

Camden County Board of Commissioners
Regular Meeting
May 3, 2021; 7:00 PM
Historic Courtroom - Camden, North Carolina

MINUTES

A Regular Meeting of the Camden County Board of Commissioners was held on May 3, 2021 in the Historic Courtroom, Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Vice-Chairman Ross Munro at 7:00 PM. Also Present: Commissioners Clayton Riggs, Randy Krainiak, Tiffney White. Absent: Chairman Tom White.

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Marc O'Neal gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. PUBLIC COMMENTS

Jim Suda of Bartlett's Landing addressed the Board and spoke in opposition to construction of the new High School as currently proposed. Mr. Suda believes the citizens were preoccupied with the Coronavirus during the election when the Bond Referendum was on the ballot. It is his opinion that an addition be added to the current high school and pause the construction of the new high school thereby pausing the proposed tax rate increase.

Michael Lawrence of Juniper Drive addressed the Board and spoke in support of the proposed New High School. Mr. Lawrence referenced an email that was sent to citizens by Vice-Chairman Munro encouraging them to attend the meeting and express their opinions. He disagreed with previous remarks made by Commissioners Randy Krainiak and Clayton Riggs that an addition to the current High School be considered instead of building a new school. Mr. Lawrence questioned what the plan would be if the school is not built now.

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

Special Statement by Sheriff Kevin Jones

Sheriff Kevin Jones gave an update on activities of the Camden Sheriff's Office as a result of the recent officer-involved shooting in Elizabeth City. Sheriff Jones praised the leaders of the community and demonstrations in that to this point they had remained peaceful. Camden deputies have been placed near the bridge on US 158 leading into Elizabeth City both day and night. The number of bridge blockages have decreased in recent days. This activity has put a strain the Sheriff's Office. Sheriff Jones stated he had requested and received assistance from outside agencies for placement of officers near the bridge.

ITEM 3. CONSIDERATION OF THE AGENDA

Motion to approve the agenda as presented.

RESULT:	PASSED [4-0]
MOVER:	Clayton Riggs
AYES:	Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White
ABSENT:	Tom White

ITEM 4. PRESENTATIONS

- A. New Personnel Introductions - County Manager Ken Bowman introduced two new personnel:
 - Morgan Potts – Planning Director
 - Charles Jones – Public Works Manager
- B. Tourism Development Authority – Sarah Hill, Chair of the TDA and Director of the Dismal Swamp Welcome Center gave a brief presentation on National Travel & Tourism Week.
- C. Economic Improvement Council – Dr. Landon Mason presented the annual update from the Economic Improvement Council.

South Camden Water & Sewer District Board of Directors

Vice-Chairman Ross Munro called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	PASSED [4-0]
MOVER:	Clayton Riggs
AYES:	Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White
ABSENT:	Tom White

New Business

- A. Monthly Report – Ken Bowman

<i>South Camden Water & Sewer Board</i>				
<i>Monthly Work Order Statistics Report</i>				
<i>Period: March 2021</i>				
	<i>Submitted Work Orders</i>	<i>Completed Work Orders</i>	<i>Percentage Completed</i>	<i>Status of Uncompleted Work Orders</i>
<i>Water/Distribution</i>	85	85	100%	0
<i>Sewer/Collection</i>	1	1	100%	0

New Services installed: 1

Locates:

- Water Line: 97
- Sewer Line: 45
- Water & Sewer, same ticket: 10
- Hydrant flow test:

Public Works Director Notes/Comments: Ten work orders have been reviewed for accuracy.

Water treated at the water treatment plant in March: 15,859,340 gallons

Daily average water usage for March: 511,593 gallons

Current treatment capacity at the water treatment plant: 720,000 gallons per day.

SOUTH CAMDEN WATER & SEWER BOARD										
MONTHLY WATER STATISTICS REPORT										
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water/Distribution	Sewer/Collection	Water Locates	Sewer Locates	Water/Sewer Locate	Hydrant Flow Test	New Svc Installed
2020										
March	41	100%	0%	39	2	51	18	4	0	3
April	51	100%	0%	49	2	89	8	17	0	1
May	48	100%	0%	46	2	88	15	2	0 flow/15 (painted)	3
June	71	100%	0%	69	2	53	7	1	0 flow/21 (painted)	2
July	86	100%	0%	82	4	69	6	2	0	2
August	72	100%	0%	71	1	64	8	1	0 flow/4 (painted)	2
Sept	86	100%	0%	84	2	90	13	0	0 flow/5 (painted)	3
Oct	99	100%	0%	99	0	65	4	2	0 flow/41 painted	1
Nov	53	100%	0%	53	0	51	2	1	0	2
Dec	59	100%	0%	57	2	77	6	3	0	1
2021										
Jan	102	100%	0%	101	1	85	2	20	0	1
Feb	87	100%	0%	85	2	81	22	4	0	3
March	86	100%	0%	85	1	97	45	10	0	1
(outstanding maintenance issues staffing issues, etc)										

12-MONTH TOTALS

January 2020	14,072,980	.453,967
February 2020	13,742,380	.473,875
March 2020	14,495,850	.467,608
April 2020	14,312,590	.477,086
May 2020	15,459,300	.498,687
June 2020	15,584,070	.519,469
July 2020	17,730,910	.571,965
August 2020	15,381,597	.496,181
September 2020	15,450,620	.515,021
October 2020	15,042,687	.485,248
November 2020	14,064,180	.468,806
December 2020	14,015,770	.452,122
January 2021	14,226,700	.458,926
February 2021	13,244,900	.473,032
March 2021	15,859,340	.511,592

SMWA Daily Consumption 2021

Date	January	February	March	April	May	June	July	August	September	October	November	December
1	153,300	136,100	132,200									
2	133,536	137,700	156,400									
3	153,700	136,000	147,000									
4	135,700	138,400	146,200									
5	127,100	133,000	124,600									
6	146,500	152,200	149,900									
7	140,200	161,000	194,600									
8	125,400	138,500	132,600									
9	148,300	124,500	153,700									
10	167,900	146,700	139,500									
11	152,500	133,900	137,900									
12	161,800	116,700	123,900									
13	118,500	150,200	164,800									
14	134,600	135,400	172,500									
15	127,300	167,800	137,700									
16	151,700	130,500	120,100									
17	159,300	146,400	141,500									
18	151,800	114,200	130,900									
19	128,400	140,900	130,600									
20	136,400	138,900	141,500									
21	149,000	175,800	171,800									
22	123,200	150,800	132,000									
23	139,200	132,600	148,400									
24	167,900	144,800	138,400									
25	142,300	114,900	177,100									
26	144,300	137,900	131,900									
27	125,900	140,800	158,700									
28	137,700	170,900	178,900									
29	150,200		143,700									
30	139,200		138,400									
31	164,800		151,300									
Total	4,437,636	3,947,500	4,548,700									

Motion to approve the monthly report as presented.

RESULT:	PASSED [4-0]
MOVER:	Randy Krainiak
AYES:	Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White
ABSENT:	Tom White

Motion to adjourn the South Camden Water & Sewer Board of Directors.

