

**Camden County Board of Commissioners**  
**Regular Meeting**  
**January 2, 2024; 7:00 PM**  
**Camden Public Library Boardroom**  
**118 Hwy 343 North**

**Minutes**

A Regular Meeting of the Camden County Board of Commissioners was held at 7:00 PM on January 2, 2024 in the boardroom of the Camden Public Library in Camden, North Carolina.

**CALL TO ORDER**

The meeting was called to order by Chair Ross Munro at 7:00 PM. Also Present: Vice Chair Troy Leary, Commissioners Randy Krainiak, Sissy Aydlett and Tiffney White.

Administration Staff Present: County Manager Erin Burke and Clerk to the Board Karen Davis.

**CLOSED SESSION**

The planned Closed Session was not needed and therefore cancelled.

**INVOCATION & PLEDGE OF ALLEGIANCE**

Rev. William Sawyer gave the invocation and the Board led in the Pledge of Allegiance.

**ITEM 1. CONSIDERATION OF AGENDA**

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**Motion to approve the agenda as presented.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Troy Leary
<b>AYES:</b>	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

**ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT**

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Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

**ITEM 3. PUBLIC COMMENTS**

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Daniel Humphrey – Mr. Humphrey requested an update from the Board in regard to his request during Public Comment at the December 4, 2023 meeting to be issued a permit that will allow him to keep his storage building located at Camden Point that was constructed without the proper permits. He stated that he had received a letter from the County Manager in regard to a flood issue. Mr. Humphrey stated that it was his intent to build the storage building by code, take pictures and then obtain the permit after the COVID pandemic. However, the Planning Department has continued to deny the permit.

Chair Munro recognized County Manager Burke. Mrs. Burke stated that she had received emails that have been shared with Planning Director Amber Curling for her review in regard to the floodplain issues. According to the elevation certificate, it appears to meet base flood elevation. The primary issue is that the building is considered an accessory structure and an accessory structure must have a primary structure on the property and there is no primary structure on the property. Therefore, it does not meet the requirements of the UDO. The properties that Mr. Humphrey referred to at the December meeting have an exemption, the Commercial Fishing Overlay District, that allows those buildings to be placed on the properties. At this time, Mrs. Burke stated that she does not see a method of relief available but that she would consider the information that was sent to her that day and shared with the Planning Director to look for any resolution. Currently she does not see a resolution available.

Dawn Cabanas – Ms. Cabanas addressed the Board on behalf of Mr. Humphrey as she was involved in the process of filing for the building permit, working on site plans, and ordering the storage building. She stated that has been a two to three-year process. The first issue was the building was not wind rated, which was incorrect in that the building was wind rated at a higher level than the county requirement. The second issue was that the UDO was changed from the allowance of an accessory building without a residential structure. However when properties did not perk an ordinance was passed to allow accessory buildings to store fishing and hunting gear. Ms. Cabanas then

stated she was told that that ordinance was changed in 2020. The third issue is a letter stating that the structure is in a flood zone. She stated everything was done by code including elevations, site plans and the involvement of wetland consultants. Elevation is showing that the structure is 4'2" above the requirement. Ms. Cabanas inquired what additional requirements there are to meet the flood code that have not already been done.

Chair Munro confirmed that the wind rated information on the building and the perk information was sent to the County.

William Furr – Mr. Furr of the East Carolina Law Group in Barco, NC addressed the Board on behalf of his client, Mr. Humphrey. Mr. Furr stated that from what he has heard thus far, the flooding concern was addressed by the elevation certificate. He added that there is a house at 113 Blue Heron Road that could potentially be recombined with the property but there is a right-of-way issue for that road. He stated that there is a permit holder on 239 Sailboat Road who obtained a permit in November of 2023. He stated that his client wants to see if there is any avenue that could make this work. Mr. Furr explained that he has records of the construction building and requests any relief possible for his client.

Commissioner Krainiak stated that Mr. Humphrey is a contractor and knows that before any building begins a permit is required. Regardless of anything else taking place, a building permit is required to begin construction.

Ms. Cabanas stated that at the time of construction, it was the height of the COVID pandemic and stated that while it was true that the building was built without the proper permit, it was built by code and it was their intent to obtain the permit after construction. She stated that when they went to obtain the permit, the building was locked. Ms. Cabanas added that Titan Steel Company documented the build and took pictures to include in the documentation. She also stated that there were Planning Department employees that left because of the COVID vaccine. CAMA also signed off on the project. Ms. Cabanas requested that they be fined rather than be forced to take down the building.

Commissioner Aydlott requested that the number of permits processed during that timeframe be researched.

Gary Hanna addressed the board and spoke in favor of a permit being granted to Mr. Humphrey that would allow him to keep the structure.

Michael Hootman – Mr. Hootman spoke in regard to the “orphan” road situation at Sander’s Crossing Subdivision and requested that the County assist with this issue. He stated that many people in the area already know about the road conditions, and are under the impression that they are “abandoned” roads due to the developer dissolving his LLC and leaving. However, it has come to light recently looking at documents online that Centex Homes amended and signed the plat for Phase 2 as owner and agreed to maintain the roads until dedication was accepted by NCDOT and the county. Mr. Hootman added that he is aware that the County owns equipment such as backhoes and that no help has been received from the County in that regard. He requested that the County consider bringing a lawsuit against Centex on the residents’ behalf.

County Manager Erin Burke responded that the County Attorney would have to be consulted in regard to any potential lawsuits. She added that according to North Carolina General Statutes, counties are prohibited from expending money on roads, which includes paying for roads to be repaired, as well as the use of staff time and county equipment and materials to conduct repairs.

Commissioner Krainiak inquired as to the existence of a homeowner’s association in Sanders Crossing and if the association has a ‘nest egg’ of funds.

Mr. Hootman explained that there is a homeowner’s association but the funds are not sufficient to repair the roads. The association is working to save money anywhere possible.

Commissioner Aydlott stated that the Board is very concerned about the situation and has searched for funding to assist with this issue.

Chair Munro added that the state has also been contacted for any possible assistance. He has seen the roads firsthand and stated that it is the Board’s desire to come to a resolution. Mr. Munro requested that Mr. Hootman put his remarks in writing so that it can be forwarded to state representatives for any possible assistance.

Ms. Cabanas requested to address the Board an additional time and stated that the roads in Camden Point are also not obtained by the state. She stated that she also wanted to explore recombination efforts for the right-of-way that are on the properties referenced.

#### **ITEM 4. OLD BUSINESS**

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##### **A. SMWA System Transfer and Purchase Agreement – Erin Burke**

Mr. Morrison has been in contact with the attorney for the South Mills Water Association and has been receiving the schedules that were enumerated in the agreement. However, all of them have not yet been received. The SMWA attorney has requested that closing be postponed to the 15<sup>th</sup> of January. A list of all the current leases has been received. There is no plan currently for the County to continue the leases on the well sites. The lease for the land on which the SMWA office currently sits will need to be negotiated with the Ruritan Club. There are potential opportunities for additional uses for those office spaces.

