MINUTES

The regular meeting of the Camden County Board of Commissioners was held on October 7, 2019 in the Historic Courtroom, Camden, North Carolina.

CALL TO ORDER
The meeting was called to order by Chairman Tom White at 6:00 PM. Also Present: Vice Chairman Clayton Riggs, Commissioners Randy Krainiak and Ross Munro.

CLOSED SESSION

Motion to go into Closed Session to discuss economic development and personnel.

RESULT: PASSED [UNANIMOUS]
MOVER: Ross Munro, Commissioner
AYES: White, Krainiak, Riggs, Munro
ABSENT: Meiggs

Commissioner Garry Meiggs arrived at 6:18 PM.

Motion to come out of Closed Session.

RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs, Commissioner
AYES: White, Krainiak, Meiggs, Riggs, Munro

The Board came out of Closed Session at 6:40 PM and was recessed by the Chairman until 7:00 PM.

At 7:00 PM Chairman White reconvened the Board of Commissioners for its regular meeting and welcomed everyone in attendance.

INVOCATION & PLEDGE OF ALLEGIANCE
Pastor Kevin Lighty gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. PUBLIC COMMENTS

- Doug Leary of 157 Seymour Drive addressed the Board. Mr. Leary spoke in opposition to the rezoning application submitted by Eric Wood to rezone property from Rural Residential to Village Residential on property located adjacent to 204 and 208 Country Club Road. Mr. Leary’s concerns include the potential for drainage issues and his opposition to the construction of duplexes near his property.
- Steven Forehand of 575 Trotman Road addressed the Board. Mr. Forehand shared his experience as being an underserved citizen in Camden in regard to internet access and requested any assistance possible from the Board in getting more reliable and faster internet service throughout the county.
• Rev. Kevin Lighty of 121 Long Pine Road, South Mills addressed the Board. Rev. Lighty referenced the upcoming joint meeting of the Board of Commissioners and Board of Education to take place on October 10, 2019 in regard to options presented as a result of the School Facility Study. He referenced the importance of education for Camden students and it is his hope that the construction of a new school facility would be prioritized over the construction of a new county administrative facility.

• Deputy Austin Browder introduced the newest addition to the Camden County Sheriff’s Office, his canine partner, Falco. Deputy Browder and Falco have thus far completed six weeks of training.

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. CONSIDERATION OF THE AGENDA

The agenda was amended to go back into Closed Session after Item 11.

Motion to approve the agenda with the amendment.

RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs, Commissioner
AYES: White, Krainiak, Meiggs, Riggs, Munro

ITEM 4. PRESENTATIONS

A. Broadband Update – Eastern Shore Communications

Ronald van Geijn of ESC (Eastern Shore Communications) included the following in his presentation to the Board:

• ESC is working with NCDOT to obtain a blanket permit for Camden County Right of Way encroachment.
• David Credle has submitted plans to place fixed wireless equipment on the two county water towers.
• Phase I will begin from the North water tower (near Lambs Road) going south to Camden.
• Bell Farms Estates will be approached for a possible Fiber to the Home (FTTH) project. It would be the first in the county!
• Internet service pricing plans have not yet been established. ESC plans to offer 15, 25, 50 and 100Mbps service - with the 15Mb plan priced as affordably as possible to assist lower income Camden residents.
• The wireless signal will reach approximately 5 miles, provided there is line of sight to the water tower.
• For the next meeting ESC will work with Dan Porter to produce a few maps showing the phased deployment.

South Camden Water & Sewer District Board of Directors

Chairman White recessed the meeting of the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.
RESULT: PASSED [UNANIMOUS]
MOVER: Clayton Riggs, Vice Chairman
AYES: White, Krainiak, Meiggs, Riggs, Munro

New Business

A. Monthly Report – David Credle

South Camden Water & Sewer Board
Monthly Work Order Statistics Report
Period: August 2019

<table>
<thead>
<tr>
<th>Status/Complete</th>
<th>Completed Work Orders</th>
<th>Uncompleted Work Orders</th>
<th>Percentage Completed</th>
<th>Status of Uncompleted Work Orders</th>
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<tbody>
<tr>
<td>Sewer/Collection</td>
<td>102</td>
<td>0</td>
<td>100%</td>
<td>0</td>
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Locations:
- Water Line: 131
- Sewer Line: 21
- Water & Sewer, same ticket: 1
- Hydrant Flow Test: 27

Public Works Director Notes/Comments: Ten work orders have been checked for accuracy.
Water treated at water treatment plant in August: 10,146,910 gallons
Daily average water usage for August: 327,320 gallons
Current treatment capacity at the water treatment plant: 726,000 gallons per day.

Motion to approve the monthly report as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Clayton Riggs, Vice Chairman
AYES: White, Krainiak, Meiggs, Riggs, Munro

Mr. Credle also reported that on September 18, 2019 representatives from the Washington Regional Office were on site at the new Wastewater Treatment Facility for inspections to give approval for the plant to begin receiving wastewater. Upon submittal of the plan for final certification by the engineer, there were two modifications: the UV system was a different manufacturer and the generator size was different than the original submittal. The state is requiring a permit modification, and the County is expected to receive more information regarding the modification in the coming week.

There being no further matters for discussion Chairman White called for a motion to adjourn.

Motion to adjourn South Camden Water & Sewer District Board of Directors.
RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs, Commissioner
AYES: White, Krainiak, Meiggs, Riggs, Munro

Chairman White reconvened the meeting of the Board of Commissioners.

ITEM 5. OLD BUSINESS

A. Ordinance 2019-09-01 Rezoning Application – Dave Parks

The Public Hearing for Ordinance 2019-09-01 Rezoning Application was held on September 9, 2019. The Board of Commissioners voted to place this item for consideration on the October 7, 2019 agenda.

Commissioner Munro questioned whether the Board could make a recommendation to adjust the rezoning.