RESULT:	PASSED [4-0]
MOVER:	Tiffney White
AYES:	Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White
ABSENT:	Tom White

Vice-Chairman Munro adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

ITEM 5. NEW BUSINESS

A. Tax Report – Lisa Anderson

<u>MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS</u>		
<u>OUTSTANDING TAX DELINQUENCIES BY YEAR</u>		
<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2020	234,531.25	10,721.68
2019	86,178.79	4,010.64
2018	33,088.48	1,998.63
2017	22,147.98	2,031.89
2016	10,197.62	1,255.44
2015	7,011.20	697.90
2014	9,987.70	1,030.08
2013	6,751.73	4,697.01
2012	5,683.74	7,384.68
2011	4,572.09	6,259.34

TOTAL REAL PROPERTY TAX UNCOLLECTED	420,150.58
TOTAL PERSONAL PROPERTY UNCOLLECTED	40,087.29
TEN YEAR PERCENTAGE COLLECTION RATE	99.40%
COLLECTION FOR 2021 vs. 2020	121,575.76 vs. 95,486.72
<u>LAST 3 YEARS PERCENTAGE COLLECTION RATE</u>	
2020	96.90%
2019	98.83%
2018	99.53%

<u>EFFORTS AT COLLECTION IN THE LAST 30 DAYS</u>	
ENDING March <u>2021</u>	
<u>BY TAX ADMINISTRATOR</u>	
<u>1,256</u>	NUMBER DELINQUENCY NOTICES SENT
<u>38</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>3</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>2</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>1</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDltg	Taxpayer Name	City	Property Address
R	01-8929-00-34-2503.0000	7,166.08	2	STONERRIAR COMMERCIAL FINANCE	SOUTH MILLS	
R	02-8944-00-75-7172.0000	7,048.48	1	KIM SAWYER	CAMDEN	110 MILL DAM RD N
R	01-7989-00-01-1714.0000	6,743.01	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8943-01-17-4388.0000	5,818.24	2	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	02-8923-00-19-3774.0000	5,557.52	1	NWJ PROPERTIES LLC	CAMDEN	431 188 US W
R	03-8899-00-16-2671.2425	5,515.38	1	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
R	02-8934-01-17-4778.0000	5,094.04	4	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	02-8943-01-06-9013.0000	4,918.64	2	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	02-8935-02-66-7093.0000	4,894.34	3	B. P. ETHERIDGE HEIRS	CAMDEN	158 US E
R	03-8971-00-23-2253.0000	4,662.42	2	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	03-8953-04-80-5726.0000	4,492.81	1	CHESAPEAKE ASSOCIATES LIMITED	SHILOH	917 343 HWY S
R	02-8934-01-18-8072.0000	4,426.60	2	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8945-00-41-2060.0000	3,954.27	2	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	02-8934-01-29-4776.5853	3,941.82	1	HASTINGS REVOCABLE TRUST	CAMDEN	110 158 US W
R	02-8944-00-36-1417.0000	3,880.77	2	ROSA ALICE FEREBEE HEIRS	CAMDEN	165 IVY NECK RD
R	03-8972-00-54-4332.0000	3,764.55	1	GILBERT WAYNE OVERTON &	SHILOH	1330 343 HWY S
R	02-8934-01-29-4617.0000	3,626.50	2	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	02-8944-00-99-1027.0000	3,592.32	3	JOHNNIE MERCER HEIRS	CAMDEN	MCKIMMEY RD
R	01-7999-00-62-3898.0000	3,520.40	2	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	3,379.79	2	FRANK McMILLIAN HEIRS	SHILOH	172 NECK RD
R	02-8916-00-39-5170.0000	3,287.34	10	SEAMARK INC.	SHILOH	HOLLY RD
R	02-8935-01-08-8786.0000	3,251.72	2	LINWOOD GREGORY	CAMDEN	253 SLEEPY HOLLOW RD
R	03-8953-03-12-3791.0000	3,226.94	2	KIMBERLEE SAWYER	SHILOH	113 GLEN DR
R	03-8943-02-75-4196.0000	3,214.14	3	SHERILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	02-8916-00-39-5170.0000	2,969.22	2	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	03-9809-00-23-4988.0000	2,877.90	1	WANDA H WELLS	SHILOH	104 HIGH RD
R	03-8962-00-67-1021.0000	2,835.96	4	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	02-8944-00-87-7021.0000	2,781.76	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMEY RD
R	03-9809-00-24-9236.0000	2,683.75	2	GENE W IRBY	SHILOH	503 SAILBOAT RD
R	01-7090-00-70-3221.0000	2,576.73	2	LONZO FISHER GREGORY	SOUTH MILLS	406 OLD SWAMP RD

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	6,743.01	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	3,287.34	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8962-00-04-9097.0000	10	2,835.96	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8952-00-25-8737.0000	10	2,070.46	AUDREY T. LEITZ	SHILOH	171 NECK RD
R	03-8934-04-33-8214.0000	10	1,923.24	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7999-00-32-3510.0000	10	1,886.17	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,814.77	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	03-8980-00-62-1977.0000	10	1,945.95	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTHERS PL
R	03-8990-00-64-8379.0000	10	1,236.66	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	10	982.92	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	01-7989-04-60-1568.0000	10	889.29	EMMA BRITTE HEIRS	SOUTH MILLS	114 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	867.85	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	789.26	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8936-00-24-7426.0000	10	755.07	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7989-04-90-0938.0000	10	711.58	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-8980-00-84-0931.0000	10	277.92	CARL TEUSCHER	SHILOH	499 SAILBOAT RD
R	02-8955-00-13-7846.0000	10	579.39	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-8980-00-61-1968.0000	10	346.06	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-8962-00-60-7648.0000	10	281.11	FRANK WRIGHT ETAL	SHILOH	WICHAM RD
R	03-8980-00-84-0931.0000	10	277.92	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	03-8909-00-45-1097.0000	10	200.75	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	149.69	ELIZABETH LONG	SHILOH	HIBISCUS RD
R	03-8909-00-17-2462.0000	10	137.29	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	03-8909-00-37-4242.0000	9	2,445.21	DEBRA WANS FORBES	SHILOH	352 SANDY HOOK RD
R	01-7988-00-91-0179.0001	9	1,831.18	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	01-7091-00-64-6569.0000	9	1,581.21	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8899-00-36-1568.0000	9	423.66	PIETER BOUTUM	SHILOH	HIBISCUS RD
R	03-8962-00-35-5300.0000	9	427.31	OLAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	03-8909-00-66-0120.0000	9	286.40	RANDELL CRIDER	SHILOH	SAILBOAT RD
R	03-8909-00-54-8280.0000	9	264.96	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	1,654.12	4	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0000295	1,126.07	4	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001104	901.36	4	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0003780	847.11	1	JAY ISBELL	CAMDEN	390 CAMDEN CSY
P	0000297	683.63	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0000132	680.26	1	DAVID DUNAVANT JR.	CAMDEN	158 HWY E
P	0001046	633.87	9	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	549.09	10	PAM BUNNY	SHILOH	105 AARON DR
P	0000738	526.42	10	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	495.97	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001681	458.48	9	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0002525	453.00	2	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0002194	422.00	3	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0001230	411.11	9	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001827	365.28	9	KAREN BUNNY	CAMDEN	431 158 US W
P	0003725	331.43	1	DAKOTA FINANCIAL LLC	CAMDEN	
P	0000846	327.19	10	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0003017	313.72	1	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0001694	288.99	9	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0003399	287.32	1	JAIME ARMANDO ARIZAGA	SOUTH MILLS	182 CULEPPER RD
P	0001976	270.21	3	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0003722	270.00	1	LRM LEASING CO INC	CAMDEN	197 HERMAN ARNOLD RD
P	0003405	239.23	2	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
P	0001952	238.91	9	SANDY BOTTUM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001106	236.76	10	MARK SANDERS OVERMAN	CAMDEN	150 158 HWY E
P	0003559	232.14	2	BENNY FARRELL TUCKER	ELIZABETH CITY	612 MAIN ST
P	0002924	219.96	1	PAUL BEAUMONT	CAMDEN	390 158 US W
P	0001721	213.91	1	CINDY HAYES	SOUTH MILLS	106 STINGRAM DR
P	0001779	213.91	1	ALONZO DAILEY	CAMDEN	390 CAMDEN CSWY
P	0002442	200.37	4	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY

30 Oldest Unpaid – Personal

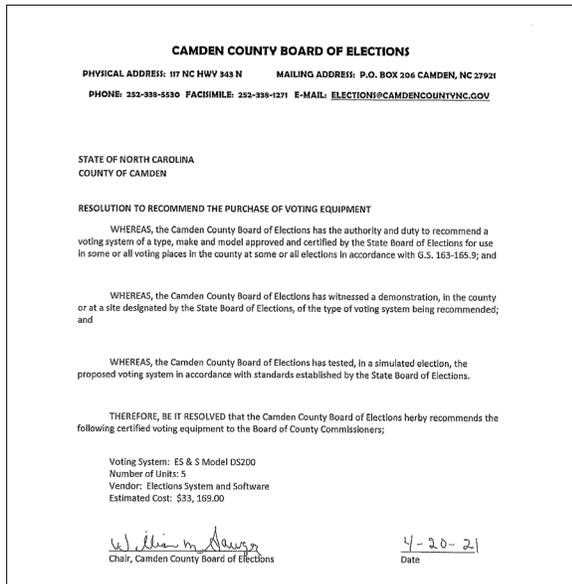
Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	1,654.12	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	633.87	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	549.09	PAM BUNNY	SHILOH	105 AARON DR
P	0000738	10	526.42	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	10	495.97	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001827	10	365.28	KAREN BUNNY	CAMDEN	431 158 US W
P	0001106	10	236.76	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001639	10	123.29	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0001681	9	458.48	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	9	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001694	9	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	9	238.91	SANDY BOTTUM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0000295	9	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000945	5	121.17	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
P	0002921	5	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000770	5	108.00	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0001104	4	901.36	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0002468	4	683.61	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001976	4	270.21	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0002442	4	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0000945	4	191.35	RAMONA F. TAZEWELL	CAMDEN	229 SLEEPY HOLLOW RD
P	0001150	4	136.45	WILLIAM MICHAEL STONE	CAMDEN	104 HIGH RD
P	0002968	4	128.00	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	130 MILL DAM RD S
P	0001689	4	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	237 KESTER BARN RD
P	0002194	3	422.00	AARON MICHAEL WHITE	SHILOH	107 ROBIN DR
P	0000846	3	327.19	TOAN TRINH	SHILOH	849 SANDY HOOK RD S
P	0002902	3	162.96	STEPHANIE AUSMAN	SHILOH	229 SAILBOAT RD
P	0001512	3	120.11	JOHN WESLEY BURGESS, JR.	SHILOH	204 FOND RD
P	0002525	2	453.00	JOSEPH VINCENT CARDYN	SHILOH	431 158 USY W

Motion to approve the Tax Report as presented.

RESULT:	PASSED [4-0]
MOVER:	Clayton Riggs
AYES:	Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White
ABSENT:	Tom White

B. Camden County Board of Elections Purchase of Voting Equipment – Elaine Best
 The Camden County Board of Elections is seeking to purchase new components of certified voting equipment. The BOE requests using HAVA Subgrant Funds in the amount of \$30,742, Center for Tech and Civic Life Grant Funds

in the amount of \$921.06 with remaining funds coming from existing 2020-2021 fiscal year budget. The total purchase price is \$33,169.00. The Board of Elections adopted the attached Resolution to recommend the purchase of the voting equipment.



Camden County, NC BOE
 Purchase Proposal Quote
 Submitted by Election Systems & Software

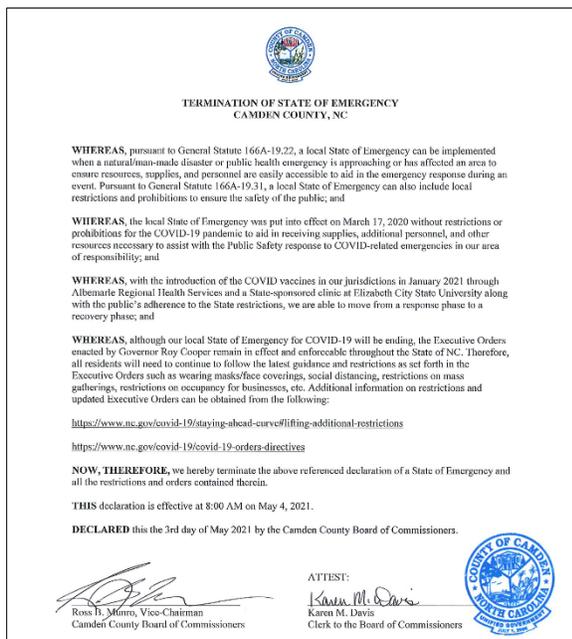
Quantity	Item Description	Price
	Tabulation Hardware	
5	Model DS200 Prohibit Scanners	
	Model DS200 (Includes Screen, Internal Backup Battery, Plastic Ballot Box with Bond Paper and a Bin, Paper Roll and One (1) Standard 400 Memory Device)	\$2750.00
10	Paper Roll (Additional)	\$22.50
5	Table Bin	\$1,125.00
2	Standard 400 Memory Device (Additional)	\$225.00
	Software	
1	Electronix Software - Base Package - Reporting Only (BRO)	No Charge (Upgrade)
1	Media Access Capability	No Charge (Upgrade)
	Election Services	
1	Implementation Services (Does not include Coding, Data Files or Roll-in)	\$3,600.00
X	Equipment Operations Training	
X	Software Training	
X	Equipment Installation	\$575.00
X	1 Year Hardware and Processors Warranty	Included
	Shipping & Other	
X	Shipping and Unloading	\$575.00
X	Customer Loyalty Discount and Trade-In Allowance. Equipment Being Trade-In by Customer Includes	
	5 Model 100 Scanner	\$1,413.50
	5 Model 100 Ballot Box	
	Total Purchase Solution	\$33,169.00

Notes:
 1. This quote is an estimate and is subject to final review and approval by both ES&S and the Customer.
 2. Rates valid for 30 days and thereafter may change.
 3. Any equipment (ES&S or third party) not included in pricing and not the responsibility of the customer.
 4. The quantity of service days reflects a reasonable estimate for implementation and selected ongoing election services. Quantities may change depending on specific customer needs.
 5. Annual Software Licenses, Maintenance and Support Services for the Election Systems Software quoted above will be invoiced upon expiration of Customer's current Software License Maintenance and Support Services Agreement.
 6. ES&S will coordinate and pay for the pickup and transportation of the trade-in equipment from Customer's site on a date to be mutually agreed upon by the parties. Customer is responsible for preparing, packing and palletizing the trade-in equipment for shipment.

Motion to approve the purchase of the voting equipment as presented.

RESULT:	PASSED [4-0]
MOVER:	Tiffany White
AYES:	Ross Munro, Clayton Riggs, Randy Krainiak, Tiffany White
ABSENT:	Tom White

C. Termination of COVID-19 State of Emergency – Ken Bowman



Motion to adopt the Termination of COVID-19 State of Emergency.

