\_\_\_\_

*[Signature]*

NOTE: A minimum additional fee of \$225.00 is required for the issuance of an Authorization for Wastewater System Construction on suitable lots where an Improvement Permit has been issued.

Mail To: ARHS Environmental Health; P.O. Box 189; Elizabeth City, NC 27907

Gates Co.  
P: (252) 357-1380  
F: (252) 357-2251

Pasquotank Co.  
P: (252) 338-4490  
F: (252) 337-7921

Bertie Co.  
P: (252) 794-5303  
F: (252) 794-5361

Camden Co.  
P: (252) 338-4460  
F: (252) 338-4475

Chowan Co.  
P: (252) 482-1199  
F: (252) 482-6020

Currituck Co.  
P: (252) 232-6603  
F: (252) 232-1912

Hertford Co.  
P: (252) 862-4054  
F: (252) 862-4263

Perquimans Co.  
P: (252) 426-2100  
F: \_\_\_\_\_

Packet Pg. 51

Attachment: 10Health Dept Report (3258 : Public Hearing - Keeter Barn Landing Preliminary Plan)

**From:** [Jason Mizelle](#)  
**To:** [Amber Curling](#)  
**Subject:** [External] Keeter Barn  
**Date:** Wednesday, March 16, 2022 2:41:12 PM  
**Attachments:** [Email from D Meyers.pdf](#)

The sender (**timmons.com**) is outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I had a Q&A with one of the PB members today and the question of septic evaluations came up. For the life of me I can't put my hands on the ARHS evaluation letter where they sated unsuitable, but we could go with Engineered Option. I've asked Joey to dig through his emails to see if he can find the report. At any rate, we know what it says, hence the reason we sought out the soil scientist. I've attached a PDF of the email synopsis from David Meyer about his proposed septic plan and I'll bring a hard copy with me. If Joey finds the turn down letter, I'll send/bring that as well. The other questions were either easily answered or were too political for me to answer. I'm prepared to reiterate my responses when said PB member asks them this evening.

See you at 7pm

**Jason A. Mizelle, PLS**  
*Senior Project Manager*

**TIMMONS GROUP** | [www.timmons.com](http://www.timmons.com)  
 1805 West City Drive, Unit E | Elizabeth City, NC 27909  
 Direct: 252-621-5028 | Fax: 252.562.6974  
 Mobile: 252-619-8344 | Email: [Jason.mizelle@timmons.com](mailto:Jason.mizelle@timmons.com)  
*Your Vision Achieved Through Ours*

To send me files greater than 20MB [click here](#).

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## Jason Mizelle

---

**From:** David Meyer <protocolsampling@yahoo.com>  
**Sent:** Friday, August 6, 2021 11:32 AM  
**To:** Jason Mizelle  
**Subject:** Re: Keeter Barn Road  
**Attachments:** 46196C-PRELIM\_PLAT.pdf

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jason;

I would spec Bald Cypress for the tree plantings. They transpire a great deal of water. You could plant them tightly and then thin and sell the extra trees to landscapers to recover costs. Could also plant evergreen wetland trees (Bays) to help in the winter when the Cypressess defoliate.

We should run a aquifer test to determine not only mounding on the individual systems but to show how the drainage will be enhanced and conveyed by the sand aquifer.

Will probably spec SLT (sand-lined trench) systems with drainlines excavated into the sand layer with at least 18" of fill. Mound mounding will decide exact amount of fill for each WW system.

Figure \$5,000.00 for subsurface investigation (drilling, test wells, aquifer test and modelling) and a \$300/lot for individual soil reports.

Any questions, ask Eddie....

David E. Meyer, P.G., LSS, President  
 Protocol Sampling Service, Inc.  
 4114 Laurel Ridge Drive  
 Raleigh, North Carolina 27612  
**Email:** [Protocolsampling@yahoo.com](mailto:Protocolsampling@yahoo.com)  
**Website:** [Environmentalservicesnc.com](http://Environmentalservicesnc.com)  
**(919) 210-6547 cell**

On Thursday, August 5, 2021, 09:27:39 AM EDT, Jason Mizelle <jason.mizelle@timmons.com> wrote:

David

Attachment: 11Septic System Solution (3258 : Public Hearing - Keeter Barn Landing Preliminary Plan)

Hope you're doing well. We've switched gears quite a bit on this one at Keeter Barn Road since we last spoke. We've now rezoned the property down to a lower density that also incorporates a conservation subdivision. The stormwater conveyance downstream just doesn't seem to have any improvements that could relieve the timed release of any storm storage on-site, so the next best thing is to reduce the runoff from the pre-developed condition. The plan now is to take 50% of the site (required set aside for conservation subd.) and plant it with trees. Converting half the property from farm field back to wooded condition is going to be the only way to make this subdivision work with the drainage requirements.

That being said, we're looking at building up the roads and lots to create the drainage conveyances we need via "building up ditches" since the land is so flat. Attached is the current preliminary plan. We're going to be building up the lots 18 inches. Given the sand content we saw in our investigation and the additional fill, coupled with appropriate on-site ditching to convey the runoff away from the lots, do you think there's enough there for you to work with for septic system design?

I need to provide the County some sort of a narrative of what we plan to do for septic, since the Health Department's evaluations were negative. If this is something you feel comfortable putting together, let me know and what budget you need for that. I'll get with Joey and get approval.

Thanks

**Jason A. Mizelle, PLS**

*Senior Project Manager*

**TIMMONS GROUP** | [www.timmons.com](http://www.timmons.com)

1805 West City Drive, Unit E | Elizabeth City, NC 27909

Direct: 252-621-5028 | Fax: 252.562.6974

Mobile: 252-619-8344 | Email: [Jason.mizelle@timmons.com](mailto:Jason.mizelle@timmons.com)

*Your Vision Achieved Through Ours*

To send me files greater than 20MB [click here](#).





Doc No: 209774  
 Recorded: 08/03/2020 04:19:56 PM  
 Fee Amt: \$26.00 Page 1 of 5  
 Excise Tax: \$1,260.00  
 Camden County North Carolina  
 Tammie Krauss, Register of Deeds  
 BK 394 PG 462 - 466 (5)

Space Above This Line For Recording Data

## NORTH CAROLINA GENERAL WARRANTY DEED

Prepared by W. Brock Mitchell, Attorney  
 Return to Hornthal, Riley, Ellis & Maland, LLP  
 HREM File No. 32118-1.WBM

334-21004 8-3-2020  
 \$630,000.00 / \$6,300.00

Excise Tax: \$1,260.00  
 Transfer Tax: \$6,300.00

**Tax Parcel:** 01-7080-00-30-7405

State of North Carolina, County of Camden

**THIS GENERAL WARRANTY DEED** made this 31<sup>st</sup> day of July, 2020, by and between **Keeter Barn, LLC, a North Carolina limited liability company**, whose mailing address is 205 North Water Street, Elizabeth City, North Carolina 27909 (hereinafter referred to as "Grantor"), and **Keeter Barn Landing, LLC, a North Carolina limited liability company** whose mailing address is 1545 North Road Street, Elizabeth City, North Carolina 27909 (hereinafter referred to as "Grantee"):

### WITNESSETH:

That the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has given, granted, bargained, sold, and conveyed, and by these presents does hereby give, grant, bargain, sell, and convey unto said Grantee, Grantee's successors and assigns, all of that certain piece, parcel, or tract of land situate, lying and being in South Mills Township, Camden County, State of North Carolina, and being more particularly described as follows:

*See Exhibit A attached hereto.*

*Per N.C.G.S. §105-317.2, the property does not include the primary residence of Grantor.*

Attachment: 12Deed (3258 : Public Hearing - Keeter Barn Landing Preliminary Plan)

TO HAVE AND TO HOLD the above described lands and premises, together with all appurtenances thereunto belonging, or in any way appertaining, unto the Grantee, Grantee's successors and assigns forever.

AND GRANTOR COVENANTS to and with Grantee, Grantee's heirs, successors, administrators, and assigns, that Grantor is lawfully seized in fee simple of the Property, and has full right and power to convey the same to Grantee in fee simple; that the Property is free from any and all encumbrances, except as set forth herein; and Grantor will warrant and defend the title against the lawful claims of all persons whomsoever, with the exception of the following:

*Ad valorem taxes for the current year (prorated through the date of Settlement); utility easements; and unviolated covenants, conditions or restrictions that do not materially affect the value of the Property.*

IN WITNESS WHEREOF, the Grantor has duly executed and sealed this document, this the day and year first above written.

**[REMAINDER OF PAGE INTENTIONALLY BLANK –  
SIGNATURE(S) ON FOLLOWING PAGE(S)]**

Attachment: 12Deed (3258 : Public Hearing - Keeter Barn Landing Preliminary Plan)

**Keeter Barn, LLC, a North Carolina limited liability company**

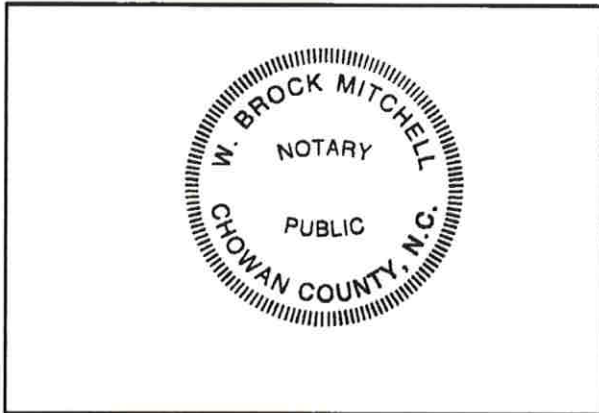
By:   
**Chad Williams, Member/Manager**

State of North Carolina, County of Pasquotank


I certify that the following person personally appeared before me this day, acknowledging to me that he voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:

***Chad Williams, a Member/Manager of Keeter Barn, LLC, a North Carolina limited liability company***

Date: July 31, 2020.



Notary seal or stamp must appear within this box.

  
 Notary Public  
 Type or Print Name: W. Brock Mitchell  
 My Commission Expires: October 23, 2022

**Keeter Barn, LLC, a North Carolina limited liability company**

By: \_\_\_\_\_

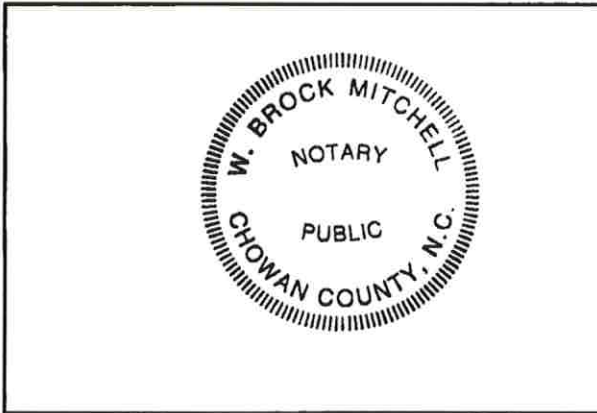
*Alexander Underhill*  
**Alexander Underhill, Member/Manager**

State of North Carolina, County of Pasquotank

I certify that the following person personally appeared before me this day, acknowledging to me that he voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:

***Alexander Underhill, a Member/Manager of Keeter Barn, LLC, a North Carolina limited liability company***

Date: July 31, 2020.



Notary seal or stamp must appear within this box.

*W. Brock Mitchell*  
 Notary Public

Type or Print Name: W. Brock Mitchell

My Commission Expires: October 23, 2022



**EXHIBIT A**

**BEGINNING AT A POINT** marked by a found iron rod set in the southern right of way margin of Keeter Barn Road (S.R. 1226 – 60' R/W [referencing Plat Cabinet 5, Slide 53B, of the Camden County Public Registry]), which found iron rod marks the northwest corner of that property, now or formerly, owned by Camden County (referencing Deed Book 221, Page 8, and Plat Cabinet 5, Slide 53B, of the Camden County Public Registry – PIN: 017080034111860000); thence from said found iron rod and **POINT OF BEGINNING** and running away from Keeter Barn Road along the center of a ditch South 22° 58' 40" East 653.40 feet to a found iron rod (bent), which found iron rod (bent) marks the southwest corner of that property, now or formerly, owned by Camden County (referencing Deed Book 221, Page 8, and Plat Cabinet 5, Slide 53B, of the Camden County Public Registry – PIN: 017080034111860000); thence cornering and running away from the center of said ditch and along the center of another ditch North 67° 08' 23" East 200.00 feet to a found iron rod (bent); thence cornering and running away from the center of said ditch and along the center of another ditch South 22° 58' 41" East 798.91 feet to a set iron rod (N: 1000168.66'; and E: 2784730.56'); thence cornering and running away from the center of said ditch South 67° 39' 02" West 1,149.87 feet to a found iron rod (bent) (N: 999731.37'; and E: 2783668.96'); thence running South 67° 39' 02" West 11.16 feet to a calculated point set in the eastern right of way margin of U.S. Highway 17 (R/W Per Monuments Ref. NCDOT Proj. #6.803143), which calculated point marks the northwest corner of that property, now or formerly, owned by Camden County (referencing Deed Book 168, Page 502, and Plat Cabinet 4, Slide 51A, of the Camden County Public Registry – PIN: 017989004936000000); thence cornering and running along the following courses and distances: running north-northwest along a curve (Curve Data: Radius is 3,635.72'; Delta is 20° 16' 20"; Tangent is 649.98'; Chord is 1,279.68'; and Direction is North 35° 09' 31" West) a distance of 1,286.38 feet to a R/W Monument; thence running North 23° 50' 05" West 191.67 feet to a R/W Monument, which R/W Monument marks the point of intersection of the eastern right of way margin of U.S. Highway 17 (R/W Per Monuments Ref. NCDOT Proj. #6.803143) with the southern right of way margin of Keeter Barn Road (S.R. 1226 – 60' R/W [referencing Plat Cabinet 5, Slide 53B, of the Camden County Public Registry]); thence cornering and running along the southern right of way margin of Keeter Barn Road (S.R. 1226 – 60' R/W [referencing Plat Cabinet 5, Slide 53B, of the Camden County Public Registry]) North 67° 08' 23" East 1,233.84 feet to the found iron and **POINT OF BEGINNING**, containing 41.751 acres, and being more particularly described and delineated on that plat entitled in part, "Boundary Survey For Banff F. Luther and Holly A. Luther," dated December 18, 2018, prepared by Paul J. Toti, Professional Land Surveyor, which plat is recorded in Plat Cabinet 8, Slide 159, of the Camden County Public Registry, and which plat is incorporated herein by reference.

Attachment: 12Deed (3258 : Public Hearing - Keeter Barn Landing Preliminary Plan)



# Keeter Barn Landing LLC

PO Box 176  
Moyock NC 27958

To Whom it may concern,

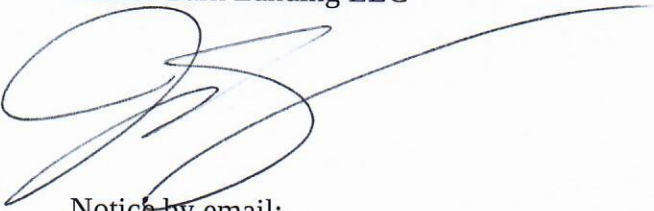
June 4, 2021

Please accept this letter as authorization for Jason Mizelle to act as an authorized representative concerning any action on planning for Keeter Barn Landing before the Camden County Planning Board, Camden County Planning Dept and The Camden County Board of Commissioners.

Thank you in advance for your attention to this matter.

Kind Regards,

Joseph Coppersmith  
Managing Member  
Keeter Barn Landing LLC



Notice by email:  
Jason Mizelle  
Amber Curling

Attachment: 13Keeter Barn Landing Agent Auth (3258 : Public Hearing - Keeter Barn Landing Preliminary Plan)

**AN ORDER APPROVING  
A PRELIMINARY PLAT  
BY THE BOARD OF COMMISSIONERS  
CAMDEN, NORTH CAROLINA  
ORDINANCE NO. 2022-04-01  
UDO 2021-08-19**

**Keeter Barn Landing Conservation Subdivision**

The Board of Commissioners for County of Camden, North Carolina, having held public hearings on Monday April 4, 2022 to consider an application for a Preliminary Plat by Keeter Barn Landing LLC and having heard all of the public comments presented at the hearings makes the following Findings of Fact and draws the following conclusions:

**PROJECT INFORMATION**

**File Reference:** 2021-08-019  
**Project Name:** Keeter Barn Landing  
**PIN:** 01-7080-00-30-7405-0000

**Applicant:** Keeter Barn Landing, LLC.  
**Address:** 1545 North Road Street  
Elizabeth city, NC 27909

**Phone:** 252-207-5027  
**Email:** sales@sicarioproperties.com

**Agent for Applicant:** Same as Owner  
**Address:** Same as Owner

**Phone:** Same as Owner  
**Fax:** Same as Owner  
**Email:** Same as Owner

**Current Owner of Record:**  
Keeter Barn Landing LLC

**Meeting Dates:**  
August 18, 2021 Neighborhood Meeting  
September 7, 2021 TRC Meeting  
March 16, 2022 Planning Board Meeting

**Application Received:** 5/25/2021  
**By:** Amber Curling, Planning

**Application Fee paid:** \$1850 Ck10008

**Stormwater Escrow Fee Paid:** \$6000Ck10009

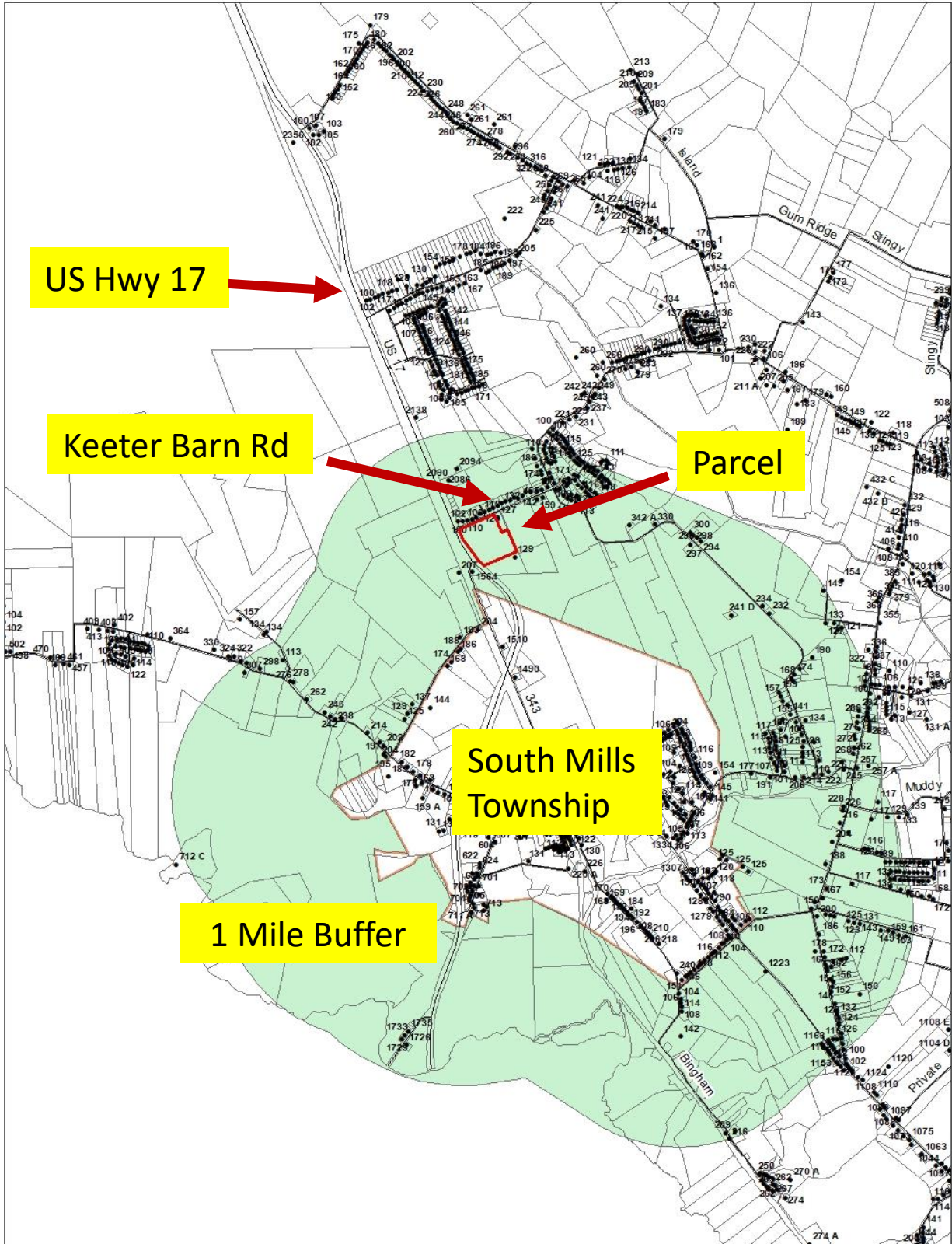
**Completeness of Application:** Application is generally complete

**Documents received upon filing of application or otherwise included: (All Documents in Pkg)**

- A.** Land Use Application
- B.** Preliminary Site Plan
- C.** Deed
- D.** Consent Affidavit
- E.** Neighborhood Meeting Results
- F.** TRC Inputs
- G.** Development Impact Analysis
- H.** Septic System Results

**REQUEST:** Keeter Barn Landing, LLC is requesting review of the Preliminary Plat for Keeter Barn Landing Subdivision per Article 151.2.3.20 of the Unified Development Ordinance. The proposed conservation subdivision is designed with 37 lots.

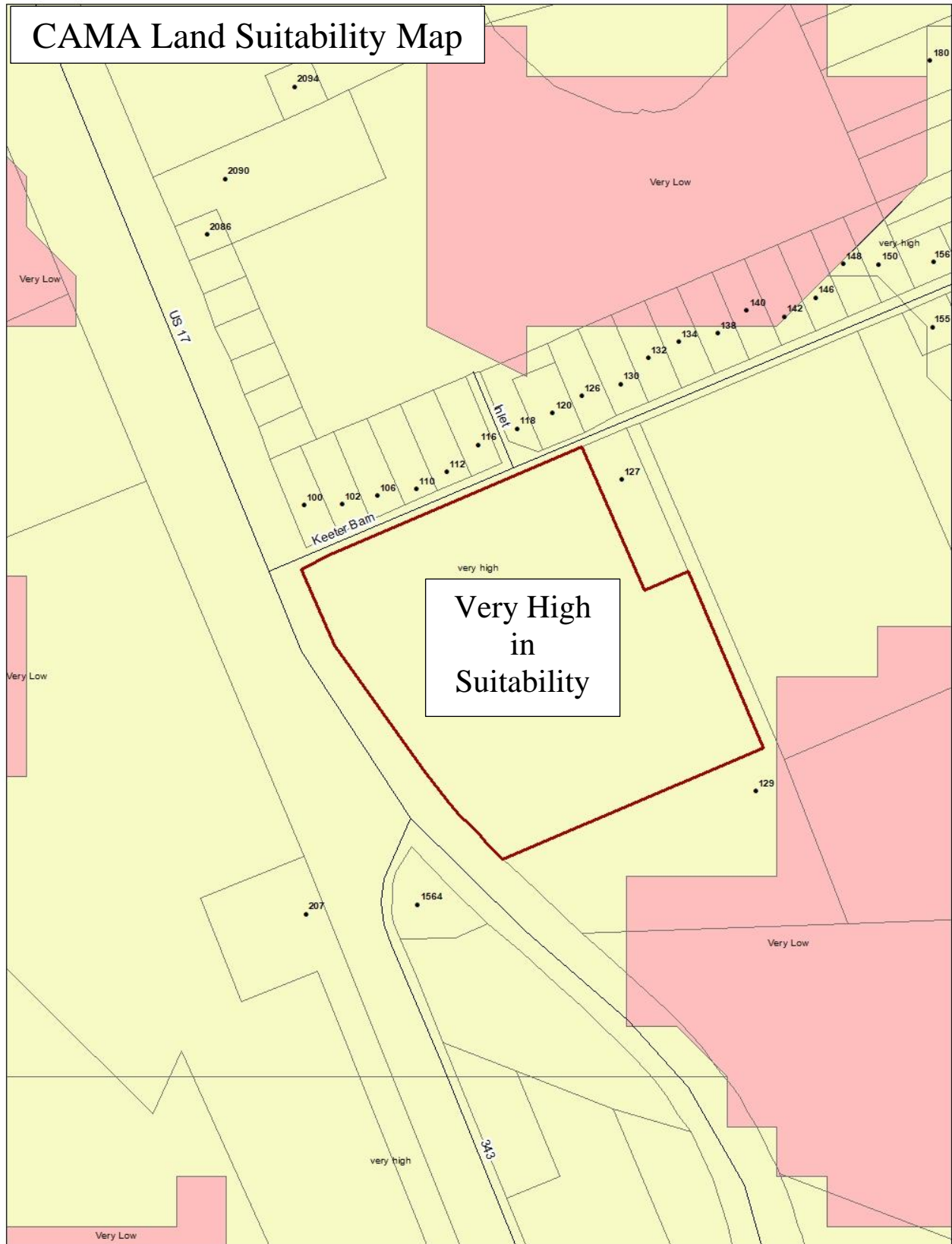
## Vicinity Map:





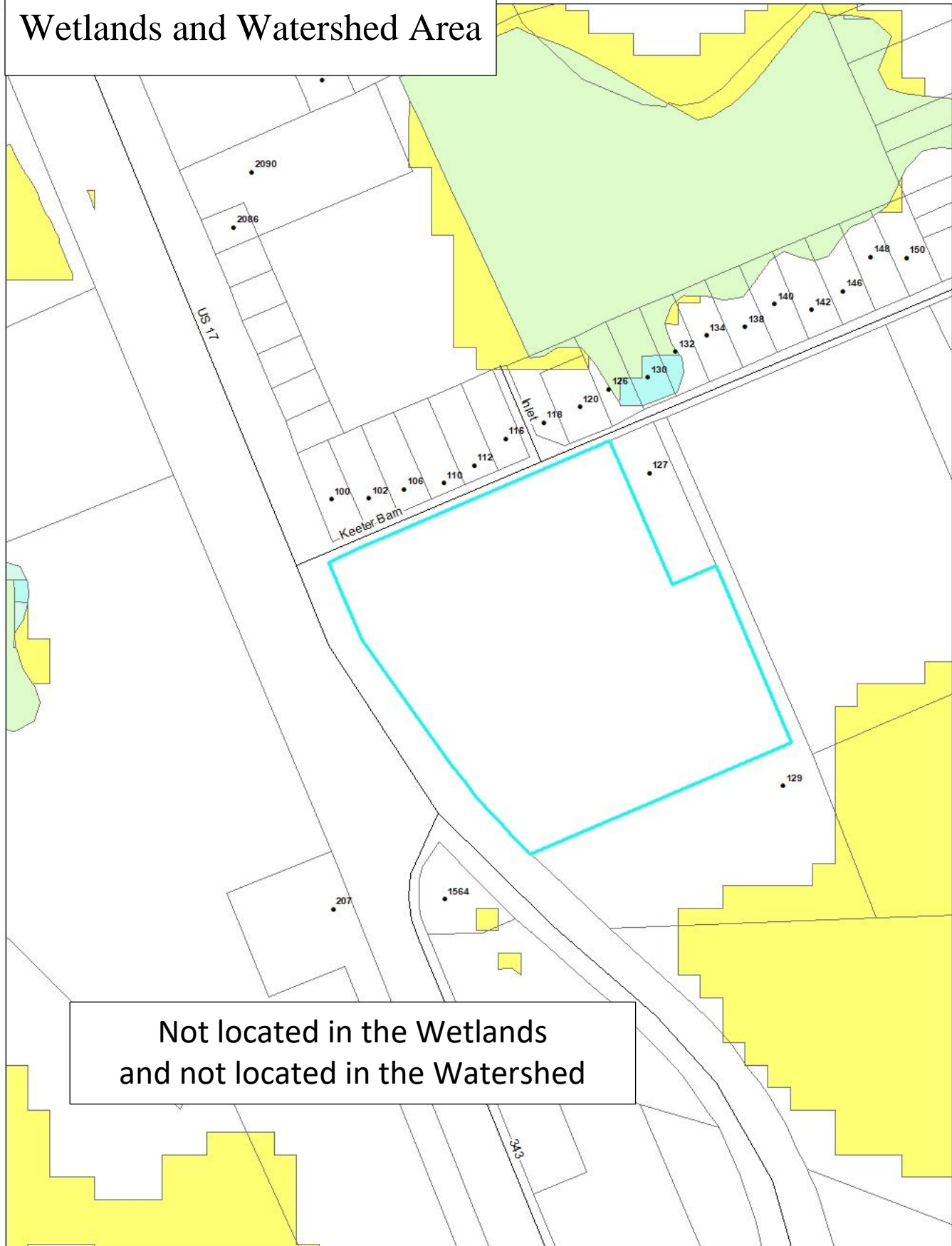
## Zoning Map:





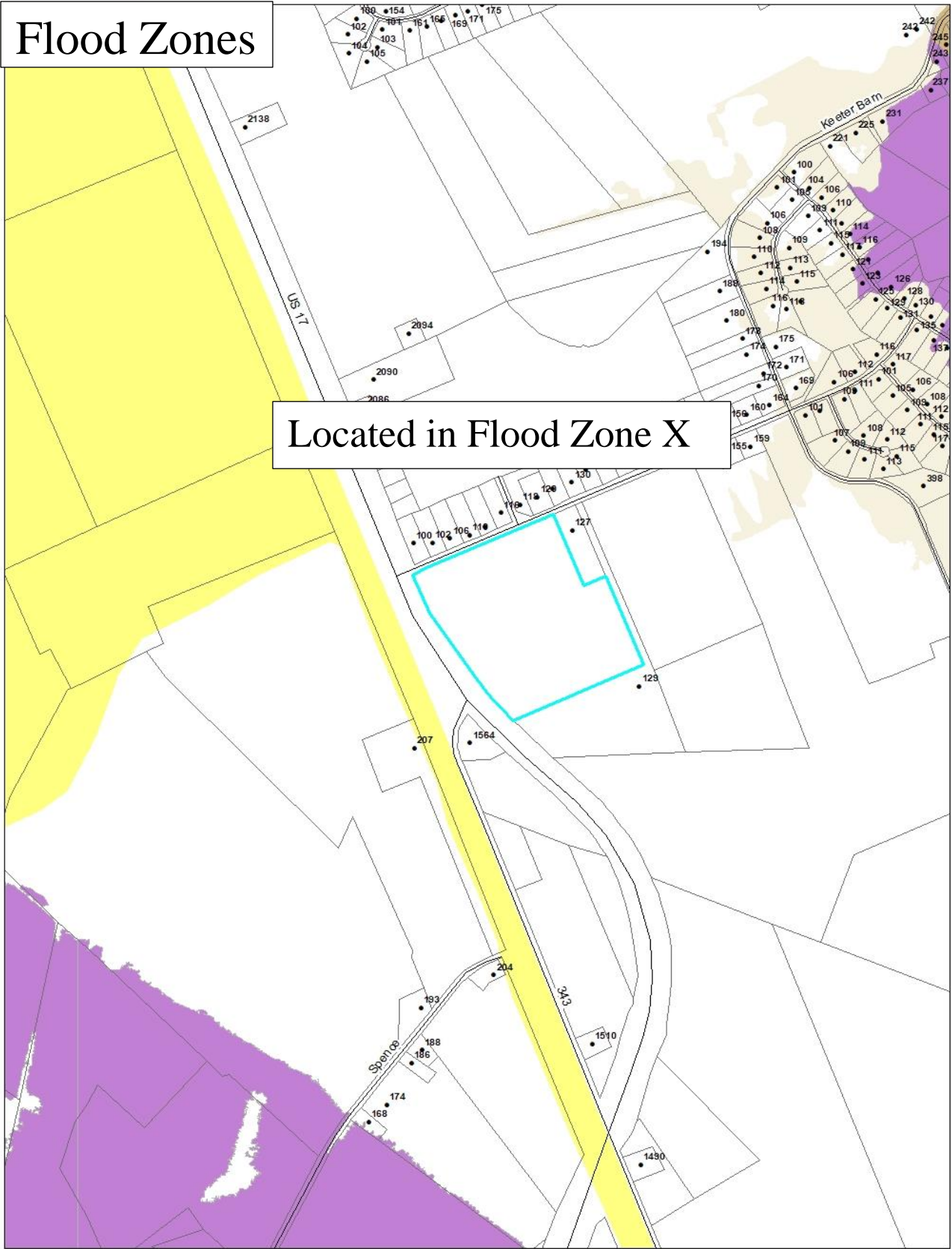


## Wetlands and Watershed Area



## Flood Zones

Located in Flood Zone X

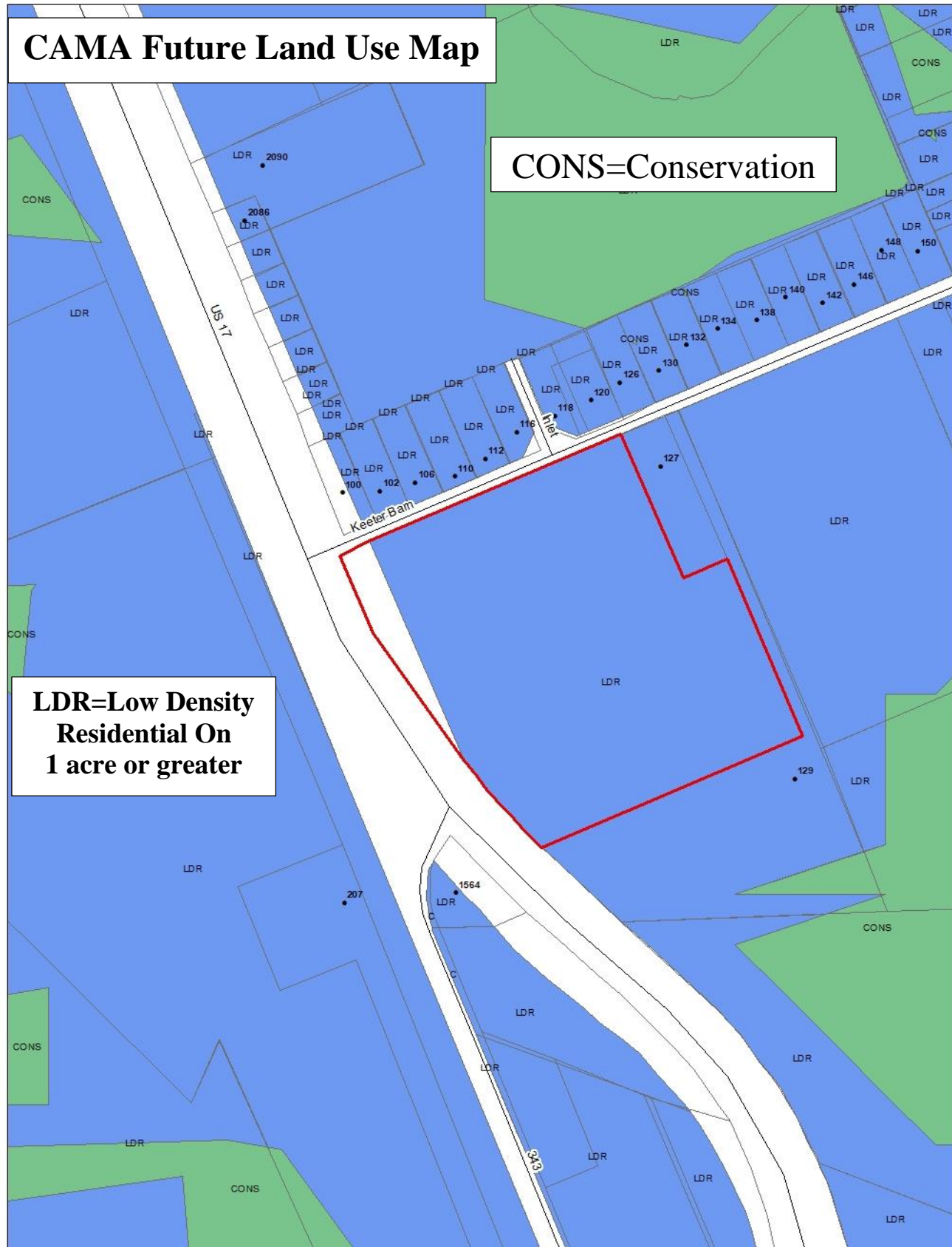




**Drainage** It appears the property drains to Joyce Creek. Stormwater Management Plan will be submitted with Development Plans











South Mills Water and Camden County Sewer borders the property





## Aerial Map





**Project Location/Description/History of property:** The property is located in South Mills on the south east corner of Keeter Barn Road and US Hwy 17. The parcel ID number for the approximately 41.75 acres is 01-7080-00-30-7405-0000. The property is being used as farmland in the South Mills Township.

## Subdivision SITE DATA

**Lot Size:** 41.75 acres  
**Number and Size of Lots:** 37 Lots about 21,780 square feet  
**Flood Zone:** X  
**Zoning District(s):** Suburban Residential  
**Existing Land Uses:** Farmland  
**Adjacent Property Uses:** South Mills Fire Station, Residential Lots, Woods, Farmland, Camden Sewer Plant  
**Streets:** Shall be dedicated to public under control of NCDOT.  
**Open Space:** Required Per Article 151.7.5.5 and table 7.5.5.B  
 50% of 41.75 is 20.875 acres of conservation open space required.

### Landscaping Requirements Per 151.9.4:

Landscaping Plan required

### Perimeter Buffer Per 151.5.9.9:

Not Required

### Street Buffer Per 151.5.9.10:

Not Required

### Farmland Compatibility Standards/ Bona Fide Farm Buffer:

Per Article 151.5.5 – Not Required

**Recreational Land:** Per Article 151.6.1.13 Dedication of Land For Public Parks  
 1452 square feet per lot -37 lots X 1452 sq. ft. = 53,709 sq. ft or 1.23 acres

**Development Impact Analysis has been provided.**

## INFRASTRUCTURE & COMMUNITY FACILITIES

**Water:** Water lines are located adjacent to property

**Sewer:** Sewer lines are located adjacent to property

**Fire District:** South Mills Fire District.

**Schools:** See Development Impact Analysis.

**Traffic:** See Development Impact Analysis.

## TECHNICAL REVIEW STAFF COMMENTS

1. **South Mills Water Association.** Disapproved with comments
2. **Camden County Sewer.** Sewer Available
3. **South Camden Fire Department.** Disapproved with comments
4. **Pasquotank EMS (Central Communications).** Subdivision/road names approved as is
5. **Sheriff's Office.** Disapproved with comments
6. **Post Office of South Mills.** Reviewed no comments
7. **Superintendent of Schools.** Disapproved with comments
8. **Transportation Director of Schools.** Disapproved with comments
9. **Camden Soil & Water Conservationist.** Approved
10. **NCDOT.** No response
11. **Mediacom.** No response
12. **Century Link.** No response
13. **Albemarle EMC** Approved not comments

## CONSISTENCY with PLANS and MAPS

### 2035 Comprehensive Plan

**Consistent** ☒ **Inconsistent** ☐

The County's 2035 Comprehensive Future Land Use Map, adopted in 2012 by the Camden County Board of Commissioners, shows the property as identified as One to Two Acre Rural Residential. The Comprehensive Plan Rural Residential areas are intended to serve as a buffer between rural preservation areas and more intense development.

### CAMA Land Use Plan Policies & Objectives:

**Consistent** ☒ **Inconsistent** ☐

The proposed subdivision is consistent with the CAMA Land Use Plan, adopted by the Camden County Board of Commissioners on April 4, 2005. The CAMA Future Land Use Maps has the property identified as Low Density Residential on 1 acre or greater.

### Comprehensive Transportation Plan

**Consistent** ☒ **Inconsistent** ☐ Property abuts Keeter Barn Road and US Hwy 17

### Other Plans officially adopted by the Board of Commissioners - NA

### Planning Board Recommendation:

On March 16, 2022 Planning Board with a 3-2 vote, recommended denial of the Preliminary Plat Subdivision application UDO number 2021- 08-019 of the Keeter Barn Landing Subdivision.

Ordinance requires if approved by the Camden County Board of Commissioners, the developer met requirements in Attachment A.



**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**New Business**

**Item Number:** 6.A

**Meeting Date:** April 04, 2022

**Submitted By:** Lisa Anderson, Tax Administrator  
Taxes  
Prepared by: Lisa Anderson

**Item Title** **February Monthly Report**

**Attachments:** Februarymonthly report2022 (PDF)

**Summary:** February Monthly Report

**Recommendation:** Review and approve



**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE  
CAMDEN COUNTY BOARD OF COMMISSIONERS**

**OUTSTANDING TAX DELINQUENCIES BY YEAR**

<b><u>YEAR</u></b>	<b><u>REAL PROPERTY</u></b>	<b><u>PERSONAL PROPERTY</u></b>
2021	398,091.74	84,794.69
2020	80,261.86	5,831.51
2019	39,319.86	3,129.50
2018	24,037.42	1,639.98
2017	13,575.04	1,896.44
2016	8,323.95	1,231.37
2015	6,791.79	697.90
2014	9,711.89	1,030.08
2013	6,737.60	4,694.65
2012	5,683.74	7,251.38

TOTAL REAL PROPERTY TAX UNCOLLECTED	592,534.89
TOTAL PERSONAL PROPERTY UNCOLLECTED	112,197.50
TEN YEAR PERCENTAGE COLLECTION RATE	99.20%
COLLECTION FOR 2022 vs. 2021	63,680.20 vs. 60,056.51

#### **LAST 3 YEARS PERCENTAGE COLLECTION RATE**

2021	94.94%
2020	98.91%
2019	99.45%

#### **THIRTY LARGEST UNPAID ACCOUNTS**

SEE ATTACHMENT "A"

#### **THIRTY OLDEST UNPAID ACCOUNTS**

SEE ATTACHMENT "B"

# EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING February 2022

## BY TAX ADMINISTRATOR

1,006 NUMBER DELINQUENCY NOTICES SENT

39 FOLLOWUP REQUESTS FOR PAYMENT SENT

3 NUMBER OF WAGE GARNISHMENTS ISSUED

4 NUMBER OF BANK GARNISHMENTS ISSUED

32 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR  
TO DELINQUENT TAXPAYER

0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)

0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF  
TAX ADMINISTRATOR

0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO  
COUNTY ATTORNEY

0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR  
COLLECTION (I.D. AND STATUS)

0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS

0 NUMBER OF JUDGMENTS FILED

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8923-00-19-3774.0000	12,086.44	1	NMJ PROPERTIES LLC	CAMDEN	431 158 US W
R	02-8934-01-17-4778.0000	10,800.67	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	02-8944-00-02-2843.0000	10,029.89	1	JAMES L. CARTWRIGHT	CAMDEN	299 343 HWY S
R	02-8943-01-17-4388.0000	9,216.72	1	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	01-8929-00-34-2503.0000	8,338.03	1	STONEBRIAR COMMERCIAL FINANCE	SOUTH MILLS	WINDY HEIGHTS DR
R	02-8943-01-06-9013.0000	7,798.95	1	JEWEL H. DAVENPORT	CAMDEN	HORSESHOE RD
R	01-7989-00-01-1714.0000	6,166.42	10	CHARLES MILLER HEIRS	SOUTH MILLS	165 IVY NECK RD
R	02-8944-00-36-1417.0000	6,082.32	1	ROSA ALICE FEREBEE HEIRS	CAMDEN	187 C THOMAS POINT RD
R	03-8971-00-23-2253.0000	6,036.09	1	ABODE OF CAMDEN, INC.	SHILOH	146 158 US W
R	02-8934-01-18-8072.0000	5,795.45	1	ARNOLD AND THORNLEY, INC.	CAMDEN	158 US E
R	02-8935-02-66-7093.0000	5,741.00	1	B. F. ETHERIDGE HEIRS	CAMDEN	HORSESHOE RD
R	01-7979-00-61-7358.0000	4,906.97	1	BERT LLC	SOUTH MILLS	257 A OLD SWAMP RD
R	01-7999-00-62-3898.0000	4,705.66	1	MICHAEL ASKEW	SOUTH MILLS	112 158 US W
R	02-8934-01-29-4617.0000	4,687.31	1	JAMES B. SEYMOUR ETAL	CAMDEN	168 BUSHELL RD
R	02-8945-00-41-2060.0000	4,679.72	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	172 NECK RD
R	03-8962-00-05-0472.0000	4,590.46	1	FRANK MCMILLIAN HEIRS	SHILOH	115 COOKS LANDING RD
R	03-8943-02-75-4196.0000	4,471.07	1	SHERILL M PRICE JR	SHILOH	116 MISTLETOE LN
R	03-8899-00-55-2698.0000	4,415.74	1	RONALD E EDWARDS	SHILOH	1330 343 HWY S
R	03-8972-00-54-4332.0000	4,328.17	1	GILBERT WAYNE OVERTON &	SHILOH	110 MILL DAM RD N
R	02-8944-00-75-7172.0000	4,305.63	1	KIM SAWYER	CAMDEN	670 343 HWY N
R	02-8916-00-39-5170.0000	4,144.46	1	DONALD RAY JONES	CAMDEN	409 HORSESHOE RD
R	01-7979-00-13-4667.0000	4,119.24	1	SUSAN CHARLENE BEARD ET AL	SOUTH MILLS	899 SANDY HOOK RD
R	03-8973-00-22-3033.0000	3,975.77	1	TAYLOR LEIGH PROPERTIES LLC	SHILOH	269 TROTMAN RD
R	03-8953-00-89-0192.0000	3,954.89	1	TANYA W BARCLIFT	SHILOH	503 SAILBOAT RD
R	03-9809-00-24-8236.0000	3,948.55	1	GENE W IRBY	SHILOH	142 STANLEY LN
R	03-8973-00-53-0748.0000	3,727.87	1	MORRIS L. KIGHT III	SHILOH	237 PALMER RD
R	02-8954-00-43-8538.0000	3,614.32	1	BILLY ROSS FEREBEE	CAMDEN	110 BILLETS BRIDGE RD
R	02-8944-00-51-7111.0000	3,580.19	1	FLOYD & JUNE T. ETHERIDGE	CAMDEN	195 COUNTRY CLUB RD
R	02-8934-03-31-9750.0000	3,484.36	1	CAROLYN MCDANIEL	CAMDEN	223 PERKINS RD
R	03-8953-00-76-2855.0000	3,356.58	1	ROBERT JASON HOLTON	SHILOH	

03/25/22 10:33:26

Delinquencies Top-30 Unpaid

1

Attachment: Februarymonthly report2022 (3259 : Tax Report - Lisa Anderson)



Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	6,166.42	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8962-00-04-9097.0000	10	2,912.38	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8965-00-37-4242.0000	10	2,853.28	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8899-00-45-2682.0000	10	2,766.66	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	10	2,151.92	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7988-00-91-0179.0001	10	2,077.02	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	01-7999-00-32-3510.0000	10	1,954.13	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	03-8943-04-93-8214.0000	10	1,892.64	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7999-00-12-8596.0000	10	1,879.21	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7091-00-64-6569.0000	10	1,809.51	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8990-00-64-8379.0000	10	1,283.76	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	01-7080-00-62-1977.0000	10	1,157.52	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	02-8936-00-24-7426.0000	10	851.94	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7989-04-60-1568.0000	10	847.68	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	827.30	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	814.52	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7989-04-90-0938.0000	10	765.22	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-9809-00-24-6322.0000	10	667.69	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	02-8955-00-13-7846.0000	10	585.88	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-8899-00-36-1568.0000	10	463.73	PETER BUTSAVAGE	SHILOH	HIBISCUS RD
R	03-8962-00-55-5300.0000	10	427.31	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	03-8980-00-61-1968.0000	10	381.59	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-9809-00-54-8280.0000	10	303.70	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R	01-7090-00-95-5262.0000	10	297.16	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-66-0120.0000	10	286.40	RANDELL CRIDER	SHILOH	SAILBOAT RD
R	03-8980-00-84-0931.0000	10	285.84	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	02-8936-00-25-7407.0000	10	220.95	CHARLIE RUDOLPH CHAMBLEE	CAMDEN	BOURBON ST
R	03-9809-00-45-1097.0000	10	203.59	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8962-00-60-7648.0000	10	189.72	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	03-8899-00-37-0046.0000	10	149.93	ELIZABETH LONG	SHILOH	HIBISCUS RD

03/25/22 10:33:29

Delinquencies Top-30 Oldest

1

Attachment: Februarymonthly report2022 (3259 : Tax Report - Lisa Anderson)

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0002954	15,524.98	1	SHILOH HWY 1108 SOLAR,LLC	SHILOH	956 SANDY HOOK RD
P	0002953	14,758.93	1	SANDY SOLAR, LLC	SHILOH	466 SANDY HOOK RD
P	0000386	14,264.60	1	MEDIACOM	SHILOH	
P	0001709	1,207.54	5	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001104	1,148.60	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000295	1,126.07	3	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0002941	1,083.89	1	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0002808	1,049.13	1	NORTH POINTE HAULING INC	SOUTH MILLS	103 NORTH POINTE RD
P	0000659	968.85	1	RICKY'S WELDING, INC.	SHILOH	864 SANDY HOOK RD
P	0003017	637.01	1	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0002194	577.25	1	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD
P	0001046	562.79	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	534.66	10	PAM BUNDY	SHILOH	105 AARON DR
P	0000297	522.02	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001681	504.70	10	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001721	457.37	1	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0002182	449.91	1	ACADEMI TRAINING CENTER LLC	MOYOCK	850 PUDDIN RIDGE RD
P	0001230	411.11	10	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0003721	396.00	1	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0003099	392.76	1	AARON M BROWN	SHILOH	108 CHERRY BLOSSOM WA
P	0003192	382.04	1	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0003559	365.94	1	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W
P	0003405	355.61	3	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
P	0001538	311.90	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0003501	310.39	1	DIANE L. NOBLE	CAMDEN	152 158 US W
P	0000738	307.42	10	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0003513	282.06	1	JULIE PORTER	CAMDEN	431 158 US W
P	0003537	279.87	1	NATHAN MARC SEBURA	CAMDEN	343 HWY N
P	0003208	271.52	1	RICKY W JOHNSON	CAMDEN	113 PALMER RD
P	0001751	263.51	1	ALBEMARLE AUDIOLOGY PLLC	CAMDEN	US 158 HWY W

03/25/22 10:33:51

Delinquencies Top-30 Unpaid

1

Attachment: Februarymonthly report2022 (3259 : Tax Report - Lisa Anderson)

Person A

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	1,207.54	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	562.79	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	534.66	PAM BUNDY	SHILOH	105 AARON DR
P	0001681	10	504.70	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	10	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001538	10	311.90	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0000738	10	307.42	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001694	10	241.65	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	10	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001106	10	203.87	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001827	10	148.15	KAREN BUNDY	CAMDEN	431 158 US W
P	0000295	6	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	6	134.40	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0000385	6	121.17	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
P	0002921	6	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0001104	5	1,148.60	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000945	5	243.90	RAMONA F. TAZEWEEL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002442	5	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0002468	5	178.15	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	5	165.22	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	5	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	5	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002194	4	577.25	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0002902	4	222.92	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	4	167.69	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0000297	3	522.02	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003559	3	365.94	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W
P	0003405	3	355.61	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
P	0003501	3	310.39	DIANE L. NOBLE	CAMDEN	152 158 US W
P	0003513	3	282.06	JULIE PORTER	CAMDEN	431 158 US W

03/25/22 10:33:53

Delinquencies Top-30 Oldest

1

Attachment: Februarymonthly report2022 (3259 : Tax Report - Lisa Anderson)

Personal

3



**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**New Business**

**Item Number:** 6.B  
**Meeting Date:** April 04, 2022  
**Submitted By:** Lisa Anderson, Tax Administrator  
Taxes  
Prepared by: Karen Davis

**Item Title** **Board of Equalization & Review Board**

**Attachments:**

**Summary:**

Pursuant to G.S. 105-322(c), the hearing dates for the 2022 Board of Equalization and Review need to be set in order to advertise the appropriate time.

**Recommendation:**

Convene - May 2, 2022  
Adjourn - June 6, 2022





**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**New Business**

**Item Number:** 6.C

**Meeting Date:** April 04, 2022

**Submitted By:** Austin Brown,  
NC Cooperative Extension  
Prepared by: Karen Davis

**Item Title** **Treasure Point Environmental & Agricultural Education  
Center Master Plan - Austin Brown**

**Attachments:** Treasure Point Master Plan3\_29\_22.docx (PDF)

**Summary:**

NC Cooperative Extension Director Austin Brown will present the Environmental & Agricultural Education Center Master Plan for Treasure Point.

# Treasure Point Environmental & Agriculture Education Center



## Master Plan General Management Plan Conceptual Development Plan

*Created: 10/9/2018; Revised: 3/29/2022*

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# MASTER PLAN GENERAL MANAGEMENT PLAN

## I. INTRODUCTION

### A. Purpose & Description of the Plan

This plan will guide the implementation of pending revisions including replacement of destroyed facilities and development of park programs for visitor and program use and resource protection.

### B. Site Description

The park is located on the East side of NC Rd. 1130 in Camden County, NC. This property is managed through the Camden County 4-H Foundation and North Carolina Cooperative Extension's 4-H department in Camden County. It is maintained for usage as a public, water-oriented wilderness program.

The site is approximately 27 acres, with 4 waterfront acres along Arneuse Creek under regular management and use. The remaining 23 acres are wooded and utilized occasionally for educational and wilderness exploration by 4-H and Boy and Girl Scouts. Current facilities consist of: a cinder block bathroom structure with external shower, two functioning toilets and an external water fountain; a small storage room; small parking area; picnic tables; benches; a rip rap shoreline; pier; and canoe/kayak launch.

### C. Site History

1978: Allan Curtis Coleman, trustee of Coleman Family Trust, leased Treasure Point to Camden County 4-H for a ten-year term.

1981: Allan Curtis Coleman granted Treasure Point to A.B. Coleman

1984: A.B. Coleman and wife, Ruth S. Coleman leased Treasure Point to Camden County 4-H Clubs for a period of 99 years.

1989: A.B. Coleman and wife, Ruth S. Coleman granted a right of way to the NC Dept. of Transportation to provide access and service to the property.

1990: A.B. Coleman and wife, Ruth S. Coleman executed a supplemental lease extending the 1984 lease until August, 2004, noting in the lease that the terms of the long term (99 year) lease of Treasure Point to Camden County 4-H Clubs still applied.

1991: A.B. Coleman and wife, Ruth S. Coleman's joint will created and funded the A.B. Coleman Testamentary Trust, which currently includes the Treasure Point property. Susan Coleman Kay was appointed trustee and remains as such until she reaches age 65 in 2017, at which point the trust will terminate. Susan C. Kay will then have the right to distribute the trust property as she sees fit.

2006: The Treasure Point 4-H Camp structure was destroyed by fire. Revitalization plans began and are ongoing.

2011: A CAMA grant of \$135,000 was secured to repair shoreline, install boardwalk, repair and extend pier and make canoe launch.

2012: CAMA project was completed.

2018: Susan Coleman Kay conveyed the deed to the small, waterfront parcel to the



Camden County 4-H Foundation (a 501(c)(3) organization) to be utilized for the purposes of youth development, environmental education and public enjoyment. The remaining acreage remains under a 10 year lease to the Camden County 4-H Foundation.