Mr. Parks stated that the Board can make a recommendation for an adjustment. However, the Board must vote first on the Consistency Statement. The Board may then offer a motion to approve or deny the rezoning with the recommended modifications.

Motion that the requested zoning is consistent with the objectives of the comprehensive plan as it encourages higher density development within the Core Village boundaries.

RESULT: PASSED [4-1]
MOVER: Garry Meiggs, Commissioner
AYE: White, Meiggs, Riggs, Munro
NO: Krainiak

Motion to deny Ordinance 2019-09-01 Rezoning Application (UDO 2019-06-23) to rezone property from Rural Residential (RR) to Village Residential (VR).

RESULT: PASSED [3-2]
MOVER: Randy Krainiak, Commissioner
AYE: White, Krainiak, Munro
NO: Riggs, Meiggs

The following was Chairman White’s statement in regard to the denial of the rezoning request: that there is uncertainty of availability of sewer in that area and that the applicant could reapply once that is in place.

ITEM 6. NEW BUSINESS

A. Monthly Tax Report – Lisa Anderson
MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS

OUTSTANDING TAX DELINQUENCIES BY YEAR

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<tr>
<td>2009</td>
<td>3,978.27</td>
<td>4,513.59</td>
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TOTAL REAL PROPERTY TAX UNCOLLECTED 236,504.25
TOTAL PERSONAL PROPERTY UNCOLLECTED 39,767.94
TEN YEAR PERCENTAGE COLLECTION RATE 99.62%

COLLECTION FOR 2019 vs. 2018 12,315.69 vs. 23,822.87

LAST 3 YEARS PERCENTAGE COLLECTION RATE

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<td>98.27%</td>
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## EFFORTS AT COLLECTION IN THE LAST 30 DAYS

### ENDING August 2019

**BY TAX ADMINISTRATOR**

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### 30 Largest Unpaid – Real

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### 30 Oldest Unpaid – Real

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<tr>
<td>01-20</td>
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<td>ROBERT D. HENDERSON</td>
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<tr>
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<td>ROBERT D. HENDERSON</td>
<td>SHILOH</td>
<td>352 330 HOOK RD</td>
</tr>
</tbody>
</table>

### 30 Largest Unpaid – Personal

<table>
<thead>
<tr>
<th>Roll</th>
<th>Parcel Number</th>
<th>YrsDlv</th>
<th>Unpaid Amount</th>
<th>Taxpayer Name</th>
<th>City</th>
<th>Property Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-01</td>
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</tr>
<tr>
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<td>7</td>
<td>1,102.00</td>
<td>GEORGE E. TAYLOR</td>
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<td>101 CAMDEN AVE</td>
</tr>
<tr>
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<td>1,102.00</td>
<td>GEORGE E. TAYLOR</td>
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<td>101 CAMDEN AVE</td>
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### 30 Oldest Unpaid – Personal

<table>
<thead>
<tr>
<th>Roll</th>
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<th>YrsDlv</th>
<th>Unpaid Amount</th>
<th>Taxpayer Name</th>
<th>City</th>
<th>Property Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-01</td>
<td>00-06-01-0868.0000</td>
<td>7</td>
<td>1,102.00</td>
<td>GEORGE E. TAYLOR</td>
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<td>GEORGE E. TAYLOR</td>
<td>CAMDEN</td>
<td>101 CAMDEN AVE</td>
</tr>
</tbody>
</table>

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7
**Motion to approve the tax report as presented.**

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>PASSED [UNANIMOUS]</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOVER:</td>
<td>Clayton Riggs, Vice Chairman</td>
</tr>
<tr>
<td>AYES:</td>
<td>White, Krainiak, Meiggs, Riggs, Munro</td>
</tr>
</tbody>
</table>

B. Selection of Disaster Debris Removal & Monitoring Contractors – Dan Porter

The County’s existing contract for services have expired and a Request for Proposals for both Disaster Debris Removal Contractors and Disaster Debris Monitoring Contractors was advertised and distributed to potential contractors.

Camden County separately and concurrently solicited proposals to establish a pre-need, pre-event contract for a Debris Management firm for debris removal and a Debris Monitoring firm to be used during catastrophic events which have generated massive volumes of debris. Camden County received eight responses to its Debris Management RFP and five responses to its Debris Monitoring RFP. Each jurisdiction separately evaluated the proposals and then met as a group on Wednesday, September 4, 2019 to review them as a group. Each jurisdiction was in agreement with the selection of Phillips and Jordan for the Debris Management firm and Tetra Tech for the Debris Monitoring firm. Both of these firms are the companies we had contracted with for the last four years, and while we have been fortunate enough to never have to utilize their services for debris removal they have fulfilled their contract in regards to training and establishing contact prior to every storm.

**Motion to award the Disaster Debris Removal contract to Phillips & Jordan.**

<table>
<thead>
<tr>
<th>RESULT:</th>
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</tr>
</thead>
<tbody>
<tr>
<td>MOVER:</td>
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</tr>
<tr>
<td>AYES:</td>
<td>White, Krainiak, Meiggs, Riggs, Munro</td>
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</tbody>
</table>

**Motion to award the Disaster Debris Monitoring contract to Tetra Tech.**

<table>
<thead>
<tr>
<th>RESULT:</th>
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</tr>
</thead>
<tbody>
<tr>
<td>MOVER:</td>
<td>Clayton Riggs, Vice Chairman</td>
</tr>
<tr>
<td>AYES:</td>
<td>White, Krainiak, Meiggs, Riggs, Munro</td>
</tr>
</tbody>
</table>

C. Memorandum of Understanding – Camden County Parks & Recreation Department and Camden County Schools
Camden County Parks and Recreation and Camden County Schools

Memorandum of Understanding

5. Purpose

This document outlines the policies and procedures which govern facility use and aims to ensure optimal maintenance of athletic fields and other recreational facilities owned by Camden County Parks and Recreation (CCPR) and/or Camden County Schools (CCS) to ensure fair and efficient access to these facilities.

