The regular meeting of the Camden County Board of Commissioners was held on September 10, 2018 in the Historic Courtroom, Camden, North Carolina.

WELCOME & CALL TO ORDER
The meeting was called to order by Vice Chairman Tom White at 7:00 PM. Also Present: Commissioners Garry Meiggs and Randy Krainiak. Chairman Clayton Riggs and Commissioner Ross Munro were absent due to work obligations.

Staff Present: Manager Ken Bowman, Clerk to the Board Karen Davis, County Attorney John Morrison, Permit Officer Dave Parks, Public Works Director David Credle.

Invocation and Pledge of Allegiance
Pastor Kevin Buzzard gave the invocation and led in the Pledge of Allegiance.

ITEM 1. PUBLIC COMMENTS

- Pastor Bill Blake from McBride United Methodist Church in South Mills addressed the Board. He introduced a new program, Harmony Café of the Albemarle, for dementia patients and caregivers that McBride United Methodist Church is launching.
- Ms. Vickie Stafford of South Mills addressed the Board. She spoke in support of Harmony Café and of her experience of having a family member with dementia. She requested any assistance that the county might provide for this new program.
- Ms. Joanne Inman of South Mills addressed the Board. She also spoke in support of Harmony Café and of her experience of having a family member with dementia and the difficulty of finding available assistance and resources as a primary caregiver.
- Mr. Jerry Bonilla of South Mills addressed the Board. Mr. Bonilla is a volunteer in the Camden County Public Schools, particularly in the middle and high schools. He explained to the Board the difficulty of finding a place for the sports teams for which he volunteers to practice and play, particularly the school gymnasiums. It is his request that the County assist in this matter. Mr. Bonilla also spoke in support of the new program being launched by McBride United Methodist Church, Harmony Café of the Albemarle.

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. CONSIDERATION OF AGENDA

The agenda was amended to add as New Business, Item 6.C. a matter concerning Station 12 Firetruck Housing.

Motion to approve the agenda as amended.
RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs, Commissioner
AYES: White, Krainiak, Meiggs
ABSENT: Riggs, Munro

ITEM 4. PRESENTATIONS

1. Area Agency on Aging Region R Advisory Council – Gwen Wescott

Mrs. Gwen Wescott gave a report on recent and upcoming events for seniors.
• Scam Alert Workshops
• Senior Picnic – October 11, 2018, Fun Junktion in Elizabeth City
• Senior Dinner – October 18, 2018, Tyrrell County 4-H Conference Center
• Mrs. Wescott stressed the importance of being familiar with the information in the Regional Aging Services Plan 2016-2020 as well as other events and meetings that take place.

2. Albemarle Hopeline, Inc. – Dwight Decoskey, Executive Director and CEO of Albemarle Hopeline, Inc.

Mr. Decoskey highlighted the various services that Albemarle Hopeline providers and included the following:
• Shelter for victims of domestic abuse/sexual assault
• Albemarle Hopeline thrift store
• Direct Services which include:
  ▪ In-house, on-site counseling services
  ▪ Social Workers
  ▪ Substance abuse counseling
  ▪ Court advocacy
  ▪ Power to Improve Program
  ▪ Prevention
  ▪ Education
  ▪ Crisis Line
• Looking Forward – Hopeline 2.0
  ▪ Including more males in the discussion of domestic violence
  ▪ Providing on-the-job training programs through the thrift store

3. Craig Patterson – Social Services Department Update

Report to Board of Commissioners

1. I have had the opportunity to speak to 2 groups in the county concerning the need for Foster Parents and the overall programs that Social Services has to offer. Both opportunities were well received and provided a great moment for people to see Social Services with a different perspective. I am hoping for more opportunities in the future.

2. We are currently planning a meeting between staff from the Camden School District and our agency, continuing a pattern that was begun during my first year as the Director. It is vitally important to be in partnership with the school district as they are often the first person to encounter a child who is in need.
   a. This meeting will focus on reporting incidents of suspected abuse, neglect or domestic violence, utilizing a reporting tool that was created specifically for the schools.
   b. Typically attending these meetings are Guidance Counselors, Principals and Asst. Principals, Support Staff, and this year, the Social Worker for the school district.

3. We are developing an Emergency Action Plan related to unexpected situations that may arise given the nature of the work that we do, specifically in the area of Child Welfare.
   a. We have been working with the Camden Sheriff’s Dept and Christy Saunders from the Emergency Management Office.
   b. The purpose for this plan is to provide some guidance for staff if there is ever a situation that involves a person entering the building with a weapon.
   c. We are living in uncertain times and the continued rise of opiates and other illicit drugs can contribute to situations that may include weapons.

Camden County Board of Commissioners
September 10, 2018
South Camden Water & Sewer District Board of Directors
Vice Chairman White recessed the meeting of the Board of Commissioners and opened the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

South Camden Water & Sewer District Board of Directors
Vice Chairman White recessed the meeting of the Board of Commissioners and opened the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Agenda
Camden County Board of Commissioners
SCWSD - Regular Meeting
September 10, 2018
7:00 PM
Historic Courtroom, Courthouse Complex

ITEM 1. CALL TO ORDER

ITEM 2. PUBLIC COMMENTS
It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman’s discretion due to scheduling and other issues.

ITEM 3. CONSIDERATION OF THE AGENDA

ITEM 4. NEW BUSINESS (For discussion and possible action)
A. Monthly Update

ITEM 5. CONSENT AGENDA
1. Resolution Approving Local Water Supply Plan
2. Resolution Approving Water Shortage Response Plan

ITEM 6. OTHER

ITEM 7. ADJOURN

Motion to approve the agenda as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs, Commissioner
AYES: White, Krainiak, Meiggs
ABSENT: Riggs, Munro
New Business

A. Monthly Report

South Camden Water & Sewer Board
Monthly Work Order Statistics Report
Period: July 2018

<table>
<thead>
<tr>
<th>Submitted Work Orders</th>
<th>Completed Work Orders</th>
<th>Percentage Completed</th>
<th>Status of Uncompleted Work Orders</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water/Distribution</td>
<td>86</td>
<td>96</td>
<td>100%</td>
</tr>
<tr>
<td>Sewer/Collection</td>
<td>7</td>
<td>7</td>
<td>100%</td>
</tr>
</tbody>
</table>

Locates:
- Water Line: 90
- Sewer Line: 10
- Water & Sewer, same ticket: 14
- Hydrant flow test: 1

Public Works Director Notes/Comments: Ten work orders have been checked for accuracy.

Water treated at the water treatment plant in July: 10,127,300 gallons.

Daily average water usage for July: 326,687 gallons.

Current treatment capacity at the water treatment plant: 720,000 gallons per day.

Motion to approve the monthly report as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Randy Krainiak, Commissioner
AYES: White, Krainiak, Meiggs
ABSENT: Riggs, Munro

Consent Agenda

1. Resolution Approving Local Water Supply Plan

RESOLUTION FOR APPROVING LOCAL WATER SUPPLY PLAN

WHEREAS, North Carolina General Statute §143-600.25 requires that every public governmental agency that provides public water service or plan that provides public water service and each large community water system shall, either individually or together with other units of local government and large community water systems, prepare a Local Water Supply Plan, and

WHEREAS, the Camden County Board of Commissioners finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statutes §143-600.25 and that it will provide appropriate guidance for the future management of water supplies for the South Camden Water & Sewer District, as well as useful information to the Department of Environmental Quality for the development of a state water supply plan as required by statute.

NOW, THEREFORE, BE IT RESOLVED by the Camden County Board of Commissioners, that the Local Water Supply Plan for the South Camden Water & Sewer District, dated July 12, 2018, be hereby approved and shall be submitted to the Department of Environmental Quality, Division of Water Resources, and

BE IT FURTHER RESOLVED that the Camden County Board of Commissioners finds that this plan shall be subject to review and modification as often as is necessary by the Department, in accordance with the statute and sound planning practices.

Name:
Title:
Signature:

ATTEST:

Date: September 10, 2018

Camden County Board of Commissioners
September 10, 2018
2. Resolution Approving Water Shortage Response Plan

RESOLUTION FOR APPROVING WATER SHORTAGE RESPONSE PLAN

WHEREAS, North Carolina General Statutes 143-358 (1) require that each city of local government that provides public water service and each large community water system shall develop and maintain a Water Shortage Response Plan and submit it to the Department of Health for review and approval; and

WHEREAS, as required by the statutes and in the interest of sound boil planning, a Water Shortage Response Plan for the South Camden Water & Sewer District has been developed and submitted to the Camden County Board of Commissioners for approval and

NOW, THEREFORE, BE IT RESOLVED by the Camden County Board of Commissioners that the Water Shortage Response Plan for the South Camden Water & Sewer District is in accordance with the provisions of North Carolina General Statues 143-358 (1) and that the Plan provide appropriate guidance for the future management of water supplies for the South Camden Water & Sewer District; we will also use that Plan to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute.