## **II. PURPOSE, SIGNIFICANCE, THEMES & VISITOR EXPERIENCE CONCEPTS**

### **A. Purpose & Significance: What is the purpose of the site and why is this site important?**

This property exists as a public, water-oriented, wilderness facility for the citizens and 4-H members in Camden County.

Specifically, it exists to support the following:

- Environmental education
- Natural resource conservation
- Outdoor educational opportunities
- Water safety education
- To enhance above mentioned educational opportunities for Camden County youth at little to no cost to the participant

### **B. Visitor Experience: Who is the visitor & what will they experience here?**

Visitors come from the surrounding communities, 4-H club members and participants, participants in programs offered by N.C. Cooperative Extension staff, Boy and Girl Scout Troops and other educational and family groups.

Visitors will:

- Experience the beauty of the natural environment, both water and forest resources.
- Learn about wildlife and natural resources conservation.
- Engage in general activities such as hiking, canoeing, and kayaking.
- Experience and participate in activities and programs offered by N.C. Cooperative Extension staff..
- Participate in educational opportunities aimed at school, youth organizations and family groups.

## **III. SITE INFORMATION**

### **A. Existing Resources**

#### **1. Land Use**

Nature Trails: Nature trails meander through the wooded acreage allowing users to experience the natural environment and observe various plant and animal species native to the area.

Open Area: Users can take advantage of the open area for primitive camping and organized educational programming.

#### **2. Natural Resources**

##### **a. General**

The natural areas will be managed for resource conservation and interpretation.

##### **b. Wildlife**

Various wildlife can be observed. The most visible wildlife are: rabbits, raccoon, fox, deer, squirrel, snakes, heron, hawk, crow, as well as seasonal wildlife. Bird life is

relatively abundant. Various species of fish can be observed in the adjacent waters.

### 3. Facilities

Bathroom: The restroom building is located at the entrance to the site. There are toilet facilities as well as an outside shower and water fountain.

Maintenance/Storage: There is a storage room connected to the restroom building that can be used to house a small number of supplies commonly used on site.

Picnic Tables: A number of picnic tables are located in the shaded area near the parking lot. These can serve as areas to rest or serve lunches.

Pier with Canoe/Kayak launch: The pier with attached canoe/kayak launch stretches out into Arneuse Creek. This offers access to the creek for small, non-motorized vessels.

Benches: Benches are located across the shoreline.

## IV. MANAGEMENT & DEVELOPMENT

### A. Resource Management

#### 1. Physical Resource Management

The property is currently owned by the Camden County 4-H Foundation. Camden County provides for maintenance of the facility and grounds through the Parks and Recreation and Public Works Departments. Management of the physical resources and programming falls under the 4-H Department within the Camden County Center of North Carolina Cooperative Extension.

### B. Visitor Services

#### 1. Introduction

Staff of N.C. Cooperative Extension, Camden County Center is tasked with serving visitors. Services include the facilities listed previously, camp and school programs, facility reservations, event consultation and volunteer opportunities. Services are designed to enrich the visitors' experience and protect the resources for future visitors.

#### 2. Partnerships with Others

##### a. Volunteer Programs:

The Camden County Center of N.C. Cooperative Extension has an array of volunteers that assist in a wide range of activities. Four-H youth lend their expertise and labor for special programs. Extension Advisory Members act as advocates and assist with events and activities on site. Foundation Board members assist with management of the site and events and activities. Boy and Girl Scouts often donate time and effort to enhance the property appearance and upkeep.

##### b. Public-private partnerships

Local businesses and organizations provide opportunities for public-private partnerships to fund and conduct projects and programs. County government serves as a valued partner, providing day to day maintenance and upkeep services.

### c. Grants

The site's environmental features, mission, and partnership between Camden County 4-H Foundation, the county of Camden and North Carolina State University put Treasure Point Environmental & Agriculture Education Center in a favorable position for grant applications and revenue.

## CONCEPTUAL DEVELOPMENT PLAN

### A. Introduction

The Conceptual Development Plan (CDP) for the Treasure Point Environmental & Agriculture Education Center describes recommendations for future center development.

### B. Description of Plan Elements

#### 1. Enhance Facilities

The main building serving as indoor space for programming was destroyed by fire in 2006. The proposed structure would be a visually subdued structure that would blend into the natural environment while allowing adequate space to conduct educational programs. This facility will include a demonstration kitchen and multi-use classroom. This structure would also accommodate office space for the Camden County Extension and Soil and Water staff. Having full time staff on site will also provide enhanced security during regular working hours.

#### 2. Site Security

Installation of motion sensing lighting and dummy cameras will be utilized to enhance security at the site and deter vandalism.

### 3. Trails

Clean up and establishment of trails through the wooded acreage will allow visitors increased opportunity to view native flora and fauna.

### 4. Interpretation

Partnering with other Cooperative Extension Programs and staff, interpretive signage will be installed along trails and demonstration sites to identify features of the center and its natural environment.

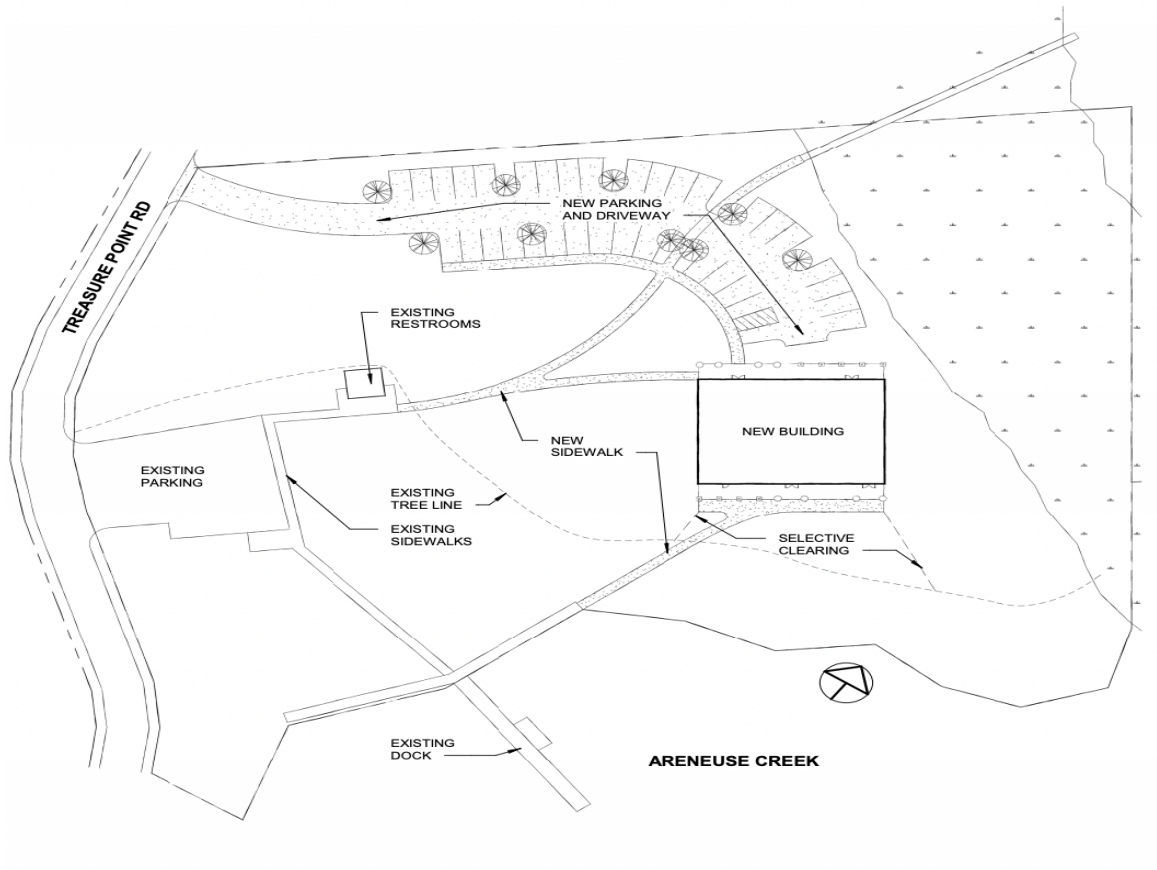
## C. Maps

### 1) Aerial view of site:

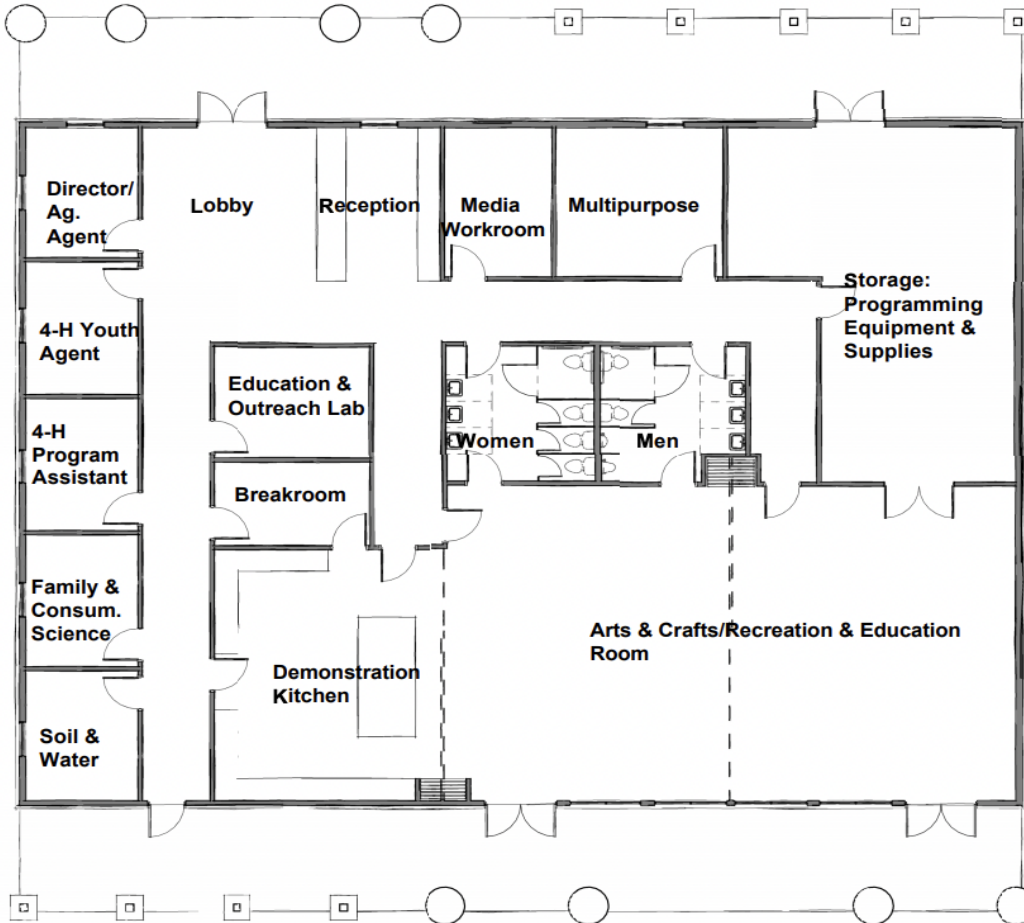




## 2) Site Plan:



### 3) Architectural Sketch:





**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**New Business**

**Item Number:** 6.D  
**Meeting Date:** April 04, 2022  
**Submitted By:** Ken Bowman,  
Administration  
Prepared by: Karen Davis  
**Item Title** **Resolution 04-01-2022 Opposing Workforce Development Consolidation**  
**Attachments:** Resolution 04-01-2022 Opposing Workforce Dev.  
Consolidation  
(DOCX)

**Summary:**

The Board will consider the attached Resolution opposing any realignment of the existing Local Workforce Development area for our region.

**Recommendation:**

Adoption.



## Resolution 04-01-2022

### **RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS REQUESTING THE NORTH CAROLINA DEPARTMENT OF COMMERCE, NC WORKS COMMISSION TO RETAIN BOUNDARIES FOR THE NORTHEASTERN LOCAL WORKFORCE DEVELOPMENT AREA**

WHEREAS, the Northeastern Local Workforce Development Area is the designated planning and administrative area for receipt of funds allocated under the Workforce Innovation and Opportunity Act for Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell and Washington Counties; and

WHEREAS, the Northeastern Local Workforce Development Board purpose and work is to improve the development area's workforce infrastructure and provide area job seekers and employers; and

WHEREAS, a committee of the North Carolina Works Commission is recommending the realignment of existing Workforce Development Areas "in order to promote alignment with economic development activities in the state" or within Prosperity Zones; and

WHEREAS, Camden County is informed that if realigned, the Northeastern Local Workforce Development Area counties will be in a Workforce Development Area that will be administered from Greenville, North Carolina and a Prosperity Zone unfamiliar, dissimilar and remote to Camden County's current Workforce Area; and

WHEREAS, Camden County has a long-established relationship with the counties in its Workforce Area working cooperatively for decades to resolve regional issues; and

WHEREAS, Camden County and its citizens have suffered the loss of effective programs and services when other "realignments" occurred in regional partnerships; and

WHEREAS, without common community growth patterns anchored by metropolitan and micropolitan statistical areas, shared labor pools, commuting patterns, coordinated economic strategies, and regional alignment with state and federal programs and services it can be expected the value and work of the Northeastern Local Workforce Development Area merged with another Work Area or Prosperity Zone will be insufficient to meet a Work Force Development Area mission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for Camden County, North Carolina that:

Section 1: Camden County does not support any final recommendation from the North Carolina Works Commission which calls for the separation of counties from the Northeastern Workforce Development Area, merges those counties into a larger



area or consolidates other Local Workforce Development Areas in the Northeastern Workforce Development Area.

Section 2. The Clerk to the Board of Commissioners is directed to forward a copy of this resolution to the North Carolina Works Commission, Senator Bob Steinburg, Representative Bobby Hanig and the counties comprising the Northeastern Workforce Development Area.

Section 3. This resolution is effective upon its adoption.

Adopted this the 4<sup>th</sup> day of April, 2022.

ATTEST:

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Ross B. Munro, Chairman  
Camden County Board of Commissioners

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Karen M. Davis  
Clerk to the Board of Commissioners



**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Board Appointments**

**Item Number:** 7.A  
**Meeting Date:** April 04, 2022  
**Submitted By:** Karen Davis, Clerk to the Board  
Administration  
Prepared by: Karen Davis

**Item Title** **Tourism Development Authority**

**Attachments:**

**Summary:**

It is the request of staff that Shaun Zywicki and Kayla Eller be reappointed to the Tourism Development Authority for an additional term.

**Recommendation:**

Approval.



**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Consent Agenda**

<b>Item Number:</b>	8.A
<b>Meeting Date:</b>	April 04, 2022
<b>Submitted By:</b>	Karen Davis, Clerk to the Board Board of Commissioners Prepared by: Karen Davis
<b>Item Title</b>	<b>BOC Meeting Minutes - February 2, 2022</b>
<b>Attachments:</b>	bocminutes_020222 (DOCX)

**Camden County Board of Commissioners  
Special Meeting – Closed Session  
February 2, 2022; 3:00 PM  
Camden County Administrative Offices**

**MINUTES**

A duly noticed Special Called Meeting of the Camden County Board of Commissioners was held on February 2, 2022 in the Camden County Administrative Offices.

**CALL TO ORDER**

The meeting was called to order by Chairman Ross Munro at 3:10 PM. Also Present: Vice Chair Tiffney White, Commissioners Tom White, Clayton Riggs and Randy Krainiak.

**Motion to go into Closed Session to discuss personnel.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Clayton Riggs
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

**Motion to come out of Closed Session.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Randy Krainiak
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

There being no further matters for discussion Chairman Munro adjourned the meeting at 6:55 PM.

ATTEST:

\_\_\_\_\_  
Ross B. Munro, Chairman  
Camden County Board of Commissioners

\_\_\_\_\_  
Karen M. Davis  
Clerk to the Board of Commissioners

Attachment: bocminutes\_020222 (3247 : BOC Meeting Minutes - February 2, 2022)





**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Consent Agenda**

<b>Item Number:</b>	8.B
<b>Meeting Date:</b>	April 04, 2022
<b>Submitted By:</b>	Karen Davis, Clerk to the Board Board of Commissioners Prepared by: Karen Davis
<b>Item Title</b>	<b>BOC Meeting Minutes - February 23, 2022</b>
<b>Attachments:</b>	bocminutes_02232022 (DOCX)

**Camden County Board of Commissioners Retreat  
February 23, 2022; 8:30 AM  
Fairfield by Marriott, Elizabeth City**

**MINUTES**

The Camden County Board of Commissioners held its annual retreat on February 23, 2022 at the Fairfield Inn in Elizabeth City, North Carolina.

Present: Chairman Ross Munro, Vice Chair Tiffney White, Commissioners Tom White, Clayton Riggs and Randy Krainiak.

Staff Present: County Manager Ken Bowman, Finance Officer Stephanie Jackson and Clerk to the Board Karen Davis.

Chairman Ross Munro called the meeting to order at 8:37 AM.

The Board received information updates on the following from County Manager Ken Bowman:

- 2022-2023 Budget Highlights
  - ♦ Strive to maintain the same department budget projections that were adopted in 2020-2021.
  - ♦ No tax increase proposed.
  - ♦ COLA 1-2% for staff; other localities across the state are proposing 5-7%. Inflation is a 7.53%, highest in 40 years.
  - ♦ Possible Adjustments: Employee healthcare (1-2% increase); dental (4% increase); life insurance (no change); Increase to retirement system (1-2% increase); general liability insurance (2<sup>nd</sup> week of March earliest to get numbers)
  - ♦ Continue to provide outstanding government services at all levels.
  - ♦ Continue to minimize the financial impact of county operations on its citizens through mindful budgeting and frugal expenditures.
  - ♦ Fund Capital goals as indicated in the Capital Improvement Plan.
  - ♦ Maintain a reserve fund balance in accordance with the financial policies outlined and adopted in Resolution 2007-05-04.
  - ♦ Current General Fund Budget FY 2021-2022 - \$14,061,485.
  - ♦ American Rescue Act
  - ♦ Solid Waste
  - ♦ Emergency Medical Service (EMS) – Current contract (3-years) signed on June 11, 2021; current year is \$613,376. 2022-23 cost is \$630,750.
  - ♦ New Library Payments
    - 1<sup>st</sup> payment due to Truist June 30, 2022 in the amount \$399,501.75
    - Current annual lease payment is \$65,600
  - ♦ American Rescue Plan
  - ♦ Office of State Budget and Management (OSBM) State Directed Grant
- Capital Projects
  - ♦ Approved/Funded
    - Library / Administration / Public Services Complex Campus
    - Camden County High School
    - Broadband Infrastructure
  - ♦ Recommended / Unfunded
    - South Mills Waste Water Filtration Pond
    - Waste Water Expansion US 158 West from Hardee's to Country Club Road
  - ♦ Identified / Unfunded
    - New Raw Water Well
    - US 158 Sidewalk Extension
    - South Mills Boat Ramp and Park

- South Mills Waste Water Expansion and Disposal
- South Mills Water Association
  - ♦ Current arrangement provides up to 150k gallons of water per day with an additional 15k gallons approved for Keeter Barn Road project.
  - ♦ Since the beginning of January 2020 SMWA is using about 150,000 gallons per day.
  - ♦ Current rate is \$6.91/1000 gallons.
  - ♦ Approximately 1400, of which 1150 are already being served by South Camden (resale through SMWA) and 250 in the core village.
- South Mills Landing
  - ♦ The Order approving preliminary plat and the Development Agreement were fully executed on February 15<sup>th</sup>. The Development Agreement was extended for one year as of February 7, 2022.
  - ♦ SML has received an extension of their allotment of water connections from SMWA for the first phase of 129 houses.
  - ♦ Preliminary plat approved by the Board of Commissioners and the engineer is working on the construction drawings and the stormwater plan.
- Camden Lakes (formerly Camden Plantation)
  - ♦ Boyd Homes – Ken Merner and David Rudiger
  - ♦ 1700 Homes – may be reduced based on wetlands mitigation
  - ♦ Golf Course, Commercial Shopping
  - ♦ Land Sale Agreement for 13.25 acres at \$10k per acre
  - ♦ Public water is provided by SMWA. Seller agrees to provide water to SMWA and SMWA agrees to purchase at a reasonable rate and then sell to Buyer.
  - ♦ A Reverter Clause is in place by the Seller to prohibit the Buyer from selling the property to another individual or entity within 3 years for profit of the Buyer.
  - ♦ Master Plan Amendment has been approved.
  - ♦ All state permits have been approved to begin Phase 1A.
  - ♦ Water plans have been submitted for State approval.
  - ♦ Phase 1A approval consists of US 17 entrance / 109 homes / clubhouse / golf course grading
  - ♦ Construction start pending approval of water system plans by SMWA
  - ♦ Water system will require pressure testing to determine if fire hydrants can be supported or if alternate fire suppression improvements are needed.
- Camden Commerce Park
  - ♦ Albemarle Electric work complete, along with street lights in place
  - ♦ 3-phase power installed along Opportunity Dr.
  - ♦ New entrance into Mangum property complete with drainage pipes and a 300-foot gravel road into the property
  - ♦ Southeastern Equipment purchased Lot 3 (16+ acres)
  - ♦ Road extensions along Opportunity Drive to Fink property and to Southeastern Equipment

There being no further matters for discussion, Chairman Munro adjourned the retreat at 12:42 PM.

ATTEST:

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Ross B. Munro, Chairman  
Camden County Board of Commissioners

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Karen M. Davis  
Clerk to the Board of Commissioners



**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Consent Agenda**

<b>Item Number:</b>	8.C
<b>Meeting Date:</b>	April 04, 2022
<b>Submitted By:</b>	Karen Davis, Clerk to the Board Board of Commissioners Prepared by: Karen Davis
<b>Item Title</b>	<b>BOC Meeting Minutes - March 7, 2022</b>
<b>Attachments:</b>	bocminutes_030722 (DOCX)



**Camden County Board of Commissioners  
Regular Meeting  
March 7, 2022; 7:00 PM  
Historic Courtroom - Camden, North Carolina**

**MINUTES**

A Regular Meeting of the Camden County Board of Commissioners was held on March 7, 2022 in the Historic Courtroom, Camden, North Carolina.

**CALL TO ORDER**

The meeting was called to order by Chairman Ross Munro at 7:00 PM. Also Present: Vice-Chair Tiffney White, Commissioners Tom White, Clayton Riggs and Randy Krainiak. Administration Staff Present: County Manager Ken Bowman and Clerk to the Board Karen Davis.

**INVOCATION & PLEDGE OF ALLEGIANCE**

Pastor Bill Blake gave the invocation and the Board led in the Pledge of Allegiance.

**ITEM 1. CONSIDERATION OF AGENDA**

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**Motion to approve the agenda as presented.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Randy Krainiak
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

**ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT**

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Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

**ITEM 3. PUBLIC COMMENTS**

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None.

**ITEM 4. PRESENTATIONS**

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**A. Eastern Shore Communications**

Ronald van Geijn of Eastern Shore Communications explained that due to weather and permitting not a lot had changed since the last update. Customers between central Camden and Camden Business Park are now signing up for service. ESC is still in permitting process to begin work towards Shiloh.

Commissioner Krainiak expressed concern that those who need high speed internet in the southernmost portions of the county still do not have access.

Mr. Van Geijn explained that ESC had put in encroachment requests back in September and still waiting on those requests to be fulfilled. Once those requests are fulfilled it should be 2 to 3 months to get to Shiloh.

**South Camden Water & Sewer District Board of Directors**

The Chairman recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

**Motion to approve the agenda as presented.**

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Camden County Board of Commissioners  
March 7, 2022

**RESULT:** PASSED [5-0]  
**MOVER:** Tiffney White  
**AYES:** Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

### New Business

#### A. Monthly Report – Chuck Jones

<p align="center"><i>South Camden Water &amp; Sewer Board</i>  <i>Monthly Work Order Statistics Report</i>  <i>Period: January 2022</i></p>				
	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	89	89	100%	0
Sewer/Collection	1	1	100%	0

New Services installed: 0

Locates:

Water Line: 96

Sewer Line: 6

Water & Sewer, same ticket: 6

Hydrant flow test: 0

Public Works Director Notes/Comments:

Ten work orders have been reviewed for accuracy.

Water treated at the water treatment plant in January: 13 953 480 gallons

Daily average water usage for January: 450 112 gallons

Current treatment capacity at the water treatment plant: 720 000

#### 2022 High Service Pump Flows

Month	Monthly Total	Average Daily Use
January 2022	13 953 480	450 112
February 2022		
March 2022		
April 2022		
May 2022		
June 2022		
July 2022		
August 2022		
September 2022		
October 2022		
November 2022		
December 2022		
Yearly Totals		

2022 SMWA USAGE												
Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	144,900											
2	144,900											
3	159,600											
4	161,500											
5	131,500											
6	136,200											
7	130,734											
8	130,733											
9	130,733											
10	66,220											
11	34,500											
12	25,500											
13	129,800											
14	41,467											
15	41,467											
16	41,466											
17	4,280											
18	40,300											
19	105,400											
20	109,000											
21	156,234											
22	156,233											
23	156,233											
24	139,400											
25	126,300											
26	145,200											
27	87,590											
28	151,867											
29	151,867											
30	151,866											
31	166,100											
TOTAL	3,499,090											
Average	112,874											
Maximum	166,100											

SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT												
month	active meters	work orders	locates	new serv	gallons sold meters water	tap fees	total collected	gallons sold meters sewer Core	sewer collected Core	sewer cust		
											gallons sold meters S. Mills	sewer collected S. Mills
												sewer cust S. Mills
2021												
January	2,229	102	107	1	14,409,048	\$8,000.00	\$129,184.92	527,020	\$7,987.76	54	291,760	\$3,098.79
February	2,232	87	108	3	12,472,543	\$28,000.00	\$160,585.13	551,050	\$8,593.99	54	228,970	\$3,738.52
March	2,240	86	152	1	12,047,251	\$12,000.00	\$150,411.28	503,510	\$8,656.06	54	208,440	\$3,597.83
April	2,251	65	139	5	14,759,968	\$66,833.00	\$192,635.30	565,960	\$9,257.62	54	201,240	\$3,348.69
May	2,256	88	115	2	15,271,509	\$4,000.00	\$141,268.11	617,470	\$9,195.13	54	322,120	\$3,572.33
June	2,261	101	92	2	15,376,790	\$4,000.00	\$153,214.83	523,050	\$9,215.37	54	261,700	\$3,274.74
July	2,272	87	104	0	14,246,240	\$98,967.00	\$243,922.11	500,330	\$9,368.09	54	236,290	\$3,936.63
August	2,276	89	125	4	17,838,990	\$4,000.00	\$139,706.73	531,930	\$7,445.29	54	455,480	\$4,238.87
September	2,283	120	92	3	13,813,320	\$16,000.00	\$174,303.27	619,170	\$7,978.48	54	418,660	\$3,268.90
October	2,287	95	81	0	14,815,201	\$0.00	\$127,114.75	1,196,860	\$9,904.44	54	315,360	\$3,746.87
November	2,293	72	39	2	13,763,517	\$3,500.00	\$145,643.68	770,130	\$16,643.68	54	264,430	\$6,370.61
December	2,298	86	58	0	13,930,906	\$0.00	\$145,160.49	761,500	\$12,600.22	54	286,870	\$4,002.82
2022												
January	2,298	90	108	0	13,739,659	\$4,000.00	\$136,306.83	555,880	\$11,704.03	55	244,676	\$3,781.90

SOUTH CAMDEN WATER & SEWER BOARD										
MONTHLY WATER STATISTICS REPORT										
Month	Work Orders Submitted	Percentage Complete	Uncompleted	Water/Distribution	Sewer/Collection	Water Locates	Sewer Locates	Water/Sewer Locate	Hydrant Flow Test	New Svc Installed
2021										
Jan	102	100%	0%	101	1	85	2	20	0	1
Feb	87	100%	0%	85	2	81	22	4	0	3
March	86	100%	0%	85	1	97	45	10	0	1
April	65	100%	0%	65	0	92	28	19	0	5
May	88	100%	0%	88	0	90	8	17	0	2
June	101	100%	0%	96	5	63	17	12	0	2
July	87	100%	0%	85	2	83	14	7	0	0
August	89	100%	0%	88	1	105	19	1	0	2
Sept	120	100%	0%	119	1	77	15	0	0	3
Oct	95	100%	0%	93	0	64	15	2	0	0
Nov	72	100%	0%	72	0	37	0	2	0	2
Dec	86	100%	0%	85	1	43	8	7	0	0
2022										
Jan	90	100%	0%	89	1	96	6	6	0	0

Commissioner Tom White questioned in regard to hydrant tests being up to date. Mr. Jones confirmed that hydrant testing is up to date.