The primary use of recreation areas and facilities is for public recreation activities. The primary use of school-recreational areas and facilities is during school hours for school-use and non-school-use activities as scheduled by the school district in session and during non-school hours, and for non-school district users, for school and community use.

The following factors will be considered in determining permission for use of a facility: capital improvements and/or modifications to facility, schedule and usage requirements of the facility, appropriateness or uniqueness of the facility for the proposed use, and the general availability of the requested services at the facility.

All permits must be completed with Camden and or superintendent. Additionally, all facility users shall comply with applicable federal, state, and local laws. The user shall pay all the costs, expenses, and fees associated with the rental of the facility, the use of the facility, and any incident or damage arising out of the user’s failure to fully and promptly comply with all legal requirements and all the provisions of this policy.

2. List of Facilities Owned

The outdoor athletic fields and indoor and outdoor facilities within the Camden County Parks and Recreation are legally controlled as follows:

A. Board of Education Athletic Fields and Recreational Facilities

<table>
<thead>
<tr>
<th>School</th>
<th>Facility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Camden County Middle School</td>
<td>Basketball Field</td>
</tr>
<tr>
<td>Camden County High School</td>
<td>Football Field</td>
</tr>
</tbody>
</table>

B. Camden County Recreational Areas

<table>
<thead>
<tr>
<th>Locations</th>
<th>Facility/Facility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Camden Community Park</td>
<td>Baseball/Softball Field 1</td>
</tr>
<tr>
<td></td>
<td>Basketball Court</td>
</tr>
<tr>
<td></td>
<td>Ice Rink</td>
</tr>
<tr>
<td></td>
<td>Pool</td>
</tr>
<tr>
<td></td>
<td>Tennis Courts</td>
</tr>
<tr>
<td></td>
<td>Track and Field</td>
</tr>
</tbody>
</table>

C. Priority Use by Category

1. Parks and Recreation Directly Sponsored Activities. These activities include programs run by the Recreational Department such as: sports programs, special events, and seasonal activities.

2. Recreational sports activities sponsored by 501(c)(3) organizations. These organizations may be sponsored by the Camden County Parks and Recreation Department (following the rules related in Item C, below).

3. Camden County Parks and Recreation Department-sponsored activities.

D. Priority Use by Category-Prior Marketing and the completion of a Facilities Use Form:

1. Parks and Recreation Directly Sponsored Activities. These activities include programs run by the Recreational Department such as: sports programs, special events, and seasonal activities.

2. Recreational sports activities sponsored by 501(c)(3) organizations.

3. Camden County Parks and Recreation Department-sponsored activities.

E. Priority Use of Fields:

1. Recreational activities should be scheduled for 501(c)(3) organizations and the Camden County Parks and Recreation Department.

F. Facility Rules and Regulations

1. Use of any active recreational area by a group of more than 20 people is prohibited.

2. Use of any active recreational area by a group of more than 20 people is prohibited.

3. Use of any active recreational area by a group of more than 20 people is prohibited.

4. Use of any active recreational area by a group of more than 20 people is prohibited.

5. Use of any active recreational area by a group of more than 20 people is prohibited.

6. Use of any active recreational area by a group of more than 20 people is prohibited.
determined by the local fire marshal’s bureau. Buildings that are not equipped with automatic sprinkler systems shall be listed and classified as follows: Category I or Category II buildings. Such buildings shall be scheduled to be occupied on the day of the event. In the event of an emergency, the building shall be evacuated immediately.

2. Use of facilities for meals, announcements or otherwise is not permitted to be unreasonable or disruptive.

3. Each group shall be responsible for the conduct of the group and shall be held responsible for any damage to the facilities caused by the group. The group shall be responsible for all costs incurred by the County in checking the facilities before and after the event.

4. Use of the facilities shall be in accordance with the policies of the County and shall be subject to the approval of the County Administrator and the City Manager of the Community College District.

5. The group shall be responsible for the conduct of the group and shall be held responsible for any damage to the facilities caused by the group. The group shall be responsible for all costs incurred by the County in checking the facilities before and after the event.

6. Use of the facilities shall be in accordance with the policies of the County and shall be subject to the approval of the County Administrator and the City Manager of the Community College District.

7. Use of the facilities shall be in accordance with the policies of the County and shall be subject to the approval of the County Administrator and the City Manager of the Community College District.
Motion to approve the MOU between Camden County Parks & Recreation and Camden County Schools as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Randy Krainiak, Commissioner
AYES: White, Krainiak, Meiggs, Riggs, Munro

D. Center for Active Adults Trip Policy

Camden County Center for Active Adults

TRIP POLICY

- All future trips (day and overnight) will require a deposit in order for your space to be reserved.
- All overnight trips will include a specified non-refundable deposit. This is included in the cost of your trip fee and is applied to the trip.
- Please list staff members who you roommates is and if you have any travel companion preferences at time of registration.
- Depending on the trip, staff will inform the participant how the checks will be made. Full payment must be made by the first payment deadline established by the Camden County Center for Active Adults.
- You must fill out a Individual Trip Release prior to each trip.
- If the trip is full, your name and phone number can be placed on a waiting list if you request that option. (First come, first serve basis). You will be contacted once a space becomes available and will need to pay the required fee upon notification.
- If you plan to go on a trip, please be prepared to get your own transportation to the Camden County Center for Active Adults prior to the departure time. We will leave on time.
- All overnight and shopping day trips will leave from and return to the Camden County Center for Active Adults. There will be no other pick up or drop off points no matter which direction the bus is going.