BE IT FURTHER RESOLVED that the Camden County Board of Commissioners, that this Plan shall be used to fulfill the needs of the residents and to ensure that the Plan is valid for the next five years or as otherwise required by the Department, in accordance with the statutes and sound planning practices.

Motion to approve the consent agenda as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs, Commissioner
AYES: White, Krainiak, Meiggs
ABSENT: Riggs, Munro

Motion to adjourn the South Camden Water & Sewer District Board of Directors

RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs, Commissioner
AYES: White, Krainiak, Meiggs
ABSENT: Riggs, Munro

Vice Chairman Tom White reconvened the Camden County Board of Commissioners.

ITEM 5. PUBLIC HEARING

A. Public Hearing – Ordinance 2018-07-02; Rezoning Application (UDO 2018-06-19)

Motion to go into Public Hearing on Ordinance 2018-07-02; Rezoning Application (UDO 2018-06-19).

RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs, Commissioner
AYES: White, Krainiak, Meiggs
ABSENT: Riggs, Munro

Permit Officer Dave Parks presented the following Staff Report:
STAFF REPORT

UDO 2018-06-19
Zoning Map Amendment

PROJECT INFORMATION

File Reference: UDO 2018-06-19
Project Name: N/A
PIN: 01-7090-00-16-3805
Applicant: Dana & Patrick Smith
Address: 101 Sharon Church South Mills, NC
Phone: (328) 698-0215
Email:

Agent for Applicant:
Address:
Phone:
Email:

Current Owner of Record: Dana & Patrick Smith

Meeting Dates: 7/18/2018 Planning Board

Application Received: 6/14/2018
By: David Parks, Permit Officer

Project Address/Location: 101 Sharon Church Road, South Mills
Application Fee paid: $650 Check #3120
Completeness of Application: Application is generally complete

Documents received upon filing of application or otherwise included:
A. Rezoning Application
B. Deed
C. GIS Aerial, existing zoning, Comprehensive Plan future land use and CAMA Land Use Plan Suitability Maps

REQUEST: Rezone approximately 3 acres from Basic Residential (R3-2) to Basic Residential (R3-1)

From: Basic Residential (R3-2)

The R3 Districts are designed to provide for low density residential development in areas that are adjacent to those areas primarily devoted to agriculture. Subdivision in the R3-2 district requires a minimum of two acres per lot.

To: Basic Residential (R3-1)

The R3 Districts are designed to provide for low density residential development in areas that are adjacent to those areas primarily devoted to agriculture. Subdivision in the R3-1 district requires a minimum of one acre per lot.

Vicinity Map:
SITE DATA

Lot size: Approximately 2.98 acres
Flood Zone: Zone X
Zoning District(s): Basic Residential (R3-2)
Existing Land Use: Residential

<table>
<thead>
<tr>
<th>Adjacent Zoning &amp; Uses:</th>
<th>North</th>
<th>South</th>
<th>East</th>
<th>West</th>
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<tbody>
<tr>
<td>Zoning</td>
<td>Basic Residential (R3-1)</td>
<td>Basic Residential (R3-2)</td>
<td>Residential (R3-2)</td>
<td>Basic Residential (R3-2)</td>
</tr>
<tr>
<td>Use &amp; size</td>
<td>55 acres – Mill Run Open Space Subdivision; Lot size 25,000 sf.</td>
<td>36 acres – Woodland/Wetlands</td>
<td>55 acres – Mill Run Subdivision</td>
<td>Woodland/Open Space Mill Run</td>
</tr>
</tbody>
</table>

Proposed Use(s):

The Uses will remain the same; just the density change is requested from two to one acre.

Description of property:

Property abuts Sharon Church and Kester Burn roads. Property has house on it and at one time had a Singlewide. A second septic tank is located on the property.

ENVIRONMENTAL ASSESSMENT

Streams, Creeks, Major Ditches: Mill Run Ditch.
Distance & description of nearest outfall: Less than 1 mile.
CAMA Land Suitability:
INFRASTRUCTURE & COMMUNITY FACILITIES

Water  Water lines are located adjacent to property along Sharon Church and Keeter Barn roads.

Sewer  There are 2 septic systems on property.

Fire District  South Mills Fire District. Property located approximately 3 miles from Station on Keeter Barn Road.

Schools  Impact calculated at subdivision.

Traffic  Staff’s opinion is traffic will not exceed road capacities.

PLANS CONSISTENCY

CAMA Land Use Plan Policies & Objectives:

| Consistent ☒ | Inconsistent □ |

The proposed zoning change is consistent with the CAMA Land Use Plan which was adopted by the Camden County Board of Commissioners on April 4, 2005 in that the Future Land Use Maps have areas as Low Density Residential 1-2 acres or greater.

PLANS CONSISTENCY – cont.

2035 Comprehensive Plan

| Consistent ☒ | Inconsistent □ |

Consistent with Comprehensive Plan (Adopted 2012) as Future Land Use Maps reflect land identified as Rural Residential 1 acre lots.
Comprehensive Transportation Plan

Consistent ☒ Inconsistent ☐

Property abuts Sharon Church and Kaeter Barn Roads.

Other Plans officially adopted by the Board of Commissioners

N/A

FINDINGS REGARDING ADDITIONAL REQUIREMENTS:

Yes ☒ No ☐ Will the proposed zoning change enhance the public health, safety or welfare?

Reasoning: The proposed zoning change will neither enhance nor adversely affect the public health, safety, or welfare.

Yes ☐ No ☐ Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification?

Reasoning: The allowable uses in the R3 (Basic Residential) zoning will not change as the request is for higher density from two acres to one acre.

N/A

Yes ☐ No ☐ For proposals to re-zone to non-residential districts along major arterial roads:

Yes ☐ No ☐ Is this an expansion of an adjacent zoning district of the same classification? N/A

Reasoning:

Yes ☐ No ☐ What extraordinary showing of public need or demand is met by this application? N/A

Reasoning:

Yes ☒ No ☐ Will the request, or proposed cause serious noise, odors, light, activity, or unusual disturbances?

Reasoning: All uses allowed in the requested zoning classification should not cause any serious noise, odors, light activity, or unusual disturbances.

Yes ☐ No ☐ Does the request impact any CAMA Areas of Environmental Concern?

Reasoning: Property is outside any CAMA Areas of Environmental Concern.

Yes ☒ No ☐ Does the country need more land in the zoning classification requested?

Reasoning: Higher density development in areas identified in the Comprehensive and CAMA plans provides needed rooftops to support commercial development.

Yes ☐ No ☐ Is there other land in the county that would be more appropriate for the proposed uses?

N/A

Reasoning: Proposed uses will not change.
Staff recommends the following:

Consistency Statement:

The requested Map Amendment is consistent with both the CAMA Land Use Plan and Comprehensive Plan as it allows for densities as low as one acre and is an expansion of an adjacent zoning.

Recommendation:

Staff recommends approval of this rezoning request from Basic Residential (R3-2) to Basic Residential (R3-1).

Planning Board meet on July 18, 2018 and after discussion with staff, made the following motions:

Consistency Statement:

The requested Map Amendment is consistent with both the CAMA Land Use Plan and Comprehensive Plan as it allows for densities as low as one acre and is an expansion of an adjacent zoning. Motion passed on a 6-0 vote.

Recommendation:

Motion made to recommend approval of this rezoning request from Basic Residential (R3-2) to Basic Residential (R3-1). Motion passed on a 6-0 vote.
Zoning Change Application
County of Camden, North Carolina

A running may be obtained pursuant to Article 151.585 of Unified Development Ordinance (UDO) of Camden County and upon approval by the Board of Commissioners after a recommendation from the Planning Board.

Please consult the Planning Office (3-253-338-1919) with any questions about your application.

Applicant’s Name: Dana & Patrick Sullivan

If the Applicant is acting as agent for another person (the "principal"), please give that person’s name on the line below and submit a copy of the agency agreement/list with this application.

Applicant’s Mailing Address: 101 SHARON CHURCH RD
So. Mills, NC 27776

Daytime Phone Number: (252) 928-0215 direct dial office or (252) 356-7861 cell

Street Address Location of Property: 101 SHARON CHURCH RD, So. Mills, NC 27776

General Description of Property: request rezone from R3 (residential) to (R4-1).

I swear or affirm that the following information and all attachments hereto (now or subsequently provided as part of this application) are true and correct to the best of my knowledge.

Signed: [Signature]

Date: 09/14/2018

Please include a site plan with this application and any other supporting documentation that the applicant feels would assist the Board of Commissioners and the Planning Board in determining the need for a zoning change.

*Information to be filled out by Planning Department
*Is the Property in a Watershed Protection area? X
*Flood Zone (from FIRM Map): 
*Zoned? yes, no 

Zoning Change Application Questions

The UDO requires the Board to consider principal issues when considering an application for a zoning change. Please respond to each issue in the space provided below or on a separate sheet.