**Motion to approve the monthly report as presented.**



**RESULT:** PASSED [5-0]  
**MOVER:** Clayton Riggs  
**AYES:** Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

Adjourn**Motion to adjourn South Camden Water & Sewer Board of Directors.**

**RESULT:** PASSED [5-0]  
**MOVER:** Clayton Riggs  
**AYES:** Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

The Chairman adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

**ITEM 5. PUBLIC HEARINGS****A. BTL Fiber, LLC – Ken Bowman**

	The Daily Reflector - The Daily Advance - The Rocky Mount Telegram Bertie Ledger - Chowan Herald - Duplin Times - Farmville Enterprise - Perquimans Weekly Standard Lenoir - Tarboro Weekly - Times Leader - Williamston Enterprise PO Box 1987, Greenville NC 27835 (252) 329-9500	<b>PAID VIA</b> <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> Check # _____ Date Paid _____
CAMDEN COUNTY PO BOX 190 CAMDEN NC 27921	Copy Line: NOTICE OF PUBLIC HEARING Lines: 38 Total Price: \$129.50	
Account: 100010	Ticket: 413606	
<b>PUBLISHER'S AFFIDAVIT</b>		
<b>NORTH CAROLINA</b> <b>Pasquotank County</b>	<b>NOTICE OF PUBLIC HEARING</b> <b>TO APPROVE SALE OF CAMDEN</b> <b>COUNTY PROPERTY</b> <b>BY PRIVATE NEGOTIATION</b> <b>PURSUANT TO</b>	
<i>Briana Spruill</i> affirms that he/she is clerk of Daily Advance, a newspaper published daily at Elizabeth City, North Carolina, and that the advertisement, a true copy of which is hereto attached, entitled NOTICE OF PUBLIC HEARING was published in said Daily Advance on the following dates:	<b>ECONOMIC DEVELOPMENT LAW</b> The Camden County Board of Commissioners will conduct a public hearing at 7:00 p.m., or as soon thereafter as practical, on March 7, 2022, at the Historic Courthouse to receive public input on the conveyance of a fee simple interest in real property from the County of Camden (The County) to BTL Fiber, LLC, (The Company) consisting of two (2) acres more or less situated within the Camden Commerce Park, Camden, North Carolina. The value of the real property to be conveyed is twenty-five thousand dollars (\$25,000) per acre. The proposed consideration will be twenty-five thousand dollars (\$25,000) per acre. The Company contemplates an investment in Camden County in land, buildings and equipment of \$1.5 million within eighteen (18) months of the acquisition of the site and further contemplates an average of annual compensation, excluding benefits, of at least \$35,000 and proposes to maintain such investment of up to eight (8) jobs for at least five (5) years. The Board of Commissioners intends to approve this conveyance. This Notice and the contemplated public hearing is in accord with N.C. General Statute 158-7.1 and N.C. General Statute 168-20.1. 413606 2/22/22	
Tuesday, February 22, 2022		
and that the said newspaper in which such notice, paper, document or legal advertisement was published, was at the time of each and every publication, a newspaper meeting all of the requirements and qualifications of Chapter 1, Section 597 of the General Statutes of North Carolina and was a qualified newspaper within the meaning of Chapter 1, Section 597 of the General Statutes of North Carolina.		
<i>Briana Spruill</i> Affirmed and subscribed before me this 22nd day of February 2022		
<i>Aquichia Walker</i> (Notary Public Signature)		
<i>Aquichia Walker</i> (Notary Public Printed Name)		
My commission expires <u>8-21-24</u>		
		



**Motion to open the public hearing.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Tiffney White
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

BTL Fiber, LLC is interested in purchasing up to 2 acres of land in the Camden Commerce Park at the rate of \$25,000/acre and invest One and One Half Million Dollars (\$1,500,000.00) to construct its regional HQ containing an office for up to 8 employees, a workshop for vehicle and machine maintenance and a fenced-in storage area for inventory, consisting of Fiber Spools, Vaults, Conduit and other products required for the installation and maintenance of a fiber optic network as currently is being constructed in Camden County.

The Company contemplates an investment in Camden County in land, buildings, and equipment of \$1.5M within eighteen (18) months of the acquisition of the Site, and further contemplates an average annual compensation, excluding benefits, of at least \$35,000.00, and proposes to maintain such investment and number of jobs for at least five (5) years.

The Proposed office would be wood frame, elevated approximately three feet from the surface. It would be approximately 40' by 30' with a flat roof. The workshop would be metal construct (50x100x30) located right up against the office, with two large doors (15x20) and a loading dock. The fenced in area would be graded, topped with sand and a layer of compacting gravel or crushed concrete. If approved, clearing and construction can start within 90 days. Proper drawings will of course be ready before applying for building permits. Staff recommends approval.

Public Comments

Ronald van Geijn, owner, stated that this is a strategic location for the business and requested the Board's approval.

**Motion to close the public hearing.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Tiffney White
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak


**Motion to add BTL Fiber, LLC to the agenda.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Clayton Riggs
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

**Motion to move approve the sale of property within the Camden Commerce Park to BTL Fiber as presented and authorize the County Attorney and County Manager to move forward with the sales agreement.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

## B. Southeastern Equipment Corporation – Ken Bowman

 <p>The Daily Reflector - The Daily Advance - The Rocky Mount Telegram          Bertie Ledger - Chowan Herald - Duplin Times - Farmville Enterprise - Perquimans Weekly          Standard Lenoir - Tarboro Weekly - Times Leader - Williamston Enterprise          PO Box 1967, Greenville NC 27835          (252) 329-8500</p>	<p><b>PAID VIA</b></p> <p><input type="checkbox"/> Cash <input type="checkbox"/> Credit Card</p> <p><input type="checkbox"/> Check # _____</p> <p>Date Paid _____</p>
	<p>CAMDEN COUNTY          PO BOX 190          CAMDEN NC 27921</p> <p>Account: 100010 Ticket: 413603</p>

**PUBLISHER'S AFFIDAVIT**

**NORTH CAROLINA**  
**Pasquotank County**

Briana Spruill affirms that he/she is clerk of Daily Advance, a newspaper published daily at Elizabeth City, North Carolina, and that the advertisement, a true copy of which is hereto attached, entitled NOTICE OF PUBLIC HEARING was published in said Daily Advance on the following dates:

Tuesday, February 22, 2022


and that the said newspaper in which such notice, paper, document or legal advertisement was published, was at the time of each and every publication, a newspaper meeting all of the requirements and qualifications of Chapter 1, Section 597 of the General Statutes of North Carolina and was a qualified newspaper within the meaning of Chapter 1, Section 597 of the General Statutes of North Carolina.

Briana Spruill  
 Affirmed and subscribed before me this 22nd day of February 2022

Aquichia Walker  
 (Notary Public Signature)

Aquichia Walker  
 (Notary Public Printed Name)

My commission expires 8-21-24



NOTICE OF PUBLIC HEARING  
 TO APPROVE SALE OF CAMDEN COUNTY PROPERTY  
 BY PRIVATE NEGOTIATION PURSUANT TO  
 ECONOMIC DEVELOPMENT LAW  
 The Camden County Board of Commissioners will conduct a public hearing at 7:00 p.m., or as soon thereafter as practical, on March 7, 2022, at the Historic Courthouse to receive public input on the conveyance of a fee simple interest in real property from the County of Camden (The County) to Southeastern Equipment Corp., (The Company) consisting of four (4) acres more or less situated within the Camden Commerce Park, Camden, North Carolina. The value of the real property to be conveyed is \$14,000 (\$14,000) per acre as it is not a buildable lot. The proposed consideration will be fourteen thousand dollars (\$14,000) per acre. The Company currently owns approximately 15 acres in the Commerce Park and contemplates the creation of five (5) to eight (8) full-time jobs within an average annual compensation, excluding benefits, of at least thirty-five thousand dollars (\$35,000.00) and that such jobs shall be maintained for at least ten (10) years. The Board of Commissioners intends to approve this conveyance. This Notice and the contemplated public hearing is in accord with N.C. General Statute 158-7.1 and N.C. General Statute 168-20.1.  
 413603 2/22/22

**Motion to open the public hearing.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Tiffany White
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffany White, Randy Krainiak

Southeastern Equipment Corporation (SEC) is interested in purchasing land, approximately 3-4 acres adjacent to the lake side of Eco Park Blvd and closest to their property. They are proposing to use the property to display equipment, advertise, and allow for overflow parking during sales events. Although this is not a buildable lot a small building may be placed on the property.

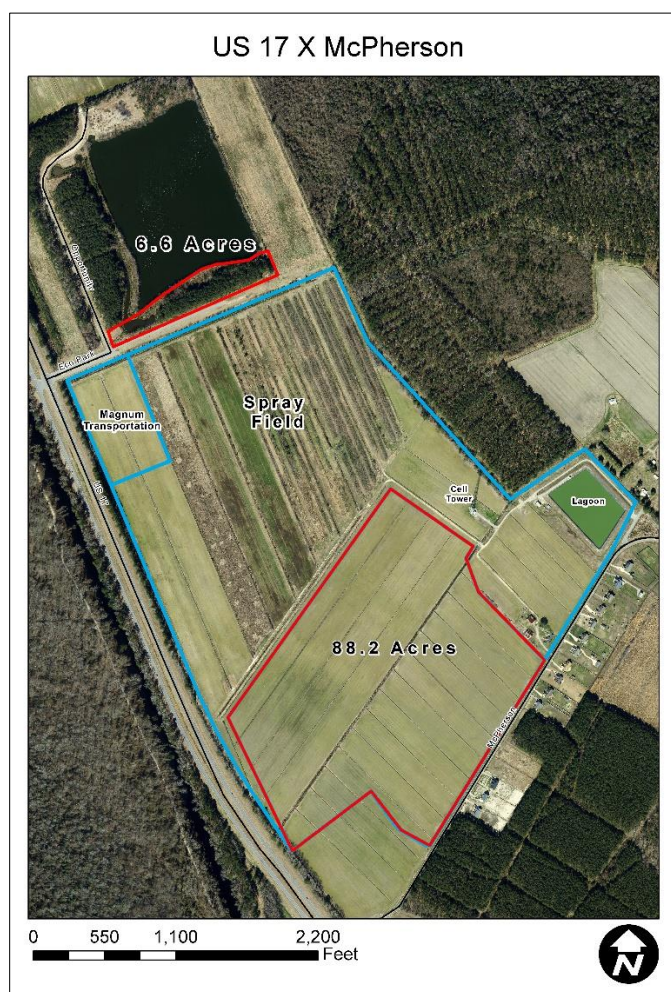
Attached is a diagram outlining the property location within the Commerce Park. Although the property shows approximately 6.6 acres, of that approximately 2.5 acres consists of wetlands and buffers.

Also attached is a drawing with a proposed parking lot, entrance and gazebos within the Community Park area for future development by the County.

Southeastern Equipment is proposing to pay \$14K per acre for the property.

Staff Recommendation: Survey the property so each party can see where the property lines are drawn. Once the size of the parcel is determined execute a sales agreement for the property. Approval.

Camden County Board of Commissioners  
 March 7, 2022



Camden County Board of Commissioners  
March 7, 2022

Bryan Smith of Southeastern Equipment Corporation stated that the company is not interested in a lease as they are planning to invest in property improvements. The area will be improved for the purposes of equipment display as well as overflow parking for sales events.

After a brief discussion, Chairman Munro reminded the Commissioners that the properties within the Commerce Park are designated for economic development and growth.

**Motion to close the public hearing.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Tiffney White
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

**Motion to add Southeastern Equipment Corporation to the agenda.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Tiffney White
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

**Motion to approve the sale of property within the Camden Commerce Park to Southeastern Equipment Corporation as presented and authorize the County Attorney and County Manager to move forward with the sales agreement.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Tom White
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

**ITEM 6. NEW BUSINESS**

A. Tax Report – Lisa Anderson

<u>MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS</u>		
<u>OUTSTANDING TAX DELINQUENCIES BY YEAR</u>		
<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2021	461,636.37	85,610.60
2020	81,246.96	5,841.89
2019	40,179.32	2,980.74
2018	24,344.98	1,646.20
2017	13,781.02	1,903.13
2016	8,280.90	1,238.54
2015	6,791.79	697.90
2014	9,711.89	1,030.08
2013	6,737.60	4,694.65
2012	5,683.74	7,311.38



TOTAL REAL PROPERTY TAX UNCOLLECTED	658,394.57
TOTAL PERSONAL PROPERTY UNCOLLECTED	112,955.11
TEN YEAR PERCENTAGE COLLECTION RATE	99.13%
COLLECTION FOR 2022 vs. 2021	1,074,161.69 VS. 881,506.69

**LAST 3 YEARS PERCENTAGE COLLECTION RATE**

2021	94.27%
2020	98.90%
2019	99.44%

**EFFORTS AT COLLECTION IN THE LAST 30 DAYS**

ENDING January 2022

**BY TAX ADMINISTRATOR**

44	NUMBER DELINQUENCY NOTICES SENT
31	FOLLOWUP REQUESTS FOR PAYMENT SENT
3	NUMBER OF WAGE GARNISHMENTS ISSUED
4	NUMBER OF BANK GARNISHMENTS ISSUED
21	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
0	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
0	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
0	NUMBER OF JUDGMENTS FILED

**30 Largest Unpaid - Real**

Roll	Parcel Number	Unpaid Amount	YrsDltg	Taxpayer Name	City	Property Address
R	02-8923-00-19-3774.0000	12,086.44	1	NMJ PROPERTIES LLC	CAMDEN	431 158 US W
R	02-8934-01-17-4778.0000	10,800.67	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	02-8944-00-02-2843.0000	10,029.89	1	JAMES L. CARTWRIGHT	CAMDEN	299 343 HWY S
R	02-8943-01-17-4388.0000	9,216.72	1	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	01-8929-00-34-2803.0000	8,338.03	1	STONEBRIAR COMMERCIAL FINANCE	SOUTH MILLS	WINDY HEIGHTS DR
R	02-8943-01-06-9013.0000	7,798.95	1	JEWEL H. DAVENPORT	CAMDEN	HORSESHOE RD
R	01-7989-00-01-1714.0000	6,166.42	10	CHARLES MILLER HEIRS	SOUTH MILLS	165 IVY NECK RD
R	02-8944-00-36-1417.0000	6,082.32	1	ROSA ALICE FEREBEE HEIRS	SHILOH	187 C THOMAS POINT RD
R	03-8971-00-23-2253.0000	6,036.09	1	ABODE OF CAMDEN, INC.	SHILOH	146 158 US W
R	02-8934-01-18-8072.0000	5,795.45	1	ARNOLD AND THORNLEY, INC.	CAMDEN	158 US E
R	02-8935-02-66-7093.0000	5,741.00	1	B. F. ETHERIDGE HEIRS	CAMDEN	HORSESHOE RD
R	01-7979-00-61-7358.0000	4,905.97	1	BERT LLC	SOUTH MILLS	257 A OLD SWAMP RD
R	01-7999-00-62-3898.0000	4,705.66	1	MICHAEL ASKEW	SOUTH MILLS	112 158 US W
R	02-8934-01-29-4617.0000	4,687.31	1	JAMES B. SEYMOUR ETAL	CAMDEN	168 BUSHELL RD
R	02-8945-00-41-2060.0000	4,679.72	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	172 NECK RD
R	03-8962-00-05-0472.0000	4,590.46	1	FRANK MCILLIAN HEIRS	SHILOH	937 SANDY HOOK RD
R	03-8973-00-30-0618.0000	4,537.01	1	SHEILA RIGGS EDWARDS	SHILOH	115 COOKS LANDING RD
R	03-8943-02-75-4196.0000	4,471.07	1	SHERILL M PRICE JR	SHILOH	116 MISTLETOE LN
R	03-8899-00-55-2698.0000	4,415.74	1	RONALD E EDWARDS	SHILOH	1330 343 HWY S
R	03-8972-00-54-4332.0000	4,328.17	1	GILBERT WAYNE OVERTON &	SHILOH	110 MILL DAM RD N
R	02-8944-00-75-7172.0000	4,305.63	1	KIM SAWYER	CAMDEN	670 343 HWY N
R	02-8916-00-39-5170.0000	4,144.46	1	DONALD RAY JONES	SOUTH MILLS	409 HORSESHOE RD
R	01-7979-00-13-4667.0000	4,119.24	1	SUSAN CHARLENE BEARD ET AL	SHILOH	899 SANDY HOOK RD
R	03-8973-00-22-3033.0000	3,975.77	1	TAYLOR LEIGH PROPERTIES LLC	SHILOH	269 TROTMAN RD
R	03-8953-00-89-0192.0000	3,954.89	1	TANYA W BARCLIFT	SHILOH	503 SAILBOAT RD
R	03-9809-00-24-8236.0000	3,948.55	1	GENE W IRBY	SHILOH	142 STANLEY LN
R	03-8973-00-53-0748.0000	3,727.87	1	MORRIS L. RIGHT III	SHILOH	175 MCKIMMEY RD
R	02-8946-00-87-7021.0000	3,774.76	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	237 PALMER RD
R	02-8954-00-43-8538.0000	3,614.32	1	BILLY ROSS FEREBEE	CAMDEN	110 BILLETTS BRIDGE RD
R	02-8944-00-51-7111.0000	3,580.19	1	FLOYD & JUNE T. ETHERIDGE	CAMDEN	

## 30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
	01-7989-00-01-1714.0000	10	6,166.42	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
	03-8962-00-04-9097.0000	10	2,912.38	CECIL BARNARD HEIRS	SHILOH	NECK RD
	03-8965-00-37-4242.0000	10	2,853.28	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
	03-8899-00-45-2682.0000	10	2,766.66	SEAMARK INC	SHILOH	HOLLY RD
	03-8952-00-35-8737.0000	10	2,151.92	AUDREY TILLET	SHILOH	171 NECK RD
	01-7988-00-91-0179.0001	10	2,077.02	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	195 BUNKER HILL RD
	01-7999-00-32-3510.0000	10	1,954.13	LEAH BARCO	SOUTH MILLS	108 CAMDEN AVE
	03-8943-04-93-8214.0000	10	1,892.64	L. B. JORDAN HEIRS	SHILOH	165 BUNKER HILL RD
	01-7999-00-12-8596.0000	10	1,879.21	MOSES MITCHELL HEIRS	SOUTH MILLS	STINGY LN
	01-7091-00-64-6569.0000	10	1,809.51	CLARENCE D. TURNER JR.	SOUTH MILLS	LITTLE CREEK RD
	03-8990-00-64-8379.0000	10	1,283.76	CHRISTOPHER FROST-JOINSON	SHILOH	117 OTTERS PL
	01-7090-00-62-1977.0000	10	1,157.52	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	113 BOURBON ST
	02-8936-00-24-7426.0000	10	851.94	BERNICE PUGH	CAMDEN	116 BLOODFIELD RD
	01-7989-04-60-1568.0000	10	847.68	EMMA BRITE HEIRS	SOUTH MILLS	105 BLOODFIELD RD
	01-7989-04-60-1854.0000	10	827.30	CHRISTINE RIDDICK	SOUTH MILLS	117 GRIFFIN RD
	01-7989-04-90-0938.0000	10	765.22	JOE GRIFFIN HEIRS	SOUTH MILLS	1352 343 HWY N
	03-9809-00-24-6322.0000	10	667.69	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
	02-8955-00-13-7846.0000	10	585.88	MARIE MERCER	CAMDEN	IVY NECK RD
	03-8989-00-36-1568.0000	10	463.73	PETER BUTSAVAGE	SHILOH	HIBISCUS RD
	03-8962-00-55-5300.0000	10	427.31	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
	03-8980-00-61-1968.0000	10	381.59	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
	03-9809-00-54-8280.0000	10	303.70	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
	01-7091-00-60-5262.0000	10	297.37	JOHN P. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
	03-9809-00-66-0120.0000	10	286.40	RANDELL CRIDER	SHILOH	SAILBOAT RD
	03-8980-00-84-0931.0000	10	285.84	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
	02-8936-00-25-7407.0000	10	280.95	CHARLIE RUDOLPH CHAMBLEE	CAMDEN	BOURBON ST
	03-9809-00-45-1097.0000	10	203.59	MICHAEL OBER	SHILOH	CENTERPOINT RD
	03-8962-00-60-7648.0000	10	189.72	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
	03-8899-00-37-0046.0000	10	149.93	ELIZABETH LONG	SHILOH	HIBISCUS RD

## 30 Largest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
	0001089	1	19,055.87	EASTERN CAROLINA CONST., INC.	CAMDEN	150 A 158 HWY E
	0002954	1	15,524.98	SHILOH HWY 1108 SOLAR, LLC	SHILOH	956 SANDY HOOK RD
	0002953	1	14,758.93	SANDY SOLAR, LLC	SHILOH	466 SANDY HOOK RD
	0000386	1	14,264.60	MEDIACOM	SHILOH	
	0000295	3	1,456.26	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
	0001709	5	1,207.54	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
	0001104	1	1,148.60	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
	0002941	1	1,083.89	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
	0002808	1	1,049.13	NORTH POINTE HAULING INC	SOUTH MILLS	103 NORTH POINTE RD
	0006659	1	968.85	RICKY'S WELDING, INC	SHILOH	864 SANDY HOOK RD
	0003017	1	637.01	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
	0002194	1	577.25	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD
	0001046	10	562.79	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
	0001072	1	534.66	PAM BUNDY	SHILOH	105 AARON DR
	0000297	1	522.02	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
	0001681	10	504.70	STEVE WILLIAMS	CAMDEN	150 158 HWY W
	0001721	1	457.37	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
	0002182	1	449.91	ACADEMY TRAINING CENTER LLC	MOYOCK	850 PUDDIN RIDGE RD
	0001230	10	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
	0003721	1	396.00	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFORD RD
	0003099	1	392.76	AARON M BROWN	SHILOH	108 CHERRY BLOSSOM WAY
	0003192	1	382.04	ROBERT JESSE ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
	0003589	1	365.94	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W
	0003405	3	355.61	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
	0001976	1	344.40	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
	0003897	1	340.58	WILLIAM A LEWIN II	CAMDEN	112 BILLETTS BRIDGE RD
	0001538	10	311.90	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
	0003501	1	310.39	DIANE L. NOBLE	CAMDEN	152 158 US W
	0000738	10	307.42	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
	0003513	1	282.05	JULIE PORTER	CAMDEN	431 158 US W

## 30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
	0001709	10	1,207.54	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
	0001046	10	562.79	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
	0001072	10	534.66	PAM BUNDY	SHILOH	105 AARON DR
	0001681	10	504.70	STEVE WILLIAMS	CAMDEN	150 158 HWY W
	0001230	10	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
	0001538	10	311.90	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
	0000738	10	307.42	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
	0001694	10	241.65	THOMAS B THOMAS HEIRS	CAMDEN	150 158 HWY W
	0001952	10	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
	0001106	10	203.87	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
	0001827	10	148.15	KAREN BUNDY	CAMDEN	431 158 US W
	0000295	6	1,456.26	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
	0000770	6	134.40	WARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
	0000385	6	121.17	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
	0002921	6	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
	0001104	6	1,148.60	MICHAEL & MICHELLE STONE	CAMDEN	207 RIDGE ROAD
	0001976	6	344.40	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
	0000945	6	243.90	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
	0002442	6	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
	0002468	6	179.15	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
	0002568	6	165.22	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
	0001150	5	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
	0001689	5	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
	0002194	4	577.25	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
	0002902	4	222.92	STEPHANIE AUSMAN	SHILOH	204 POND RD
	0001512	4	167.69	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
	0000297	3	522.02	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
	0003559	3	365.94	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W
	0003405	3	355.61	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
	0003501	3	310.39	DIANE L. NOBLE	CAMDEN	152 158 US W

Motion to approve the tax report as presented.

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

## B. Grant Project Ordinance for the County of Camden American Rescue Act of 2021 – Ken Bowman

Grant Project Ordinance for the County of Camden American Rescue Act of 2021:  
Coronavirus State and Local Fiscal Recovery Funds

**BE IT ORDAINED** by the Board of Commissioners of the County of Camden, North Carolina that, pursuant to Section 13-2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

**Section 1:** This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1519 American Rescue Plan Act of 2021 (CSLRF). The County of Camden has received the first tranche in the amount of \$1,055,353.50 of CSLRF funds. The total allocation is \$2,110,787, with the remainder to be distributed to the county within 12 months. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

- Invest in water and sewer infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure.

**Section 2:** The following amounts are appropriated for the project and authorized for expenditure:

Project Description	Cost Object	Appropriation of CSLRF Funds	Appropriation of Other Monies (Specify revenue source)
Extension of Wastewater Line	Contract	\$500,000	\$0
Water Infrastructure Expansion	Contract	\$1,400,000	\$0
Unassigned		\$210,787	\$0
<b>Total</b>		<b>\$2,110,787</b>	<b>\$0</b>

**Section 3:** The following revenues are anticipated to be available to complete the project:

CSLRF Funds:	\$2,110,787
General Fund Transfer:	\$0
<b>Total:</b>	<b>\$2,110,787</b>

**Section 4:** The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

**Section 5:** The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

**Section 6:** Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk of the Board of Commissioners.

**Section 7:** This grant project ordinance expires on December 31, 2026, or when all the CSLRF funds have been obligated and expended by the county, whichever occurs first.

Adopted this, the 7<sup>th</sup> day of March 2022.

ATTEST:

Ross B. Munro, Chairman Camden County Board of Commissioners	Karen M. Davis Clerk to the Board of Commissioners
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**Motion to approve the Grant Project Ordinance for the County of Camden American Rescue Act of 2021.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

**ITEM 7. BOARD APPOINTMENTS**

- Potentially Dangerous Dog Appeals Board – Appointment of Ashley Cornier
- Library Board of Trustees – Reappointment of Andrew Howle
- Board of Adjustment – Appointment of Marshall Lee Powell III, Steve Bradshaw, David Parks, Nathan Lilley

**Motion to approve the Board Appointments as presented.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

**ITEM 8. CONSENT AGENDA**

- BOC Meeting Minutes – February 7, 2022
- Budget Amendments

2021-22-BA021

**CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

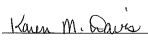
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Revenues</b>			
10360621-434900	MIPPA GRANT	\$4,708	
<b>Expenses</b>			
106210-537510	MIPPA EXPENSES	\$4,708	


This Budget Amendment is made to appropriate funds through the MIPPA grant due to an increase in funds for the 2021-2022 budget year.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7<sup>th</sup> day of March, 2022.

 Clerk to Board of Commissioners

 Chairman, Board of Commissioners



2021-22-BA022

**CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:


ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Revenues</b>			
10330510-402003	LESO DISPOSAL REVENUE	\$4,277	
<b>Expenses</b>			
105100-557003	LESO PROPERTY EXPENSE	\$4,277	


This Budget Amendment is made to appropriate funds to the LESO Expense from funds received due to the sale of LESO Property.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7<sup>th</sup> day of March, 2022.