- Seating on day trips and overnight trips is on first come, first serve based on when deposits are made.
- If the trip involves two motor coaches, you will be automatically seated with your roommate. At registration, you may make an additional request to be on the same bus with other participants. Staff will do their best to accommodate the request but cannot guarantee it.
- Motor coach buses provide a bathroom on the bus. They typically like them to be used in emergency cases only. If you need it, use it. We will stop about every 2-3 hours at rest areas or other available stops for bathroom breaks.
- Motor coach buses will be unloading as directed by staff.
- Participants must be self-sufficient to go on trips. In some cases, the staff may require a physician’s certification to approve travel.
- If you have to CANCEL, and the trip is full and your space can be filled from the waiting list, a refund will be given to you based on the tour company’s refund policy. Registrant assumes risk of changes in personal affairs or health. Plese allow three [3] weeks for your refund to be processed. If show tickets have been purchased and are non-refundable-no refund will be issued.
- Some trips have additional insurance available. The price of additional insurance is based on the travel agency and the price of the trip. Insurance payment is due at the time of deposit but no later than 14 days of trip registration date. Insurance fees are non-refundable even if you cancel the trip and get a full trip refund.
- You will receive an itinerary from the Camden County Center for Active Adults. You are required to follow the itinerary and keep up with it on your own.
- If participant chooses not to participate in an event(s) on a trip, the group leader MUST BE NOTIFIED, but participant is still required to meet the group at the designated time set for departure.
All trip participants must exhibit the following conduct:
- Be considerate and treat others with kindness, courtesy and respect.
- Be calm and patient and refrain from using abusive, obscene, threatening, harassing, insulting, or suggestive language.
- Not engage in (or threaten) physical violence.
- Follow non-smoking policies while on motor coach or Camden County van.
- Not possess weapons or firearms while participating in a Camden County sponsored trip.
- Must be on time.

Overnight bus trip participants will be responsible for tipping the bus driver and any tour guides. (Suggested gratuity for bus driver: $2.00 per day/ person and tour guide is $2.00 per person.)

Trips involving airline travel: participants are responsible for luggage fees and following the specific airlines carry on and checked luggage criteria. Participants are responsible for any special needs getting from one gate/terminal to another. Please pre-arrange any special needs directly with the respective airline.

Cruise participants MUST register with name as listed on your passport. There will be an additional charge from the travel agency/cruise line to change the name after the fact if not registered correctly.

Cruise participants will be responsible for tipping the bus driver, luggage stewards upon embarking on the cruise ship will be required to give credit card information to the cruise line for the tip for entire cruise, (see attached information if applicable).

You must notify the staff of any changes in medical conditions, changes of address or contact information.

All center trips will require a Camden County Center for Active Adults staff member to be the primary group leader.

The one trip camp (if applicable) will only be for the Camden County Center for Active Adults staff member leading the trip.

Emergency Contact
Primary Emergency Contact Name:
Phone Number:
Relationship:
Alternate Emergency Contact Name:
Phone Number:
Relationship:

Medical Information
Primary Doctor’s Name:
Doctor’s Office Number:
Medical Insurance Card:
Known Medical Conditions (Specify):
Known Allergies:
Current Medications:

Camden County Center for Active Adults

WARNING: The undersigned participant has read the required information and confirms by signature and completion of this form that he/she has been properly informed of the risk and nature of the activities offered. If, in the opinion of either the participant or the Camden County Center for Active Adults staff, the participant is not physically or mentally capable of participating in the activity the participant will be asked to leave the program. If the participant leaves the program, he/she will be responsible for his/her own transportation back to his/her hotel or home. All refunds will be returned less a $25 handling fee. It is the responsibility of the participant to have travel insurance to cover any unforeseen circumstances.

Signature__ Date__

_address__

Trip Destination:

Transportation:

Camden County Center for Active Adults

Traveler’s Form

Personal Information
Name Last name, First name:
Address:
City State ZIP:
Date of Birth:
Email:
Phone Number:
Relationship:

Permission:
Yes No
Trip Date:

Motion to approve the Center for Active Adults Trip Policy as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Randy Krainiak, Commissioner
AYES: White, Krainiak, Meiggs, Riggs, Munro

E. Revised Vehicle Use Policy

**County Owned Vehicles Policy**

Section 1. Background and Purpose
The purpose of this policy is to define the responsibilities and rules for the use of county vehicles to conduct county business. This policy is applicable to all vehicles owned or leased by the county, its departments, agencies, or special district agencies.

Section 2. Policy
It is the policy of Clallam County to provide employees access to county-owned vehicles. County vehicles are available for use when conducting county business consistent with county-wide policies and guidelines. It is the policy of the Board of Commissioners to provide, equip, and maintain essential and standard, passenger-type transportation equipment for the use of county officers, county employees, and authorized county representatives. The County Manager is authorized to purchase, lease, or sell county vehicles and to exercise his discretion in matters related to the use and maintenance of vehicles. County vehicles may be used for official County business.

Public Employees: Non-County employees who accompany County employees if they have a business interest in the trip. Spouses and children of County employees may accompany their employer during official County business.

Archived Vehicles: Vehicles that no longer serve a county purpose, whether transferred to a state or federal agency, sold or otherwise disposed of, or retired from service.

Section 3. Definitions
For the purposes of this policy, vehicles are defined as: County vehicles that include every car, truck, recreational vehicle, bus, van, trailer, motorcycle, and other vehicles owned or leased by Clallam County. The policy does not apply to county vehicles with a gross vehicle weight rating (GVWR) of 2,000 lbs. or less or the appropriate Federal or state agency.

Section 4. Assignment of County Vehicles
The assignment of County vehicles to County employees is based on specific departmental needs. County employees who have County vehicles available for this purpose may assign vehicles in a manner consistent with departmental needs and employee discretion.

Section 5. Emergency Use
Emergency vehicles shall be assigned vehicles to be used for county travel throughout the day as deemed necessary for the purpose of fulfilling their job duties. The policy provides for the use of emergency vehicles in case of emergency situations.

Section 6. Public Works
Public Works staff shall be assigned vehicles to be used for county travel during the day as deemed necessary for the purpose of fulfilling their job duties. Vehicles shall be used in the public interest or to perform duties consistent with the public interest.