#### **ITEM 5. NEW BUSINESS**

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##### **A. Tax Report – Erin Burke**

<u>MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS</u>		
<u>OUTSTANDING TAX DELINQUENCIES BY YEAR</u>		
<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2022	141,008.09	10,038.41
2021	79,158.70	7,503.51
2020	41,364.11	3,008.57
2019	22,605.05	1,811.18
2018	17,512.42	1,078.40
2017	11,167.13	1,287.30
2016	6,741.83	1,027.88
2015	6,123.07	628.26
2014	7,863.87	967.20
2013	6,177.80	4,618.93
TOTAL REAL PROPERTY TAX UNCOLLECTED		339,722.07
TOTAL PERSONAL PROPERTY UNCOLLECTED		31,969.64
TEN YEAR PERCENTAGE COLLECTION RATE		99.58%
COLLECTION FOR 2023 vs. 2022		5,850.46 vs. 2,080.82
<u>LAST 3 YEARS PERCENTAGE COLLECTION RATE</u>		
2022	98.46%	
2021	99.10%	
2020	99.44%	

# **EFFORTS AT COLLECTION IN THE LAST 30 DAYS**

ENDING November 2023

BY TAX ADMINISTRATOR

56	NUMBER DELINQUENCY NOTICES SENT
34	FOLLOWUP REQUESTS FOR PAYMENT SENT
3	NUMBER OF WAGE GARNISHMENTS ISSUED
3	NUMBER OF BANK GARNISHMENTS ISSUED
41	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
0	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
0	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
0	NUMBER OF JUDGMENTS FILED

## 30 Largest Unpaid - Real

Roll	Parcel Number	Unpaid Amount	YrsDltg	Taxpayer Name	City	Property Address
R	02-8943-01-17-4388.0000	10,207.44	2	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	03-8971-00-23-2253.0000	9,306.61	2	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	02-8934-01-18-8072.0000	7,103.79	2	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8935-02-66-7093.0000	6,753.90	2	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7989-00-62-3898.0000	5,890.92	2	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	5,801.13	2	FRANK MCILLIAN HEIRS	SHILOH	172 NECK RD
R	02-8943-01-06-9013.0000	5,760.62	2	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	02-8934-01-29-4679.0000	5,748.12	2	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	03-8943-02-75-4179.0000	5,728.00	2	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	01-7989-00-01-1714.0000	5,589.67	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8916-00-39-5170.0000	5,319.70	2	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	02-8954-00-43-8538.0000	5,273.51	2	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	03-8909-00-23-4988.0000	5,097.20	2	WANDA H WELLS	SHILOH	104 HIGH RD
R	03-8973-00-53-0748.0000	5,096.48	2	MORRIS L. KIGHT III	SHILOH	142 STANLEY LN
R	02-8954-00-43-8538.0000	4,941.32	2	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	03-8909-00-24-8529.0000	4,655.29	2	GENE W IRBY	SHILOH	503 SAILBOAT RD
R	03-8961-00-68-3593.0000	4,381.87	2	EDWARD LANE MOORE	SHILOH	169 RAYMONS CREEK RD
R	02-8934-04-72-0416.0000	4,155.76	2	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	03-8972-00-44-8500.0000	4,137.94	2	ABODE OF CAMDEN INC.	SHILOH	343 HWY S
R	02-8934-04-63-3920.0000	3,990.30	2	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	03-8990-00-17-3935.0000	3,352.06	2	KARL L ADCOCK	SHILOH	100 CATALAN DR
R	03-8971-00-54-7373.0000	3,307.86	2	DWAYNE HARRIS	SHILOH	125 ONE MILL RD
R	01-7090-00-64-6040.0000	3,295.22	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	01-7090-00-64-6040.0000	3,244.45	1	MAINSTAY CONSTRUCTION, INC	SOUTH MILLS	GENERALS WAY
R	02-8936-00-23-4750.0000	3,233.58	2	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	02-8943-01-47-1120.0000	3,129.77	4	EMILY FORBES CRAIN	CAMDEN	104 C ST
R	02-8934-03-31-9750.0000	3,128.92	1	CAROLYN MCDANIEL	CAMDEN	195 COUNTRY CLUB RD
R	01-7088-00-26-3296.0000	3,092.07	2	CHRISTOPHER A. KINDER	SOUTH MILLS	136 DOCK LANDING LP
R	03-8965-00-37-4242.0000	3,077.96	2	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	01-7090-00-71-3290.0000	3,000.00	1	NORMAN L. PHELPS, JR.	SOUTH MILLS	426 OLD SWAMP RD

## 30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDltg	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	5,589.67	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8965-00-37-4242.0000	10	3,077.96	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8962-00-04-9097.0000	10	2,988.80	Cecil BARNARD HEIRS	SHILOH	NECK RD
R	01-7989-00-95-3587.0000	10	2,613.78	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD
R	03-8899-00-45-2682.0000	10	2,245.98	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	10	2,233.18	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7989-00-32-3510.0000	10	2,022.09	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7988-00-91-0179.0001	10	2,014.88	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	108 CAMDEN AVE
R	01-7999-00-12-8596.0000	10	1,943.65	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	03-8943-04-93-8214.0000	10	1,862.04	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7091-00-64-6569.0000	10	1,814.42	CLARENCE D. TURNER JR.	SOUTH MILLS	SPRINGY LN
R	02-8926-00-13-6839.0000	10	1,407.85	NORTHEASTERN COMMUNITY	CAMDEN	123 TRAFTON RD
R	02-8935-01-07-0916.0000	10	1,202.28	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	02-8936-00-24-7426.0000	10	948.81	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7090-00-60-5052.0000	10	840.78	JOE GRIFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7989-04-60-1568.0000	10	806.07	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-90-0938.0000	10	791.77	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-60-1954.0000	10	786.75	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7080-00-54-8280.0000	10	719.09	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	02-8955-00-13-7846.0000	10	592.37	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-8909-00-33-4725.0000	10	441.32	DENNIS CREASY	SHILOH	SAILBOAT RD
R	03-8980-00-61-1968.0000	10	417.12	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-8909-00-53-4358.0000	10	406.96	WILLIAM G. YATES	SHILOH	SAILBOAT RD
R	03-8899-00-36-1568.0000	10	367.55	PETER BUTSAVAGE	SHILOH	HIBISCUS RD
R	03-8962-00-55-5300.0000	10	310.71	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	01-7090-00-95-5262.0000	10	307.16	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8909-00-54-8280.0000	10	306.72	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R	03-8980-00-84-0931.0000	10	293.76	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	03-8909-00-66-0120.0000	10	262.25	RANDELL CRIDER	SHILOH	SAILBOAT RD
R	03-8909-00-45-1097.0000	10	206.42	MICHAEL OBER	SHILOH	CENTERPOINT RD