RESULT:	PASSED [4-0]
MOVER:	Tiffany White
AYES:	Ross Munro, Clayton Riggs, Randy Krainiak, Tiffany White
ABSENT:	Tom White

D. Avery Shores Rezoning Request – Amber Curling

Avery Family Rev. Trust has requested a map amendment for approximately 52 acres from Planned Development (PD) and 37 acres from Working Lands to Suburban Residential (SR). Both parcels are located off One Mill Rd and Riggs Rd in the Shiloh Township.

The neighborhood meeting was held on December 9, 2020. On January 20, 2021, the Planning Board recommended approval of the rezoning request with a 6-0 vote.

The proposed zoning change is inconsistent with the CAMA Future Land Use Map. The CAMA Future Land Use Maps has the majority of property identified as Conservation.

The proposed zoning change is consistent with the County’s Comprehensive Future Land Use Map which shows the current Planned Development Zoning Parcel to be Village Mixed Use.

A Public Hearing was held at the April 5, 2021 Regular Meeting of the Board of Commissioners. The Board voted 5-0 to table a decision until the May 3, 2021 Regular Meeting.

The Board did not hear comments as the Public Hearing had already taken place at the April 5, 2021 meeting. However, Vice-Chairman Munro inquired if anyone was present who opposed the rezoning and there was no one present.

Motion to approve the Ordinance 2021-03-01/Rezoning Application for the two parcels of property, approximately 52 acres and 37 acres from Planned Development, Working Lands and Rural Residential to Suburban Residential and to adopt the resolution amending CAMA Future Land Use Map.

RESULT:	PASSED [4-0]
MOVER:	Clayton Riggs
AYES:	Ross Munro, Clayton Riggs, Randy Krainiak, Tiffany White
ABSENT:	Tom White



Ordinance No. 2021-03-01

**An Ordinance
Amending the Camden County
Zoning Map
Camden County, North Carolina**

Article I. Purpose

The purpose of this Ordinance is to amend the Zoning Map of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 20, 1993, and revised February 4, 2019 and subsequently amended.

Article II. Amendment to Zoning Map

The Official Zoning Map of Camden County, North Carolina, which was adopted on December 20, 1993, and revised February 4, 2019 and subsequently amended, is hereby amended as follows:

The parcels of property currently shown in the Camden County Tax Assessor's Office as PIN 03-8971-00-30-0834-0000 of approximately 52 acres from Planned Development (PD) and 03-8971-00-21-2552-0000, of approximately 37 acres from Working Lands (WL) and a Rural Residential (RR) to Suburban Residential (SR).

Article III. Penalty

- Violations of the provision of this Ordinance or failure to comply with any of its Requirements, including violations of any conditions and safeguards established in connection with grants of variances or Special Use or Conditional Use Permits, shall constitute a misdemeanor, punishable by a fine of up to five-hundred (\$500) dollars or a maximum thirty (30) days imprisonment as provided in G. S. 14-4.
- Any act constituting a violation of the provisions of this Ordinance or a failure to comply with any of its requirements, including violations of any conditions and safeguards established in connection with the grants of variances or Special Use or Conditional Use Permits, shall also subject the offender to a civil penalty of one-hundred (\$100) dollars for each day the violation continues. If the offender fails to pay the penalty within ten (10) days after being cited for a violation, the penalty may be recovered by the county in a civil action in the nature of debt. A civil penalty may not be appended to the Board of

Adjustment if the offender was sent a final notice of violation in accordance with Article 151.568 and did not take an appeal to the Board of Adjustment within the prescribed time.

- This Ordinance may also be enforced by any appropriate equitable action.
- Each day that any violation continues after notification by the administrator that such violation exists shall be considered a separate offense for purposes of the penalties and remedies specified in this section.
- Any one, all or any combination of the foregoing penalties and remedies may be used to enforce this Ordinance.

Article IV. Severability

If any language in this Ordinance is found to be invalid by a court of competent jurisdiction or other entity having such legal authority, then only the specific language held to be invalid shall be affected and all other language shall be in full force and effect.

Article V. Effective Date

This Ordinance is effective upon adoption.

Adopted by the Board of Commissioners for the County of Camden this 3rd day of May 2021.

Ross B. Murre, Vice-Chairman
Camden County Board of Commissioners

ATTEST:

Karen M. Davis
Clerk to the Board of Commissioners



RESOLUTION 2021-04-01

**AUTHORIZING AN AMENDMENT TO THE COASTAL AREA MANAGEMENT AGENCY
CORE LAND USE PLAN**

WHEREAS, the County desires to amend its 2005 CAMA Core Land Use Plan, specifically the Future Land Use Map, to designate approximately 82 acres of the Future Land Use Map from Conservation, to 82 acres to Low Density Residential to accommodate a rezoning request from Planned Development (PD), Working Lands (WL) and Rural Residential (RR) to Suburban Residential (SR) for development of a waterfront residential development; (Exhibit 1) and

WHEREAS, on January 21, 2021 the Planning Board unanimously recommended rezoning and related adoption of the draft amendment to the CAMA Core Land Use Plan; and

WHEREAS, the County conducted a duly advertised public hearing on the draft amendment to the CAMA Core Land Use Plan at the Regular Meeting of the Board of Commissioners on April 5, 2021; and

WHEREAS, the amendment to the Future Land Use Map has been evaluated for its consistency with other existing policies and no internal inconsistencies exist; and

WHEREAS, the amendment is consistent with the currently approved North Carolina Coastal Management Program and the rules of the Coastal Resources Commission; and

WHEREAS, a review of the Implementation Policies indicates that this project and request is consistent with 25 of the Land Use Policies – specifically Policy 3 “Camden County supports the frequency of shoreline access as defined by 15A NCAC 7M, Section .0300, Shorefront Access Policies. However, emphasis will be placed on providing access to the Great Dismal Swamp and the Shiloh Township area.”; and

WHEREAS, the amendment does not violate any state or federal laws.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Commissioners of Camden County, North Carolina, has adopted the draft CAMA Core Land Use Plan amendment to amend its 2005 CAMA Core Land Use Plan, specifically the Future Land Use Map, to designate approximately 82 acres of the Future Land Use Map from Conservation to Low Density Residential; and

BE IT FURTHER RESOLVED that the County Manager of Camden County is hereby authorized to submit the adopted CAMA Core Land Use Plan amendment to the State for certification as described above.

Adopted this 3rd day of May 2021.

Ross B. Murre, Vice-Chairman
Camden County Board of Commissioners

ATTEST:

Karen M. Davis
Clerk to the Board of Commissioners



Motion that the requested zoning change is consistent with Comprehensive Future Land Use Maps that reflect allowing higher density residential development in targeted areas of the County. The requested zoning change is inconsistent with the CAMA Future Land Use Plan which identifies the majority of the property as Conservation.

RESULT: PASSED [4-0]
MOVER: Randy Krainiak
AYES: Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White
ABSENT: Tom White

ITEM 6. BOARD APPOINTMENTS

- A. Area Agency on Aging Regional Advisory Council – Reappointment of Gwen Wescott
- B. Tourism Development Authority – Appointment of Michele Barkhurst
- C. Parks & Recreation Advisory Board – Reappointment of Fatima Benson

Motion to approve the board appointments as presented.