 Clerk to Board of Commissioners

 Chairman, Board of Commissioners



2021-22-BA023

**CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

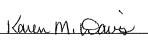
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Revenues</b>			
10330611-434898	GRANT REVENUE	\$7,828	
<b>Expenses</b>			
106110-575000	CONTRACTED SERVICES	\$7,828	


This Budget Amendment is made to appropriate funds to the Contracted Services from the Grassroots Grant Funds that were received from NC Cultural Resources.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7<sup>th</sup> day of March, 2022.

 Clerk to Board of Commissioners

 Chairman, Board of Commissioners



2021-22-BA024

**CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

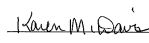
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Revenues</b>			
10360510-434898	GRANT REVENUE	\$84,269.66	
<b>Expenses</b>			
105100-574400	GRANT EXPENSES	\$84,269.66	

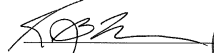
This Budget Amendment is made to appropriate funds to the Grant Expenses from the Grant Funds that were received from NC Cultural Resources.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7<sup>th</sup> day of March, 2022.

 Clerk to Board of Commissioners

 Chairman, Board of Commissioners







## E. DMV Monthly Report


STATE OF NORTH CAROLINA  
COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County April, 22 Renewals Due 5/15/22


You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.


SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
33,445.73	33,722.20	22,567.12	89,735.05

Witness my hand and official seal this 7<sup>th</sup> day of March 2022

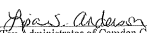
  
Chairman, Camden County Board of Commissioners

Attest:

  
Clerk to the Board of Commissioners of Camden County



This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

  
Tax Administrator of Camden County

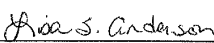
## F. Tax Refunds Over \$100

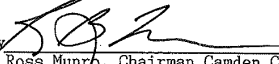
ACS Tax System  
2/28/22 9:50:54

REFUNDS OVER \$100.00  
Refunds to be Issued by Finance Office

CAMDEN COUNTY Page 1

Refund\$	Remit To:	Reference:	Drawer/Transaction Info:
199.51	CARDYN, JOSEPH VINCENT 481 CAPTAIN CIR DESTIN FL 32541	2019 P 0002525 P17321/2019 NOT LOCATED IN CAM	20220228 99 265933
141.68	WOOD, ERIC M 121 WHITE CEDAR LANE CAMDEN NC 27921	2021 P 0003389 P20708/21 MILITARY EXEMPT	20220228 99 265931
341.19	Total Refunds		***

Submitted by   
Lisa S. Anderson, Tax Administrator Camden County Date 2-28-22

Approved by   
Ross Munro, Chairman Camden County Board of Commissioners Date 3-7-22

## G. Vehicle Refunds Over \$100

REFUNDS OVER \$100.00  
North Carolina Vehicle Tax System

NCVTS Pending Refund report

January, 22 Refunds Over \$100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Tax	Levy	Change	Interest	Total
KIRKNER, BARRY EUGENE JR	KIRKNER, BARRY EUGENE JR	KIRKNER, DAWN CHERIE	118 PINE RIDGE DR	SOUTH MILLS, NC 27976	Proration	0054386941	JX7506	AUTHORIZED	169748336	Refund Generated due to proration on Bill #0054386941-2020-	Tag Surrender	01/20/2022	1/25/2022 8:37:44 AM	1843	Tax	(\$103.07)	\$0.00	(\$103.07)	\$103.07
MURPHY, RONALD LEE	MURPHY, RONALD LEE		132 KREETER BARN RD	SOUTH MILLS, NC 27976	Proration	0054323816	JX7505	AUTHORIZED	169332028	Refund Generated due to proration on Bill #0054323816-2020-	Tag Surrender	01/10/2022	1/18/2022 10:36:06 AM	1643	Tax	(\$24.87)	\$0.00	(\$24.87)	\$24.87
SCHNEIDER, THOMAS JEFFREY	SCHNEIDER, THOMAS JEFFREY	SCHNEIDER, MARY ANNE	102 PINWOOD DR	CAMDEN, NC 27921	Proration	0046129806	YYW5915	AUTHORIZED	169748412	Refund Generated due to proration on Bill #0046129806-2020-	Tag Surrender	01/20/2022	1/25/2022 8:37:44 AM	2	Tax	(\$116.57)	\$0.00	(\$116.57)	\$116.57
SCHNEIDER, THOMAS JEFFREY	SCHNEIDER, THOMAS JEFFREY	SCHNEIDER, MARY ANNE	102 PINWOOD DR	CAMDEN, NC 27921	Proration	0062973391	TAT4177	AUTHORIZED	169748422	Refund Generated due to proration on Bill #0062973391-2021-	Tag Surrender	01/20/2022	1/25/2022 8:37:44 AM	1843	Tax	(\$187.37)	\$0.00	(\$187.37)	\$187.37
WIESNER, DOUGLAS KEITH	WIESNER, DOUGLAS KEITH		607 MAIN ST	SOUTH MILLS, NC 27976	Proration	0060000890	CM30185	AUTHORIZED	168332014	Refund Generated due to proration on Bill #0060000890-2020-	Vehicle Sold	01/10/2022	1/18/2022 10:36:06 AM	1843	Tax	(\$107.68)	(\$8.57)	(\$116.25)	\$116.25

Submitted by Lisa S. Anderson Date 2-14-22  
Lisa S. Anderson, Tax Administrator Camden County

Approved by Ross Munro Date 3-7-22  
Ross Munro, Chairman Camden County Board of Commissioners

## H. Pickups, Releases &amp; Refunds

NAME	REASON	NO.
Jody Mae Weddle	Turned in plate - Refund \$145.26	Pick-up/23477 61804096
Henderson Audiometrics	Turned in plate - Refund \$175.61	Pick-up/22578 48221672
Charles Barco Heirs	Roll back taxes \$448.85	Pick-up/23481 R-118621-2019 R-126016-2020 R-133450-2021
Christina Walker Albertson	Turned in plate - Refund \$119.06	Pick-up/23482 50804589
Bruce A. Drahos	Turned in plate - Refund \$140.14	Pick-up/23484 34755053
Down River Farms	Turned in plate - Refund \$318.56	Pick-up/23489 59175012
Kathryn Rose Faber	Turned in plate - Refund \$238.50	Pickup/23492 63688678

## I. Surplus Property

Department	Item	Disposal Method	Suggested Value	Reason for Surplus
Library	6 Dell Desktop Computers	Recycle	\$0	Replaced

## J. YoungWilliams Contract Renewal – Child Support Enforcement (on file in the Finance Office)

K. Set Public Hearing for April 4, 2022 – Preliminary Plan, Keeter Barn Landing

**Motion to approve the Consent Agenda as presented.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Clayton Riggs
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

**ITEM 9. COUNTY MANAGER'S REPORT**

County Manager Ken Bowman included the following in his report:

- Keeter Barn Landing Public Hearing – Set for April 4, 2022
- 2022 Business, Home & Outdoor Living Expo & Job Fair was held on Saturday at the Currituck County High School. Appreciation to Sarah Hill and here staff for their participation in promoting Camden County Tourism and Businesses.
- South Mills VFD Fireman's Dinner – March 12<sup>th</sup> at 6:30 PM
- County Manager to meet with Departments March 21<sup>st</sup>-25<sup>th</sup> for annual budget preparations.
- Volunteers needed to serve on various boards and committees.
- Next Board of Commissioners meeting – April 4, 2022
- Appreciation to Camden Women's Club for their recent cleanup efforts along Highways 343 and 158.

**ITEM 10. COMMISSIONERS' REPORTS**

Commissioner Randy Krainiak – Encouraged that citizens not accept all comments posted on Facebook as facts.

Chairman Munro – Issued a reminder and challenge to keep the community free of trash along the roadways and throughout the county.

Commissioner Riggs will be participating in a training as part of the COA Board of Trustees at the end of March and then later a conference in the summer.

**ITEM 11. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES**

Provided for information only:

- A. Register of Deeds Report
- B. Library Report

**ITEM 12. OTHER MATTERS**

None.

**ITEM 13. ADJOURN**

Motion to adjourn.

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Tiffney White
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

There being no further matters for discussion Chairman Ross Munro adjourned the meeting at 7:39 PM.

ATTEST:

\_\_\_\_\_  
Ross B. Munro, Chairman  
Camden County Board of Commissioners

\_\_\_\_\_  
Karen M. Davis  
Clerk to the Board of Commissioners

\_\_\_\_\_  
Camden County Board of Commissioners  
March 7, 2022





**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Consent Agenda**

**Item Number:** 8.D  
**Meeting Date:** April 04, 2022  
**Submitted By:** Stephanie Jackson, HR Director  
Finance  
Prepared by: Karen Davis  
**Item Title** **Budget Amendments**  
**Attachments:** Budget Amendments (PDF)

## CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10340611-433500	MISCELLANEOUS REVENUE	\$225	
Expenses			
106110-533000	SUPPLIES	\$225	

This Budget Amendment is made to appropriate funds to the Supplies from Miscellaneous Revenues from the Friends of the Library.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners

## CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses			
104900-502000	SALARIES		\$7,000
104900-503000	PT SALARIES	\$7,000	

This Budget Amendment is made to appropriate funds from Salaries to Part-time Salaries to cover temporary staff needed.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners

## CAMDEN COUNTY BUDGET AMENDMENT

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

**Section 1.** To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10340490-435001	STORMWATER FEES	\$1,724.62	
Expenses			
104900-545000	CONTRACTED SERVICES	\$1,724.62	

**This Budget Amendment is made to appropriate funds from Stormwater Revenues to Contracted Services to pay for Stormwater reviews.**

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

**Section 2.** Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners



## CAMDEN COUNTY BUDGET AMENDMENT

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

**Section 1.** To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
70399400-439900	FUND BALANCE APPROPRIATED		\$150,000
Expenses			
704200-545000	CONTRACTED SERVICES	\$150,000	

**This Budget Amendment is made to appropriate funds from Stormwater Revenues to Contracted Services to pay for Stormwater reviews.**

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

**Section 2.** Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners

## CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10340611-433500	MISCELLANEOUS	\$200	
Expenses			
106110-533000	SUPPLIES	\$200	

This Budget Amendment is made to appropriate funds from Library donations to Supplies.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners



**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Consent Agenda**

**Item Number:** 8.E

**Meeting Date:** April 04, 2022

**Submitted By:** Karen Davis, Clerk to the Board  
Schools

Prepared by: Karen Davis

**Item Title** **School Budget Amendments**

**Attachments:** School Budget Amendments (PDF)

## Budget Amendment

## Camden County Schools Administrative Unit


## State Public School Fund

The Camden County Board of Education at a meeting on the 10<sup>th</sup> day of March 2022 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number		Description of Code	Amount	
			Increase	Decrease
5100		Regular Instructional Programs	61,777.56	
5200		Special Instructional Programs	4,488.44	
5300		Alternative Programs & Services		7,877.20
5400		School Leadership	177.01	
5800		School-Based Support Service	3,426.94	
6200		Special Population Support	141.79	
6500		Operational Support Services	1,431.36	
6600		Financial and Human Resources	212.23	
6900		Policy, Leadership & Public	414.69	
7200		Nutrition Services	49.95	
Explanation:				
Total Appropriation in Current Budget			\$ 15,796,768.06	
Amount of <b>Increase</b> /Decrease of				
Above Amendment				+ 64,242.77
Total Appropriation in Current Amended				
Budget ....			\$ 15,861,010.83	

Passed by majority vote of the Board of Education of Camden County on the 10<sup>th</sup> day of March 2022.

  
Chairman, Board of Education

  
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

\_\_\_\_\_  
Chairman, Board of County Commissioners

\_\_\_\_\_  
Clerk, Board of County Commissioners

Attachment: School Budget Amendments (3249 : School Budget Amendments)

## BUDGET AMENDMENT

March 10, 2022

## 1. State Public School Fund

- A. We have received an allotment revision and must decrease our budget to reflect the allotment. We request your approval of the following amendment.

Classroom Teachers

1.5210.001.221 Emp. Retirement Costs	\$	-	3,105.00
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Total – Classroom Teachers	\$	-	3,105.00
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- B. We have reviewed this area of the budget and find that we must increase our budget to cover the benefits that will be covered at the end of the year by NCDPI that are paid during the year to employees. We request your approval of the following amendment.

Non-Contributory Employee Benefits

1.5110.009.184 Longevity	\$	+	165.99
1.5110.009.211 Emp. Soc. Sec. Costs		+	12.70
1.5110.009.221 Emp. Retirement Costs		+	39.99
1.5210.009.184 Longevity		+	370.82
1.5210.009.211 Emp. Soc. Sec. Costs		-	2692.93
1.5210.009.221 Emp. Retirement Costs		+	89.37
1.5400.009.184 Longevity		+	134.36
1.5400.009.211 Emp. Soc. Sec. Costs		+	10.27
1.5400.009.221 Emp. Retirement Costs		+	32.38
1.5860.009.184 Longevity		+	91.47
1.5860.009.211 Emp. Soc. Sec. Costs		+	6.99
1.5860.009.221 Emp. Retirement Costs		+	22.04
1.6200.009.184 Longevity		+	107.62
1.6200.009.211 Emp. Soc. Sec. Costs		+	8.23
1.6200.009.221 Emp. Retirement Costs		+	25.94
1.6540.009.184 Longevity		+	1,082.35
1.6540.009.211 Emp. Soc. Sec. Costs		+	82.81
1.6540.009.221 Emp. Soc. Sec. Costs		+	260.85
1.6550.009.184 Longevity		+	4.06
1.6550.009.211 Emp. Soc. Sec. Costs		+	.31
1.6550.009.221 Emp. Retirement Costs		+	.98
1.6610.009.184 Longevity		+	147.39
1.6610.009.211 Emp. Soc. Sec. Costs		+	11.28
1.6610.009.221 Emp. Retirement Costs		+	35.52
1.6620.009.184 Longevity		+	13.69
1.6620.009.211 Emp. Soc. Sec. Costs		+	1.05
1.6620.009.221 Emp. Retirement Costs		+	3.30



BUDGET AMENDMENT  
 State Public School Fund  
 March 10, 2022, Page 2

1.6940.009.184 Longevity	+	314.76
1.6940.009.211 Emp. Soc. Sec. Costs	+	24.07
1.6940.009.221 Emp. Retirement Costs	+	75.86
1.7200.009.184 Longevity	+	37.91
1.7200.009.211 Emp. Soc. Sec. Costs	+	2.90
1.7200.009.221 Emp. Retirement Costs	+	<u>9.14</u>

Total – Non-Contributory Employee Benefits                      \$    +    533.47

- C. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

Career & Technical EDU - Program

1.5120.014.351 Tuition Fees	\$	+ 12,220.00
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Total – Career & Technical EDU - Program                      \$    + 12,220.00

- D. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

Behavioral Support (Willie M.)

1.5210.029.211 Emp. Soc. Sec. Costs	\$	+ 2,721.31
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Total – Behavioral Support (Willie M.)                      \$    + 2,721.31

- E. We have received an allotment revision and must decrease our budget to reflect the allotment. We request your approval of the following amendment.

Children with Special Needs

1.5350.032.133 School Psychologist	\$	- 7,102.00
1.5350.032.211 Emp. Soc. Sec. Costs	-	544.00
1.5350.032.221 Emp. Retirement Costs	-	1,523.00
1.5840.032.311 Contracted Services	-	<u>246.00</u>

Total – Children with Special Needs                      \$    - 9,415.00

- F. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

Teacher Bonuses

1.5110.045.180 Bonus Pay	\$	+ 27,300.00
1.5110.045.211 Emp. Soc. Sec. Costs	+	2,088.42

BUDGET AMENDMENT  
 State Public School Fund  
 March 10, 2022, Page 3

1.5120.045.180 Bonus Pay	+ 3,900.00
1.5120.045.211 Emp. Soc. Sec. Costs	+ 298.33
1.5132.045.180 Bonus Pay	+ 2,100.00
1.5132.045.211 Emp. Soc. Sec. Costs	+ 160.60
1.5133.045.180 Bonus Pay	+ 1,800.00
1.5133.045.211 Emp. Soc. Sec. Costs	+ 137.69
1.5134.045.180 Bonus Pay	+ 900.00
1.5134.045.211 Emp. Soc. Sec. Costs	+ 68.84
1.5210.045.180 Bonus Pay	+ 5,400.00
1.5210.045.211 Emp. Soc. Sec. Costs	+ 413.09
1.5240.045.180 Bonus Pay	+ 900.00
1.5240.045.211 Emp. Soc. Sec. Costs	+ 68.85
1.5260.045.180 Bonus Pay	+ 300.00
1.5260.045.211 Emp. Soc. Sec. Costs	+ 22.93
1.5310.045.180 Bonus Pay	+ 300.00
1.5310.045.211 Emp. Soc. Sec. Costs	+ 22.95
1.5320.045.180 Bonus Pay	+ 600.00
1.5320.045.211 Emp. Soc. Sec. Costs	+ 45.90
1.5330.045.180 Bonus Pay	+ 300.00
1.5330.045.211 Emp. Soc. Sec. Costs	+ 22.95
1.5810.045.180 Bonus Pay	+ 900.00
1.5810.045.211 Emp. Soc. Sec. Costs	+ 68.85
1.5830.045.180 Bonus Pay	+ 1,200.00
1.5830.045.211 Emp. Soc. Sec. Costs	+ 91.79
1.5840.045.180 Bonus Pay	+ 1,200.00
1.5840.045.211 Emp. Soc. Sec. Costs	+ 91.80
<b>Total – Teacher Bonuses</b>	<b>\$ + 50,702.99</b>

- G. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

Literacy Intervention

1.5110.085.418 Computer Software & Supplies	\$ + 10,585.00
<b>Total – Literacy Intervention</b>	<b>\$ + 10,585.00</b>

- H. We have received an allotment revision and must decrease our budget to reflect the allotment. We request your approval of the following amendment.

BUDGET AMENDMENT  
 State Public School Fund  
 March 10, 2022, Page 4

Textbooks

1.5110.130.412.312 Textbooks \$ - 9,792.00

Total – Textbooks \$ - 9,792.00

- I. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

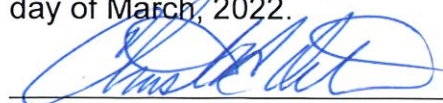
Textbooks & Digital Resources

1.5110.131.411.312 Supplies & Materials \$ + 9,792.00

Total – Textbooks & Digital Resources \$ + 9,792.00

3100.000 Revenue – State Public School Fund \$ - 64,242.77

Passed by majority vote of the Board of  
 Education of Camden County on the 10<sup>th</sup>  
 day of March, 2022.

  
 Chairman, Board of Education

  
 Secretary Board of Education

## Budget Amendment

## Camden County Schools Administrative Unit

## State Public School Fund

The Camden County Board of Education at a meeting on the 10<sup>th</sup> day of March 2022 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number		Description of Code	Amount	
			Increase	Decrease
5100		Regular Instructional Programs	213,416.20	
5200		Special Instructional Programs	51,672.00	
5300		Alternative Programs & Services	6,459.00	
5400		School Leadership	24,759.50	
5800		School-Based Support Service	25,836.01	
6200		Special Population Support	1,076.50	
6500		Operational Support Services	30,145.10	
6600		Financial and Human Resources	7,670.06	
6800		System-Wide Pupil Support	1,291.80	
6900		Policy, Leadership & Public	5,167.20	
7100		Ancillary Services	4,575.14	
7200		Nutrition Services	20,446.14	
Explanation:				
Total Appropriation in Current Budget			\$ 15,861,010.83	
Amount of <b>Increase/Decrease</b> of				
Above Amendment				+ 394,129.40
Total Appropriation in Current Amended				
Budget ....			\$ 16,255,140.23	

Passed by majority vote of the Board of Education of Camden County on the 10<sup>th</sup> day of March 2022.



Chairman, Board of Education



Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

\_\_\_\_\_  
Chairman, Board of County Commissioners

\_\_\_\_\_  
Clerk, Board of County Commissioners

Attachment: School Budget Amendments (3249 : School Budget Amendments)

# BUDGET AMENDMENT March 10, 2022

## 1. State Public School Fund

- A. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

### Employee Bonuses

1.5110.141.180 Bonus Pay	\$ +153,250.00
1.5110.141.211 Emp. Soc. Sec. Costs	+ 11,723.62
1.5120.141.180 Bonus Pay	+ 21,000.00
1.5120.141.211 Emp. Soc. Sec. Costs	+ 1,606.52
1.5132.141.180 Bonus Pay	+ 10,500.00
1.5132.141.211 Emp. Soc. Sec. Costs	+ 803.29
1.5133.141.180 Bonus Pay	+ 9,000.00
1.5133.141.211 Emp. Soc. Sec. Costs	+ 688.51
1.5134.141.180 Bonus Pay	+ 4,500.00
1.5134.141.211 Emp. Soc. Sec. Costs	+ 344.26
1.5210.141.180 Bonus Pay	+ 42,000.00
1.5210.141.211 Emp. Soc. Sec. Costs	+ 3,212.99
1.5240.141.180 Bonus Pay	+ 4,500.00
1.5240.141.211 Emp. Soc. Sec. Costs	+ 344.25
1.5260.141.180 Bonus Pay	+ 1,500.00
1.5260.141.211 Emp. Soc. Sec. Costs	+ 114.76
1.5310.141.180 Bonus Pay	+ 3,000.00
1.5310.141.211 Emp. Soc. Sec. Costs	+ 229.50
1.5320.141.180 Bonus Pay	+ 1,500.00
1.5320.141.211 Emp. Soc. Sec. Costs	+ 114.75
1.5330.141.180 Bonus Pay	+ 1,500.00
1.5330.141.211 Emp. Soc. Sec. Costs	+ 114.75
1.5400.141.180 Bonus Pay	+ 12,000.00
1.5400.141.211 Emp. Soc. Sec. Costs	+ 918.00
1.5410.141.180 Bonus Pay	+ 5,000.00
1.5410.141.211 Emp. Soc. Sec. Costs	+ 382.50
1.5420.141.180 Bonus Pay	+ 6,000.00
1.5420.141.211 Emp. Soc. Sec. Costs	+ 459.00
1.5810.141.180 Bonus Pay	+ 6,000.00
1.5810.141.211 Emp. Soc. Sec. Costs	+ 459.00
1.5830.141.180 Bonus Pay	+ 6,000.00
1.5830.141.211 Emp. Soc. Sec. Costs	+ 459.01
1.5840.141.180 Bonus Pay	+ 6,000.00
1.5840.141.211 Emp. Soc. Sec. Costs	+ 459.00
1.5860.141.180 Bonus Pay	+ 6,000.00
1.5860.141.211 Emp. Soc. Sec. Costs	+ 459.00
1.6200.141.180 Bonus Pay	+ 1,000.00




BUDGET AMENDMENT  
 State Public School Fund  
 March 10, 2022, Page 2

1.6200.141.211 Emp. Soc. Sec. Costs	+	76.50
1.6540.141.180 Bonus Pay	+	6,945.00
1.6540.141.211 Emp. Soc. Sec. Costs	+	527.32
1.6550.141.180 Bonus Pay	+	14,250.00
1.6550.141.211 Emp. Soc. Sec. Costs	+	1,290.97
1.6551.141.180 Bonus Pay	+	1,125.00
1.6551.141.211 Emp. Soc. Sec. Costs	+	86.06
1.6580.141.180 Bonus Pay	+	5,500.00
1.6580.141.211 Emp. Soc. Sec. Costs	+	420.75
1.6610.141.180 Bonus Pay	+	5,125.00
1.6610.141.211 Emp. Soc. Sec. Costs	+	392.06
1.6620.141.180 Bonus Pay	+	2,000.00
1.6620.141.211 Emp. Soc. Sec. Costs	+	153.00
1.6710.141.180 Bonus Pay	+	1,500.00
1.6710.141.211 Emp. Soc. Sec. Costs	+	114.75
1.6820.141.180 Bonus Pay	+	1,200.00
1.6820.141.211 Emp. Soc. Sec. Costs	+	91.80
1.6940.141.180 Bonus Pay	+	4,800.00
1.6940.141.211 Emp. Soc. Sec. Costs	+	367.20
1.7100.141.180 Bonus Pay	+	4,250.00
1.7100.141.211 Emp. Soc. Sec. Costs	+	325.14
1.7200.141.180 Bonus Pay	+	18,780.00
1.7200.141.211 Emp. Soc. Sec. Costs	+	<u>1,666.14</u>

Total – Employee Bonuses \$ +394,129.40

3100.000 Revenue – State Public School Fund \$ - 394,129.40

Passed by majority vote of the Board of  
 Education of Camden County on the 10<sup>th</sup>  
 day of March, 2022.

  
 Chairman, Board of Education

  
 Secretary, Board of Education

## Budget Amendment

## Camden County Schools Administrative Unit

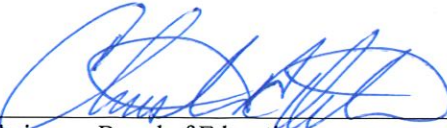
## Local Current Expense Fund

The Camden County Board of Education at a meeting on the 10<sup>th</sup> day of March, 2022 passed the following resolution.


Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	9,595.63	
5200	Special Instructional Programs		5,679.63
5300	Alternative Programs & Services		2,916.00
5800	School-Based Support Service	100,000.00	
6300	Alternative Programs & Services		1,000.00
Explanation:			
Total Appropriation in Current Budget		\$	2,699,658.18
Amount of Increase/Decrease of			
Above Amendment			+ 100,000.00
Total Appropriation in Current Amended			
Budget ....		\$	2,799,658.18

Passed by majority vote of the Board of Education of Camden County on the 10<sup>th</sup> day of March 2022.



Chairman, Board of Education



Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

# BUDGET AMENDMENT March 10, 2022

## 2. Local Current Expense Fund

- A. We have reviewed the allotment and must transfer money in to cover expenses. We request your approval of the following amendment.

### Classroom Support

2.5110.841.121 Salary – Teacher	\$ + 999.00
2.5110.841.195 Planning Period Stipend	+ 5,065.00
2.5110.841.211 Emp. Soc. Sec. Costs	+ 462.24
2.5110.841.221 Emp. Retirement Costs	+ 1,467.51
2.5110.841.231 Emp. Hosp. Ins. Costs	+ 1,601.88
2.5210.841.121 Salary – Teacher	+ 833.88
2.5210.841.211 Emp. Soc. Sec. Costs	+ 62.70
2.5210.841.221 Emp. Retirement Costs	+ 180.78
2.5210.841.231 Emp. Hosp. Ins. Costs	+ 149.23

Total – Classroom Support \$ + 10,822.22

- B. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.

### At-Risk Programs

2.5330.847.198 Salary - Tutor	\$ - 2,000.00
2.5330.847.211 Emp. Soc. Sec. Costs	- 153.00
2.5330.847.221 Emp. Retirement Costs	- 413.00
2.5330.847.332 Travel	- 50.00
2.5330.847.411 Supplies & Materials	- 300.00
2.6300.847.312 Workshop Expenses	- 1,000.00

Total – At-Risk Programs \$ - 3,916.00

- C. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.

### Children with Special Needs

2.5210.849.133 Salary – School Psychologist	\$ - 5,677.00
2.5210.849.162 Substitute Pay	- 1,030.00
2.5210.849.211 Emp. Soc. Sec. Costs	- 199.22

Total – Children with Special Needs \$ - 6,906.22

BUDGET AMENDMENT  
 Local Current Expense Fund  
 March 10, 2022, Page 2

- D. We have entered into a MOU with Albemarle Regional Health Services and must transfer money into this allotment. We request your approval of the following amendment.