(A) How will the proposed zoning change enhance the public health, safety or welfare? (Article 151.585)

The proposed zoning change request will allow us to subdivide an acre lot in an area that allows for higher density. Though not a significant impact like the residential subdivision next to us, it will provide needed roof tops for commercial development.

(B) Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification? (Article 151.585)

The range of permitted uses are the same (according to the Planning Department) as the zoning will not change, only the density.

(C) For proposals to re-zone to non-residential districts along major arterial roads (Article 151.586):

(1) Is this an extension of adjacent zoning district of the same classification?

Not applicable.

(2) What extraordinary showing of public need or demand is met by this application?

Not applicable.

Camden County Board of Commissioners
September 10, 2018
NORTH CAROLINA GENERAL WARRANTY DEED

GRANTOR

WILBUR L. HINES
PAMELA L. HINES
501 Winder Pond
Chesapeake, VA 23322

GRantee

PATRICIA W. SMITH
DAMIAN M. SMITH
511 Sherons Church Road
South Mills, NC 27976

This instrument was prepared by WILLIAM H. MORGAN, JR., 418 East Main Street, Elizabeth City, NC 27909

THIS DEED conveys the following described property:

BEGGING AT A POINT said point being presently designated by an iron pin and located at the intersection of Lilly Road, State Road Number 1231, and Sharon Church Road, State Road Number 1235, and from said point of beginning thence continuing along State Road Number 1225 South 64° 58' 14" West 87.40 feet to a point; thence South 83° 44' 58" West 77.43 feet to a point; thence North 77° 51' 22" West 385 feet to a point, cornering; thence North 7° 59' 59" East 155.04 feet to a point; thence South 87° 37' 28" East 586 feet to a point, said point being located on the western right-of-way of State Road Number 1231; thence South 5° 23" 52" East 102.10 feet to a point; thence South 3° 54' 54" East 152.76 feet to a point, being the said POINT AND PLACE OF BEGINNING. Reference is made to that certain map or plat entitled "Brenda J. Hamilton," prepared by S. Elmo Williams, Registered Surveyor, dated May 22, 2001, recorded in Plat Cabinet A, at Slide 77A, of the Camden County Registry, and said plat is incorporated herein by reference for a more particular description of the tract of land described herein. And being the same tract of land conveyed to Wilber L. Hines and with, Paula M. Hines by Deed dated December 27, 2007, recorded December 27, 2007 in Deed Book 258, at Page 275, of the Camden County Registry.
the lawful claim of all persons entitled, other than the following exceptions:

**Witness: William J. Whelchel**
The foregoing is signed for the purpose of the acts of the persons above written.

__________________________
(Style Name)
__________________________
(Title)

__________________________
(Style Name)
__________________________
(Title)

State of North Carolina - County of __________

I, the undersigned Notary Public of the County and State aforesaid, certify that William J. Whelchel, personally appeared before me that day and acknowledged the act or transaction with the person or persons whose name(s) appear(s) on the foregoing instrument for the purpose intended expressed. Witness my hand and Notary seal on this day of __________, 200__,

(signature)
Notary Public

My Commission Expires __________

State of North Carolina - County of __________

I, the undersigned Notary Public of the County and State aforesaid, certify that __________, personally came before me this day and acknowledged that __________, to be the

(signature)
Notary Public

My Commission Expires __________

State of North Carolina - County of __________

I, the undersigned Notary Public of the County and State aforesaid, certify that

(signature)
Notary Public

My Commission Expires __________

The foregoing instrument is acknowledged by __________, the person or persons whose name(s) appear(s) on the foregoing instrument, to have been executed and signed by said person or persons on the date and at the place and in the handwriting set forth above.

__________________________
Register of Deeds for __________

__________________________
County

__________________________
Register of Deeds - Register of Deeds

NC Notary Association Form No. L-1 © 1976, Revised © 1977, 2002
Printed by Agreement with the NC Bar Association – 1991 Bulfinch Corporation, 323 E. Six Forks Rd., Raleigh, NC 27609
Vice Chairman White opened the floor for public comment.

There being no public comments Vice Chairman called for a motion to close the public hearing.

Motion to close the public hearing.

RESULT: PASSED [UNANIMOUS]
MOVER: Randy Krainiak, Commissioner
AYES: White, Krainiak, Meiggs
ABSENT: Riggs, Munro

Motion to add Ordinance 2018-07-02 to New Business as Item 6.D.

RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs, Commissioner
AYES: White, Krainiak, Meiggs
ABSENT: Riggs, Munro

ITEM 6. NEW BUSINESS

A. Tax Report - County Manager Ken Bowman presented the monthly tax report.
MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS

OUTSTANDING TAX DELINQUENCIES BY YEAR

<table>
<thead>
<tr>
<th>YEAR</th>
<th>REAL PROPERTY</th>
<th>PERSONAL PROPERTY</th>
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<td>2008</td>
<td>3,795.46</td>
<td>5,038.23</td>
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TOTAL REAL PROPERTY TAX UNCOLLECTED: 262,085.89
TOTAL PERSONAL PROPERTY UNCOLLECTED: 39,417.74

TEN YEAR PERCENTAGE COLLECTION RATE: 99.56%

COLLECTION FOR 2018 VS. 2017: 10,326.91 vs. 25,136.71

LAST 3 YEARS PERCENTAGE COLLECTION RATE:

<table>
<thead>
<tr>
<th>YEAR</th>
<th>Percentage</th>
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<tr>
<td>2017</td>
<td>97.79%</td>
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<td>99.33%</td>
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<tr>
<td>2015</td>
<td>99.69%</td>
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### 30 Largest Unpaid – Real

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<tr>
<th>Roll</th>
<th>Parcel Number</th>
<th>Unpaid Amount</th>
<th>YrsOld</th>
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<th>Property Address</th>
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### 30 Oldest Unpaid – Real

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<tr>
<th>Roll</th>
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<td>SOUTH MILLS</td>
<td>HOLLOW RD 346</td>
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<tr>
<td>03</td>
<td>01766-01-1774.0000</td>
<td>8,748.39</td>
<td>10</td>
<td>JAMES E. MILLER HEIRS</td>
<td>SOUTH MILLS</td>
<td>HOLLOW RD 346</td>
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<tr>
<td>04</td>
<td>01766-01-1774.0000</td>
<td>8,748.39</td>
<td>10</td>
<td>DAVID R. MILLER HEIRS</td>
<td>SOUTH MILLS</td>
<td>HOLLOW RD 346</td>
</tr>
</tbody>
</table>

### 30 Largest Unpaid – Personal

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<tr>
<th>Roll</th>
<th>Parcel Number</th>
<th>Unpaid Amount</th>
<th>YrsOld</th>
<th>Taxpayer Name</th>
<th>City</th>
<th>Property Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>01766-01-1774.0000</td>
<td>8,748.39</td>
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<td>CHARLES MILLER HEIRS</td>
<td>SOUTH MILLS</td>
<td>HOLLOW RD 346</td>
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<tr>
<td>02</td>
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<td>8,748.39</td>
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<td>THOMAS S. MILLER HEIRS</td>
<td>SOUTH MILLS</td>
<td>HOLLOW RD 346</td>
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<tr>
<td>03</td>
<td>01766-01-1774.0000</td>
<td>8,748.39</td>
<td>10</td>
<td>JAMES E. MILLER HEIRS</td>
<td>SOUTH MILLS</td>
<td>HOLLOW RD 346</td>
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<tr>
<td>04</td>
<td>01766-01-1774.0000</td>
<td>8,748.39</td>
<td>10</td>
<td>DAVID R. MILLER HEIRS</td>
<td>SOUTH MILLS</td>
<td>HOLLOW RD 346</td>
</tr>
</tbody>
</table>
Motion to approve the tax report as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Randy Krainiak, Commissioner
AYES: White, Krainiak, Meiggs
ABSENT: Riggs, Munro

B. Citizen News – Brenda Bowman

Mrs. Brenda Bowman presented to the Board a proposal for a county newsletter that will be distributed to every household in Camden County for the purpose of providing to its citizens valuable information on the services available through the county departments, as well as a tool to find answers and/or to address matters of interest and concern. The newsletter will also highlight Camden County’s assets, upcoming activities, historical information and accomplishments and milestones reached by citizens.

Upon completion of the presentation, the board discussed in more detail the option of utilizing The Daily Advance for home delivery, with the exception of apartments, townhouses, mobile homes and campgrounds, an 8 to 12 page newsletter, said delivery to be accomplished over a 3-day period. Stacks of extras would be provided to the county for the purpose of delivering to the offices of those complexes. The cost range for this option is $1500-$2000.

Motion to approve Citizen News project, the $1500-$2000 option.