## 30 Largest Unpaid - Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0002941	2,059.39	2	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0000295	1,126.07	4	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001709	947.26	1	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0003721	792.00	2	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0001721	693.51	2	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0003192	583.73	1	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0001046	543.81	1	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	520.66	10	PAM BUNDY	SHILOH	105 AARON DR
P	0003513	449.27	1	JULIE PORTER	CAMDEN	431 158 US W
P	0003512	397.83	1	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR
P	0000297	368.21	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003017	337.95	1	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA LN
P	0003415	302.75	2	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0000945	294.86	2	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002643	292.19	2	NICHOLAS W. STOTTS	CAMDEN	431 158 US W
P	0002902	281.09	2	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0003208	271.52	2	RICKY W JOHNSON	CAMDEN	113 PALMER RD
P	0001545	270.35	2	LOUIS RUGGERI	CAMDEN	390 CAMDEN CSWY
P	0003075	262.38	2	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0001104	258.76	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0003478	253.59	1	JOHN PETER LEARY	SOUTH MILLS	971 343 HWY N
P	0002525	251.35	1	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0000738	231.93	2	JASON RYAN MCCALLISTER	SOUTH MILLS	102 COUNTRY MEADOWS DR
P	0003662	231.58	2	JEFFREY CLAYTON COLLIER	CAMDEN	152 158 US W
P	0000738	226.96	8	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0003850	225.10	2	JOSHUA MICHAEL BAILEY	SOUTH MILLS	100 ROBIN CT W
P	0003772	222.54	2	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD
P	0002468	221.37	1	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0001538	216.33	4	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001512	213.49	2	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W

## 30 Oldest Unpaid - Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001072	10	520.66	PAM BUNDY	SHILOH	105 AARON DR
P	0001709	8	947.26	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	8	543.81	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	8	226.96	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	8	216.33	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001106	8	200.27	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001694	8	128.34	THOMAS B THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000295	7	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	7	134.40	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002921	7	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000945	6	294.86	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	6	221.97	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	6	202.44	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEEPER BARN RD
P	0001150	6	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	5	125.28	MICHAEL WAYNE WIERS	SOUTH MILLS	107 ROBIN CT
P	0002902	5	281.09	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	5	213.49	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0002942	5	100.25	JAMES P. VASILOPOULOS	CAMDEN	346 343 HWY S
P	0003513	4	449.27	JULIE PORTER	CAMDEN	431 158 US W
P	0003415	4	302.75	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003075	4	262.38	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003414	4	199.71	EDWARD A. BILL	CAMDEN	152 158 US W
P	0003096	4	191.26	DANIEL ELWOOD BRIGHT	CAMDEN	109 JUNIPER DR
P	0002978	4	177.22	JONATHAN LEWIS PUGH	SOUTH MILLS	206 MAIN ST
P	0003035	4	173.24	ROBERT HENRY LEE	SHILOH	121 BEECH TREE DR
P	0003487	4	171.51	MICHAEL RONALD MAYO II	CAMDEN	146 BELCROSS RD
P	0003495	4	147.34	ALY MOHAMAD	SHILOH	100 BROAD CREEK RD
P	0003378	4	108.36	JAMES KELLEY WIGFIELD	CAMDEN	441 158 US E
P	0001721	3	693.51	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0003192	3	583.73	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N

## Motion to approve the tax report as presented.

**RESULT:** PASSED [5-0]  
**MOVER:** Tiffney White  
**AYES:** Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

## B. Resolution of Salaries &amp; Compensation – Erin Burke

There are boards outside of the county that request appointees which are not included in the current resolution as they are not specific Camden County Boards. It is requested that the Board consider amending the Resolution of Camden County Salaries & Compensation to include County appointees serving on advisory boards not currently included and receiving compensation.

**Motion to amend the Resolution of Salaries & Compensation to include county appointees serving on advisory boards not currently included and receiving compensation in the amount of \$30 per meeting plus mileage.**

**RESULT:** PASSED [5-0]  
**MOVER:** Ross Munro  
**AYES:** Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

**ITEM 6. BOARD APPOINTMENTS**

- A. Community Advisory Committee – Appointment of Melissa MacKay
- B. Regional Advisory Council – Reappointment of Laura Jolley and Gwen Wescott

**Motion to approve the board appointments as presented.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

- C. Commissioner Advisory Board Appointments – As reviewed and assigned by the Chair; no changes for 2024.

<b><u>Advisory Boards w/ Required Commissioner Appointments</u></b>				
<b>ADVISORY BOARD</b>	<b>CURRENT APPOINTMENT</b>	<b>MEETING SCHEDULE</b>	<b>TIME</b>	<b>LOCATION</b>
911 Central Communications	Sissy Aydlett	Bimonthly	6 PM	Public Safety Bldg. (EC)
* Albemarle Commission Board of Delegates	Tiffney White Sissy Aydlett (alt.)	Monthly	6 PM	Albemarle Commission (Hertford)
Albemarle District Jail	Ross Munro	Monthly	2 PM	Public Safety Bldg. (EC)
Albemarle Regional Health Board	Sissy Aydlett	Monthly	6 PM (meal)	ARHS (EC)
Albemarle Rural Conservation & Dev. Council	Troy Leary	Twice annually	Evening	Agriculture Bldg. (Edenton)
Albemarle Rural Planning Organization	Ross Munro Troy Leary (alt.)	Quarterly	TBD	TBD
Camden Economic Development Commission	Randy Krainiak	As needed	3:00 PM	Camden Library
Chamber of Commerce (Elizabeth City)	Ross Munro	Monthly	9 AM	TBD
Dismal Swamp Park Advisory Committee	Tiffney White	Quarterly	TBD	TBD
Home & Community Block Grant	Randy Krainiak	Annually	TBD	Albemarle Commission
Juvenile Crime Prevention Council	Randy Krainiak	6 meetings annually	11 AM – 12 PM	Camden Library
Library Board of Trustees	Ross Munro	Quarterly	5:15 PM	Camden Library
*Northeastern Workforce Dev. Consortium	Tiffney White	Twice annually	5:30 PM	Albemarle Commission
Northern Regional Advisory Board – Trillium	Sissy Aydlett	Bimonthly	4:00 – 6:00 PM	Trillium Health Resources (Ahoskie)
Parks & Recreation Advisory Board	Troy Leary	Quarterly	5:30 PM	Camden Center for Active Adults

Pasquotank-Camden EMS Board (2 reps)	Tiffney White Sissy Aydlett	Quarterly	2:00 PM	Public Safety Building (EC)
Public Safety Organization	Troy Leary	Bimonthly	6:30 PM (meal) 7:00 PM	Rotation - TBD
Senior Advisory Board	Tiffney White	Quarterly	5:15 PM	Camden Center for Active Adults
Social Services Board	Randy Krainiak	Monthly	5:00 PM	Camden Library
SPCA Advisory Board	Troy Leary	Monthly	5:30 PM	TBD
Tourism Development Authority	Ross Munro	Quarterly	9:30 AM	Camden Library

\*Most counties appoint the same Commissioner to both the Albemarle Commission Board and the Northeastern Workforce Development Consortium in that when the Northeastern Workforce Development Consortium meets it's usually immediately prior to the Albemarle Commission Board of Delegates meeting.