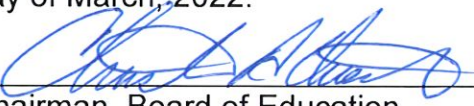
Student Services – School Health

2.5840.855.131 Salary – Nurse	\$ + 52,360.00
2.5840.855.211 Emp. Soc. Sec. Costs	+ 3,800.84
2.5840.855.221 Emp. Retirement Costs	+ 12,025.84
2.5840.855.231 Emp. Health Ins. Costs	+ 6,142.66
2.5840.855.411 Supplies & Materials	+ 10,000.00
2.5840.855.461 Pur. of Non-Cap Equipment	+ <u>15,670.66</u>

Total – Student Services – School Health \$ +100,000.00

2.4490.855....01 Revenue – ARHS - 100,000.00

Passed by majority vote of the Board of  
 Education of Camden County on the 10<sup>th</sup>  
 day of March, 2022.

  
 \_\_\_\_\_  
 Chairman, Board of Education

  
 \_\_\_\_\_  
 Secretary, Board of Education



## Budget Amendment

## Camden County Schools Administrative Unit


## Federal Grant Fund


The Camden County Board of Education at a meeting on the 10<sup>th</sup> day of March 2022 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number		Description of Code	Amount	
			Increase	Decrease
5100		Regular Instructional Programs	98,021.99	
5200		Special Instructional Programs	17,224.01	
5300		Alternative Programs & Services	3,229.50	
5800		School Based Support Services	11,841.50	
Explanation: Revenues increased for carryover funds				
Total Appropriation in Current Budget			\$	2,811,154.25
Amount of <b>Increase/Decrease</b> of				
Above Amendment				+ 130,317.00
Total Appropriation in Current Amended				
Budget ....			\$	2,941,471.25

Passed by majority vote of the Board of Education of Camden County on the 10<sup>th</sup> day of March, 2022.

  
Chairman, Board of Education

  
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

\_\_\_\_\_  
Chairman, Board of County Commissioners

\_\_\_\_\_  
Clerk, Board of County Commissioners

Attachment: School Budget Amendments (3249 : School Budget Amendments)



## BUDGET AMENDMENT

March 10, 2022

## 3. Federal Grant Fund

- A. We have received an allotment revision and reviewed this area of the budget and find that we must increase funds within the budget. We request your approval of the following amendment.

Teacher BonusesProject #22-203-150

3.5110.203.180 Bonus Pay	\$ + 61,818.50
3.5110.203.211 Emp. Soc. Sec. Costs	+ 4,984.98
3.5120.203.180 Bonus Pay	+ 13,000.00
3.5120.203.211 Emp. Soc. Sec. Costs	+ 994.50
3.5132.203.180 Bonus Pay	+ 7,000.00
3.5132.203.211 Emp. Soc. Sec. Costs	+ 535.51
3.5133.203.180 Bonus Pay	+ 6,000.00
3.5133.203.211 Emp. Soc. Sec. Costs	+ 459.00
3.5134.203.180 Bonus Pay	+ 3,000.00
3.5134.203.211 Emp. Soc. Sec. Costs	+ 229.50
3.5210.203.180 Bonus Pay	+ 12,000.00
3.5210.203.211 Emp. Soc. Sec. Costs	+ 918.00
3.5240.203.180 Bonus Pay	+ 3,000.00
3.5240.203.211 Emp. Soc. Sec. Costs	+ 229.50
3.5260.203.180 Bonus Pay	+ 1,000.00
3.5260.203.211 Emp. Soc. Sec. Costs	+ 76.51
3.5310.203.180 Bonus Pay	+ 1,000.00
3.5310.203.211 Emp. Soc. Sec. Costs	+ 76.50
3.5320.203.180 Bonus Pay	+ 2,000.00
3.5320.203.211 Emp. Soc. Sec. Costs	+ 153.00
3.5810.203.180 Bonus Pay	+ 3,000.00
3.5810.203.211 Emp. Soc. Sec. Costs	+ 229.50
3.5830.203.180 Bonus Pay	+ 4,000.00
3.5830.203.211 Emp. Soc. Sec. Costs	+ 306.00
3.5840.203.180 Bonus Pay	+ 4,000.00
3.5840.203.211 Emp. Soc. Sec. Costs	+ 306.00


Total – Teacher Bonuses \$ +130,317.00  
=====

3.3600.203 Revenue – Teacher Bonuses \$ - 130,317.00  
=====

BUDGET AMENDMENT  
Federal Grant Funds  
March, 10, 2022, Page 2

Passed by majority vote of the Board of  
Education of Camden County on the 10<sup>th</sup>  
day of March, 2022.

  
\_\_\_\_\_  
Chairman, Board of Education

  
\_\_\_\_\_  
Secretary, Board of Education

## Budget Amendment

## Camden County Schools Administrative Unit

## Capital Outlay Fund

The Camden County Board of Education at a meeting on the 10<sup>th</sup> day of March, 2022, passed the following resolution.

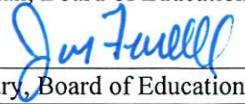
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number	Description of Code	Amount	
		Increase	Decrease
9101	Category II Projects	59,901.00	
6550	Category III Projects	48,808.00	
Explanation:			
Total Appropriation in Current Budget		\$	430,458.00
Amount of Increase / (Decrease) of			
Above Amendment			+108,709.00
Total Appropriation in Current Amended Budget ....		\$	539,167.00

Passed by majority vote of the Board of Education of Camden County Schools on the 10<sup>th</sup> day of March 2022.



Chairman, Board of Education



Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 2\_\_\_\_.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Attachment: School Budget Amendments (3249 : School Budget Amendments)

# BUDGET AMENDMENT

March 10, 2022

## 4. Capital Outlay Fund

- A. We must increase our budget to purchase the modular unit the ALP classroom. We request your approval of the following amendment.

### Category II Projects

9101.077.521.810 Pur. of Modular Classroom \$ + 59,901.00

Total – Category II Projects \$ + 59,901.00

- B. We must increase our budget for the funds received for the purchase of a yellow bus from an allotment from NCDPI. We request your approval of the following amendment.

### Category III Projects

6550.120.551 Purchase of School Bus \$ + 48,808.00

Total – Category III Projects \$ + 48,808.00

=====

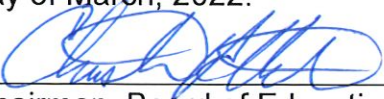
4.3400.120 Revenue – State Allocation Funds \$ - 48,808.00

4.4910 Revenue – Fund Balance Allocated - 59,901.00

Total – Revenue \$ - 108,709.00

=====

Passed by majority vote of the Board of Education of Camden County on the 10<sup>th</sup> day of March, 2022.

  
Chairman, Board of Education

\_\_\_\_\_  
Secretary, Board of Education



**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Consent Agenda**

<b>Item Number:</b>	8.F
<b>Meeting Date:</b>	April 04, 2022
<b>Submitted By:</b>	Lisa Anderson, Tax Administrator Taxes Prepared by: Karen Davis
<b>Item Title</b>	<b>Tax Collection Report</b>
<b>Attachments:</b>	Tax Collection Report (PDF)



# Tax Collection Report

## FEBRUARY 2022

[illegible]

Submitted by: Kira S. Anderson

Date: 3.3.2022

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_



**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Consent Agenda**

**Item Number:** 8.G  
**Meeting Date:** April 04, 2022  
**Submitted By:** Teri Smith,  
Taxes  
Prepared by: Teri Smith  
**Item Title** **DMV Monthly Report**  
**Attachments:** DMV MONTHLY REPORT MAY, 22 RENEWALS  
(PDF)  
**Summary:** DMV Monthly Report May, 22 Renewals Due 6/15/2022  
**Recommendation:** Review and Approve

## STATE OF NORTH CAROLINA

## COUNTY OF CAMDEN

**TO:** The Tax Administrator of Camden County May, 22 Renewals Due 6/15/22

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

<b>SOUTH MILLS</b>	<b>COURTHOUSE</b>	<b>SHILOH</b>	<b>TOTAL</b>
39,758.39	28,113.41	17,939.37	85,811.17

Witness my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chairman, Camden County Board of Commissioners

Attest:

\_\_\_\_\_  
Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

*Rita S. Anderson*  
Tax Administrator of Camden County

Attachment: DMV MONTHLY REPORT MAY, 22 RENEWALS (3246 : DMV Monthly Report)



**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Consent Agenda**

**Item Number:** 8.H  
**Meeting Date:** April 04, 2022

**Submitted By:** Teri Smith,  
Taxes  
Prepared by: Teri Smith

**Item Title**                      **Vehicle Refunds Over \$100.00**

**Attachments:**                      VEHICLE REFUNDS OVER \$100.00 FEB, 22      (PDF)

**Summary:** Vehicle Refunds Over \$100.00 for Feb, 22

**Recommendation:** Review and Approve

## REFUNDS OVER \$100.00



## North Carolina Vehicle Tax System

## NCVTS Pending Refund report

FEB, 22 REFUNDS OVER \$100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ALBERTSON, CHRISTINA WALKER	ALBERTSON, CHRISTINA WALKER		189 UPTON RD	CAMDEN, NC 27921	Proration	0050804589	TDE2269	AUTHORIZED	159979816	Refund Generated due to proration on Bill #0050804589-2021-2021-0000-00	Tag Surrender	02/14/2022	2/21/2022 10:24:32 AM	1843 2	Tax Tax	(\$117.71) (\$1.35)	\$0.00 \$0.00	(\$117.71) (\$1.35)
DOWN RIVER FARMS INC	DOWN RIVER FARMS INC		1381 SOUTH HWY 343	SHILOH, NC 27974	Proration	0059175012	HMZ5629	AUTHORIZED	160296134	Refund Generated due to proration on Bill #0059175012-2021-2021-0000-00	Tag Surrender	02/21/2022	2/28/2022 9:24:13 AM	1843 3	Tax Tax	(\$314.94) (\$3.62)	\$0.00 \$0.00	(\$314.94) (\$3.62)
DRAHOS, BRUCE A	DRAHOS, BRUCE A		112 WINDY HEIGHTS DR	CAMDEN, NC 27921	Proration	0034755053	PDX2711	AUTHORIZED	159979826	Refund Generated due to proration on Bill #0034755053-2021-2021-0000-00	Tag Surrender	02/14/2022	2/21/2022 10:24:32 AM	1843 2	Tax Tax	(\$138.55) (\$1.59)	\$0.00 \$0.00	(\$138.55) (\$1.59)
FABER, KATHRYNN ROSE	FABER, KATHRYNN ROSE		230 MILLTOWN RD	SHILOH, NC 27974	Proration	0054456286	TCT3910	AUTHORIZED	160296178	Refund Generated due to proration on Bill #0054456286-2020-2020-0000-00	Tag Surrender	02/21/2022	2/28/2022 9:24:13 AM	1843 3	Tax Tax	(\$235.32) (\$3.18)	\$0.00 \$0.00	(\$235.32) (\$3.18)
HENDERSON AUDIOMETRICS INC	HENDERSON AUDIOMETRICS INC		PO BOX 2443	ELIZABETH CITY, NC 27906	Proration	0048221672	FFV6747	AUTHORIZED	160738682	Refund Generated due to proration on Bill #0048221672-2020-2020-0000-00	Tag Surrender	02/28/2022	3/8/2022 3:42:42 PM	1843 2	Tax Tax	(\$173.27) (\$2.34)	\$0.00 \$0.00	(\$173.27) (\$2.34)
KOMIVES, JEFFREY ALAN	KOMIVES, JEFFREY ALAN		110 BUCK RUN	SOUTH MILLS, NC 27976	Adjustment >= \$100	0045579385	FKX9663	AUTHORIZED	159895024	Refund Generated due to adjustment on Bill #0045579385-2021-2021-0000-00	Military	02/11/2022	2/21/2022 10:24:21 AM	1843 1	Tax Tax	(\$118.93) (\$1.37)	\$0.00 \$0.00	(\$118.93) (\$1.37)
WEDDLE, JODY MAE	WEDDLE, JODY MAE	WEDDLE, DAVID HENRY	139 COUNTRY MEADOWS DR	SOUTH MILLS, NC 27976	Proration	0061804096	KF8901	AUTHORIZED	159603520	Refund Generated due to proration on Bill #0061804096-2021-2021-0000-00	Tag Surrender	02/04/2022	2/8/2022 9:43:07 AM	1843 1	Tax Tax	(\$136.77) (\$1.57)	(\$6.84) (\$0.08)	(\$143.61) (\$1.65)

Submitted by

Date

3-29-22

js

Lisa S. Anderson, Tax Administrator Camden County

Approved by

Date

Ross Munro, Chairman Camden County Board of Commissioners

Attachment: VEHICLE REFUNDS OVER \$100.00 FEB, 22 (3265 : Vehicle Refunds Over \$100.00)





## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### New Business

**Item Number:** 8.I  
**Meeting Date:** April 04, 2022  
**Submitted By:** Lisa Anderson, Tax Administrator  
Taxes  
Prepared by: Lisa Anderson

**Item Title** 2021 Advertisement of Tax Liens on Real Property

**Attachments:** Lien ad 2021 for commissioners (PDF)

**Summary:** Pursuant to G .S. 105-369(a), the Tax Administrator must report to the County Commissioners the total amount of unpaid taxes for the current fiscal year that are liens on real property. Pursuant to G. S. 105-369(c), the County Commissioners need to set the date for advertising the tax lien for real property.

### **Recommendation:**

1. Motion to accept the attached report from the Tax Administrator that, as of March 28, 2022 the total amount of unpaid taxes for the current fiscal year that are liens on Real Property is \$331,353.40 and that this figure shall change over time with collections and releases.
2. Motion to set the 2021 tax liens on Real Property advertising date of April 29, 2022.

```

ACS Tax System          CAMDEN COUNTY
03/28/2022 13:09:17    Update Lien Fee  TC330U    COVERPAGE

*****
*      * * * L I E N A D * * *
*      * * * L I E N A D * * *
*      * * * L I E N A D * * *
*      * * * L I E N A D * * *
*****

```

Report Selection:

Update Lien Fee if Delinquent

```

Update Parcels for year..... 2021
If Delinquent Amount is Not Less Than.. 1.00
Calculate Interest To Date.....
Run Option..... 1
  1. Edit List Only
  2. Edit List and Update Lien Fee

```

Run Instructions:

```

Jobq Banner  Copies Form Printer Hold Space  LPI  Lines  CPI
L  LIEN AD    01          P9      Y      S      6    066    10

```

ACS Tax System  
03/28/2022 13:09:18

Update Lien Fee

CAMDEN COUNTY  
TC330U

PAGE 1

Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax
02-8944-00-34-5718.0000	133357	O. C. ABBOTT & TWIFORD II, LLC	WILLIAMS TRACT	426.74
03-8972-00-36-9698.0000	135767	ABODE OF CAMDEN INC.		438.13
03-8972-00-44-8500.0000	135768	ABODE OF CAMDEN INC.		1,630.84
03-8971-00-23-2253.0000	135769	ABODE OF CAMDEN, INC.		2,161.87
03-8972-00-53-8746.0000	135770	ABODE OF CAMDEN, INC.		243.81
03-8972-00-54-8028.0000	135771	ABODE OF CAMDEN, INC.		84.65
03-8972-00-63-0431.0000	135772	ABODE OF CAMDEN, INC.		243.81
03-8972-00-63-2818.0000	135773	ABODE OF CAMDEN, INC.		243.79
03-8972-00-64-2120.0000	135774	ABODE OF CAMDEN, INC.		293.37
03-8990-00-17-3935.0000	135781	KARL L ADCOCK	MINORCA	641.56
01-8907-00-07-7637.0000	131030	GEORGE LEE ALLEN	NASH	259.65
01-7998-01-17-7758.0000	131039	SALLIE S. AMES LE	PROP. TO LOIS THORNTON & CECIL	491.84
02-8934-01-18-8072.0000	133408	ARNOLD AND THORNLEY, INC.	VILLAGE CARPET	1,114.20
02-8934-01-18-8072.1000	133409	ARNOLD AND THORNLEY, INC.	LEASEHOLD	254.65
03-8889-00-96-8787.0000	135837	LESLIE ASFARI	CAMDEN POINT SHORES	1,932.67
01-7999-00-62-3898.0000	131067	MICHAEL ASKEW		1,185.26
02-8945-00-67-0400.0000	133419	ELLA AYDLETT HEIRS	BRAY; KRISTA LONG ABBOTT & KA-	398.22
01-7979-00-94-6193.0000	131111	HERSEY LYN BARBER		1,126.34
03-8953-00-89-0192.0000	135875	TANYA W BARCLIFT		3,954.89
01-7999-00-32-3510.0000	131114	LEAH BARCO	MULLEN LOT 1	262.89
03-8962-00-04-9097.0000	135885	CECIL BARNARD HEIRS	BARCO 2	182.89
03-8962-00-67-1021.0000	135886	CECIL BARNARD HEIRS	BARCO	199.06
03-8973-00-33-5899.0000	135887	DOUGLAS BARNARD		879.64
02-8926-00-77-4923.0000	133455	DAVID L. BARNES		1,061.23
02-8944-00-14-1898.0000	133458	RUBY B. BARNES (PARKER)		308.89
01-7998-01-16-3991.0000	131131	ERNEST A. BASS III	ALSO LOT 16	666.74
02-8944-00-49-1932.0000	133480	NANCY AND CHARLIE BAUM LE	NANCY & CHARLIE BAUM RESERVED	446.59
02-8944-00-49-1932.1000	133481	NANCY L BAUM LE	LEASEHOLD; NANCY AND CHARLIE	197.05
01-7979-00-13-4667.0000	131139	SUSAN CHARLENE BEARD ET AL	HEIRS: SUSAN CHARLENE BEARD,	1,571.20
01-7979-00-18-4277.0000	131140	SUSAN CHARLENE BEARD ET AL	HEIRS: SUSAN CHARLENE BEARD,	643.60
02-8935-04-63-0820.0000	133500	BELCROSS PROPERTIES, LLC	MINI-STORAGE	2,539.31
03-0000-00-00-9999.9999	135925	E.C. BELL HEIRS		22.17
01-7979-00-61-7358.0000	131163	BERT LLC	MENGLE COMPANY	4,906.97
02-8923-00-19-3774.0013	138110	BERWYN HOLDINGS LLC	PELICAN MARINA	201.78
02-8923-00-19-3774.0051	138111	BERWYN HOLDINGS LLC	PELICAN MARINA	201.78
03-9809-00-14-1463.0000	135958	CHARLES BLACK	RIVERA PARK	128.93
02-8945-00-66-3442.0000	133563	DESEAN L BOGUES SR		264.89
02-8945-00-74-4558.0000	133567	JAMES BOGUES SR.		147.42
02-8945-00-98-2525.0000	133568	JAMES BOGUES SR.		187.30
02-8955-00-04-7556.0000	133569	JAMES BOGUES SR.		21.46
02-8945-00-75-6450.0000	133574	MARILYN BOGUES		147.45
02-8945-00-88-9097.0000	133575	MARILYN BOGUES		158.54
02-8955-00-04-5387.0000	133576	MARILYN BOGUES		21.43
03-8899-00-26-9635.0000	135984	KENNETH BOWERS	HONEYSUCKLE	31.39
02-8934-04-71-7464.0000	133616	GWENDOLYN HILL BRAY		780.04
03-8963-00-49-2974.0000	135998	R.VERNON BRAY, JR.	MORRISETT	702.76
02-8934-03-30-5529.0000	133632	DAVID E. BRICKHOUSE		248.92
03-8971-00-65-2545.0000	136004	JAMES L. BRIGMAN	WRIGHT	691.09
02-8944-00-87-7021.0000	133646	MARK M. BRIGMAN SR & LISA L.	PORTION OF LOT 5	2,995.96
01-7989-04-60-1568.0000	131222	EMMA BRITE HEIRS		96.15
01-7988-00-13-0528.0000	131224	LENIAL M. BRITE	WILLIAMS	139.75
02-8935-02-66-5524.0000	133659	AMY UMPHLETT BROOKS		82.34
02-8955-00-08-6470.0000	133660	KARLA E. BROOKS		1,244.28

Attachment: Lien ad 2021 for commissioners (3263 : 2021 Advertisment of Tax Liens on Real Property)

ACS Tax System  
03/28/2022 13:09:18

Update Lien Fee

CAMDEN COUNTY  
TC330U

PAGE 2

Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax
02-8927-00-51-8089.0000	133661	SHIRLEY STATEN BROOKS	BUTTS	203.81
02-8927-00-94-8244.0000	133662	SHIRLEY STATEN BROOKS		75.10
03-8899-00-16-6880.0000	136013	Yael ELAINE BROSC	1/2 UNDIVIDED INTEREST	10.00
01-7988-00-91-0179.0001	131236	THOMAS L. BROTHERS HEIRS	0000 SARAH MURRAY	245.84
02-8936-00-48-6353.0000	133680	MARGARET OVERTON BROWN		826.00
01-7998-00-50-3860.0000	131247	SHIRLEY DUDLEY BROWN	C. T. SAWYER WOODLAND	572.66
03-8973-00-21-4314.0000	136038	BEN F. BURGESS		508.76
03-8962-00-09-6661.0000	136039	BEN FORBES BURGESS		264.40
03-8953-04-50-6925.0000	136041	CHRISTINA HILBERT BURGESS		971.47
03-8899-00-36-1568.0000	136059	PETER BUTSAVAGE	HONEY SUCKLE	34.07
02-8955-00-61-8816.0000	133707	BUTTS FARM INC		168.24
02-8955-00-70-3278.0000	133708	BUTTS FARM INC		150.95
02-8955-00-71-9130.0000	133709	BUTTS FARM INC		139.36
02-8955-00-82-0834.0000	133710	BUTTS FARM INC		13.68
02-8955-00-82-2401.0000	133711	BUTTS FARM INC		28.59
02-8934-03-43-0085.0000	133712	CARLTON BUTTS		439.75
02-8927-00-72-7845.0000	133716	GEORGE SWENDELL BUTTS	ALSO LOTS 15 & 16	310.43
02-8934-03-31-9750.1000	133718	GEORGE SWENDELL BUTTS	THESE OUTBUILDINGS ARE ON	449.39
02-8934-03-43-4087.0000	133719	GEORGE SWENDELL BUTTS		337.31
02-8954-00-68-5406.0000	133720	GEORGE SWENDELL BUTTS		81.45
02-8954-00-78-7701.0000	133721	GEORGE SWENDELL BUTTS		873.00
02-8954-00-79-0775.0000	133722	GEORGE SWENDELL BUTTS		589.27
02-8954-00-88-3091.0000	133723	GEORGE SWENDELL BUTTS		249.40
02-8955-00-61-5676.0000	133724	GEORGE SWENDELL BUTTS		823.31
02-8927-00-83-4439.0000	133725	JOHN BUTTS III		621.84
02-8934-03-43-3133.0000	133726	JOHNNIE BUTTS IV		465.43
03-8990-00-25-6293.0000	136066	C N C ASSOCIATES	CAMDEN POINT SHORES	211.46
01-7997-00-99-1776.0000	131289	JAMES A CAIN	L.N. SAWYER HSE ALSO ON 1046 &	1,695.19
01-7080-00-49-5646.0000	131290	JANICE L CALDWELL	HURDLE & WEBB	1,511.29
01-7080-00-49-6793.0000	131291	JANICE L CALDWELL	HURDLE & WEBB	525.32
01-7081-00-91-3767.0000	131317	CRAIG S. CAREY	SAWYER/SHARON CHURCH ROAD	1,611.77
03-8899-00-45-7551.0000	136098	CAROL WEBB DARDEN REVOCABLE TR	FISHERMAN'S VILLAGE	355.72
03-8899-00-55-0406.0000	136099	CAROL WEBB DARDEN REVOCABLE TR	FISHERMAN'S VILLAGE	67.23
03-8899-00-55-1404.0000	136100	CAROL WEBB DARDEN REVOCABLE TR	FISHERMAN'S VILLAGE	91.86
03-9900-00-00-8208.0000	136101	CAROL WEBB DARDEN REVOCABLE TR	BROAD CREEK CLUB	249.91
03-8971-00-66-3133.0000	136104	JANELLE ROBERTS CARTER		913.42
02-8926-00-45-4695.0000	133777	HENRIETTA CARTWRIGHT	WILLIAM CARTWRIGHT IS DECEASED	372.22
02-8944-00-02-2843.0000	133780	JAMES L. CARTWRIGHT		10,029.89
02-8936-00-23-4750.0000	133797	AARON DARNELL CHAMBLEE ET AL	HEIRS: AARON DARNELL, JOYCE,	195.03
02-8936-00-25-5616.0000	133798	AARON DARNELL CHAMBLEE ET AL	HEIRS: AARON DARNELL, JOYCE,	178.65
02-8936-00-25-7407.0000	133799	AARON DARNELL CHAMBLEE ET AL	ALSO 15-19; HEIRS: AARON DARNELL	89.91
03-8971-00-66-4706.0000	136130	NELLIE CHAPMAN		422.30
03-8971-00-86-7714.0000	136131	GLENNA CHAPPELL		515.23
03-9809-00-33-6710.0000	136133	CYNTHIA CHAVIS	PART OF P32	1.51
03-9809-00-33-8665.0000	136134	LENZO CHAVIS	THE POINT	1.65
01-7999-00-60-2149.0000	131355	JAMES THOMAS CHERRY	PIERCEVILLE	713.20
01-8907-00-34-3749.0000	131357	ROBERT J. CHESON	1 LOT	675.50
03-8970-00-29-5521.0000	136147	JASON GRANT CLEMONS	AVERY SHORES	287.23
03-8980-00-84-6726.0000	136152	OTIS COCKRILL		9.41
02-8955-00-14-5422.0000	133824	BARBARA JEAN COLEMAN	FORBES	98.11
03-8971-00-75-0617.0000	136169	APRIL BENNETT CONNIE		309.28
02-8936-00-25-8274.0000	133842	MICHAEL COOPER		502.35
02-8926-00-20-1902.0000	133844	RYAN E COOPER		123.61