RESULT: PASSED [UNANIMOUS]
MOVER: Randy Krainiak, Commissioner
AYES: White, Krainiak, Meiggs
ABSENT: Riggs, Munro
C. Station 12 Fire Truck Housing

County Manager Ken Bowman presented to the Board a proposal to place a structure on county property located behind the administration building to temporarily house two fire trucks that were displaced due to the Station 12 fire. The insurance company has provided $32,824.52 as extra expense less the deduction for salvage value of the temporary structure after the 8-month period of restoration.

Motion to select a vendor to install the structure to house two of the Station 12 fire trucks.

RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs, Commissioner
AYES: White, Krainiak, Meiggs
ABSENT: Riggs, Munro

D. Ordinance 2018-07-02 Rezoning Request

Ordinance No. 2018-07-02

An Ordinance
Amending the Camden County Zoning Map
Camden County, North Carolina

Article I. Purpose
The purpose of this Ordinance is to amend the Zoning Map of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 20, 1993, and subsequently amended.

Article II. Amendment to Zoning Map
The Official Zoning Map of Camden County, North Carolina, which was adopted on December 20, 1993, and subsequently amended, is hereby amended as follows:

1. The property currently shown in the Camden County Tax Assessor’s Office as PIN 01-799646-66-3055 is hereby re-zoned from Basic Residential (RE-2) to Basic Residential (RE-1).

Article III. Penalty
1. Violations of the provisions of this Ordinance or failure to comply with any of its requirements, including violations of any conditions and safeguards established in connection with grants of variances or Special Use or Conditional Use Permits, may constitute a misdemeanor punishable by a fine of not to exceed one thousand dollars ($1000) or a maximum thirty (30) days imprisonment or both, as provided in G.S. 14-4.

2. Any act constituting a violation of the provisions of this Ordinance or failure to comply with any of its requirements, including violations of any conditions and safeguards established in connection with the grants of variances or Special Use or Conditional Use Permits, shall also subject the offender to a civil penalty of one-hundred ($100) dollars for each day the violation continues. If the offender fails to pay the penalty within ten (10) days after being cited for a violation, the penalty may be recovered by the county in a civil action in the nature of debt. A civil penalty may not be appealed to the Board of Adjustment if the offender was sent a final notice of violation in accordance with Article 135, Section 135-509, and did not take an appeal to the Board of Adjustment within the prescribed time.

3. This Ordinance may also be enforced by any other applicable action.

4. Each day that any violation continues after notification by the administrator that such violation exists shall be considered a separate offense for purposes of the penalties and remedies specified in this section.

5. Any one, all, or any combination of the foregoing penalties and remedies may be used to enforce this Ordinance.

Article IV. Severability
If any language in this Ordinance is found to be invalid by a court of competent jurisdiction or other unit having such legal authority, then only the specific language held to be invalid shall be affected and all other language shall be in full force and effect.

Article V. Effective Date
This Ordinance is effective upon adoption.

Adopted by the Board of Commissioners for the County of Camden this day of 2018.

County of Camden

Tom White, Acting Chairman
Camden County Board of Commissioners

ATTEST:

Karen Davis
Clerk to the Board
Motion that the requested map amendment is consistent with both the CAMA land use plan and comprehensive plan as it allows for densities as low as one acre and is an expansion of an adjacent zoning.

RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs, Commissioner
AYES: White, Krainiak, Meiggs
ABSENT: Riggs, Munro

Motion to approve Ordinance 2018-07-02 Rezoning Application to rezone property from basic residential R3-2 to basic residential R3-1.

RESULT: PASSED [UNANIMOUS]
MOVER: Randy Krainiak, Commissioner
AYES: White, Krainiak, Meiggs
ABSENT: Riggs, Munro

ITEM 7. BOARD APPOINTMENTS

1. Planning Board – Fletcher Harris (reappointment)
2. Adult Care Home Community Advisory Committee – Tammie Krauss (appointment)
3. Tourism Development Authority – Donna Stewart & Adam Carver (reappointments)

Motion to approve the board appointments as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs, Commissioner
AYES: White, Krainiak, Meiggs
ABSENT: Riggs, Munro

ITEM 8. CONSENT AGENDA

1. BOC Special Meeting Minutes – April 19, 2017
2. BOC Work Session Minutes – January 11, 2018
3. BOC Work Session Minutes – May 2, 2018
4. BOC Work Session Minutes – May 22, 2018
5. BOC Special Meeting Minutes – June 21, 2018
6. BOC Work Session Minutes – July 9, 2018
7. BOC/Planning Minutes Joint Meeting - July 18, 2018
8. BOC/Planning Minutes Joint Meeting - July 25, 2018
9. BOC Minutes – August 6, 2018
10. FY 18-19 Budget Amendments
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the General Fund as follows:

<table>
<thead>
<tr>
<th>ACCT NUMBER</th>
<th>DESCRIPTION OF ACCT</th>
<th>AMOUNT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>10399400-439900</td>
<td>Fund Balance Appropriated</td>
<td>$33,248</td>
<td></td>
<td></td>
</tr>
<tr>
<td>104900-501000</td>
<td>Part Time Salaries</td>
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<td>104900-502000</td>
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<td>104900-503000</td>
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<tr>
<td>104900-504000</td>
<td>Health Insurance</td>
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<td>104900-505000</td>
<td>Employers’ Retirement</td>
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<td>104900-507000</td>
<td>401(K)</td>
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</table>

This Budget Amendment is made to appropriate funds for changing part time Building Inspector position to a full time position.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 10th day of September, 2018.

Kane M. Owens
Chairman, Board of Commissioners

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the General Fund as follows:

<table>
<thead>
<tr>
<th>ACCT NUMBER</th>
<th>DESCRIPTION OF ACCT</th>
<th>AMOUNT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>10399400-439900</td>
<td>Fund Balance Appropriated</td>
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<td>105900-591100</td>
<td>Mosquito Control</td>
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<td>Part Time Salaries</td>
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<tr>
<td>105900-505000</td>
<td>FICA</td>
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</table>

This Budget Amendment is made to appropriate funds for repairs/maintenance on former NCDC Property & increase in Mosquito control.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 10th day of September, 2018.

Kane M. Owens
Chairman, Board of Commissioners

Camden County Board of Commissioners
September 10, 2018
11. Tax Collection Report

<table>
<thead>
<tr>
<th>Day</th>
<th>Amount</th>
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**Total**

$74,804.26  $0.00  $73,206.91  $1,598.45

$74,804.26  $74,804.26

$480.27 Refund

$0.00 Over

$0.00 Under

$74,324.05

Submitted by:  [Signature]  Date:  9-2-18

Approved by: [Signature]  Date:  9-11-18
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<th>NAME</th>
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<td>Jonathan Maltz</td>
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<td>John Clark</td>
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<td>Gerald N. McGee</td>
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<td>$1,172.38</td>
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<tr>
<td>Jolleen Clifton</td>
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Camden County Board of Commissioners
September 10, 2018

<table>
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<td>Robert &amp; Linda Stone</td>
<td>Adjustment - tax rate incomet</td>
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<td>R-11920-18</td>
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</table>
13. DMV Monthly Report

STATE OF NORTH CAROLINA
COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts hereinafter delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

<table>
<thead>
<tr>
<th>SOUTH MILLS</th>
<th>COURTHOUSE</th>
<th>SHILOH</th>
<th>TOTAL</th>
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<tbody>
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<td>15,824.94</td>
<td>19,179.22</td>
<td>11,846.67</td>
<td>46,833.33</td>
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</tbody>
</table>

Witness my hand and official seal this 11th day of September 2018.

Chairman, Camden County Board of Commissioners

Attest:

[signature]

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

STATE OF NORTH CAROLINA
COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts hereinafter delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

<table>
<thead>
<tr>
<th>SOUTH MILLS</th>
<th>COURTHOUSE</th>
<th>SHILOH</th>
<th>TOTAL</th>
</tr>
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<tbody>
<tr>
<td>21,038.79</td>
<td>20,341.16</td>
<td>9,826.45</td>
<td>51,206.40</td>
</tr>
</tbody>
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Witness my hand and official seal this 11th day of September 2018.

Chairman, Camden County Board of Commissioners

Attest:

[signature]

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.
14. Order for the Collection of Taxes

TO: THE TAX ADMINISTRATOR OF CAMDEN COUNTY

You are hereby authorized, empowered and commanded to collect the taxes set forth in the 2018 tax records filed in the office of the Camden County Tax Administrator, and in the tax receipts hereinafter delivered to you. The amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered and commanded to collect the 2018 taxes charged and assessed as provided by law for adjustments, changes and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Camden County, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

WITNESS my hand and official seal, this 10th day of September, 2018.