RESULT: PASSED [4-0]
MOVER: Clayton Riggs
AYES: Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White
ABSENT: Tom White

ITEM 7. CONSENT AGENDA

- A. BOC Meeting Minutes – April 1, 2021
- B. BOC Meeting Minutes – April 5, 2021
- C. Budget Amendments

2020-21-BA028
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

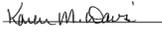
Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses			
105000-502000	Salaries		\$1,240.20
105000-503000	Part-time Salaries		\$7,656.80
105000-574000	Capital Outlay	\$8,897.00	

This Budget Amendment is made to move salary funds to capital outlay due to COVID monies paying for salaries and some maintenance needed on buildings.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of May, 2021.

 Clerk to Board of Commissioners

 Chairman, Board of Commissioners



2020-21-BA029
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

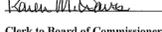
Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses			
307500-503000	Part-time Salaries		\$6,000.00
307500-515000	Maintenance – Buildings	\$6,000.00	

This Budget Amendment is made to move salary funds to building maintenance to do some needed maintenance and we have not used part-time salaries as expected.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of May, 2021.

 Clerk to Board of Commissioners

 Chairman, Board of Commissioners



2020-21-BA030
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330510-402002	Insurance Proceeds	\$500	
Expenses			
105100-574102	Body Armor Expense	\$500	

This Budget Amendment is made to appropriate additional monies through expenses that the Sheriff's Department received through Grant Funds.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of May, 2021.

Karen M. Davis
Clerk to Board of Commissioners

[Signature]
Chairman, Board of Commissioners



2020-21-BA031
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330511-433500	Miscellaneous	\$154.00	
Expenses			
105110-533100	Grant Expense	\$154.00	

This Budget Amendment is made to appropriate additional monies through expenses that the Sheriff's Department received through Grant Funds.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of May, 2021.

Karen M. Davis
Clerk to Board of Commissioners

[Signature]
Chairman, Board of Commissioners



D. School Budget Amendments

Budget Amendment
Camden County Schools Administrative Unit
Capital Outlay Fund

The Camden County Board of Education at a meeting on the 15th day of April, 2021, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

Code Number	Description of Code	Amount	
		Increase	Decrease
6550	Category III Projects	24,228.00	

Explanation:

Total Appropriation in Current Budget	\$	591,288.00
Amount of Increase / (Decrease) of Above Amendment		+ 24,228.00
Total Appropriation in Current Amended Budget	\$	615,516.00

Passed by majority vote of the Board of Education of Camden County Schools on the 15th day of April 2021.

[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 3rd day of May, 2021.

[Signature]
Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Federal Grant Fund

The Camden County Board of Education at a meeting on the 15th day of April 2021 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Services	1,639.72	
5200	Special Populations Services		3,756.00
8100	Payments to Other Gov't Units	38.28	

Explanation: Revenues increased for carryover funds

Total Appropriation in Current Budget	\$	808,708.71
Amount of Increase/Decrease of Above Amendment		- 2,078.00
Total Appropriation in Current Amended Budget	\$	806,630.71

Passed by majority vote of the Board of Education of Camden County on the 15th day of April, 2021.

[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 3rd day of May, 2021.

[Signature]
Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
State Public School Fund

The Camden County Board of Education at a meeting on the 15th day of April 2021 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	4,218.00	
5200	Special Instructional Programs	9.62	
5300	Alternative Programs	14,176.00	
5400	School Leadership Services	6,708.48	
6500	Operational Support Services	9,006.47	
6700	Accountability Services	2,940.49	

Explanation:	
Total Appropriation in Current Budget	\$ 16,138,754.52
Amount of Increase/Decrease of Above Amendment	+ 37,059.06
Total Appropriation in Current Amended Budget	\$ 16,175,813.58

Passed by majority vote of the Board of Education of Camden County on the 15th day of April 2021.

Chris Allen
Chairman, Board of Education

John Hill
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 3rd day of May 2021.

Robert M. Davis
Clerk, Board of County Commissioners



E. Tax Collection Report

Tax Collection Report			RECEIVED APR 24 2021		
MARCH 2021					
Day	Amount	Amount	Name of Account	Deposits	Interest
	\$	\$		\$	\$
1	13,449.87			13,449.87	
2	5,699.78			5,699.78	
3	4,967.95			4,967.95	
4	3,154.35				3,154.35
	3,094.14			3,094.14	
5	7,877.62		Refund - 58.60	7,877.62	
8	4,079.81			4,079.81	
9	3,650.82		Refund - 52.92		3,650.82
	24,601.81			24,601.81	
10	5,915.06			5,915.06	
	5,052.32		Refund - 88.18		5,052.32
11	11,241.53			11,241.53	
12	6,451.09		Refund - 58.30	6,451.09	
15	17,888.56		Refund - 942.81	17,888.56	
16	5,944.41			5,944.41	
17	1,228.63			1,228.63	
18	7,719.78			7,719.78	
19	16,414.64		Refund - 523.93		16,414.64
	14,679.83		Refund - 538.99	14,679.83	
22	11,978.17		Refund - 58.89	11,978.17	
	1,690.64		PSN		1,690.64
23	186.04		DEBT-SETOFF		186.04
	15,995.27			15,995.27	
24	11,478.36			11,478.36	
25	2,423.44		Refund- 81,871.13 (09) & 18.03 (1)	2,423.44	
	3,273.84				3,273.84
26	5,203.01			5,203.01	
29	18,111.60		Refund - 509.00	18,111.60	
30	8,342.00			8,342.00	
31	7,236.46		Refund - 511.40	7,236.46	
	3,843.22		Refund - 513.41		3,843.22
	112.77			112.77	
			\$21.80 PSN payment by K.Sullivan on 5/23/2021 should be to DMV - refunded.		
			PSN payment by B.Jordan on 5/23/2021.		
			\$18.00 was applied to NSP fee.		
Total Deposits and PSN	\$ 252,906.74	\$ -		\$ 215,720.87	37,185.87
	\$ (2,089.43)		Refund		
	\$ -		Over		
	\$ -		Shortage		
	\$ -		Adjustment		
Grand Total	\$ 250,817.31				

Submitted by: *K.Sullivan* Date: 4-8-21
Approved by: *[Signature]* Date: 5-5-21

F. DMV Monthly Report

STATE OF NORTH CAROLINA
 COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County June Renewals Due 7/15/21

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS 36,617.83	COURTHOUSE 30,156.61	SHLOH 15960.76	TOTAL 76,734.40
--------------------------	-------------------------	-------------------	--------------------

Witness my hand and official seal this 5th day of May 2021


 Vice-Chairman, Camden County Board of Commissioners

Attest:

 Clerk to the Board of Commissioners of Camden County



This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.


 Tax Administrator of Camden County

G. Refunds Over \$100

ACS Tax System
 4/27/21 8:43:13

REFUNDS OVER \$100.00
 Refunds to be Issued by Finance Office

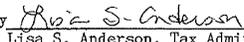
CAMDEN COUNTY Page 1

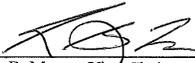
Refund\$ 764.04 Remit To: ESTATE OF LORENZO MERCER
 109 REBOR MEADOW DRIVE SICKLERVILLE NT 08081

Reference: 2020 R 03-8962-00-54-5080.0000 20210426 99 259895
 OVERPAYMENT. ADJUSTMENT MADE.