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03-8952-01-49-2981.0000	136177	CHRISTINA CORBO	MAGNOLIA MANOR	437.73
02-8926-00-22-3528.0000	133849	TRACEY A COSTA	BELL FARM ESTATES	1,880.63
02-8944-00-89-9502.0000	133853	CARDWELL COWELL JR.		501.38
02-8944-00-99-6389.0000	133857	MICHAEL DERRICK COWELL		791.41
02-8936-00-24-7074.0000	133861	WINFORD COWELL JR.		269.57
02-8943-01-47-1120.0000	133872	EMILY FORBES CRAIN	TREASURE POINT	505.96
02-8923-00-09-5774.0001	138119	PHILLIP A CRAWFORD	CITY ADDRESS: 1 CAMDEN CSWY	1,206.72
03-9809-00-33-4725.0000	136189	DENNIS CREASY	THE POINT	61.50
01-7997-00-29-9328.0000	131413	GARY A. CREASY JR.	SOUTH MILLS SHORES	982.92
01-7998-01-08-9951.0000	131417	KIM CREECY		205.52
01-7998-01-09-9025.0000	131418	KIM CREECY	OVERTON	534.73
02-8934-04-90-0557.0000	133876	TABITHA RENEE CARTER CRUISE		870.47
01-8916-00-09-6659.0000	131436	BRANDON CURLES		186.61
01-7999-00-86-7270.0000	132179	CHARLES WALTER CURRAN JR	FARMS & TIMBERLAND	446.98
03-9809-00-34-0001.0000	136213	STEVEN CYR	FAIRHAVEN	1,469.03
03-8953-03-02-4624.0000	136215	ROBERT DAIL	TAYLOR'S BEACH	117.96
03-8953-03-02-4652.0000	136216	ROBERT DAIL	TAYLOR'S BEACH	215.18
03-8953-03-12-1762.0000	136217	ROBERT DAIL	TAYLOR'S BEACH	272.44
02-8923-00-09-5774.0010	138118	CHRISTINE DALEY	HARBOR PLACE	100.00
02-8935-03-40-3531.0000	133903	EVERETT ASHLEY DAVENPORT JR		594.59
02-8935-03-40-3652.0000	133904	EVERETT ASHLEY DAVENPORT JR		175.55
02-8935-03-40-3652.1000	133905	HOWARD DAVENPORT	LEASEHOLD	77.39
02-8943-01-06-0854.0000	133906	JEWEL H. DAVENPORT	WHITEHALL SHORES	18.50
02-8943-01-06-1804.0000	133907	JEWEL H. DAVENPORT	WHITEHALL SHORES	18.49
02-8943-01-06-1855.0000	133908	JEWEL H. DAVENPORT	WHITEHALL SHORES	18.49
02-8943-01-06-2805.0000	133909	JEWEL H. DAVENPORT	WHITEHALL SHORES	18.50
02-8943-01-06-2855.0000	133910	JEWEL H. DAVENPORT	WHITEHALL SHORES	18.49
02-8943-01-06-3805.0000	133911	JEWEL H. DAVENPORT	WHITEHALL SHORES	18.50
02-8943-01-06-3855.0000	133912	JEWEL H. DAVENPORT	WHITEHALL SHORES	18.49
02-8943-01-06-4805.0000	133913	JEWEL H. DAVENPORT	WHITEHALL SHORES	18.50
02-8943-01-06-4855.0000	133914	JEWEL H. DAVENPORT	WHITEHALL SHORES	18.49
02-8943-01-06-9013.0000	133915	JEWEL H. DAVENPORT	WHITEHALL SHORES	1,180.48
02-8943-01-06-9085.0000	133916	JEWEL H. DAVENPORT	WHITEHALL SHORES	755.74
02-8943-01-08-8432.0000	133917	JEWEL H. DAVENPORT		777.64
02-8934-04-80-7515.0000	133935	ROY A DEAN		158.19
02-8935-02-76-3219.0000	133936	ROY A DEAN		1,364.20
02-8943-01-16-6780.0000	133937	ROY A DEAN		1,210.73
02-8924-00-61-4600.0000	133941	MARGARET DECKER HEIRS		10.42
02-8937-00-50-0274.0000	133953	DIAMOND SOLID INVESTMENTS LLC		146.58
03-8980-00-60-3198.0000	136247	ROMEO DISMAYA	VICTORY GARDENS	17.24
03-8971-00-65-8424.0000	136249	JOYCE DIXON		307.07
02-8936-00-90-8005.0000	133961	BRANDI B DORNFRIED	CAMDEN CROSSING	1,530.26
02-8936-00-90-9274.0000	133962	BRANDI B DORNFRIED	CAMDEN CROSSING.	1,506.24
03-8889-00-38-8587.0000	136260	H. DOUGLAS DOWDY		1,055.94
02-8945-00-53-2350.0000	133967	CARTER C DOZIER	HERBERT MERCER	500.07
02-8936-00-23-2667.0000	133969	VIVIAN F. DOZIER		181.03
01-7989-04-90-0938.0000	131502	DORIS EASON		102.93
01-8907-00-34-2520.0000	131505	JONATHAN & SHERRY EASON		254.59
01-8907-00-34-3335.0000	131506	JONATHAN & SHERRY EASON		577.73
01-7081-00-81-2862.0000	131512	WILLIE A. EASON SR.	CREEKMORE	645.01
03-8973-00-22-6088.0000	136280	RICKY LEE EDWARDS		469.87
03-8973-00-22-6159.0000	136281	RICKY LEE EDWARDS		1,046.98
03-8973-00-22-6302.0000	136282	RICKY LEE EDWARDS		503.30

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03-8899-00-55-1493.0000	136283	RONALD E EDWARDS	FISHERMAN'S VILLAGE	82.00
03-8899-00-55-2698.0000	136284	RONALD E EDWARDS	ALSO LOT 54	1,187.47
03-8899-00-55-3932.0000	136285	RONALD E EDWARDS	FISHERMAN'S VILLAGE	224.13
03-8899-00-56-3172.0000	136286	RONALD E EDWARDS	FISHERMANS VILLAGE	224.03
03-8899-00-56-3291.0000	136287	RONALD E EDWARDS	FISHERMANS VILLAGE	224.04
03-8899-00-56-4320.0000	136288	RONALD E EDWARDS	FISHERMAN'S VILLAGE	248.86
03-8899-00-56-4430.0000	136289	RONALD E EDWARDS		1,028.06
01-7989-04-51-8515.0000	131521	BENNY MICHAEL ELKINS		710.85
02-8934-01-16-5511.0000	134014	KAYLA LYNN ELLER		112.61
03-8899-00-86-0286.0000	136816	EQUITY TRUST COMPANY CUSTODIAN	HUNTERS PARK CAMDEN POINT SHOR	45.87
03-8899-00-86-7847.0000	136817	EQUITY TRUST COMPANY CUSTODIAN	HUNTERS PARK CAMDEN PT SHORES	948.23
02-8935-02-66-7093.0000	134031	B. F. ETHERIDGE HEIRS		2,889.18
02-8944-00-51-7111.0000	134033	FLOYD & JUNE T. ETHERIDGE	DANSON'S GRANT	691.01
03-8953-03-02-1576.0000	136320	FLOYD & JUNE T. ETHERIDGE	TAYLOR'S BEACH	817.42
02-8945-00-41-2060.0000	134034	LASELLE ETHERIDGE SR. HEIRS	ALSO 166 BUSHELL RD	410.38
01-7989-04-50-7223.0000	131541	LAURA ETHERIDGE ETAL LE	LE TO LAURA ETHERIDGE,ERNEST	1,116.04
03-8961-00-69-3519.0000	136325	MARIETTA EVANS		2,488.59
03-8965-00-35-2988.0000	137290	MICHAEL WILLIAM EVELAND	NORTH RIVER CROSSING	254.91
02-8955-00-26-0612.0000	134051	GLORIA B EVERETT		1,327.00
02-8954-00-43-8538.0000	134069	BILLY ROSS FEREBEE		2,201.55
02-8944-00-36-1417.0000	134098	ROSA ALICE FEREBEE HEIRS	SEYMOUR	1,309.58
02-8937-00-41-9024.0000	134099	TONIA BANKS FEREBEE		950.33
03-8965-00-43-1830.0000	136348	LENNON KERMIT FLOYD JR.		267.68
03-8965-00-37-4242.0000	136355	DORA EVANS FORBES	HOUSE & LOT	139.39
03-8965-00-37-9112.0000	136356	DORA EVANS FORBES		628.23
03-8974-00-32-7532.0000	136359	GEORGE H. FORBES III		630.57
02-8935-03-30-3126.0000	134119	GLENN ALLAN FORBES ET AL		168.87
03-8954-00-97-9233.0000	136367	ISAAC CROSBY FORBES		696.32
03-8973-00-18-4582.0000	136369	JEREMY WILLIAM FORBES		901.47
03-8965-00-43-8466.0000	136386	KEVIN S. FORBES		8.00
03-8973-00-23-5745.0000	136389	STEPHEN CLAYTON FORBES LE	LIFE ESTATE THEN TO STEPHEN	172.55
03-8990-00-64-8379.0000	136421	CHRISTOPHER FROST-JOHNSON	BROAD CREEK CLUB	373.11
03-8953-03-44-0320.0000	136427	FREDERICK MILTON GALLOP		30.76
03-8962-00-45-9335.0000	136429	JAMES E. GALLOP ETAL		46.89
03-8962-00-41-8178.0000	136434	WILLIE GALLOP	SHILOH SUBDIVISION WILLIE	106.09
03-8962-00-42-5462.0000	136435	WILLIE GALLOP	CUT-OVER WOODS	51.16
03-8962-00-42-7954.0000	136436	WILLIE GALLOP	SHILOH SUBDIVISION WILLIE	47.38
03-8962-00-42-8804.0000	136437	WILLIE GALLOP	SHILOH SUBDIVISION WILLIE	296.85
03-8962-00-44-0647.0000	136438	WILLIE GALLOP		287.63
03-8962-00-51-2845.0000	136440	WILLIE GALLOP		822.33
03-8962-00-65-0194.0000	136441	WILLIE GALLOP	BARTLETT	212.09
03-8962-00-55-4885.0000	136443	WILLIE W. GALLOP, SR.		193.10
03-8962-00-35-4240.0000	136444	WILLIE WINFRED GALLOP		117.38
03-8962-00-42-3982.0000	136445	WILLIE WINFRED GALLOP		765.45
03-8962-00-45-5667.0000	136446	WILLIE WINFRED GALLOP		954.05
02-8955-00-07-5869.0000	134164	SONYA WILLIAMS GALLOWAY		981.10
03-8889-00-48-6353.0000	136184	ALBERT J GANDER II	SEABREEZE	707.10
01-7999-00-78-4680.0000	131623	BERTHA MARLENE GARRETT	WATERFRONT	2,067.68
01-7969-00-79-1235.0000	131643	CHARLES A GILLIKIN	HORSESHOE ACRES	229.20
01-7989-04-51-3183.0000	131655	LUTHER GLOVER	SPENCER AVENUE	302.31
01-7997-00-66-7449.0000	131662	R. J. GONDER	TURNER CUT	372.49
01-7090-00-71-2565.0000	131666	HENRY GORDON SR. HEIRS	MCCOY	417.11
03-8954-00-81-2243.0000	136485	SHALONDA POOLE GORDON		

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03-8954-00-91-1215.0000	136486	SHALONDA POOLE GORDON		13.88
03-8899-00-06-0950.0000	136800	GRAY INVESTMENTS LLC	EDGEWATER	1,431.56
03-8899-00-06-7527.0000	135951	GRAY INVESTMENTS LLC	HARNER FAMILY REVOCABLE TRUST	437.32
03-8980-00-84-7741.0000	136492	MARY E. GRAY	ALSO LOT 15	13.32
03-8953-00-48-4058.0000	136506	JERRY GREGORY		513.51
02-8935-01-08-8786.0000	134240	LINWOOD GREGORY		772.94
01-7989-04-60-0628.0000	131696	JAMES GLEN GRIFFIN		84.72
01-7989-04-60-1711.0000	131697	JAMES GLEN GRIFFIN	LOY	516.50
01-7090-00-60-5052.0000	131699	JOE GRIFFIN HEIRS	WHITE	109.00
01-7999-00-68-6558.0000	131700	JOHN E GRIFFIN HEIRS		419.74
02-8936-00-24-7933.0000	134251	SHIRLEY GRIFFIN ETAL	ETAL=M.JAMES,E.EDWARDS,	48.19
02-8936-00-25-5063.0000	134253	SHIRLEY GRIFFIN ETAL	ETAL=M.JAMES,E.EDWARDS,	85.84
01-7998-00-53-8764.0000	131717	ERNESTO III & CLARISSA GUERRA		261.35
02-8944-00-55-6365.0000	134260	THOMAS W GWYNN	CREEK SIDE	2,933.27
03-8943-04-93-3222.0000	136534	MELINDA MILLER HAINES		359.79
01-7997-00-29-3933.0000	131739	ROBERT M. HAMMOND		5.92
03-8972-00-67-2843.0000	136539	VINCENT TOD HAMMOND		491.82
03-9809-00-64-6042.0000	136544	ABEL HARMON		22.15
03-9809-00-83-4024.0000	136545	ABEL HARMON		53.99
03-9809-00-83-5783.0000	136546	ABEL HARMON	THE POINT	18.92
03-9809-00-84-2685.0000	136818	ABEL HARMON	THE POINT	22.10
03-9809-00-93-4176.0000	137134	ABEL HARMON	THE POINT	48.38
02-8954-00-01-1742.0000	134284	RICHARD ANDERSON HARNEY LE	AFTER LE TO ONYETTE BIGGS	720.93
03-8971-00-54-7373.0000	136554	DWAYNE HARRIS	BURGESS	1,155.28
03-8962-00-43-4592.0000	136555	JIMMIE BRUCE HARRIS		254.08
03-8971-00-53-7463.0000	136556	JOSHUA KADE HARRIS		237.69
03-8973-00-17-0492.0000	136566	JAMES MIDDLETON HARRISON JR		319.49
01-8916-00-09-8882.0000	131796	ALVIN ALONZIO HESS JR		1,261.98
01-7090-00-95-4019.0001	131804	MARK DAN HEWITT	1/2 UND INT	153.66
03-8965-00-44-3670.0000	136600	CLOAH J. HIGGINBOTHAM		518.63
03-8965-00-44-4401.0000	136601	CLOAH J. HIGGINBOTHAM		452.62
03-8962-00-66-7518.0002	136602	BROADUS HILL	MCMULLEN=38.8%	54.00
01-7998-01-17-9903.0000	131817	BONNY SAWYER HINSON		630.03
02-8944-00-90-0022.0000	134406	HOLLY HENDERSON METZEROTT TRST	DANSON'S GRANT	573.75
03-8953-00-76-2855.0000	136612	ROBERT JASON HOLTON	TEMPLE	3,356.58
03-8962-00-49-4409.0000	136614	WARREN HOOVER		19.04
01-7999-00-02-6230.0000	131847	CHRISTOPHER W HORTON		1,565.00
02-8923-00-09-5774.0006	138128	HOWARD K. HOUTZ JR.	HARBOR PLACE UNIT	1,294.57
02-8943-01-27-6302.0000	134417	TABATHA LYNN HUACUZ		84.70
02-8943-01-36-0958.0000	134418	TABATHA LYNN HUACUZ		1,302.70
01-8909-00-23-6742.0000	131860	JOHN MICHAEL HUDSON JR		1,011.31
03-8953-03-12-1451.0000	136636	ARIANA B HUGHES	TAYLOR'S BEACH	9.12
03-8953-03-12-2403.0000	136637	ARIANA B HUGHES		207.09
03-8961-00-69-1918.0000	136629	CLEVELAND & RUBY HUGHES		122.51
03-8962-00-70-7416.0000	136632	CLEVELAND & RUBY HUGHES		87.65
02-8935-02-75-1959.1000	134425	DORIS HUGHES	LEASEHOLD	697.09
03-8961-00-69-0261.0000	136635	HARRIEL & ELESSIE HUGHES	HARREIL & ELESSIE = 9/10 INT.	394.25
03-8899-00-46-4402.0000	136201	DANIEL HUMPHREY		116.07
03-8899-00-36-1699.0000	136648	RICHARD HUNEYCUTT	HONEYSUCKLE	29.39
03-8980-00-24-0191.0000	136664	I CRAB INC.		675.28
01-7989-04-51-6248.0000	131895	TAMMY JO INGE		158.78
02-8935-01-07-0916.0000	134435	ROSETTA MERCER INGRAM	JUDITH MERCER ESTATE FILE 99E-	157.68
03-8965-00-12-6269.0000	136676	JILL DANA INSCORE		1,478.96

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03-9809-00-24-8236.0000	136677	GENE W IRBY	FAIRHAVEN	1,264.80
01-7988-01-38-1944.0000	131902	JOSEPH B JACKSON JR		382.12
01-7988-01-39-1119.0000	131903	JOSEPH B JACKSON JR	JIM POWERS	1,025.38
01-7969-00-96-0916.1000	131904	JOSEPH BAKER JACKSON JR	LEASEHOLD	911.95
03-8899-00-36-0915.0000	136690	FRANK JACOBUS	HONEYSUCKLE	20.67
01-8917-00-15-3232.0000	131914	JANE E SAWYER REVOCABLE TRUST	STARBOARD TRACT	475.53
03-8963-00-96-3408.0000	136694	JANET J. SHORE REVOC. TRUST		399.90
02-8923-00-19-3774.0010	138129	JENSEN MARINE ENTERPRISES	PELICAN MARINA	201.78
02-8923-00-19-3774.0021	138130	JENSEN MARINE ENTERPRISES	PELICAN MARINA	201.78
02-8923-00-19-3774.0038	138131	JENSEN MARINE ENTERPRISES	PELICAN MARINA	201.78
02-8934-04-72-0416.0000	134476	PAULINE JETTE		919.88
01-7979-00-16-3438.0000	131928	JLO INVESTMENTS, LLC	OPEN SPACE WITH POND	2.04
02-8934-01-18-8282.0000	134483	BRIDGET CARTWRIGHT JOHNSON		1,689.43
01-7979-00-64-6997.0000	131941	TOM JOHNSON		11.35
02-8955-00-18-7165.0000	134493	WILLIE T. JOHNSON ETAL		142.68
02-8916-00-39-5170.0000	134498	DONALD RAY JONES		1,175.24
02-8916-00-39-4204.0000	134500	GREGORY MARK JONES		423.74
02-8916-00-39-4204.1000	134501	GREGORY MARK JONES	LEASEHOLD	351.09
02-8943-00-68-6720.0000	134502	GREGORY MARK JONES	DANSON'S GRANT	525.98
02-8943-00-68-7840.0000	134503	GREGORY MARK JONES	DANSON'S GRANT	546.98
01-7989-00-03-0258.0000	131962	MARLENE JONES ET AL	MCPHERSON ALSO 195A	362.03
03-8973-00-15-3472.0000	136739	MARY LOU S JONES LE	GALLOP	150.00
01-7999-00-89-7418.0000	131963	MARY STILES JONES LE	REMAINDER INTEREST TO DWAYNE	500.86
03-8943-04-93-8214.0000	136745	L. P. JORDAN HEIRS		230.47
03-8889-00-88-4188.0000	136751	LELAND KANE	SNAPDRAGON	16.70
03-8971-00-38-9516.0000	136757	BENNETT RAY KEEL SR.		606.03
03-8899-00-16-6880.0001	136758	RENEE RENATA KEEP HEIRS	EDGEWATER EAST	54.91
03-8971-00-66-5588.0000	136772	CARLOS KIGHT		897.89
03-8971-00-66-7005.0000	136779	JEFFREY KIGHT		261.69
03-8971-00-66-6199.0000	136780	JEFFREY S. KIGHT		232.86
03-8973-00-44-9086.0000	136785	MORRIS L. KIGHT III	KIGHT	269.80
03-8973-00-53-0748.0000	136786	MORRIS L. KIGHT III		1,098.81
03-8973-00-35-6761.0000	136787	MORRIS LEO KIGHT SR LE		79.36
03-8973-00-44-9165.0000	136788	MORRIS LEO KIGHT SR LE	KIGHT	320.94
03-8973-00-45-7863.0000	136789	MORRIS LEO KIGHT SR LE	KIGHT	48.50
03-8973-00-54-3902.0000	136790	MORRIS LEO KIGHT SR LE	KIGHT	70.77
01-7080-00-26-2396.0000	132001	CHRISTOPHER A. KINDER	WHARF'S LANDING	2,160.90
03-8899-00-55-5873.0000	136797	PAUL H. KING	RIVIERA PARK	146.86
03-9809-00-24-6322.0000	136802	DAVID B. KIRBY	SAN MARCO	89.56
01-7080-00-17-1852.0000	132029	JAMES EMORY KOONTZ	WHARF'S LANDING	246.32
01-7090-00-25-9828.0000	131636	JASON W KRESSEN		419.45
01-7090-00-36-3012.0000	131638	JASON W KRESSEN		410.52
02-8945-00-34-5956.0000	134601	CALVIN R. LAMB	PRITCHARD	2,144.97
02-8934-01-17-4778.1000	134604	LARRY LAMB	LEASEHOLD	75.95
02-8934-01-17-4778.0000	134605	LARRY G. LAMB SR	STORE & MARINA	8,953.74
02-8934-01-26-6462.0000	134606	LARRY G. LAMB SR	KRAMER ACRES	1,846.93
02-8954-00-97-5888.0000	134607	RUSSELLETTE LAVERNE LAMB HEIRS		512.80
03-8990-00-63-0142.0000	136832	CYNTHIA CARTWRIGHT LANDRETH	ALSO N29	34.32
02-8934-02-66-5075.0000	134614	PATRICIA ANN LANE		747.98
02-8954-00-09-2257.0000	134629	EDDIE G LAWSON		428.91
01-7998-00-77-0454.0000	132069	SHAWN H. LEARY		319.60
02-8934-04-53-4599.0000	134647	WILLIAM DOUGLAS LEARY III		226.64
02-8923-00-19-3774.0019	138136	SCOTT J. LEONARD	PELICAN MARINA	201.78

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01-7998-01-06-3034.0000	132083	TAMMY LORRAINE LETEMPT-CAIN		756.29
03-8962-00-11-7640.0000	136915	PENNY LEWIS HEIRS		95.36
03-8962-00-50-5050.0000	136916	PENNY LEWIS HEIRS		209.62
03-8962-00-61-6700.0000	136917	PENNY LEWIS HEIRS		309.78
03-8962-00-91-9356.0000	136918	PENNY LEWIS HEIRS		290.73
02-8934-04-81-2357.0000	134666	CAROLYN A. LILLY		150.03
02-8936-00-47-3605.0000	134678	JOHN LISTER JR.		78.62
03-8952-00-82-7695.0000	136932	ELLA LLOYD		352.82
03-8899-00-37-0046.0000	136933	ELIZABETH LONG	CAMDEN POINT SHORES	18.84
03-8899-00-65-7681.0000	136937	NIKOLAOS LOUVROS	RIVIERA PARK	139.28
03-8963-00-17-3162.0000	136667	MACNAMERA GENERAL CONTRACTORS	BARTLETT FARMETTES	9.88
01-7090-00-82-5970.0000	132138	MAINSTAY CONSTRUCTION, INC	TAR CORNER VILLAGE	98.08
01-7090-00-83-0122.0000	132139	MAINSTAY CONSTRUCTION, INC	TAR CORNER VILLAGE	45.06
01-7090-00-83-1303.0000	132140	MAINSTAY CONSTRUCTION, INC		304.41
01-7090-00-92-5561.0000	132141	MAINSTAY CONSTRUCTION, INC	TAR CORNER VILLAGE	411.81
03-8971-00-67-5228.0000	136975	DAVID MASON		273.28
03-8965-00-42-9214.0000	136979	JANICE FERRELL MASON		629.81
03-8965-00-52-3304.0000	136982	WESLEY W. MASON		2,062.45
01-7998-01-09-1389.0000	132182	NANCY H. MCALLISTER, ETAL	HARRIS LOT- ETAL=NANCY, JUNE,	564.27
02-8934-01-36-3525.0000	134738	WILLIAM & BRENDA MCCLOUD		196.61
02-8945-00-64-0431.0000	134741	MICHAEL MCCOY		1,007.77
02-8934-03-31-9750.0000	134748	CAROLYN MCDANIEL		570.71
02-8934-03-32-7553.0000	134749	CAROLYN MCDANIEL		359.57
02-8934-03-43-2243.0000	134750	CAROLYN MCDANIEL	ASKEW	493.03
02-8936-00-21-4428.0000	134751	CAROLYN MCDANIEL		175.38
02-8934-03-32-7553.1000	134752	RAYMOND MCDANIEL	LEASEHOLD	788.71
03-8962-00-05-0472.0000	137017	FRANK MCMILLIAN HEIRS	STEVENS	1,210.67
02-8923-00-19-3774.0022	138142	MATTHEW D MCNAMARA	PELICAN MARINA	166.98
01-7999-03-01-1479.0000	132245	EMANUEL MCPHERSON		1,554.33
03-8889-00-39-9295.0000	137031	DAN & JUDY MEEKS		82.29
01-7989-04-51-1438.0000	132282	JASON W MEEKS		237.24
02-8945-00-80-8608.0000	134825	ELMER MERCER HEIRS		542.38
02-8955-00-14-5100.0000	134826	ELMER MERCER HEIRS	MERCER	75.26
02-8944-00-88-2672.0000	134827	JOHNNIE MERCER HEIRS	NOT OWNED BY JOHNNIE MERCER	21.38
02-8944-00-98-6938.0000	134828	JOHNNIE MERCER HEIRS	RESIDUAL ACRES AS PER	343.39
02-8944-00-99-1027.0000	134829	JOHNNIE MERCER HEIRS	RESIDUAL ACRES AS PER	384.77
02-8954-00-19-5386.0000	134830	JOHNNIE MERCER HEIRS		276.25
02-8955-00-13-7846.0000	134835	MARIE MERCER		75.22
01-7989-00-01-1714.0000	132317	CHARLES MILLER HEIRS		630.07
01-7082-00-49-2340.0000	132321	JOHN MILLER	PARCEL A	140.67
02-8935-02-89-4783.0000	134534	NITA P MILLER	CAMDEN CROSSING	1,666.04
01-7090-00-70-4796.0000	132329	ALTON LEE MITCHELL		28.25
01-7998-01-19-3937.0000	132332	DOROTHY M. MITCHELL	HOME	861.01
01-7999-00-22-5262.0000	132333	I.J. MITCHELL HEIRS		175.81
01-7999-00-12-8596.0000	132337	MOSES MITCHELL HEIRS	MCBRIDE CHURCH	252.71
02-8923-00-19-3774.0020	138143	JOSEPH MIXON	PELICAN MARINA	201.78
02-8937-00-50-2005.0000	134862	BRENDA MOORE		1,119.68
03-8961-00-68-3593.0000	137066	EDWARD LANE MOORE	RAYMONS CREEK	1,546.75
01-7989-04-51-0830.0000	132353	JUDY WESTON MOORE	MCBRIDE	575.66
02-8945-00-80-7505.0000	134866	BERNICE MOOREHEAD ET AL	DB 72-509 TO BEATRICE MERCER,	542.33
02-8955-00-13-8821.0000	134867	BERNICE MOOREHEAD ET AL	DB 72-509 TO BEATRICE MERCER,	75.20
01-8907-00-80-6943.0000	132365	ISAIAH & ROSETTA MORGAN		1,308.50
01-8907-00-81-5070.0000	132366	ISAIAH & ROSETTA MORGAN		397.56