Section 7. Social Services
Social Services staff shall be assigned vehicles to be used for county travel throughout the day as deemed necessary for the purpose of fulfilling their job duties. Vehicles shall be used during working hours.

Section 8. Approval of Policy
The policy is approved by the Board of Commissioners.

Approved: October 7, 2015
County Owned Vehicles Policy

Section C - General

1. County vehicles shall be assigned to employees to be used for county business throughout the day as deemed necessary for the purpose of fulfilling their job duties. Vehicles will be returned to the parking lot at the end of the day unless the employee is required to attend meetings or out of town meetings.

2. Employees shall use County vehicles for business-related travel and for meetings and conferences as per County travel policy. These vehicles are to be maintained and insured as per County policy.

3. The County Manager is responsible for ensuring that all County vehicles are properly maintained and insured. The County Manager is also responsible for ensuring that all County vehicles are used for business-related travel and for meetings and conferences as per County travel policy.

Section D - Use of County Vehicles

4. No County vehicle shall be used for personal use by County employees.

5. Employees shall use County vehicles for business-related travel and for meetings and conferences as per County travel policy. These vehicles are to be maintained and insured as per County policy.

Section E - Administration

6. County Vehicle Identification

7. The County Manager shall approve the use of County vehicles for business-related travel and for meetings and conferences as per County travel policy.

8. Employees shall use County vehicles for business-related travel and for meetings and conferences as per County travel policy.

9. The County Manager shall approve the use of County vehicles for business-related travel and for meetings and conferences as per County travel policy.

Section F - Procedures for Processing Use of County Vehicles

10. All County vehicles shall be assigned to employees for the purpose of fulfilling their job duties. Vehicles will be returned to the parking lot at the end of the day unless the employee is required to attend meetings or out of town meetings.

11. Employees shall use County vehicles for business-related travel and for meetings and conferences as per County travel policy. These vehicles are to be maintained and insured as per County policy.

12. Employees shall use County vehicles for business-related travel and for meetings and conferences as per County travel policy. These vehicles are to be maintained and insured as per County policy.

Section G - Policies and Procedures

13. County vehicles shall be used only for business-related travel and for meetings and conferences as per County travel policy.

14. Employees shall use County vehicles for business-related travel and for meetings and conferences as per County travel policy. These vehicles are to be maintained and insured as per County policy.

Section H - County Owned Vehicles Policy

15. County vehicles shall be used only for business-related travel and for meetings and conferences as per County travel policy.

16. Employees shall use County vehicles for business-related travel and for meetings and conferences as per County travel policy. These vehicles are to be maintained and insured as per County policy.

17. Employees shall use County vehicles for business-related travel and for meetings and conferences as per County travel policy. These vehicles are to be maintained and insured as per County policy.

18. Employees shall use County vehicles for business-related travel and for meetings and conferences as per County travel policy. These vehicles are to be maintained and insured as per County policy.

Approved: October 7, 2019

County Owned Vehicles Policy

9. The County Manager shall assign vehicles to employees to be used for county business throughout the day as deemed necessary for the purpose of fulfilling their job duties. Vehicles will be returned to the parking lot at the end of the day unless the employee is required to attend meetings or out of town meetings.

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Approved: October 7, 2019

County Owned Vehicles Policy

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Approved: October 7, 2019

County Owned Vehicles Policy

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Approved: October 7, 2019
**County Owned Vehicles Policy**

1. Special Circumstances

   1. This policy is intended to provide a basic framework governing the use of County vehicles, and as such, cannot outline procedures governing every situation that might arise. Employees seeking clarification of or an exception from the provisions of this policy should contact Human Resources who will provide such clarifications and, with County Manager approval, may authorize exceptions to the policy under mitigating circumstances.

   2. Additional guidance may be provided through the office of the County Manager and/or the County Attorney.

---

**Camden County Vehicle Mileage Log**

<table>
<thead>
<tr>
<th>Vehicle</th>
<th>Make/Model</th>
<th>License Plate</th>
<th>Distance (mi)</th>
<th>Date In</th>
<th>Date Out</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**ACTION:** Vehicle usage must be recorded with Date In/Out.

---

Motion to approve the Vehicle Use Policy as presented.

RESULT: PASSED [UNANIMOUS]

MOVER: Ross Munro, Commissioner

AYES: White, Krainiak, Meiggs, Riggs, Munro

---

F. Resolution 2019-10-01 Census Partnership

County Manager Ken Bowman reported that a Complete Count Committee has been established for Camden County and will be led by the Head Librarian, Kim Perry. The committee’s first meeting will take place on October 22, 2019 at 5:30 PM.
Motion to adopt Resolution 2019-10-01 as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Ross Munro, Commissioner
AYES: White, Krainiak, Meiggs, Riggs, Munro

G. Bank Account Closure

Effective July 1, 2020 the account for the Historic County Courthouse Endowment will no longer continue with North Carolina Community Foundation due to minimum balance requirements.
Motion to approve the closure of the account held with the North Carolina Community Foundation and create a line item with the remaining balance to be earmarked for use by the Camden County Historical Museum.

RESULT: PASSED [UNANIMOUS]
MOVER: Ross Munro, Commissioner
AYES: White, Krainiak, Meiggs, Riggs, Munro

H. Interim Finance Officer

Resolution 2019-09-02 naming Stephanie Jackson as Interim Finance Officer was adopted by the Board on September 16, 2019 (effective October 1, 2019). County Manager Ken Bowman recommended that the salary for Interim Finance Officer be set at the minimum range for the position at $65,922 effective October 1, 2019, divided into equal parts over 26 pay periods.

Motion to set the salary for the Interim Finance Officer as presented by the County Manager.