Chairman
Put Signature
Camden County Board of Commissioners

15. Surplus Property Request

Requested by: [Signature] Rodney Moats

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010 Dodge Charger</td>
<td>2010 Dodge Charger with 200,750 miles, starting to have large $$$ repairs. Engine is knocking and will need to be replaced or rebuilt.</td>
<td>$1,000.00</td>
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</table>

Manager Approval

<table>
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<tr>
<th>Item</th>
<th>Department</th>
<th>Disposal Method</th>
<th>Suggested Value</th>
<th>Reason for surplus</th>
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<tbody>
<tr>
<td>Item</td>
<td>Sheriff's Office (County Property)</td>
<td>Cost Codes</td>
<td>$1,000.00</td>
<td>Reason: too costly</td>
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</table>

Board Approval

<table>
<thead>
<tr>
<th>Method</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
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<td>9/10/18</td>
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Final Disposition Date:

<table>
<thead>
<tr>
<th>Method</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

Put Signature
16. Resolution 2018-09-01 Protecting NC Farmers

RESOLUTION 2018-09-01
BY THE BOARD OF COMMISSIONERS OF CAMDEN COUNTY
TO PROTECT NORTH CAROLINA FARMERS

WHEREAS, agriculture is one of the most significant drivers of North Carolina’s economy, creating tens of billions in economic activity, employing 17 percent of the state’s workers and accounting for nearly 20 percent of the state’s economy; and

WHEREAS, 26 lawsuits have been filed in North Carolina asserting nuisance allegations against Murphy-Brown, a subsidiary of Smithfield Foods; and

WHEREAS, while the lawsuits name Murphy-Brown as a defendant, most of the farms affected by the lawsuits are independently-owned family farms who, despite operating their farms in a law-abiding manner, stand to lose their livelihoods as a result of the litigation; and

WHEREAS, during the trial phase of a recent case, the jury was denied the ability to conduct a site visit to experience firsthand the conditions complained of and after verdicts were reached, a gag order was entered preventing farms and their neighbors from publicly discussing the conditions on their farms or the effects of the lawsuits on their farming communities; and

WHEREAS, the Camden County Board of Commissioners fear that if this verdict is not overturned, it will set a precedent for far-reaching ramifications devastating to North Carolina’s agricultural economy, harmful to rural farming communities and will push hardworking family farmers into bankruptcy by stymying their ability to produce fruits and vegetables, raise livestock and milk cows, and grow crops and grains.

NOW, THEREFORE BE IT RESOLVED that the Camden County Board of Commissioners does hereby support the Write Farmers of Farms North Carolina and believe that the agriculture industry is vital to the North Carolina economy and should be protected.

Adopted this 10th day of September, 2018.

Tom White, Acting Chairman
Camden County Board of Commissioners

ATTEST:

Karen M. Davis
Clk to the Board

17. Senior Center General Purpose Funding FY 2018-2019

SENIOR CENTER GENERAL PURPOSE FUNDING

Introduction and Instructions

The Albemarle Commission Area Agency on Aging is pleased to announce the availability of funds for use by senior centers to support and develop programming and general operations or to construct, renovate, or maintain senior center facilities. $1,265,316 in general purpose funding was allocated for senior centers for the current fiscal year. This funding is allocated to the Area Agencies on Aging for distribution to the centers within the region which provide full time programs or will utilize the funding to develop full time programs. Across the state 172 senior centers or developing senior centers will be funded.

The Division of Aging and Adult Services has worked hard to enhance and expand the statewide certification process for senior centers with standards that encourage centers across the state to strive for levels of ‘merit’ or ‘excellence’. An intent of the certification process has been to increase base funding for those who have successfully completed the process. This ensures that funding is being well spent on readily identifiable programs and services and provides an incentive for centers that make investments to meet certification requirements. Therefore, in order to provide an incentive to work toward certification, and to reward those who achieve it, the Division has decided to fund senior centers equally, based upon their certification status. Centers of Merit will receive two shares of the funding of non-certified centers and Centers of Excellence will receive three times the funding of non-certified centers. The objectives for this year are to:

- Allocate funding equally to every center, based upon certification status;
- Require documentation and accountability for the use of funding, and;
- Provide incentives for centers to improve themselves through certification.

Again, this year it has been decided to divide the annual appropriation into shares based on the total number of senior centers as determined by the Area Agencies on Aging plus extra shares for each senior center which...
meets certification status. Uncertified, identified centers will receive one share.

For FY 2018-2019, total funding available to the counties in Region R will amount to $57,026. Effective period: July 1, 2018-June 30, 2019.

Your center is eligible to receive:

<table>
<thead>
<tr>
<th>FY 18-19</th>
<th>Senior Center General Purpose Funding</th>
<th>$3,564</th>
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<tbody>
<tr>
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<td>Local Match (25%)</td>
<td>$1,188</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td>$4,752</td>
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</table>

It is the responsibility of the applicant to certify the availability of the local match. The funds require a 25% local match. The funds must be spent first before reimbursed and before **June 30, 2019**. Therefore, projected June expenditures must be reported with May services reported in June otherwise the unutilized portion of your allocation will revert to the state.

Application submissions should include:

1. A completed description of proposed activities [add additional pages as needed].
2. Certification of the availability of local match.
3. A budget for senior center general purpose activities.

**APPLICATION FOR SENIOR CENTER GENERAL PURPOSE FUNDING**

**Applicant Information**

Date: **23 Aug 18**

**Project Name:** Camden County Senior Center

**Name of Project Director:** Jasmine S. Wilson

**Telephone Number:** 252-335-2569 **FAX:** 252-331-5621

**E-Mail:** jwilson@camdennc.gov

**Name and Address of Applicant:** Jasmine S. Wilson, Camden Co Sc Cin P.O. Box 59, Camden, NC 27011

**Type of Agency Applying:** Private-Non-Profit **Public ✓**

**Location of Project:** Camden County **(county)**

**ASSURANCES**

Camden Co Senior Center (hereinafter referred to as "Subgrantee") HEREBY AGREES THAT it will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 [P.L. 88-352] which prohibits discrimination on the basis of race, color, or national origin; (b) Title IX of the Education Amendments of 1972, as amended [20 U.S.C. 1681-1683, and 1685-1686], which prohibits discrimination on the basis of sex and (c) Section 504 of the Rehabilitation Act of 1973, as amended [29 U.S.C. 794], which prohibits discrimination on the basis of handicaps.

__________________________
Signature and Title of Authorized Official [e.g., Director, Board Chairman]
CERTIFICATION OF THE AVAILABILITY OF REQUIRED NON-FEDERAL MATCH FOR SENIOR CENTER GENERAL PURPOSE FUNDING

It is understood that the following required 25 percent non-federal match will be used to match Senior Center General Purpose funds in FY 18-19 and will not be used to match any other federal or state funds during the contract period.

The provider shall expend the award in keeping with the attached project description indicating how funding will be utilized. Funding will not be disbursed until this application is received and approved by the Area Agency on Aging. The contractor shall make a final report indicating how funding was utilized in a format provided by the Area Agency on Aging.

FY 18-19
Budget Request $3,564 non certified center: $3,564
Required 25% Match $1,188 divided by .75=$4,752 [Total projected budget]
Total FY 18-19 Projected Budget $4,752
(up to the amount of the grant)

Authorized Signature: Jammie A. Wilson
Title: Senior Center Director
Date: 23 Aug 18

SENIOR CENTER GENERAL PURPOSE PROJECT DESCRIPTION

1. Senior Center to receive funding: Camden County Senior Center
2. Amount of funding: $4,752
3. Area served by Senior Center: Camden County

4. Describe how the funding will be spent:
   Funding will be used for the Director's salary.
STATE APPROPRIATIONS FOR SENIOR CENTER BUDGET INFORMATION
STATE FISCAL YEAR 2018-19

Organization Name: Camden County Senior Center
Senior Center Name: Camden County Senior Center
Address: PO Box 254, 117 N Hwy 313, Camden, NC 27921

Period Covered: July 1, 2018 - June 30, 2019
Date Prepared: 

OBJECTS OF EXPENDITURE

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<tr>
<th>Amount</th>
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<tbody>
<tr>
<td>Salary and Fringe Benefits</td>
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<tr>
<td>Supplies/Other Operating Costs</td>
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<tr>
<td>Equipment</td>
</tr>
<tr>
<td>Capital Outlay (Real Estate, Construction, Renovation)</td>
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<tr>
<td>Other</td>
</tr>
<tr>
<td>TOTAL BUDGET (including local match) (Up to grant amount only)</td>
</tr>
</tbody>
</table>

Each organization that receives, uses or expends any state funds shall use or expend the funds only for the purposes for which they were appropriated by the General Assembly or collected by the State. State funds include federal funds that flow through the state. If the contractor is a governmental entity, such entity is subject to the provisions of the requirements of OMAR Circular A-133 and the NC Single Audit Implementations Act of 1987. If the Contractor is a non-governmental entity, such entity is subject to the provisions of G.S. 143-4. Additionally, any non-governmental entity except a for-profit corporation is subject to the provisions of OMB Circular A-133.