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02-8934-01-17-3064.0000	135730	JAMES W MORGAN	15E126 (PASQ EST FILE)	2,223.78
01-7989-00-03-2301.0000	132369	ANTHONY D MORRIS		463.13
03-8990-00-18-6042.0000	137086	LARRY MOTLEY	PORTOFINO	1,030.59
02-8934-04-81-2051.0000	134895	ORETHIA MULLEN		420.65
01-7989-04-60-1101.0000	132404	CAROLYN JAMES MUNDEN	BLOODFIELD-CAROLYN DECEASED &	7.49
03-8965-00-13-1025.0000	137091	SHARON EVANS MUNDEN		794.34
01-7988-00-03-8823.0000	132411	WALTER MUNDEN JR.		101.08
01-7080-00-16-5859.0000	132414	LIAM I MURPHY	WHARFS LANDING	2,082.26
02-8955-00-26-8515.0000	134906	KIMBERLY S. MUTTA	KIMBERLY MUTTA & PEGGY BEDLOW	212.12
02-8955-00-26-9871.0000	134907	KIMBERLY S. MUTTA	KIMBERLY MUTTA & BRANDY BEDLOW	212.12
03-8970-00-29-5452.0000	137133	ALLYSON NELSON	LOTS 10 & 1/2 OF 11	1,107.78
03-8962-00-09-7045.0000	137136	ANNIE NEWBY		510.08
03-8899-00-86-5143.0000	137137	HERMAN NEWELL JR.		112.60
03-8973-00-22-4894.0000	137138	WILLIAM ANDREW NEWELL	TILLET	791.43
03-8899-00-07-1174.0000	137144	KHANH DUC NGUYEN	EDGEWATER	978.04
03-8963-00-00-8453.0000	137145	CHARLENE S. NICHOLSON		808.86
02-8923-00-19-3774.0000	138144	NMJ PROPERTIES LLC	CITY ADDRESS: 43 CAMDEN CSWY	2,030.53
02-8923-00-19-3774.0007	138145	NMJ PROPERTIES LLC	CITY ADD: 43 CAMDEN CSWY #7	201.78
02-8923-00-19-3774.0008	138146	NMJ PROPERTIES LLC	PELICAN MARINA	201.78
02-8923-00-19-3774.0009	138147	NMJ PROPERTIES LLC	PELICAN MARINA	201.78
02-8923-00-19-3774.0012	138148	NMJ PROPERTIES LLC	PELICAN MARINA	201.78
02-8923-00-19-3774.0018	138149	NMJ PROPERTIES LLC	PELICAN MARINA	201.78
02-8923-00-19-3774.0023	138150	NMJ PROPERTIES LLC	PELICAN MARINA	166.98
02-8923-00-19-3774.0027	138151	NMJ PROPERTIES LLC	PELICAN MARINA	175.68
02-8923-00-19-3774.0028	138152	NMJ PROPERTIES LLC	PELICAN MARINA	175.68
02-8923-00-19-3774.0029	138153	NMJ PROPERTIES LLC	PELICAN MARINA	175.68
02-8923-00-19-3774.0030	138154	NMJ PROPERTIES LLC	PELICAN MARINA	175.68
02-8923-00-19-3774.0037	138155	NMJ PROPERTIES LLC	PELICAN MARINA	201.78
02-8923-00-19-3774.0040	138156	NMJ PROPERTIES LLC	PELICAN MARINA	280.08
02-8923-00-19-3774.0041	138157	NMJ PROPERTIES LLC	PELICAN MARINA	280.08
02-8923-00-19-3774.0042	138158	NMJ PROPERTIES LLC	PELICAN MARINA	280.08
02-8923-00-19-3774.0043	138159	NMJ PROPERTIES LLC	PELICAN MARINA	280.08
02-8923-00-19-3774.0044	138160	NMJ PROPERTIES LLC	PELICAN MARINA	280.08
02-8923-00-19-3774.0045	138161	NMJ PROPERTIES LLC	PELICAN MARINA	280.08
02-8923-00-19-3774.0047	138162	NMJ PROPERTIES LLC	PELICAN MARINA	201.78
02-8923-00-19-3774.0048	138163	NMJ PROPERTIES LLC	PELICAN MARINA	201.78
02-8923-00-19-3774.0050	138164	NMJ PROPERTIES LLC	PELICAN MARINA	201.78
02-8923-00-19-6748.0000	138165	NMJ PROPERTIES LLC		132.19
02-8926-00-13-6839.0000	134940	NORTHEASTERN COMMUNITY		183.61
03-9809-00-24-8074.0000	137155	ROBERT H. & CATHLEEN O'CONNOR	FAIRHAVEN	874.76
03-9809-00-45-1097.0000	137156	MICHAEL OBER		25.95
01-8908-00-00-8538.0001	132498	LINDA M. OLD	1/6 UNDIVIDED INTEREST	53.91
01-8908-00-11-9392.0000	132499	LINDA M. OLD	THELMA STEWART	347.81
03-8972-00-41-9485.0000	137172	BRITTON OVERTON		81.03
03-8971-00-69-4490.0000	137185	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	139.37
03-8972-00-53-3618.0000	137187	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	165.08
03-8972-00-53-4986.0000	137188	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	7.43
03-8972-00-54-4332.0000	137189	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	1,078.96
03-8972-00-55-6038.0000	137190	GILBERT WAYNE OVERTON &	STANLEY	152.13
03-8972-00-55-7942.0000	137191	GILBERT WAYNE OVERTON &	ROY FORBES	92.03
03-8972-00-56-5458.0000	137192	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	47.84
03-8972-00-64-0538.0000	137193	GILBERT WAYNE OVERTON &		778.09
03-8972-00-64-0730.0000	137194	GILBERT WAYNE OVERTON &		685.05

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03-8972-00-64-0822.0000	137195	GILBERT WAYNE OVERTON &		368.37
03-8972-00-64-0923.0000	137196	GILBERT WAYNE OVERTON &		368.37
03-8972-00-71-0033.0000	137197	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	10.58
03-8972-00-76-7268.0000	137198	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	350.54
03-8982-00-17-3167.0000	137199	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	84.33
03-9809-00-16-9386.0000	137206	ANTHONY JOHN PADGETT	HUSBAND DECEASED	55.69
03-8964-00-85-4963.0000	137208	DEANNA PALMER		1,359.18
03-8972-00-35-9613.0000	137232	MICHAEL D. & HELEN M. PERRY	MARY HELEN	378.25
03-8899-00-45-4950.0000	137237	PETER J CARPENICK FAMILY TRUST	FISHERMAN'S VILLAGE	231.19
03-8963-00-10-1500.0000	137248	KENNETH & PEGGY S. PIERCE		930.72
03-8980-00-84-5727.0000	137249	MALCOLM PIERCE/JOHNNIE SELLERS		9.37
01-7998-00-53-0442.0000	132582	WILLIAM ANTHONY POPE, JR.	JOINT TENANTS WITH RIGHT OF	563.74
02-8943-01-29-4931.0000	135040	JATORI POWELL-CARR		1,065.98
03-8943-02-75-4196.0000	137276	SHERRILL M PRICE JR	COOK'S LANDING	1,256.93
01-7998-00-03-9565.0000	132612	DAVID PRITCHARD JR.	SWAMP	29.13
02-8936-00-24-7426.0000	135058	BERNICE PUGH		159.32
02-8916-00-87-8514.0000	135061	JAMIE T. PYLE		513.91
02-8916-00-87-7299.0000	135062	JAMIE TEACHEY PYLE		325.81
03-8963-00-28-2777.0000	137294	BRAULIO A QUEZADA	BARTLETT FARMETTES	624.58
02-8944-00-54-8929.0000	135081	RYAN J REESE	CREEK SIDE	510.12
02-8943-01-17-4388.0000	135083	THOMAS REESE	WHITEHALL SHORES	3,398.48
01-8907-00-26-6796.0000	132650	HARRY REEVES, SR & FAYE		1,205.48
01-7091-00-23-9826.0000	132657	RESOURCE ONE OF CAMDEN LLC	MENGEL	1,467.45
03-8990-00-08-7291.0000	137316	JAMES E RHODES	MINORCA	801.60
03-8962-00-49-2594.0000	137323	CHRISTINA MICHELLE RICHARDSON		17.88
03-8962-00-38-9683.0000	137326	SANDRA G RICHARDSON		387.60
03-8962-00-49-1075.0000	137327	SHELIA JANE RICHARDSON		397.59
03-8973-00-22-4200.0000	137328	RICKY'S WELDING, INC.		257.08
01-7989-04-60-1954.0000	132666	CHRISTINE RIDDICK		93.85
01-7090-00-64-4058.0000	132667	GODFREY RIDDICK		162.78
01-7090-00-64-6040.0000	132668	LINTON RIDDICK		1,456.98
01-7998-01-06-7374.0000	132683	JASON M & JUNE E RIGGS		1,080.06
03-9809-00-17-2462.0000	137367	TODD ALLEN RIGGS	HUNTER'S PARK	17.60
02-8923-00-19-3774.0011	138168	DONALD MATTHEW RILEY	PELICAN MARINA	1.68
03-8889-00-48-7259.0000	137511	ROBERT AND JANETTE TEMPLETON	SEABREEZE	1,744.65
02-8934-04-52-5708.0000	135722	ALTON J ROBINSON		515.05
01-7989-04-60-2267.0000	132713	MOSES RODGERSON		552.95
01-7989-04-80-5714.0000	132716	DANIELLE ROCHELLE ROHDE	WEBB	13.72
01-7989-04-80-5998.0000	132717	DANIELLE ROCHELLE ROHDE		291.27
01-7080-00-53-1141.0000	132722	EDWARD A ROSA SR		820.60
03-8889-00-96-6882.0000	137527	ROSENBLUM LIVING TRUST	EDGEWATER	79.91
02-8945-00-54-1099.0000	135165	GERTIE LEE & JONOLA T ROUNTREE		846.24
01-8917-00-10-8034.0000	132755	WANDA SANDERS		1,337.88
01-8917-00-10-8965.0000	132756	WANDA SANDERS		94.83
03-8964-00-73-5017.0000	137571	ARELIA BERNITA SAWYER	C.S. SAWYER	184.07
01-7998-01-17-7997.0000	132767	CECIL SAWYER JR.		116.56
03-8964-00-02-6869.0000	137581	CONNIE W. SAWYER JR, ESTHER S.		394.46
03-8964-00-02-7873.0000	137582	CONNIE W. SAWYER JR, ESTHER S.		440.99
03-8964-00-02-8747.0000	137583	CONNIE W. SAWYER JR, ESTHER S.		397.88
01-8907-00-16-5699.0000	132780	ELLEN FAYE SAWYER		495.87
01-8908-00-30-2770.1000	132785	FRANK & KIMBERLY SAWYER	LEASEHOLD	554.35
01-7090-00-95-5262.0000	132788	JOHN F. SAWYER HEIRS		39.76
02-8944-00-75-7172.0000	135246	KIM SAWYER	CAMDEN DAM SOLAR	4,305.63

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03-8953-03-12-3791.0000	137588	KIMBERLEE SAWYER	ALSO LOT 76	1,878.25
01-8907-00-16-8511.0000	132794	OLA JEAN SAWYER LE	REMAINDER INTEREST TO DONALD	1,087.13
02-8934-02-67-2148.0000	135250	REX M. & RHONDA SAWYER		916.35
03-8953-00-38-5803.0000	137598	ROLAND ROGER SAWYER	ELTON & JUDY SAWYER CONVEYED	661.48
01-8908-00-30-0344.0000	132802	THOMAS RAY SAWYER JR		719.08
01-7998-01-18-6050.0000	132804	TOM L. & PATRICIA SAWYER		518.18
03-8965-00-25-5782.0000	137620	SEABOARD DEVELOPMENT ALLIANCE	OPEN SPACE 1, 2 & 3	4.35
03-8899-00-45-2682.0000	137626	SEAMARK INC.	CAMDEN POINT SHORES	217.11
03-8964-00-41-9769.0000	137629	PORTELEAN-MARIE ABDULLAH SEARS		218.22
01-7080-00-52-4343.0000	132835	JUDY FAYE SENTER		386.47
01-7080-00-52-4413.0000	132836	JUDY FAYE SENTER		289.85
03-8963-00-39-9364.0000	137632	RUDOLPH C. & REGINA M. SEYMORE	FEREBEE	461.87
02-8934-01-29-4617.0000	135300	JAMES B. SEYMOUR ETAL	ETAL=CHARLES B. SEYMOUR, JOAN	1,060.81
02-8954-00-97-4350.0000	135308	GEORGE SHAW HEIRS		79.84
01-7969-00-64-7728.0000	132849	MILTON SHOFFEITT	SHOFFIET TRACT	585.08
02-8945-00-58-9161.0000	134369	SICARIO PROPERTIES INC		307.15
02-8955-00-13-0662.0000	135320	THERESA WILLIAMS SIMMONS		300.03
02-8935-02-75-0867.0000	135327	ED SIVELLIS HEIRS		335.63
01-7998-00-02-0294.0000	132873	ALMA & CHARLIE SMITH		2.88
01-7988-01-38-0912.0000	132885	LINDA W SMITH LE	LINDA W SMITH RESERVED LE	344.75
02-8933-02-97-9625.0000	135347	SUSAN M SMITH	WHITEHALL SHORES	900.45
02-8935-02-76-3367.0000	135356	SHEREE DEBERRY SMITHSON	ALSO 245 158 US E	492.55
03-8962-00-70-7529.0000	137687	MARY SNOWDEN		94.22
03-8971-00-75-0652.0000	137691	KITTY V. SOREY HEIRS		306.70
02-8936-00-69-4985.0000	135371	JAMES R. & EMMA SPENCE		682.77
03-8963-00-49-0783.0000	137701	ODESSA M. SPENCE		126.17
01-7989-04-60-2216.0000	132919	SYLVIA W. SPENCE LE		200.24
01-7979-00-66-8603.0000	132933	MELINDA SUE SPENCER	RIDDICK	456.24
01-7979-00-66-9260.0000	132934	MELINDA SUE SPENCER	RIDDICK	136.62
03-8953-03-41-2658.0000	137705	STEVEN SPENCER		142.81
03-9809-00-54-8280.0000	137707	RODNEY STEVEN SPIVEY &		38.74
03-8961-00-69-5366.0000	137793	ANGELITA STEELE		360.55
03-8972-00-34-4293.0000	137823	NANETTE K. STICKLES	WICKHAM DOWNS	1,438.64
01-7999-00-89-3197.0000	132979	TALLIE STILES JR.		504.71
01-8929-00-06-2952.0000	132982	STONEBRIAR COMMERCIAL FINANCE		1,302.91
01-8929-00-34-2503.0000	132983	STONEBRIAR COMMERCIAL FINANCE		6,762.85
02-8929-00-91-0579.0000	135419	STONEBRIAR COMMERCIAL FINANCE	ALSO 122 & 134 BRUIN DR.	272.27
03-8971-00-47-4971.0000	137841	TERESA R SWINSON LE	REMAINDER INTEREST TO JOEY S	1,213.48
03-8962-00-55-2255.0000	137844	VERNON L. & EDITH W. SYLVESTER		1,716.26
03-8973-00-22-3033.0000	137847	TAYLOR LEIGH PROPERTIES LLC		3,975.77
02-8955-00-07-5604.0000	135465	WINZOLA TAYLOR		146.17
02-8935-01-08-3259.0000	135466	RAMONA & MICHAEL TAZEWEEL	UPTON TRACT	312.73
03-8980-00-84-0931.0000	137856	CARL TEUSCHER	DOGWOOD	9.40
03-8980-00-84-1828.0000	137857	CARL TEUSCHER	DOGWOOD	9.41
03-8980-00-84-2825.0000	137858	CARL TEUSCHER	DOGWOOD	9.40
03-8980-00-84-4800.0000	137859	CARL TEUSCHER	DOGWOOD	9.39
03-8972-00-23-4364.0000	137866	AMY M THATCH		107.58
01-7989-04-71-9579.0000	133070	MARK THOMPSON		59.82
03-8962-00-43-7474.0000	137877	EVELYN THERESA THORNTON		492.01
01-7989-04-50-7296.0000	133078	HERBERT TILLERY		57.52
03-8952-00-95-8737.0000	137882	AUDREY TILLET		291.26
03-8953-04-90-5486.0000	137886	STATHA TOXEY		894.46
02-8936-00-01-1366.0000	135521	JUNIOUS ONEAL TRAFTON		96.62

Attachment: Lien ad 2021 for commissioners (3263 : 2021 Advertisment of Tax Liens on Real Property)

ACS Tax System  
03/28/2022 13:09:18

Update Lien Fee

CAMDEN COUNTY  
TC330U

PAGE 11

Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax
01-7989-04-60-0149.0000	133098	CHARLES TURNER		551.44
01-7091-00-64-6569.0000	133100	CLARENCE D. TURNER JR.		228.30
01-7989-04-60-0079.0000	133102	FRANCES ELLIOTT TURNER ETAL		263.44
01-7999-03-01-5492.0000	133104	JAMES N. TURNER		565.45
01-7999-00-95-3587.0000	133106	WALTER TURNER HEIRS	SWAMP	339.90
02-8934-01-07-7514.0000	135551	ANGELA TYLER	REMAINDER INT TO ANGELA TYLER	1,316.96
01-7989-04-62-8071.0000	133132	KIRBY D WADDELL		252.13
01-7989-00-94-4034.0000	133138	GERALDINE WALKER	PINE RIDGE	1,705.11
02-8926-00-12-3433.0000	135576	JAMES MICHAEL WALKER		492.17
01-7998-00-54-8828.0000	133142	LARRY WALKER ETAL	BATTLEGROUND	456.27
01-7989-04-60-3659.0000	133145	LEWIS & BARBARA WALKER		198.78
01-7999-00-68-6442.0000	133146	NELLIE WALKER	PEARCEVILLE	1,149.60
02-8926-00-79-5385.0000	135610	CLARENCE & CHERYL WEAVER		1,293.71
03-8963-00-49-2297.0000	137951	LORA WEBSTER C/O KEVIN GRUBBS	WOODS	157.54
03-8899-00-36-2719.0000	137954	LARRY WELDON	HONEYSUCKLE	29.40
03-8899-00-36-2940.0000	137955	LARRY WELDON	HONEYSUCKLE	29.39
03-8899-00-36-4664.0000	137956	LARRY WELDON	HONEYSUCKLE	19.37
03-8899-00-36-4784.0000	137957	LARRY WELDON	HONEYSUCKLE	19.36
03-8899-00-36-5814.0000	137958	LARRY WELDON	HONEYSUCKLE	19.37
03-8899-00-36-5943.0000	137959	LARRY WELDON	HONEYSUCKLE	19.36
03-8899-00-37-3258.0000	137960	LARRY WELDON	HONEYSUCKLE	27.04
03-8899-00-37-5072.0000	137961	LARRY WELDON	HONEYSUCKLE	19.37
03-8899-00-37-5192.0000	137962	LARRY WELDON	HONEYSUCKLE	19.37
02-8923-00-09-4705.0004	138176	ALANA L WELLS	GARDNER POINTE	1,634.34
03-9809-00-23-4988.0000	137964	WANDA H WELLS	ALSO LOT 14 SAN MARCO	1,782.08
03-9809-00-23-6923.0000	137965	WANDA H WELLS	SAN MARCO	46.44
03-8972-00-23-2621.0000	137972	DARRYL VERNON WEST	ADDRESS CHGD FROM 101 TAY DR	235.46
01-7999-00-78-4575.0000	133190	JOHN & RAMONA WEST		1,483.70
01-7080-00-16-3679.0000	133192	WHARFS LANDING PROPERTY OWNERS	POND WHARFS LANDING	2.57
01-7080-00-16-7195.0000	133193	WHARFS LANDING PROPERTY OWNERS	WHARF'S LANDING-OPEN SPACE	5.07
01-7080-00-26-6184.0000	133194	WHARFS LANDING PROPERTY OWNERS	WHARF'S LANDING-OPEN SPACE	5.96
01-7080-00-27-1520.0000	133195	WHARFS LANDING PROPERTY OWNERS	WHARFS LANDING-OPEN SPACE	7.39
02-8944-00-68-1763.0000	135633	APRIL M WHITE		897.25
02-8936-00-00-2327.0000	135641	KRISTI BURGESS WHITE	CARTWRIGHT	1,285.30
02-8936-00-25-8405.0000	135643	LETITIA D. BOGUES WHITE		369.38
02-8945-00-58-2869.0000	135658	JAMES WHITLEY, MARY WHITLEY,	ROBERT E WHITLEY DIED 12/26/18	1,191.73
01-7090-00-27-5624.0000	133242	ANGELA LEIGH WILLIAMS ET AL	HEIRS: ANGELA LEIGH WILLIAMS,	469.77
02-8926-00-31-2196.0000	135673	DONALD E WILLIAMS JR		701.69
01-7988-00-14-2111.0000	133256	MARY B. WILLIAMS		40.76
01-8907-00-26-3694.0000	133259	SADIE WILLIAMS	NASH	122.80
03-8980-00-61-1968.0000	138067	WILLIAMSBURG VACATION	1/2 INTEREST	53.00
03-8972-00-40-3972.0000	138070	BERTA A WILSON HEIRS	JARVIS WILSON JR DIED 11/9/15	153.97
01-7989-04-60-1189.0000	133288	DWAYNE WILSON		253.89
01-7989-04-51-1623.0000	133292	SHERRE SAHARA WILSON		694.18
01-8907-00-08-4393.0000	133312	CARLTON HODGE WOOLARD SR		2,081.01
01-7999-00-88-1906.0000	133315	KEVIN E WORDEN		835.42
03-9809-00-53-4358.0000	138097	WILLIAM G. YATES	THE POINT	62.77
02-8924-00-50-3437.0000	135746	CAROL YEAGER, MARY ANN BECKETT		7.33
** GRAND TOTALS **				331,353.40

578 Parcels updated with Lien Fee

Attachment: Lien ad 2021 for commissioners (3263 : 2021 Advertisement of Tax Liens on Real Property)



**Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Consent Agenda**

**Item Number:** 8J  
**Meeting Date:** April 04, 2022  
  
**Submitted By:** Stephanie Jackson, HR Director  
Finance  
Prepared by: Karen Davis  
  
**Item Title** **Audit Engagement Letter**  
  
**Attachments:** Audit Engagement Letter (PDF)

**Summary:**

The attached engagement letter from Thompson, Price, Scott, Adams & Co, PA reviews audit procedures and management's role in the annual audit. The audit process will begin July 1st and will be completed by October 31st.

**Recommendation:**

Approval for signature by the Chairman and County Manager.





Thompson, Price, Scott, Adams & Co., P.A.  
 4024 Oleander Drive Suite 3  
 Wilmington, North Carolina 28403  
 Telephone (910) 791-4872  
 Fax (910) 395-4872

January 1, 2022

Camden County  
 P.O. Box 190  
 117 North NC 343  
 Camden, NC 27921

We are pleased to confirm our understanding of the services we are to provide Camden County for the year ended June 30, 2022. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Camden County as of and for the year ended June 30, 2022. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Camden County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Camden County's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Net Pension Asset/Liability RSI
- 3) OPEB

We have also been engaged to report on supplementary information other than RSI that accompanies Camden County's financial statements. We will subject the following supplementary



information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole:

- 1) Schedule of expenditures of federal awards.
- 2) Budget to actual schedules
- 3) Individual Fund Statements
- 4) Supporting Schedules and Combining Fund Statements

### Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act

Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to Commissioners of Camden County. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

#### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations,



contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

#### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Camden County's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Camden County's major programs. The purpose of these procedures will be to express an opinion on Camden County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

#### **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Camden County in conformity with U.S. generally accepted

accounting principles and the Uniform Guidance based on information provided by you. This nonaudit service do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

#### **Management Responsibilities**

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3)



others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on the date of the audit report.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this



letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes, financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

#### **Engagement Administration, Fees, and Other**

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the County; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Thompson, Price, Scott, Adams and Co., PA and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to cognizant agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of

the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Thompson, Price, Scott, Adams & Co., PA personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the cognizant agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately July 1, 2022 and to issue our reports no later than October 31, 2022. Gregory S. Adams is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services is stated in the LGC approved contract. Any additional work out of the normal scope of the audit will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.). Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Camden County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Thompson, Price, Scott, Adams & Co., PA

Attachment: Audit Engagement Letter (3257 : Audit Engagement Letter)

## RESPONSE:

This letter correctly sets forth the understanding of Camden County.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Auditor signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_





**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Information, Reports & Minutes From Other Agencies**

<b>Item Number:</b>	11.A
<b>Meeting Date:</b>	April 04, 2022
<b>Submitted By:</b>	Karen Davis, Clerk to the Board Board of Commissioners Prepared by: Karen Davis
<b>Item Title</b>	<b>Register of Deeds</b>
<b>Attachments:</b>	Register of Deeds Report (PDF)

Camden County Register of Deeds: Tammie Krauss  
February 2022 Daily Deposit

DATE	NC CHILDREN TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
02/01/22	\$ -	\$ -	\$ 276.85	\$ 288.15	\$ 2.12	\$ 12.54	\$ 18.60	\$ 107.74	\$ 706.00
02/02/22	\$ -	\$ -	\$ 63.70	\$ 66.30	\$ 5.93	\$ 35.39	\$ 55.80	\$ 297.88	\$ 525.00
02/03/22	\$ -	\$ -	\$ 447.86	\$ 466.14	\$ 6.83	\$ 39.56	\$ 68.20	\$ 340.41	\$ 1,369.00
02/04/22	\$ -		\$ 298.90	\$ 311.10	\$ 3.04	\$ 18.49	\$ 24.80	\$ 156.07	\$ 812.40
02/07/22			\$ 821.24	\$ 854.76	\$ 8.55	\$ 50.12	\$ 80.60	\$ 430.33	\$ 2,245.60
02/08/22	\$ 5.00	\$ 30.00	\$ 1,086.33	\$ 1,130.67	\$ 7.22	\$ 38.60	\$ 68.20	\$ 331.98	\$ 2,698.00
02/09/22					\$ 4.91	\$ 29.42	\$ 43.40	\$ 249.27	\$ 327.00
02/10/22			\$ 708.05	\$ 736.95	\$ 5.06	\$ 30.42	\$ 43.40	\$ 258.12	\$ 1,782.00
02/11/22	\$ 5.00	\$ 30.00	\$ 956.48	\$ 995.52	\$ 6.77	\$ 36.27	\$ 62.00	\$ 310.96	\$ 2,403.00
02/14/22					\$ 4.76	\$ 27.33	\$ 49.60	\$ 235.51	\$ 317.20
02/15/22	\$ 5.00	\$ 30.00	\$ 1,707.16	\$ 1,776.84	\$ 11.37	\$ 65.64	\$ 86.80	\$ 559.79	\$ 4,242.60
02/16/22	\$ 5.00	\$ 30.00	\$ 687.96	\$ 716.04	\$ 8.08	\$ 45.35	\$ 68.20	\$ 382.37	\$ 1,943.00
02/17/22	\$ -	\$ -	\$ 1,067.22	\$ 1,110.78	\$ 5.52	\$ 32.99	\$ 43.40	\$ 286.09	\$ 2,546.00
02/18/22	\$ 5.00	\$ 30.00	\$ 360.15	\$ 374.85	\$ 5.69	\$ 30.55	\$ 43.40	\$ 264.36	\$ 1,114.00
02/21/22					\$ 1.81	\$ 10.69	\$ 12.40	\$ 96.10	\$ 121.00
02/22/22	\$ 5.00	\$ 30.00	\$ 911.89	\$ 949.11	\$ 8.88	\$ 52.27	\$ 37.20	\$ 458.65	\$ 2,453.00
02/23/22					\$ 5.05	\$ 32.16	\$ 31.00	\$ 268.79	\$ 337.00
02/24/22			\$ 280.77	\$ 292.23	\$ 3.96	\$ 24.46	\$ 31.00	\$ 204.58	\$ 837.00
02/25/22	\$ 5.00	\$ 30.00			\$ 1.44	\$ 5.34	\$ 6.20	\$ 48.02	\$ 96.00
02/28/22					\$ 2.58	\$ 14.99	\$ 24.80	\$ 129.63	\$ 172.00
									\$ -
									0.00
									0.00
									\$ -
<b>TOTAL</b>	<b>\$ 35.00</b>	<b>\$ 210.00</b>	<b>\$ 9,674.56</b>	<b>\$ 10,069.44</b>	<b>\$ 109.57</b>	<b>\$ 632.58</b>	<b>\$ 899.00</b>	<b>\$ 5,416.65</b>	<b>\$ 27,046.80</b>

Attachment: Register of Deeds Report (3251 : Register of Deeds)



Ledger Report Fee Distribution  
TAMMIE KRAUSS, REGISTER OF DEEDS

Camden, NC

Date Range From Tuesday, February 01, 2022 to Monday, February 28, 2022

Name	Amount
NC Children's Trust Fund	\$35.00
NC Domestic Violence Fund	\$210.00
State Revenue Stamp	\$9,674.56
County Revenue Stamp	\$10,069.44
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$109.57
ROD Automation Fund	\$632.58
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$899.00
ROD General Fund	\$5,416.65
 Total Distribution For Period	 \$27,046.80
 Cash Total	 \$588.60
Check Total	\$26,123.20
Pay Account Total	\$335.00
ACH Total	\$0.00
Escrow Account Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$27,046.80



**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Information, Reports & Minutes From Other Agencies**

<b>Item Number:</b>	11.B
<b>Meeting Date:</b>	April 04, 2022
<b>Submitted By:</b>	Kim Perry, Library Prepared by: Karen Davis
<b>Item Title</b>	<b>Library Report</b>
<b>Attachments:</b>	Library Report (DOCX)

## Camden County Public Library

## February 2022 Statistics

Visitor Count	1,002
Materials Check Outs & Renewals	2,897
Computer/ Wireless Use	230/188
Questions Answered	401
Children's Programs/Attendance	0/0
Adult Programs/Attendance	1/8
Outreach Programs/Attendance	0/0
Meeting Room Usage/Attendance	13/113
Days/Hours Open	24/184
# Items in Collection	19,730
Library Card Holders	2,929
Curbside Pickups	1

### Comparison by Year

#### 2020-2022