Drawer/Transaction Info: 20210426 99 259895

764.04 Total Refunds ***

Submitted by 
 Lisa S. Anderson, Tax Administrator Camden County Date 4-27-2021

Approved by 
 Ross B. Munro, Vice-Chairman Camden County Board of Commissioners Date 5-5-21

H. Vehicle Refunds Over \$100

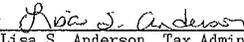
REFUNDS OVER \$100.00

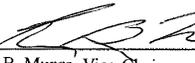
North Carolina Vehicle Tax System

NCVTS Pending Refund report

MARCH, 21 REFUNDS OVER \$100.00

Payee Name	Priority Owner	Secondary Owner	Address 1	Address 2	Refund Type	Bill #	Plate	Status	Transaction	Refund Description	Refund Received	Create Date	Authorization Date	Tax	Levy Type	Change	Interest	Total
JONES, KEITH MARCELLAS	JONES, KEITH MARCELLAS		272 MCPHERSON RD	SOUTH MILLS, NC 27176	Prepaid	1005440331	J2R1533	AUTHORIZED	14246074	Refund Generated due to payment on Bill #0059460331-2020	1543	00290321	3/29/2021 8:30:47 AM	1	Tax	(\$703.00)	\$0.00	(\$703.00)
																		\$712.50

Submitted by 
 Lisa S. Anderson, Tax Administrator Camden County Date 4-27-2021

Approved by 
 Ross B. Munro, Vice-Chairman Camden County Board of Commissioners Date 5-5-21

I. Estimated Property Values

SECTION VII Program: Camden County Youth Services		Number of Months: 12	
Fiscal Year: FY 21-22			
	Cash	In Kind	Total
I. Personnel Services	\$58,985	\$9,764	\$68,749
120 Salaries & Wages	\$36,370		\$36,370
180 Fringe Benefits	\$18,515		\$18,515
190 Professional Services	\$3,100	\$9,764	\$12,864
*Contracts MUST be attached			
II. Supplies & Materials	\$8,000	\$360	\$8,360
210 Household & Cleaning		\$300	\$300
220 Food & Provisions	\$1,585		\$1,585
230 Education & Medical	\$4,715		\$4,715
240 Construction & Repair			\$0
250 Vehicle Supplies & Materials	\$1,200		\$1,200
260 Office Supplies and Materials	\$500		\$500
280 Heating & Utility Supplies			\$0
290 Other Supplies and Materials			\$0
III. Current Obligations & Services	\$9,440	\$50	\$9,490
310 Travel & Transportation	\$500		\$500
320 Communications		\$50	\$50
330 Utilities			\$0
340 Printing & Mailing			\$0
350 Repairs & Maintenance			\$0
370 Advertising	\$70		\$70
380 Data Processing			\$0
390 Other Services	\$8,870		\$8,870
IV. Fixed Charges & Other Expenses	\$1,349	\$3,000	\$4,349
410 Rental or Real Property		\$3,000	\$3,000
430 Equipment Rental			\$0
440 Service and Maint. Contracts			\$0
450 Insurance & Bonding	\$1,349		\$1,349
460 Other Fixed Charges			\$0
V. Capital Outlay			\$0
[This Section Requires Cash Match]			
510 Office Furniture & Equipment			\$0
530 Educational Equipment			\$0
540 Motor Vehicle			\$0
550 Other Equipment			\$0
590 Buildings, Structure & Improv.			\$0
Total	\$77,774	\$13,174	\$90,948

Form JCPCOA 001 JCPC Program Agreement
Form structure last revised 12/31/2012
Department of Public Safety

Notes for the County Funding Plan form

This form will calculate and display the amount of unallocated funds in the county if any.
NOTE: If a negative number appears on the Amount of Unallocated Funds line, it indicates over-allocation of DPS-JCPC funds and correction is required.

Cells with zero "0" values will always display blank even if a zero is typed into the cell.

Available Funds Line
Enter the county allocation for the year.
Verify that this amount is correct for the given county.
Do not adjust this amount by adding discretionary funds or subtracting reverted funds.

Discretionary Funds Line
If Discretionary Funds are included in one or more program's revenues, indicate the total amount of these funds on the designated line in the lower left hand portion of the form. If there are no discretionary funds, leave that line blank.

Reverted Funds Line
If any DPS-JCPC funds are reverted back to DPS by one or more programs or JCPC administration, show the total amount of the reverted funds on the designated line in the lower left hand portion of the form. If no funds are reverted, leave that line blank.

Check Type Boxes
Please indicate at the lower left whether the funding allocation page is the initial one for the year, an update, or if it is the first one for the year.



Juvenile Crime Prevention Council Certification

Fiscal Year: 2021-2022

County: Camden Date: 3/11/21

G.S. 143B-853 allows for a 2-year funding cycle for programs that meet the requirements of the statute and have been awarded funds in a prior funding cycle. Indicate below if the JCPC plans to allow for a 1-year or 2-year funding cycle.
(Check 2-year if the JCPC has a mixture of 1-year and 2-year funding.)

1-Year Funding: FY
2-Year Funding: FY 21-22 and FY 22-23

CERTIFICATION STANDARDS

STANDARD #1 - Membership

A. Have the members of the Juvenile Crime Prevention Council been appointed by county commissioners? Yes No

B. Is the membership list attached? Yes No

C. Are members appointed for two-year terms and are those terms staggered? Yes No

D. Is membership reflective of social-economic and racial diversity of the community? Yes No

E. Does the membership of the Juvenile Crime Prevention Council reflect the required positions as provided by N.C.G.S. §143B-846? Yes No

If not, which positions are vacant and why?
No Juvenile Defense Attorney. Student slots to be filled in Sept. Seeking member of bus. community.

STANDARD #2 - Organization

A. Does the JCPC have written Bylaws? Yes No

B. Bylaws are attached or on file (Select one.)

C. Bylaws contain Conflict of Interest section per JCPC policy and procedure. Yes No

D. Does the JCPC have written policies and procedures for funding and review? Yes No

E. These policies and procedures attached or on file. (Select one.)

F. Does the JCPC have officers and are they elected annually? Yes No

JCPC has: Chair; Vice-Chair; Secretary; Treasurer.

STANDARD #3 - Meetings

A. JCPC meetings are considered open and public notice of meetings is provided. Yes No

B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings? Yes No

C. Does the JCPC meet six (6) times a year at a minimum? Yes No

D. Are minutes taken at all official meetings? Yes No

E. Are minutes distributed prior to or during subsequent meetings? Yes No

Form JCPCOP 002 (a) Juvenile Crime Prevention Council Certification
Form structure last revised January 29, 2021
NC Department of Public Safety

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Juvenile Crime Prevention Council Certification (cont'd)

STANDARD #4 - Planning

A. Does the JCPC conduct a minimum of biennial planning process which includes a needs assessment, monitoring of programs and funding allocation process? Yes No

B. Is this Annual or Biennial Plan presented to the Board of County Commissioners and to DPS? Yes No

C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval? Yes No

STANDARD #5 - Public Awareness

A. Does the JCPC communicate the availability of funds to all public and private non-profit agencies which serve children or their families and to other interested community members? RFP, distribution list, and article attached Yes No

B. Does the JCPC complete a minimum of biennial needs assessment and make that information available to agencies which serve children or their families, and to interested community members? Yes No

STANDARD #6 - No Overdue Tax Debt

A. As recipient of the county DPS JCPC allocation, does the County certify that it has no overdue tax debts, as defined by N.C.G.S. §105-243.1, at the Federal, State, or local level? Yes No

Briefly outline the plan for correcting any areas of standards non-compliance.