**South Camden Water & Sewer District Board of Directors**

Chair Munro recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

## Consideration of the Agenda

### Motion to approve the agenda as presented.

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Tiffney White
<b>AYES:</b>	Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Aydlett

## New Business

### A. Monthly Report – Chuck Jones

South Camden Water & Sewer Board Monthly Work Order Statistics Report Period: October 2023				
	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	206	206	100%	0
Sewer/Collection	1	1	100%	0

Collections/Distribution

Water line locates	47
Sewer line locates	9
Water & Sewer locates same ticket	13
Hydrants tested	0
New services installed	1

Water Treatment

Total water treated	17 078 460 gallons
Daily average	569 282 gallons per day (73% of capacity)
Current capacity	720 000 gallons per day

Waste Water Treatment

Facility	Gallons per day	Permitted Capacity
South Mills WWTP	13 482 gallons per day	100 000 gallons per day (13% Capacity)
Courthouse Area WWTP	23 622 gallons per day	50 000 gallons per day (47% Capacity)

Ten work orders have been reviewed for accuracy.

2023 High Service Pump Flows		
Month	Monthly Total	Average Daily Use
January 2023	14,795,679	.477,280
February 2023	12,740,740	.455,026
March 2023	14,196,970	.457,967
April 2023	15,392,856	.513,095
May 2023	16,904,868	.545,318
June 2023	16,369,481	.545,649
July 2023	17,157,000	.553,452
August 2023	19,923,228	.642,685
September 2023	17,403,336	.580,111
October 2023	16,221,852	.523,286
November 2023	17,078,460	.569,282
December 2023		
Yearly Totals		

2023 SMWA USAGE												
Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	146,000	114,000	127,500		143,100	163,900	195,200	207,400	186,067		211,300	
2	144,000	45,000	130,400		136,800	165,167	195,200	229,300	186,067	198,500	168,300	
3	166,000	153,334	146,000	142,400	121,200	165,167	160,600	256,600	186,067	196,500	188,434	
4	122,400	153,333	146,000	150,600	130,000	165,166	160,600	227,100	278,600	189,500	188,433	
5	141,000	153,333	146,000	118,800	130,000	173,900	150,300	227,100	232,000	177,300	188,433	
6	140,334	176,800	145,000	149,900	130,000	173,800	153,600	227,100	249,000	220,567	195,500	
7	140,333	178,200	133,000	160,967	130,000	152,000	162,067	207,800	212,200	220,567	189,800	
8	140,333	132,900	123,000	160,967	156,300	146,000	162,067	186,800	212,067	220,567	168,500	
9	142,000	118,000	131,000	160,967	187,900	207,600	162,067	200,200	212,067	194,600	200,800	
10	133,000	131,134	144,334	114,300	163,400	207,600	156,400	225,200	212,067	188,200	188,167	
11	128,000	131,133	144,333	123,500	156,800	207,600	160,000	233,000	200,000	168,600	188,167	
12	124,000	131,133	144,333	182,400	187,934	160,200	163,300	233,000	190,900	182,700	188,167	
13	143,000	81,100	127,600	172,800	187,933	157,800	167,900	233,000	180,700		184,000	
14	143,000	117,500	143,500	173,534	187,933	172,200	216,234	276,800	185,800		183,500	
15	143,000	124,800	124,600	173,533	161,000	158,000	216,233	195,800			182,000	
16	149,000	125,800	112,400	173,533	146,500	184,667	216,233	215,800		218,800	178,200	
17	124,800	143,967	148,600	46,300	164,300	184,667	180,500	194,900		150,900	205,034	
18	132,100	143,967	148,600	162,700	129,900	184,667	163,700	233,267	190,100	181,300	205,033	
19	137,200	143,966	148,600	163,300	129,900	159,300	185,900	233,267	203,400	192,200	205,033	
20	134,634	124,900	133,400	164,800	129,900	151,500	188,800	233,267	196,100	200,234	212,600	
21	134,633	133,700	146,800	171,400	129,900	171,816	230,400	205,800	166,300	200,233	212,600	
22	134,633	180,000	149,500	171,400	173,000	134,000	230,400	309,800	207,167	200,233	238,600	
23	139,400	104,450	117,500	171,400	149,200	163,433	230,400	203,800	207,167	176,800	255,000	
24	88,400	104,450	155,634	138,200	177,000	163,433	173,700	204,800	207,167	178,800	172,733	
25	165,000	104,450	155,633	222,200	149,000	163,433	210,700	248,200	178,700	199,300	172,733	
26	94,000	104,450	155,633	134,700	143,467	170,700	211,200	248,200	217,200	186,000	172,733	
27	150,800	137,100	134,500	143,000	143,467	165,600	221,600	248,199	178,900	208,567	184,100	
28	150,800	116,000	135,200	106,967	143,466	139,300	263,567	222,900	153,800	208,566	186,100	
29	150,800		123,800	106,966	221,300	158,700	263,567	225,500	167,654	208,566	176,400	
30	175,900		125,600	106,966	136,600		263,567	244,300	167,653	180,400	181,700	
31	69,800		123,000					189,700				
TOTAL	4,228,300	3,608,900	4,271,000	4,168,500	4,577,200	4,871,316	5,816,002	7,027,900	5,364,910	5,048,500	5,772,100	
Average	136,397	128,889	137,774	148,875	152,573	167,976	193,867	226,706	198,700	194,173	192,403	
Maximum	175,900	180,000	155,634	222,200	221,300	207,600	263,567	309,800	278,600	220,567	255,000	



SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT													
month	active meters	work orders	locates	new serv	gallons sold meters water	tap fees	total collected	gallons sold meters sewer Core	sewer collected Core	sewer cust Core	gallons sold meters sewer S. Mills	sewer collected S. Mills	sewer cust S. Mills
2021													
January	2,229	102	107	1	14,409,048	\$8,000.00	\$129,184.92	527,020	\$7,987.76	54	291,760	\$3,098.79	88
February	2,232	87	108	3	12,472,543	\$28,000.00	\$160,585.13	551,050	\$8,593.99	54	228,970	\$3,738.52	89
March	2,240	86	152	1	12,047,251	\$12,000.00	\$150,411.28	503,510	\$8,656.06	54	208,440	\$3,597.83	89
April	2,251	65	139	5	14,759,968	\$66,833.00	\$192,635.30	565,960	\$9,257.62	54	201,240	\$3,348.69	89
May	2,256	88	115	2	15,271,509	\$4,000.00	\$141,268.11	617,470	\$9,195.13	54	322,120	\$3,572.33	90
June	2,261	101	92	2	15,376,790	\$4,000.00	\$153,214.83	523,050	\$9,215.37	54	261,700	\$3,274.74	89
July	2,272	87	104	0	14,246,240	\$98,967.00	\$243,922.11	500,330	\$9,368.09	54	236,290	\$3,936.63	90
August	2,276	89	125	4	17,838,990	\$4,000.00	\$139,706.73	531,930	\$7,445.29	54	455,480	\$4,238.87	90
September	2,283	120	92	3	13,813,320	\$16,000.00	\$174,303.27	619,170	\$7,978.48	54	418,660	\$3,268.90	90
October	2,287	95	81	0	14,815,201	\$0.00	\$127,114.75	1,196,860	\$9,904.44	54	315,360	\$3,746.87	90
November	2,293	72	39	2	13,763,517	\$3,500.00	\$145,643.68	770,130	\$16,643.68	54	264,430	\$6,370.61	90
December	2,298	86	58	0	13,930,906	\$0.00	\$145,160.49	761,500	\$12,600.22	54	286,870	\$4,002.82	89
2022													
January	2,298	90	108	0	13,739,659	\$4,000.00	\$136,306.83	555,880	\$11,704.03	55	244,676	\$3,781.90	89
February	2,299	108	82	0	12,108,415	\$2,500.00	\$135,512.42	589,080	\$9,851.08	55	234,674	\$3,980.47	89
March	2,275	90	77	1	12,047,251	\$65,667.00	\$194,073.56	503,510	\$7,234.28	54	237,641	\$3,557.94	87
April	2,320	82	91	5	22,574,098	\$8,000.00	\$117,609.55	716,960	\$10,988.75	54	257,949	\$3,588.01	88
May	2,328	95	71	1	13,617,980	\$16,000.00	\$160,306.33	674,480	\$13,045.03	54	269,770	\$3,335.55	89
June	2,334	126	91	2	16,466,975	\$35,700.00	\$166,905.67	624,410	\$8,810.69	56	267,930	\$3,404.49	88
July	2,339	121	97	1	16,136,579	\$500.00	\$142,712.18	542,530	\$11,113.40	56	253,630	\$3,135.85	91
August	2,345	129	50	1	14,628,312	\$4,300.00	\$155,258.49	523,100	\$8,497.51	56	280,139	\$4,187.02	91
Sept	2,346	96	96	0	15,285,732	\$8,000.00	\$149,488.63	2,346	\$8,986.17	56	293,411	\$3,618.25	91
Oct	2,349	84	125	1	14,538,209	\$16,300.00	\$159,619.57	738,250	\$10,157.62	56	312,640	\$3,676.01	90
Nov	2,351	76	89	2	13,309,510	\$12,200.00	\$154,779.18	777,510	\$10,759.43	58	282,225	\$4,064.97	90
Dec	2,354	86	78	0	12,132,198	\$300.00	\$144,828.03	723,210	\$14,333.64	56	273,925	\$4,131.12	90
2023													
January	2,352	87	124	0	24,185,560	\$77,001.00	\$207,841.11	625,700	\$11,788.69	56	356,585	\$3,805.19	89
Feb	2,362	73	83	3	12,828,862	\$16,300.00	\$143,633.26	759,740	\$8,371.22	57	189,330	\$4,049.99	89
March	2,365	74	95	4	12,465,862	\$13,967.00	\$152,264.00	669,430	\$12,870.57	58	178,400	\$4,262.81	85
April	2,372	80	74	2	13,002,292	\$16,200.00	\$149,165.83	823,450	\$11,612.19	58	305,060	\$3,368.05	85
May	2,375	89	204	2	13,361,244	\$14,467.00	\$158,428.61	606,290	\$11,070.58	60	217,790	\$2,669.83	85
June	2,381	90	24	1	20,802,455	\$28,100.00	\$168,578.13	689,200	\$11,199.22	60	234,090	\$3,817.58	85
July	2,390	65	74	0	22,567,978	\$4,000.00	\$185,382.89	621,528	\$10,979.56	59	269,370	\$3,636.70	84
August	2,392	57	111	1	18,177,536	\$17,667.00	\$144,487.45	632,482	\$9,869.06	61	279,490	\$3,222.69	82
Sept	2,398	63	53	1	26,509,735	\$8,000.00	\$156,868.21	811,834	\$10,510.54	61	273,090	\$3,915.30	82
Oct	2,397	130	56	2	12,881,724	\$0.00	\$166,859.48	189,613	\$14,027.26	60	315,820	\$3,828.18	82
Nov	2,397	206	69	1	21,221,672	\$42,500.00	\$173,217.73	1,330,357	\$6,759.66	61	261,025	\$3,658.54	85

SOUTH CAMDEN WATER & SEWER BOARD MONTHLY WATER STATISTICS REPORT											
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water / Distribution	Sewer Collection	Water Locates	Sewer Locates	Water / Sewer Locate	Hydrant Flow Test	New Svc Installed	
2021											
Sept	120	100%	0%	119	1	77	15	0	0	3	
Oct	95	100%	0%	93	0	64	15	2	0	0	
Nov	72	100%	0%	72	0	37	0	2	0	2	
Dec	86	100%	0%	85	1	43	8	7	0	0	
2022											
Jan	90	100%	0%	89	1	96	6	6	0	0	
Feb	108	100%	0%	108	0	73	5	4	0	0	
March	90	100%	0%	89	1	64	7	6	0	1	
April	82	100%	0%	81	1	74	13	4	0	5	
May	95	100%	0%	94	1	58	11	2	0	1	
June	127	100%	0%	126	1	87	8	4	0	2	
July	121	100%	0%	120	1	73	13	11	0	1	
August	129	100%	0%	128	1	39	6	5	3	1	
Sept	96	100%	0%	95	1	82	10	4	8	0	
Oct	84	100%	0%	84	0	110	8	7	5	1	
Nov	76	100%	0%	76	0	76	5	8	6	2	
Dec	86	100%	0%	86	0	73	1	4	5	0	
2023											
Jan	87	100%	0%	87	0	106	12	6	0	0	
Feb	73	100%	0%	72	1	59	7	17	0	3	
March	74	100%	0%	74	0	92	1	2	5	4	
April	80	100%	0%	80	0	68	2	2	0	2	
May	89	100%	0%	88	1	204	3	7	0	2	
June	90	100%	0%	87	3	20	1	3	0	1	
July	65	100%	0%	64	1	54	3	17	0	0	
August	57	100%	0%	57	0	91	10	10	0	0	
Sept	63	100%	0%	62	1	5	1	47	0	1	
Oct	130	100%	0%	129	1	46	7	3	0	2	
Nov	207	100%	0%	206	1	47	9	13	0	1	

Commissioner White inquired as to the status of the fire hydrant testing.