AUTHORIZED SIGNATURE:

TITLE: 
DATE: 

ASSURANCE OF COMPLIANCE WITH SECTION 504 OF THE REHABILITATION ACT OF 1973

Camden County Senior Center (hereinafter referred to as “Subgrantee”) HEREBY AGREES THAT it will comply with Section 504 of the Rehabilitation Act of 1973 (P.L. 95-112) and all requirements imposed by or pursuant to the Regulation of the Department of Health, Education, and Welfare (45 CFR 84) issued pursuant to that Section, to the end that, in accordance with Section 504 of that Act and the Regulation, no person in the United States shall, on the basis of handicap, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Subgrantee receives Federal, financial assistance from the State of North Carolina, Department of Human Resources, Division of Aging and Adult Services, a recipient of Federal financial assistance from the Department (Grantor); and hereby gives assurance that it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Subgrantee by the Grantor, this assurance shall obligate the Subgrantee, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision or similar services or benefits. If any personal property is so provided, this assurance shall obligate the Subgrantee for the period during which the Federal financial assistance is extended to it by the Grantor.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Subgrantee by the Grantor, including installment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Subgrantee recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the grantor or the United States or both shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Subgrantee, its successors, transferees, and assignees, and the person or persons whose signature(s) appear below are authorized to sign this assurance on behalf of the Subgrantee.

Agreement: 22 Aug 18
Applicant's Mailing Address: PO Box 254
Camden, NC 27921
By: Jeanne L. Wilson
(President, Board Chairperson or Comparable Authorized Official)
ASSURANCE OF COMPLIANCE WITH THE DEPARTMENT
OF HEALTH AND HUMAN SERVICES REGULATION UNDER
TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

Camden County Senior Center (hereinafter referred to as “Applicant”)

HEREBY AGREES THAT it will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 80) issued pursuant to that Title, to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this Agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all cases, this assurance shall obligate the Applicant for the period during which the Federal Assistance is extended to it by the Department.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Applicant by the Department, including installment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, its successors, transferees, and assigns, and the person or persons whose signature(s) appear below are authorized to sign this assurance on behalf of the Applicant.

Dated: Aug 18

Applicant’s Mailing Address: PO Box 594
Camden, NC 27921

Jasmine S. Wilson
(Applicant)

By: (President, Board Chairperson or Comparable Authorized Official)

AGREEMENT OF UNDERSTANDING BETWEEN AGENCIES

Agency: Camden County Senior Center

Telephone: (252) 358-3549
Address: PO Box 594, 111 N. Hughey Rd, Camden, NC 27921

Director: Jasmine S. Wilson

Agency: Alzheimer’s Commission

Telephone: (252) 436-5755
Address: 523 S Church Street
Hertford, NC 27944

Executive Director: Carla Peterson

In an effort to reinforce the overall effectiveness of services provided to older adults of Camden County, the above-named agencies agree to share, when appropriate, pertinent information which may serve to improve the quality of life for older adults.

The Memorandum of Understanding serves to incorporate the following mutual components:

1. Provide information concerning services/programs for older adults and any related eligibility requirements.
2. When appropriate, assist in identifying and referring clients who may be in need of services not provided by the referring agency.
3. When appropriate, inform proper agency representatives of any changes related to services provided.
4. Provide, upon request, personnel to explain aging programs, services, etc.
5. Share, when appropriate, concerns, questions or suggestions relative to services provided.

The persons responsible for implementing and monitoring this Agreement of Understanding are:

Camden County Senior Center

(Applicant’s Signature)

Agency: Alzheimer’s Commission

(Applicant’s Signature)

Camden County Board of Commissioners

September 10, 2018
ALBEMARLE COMMISSION GRANT AGREEMENT
FOR SENIOR CENTER GENERAL PURPOSE FUNDS

This Agreement is made and entered into July 1, 2018 and ending
June 30, 2019, between the Albemarle Commission, hereinafter referred to as "AC" and the
Camden County Senior Center, hereinafter referred to as the "Grantee".

Subject to the terms and conditions hereinafter set forth and attached to this document,
the AC agrees to grant Senior Center General Purpose Funds to the Grantee for the purpose
which is described herein and attached to this document.

A line item accounting showing how these grant funds with a 25% local match were
expended shall be submitted to the AC. Documentation in the form of paid invoices shall also be
submitted.

As compensation, the AC shall reimburse Grantee upon receipt of detailed invoices to
include dates, vendors, costs and purchases. Total funds for this grant must not exceed $33,564 of
State funds.

Hold Harmless: The Grantee shall be considered to be an independent contractor with
responsibility for maintaining their own insurance to cover any job-related injuries. This
Agreement is not intended nor to be construed as an employer/employee arrangement.

Conflict of Interest: The Contract covenants that it presently has no interest and shall
not acquire any interest, directly or indirectly, which would conflict in any manner or degree
with the performance of services required to be performed under this Agreement. The
Contractor further covenants that, in the performance of this Agreement, no person having any
such interest shall be employed.

Interest of Members of AC and Others: No officer, member, or employee of AC, and
no member of its governing body, and no other public official of the governing body of the
locality or localities in which the project is situated or being carried out who exercises any
functions or responsibilities in the review or approval of this project, shall participate in any
decision relating to this Agreement which affects his or her personal interest or have any
personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

By signature, each party agrees to the terms contained herein and the Grantee further
certifies that such terms do not represent a conflict of interest.

Grantee:

__________________________
Signature

__________________________
Date

Grantee:

Name and Title of Signatory Official

__________________________
Albemarle Commission Executive Director

__________________________
Date

__________________________
Albemarle Commission AAA Director

__________________________
Date

This instrument has been preaudited
in the manner required by the Local Government Budget
and Fiscal Control Act

__________________________
Albemarle Commission Finance Officer

__________________________
Date
18. Emergency Operations Promulgation Statement

Pasquotank-Camden-Elizabeth City Emergency Operations Plan

Promulgation Statement

Transmitted herewith is the revised Basic Plan component of the Emergency Operations Plan (EOP) for Pasquotank-Camden-Elizabeth City, North Carolina. This EOP supersedes any previous plans. It outlines the coordinated actions to be taken by County, municipal, public safety officials and supporting organizations during emergencies and disastrous events. It is the principal guide for mitigating emergencies and disasters; ensuring the protection of health, safety, and property of the public and aiding in recovery operations. It is intended to facilitate multiple-agency and multiple-jurisdictional coordination, particularly among local, state, and federal agencies in emergency management, and establish a framework for an effective system of comprehensive emergency management.

In accordance with the Resolution adopted by the Pasquotank and Camden Board of Commissioners and Elizabeth City Council in 2006, the EOP designates the National Incident Management System (NIMS) as the basis for all incident management and requires the use of the incident management system (IMS) for routine and catastrophic emergencies.

In order to execute this plan effectively and mobilize available resources, all implementing personnel must have knowledge of the procedures set forth in this plan and be trained in its use. Agencies having roles and responsibilities established by this plan are expected to develop Standard Operating Guidelines and Procedures based on the provisions of this plan.

The plan will be revised and updated as required. All recipients are requested to advise Pasquotank-Camden-Elizabeth City Emergency Management, which is responsible for developing and maintaining the plan, of any changes that might result in its improvement or increase its usefulness. The accomplishment of emergency management goals and objectives depends on the development and maintenance of competent program staff, adequate funding, and the familiarization and training of other County/City personnel regarding their emergency responsibilities and this plan. Pasquotank-Camden-Elizabeth City Emergency Management has primary responsibility for these activities, but review of this plan and overall emergency responsibilities shall be accomplished by all County/City departments through plan activation or exercise. Thorough familiarity with this plan will result in the efficient and effective execution of emergency responsibilities and in the best service to the citizens of Pasquotank and Camden Counties and the City of Elizabeth City.

The Camden County Board of Commissioners gives its full support to this Emergency Operations Plan, and its agencies, and urges all officials, employees and citizens, individually and collectively, to do their share in the total emergency preparedness efforts of Camden County.

This document is hereby approved and promulgated as the Pasquotank-Camden-Elizabeth City Emergency Management Operations Plan.

\[Signature\]

Tom White, Vice Chairman
Camden County Board of Commissioners

19. RFP – Hurricane Matthew Hazard Mitigation Grant Program Management and Implementation Services

REQUEST FOR PROPOSALS FOR PROFESSIONAL SERVICES

Notice is hereby given that proposals will be received by Camden County, North Carolina, until October 3, 2018, for the following Professional Services to said jurisdiction:

HURRICANE MATTHEW HAZARD MITIGATION GRANT PROGRAM (HMGP) MANAGEMENT AND IMPLEMENTATION SERVICES

Project Summary

Camden County suffered significant damage to residential housing during Hurricane Matthew in October 2016 and has received notice of grant approval from the NC Division of Emergency Management for Hazard Mitigation Grant Program (HMGP) for Acquisition and Demolition/Reconstruction of residential properties. The county is soliciting turnkey professional project management and implementation services required to undertake the following activities:

- Management and implementation of Hazard Mitigation Grant Program (HMGP) Projects for the Acquisition of five (5) residential properties (one additional application is still pending) and the demolition/reconstruction of two (2) residential properties. All activities performed during these projects are to be conducted with FEMA funds pursuant to the Robert T. Stafford Disaster Relief Act, the National Flood Insurance Reform Act of 1994, and the State of North Carolina’s Flood Mitigation Administrative Plan, as administered by the NC Division of Emergency Management. These Projects must also adhere to all program guidelines established for the Hazard Mitigation Grant Program.

Upon selection of a qualified consultant, Camden County will enter into a contractual agreement with the consultant, based upon the management and implementation needs determined by the county and NC Division of Emergency Management and outlined in the HMGP Program Guidance. Management and implementation activities are to be conducted with Federal Emergency Management Agency (FEMA) and North Carolina State funds pursuant to the grant agreements executed between Camden County and the State of North Carolina, Department of Public Safety, Division of Emergency Management.

The contact person for this project is:

Christa Saunders, Emergency Management Coordinator
Pasquotank-Camden Emergency Management Agency
200 E. Colonial Avenue, Elizabeth City, NC 27909
Phone (252) 335-4444
saunders@co.pasquotank.nc.us
Each proposer must submit complete proposals in the format provided in the RFO. Proposals must be in a sealed envelope and clearly marked “HURRICANE MATTHEW HAZARD MITIGATION GRANT PROGRAM, MANAGEMENT AND IMPLEMENTATION SERVICES – SPECIAL PROJECT RFO” in the lower left corner of the envelope.ailed or hand-delivered proposals must be received no later than______to be considered.

A minimum of two bids must be received in order to open the bids. The bids will be opened at the public bid opening on [date] at [time] in the Camden County Manager’s Office located at 330 S Highway I-85 E, Camden, NC, 29036.

Proposals will be rated by the Camden County Manager, Camden County Finance Director and Passquotank-Camden Emergency Management Coordinator prior to award of any contract. Procurement of a management and implementation firm will be accomplished in accordance with 44CFR13.248B5, 2 CFR2, and the North Carolina General Statutes relating to procurement of professional services.

Christy C. Saunders, Emergency Management Coordinator
Passquotank-Camden Emergency Management Agency

PROJECT DESCRIPTION

Name or Title of Project
CAMDEN COUNTY
HAZARD MITIGATION GRANT PROGRAM (HMGP)
MANAGEMENT AND IMPLEMENTATION SERVICES
HURRICANE MATTHEW

Name of Sponsor/Location of Project
Camden County, North Carolina

Professional Services Required
Comprehensive management and implementation services of a professional management firm. These services will be processed by competitive proposals subject to 44CFR13.24, 2CFR2, and 2CFR200.

Project Summary
The submitting firm(s) shall provide Camden County with management and implementation services required to manage the grant awards for HMGP acquisition and demolition/reconstruction projects for Hurricane Matthew. These projects are intended to eliminate or significantly reduce future flood risk through the acquisition or demolition/reconstruction of flood prone residences in the floodplain. The grant award was for the demolition/reconstruction and acquisition projects currently total $1,240,034.00. This is subject to increase pending approval of an additional acquisition grant award. The projects include:

a. The demolition/reconstruction of two (2) residential structures. The structure will be demolished and elevated above the base flood elevation, plus two feet of fill, as specified by the Camden County Flood Damage Prevention Ordinance. The rebuild will consist of insulation of a code-compliant, manufactured home with a square footage not to exceed 10 percent of the original structure. The project will comply with North Carolina and local building code requirements.

b. The acquisition of the (3) residential properties located within the boundaries of the special flood hazard area. These structures will be demolished, including complete removal of the existing foundations.

The project requires extensive knowledge of Grant Financial Management, Construction Project Management, CIO and Environmental Compliance, Structural Elevation and Retriflooding Guidelines, NC Residential Building Code, Civil Rights Regulations, Labor Standard Regulations pertaining to federally funded grant projects, National Flood Insurance Program (NFIP) Participation Requirements and Federal Acquisition and Relocation Requirements. Compliance with all federal, state and local laws is also mandated.

Scope of Services
The scope shall comprise of all necessary services for management and implementation of an Hazard Mitigation Grant Program grant, including land acquisition services through property closings and demolition, and structural elevations as directed using FEMA’s current Hazard Mitigation Grant Program Guidance and Hazard Mitigation Grant Program Addendum and the Uniform Relocation Act (UMA) and project (current Grant Program). It will also require the ability to collaborate with Camden County leadership and its partners on any of the HMGP projects.

The successful team shall provide all of the necessary planning and project management expertise, including provision of on-site personnel, for the successful implementation and completion of the projects. All on-site structural feasibility analysis and construction inspections will be supervised by the Camden County Inspections Department. However, the management consultant must provide a qualified resident housing inspector to assist the local building inspector with construction inspections and to act as the primary construction management liaison between the local building inspector and the successful team.

The successful team shall provide the Camden County with demolition/reconstruction/acquisition policies and procedures consistent with the approved grant agreements regarding the residential properties in Camden, NC.

Required services may include, but are not limited to, the following:

a. Develop comprehensive administrative guidelines for the management of all grant funded elevation and acquisition/demolition activity, including the following:
- Procedures for financial management, construction procurement, construction management and inspection.
- Coordination of structural engineering and building inspection services.
- Coordination of NFIP and North Carolina Residential Building Code compliance.
- Review of the feasibility study procedures.
- Prepare post-construction and certification documents.
- Review structural feasibility procedures.
- Prepare administrative guidelines and forms/documents for proper management of residential housing activities in accordance with FEMA disaster recovery and hazard mitigation requirements.
b. Provide Federal and State required civil rights, environmental, labor standards, audit, and
general procurement compliance as mandated by the grant agreement(s),
executed by Camden County.

c. Assist Camden County in procuring the professional services of a structural
engineering firm, legal firm, appraisal, surveyor, and asbestos inspector. Provide
scheduling and coordination of these professional services.

d. Coordinate with the Camden County Inspections Department, and
consulting structural engineer during structural feasibility analysis, develop general
elevation specifications, and prepare bid documents for elevation.

e. Assist Camden County in procuring construction services for elevation and
demolition to ensure compliance with the project schedule and requirements.

f. Manage the construction bid/award process.

g. Assist with on-site inspection of all residential construction work as outlined above.

h. Authorize payment to other consultants and general contractors.

i. Supervise the cost report process and coordinate project financial management with
Camden County’s Finance Director/WMAF Designated Agent.

j. Manage all acquisition and demolition activity in accordance with Citelines Relocation
and Real Property Acquisition Policies Act, FEMA requirements, and standard
operating procedures established by the North Carolina Division of Emergency
Management.

k. Maintain detailed case files for each unit included in the project, as well as general
project compliance and procurement files.

l. Attend pre-construction conferences with homeowners and contractors; function as
the liaison between Camden County and the contractor during construction.

m. Provide construction contract oversight in coordination with the structural engineer,
including the following items:
   • Review of change orders
   • Issuance of notices to proceed
   • Review of construction schedule
   • Regular team of construction quality and cost control procedures.

n. Attend County Commissioner meetings as required for approval of program
guidelines, contract awards, etc.

o. Function as liaison between Camden County and the North Carolina Division of
Emergency Management.

Procurement Criteria

The Proposer shall assign a single Project Manager and one alternate Project Manager, dedicated
and available, for the entire duration of the project. The Project Manager
may only be replaced upon approval by, or at the request of the County of Camden.

The successful firm(s) must demonstrate a particular knowledge of all applicable policies and
procedures, standard operating procedures, interim policy guidance and HAMFO guidelines provisions
for successfully implementing the Hazard Mitigation Grant Program as outlined under
“SCHEDULE OF SERVICES” above, including definitions of specific background in the management of
FEMA or state-sponsored acquisition and demolition/reconstruction activities. The Program
Administrator must be able to coordinate the procurement, work scope and work practices of
other professional services, including but not limited to, attorneys, engineers, appraisers,
surveyors, and contractors used in the demolition/reconstruction/demolition and acquisitions
undertaken by project participants.

The Program Administrator must demonstrate a proven ability to review and make
recommendations for permitting necessary for construction/elevation of structures as required
by state and local laws.

The Program Administrator must demonstrate a demonstrated ability to provide guidance to
local government officials and others involved in the decision-making process.

Evaluation Procedure

The following factors will be considered critical in the evaluation of those proposals
prepared in response to this announcement (maximum 100 points available):

1. Specific Related/Experiences of Project Team Members .............................................. 30 points
2. Management Plan ........................................................................................................... 20 points
3. Performance and Reputation of Participating Firms .......................................................... 20 points
4. Team Capacity/Staff Availability/Project Schedule ......................................................... 10 points
5. Cost-Effectiveness .......................................................................................................... 15 points
Acceptance of Evaluation Methodology

By submitting its Response to this RFP, the Proposer accepts the evaluation process and acknowledges and accepts that the determination of the most qualified firm(s) will require such a determination by Camden County.