RESULT: PASSED [UNANIMOUS]
MOVER: Ross Munro, Commissioner
AYES: White, Krainiak, Meiggs, Riggs, Munro

ITEM 7. BOARD APPOINTMENTS

A. Adult Care Home Community Advisory Committee – Tammie Krauss (reappointment)
B. ABC Board – Wayne Walston & Michael McLain (reappointments)
Motion to approve the board reappointments as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Ross Munro, Commissioner
AYES: White, Krainiak, Meiggs, Riggs, Munro

ITEM 8. CONSENT AGENDA

A. BOC Meeting Minutes – September 9, 2019
B. BOC Meeting Minutes – September 16, 2019
C. Budget Amendment

D. Tax Collection Report
E. Refunds Over $100

![Image of Refunds Over $100 form]

F. DMV Monthly Report

![Image of DMV Monthly Report]

STATE OF NORTH CAROLINA
COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County

November Renewals Due 12/15/19

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS       COURTHOUSE       SHILOH       TOTAL
19,892.52         20,569.14       10,480.00       50,941.66

Witness my hand and official seal this __ day of October, 2019.

[Signature]
Chairman, Camden County Board of Commissioners

Attest:

[Signature]
Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

[Signature]
Tax Administrator of Camden County
G. Vehicle Refunds Over $100 – August 2019

![Image of vehicle refunds report]

Submitted by Lisa S. Anderson, Date 9-7-19
Lisa S. Anderson, Tax Administrator Camden County

Approved by G. Joe White, Chairman Camden County Board of Commissioners

H. Vehicle Refunds Over – September 2019

![Image of vehicle refunds report]

Submitted by Lisa S. Anderson, Date 10-1-19
Lisa S. Anderson, Tax Administrator Camden County

Approved by G. Joe White, Chairman Camden County Board of Commissioners

I. Pickups, Releases & Refund
<table>
<thead>
<tr>
<th>NAME</th>
<th>REASON</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrie Jean Seuffer</td>
<td>Release to Currituck County</td>
<td>Pick-up/22271</td>
</tr>
<tr>
<td></td>
<td>$107.32</td>
<td>49752560</td>
</tr>
<tr>
<td>Julia &amp; Benjamin James</td>
<td>Roll back taxes</td>
<td>Pick-up/22272</td>
</tr>
<tr>
<td></td>
<td>$141.13</td>
<td>R-1006016-18</td>
</tr>
<tr>
<td></td>
<td></td>
<td>R-1026811-17</td>
</tr>
<tr>
<td></td>
<td></td>
<td>R- 90327-16</td>
</tr>
<tr>
<td>Bertha Marlene Garrett</td>
<td>Foreclosure Fees plus interest</td>
<td>Pick-up/22282</td>
</tr>
<tr>
<td></td>
<td>$696.13</td>
<td>R-10228-17</td>
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<tr>
<td>Emily Forbes Grinn</td>
<td>Code enforcement fee - grass cutting</td>
<td>Pick-up/22287</td>
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<tr>
<td></td>
<td>$175.00</td>
<td>R-111685-17</td>
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<tr>
<td>Jordan Walker Rainey</td>
<td>Military Exempt - Release</td>
<td>Pick-up/22290</td>
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<tr>
<td></td>
<td>$424.32</td>
<td>49371242</td>
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<tr>
<td>Robert George Osborne</td>
<td>Turned in plates - Refund</td>
<td>Pick-up/22291</td>
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<tr>
<td></td>
<td>$195.87</td>
<td>49585561</td>
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<tr>
<td>Mark Edward Rhodes</td>
<td>Turned in plates - Refund</td>
<td>Pick-up/22292</td>
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<tr>
<td></td>
<td>$124.10</td>
<td>37094670</td>
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<tr>
<td>Daniel Austria Romillo</td>
<td>Code enforcement fee - grass cutting</td>
<td>Pick-up/112963</td>
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<tr>
<td></td>
<td>$225.00</td>
<td>R-112963-18</td>
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<tr>
<td>Jernetta L. Watson</td>
<td>Foreclosure Fee</td>
<td>Pick-up/22317</td>
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<tr>
<td></td>
<td>$203.66</td>
<td>R-113438</td>
</tr>
<tr>
<td>Edward A. Rosa, Sr. and Kenneth J. Rosa</td>
<td>Foreclosure and judgment fees</td>
<td>Pick-up/22318</td>
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<tr>
<td></td>
<td>$490.00</td>
<td>R-110596-18</td>
</tr>
<tr>
<td>Julia Ann Vallas</td>
<td>Turned in plates - Refund</td>
<td>Pick-up/22320</td>
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<tr>
<td></td>
<td>$143.13</td>
<td>49245305</td>
</tr>
<tr>
<td>Bertha Meiggs Gregory</td>
<td>Roll back taxes</td>
<td>Pick-up/22321</td>
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<td></td>
<td>$190.64</td>
<td>R-97526-16</td>
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<td></td>
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<td>R-104276-17</td>
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<tr>
<td></td>
<td></td>
<td>R-112048-18</td>
</tr>
</tbody>
</table>

J. General Records Retention and Disposition Schedule
K. Surplus Property Request

<table>
<thead>
<tr>
<th>Surplus Property Request</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Department:</strong> Financial Services</td>
</tr>
<tr>
<td><strong>Item:</strong> Surplus Property</td>
</tr>
<tr>
<td><strong>Disposal Method:</strong> Salvage</td>
</tr>
<tr>
<td><strong>Disposal Value:</strong> $0</td>
</tr>
</tbody>
</table>

L. Senior Center General Purpose Funding FY 19-20
STATE APPROPRIATION FOR SENIOR CENTERS THROUGH 
THE 2019 SESSION OF THE 
NC GENERAL ASSEMBLY

SENIOR CENTER GENERAL PURPOSE FUNDING

FY 2019-2020 APPLICATION PACKET

Albemarle Commission
Area Agency on Aging
512 S Church Street
Wesleyel, NC 27944

CAMDEN COUNTY SENIOR CENTER
P.O. BOX 701
CAMDEN, NC 27921

The Albemarle Commission Area Agency on Aging reserves the right to request additional information, references, to accept or reject any or all proposals to waive 
technicalities, to accept proposals in whole or in part, and to award a contract by which, 
in the opinion of the grantees, best serves the older adults. 

meets certification status. Uncertified, identified centers will receive one 
share.

For FY 2019-2020, total funding available to the counties in Region II will 
Your center is eligible to receive:

FY 18-19 Senior Center General Purpose Funding $3,534
Local Match (25%) $1,776
TOTAL $6,310

It is the responsibility of the applicant to certify the availability of the local 
match. The funds required are 25% local match. The funds must be spent 
before reimbursed and before June 30, 2020. Therefore, projected June 
expenditures must be reported with any services reported in June 
otherwise the unutilized portion of your allocation will revert to the state.

Application submissions should include:
(1) A completed description of proposed activities (add additional 
   pages as needed).
(2) Certification of the availability of local match.
(3) A budget for senior center general purpose activities.

SENIOR CENTER GENERAL PURPOSE FUNDING

Introduction and Instructions

The Albemarle Commission Area Agency on Aging is pleased to announce 
the availability of funds for use by senior centers to support and develop 
programming and general operations or to construct, renovate, or 
maintain senior center facilities. $1,265,315 in general purpose funding 
was allocated for senior centers for the current fiscal year. This funding is 
also allocated to the Area Agencies on Aging for distribution to the centers 
within the region which provide full time programs or will utilize the 
funding to develop full time programs. Across the state there are 17 senior centers 
or developing senior centers with the funding.

The Division of Aging and Adult Services has worked hard to enhance and 
expand the state-wide certification process for senior centers with standards 
that encourage centers across the state to strive for levels of "merit" or 
"excellence." An intent of the certification process has been to increase base 
funding for those who have successfully completed the process. This 
ensures that funding is being spent on readily identifiable programs and 
services and provides an incentive for centers that make investments in 
meet certification requirements. Therefore, in order to provide an incentive 
to work toward certifications, and to reward those who achieve it, the 
Division has decided to fund senior centers equally, based upon their 
certification status. Centers of Merit will receive two shares of the funding. 
Non-certified centers and Centers of Excellence will receive one share. 
The funding for non-certified centers. The objectives for this year are to:

- Allocate funding equally to every center, based upon certification 
  status;
- Require documentation and accountability for the use of funding, and;
- Provide incentives for centers to improve themselves through 
  certification. 

Again, this year it has been decided to divide the annual appropriation into 
shares based on the number of senior centers as determined by the 
Area Agencies on Aging plus extra shares for each senior center which 

APPLICATION FOR SENIOR CENTER GENERAL PURPOSE FUNDING

Applicant Information

Date: 20 Jun 19
Project Name: Camden County Senior Center
Name of Project Director: J. Lewis
Telephone Number: 252-315-2661 FAX: 252-315-2661
E-mail: Jlewis@camdennc.org
Type of Agency Applying: Non-Profit
Location of Project: Camden County, NC

ASSURANCES

Camden County Senior Center, Alias (hereinafter referred to as "Subgrantee") HEREBY 
AGREES TO PROMISE and covenants with all Federal agencies relating to discrimination.
These include, but are not limited to, (a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. 
7852), which prohibits discrimination on the basis of race, color, or national origin; (b) Title 
IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683), and 
1995-1996, which prohibits discrimination on the basis of sex; and (c) Section 504 of the 
Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the 
basis of handicap.

Signature and Title of Authorized Official

J. Lewis, Director, Camden County

Date: 20 Jun 19
CERTIFICATION OF THE AVAILABILITY OF REQUIRED NON-FEDERAL MATCH FOR SENIOR CENTER GENERAL PURPOSE FUNDING

It is understood that the following required 25 percent non-federal match will be used to match Senior Center General Purpose funds in FY 19-20 and will not be used to match any other federal or state funds during the contract period.

The provider shall submit the award in keeping with the attached project description indicating how funding will be utilized. Funding will not be distributed until the application is reviewed and approved by the Area Agency on Aging. The contractor shall make a final report indicating how funding was utilized in a format provided by the Area Agency on Aging.

<table>
<thead>
<tr>
<th>FY 19-20</th>
<th>Required 25% Match</th>
<th>Total FY 19-20 Projected Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget</td>
<td>$12,941.00</td>
<td>$14,991.00</td>
</tr>
<tr>
<td></td>
<td>3.147%</td>
<td>1.17%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Authorize Signature:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Center Director</td>
</tr>
</tbody>
</table>

Date: 2-01-2019

---

STATE APPROPRIATIONS FOR SENIOR CENTER BUDGET INFORMATION

<table>
<thead>
<tr>
<th>OBJECTS OF EXPENDITURE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary and Fringe Benefits</td>
<td>$4,105.00</td>
</tr>
<tr>
<td>Supplies/Other Operating Costs</td>
<td>$</td>
</tr>
<tr>
<td>Equipment</td>
<td>$</td>
</tr>
<tr>
<td>Capital Outlay (Real Estate, Construction, Renovation)</td>
<td>$</td>
</tr>
<tr>
<td>Other</td>
<td>$</td>
</tr>
</tbody>
</table>

| TOTAL BUDGET (including local match) | $4,105.00 |

Each organization that receives, uses or expends state funds shall not use or expend the funds for the purpose for which they were appropriated by the General Assembly or allocated by the State. State funds include federal funds that flow through the state. If the contractor is a governmental entity, such entity is subject to the provisions of the requirements of OMB Circular A-133. Additionally, any non-governmental entity subject to the provisions of OMB Circular A-133. Additionally, any non-governmental entity subject to the provisions of OMB Circular A-133. The Contractor receiving the federal financial assistance is subject to the provisions of OMB Circular A-133. Additionally, any non-governmental entity subject to the provisions of OMB Circular A-133. The Contractor receiving the federal financial assistance is subject to the provisions of OMB Circular A-133.

AUTHORIZED SIGNATURE:

TITLE: DATE

ASSURANCE OF COMPLIANCE WITH SECTION 366 OF THE REHABILITATION ACT OF 1973

[Clerk of Court, Senior Center]

I hereby agree that it will comply with Section 366 of the Rehabilitation Act of 1973 (P.L. 94-113) and all requirement imposed by or pursuant to the Rehabilitation Act of 1973 (P.L. 99-113). If the activity is or funded by Federal financial assistance, the Administrator or his designee of the Federal agency responsible for the administration of such activity or any entity that is subject to the provisions of OMB Circular A-133, and all non-governmental entities subject to the provisions of OMB Circular A-133. Additionally, any non-governmental entity subject to the provisions of OMB Circular A-133, the Contractor receiving the federal financial assistance is subject to the provisions of OMB Circular A-133. Additionally, any non-governmental entity subject to the provisions of OMB Circular A-133. The Contractor receiving the federal financial assistance is subject to the provisions of OMB Circular A-133.

If any real property or structure therein is provided or improved with the aid of Federal financial assistance extended to the Subrecipient by the Contractor, this assurance shall obligate the Subrecipient, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended for or another purpose involving the provision or similar services or benefits. If any personal property is provided, this assurance shall obligate the Subrecipient for the period during which the Federal financial assistance is extended to it by the Contractor.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, services or other Federal financial assistance extended after the date hereof to the Subrecipient by the Contractor, including all extensions thereof and all amendments, modifications, or additions to any of the above.

This assurance is binding on the Subrecipient, its successors, transferees, and assigns, and the person the person whose signature appears below is authorized to sign this assurance on behalf of the Subrecipient.
ASSURANCE OF COMPLIANCE WITH THE DEPARTMENT OF HEALTH AND HUMAN SERVICES REGULATION UNDER TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

Dated: [Date]

Applicant’s Mailing Address: [Address]

By: [Signature] (President, Board Chairperson or Comparable Authorized Official)

[Signature] (Applicant)

HEBREY AGREES THAT it will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 80) issued pursuant to that Title, to the end that, in accordance with Title VI of that Act and the Regulations, no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department, and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this Agreement.

If any real property or structure therein is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all cases, this assurance shall obligate the Applicant for the period during which the Federal assistance is extended to it by the Department.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Applicant by the Department, including installment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Applicant recognizes and agrees that each Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, its successors, transferees, and assigns, and the person or persons whose signature(s) appear below are authorized to sign this assurance on behalf of the Applicant.

AGREEMENT OF UNDERSTANDING BETWEEN AGENCIES

Dated: [Date]

Applicant’s Mailing Address: [Address]

By: [Signature] (President, Board Chairperson or Comparable Authorized Official)

[Signature] (Applicant)

AND

Agency: [Agency Name]

Address: [Address]

Telephone: [Telephone]

Director: [Name]

Agency: [Agency Name]

Address: [Address]

Telephone: [Telephone]

Executive Director: [Name]

In an effort to enhance the overall effectiveness of services provided to older adults of [County], the above-named agencies agree to share, when appropriate, pertinent information which may serve to improve the quality of life for older adults.

The Memorandum of Understanding serves to incorporate the following mutual components:

1. Provide information concerning services/programs for older adults and any stated eligibility requirements.
2. When appropriate, assess with identifying and referring clients who may be in need of services not provided by the referring agency.
3. When appropriate, allow proper agency representatives of any changes related to services provided.
4. Provide, upon request, personnel to explainer programs, services, etc.
5. Share, when appropriate, concerns, questions or suggestions relative to services provided.

The persons responsible for implementing and monitoring this Agreement of Understanding are:

Agency: [Agency Name]

Agency: [Agency Name]

[Signature] (Executive Director’s Signature)
M. Set Public Hearing – Ordinance 2019-08-02  
N. Set Public Hearing – Ordinance 2019-10-01

Motion to approve the Consent Agenda as presented.

RESULT: PASSED [UNANIMOUS]  
MOVER: Randy Krainiak, Commissioner  
AYES: White, Krainiak, Meiggs, Riggs, Munro

ITEM 9. COUNTY MANAGER’S REPORT

County Manager Ken Bowman included the following in his report:

- Appreciation to those who participated in National Clean-Up Day on September 21, 2019.
- The Seniors’ Health Insurance Information Program (SHIIP) Open Enrollment Period is October 15, 2019 – December 7, 2019. Laura Jolley has completed the training and is awaiting her certification. Appointments can be scheduled by calling the Camden County Center for Active Adults.
- Board of Commissioners and Board of Education Joint Meeting – October 10, 2019 at 6:00 PM at the Camden County High School Media Center.
- Next Board of Commissioners Meeting – November 4, 2019.

ITEM 10. COMMISSIONERS’ REPORTS

Chairman Tom White – Reported that Commissioner Garry Meiggs has been appointed to the NCACC President’s Task Force for Disconnected Youth.
Vice Chairman Clayton Riggs – Reported road blockages at Pond Road and Smith Corner Road due to large potholes.

ITEM 11. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

The following items were provided for information purposes:

A. Register of Deeds Report
B. Library Report
C. ABC Funds Report for FY 2018-2019
D. YTD Sales Tax Revenue Collection FY 2019-2020

ITEM 12. OTHER MATTERS

Motion to go into Closed Session to discuss personnel.

RESULT: PASSED [UNANIMOUS]
MOVER: Clayton Riggs, Vice Chairman
AYES: White, Krainiak, Meiggs, Riggs, Munro

Motion to come out of Closed Session.

RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs, Commissioner
AYES: White, Krainiak, Meiggs, Riggs, Munro

ITEM 13. ADJOURN

There being no further matters for discussion Chairman White adjourned the meeting of the Camden County Board of Commissioners at 8:46 PM.

Tom White, Chairman
Camden County Board of Commissioners

ATTEST:

Karen M. Davis, NCCCC
Clerk to the Board of Commissioners