Mr. Jones indicated that the department is somewhat behind but should get caught up in the near future.

Commissioner Krainiak inquired as to the party responsible for keeping the grass trimmed around fire hydrants.

Mr. Jones responded that it is the County's responsibility and there is now an updated map that indicates hydrant locations.

**Motion to approve the monthly report as presented.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Troy Leary
<b>AYES:</b>	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

**Motion to adjourn South Camden Water & Sewer Board of Directors.**

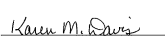


<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

Chairman Munro adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

**ITEM 7. CONSENT AGENDA**

- A. BOC Meeting Minutes
- November 28, 2023
  - December 4, 2023

B. Budget Amendment

2023-24-BA021			
CAMDEN COUNTY BUDGET AMENDMENT			
<p>BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.</p>			
Section 1. To amend the General Fund as follows:			
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE DECREASE	
<b>Revenues</b>			
30350720-430100	Sale of Water	\$47,642	
<b>Expenses</b>			
307200-502000	Salaries	31,200	
307200-505000	FICA	2,387	
307200-506000	Health	8,352	
307200-506200	Life	115	
307200-507000	Retirement	4,028	
307200-507100	401K	1,560	
<p>This Budget Amendment is made to appropriate funds from Sale of Water to the Salary &amp; Benefits expense lines for a full time Meter Reader.</p>			
<p>This will result in no change to the Contingency of the General Fund.</p>			
<p>Balance in Contingency \$40,000.00</p>			
<p>Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2<sup>nd</sup> day of January, 2024.</p>			
 Clerk to Board of Commissioners		 Chair, Board of Commissioners	
			

## C. Pickups, Releases &amp; Refunds


NAME	REASON	NO.
Jonathan Frederick Worthington	Turned in Plates - Refund	Pick-up/23574
	\$120.47	52965874
Morrissey Property Services	Turned in Plates - Refund	Pick-up/23571
	\$170.20	53874759
John C. & Dawn B. Eskins	Value adjustment - Refund	Pick-up/23572
	\$113.98	R-165986-2023
Christopher Dale Martin	Turned in Plates - Refund	Pick-up/23578
	\$153.70	69680300
Abner Wayne Staples LE	Correction removed by REVAL	Pick-up/23577
	\$294.08	R-167493-2023
Down River Farms, Inc.	Turned in Plates - Refund	Pick-up/23581
	\$101.70	72848975

## D. Refunds Over \$100


ACS Tax System 12/15/23 9:26:18		REFUNDS OVER \$100.00 Refunds to be Issued by Finance Office		CAMDEN COUNTY	Page 1
Refund\$	Remit To:	Reference:	Drawer/Transaction Info:		
193.30	COOPER, MICHAEL 129 BOURBON ST CAMDEN NC 27921	2023 R 02-8936-00-25-8274.0000 OVERPAYMENT R163467/2023	20231213	2	277209
113.98	ESKINS, JOHN C. 147 LAUREN LANE CAMDEN NC 27921	2023 R 03-8953-03-20-9907.0000 VALUE CHANGE R165986/2023	20231215	99	277310
4,600.33	KIRK-OLD SOUTH MILLS 417 CARATOKE HIGHWAY MOYOCK NC 27958	2023 R 01-7989-03-34-9048.0000 TRANSFERRED INCORRECTLY	20231019	1	277161
285.25	OLD MILL FARM OF CAMDEN LLC 166 CONNOR FARM RD SOUTH MILLS NC 27976	2023 F 0004082 PASQUOTANK SENT FOR US TO BILL	20231206	1	276941
1,716.00	POWELL FAMILY HOLDINGS, LLC P.O. BOX 68 SOUTH MILLS NC 27976	2023 R 01-7070-00-81-8330.0000 overpayment	20231215	1	277300
6,908.86	Total Refunds				***
Submitted by <u>Lisa S. Anderson</u> Date <u>12-18-23</u> Lisa S. Anderson, Tax Administrator Camden County					
Approved by <u>Ross Munro</u> Date <u>1-2-24</u> Ross Munro, Chair Camden County Board of Commissioners					

## E. School Budget Amendments

Budget Amendment			
Camden County Schools Administrative Unit			
State Public School Fund			
<p>The Camden County Board of Education at a meeting on the 4<sup>th</sup> day of December 2023 passed the following resolution.</p> <p>Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.</p>			
Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Services		34,801.20
5400	School Leadership Services	2,358.90	
5800	School-Based Support Services	132,985.86	
6900	Policy, Leadership & Public	701.50	
7200	Nutrition Services	3,078.93	
Explanation:			
Total Appropriation in Current Budget		\$ 19,253,698.92	
Amount of Increase/Decrease of Above Amendment		+ 104,323.99	
Total Appropriation in Current Amended Budget		\$ 19,358,022.91	
<p>Passed by majority vote of the Board of Education of Camden County on the 4<sup>th</sup> day of December 2023.</p> <p><i>[Signature]</i> Chairman, Board of Education</p> <p><i>[Signature]</i> Secretary, Board of Education</p>			
<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this <u>2nd</u> day of <u>January</u> 20<u>24</u>.</p> <p><i>[Signature]</i> Chairman, Board of County Commissioners</p> <p><i>[Signature]</i> Clerk, Board of County Commissioners</p>			



Budget Amendment			
Camden County Schools Administrative Unit			
Other Local Current Expense Fund			
<p>The Camden County Board of Education at a meeting on the 4<sup>th</sup> day of December, 2023 passed the following resolution.</p> <p>Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.</p>			
Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		10,000.00
6400	Operational Support Services	10,000.00	
Explanation:			
Total Appropriation in Current Budget		\$ 352,641.00	
Amount of Increase/Decrease of Above Amendment		+ 0.00	
Total Appropriation in Current Amended Budget		\$ 352,641.00	
<p>Passed by majority vote of the Board of Education of Camden County on the 4<sup>th</sup> day of December, 2023.</p> <p><i>[Signature]</i> Chairman, Board of Education</p> <p><i>[Signature]</i> Secretary, Board of Education</p>			
<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this <u>2nd</u> day of <u>January</u> 20<u>24</u>.</p> <p><i>[Signature]</i> Chairman, Board of County Commissioners</p> <p><i>[Signature]</i> Clerk, Board of County Commissioners</p>			



### F. Tax Collection Report

Tax Collection Report NOVEMBER 2023						
Day	Amount \$	Amount \$	Name of Account	Deposits \$	Simplify - 23 \$	PSN - 69 \$
1	19,496.97			19,496.97		
2	87,155.24			87,155.24		
	12,616.08			12,616.08		
3	391,660.71		Refund - \$2,895.51	391,660.71		
	9,811.34			9,811.34		
	8,080.00				8,080.00	
	1,654.37					1,654.37
6	33,780.54		Refund -\$1.10	33,780.54		
	211,125.75			211,125.75		
7	29,086.13			29,086.13		
8	18,471.20			18,471.20		
	1,399,582.89		Refund - \$207.46	1,399,582.89		
9	25,964.07			25,964.07		
	601,248.87		Refund - \$50.00	601,248.87		
13	4,466.99		PSN - Refund - \$0.67			4,466.99
	6,803.00				6,803.00	
	71,555.46		Refund - \$0.93/Short - \$10.00	71,555.46		
14	22,369.29			22,369.29		
15	17,434.51		Refund - \$1.00	17,434.51		
	1,051,273.07		Refund - \$6,779.87	1,051,273.07		
16	17,142.30			17,142.30		
17	23,733.48			23,733.48		
	576,307.83		Refund - \$7,593.48	576,307.83		
19	29,000.45				29,000.45	
	4,548.78		PSN - Refund - \$36.65			4,548.78
20	111,309.61			111,309.61		
21	24,102.90			24,102.90		
22	23,325.24			23,325.24		
27	108,163.70		Refund - \$957.68	108,163.70		
	404,927.85			404,927.85		
	4,791.32				4,791.32	
28	10,363.97					10,363.97
	18,905.72			18,905.72		
29	13,328.78		Added Bank credit - \$5.33	13,328.78		
30	5,820.99				5,820.99	
	5,348.94					5,348.94
	12,261.59		Refund - \$0.02	12,261.59		
	550.00			550.00		
Totals Collections	\$ 5,417,569.93			\$ 5,336,691.12	\$ 54,495.76	\$ 26,383.05
Total Bank Deposits	\$ 5,417,569.93			\$ 5,417,569.93		
Land Transfer/PSN						
Refund	\$ (18,524.37)		PSN Check fees - \$16.50- for info only, fees were paid to PSN			
Over	\$					
Short	\$ 13.00					
Other adjustment	\$					
NET TOTAL	\$ 5,399,058.56					

Submitted by:

Date:

Approved by:

Date:

## G. Vehicle Refunds Over \$100

North Carolina Vehicle Tax System																		
NCVTS Pending Refund report																		
REFUNDS OVER \$100.00 NOV, 23																		
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Refund Reason	Bill #	Filed	Status	Transaction	Refund Description	Refund Reason	Create Date	Authorization Date	Tax	Levy	Change	Net (est)	Total
CARL TREVOR JUWAN	CARL TREVOR JUWAN		177 SAND HILLS RD	CAMDEN, NC 27921	Proration	0067155625	KAP4313	AUTHORIZED	196323559	Refund Generated due to proration on Bill #0067155625-2022-	Surrender	11/13/2023	11/15/2023 3:47:53 PM	1943	2	Tax (\$110.07)	\$0.00	(\$110.07)
																	Refund \$111.34	
MORRISSEY PROPERTY SERVICES LLC	MORRISSEY PROPERTY SERVICES LLC		167 BILLETTS BRIDGE RD	CAMDEN, NC 27921	Proration	0053874759	YA149020	AUTHORIZED	187090360	Refund Generated due to proration on Bill #0053874759-2022-	Surrender	11/30/2023	12/1/2023 8:25:18 AM	1943	2	Tax (\$169.27)	\$0.00	(\$169.27)
																	Refund \$170.20	
VESTAL CHRISTINE MARIE	VESTAL CHRISTINE MARIE		113 GUMBERRY RD	CAMDEN, NC 27921	Proration	0066823505	TJH3263	AUTHORIZED	196470774	Refund Generated due to proration on Bill #0066823505-2022-	Surrender	11/18/2023	11/21/2023 9:40:29 AM	1943	2	Tax (\$158.23)	\$0.00	(\$158.23)
																	Refund \$158.03	

Approved by: Lisa S. Anderson Date: 12-8-23  
 Lisa S. Anderson, Tax Administrator Camden County

Approved by: Ross Murro Date: 1-2-24  
 Ross Murro, Chair Camden County Board of Commissioners

## H. Senior Center General Purpose Funding FY 23-24 – Herein incorporated by reference; on file in the County Administrative Office.

## I. Set Public Hearing for February 5, 2024– Application for Zoning Map Amendment

Brian Smith has requested a map amendment for approximately 10 acres from the Rural Residential (RR) and Neighborhood Residential (NR) zoning districts to only the Rural Residential (RR) zoning district. The 10 acres consist of an approximately 10-acre parcel located at the northwest corner of Upton Road and Seymour Drive. The parcel is located in Courthouse Core Village and Courthouse Township.

The first neighborhood meeting held on September 26, 2023 did not meet the Unified Development Ordinance requirements. The second neighborhood meeting was held on November 24, 2023. On January 17, 2024 the Planning Board meeting will be held.

The CAMA Land Use Plan was adopted by the Camden County Board of Commissioners on April 4, 2005. The proposed zoning change is inconsistent in that the CAMA Future Land Use Maps have the majority of property identified as Medium Density Residential and Low Density Residential. Conservation with a small area on the property is identified as Conservation. The most restrictive, Medium Density Residential, designated by a mixture of single-family dwelling types in relatively close proximity to core village. The district intended to restrict the encroachment of incompatible business uses in established residential areas.

The County's Comprehensive Future Land Use Map (Adopted 2012) identifies the parcel as Rural Residential District One to Two Acre lots of residential areas as a buffer between rural preservation areas and more intense development. The proposed zoning change is consistent.

## J. Set Public Hearing for February 5, 2024 – Application for Text Amendment

Brian Smith has submitted a text amendment application. The proposed ordinance presents the requested text change to the Camden County Unified Development Ordinance (151.4.5). The request is necessary to permit a sawmill in the rural residential zoning district.

The request would add to Article 151.4 Use Regulations in the Common Accessory Use Table 4.5.4 an accessory use of Mobile/Portable or Stationary Sawmill permitted by use or by special use permit with specific standards outlined in section 151.4.5.5.V Standards for Specific Accessory Uses "Sawmill".

The Planning Board meeting is scheduled for January 17, 2024.

## K. Set Public Hearing for February 5, 2024 – Application for Special Use Permit

Mr. Brian Smith has requested a Special Use Permit on a 10.1-acre parcel located on the Northwest corner of Seymour Drive and Upton Road with parcel ID 02-8934-02-56-8337.0000. The request is to permit use of a portable sawmill to manufacture wood products on site and then sell said products produced on the property.