Having complied with the Standards as documented herein, the Juvenile Crime Prevention Council may use up to \$15,500 of its annual Juvenile Crime Prevention fund allocation to cover administrative and related costs of the council. Budget pages (sections VI and VII) printed from NCALLIES detailing the expenditure's must be attached to this certification.

The JCPC Certification must be received by DPS by June 30th annually.

JCPC Administrative Funds SOURCES OF REVENUE	
DPS JCPC	
Only list requested funds for JCPC Administrative Budget.	\$0.00
Local	
Other	
Total	\$0.00

[Signature] 3/15/21
JCPC Chairperson Date

[Signature] 5/15/21
Vice-Chairman, Board of County Commissioners Date

Form JCPCOP 002 (a) Juvenile Crime Prevention Council Certification
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Juvenile Crime Prevention Council Certification (cont'd)

Camden County FY 2021-2022

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Joe Ferrell	Superintendent	<input type="checkbox"/>	w	m
2) Chief of Police or designee			<input type="checkbox"/>		
3) Local Sheriff or designee	Kevin Jones	Sheriff	<input type="checkbox"/>	w	m
4) District Attorney or designee	Holley Metzger	ADA	<input checked="" type="checkbox"/>	w	f
5) Chief Court Counselor or designee	Ed Hall	Chief	<input type="checkbox"/>	b	m
6) Director, Local Management Entity/Managed Care Organization (LME/MCO), or designee	Tracey Webser	SOC Coord	<input checked="" type="checkbox"/>	b	f
7) Director DSS or designee	Craig Patterson	Director	<input type="checkbox"/>	w	m
8) County Manager or designee	Ken Bowman	County Manager	<input type="checkbox"/>	w	m
9) Substance Abuse Professional	Tonja Johnson	Uplift		b	f
10) Member of Faith Community	Marc O'Neal	Minister		w	m
11) County Commissioner	Tom White	Commissioner		w	m
12) Two persons under the age of 21, or one person under the age of 21 and one member of the public representing the interests of families of at-risk juveniles					
13) Juvenile Defense Attorney	n/a				
14) Chief District Judge or designee	Hon. Edgar Barneae	chief district court judge	<input type="checkbox"/>	w	m
15) Member of Business Community					
16) Local Health Director or designee	Rebecca Cook	Triple P Coord	<input type="checkbox"/>	w	f
17) Rep. United Way/other non-profit					
18) Representative/Parks and Rec.	Tim White/ Ben Carter	Director		w	m
19) County Commissioner appointee	Mike Reaves	CCHS AP		w	m
20) County Commissioner appointee	D. Egan	SRO		w	m
21) County Commissioner appointee	Pete Aitken	Court Counselor		w	m
22) County Commissioner appointee	Paul Pollock	Court Counselor		w	m
23) County Commissioner appointee	Austin Brown	Extension Director		w	m
24) County Commissioner appointee	Alvin Shaw	Camden Schools		b	m
25) County Commissioner appointee	Ina Lane	Student services		w	f

Form JCPDOP 002 (a) Juvenile Crime Prevention Council Certification
Form structure last revised January 29, 2021
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**Request for Proposals
NCDPS JCPC Continuation Funding FY 2021-23**

Camden \$64,812 January 28, 2021
County Anticipated Annual Allocation Date Advertised

The Juvenile Crime Prevention Council having studied the needs of juveniles in the county hereby publishes this Request for Proposals. The North Carolina Department of Public Safety (NCDPS) anticipates annual funds in the above stated amount will be available for programs serving delinquent and at-risk youth beginning on or after July 1, 2021. Local match rate for JCPC funds required: 20%.

*The Juvenile Crime Prevention Council may recommend certain programs for one or two-year funding awards dependent upon program performance, compliance with JCPC policy, and the availability of state JCPC allocation funds.

Based on identified needed programs and possible gaps in the service continuum, the following program types will be considered for funding:

<input checked="" type="checkbox"/> Mentoring Services	<input checked="" type="checkbox"/> Restitution/Community Service	<input checked="" type="checkbox"/> Sexual Offender Evaluation & Treatment
<input checked="" type="checkbox"/> Parent/Family Skill Building	<input checked="" type="checkbox"/> Teen Court	<input type="checkbox"/> Group Home
<input checked="" type="checkbox"/> Interpersonal Skill Building	<input checked="" type="checkbox"/> Psychological Assessments	<input type="checkbox"/> Temporary Shelter
<input checked="" type="checkbox"/> Vocational Skills	<input type="checkbox"/> Counseling	<input type="checkbox"/> Runaway Shelter
<input checked="" type="checkbox"/> Experiential Skills	<input type="checkbox"/> Home Based Family Counseling	<input checked="" type="checkbox"/> Specialized Foster Care
<input checked="" type="checkbox"/> Tutoring/Academic Enhancement	<input type="checkbox"/> Crisis Counseling	<input checked="" type="checkbox"/> Temporary Foster Care
<input type="checkbox"/> Mediation	<input checked="" type="checkbox"/> Substance Abuse Prevention/Education	<input type="checkbox"/> Juvenile Structured Day

As a result of the Needs Assessment in the above-named county, programs that reduce risk, address the needs of juveniles, and increase protective factors will be considered for funding.

Elevated Risk Factors for delinquency:

- 1) Prior Referrals to Court, Prior Adjudications
- 2) School Behavior Problems
- 3) Rejection by Peers, Substance Abuse
- 4) High Risk Offenders
- 5) Prior Assaults, Prior Runaways
- 6) Under 12 at 1st Complaint/Parental Supervision

Elevated Needs for adjudicated juveniles:

- 1) Rejected by Peers & Negative Peers
- 2) School Behavior Problems, Below Grade
- 3) Family Domestic Discard
- 4) Marginal Parenting Skills
- 5) Problem Sexual Behavior
- 6) Mental Health Need More Assessment

Protective Factors to address risk and needs:

Pro-social peers; self-efficacy/high-level of social skills development; stable family; strong school motivation; opportunities for pro-social family involvement

The web-based program application is available on line at the Department of Public Safety web-site: https://www.ncdps.gov/index2.cfm?i=000003_002476_002483_002482_002514

Only local public agencies, 501-C-3 non-profit corporations and local housing authorities will be considered for funding. For additional information regarding the application process:

Mike Reaves, JCPC Chairperson Telephone # 252-338-0114

*A grant writing workshop is scheduled for February 10th from 9:30am – noon. Interested applicants register by Monday, February 8th at 5pm by emailing denise.bond@ncdps.gov.

For information and other technical assistance:

TreNeice H. Townes, Area Consultant at 252-312-6484 or 252-355-9013.