Proposal Contents

1. Name and brief history of firm.
2. Location of offices.
3. Provide a listing of the personnel who would be assigned to the project, including an explanation of the project team's organizational structure and each person's area of responsibility. Resumes for each professional assigned to this project are also required. Please include an organizational chart of the team.
4. Brief Management Plan
5. Proposer must provide three (3) examples of relevant, similar projects, either currently in progress or having been completed in the past five (5) years containing work demonstrating the skills and abilities of the key team members. Include the name, address, and telephone number of a client for each project.
6. Provide summary on Team Capacity/Staff Availability/Project Schedule
7. Cost Effectiveness (Provide a description of hourly rates, including travel and per diem reimbursement expenses of all key personnel, as well as technical and clerical support staff.)
8. Request for Proposal Submittal Forms (Appendix A)

No Reimbursement for Costs

The Proposer acknowledges and accepts that any costs incurred from the Proposer's participation in this RFP shall be at the sole risk and responsibility of the Proposer.

Rejection of RFP

Camden County reserves the right to accept or reject any or all submittals as may be deemed necessary by the County, to its best interest. The County further reserves the right to waive all informalities, and reserves the right to reject all nonconforming, unsatisfactory, unbalanced or conditional Submittals. The County reserves the right to reject the Submittal of any Firm if the County believes that it would not be in the best interest of the Proposer to make an award to that Firm because the Submittal is nonresponsive or responsive, or the Proposer is unqualified or if doubtless financial ability or to meet any other pertinent standard or criteria established by the County. Camden County also reserves the right to enter into contract negotiations with a qualified, responsible, and responsive firm who submits the best ranked Submittal. If the County and the best ranked Firm, cannot negotiate a successful contract, the County may terminate such negotiations and begin negotiations with the qualified, responsible, and responsive Proposer who submits the next best ranked Submittal. No firm shall have any rights against Camden County arising from such negotiations.

No Lobbying

Proposer acknowledges and accepts that from the Date of issuance of the RFP until a final decision has been made by Camden County, it will not take any action, make any effort or support or engage other on its behalf to take actions or efforts with attempts to influence the decision-making process for this RFP in the favor of the Proposer. This includes direct contact with the County Commissioners, County Manager, County Staff of Camden County and others who may be engaged in the process or grant program. Additionally, the Proposer acknowledges and accepts that it will not attempt to use public communication such as the news media, social media, etc., as a means of attempting to influence the RFP evaluation or decision-making process. Any Proposer violating any of the aforementioned conditions is subject to immediate disqualification for consideration.

Participation and Suspension

By submitting a proposal, the Proposer certifies that it is not currently debarred or suspended from submitting proposal for contracts issued by any political subdivision or agency of the State of North Carolina or the Federal government and that it is not a person or entity that is currently debarred or suspended from submitting proposal for contracts issued by any political subdivision or agency of the State of North Carolina or the Federal government. Proposer must be registered at Sam.gov to be eligible.

Equal Employment Opportunities

In connection with these QUALIFICATIONS, the selected firm shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, marital status, or handicapped person or disabled status, or War Veteran status.
M/WBE Participation

In connection with these QUALIFICATIONS, the selected firm shall certify that their firm or any potential sub-contractors participate in the small and minority businesses and Women Business Enterprise (M/WBE).

Insurance Requirements

If awarded the contract, the Contractor agrees to maintain, on a primary basis and at its sole expense, at all times during the life of the Contract the following applicable coverage and limits:

a. Worker’s Compensation Insurance as required by North Carolina State law.

b. Automobile Liability Insurance on any owned, non-owned or rented vehicles with limits of at least $1,000,000 per occurrence combined single limit bodily injury and property damage.

c. Commercial General Liability Insurance with a combined single limit of liability of not less than $1,000,000 for each occurrence of bodily injury and/or property damage and an annual aggregate of liability of not less than $3,000,000 for bodily injury and/or property damage, and an annual aggregate of liability of not less than $1,000,000 for Completed Operations and Products Liability.

d. Additional Insured - Camden County, its officials, employees and volunteers are to be covered as additional insured as respects: liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; premises owned, leased or used by the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to Camden County, its officials, employees or volunteers.

The Contractor shall agree to protect, indemnify and hold harmless Camden County, its agents, officers and employees from and against any and all losses resulting directly or indirectly from negligent acts, errors, or omissions of the vendor, or vendor’s agents, officers, employees, and subcontractors, in the performance of services under this contract.

The Contractor shall ensure that any subcontractors engaged in work under this project are included as insured’s under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

All insurance policies shall be written by insurers licensed and lawfully authorized to underwrite and transact business in the State of North Carolina and must have an A.M. Best rating of not less than A-VIII.

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to:

Camden County Finance Office
P.O. Box 190,
Camden, NC 29023

The insurance requirements outlined shall be maintained in force by the Contractor throughout the term of the contract without lapse, and in no manner should deviate from these requirements.

Appendix A

COUNTY OF CAMDEN
REQUEST FOR PROPOSAL SUBMISSION FORM

HURRICANE MITIGATION GRANT PROGRAM (HMGP) MANAGEMENT and IMPLEMENTATION SERVICES

COMPANY

ADDRESS

CONTACT PERSON

TELEPHONE NUMBER

EMAIL

NOTE TO PROPOSERS: SUBMIT ENTIRE SECTION WITH RESPONSE. THIS EXECUTION OF OFFER SUBMITTAL SHALL BE COMPLETED, SIGNED, AND RETURNED WITH THE PROPOSER’S QUALIFICATIONS. FAILURE TO COMPLETE, SIGN AND RETURN THE EXECUTION OF OFFER WITH THE QUALIFICATIONS MAY RESULT IN REJECTION OF THE QUALIFICATIONS.

SIGNING A FALSE STATEMENT MAY VOID THE SUBMITTED QUALIFICATIONS OR ANY AGREEMENTS OR OTHER CONTRACTUAL ARRANGEMENT, WHICH MAY RESULT FROM THE SUBMISSION OF PROPOSER’S QUALIFICATIONS, AND THE PROPOSER MAY BE REMOVED FROM ALL PROPOSALS LIST. A FALSE CERTIFICATION SHALL BE DEEMED A MATERIAL BREACH OF CLIN AND ALL THE COUNTY’S OFFICER MAY PENALTY OR CEREBRIFK UP AN DEVICE FOR CONTRACT.

By signature hereon, Proposer acknowledges and agrees that (1) this RFP is a solicitation for interests and is not a contract or an offer to contract; (2) the submission of Responses by Proposer in response to this RFP will not create a contract between Camden County and Proposer; (3) Neither the County or the Committee, or any of their representatives, have made a representation or warranty, written or oral, that one or more contracts with the County will be awarded under this RFP; and (4) Proposer shall bear, in a sole risk and responsibility, any cost which arises from Proposer’s preparation of a response to this RFP.

By signature hereon, Proposer offers and agrees to furnish to Camden County all the products and/or services more particularly described in its Responses, and to comply with all terms, conditions and requirements set forth in the RFP document and contained herein.
Motion to approve the Consent Agenda as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Randy Krainiak, Commissioner
AYES: White, Krainiak, Meiggs
ABSENT: Riggs, Munro

ITEM 9. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

The following items were provided to the commissioners for information purposes:
A. FY 18-19 YTD Finance Report
B. Register of Deeds Report
C. Library Report
D. NC Forest Service Annual Report FY 2017-2018

ITEM 10. COUNTY MANAGER’S REPORT

County Manager Ken Bowman included the following in his report:
- 9/11 Ceremony – Tuesday, September 11, 2018 at 8:30 AM
- Milltown Boat Ramp repair is moving forward.
- Construction at the new wastewater treatment plant will be suspended for a few days in anticipation of Hurricane Florence.
- Success Academy for 3’s and 4’s is open and serving students.
- Hurricane Florence Update – Camden County will be under a State of Emergency as of Tuesday, September 11, 2018 at 8:00 AM.
ITEM 11. COMMISSIONERS’ REPORTS

None.

ADJOURN
With no further matters for discussion Vice Chairman White called for a motion to adjourn the meeting.

Motion to adjourn the meeting of the Board of Commissioners.

| RESULT: | PASSED [UNANIMOUS] |
| MOVER:  | Garry Meiggs, Commissioner |
| AYES:   | White, Krainiak, Meiggs |
| ABSENT: | Riggs, Munro |

Vice Chairman White adjourned the meeting of the Board of Commissioners at 8:42 PM.

______________________________  
Tom White, Acting Chairman  
Camden County Board of Commissioners

ATTEST:

______________________________  
Karen M. Davis  
Clerk to the Board of Commissioners