**Motion to approve the Consent Agenda as presented.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Troy Leary
<b>AYES:</b>	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydtlett, Tiffney White

Chair Munro noted that Public Hearings are set for the next meeting on February 5, 2024 at 7:00 PM.

## **ITEM 8. COUNTY MANAGER'S REPORT**

County Manager Erin Burke included the following in her report:

- Minister's Advisory Council – Meets monthly on the first Tuesday, Camden Methodist Church
- Library Grassroots Grant
- Updated report from the High School Steering Committee coming in February
- Mid-Year Budget Reviews

## **ITEM 9. COMMISSIONERS' REPORTS**

Chair Munro

- Employee Training for Department Heads and Supervisors
- Volunteers Needed for Fire Departments and Meals on Wheels
- Requested Research on Property Tax Reduction for Seniors and Volunteer Fire Department Volunteers

Commissioner Aydtlett

- NCACC District 1 Meeting – Camden County will host on January 22<sup>nd</sup>

## **ITEM 10. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES**

### **A. Register of Deeds Report**

Camden County Register of Deeds: Tammie Krauss November 2023 Daily Deposit									
DATE	NC CHILDREN'S TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
11/01/23	\$ -	\$ -	\$ 541.94	\$ 564.06	\$ 5.79	\$ 34.50	\$ 55.80	\$ 289.91	\$ 1,492.00
11/02/23	\$ -	\$ -	\$ 249.90	\$ 260.10	\$ 6.44	\$ 40.21	\$ 37.20	\$ 346.15	\$ 940.00
11/03/23	\$ -	\$ -	\$ -	\$ -	\$ 2.80	\$ 16.45	\$ 24.80	\$ 142.95	\$ 187.00
11/06/23	\$ -	\$ -	\$ 439.53	\$ 457.47	\$ 5.04	\$ 31.09	\$ 31.00	\$ 268.87	\$ 1,233.00
11/07/23	\$ -	\$ -	\$ 6.86	\$ 7.14	\$ 2.70	\$ 15.76	\$ 24.80	\$ 136.74	\$ 194.00
11/08/23	\$ -	\$ -	\$ -	\$ -	\$ 2.05	\$ 12.12	\$ 18.60	\$ 103.83	\$ 136.60
11/09/23	\$ -	\$ -	\$ 220.50	\$ 229.50	\$ 2.32	\$ 14.42	\$ 18.60	\$ 119.46	\$ 604.80
11/13/23	\$ 5.00	\$ 30.00	\$ -	\$ -	\$ 3.15	\$ 16.49	\$ 12.40	\$ 142.96	\$ 210.00
11/14/23	\$ -	\$ -	\$ 916.79	\$ 954.21	\$ 6.89	\$ 40.45	\$ 68.20	\$ 343.46	\$ 2,330.00
11/15/23	\$ 5.00	\$ 30.00	\$ 1,502.83	\$ 1,564.17	\$ 7.34	\$ 38.81	\$ 74.40	\$ 333.85	\$ 3,556.40
11/16/23	\$ -	\$ -	\$ 196.00	\$ 204.00	\$ 2.04	\$ 12.06	\$ 18.60	\$ 103.30	\$ 536.00
11/17/23	\$ 5.00	\$ 30.00	\$ 488.04	\$ 507.96	\$ 5.10	\$ 27.82	\$ 37.20	\$ 234.88	\$ 1,336.00
11/20/23	\$ 10.00	\$ 60.00	\$ 377.79	\$ 393.21	\$ 5.48	\$ 27.02	\$ 24.80	\$ 237.70	\$ 1,136.00
11/21/23	\$ -	\$ -	\$ 514.50	\$ 535.50	\$ 5.57	\$ 32.01	\$ 55.80	\$ 277.62	\$ 1,421.00
11/22/23	\$ -	\$ -	\$ -	\$ -	\$ 3.06	\$ 16.89	\$ 37.20	\$ 146.85	\$ 204.00
11/27/23	\$ 5.00	\$ 30.00	\$ 134.26	\$ 139.74	\$ 5.40	\$ 29.80	\$ 37.20	\$ 252.60	\$ 634.00
11/28/23	\$ -	\$ -	\$ -	\$ -	\$ 0.80	\$ 4.04	\$ 12.40	\$ 36.36	\$ 53.60
11/29/23	\$ -	\$ -	\$ -	\$ -	\$ 0.78	\$ 3.88	\$ 12.40	\$ 34.94	\$ 52.00
11/30/23	\$ -	\$ -	\$ 570.85	\$ 594.15	\$ 2.22	\$ 12.61	\$ 24.80	\$ 108.37	\$ 1,313.00
TOTAL	\$ 30.00	\$ 180.00	\$ 6,159.79	\$ 6,411.21	\$ 74.97	\$ 426.43	\$ 626.20	\$ 3,660.80	\$ 17,569.40

Ledger Report Fee Distribution	
TAMMIE KRAUSS, REGISTER OF DEEDS	
Camden, NC	
Date Range From Wednesday, November 01, 2023 to Thursday, November 30, 2023	
Name	Amount
NC Children's Trust Fund	\$30.00
NC Domestic Violence Fund	\$180.00
State Revenue Stamp	\$6,159.79
County Revenue Stamp	\$6,411.21
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$74.97
ROD Automation Fund	\$426.43
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$626.20
ROD General Fund	\$3,660.80
<b>Total Distribution For Period</b>	<b>\$17,569.40</b>
Cash Total	\$539.40
Check Total	\$3,510.00
Pay Account Total	\$258.00
ACH Total	\$13,262.00
Escrow Account Total	\$0.00
Overpayment Total	\$0.00
<b>Total Deposit For Period</b>	<b>\$17,569.40</b>

Report Generated at Thursday, November 30, 2023 4:35 PM Page 1 of 1

## B. Library Report

Camden County Public Library	
Fiscal YTD 2023 Statistics Report	
Visitor Count Fiscal YTD	9,512
Materials Check Outs & Renewals	21,394
Cloud Library Check Out (eBooks & audiobooks)	704
Computer/ Wireless Use	1,540/1,407
Questions Answered	722
Children's Programs/Attendance	70/1466
Teen Program/Attendance	4/22
Adult Programs/Attendance	11/102
Outreach Programs/Attendance	4/230
Study Room Usage/Attendance	200/297
Meeting Room Usage/Attendance	12/171
Days/Hours Open	122/1052
# Items in Collection	21,722
Library Card Holders	2,755

Comparison by Year	
2021-2023	
Attendance	Circulation

**ITEM 11. OTHER MATTERS**

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None.

**ITEM 12. ADJOURN**

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**Motion to adjourn.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Tiffney White
<b>AYES:</b>	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

There being no further matters for discussion Chair Munro adjourned the meeting at 7:51 PM.

ATTEST:

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Ross B. Munro, Chair  
Camden County Board of Commissioners

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Karen M. Davis, Clerk  
Camden County Board of Commissioners