The deadline for receiving applications is March 1, 2021. (Email/Call or deliver) to: Mike Reaves 103 US Hwy 158 W, Camden, NC 27821 or mreaves@camden.k12.nc.us

Distribution List

- 1) Camden County Schools
- 2) Camden County Sheriff's Office
- 3) District Attorney
- 4) DPS – Court Services
- 5) County Manager
- 6) Department of Social Services
- 7) Trillium Listserv
- 8) Albemarle Regional Health Department
- 9) Camden County Library
- 10) Parks & Recreation
- 11) Albemarle Commission
- 12) Northeast Workforce Development Board
- 13) Cooperative Extension

THE ONLY ADVANCE, THURSDAY, FEBRUARY 4, 2021 B5

The Camden County Juvenile Crime Prevention Council is now accepting applications for grant funding of juvenile crime intervention/prevention programs. The deadline to submit an application is March 1 at noon. A mandatory grant writing workshop for new applicants will be held via Webex on Feb. 10 at 9:30 am. Register by emailing denise.bond@ncdps.gov by Feb. 8. Contact: TreNeice Townes at 252-312-6484. 378096-02/04/21

L. Visitor Center Funding Agreement – On file in the Finance Office.

M. Proclamation – Older Americans Month



Older Americans Month 2021
A PROCLAMATION

Whereas, Camden County includes a growing number of older Americans who have built resilience and strength over their lives through successes and difficulties; and

Whereas, Camden County benefits when people of all ages, abilities, and backgrounds are included and encouraged to share their successes and stories of resilience; and

Whereas, Camden County recognizes our need to nurture ourselves, reinforce our strength, and continue to thrive in times of both joy and difficulty; and

Whereas, Camden County can foster communities of strength by:

- creating opportunities to share stories and learn from each other;
- engaging older adults through education, recreation, and service; and
- encouraging people of all ages to celebrate connections and resilience.

Now, therefore, we the Camden County Board of Commissioners do hereby proclaim May 2021 to be Older Americans Month. We urge every resident to recognize older adults and the people who support them as essential contributors to the strength of our community.

Proclaimed this the 3rd day of May 2021.


Ross B. Munro, Vice-Chairman
Camden County Board of Commissioners

ATTEST:

Karen M. Davis
Clerk to the Board of Commissioners



- N. Set Public Hearing June 7, 2021– Zoning Text Amendments
- O. Set Public Hearing June 7, 2021 – 2021-2025 Capital Improvement Program
- P. Set Public Hearing June 7, 2021 – FY 2021-2022 Budget

Motion to approve the Consent Agenda as presented.

RESULT:	PASSED [4-0]
MOVER:	Tiffany White
AYES:	Ross Munro, Clayton Riggs, Randy Krainiak, Tiffany White
ABSENT:	Tom White

ITEM 8. COUNTY MANAGER’S REPORT

County Manager Ken Bowman included the following in his report:

- The Board of Commissioners Work Session on April 29th was very productive and included a presentation from Dr. Ferrell, Superintendent of the Camden County Schools. Next Work Session scheduled for May 13th, 4:00 PM at the Library.
- On this agenda the Board set the Public Hearings for the Capital Improvement Program and Budget Ordinance for June 7, 2021 at the Board of Commissioners Regular Meeting.
- Groundbreaking for the new High School is scheduled for May 12th, 3:30 at the site on Highway 343 North.
- Body Kinect Wellness Center will have a ribbon cutting and *Business After Hours* at the new Camden location across from Towne Bank on Wednesday, May 12th from 5:00-7:00 PM.
- On this agenda the Board adopted a Proclamation in Recognition of Older Americans Month May 2021.
- Appreciation to the Sheriff’s Office for their efforts in assisting with the situation in Elizabeth City / Pasquotank County.
- Next Board of Commissioners Meeting – June 7, 2021; 7:00 PM.
- COVID 19 Update

ITEM 9. COMMISSIONERS’ REPORTS

None.

ITEM 10. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Included for informational purposes:

- A. Register of Deeds Report
- B. Library Report

ITEM 11. OTHER MATTERS

- A. Installment Financing for the Construction of the New Library – Ken Bowman

Mr. Bowman presented the Installment Financing Summary of Bids Received for the Construction of the new Library.

Camden County, NC 2021 Installment Financing Summary of Bids Received May 3, 2021							
Bank	Term	Rate	Total D/\$ ¹	Max Ann. D/\$ ¹	Prepayment	Up Front Fees	Additional Terms
Truist	15 Years	2.2500%	\$4,252,444	\$320,107	In whole at any time at 101% OR in whole after the first half of the term at 100%	\$5,900	Proceeds will be deposited into an account held by Truist at closing pending disbursement Annual audited financial statements within 270 days of fiscal year end Requires no material adverse change in the County's financial condition prior to closing Subject to taxable gross up provisions No survey or title Insurance required. Truist shall require flood insurance, if applicable
	20 Years	2.7900%	\$4,658,691	\$279,092			
Sterling National Banks	15 Years	2.3500%	\$4,274,695	\$322,485	In whole or in part on any payment date at 101% in years 6-9 and @ 100% thereafter.	\$0	Must be accepted by May 12th Loan proceeds shall be funded into a Sterling National Bank escrow account pending disbursement Requires insurance satisfactory to Sterling National Bank Subject to final credit approval
	20 Years	2.5300%	\$4,554,063	\$268,803			

¹ Assumes a \$3.6 million par amount plus bank fees (if any).

Camden County, NC 2021 Installment Financing Debt Service Schedules						
Fiscal Year	Truist 15 Year (2.25%)			Sterling 20 Year (2.53%)		
	Principal	Interest	Debt Service	Principal	Interest	Debt Service
2022	241,000	79,107	320,107	180,000	88,803	268,803
2023	241,000	75,713	316,713	180,000	86,526	266,526
2024	241,000	70,290	311,290	180,000	81,972	261,972
2025	241,000	64,868	305,868	180,000	77,418	257,418
2026	241,000	59,445	300,445	180,000	72,864	252,864
2027	241,000	54,023	295,023	180,000	68,310	248,310
2028	240,000	48,600	288,600	180,000	63,756	243,756
2029	240,000	43,200	283,200	180,000	59,202	239,202
2030	240,000	37,800	277,800	180,000	54,648	234,648
2031	240,000	32,400	272,400	180,000	50,094	230,094
2032	240,000	27,000	267,000	180,000	45,540	225,540
2033	240,000	21,600	261,600	180,000	40,986	220,986
2034	240,000	16,200	256,200	180,000	36,432	216,432
2035	240,000	10,800	250,800	180,000	31,878	211,878
2036	240,000	5,400	245,400	180,000	27,324	207,324
2037	-	-	-	180,000	22,770	202,770
2038	-	-	-	180,000	18,216	198,216
2039	-	-	-	180,000	13,662	193,662
2040	-	-	-	180,000	9,108	189,108
2041	-	-	-	180,000	4,554	184,554
Total	3,606,000	646,444	4,252,444	3,600,000	954,063	4,554,063

Motion to proceed with the 15-year term with Truist Bank.

RESULT:	PASSED [4-0]
MOVER:	Randy Krainiak
AYES:	Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White
ABSENT:	Tom White

ITEM 12. ADJOURN

There being no further matters for discussion, Vice-Chairman called for a motion to adjourn.

Motion to adjourn.

RESULT:	PASSED [4-0]
MOVER:	Tiffney White
AYES:	Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White
ABSENT:	Tom White

Millicent Harrington of NC Hwy 343 North, requested to offer a public comment. Mrs. Harrington was unaware that public comment had taken place at the beginning of the meeting. Upon recognition by Vice-Chairman Munro, she addressed the Board to speak in favor of the new High School project. She requested that the project not be delayed due to the Bond Referendum having passed at 73% as well as the availability of the grant.

Commissioner Riggs clarified that the grant funds would not be lost. Commissioner Riggs further stated that the newspaper reported him as saying that the school would not be built, which was incorrect.

Vice-Chairman Munro adjourned the meeting at 8:18 PM.

ATTEST:

Ross B. Munro, Vice- Chairman
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners