



CAMDENCOUNTY

new energy. new vision.

**BOARD
OF
COMMISSIONERS**

Sept 2nd, 2014

6:00 PM Closed Session

7:00 PM - Regular Meeting

**Historic Courtroom
Courthouse Complex**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Please turn Cell Phone ringers off during the meeting.

Agenda

**Camden County Board of Commissioners Regular Meeting
September 2, 2014
6:00 P.M. - Closed Session
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

6:00 P.M. **Call to Order** - Chairman Garry Meiggs

Closed Session

Pursuant to G.S. 143-318.11(a)(3) - Consultation with Attorney to discuss potential litigation and contract negotiation.

7:00 P.M. **Call to Order** - Chairman Garry Meiggs

Welcome

Invocation & Pledge of Allegiance – Commissioner Sandra Duckwall

ITEM 1. **Public Comments**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman’s discretion due to scheduling and other issues.

ITEM 2. **Consideration of Agenda (For discussion and possible action)**

ITEM 3. **Old Business**

A. Special Use Permit Preliminary Plat Joyce Landing(Pg. 4-14)

ITEM 4. **New Business (For discussion and possible action)**

A. July Tax Report – Lisa Anderson(Pg. 15-22)

B. Temporary Debris Reduction Site (TDRS)(Pg. 23-35)

C. US 158 Enhancement Project (Pg. 36-43)

D. NCACC Legislative Goals Process (Pg. 44-56)

ITEM 5. Consent Agenda (All items listed below are routine and will be approved by one motion. Separate discussion of an item(s) will be held by request of a member of the Board.)

- A. Draft Minutes –
 - July 7th, 2014... (Pg. 57-72)
- B. Tax Collection Report (Pg. 73-74)
- C. Tax Refunds, Pickups, & Releases (Pg. 75-80)
- D. Tax Authorization to Collect (Oct and May Renewals) (Pg. 81-83)

ITEM 6. Commissioner's Report (For discussion and possible action)

ITEM 7. County Manager's Report (For discussion and possible action)

ITEM 8. Information, Reports & Minutes From Other Agencies

- A. Facilities Fee – Annual Report (Pg. 84)
- B. Register of Deeds – July 2014 (Pg. 85-86)
- C. Finance Report (Pg. 87)
- D. Library's Monthly Report – Aug 2014 (Pg. 88)
- E. Sheriff's Monthly July - 2014 (Pg. 89)
- F. Brunswick County – Resolution on Resettling of Illegal Immigrants Including Unaccompanied Minors (Pg. 90-93)
- G. NC Rural Infrastructure Authority Grants (Pg. 94-96)
- H. ECBH Finance Committee (Pg. 97-102)

ITEM 9. Other Matters (For discussion and possible action)

ITEM 10. Adjourn

Camden County Board of Commissioners AGENDA ITEM SUMMARY SHEET

MOTION MADE BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

Item Number: 3.A

OLD BUSINESS

Meeting Date: September 2, 2014
 Attachments: 2 ATTACHMENTS (10 PAGES).
 Findings of Facts with Planning Board
 Recommendations
 Submitted By: Planning Department

**ITEM TITLE: Special Use Permit Preliminary Plat Joyce Landing
– 18 lots Major Subdivision (UDO 2013-05-03)**

SUMMARY:

Board of Commissioners approved Sketch Plan September 16, 2013.

Preliminary Plat Technical Review Committee meeting held June 4, 2014.

Planning Board held a public meeting June 18, 2014 on the Special Use Permit application for Preliminary Plat Joyce Landing 18 lot major residential subdivision located at/near Sandy Lane and Keeter Barn Road in South Mills Township. After staff’s presentation, inputs from adjacent property owner and Engineering Services of Virginia, Inc. (Agent for owner) Planning Board recommended approval of the Special Use Permit with the conditions set forth in Staffs findings of facts on a 5-0 vote.

Public Hearing held August 4, 2014.

RECOMMENDATION:

Recommendation for approval:

Motion to approve the Special Use Permit (UDO 2013-05-03) with the conditions as stated in the Findings of Facts for Preliminary Plat Joyce Landing 18 lot major subdivision.

Recommendation for denial:

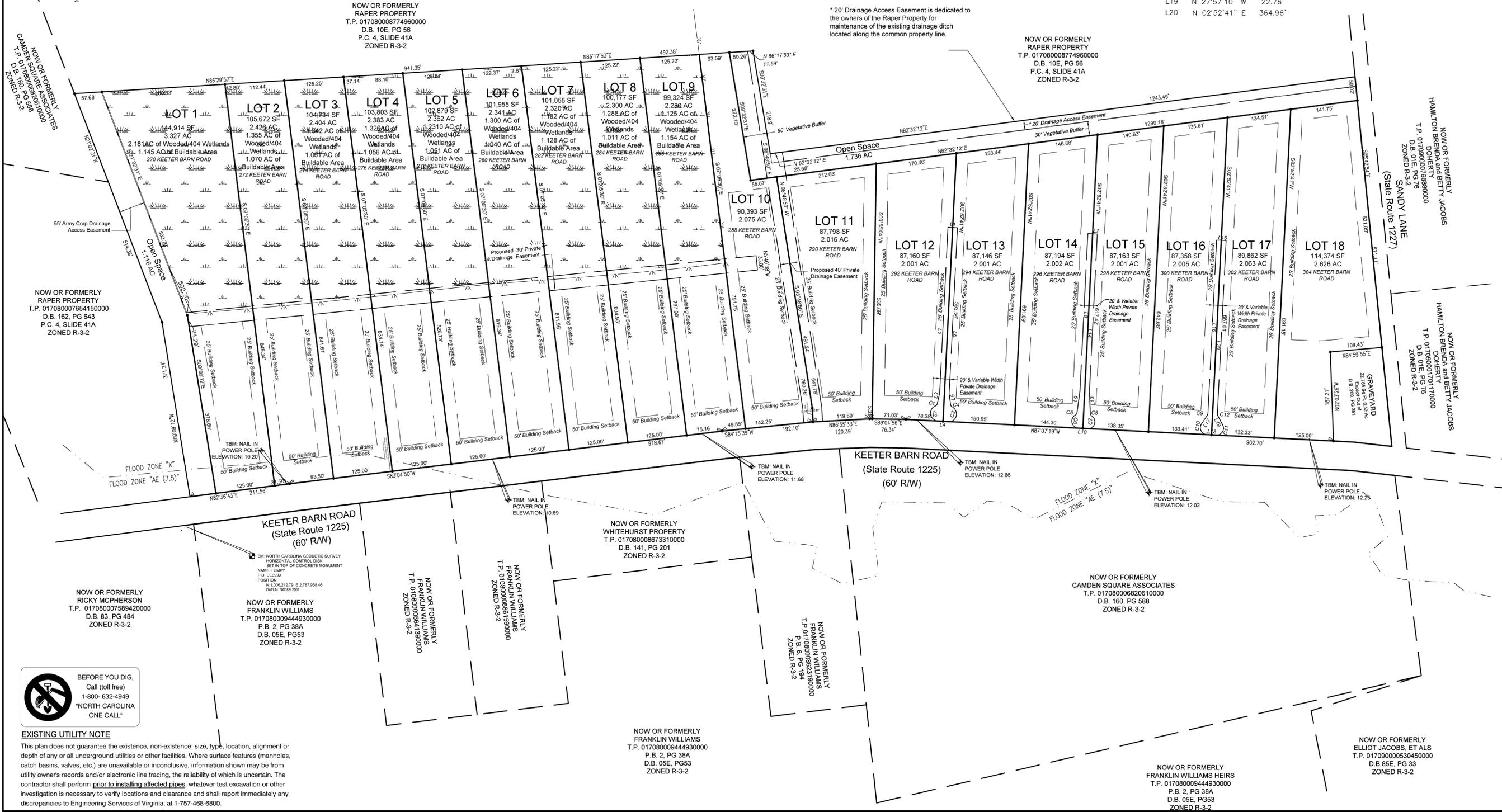
Motion must include specific facts and findings in support of the denial.

Denotes Area of Section 404 Jurisdictional Wetlands

NORTH CAROLINA COORDINATE SYSTEM OF 1983
SOUTH CAROLINA COORDINATE SYSTEM (2001 HARN)

CURVE TABLE						
CURVE	DELTA	RADIUS	LENGTH	CHORD	TANGENT	CHD BEARING
C1	57°43'44"	5.00'	5.04'	4.83'	2.76'	N 42°16'45" E
C2	154°15'11"	16.34'	43.98'	31.85'	71.48'	N 05°58'59" W
C3	158°51'33"	16.31'	45.22'	32.06'	87.40'	N 13°58'03" E
C4	57°43'44"	5.00'	5.04'	4.83'	2.76'	N 36°31'23" W
C5	25°43'00"	7.50'	3.37'	3.34'	1.71'	N 20°51'02" E
C6	120°49'56"	14.50'	30.58'	25.22'	25.54'	N 26°42'21" W
C7	120°49'52"	14.50'	30.58'	25.22'	25.54'	S 32°27'45" W
C8	25°46'38"	7.50'	3.37'	3.35'	1.72'	S 15°03'51" E
C9	30°49'51"	5.00'	2.69'	2.66'	1.38'	S 18°17'36" W
C10	120°49'56"	14.50'	30.58'	25.22'	25.54'	N 26°42'21" W
C11	120°49'52"	14.50'	30.58'	25.22'	25.54'	S 32°27'45" W
C12	30°49'51"	5.00'	2.69'	2.66'	1.38'	N 12°32'14" W

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 87°07'19" W	20.00'
L2	S 02°52'41" W	348.77'
L3	S 13°24'53" W	23.73'
L4	S 87°07'55" E	23.73'
L5	N 07°39'31" W	23.73'
L6	N 02°52'41" E	348.77'
L7	N 87°07'19" W	20.00'
L8	S 02°52'41" W	331.35'
L9	S 07°59'32" W	39.61'
L10	S 87°07'19" E	19.84'
L11	N 27°57'10" W	15.27'
L12	S 33°42'32" W	15.24'
L13	N 02°10'32" W	39.91'
L14	N 02°52'41" E	331.02'
L15	N 87°07'19" W	20.00'
L16	S 02°52'41" W	364.96'
L17	S 33°42'32" W	22.76'
L18	S 87°07'19" E	19.84'
L19	N 27°57'10" W	22.76'
L20	N 02°52'41" E	364.96'



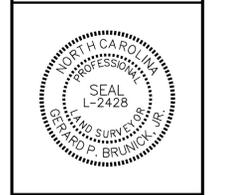
* 20' Drainage Access Easement is dedicated to the owners of the Raper Property for maintenance of the existing drainage ditch located along the common property line.

NO.	DATE	REVISIONS

SCALE: 1"=100'

12049 Joyce Landing

Joyce Landing
South Mills Township
North Carolina
Camden County



Preliminary Subdivision Plat

engineering services of virginia inc
Civil Engineering, Land Surveying
3351 Stonehenge Road, Virginia Beach, VA 23462
(757) 468-6800 FAX (757) 468-4966
E-mail: email@esva.com

SCALE:	1"=100'
FILE NAME:	M:\12\049\Preliminary Sub Plat\12049 SubPlat 02.dwg
APPROVAL DATE:	00-00-00
PROJECT:	12049
DRAWN:	PAYF
CHECKED:	SPR
DATE:	01/27/14
SHEET:	2



EXISTING UTILITY NOTE
This plan does not guarantee the existence, non-existence, size, type, location, alignment or depth of any or all underground utilities or other facilities. Where surface features (manholes, catch basins, valves, etc.) are unavailable or inconclusive, information shown may be from utility owner's records and/or electronic line tracing, the reliability of which is uncertain. The contractor shall perform prior to installing affected pipes, whatever test excavation or other investigation is necessary to verify locations and clearance and shall report immediately any discrepancies to Engineering Services of Virginia, at 1-757-468-6800.

NOW OR FORMERLY RICKY MCPHERSON
T.P. 01708000758942000
D.B. 83, PG 484
ZONED R-3-2

NOW OR FORMERLY FRANKLIN WILLIAMS
T.P. 017080009444930000
P.B. 2, PG 38A
D.B. 05E, PGS3
ZONED R-3-2

NOW OR FORMERLY FRANKLIN WILLIAMS
T.P. 0108000084300000
ZONED R-3-2

NOW OR FORMERLY FRANKLIN WILLIAMS
T.P. 01080000885590000
ZONED R-3-2

NOW OR FORMERLY WHITEHURST PROPERTY
T.P. 017080008673310000
D.B. 141, PG 201
ZONED R-3-2

NOW OR FORMERLY FRANKLIN WILLIAMS
T.P. 017080008623190000
P.B. 6, PG 194
ZONED R-3-2

NOW OR FORMERLY FRANKLIN WILLIAMS
T.P. 017080009444930000
P.B. 2, PG 38A
D.B. 05E, PGS3
ZONED R-3-2

NOW OR FORMERLY FRANKLIN WILLIAMS HEIRS
T.P. 017080009444930000
P.B. 2, PG 38A
D.B. 05E, PGS3
ZONED R-3-2

NOW OR FORMERLY ELLIOT JACOBS, ET ALS
T.P. 01708000550450000
D.B. 85E, PG 33
ZONED R-3-2

STAFF REPORT

UDO 2013-05-03 Special Use Permit – Preliminary Plat Joyce Landing

PROJECT INFORMATION

<p>File Reference: UDO 2013-5-03 Project Name; Joyce Landing PIN: 01-7080-00-86-8982 Applicant: Engineering Services Of Virginia, Inc Address: 3351 Stoneshore Rd Virginia Beach, VA 23452 Phone: Email:</p> <p>Principal Agent: Camden Square Associates of North Carolina LLC Address: 524 Winston Salem Ave Virginia Beach, VA 23451 Phone: Email:</p> <p>Current Owner of Record: Camden Square Associates Meeting Dates: TRC – June 4, 2014 Planning Board: June 18, 2014 Board of Commissioners</p>	<p>Application Received: 5/21/2014 By: David Parks, Permit Officer</p> <p>Application Fee paid: \$3,600 Check #7482</p> <p>Completeness of Application: Application is generally complete</p> <p>Documents received upon filing of application or otherwise included:</p> <ul style="list-style-type: none"> A. Applicant acting as agent letter B. 10 copies Preliminary Plat Joyce Landing Major Subdivision – 18 lots C. 1 copy of Construction Plans for Green Meadows Major Subdivision D. DENR Erosion and Sedimentation Control Plan No. CAMDE-2014-004 E. DENR Stormwater Permit NO SWG060006 F. ARHS letter on Perc tests G. Drainage approval letter – Greg Johnson H. Signed 404 wetland map.
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PROJECT LOCATION:

Street Address: Intersection of Sandy Lane and Keeter Barn Road
Location Description: South Mills Township

Vicinity Map:



REQUEST: Preliminary Plat approval Joyce Landing Major Residential Subdivision – 18 lots

SITE DATA

Lot size: Approximately 43.7 acres.
Flood Zone: X/AE
Zoning District(s): Basic Residential (R3-2)
Existing Land Uses: Farm Land

Adjacent Zoning & Uses:

	North	South	East	West
Zoning	Basic Residential (R3-2)	Basic Residential (R3-2)	Basic Residential (R3-2)	Basic Residential (R3-2)
Use & size	House – 4 Acres	House – 4.3 acres	Farm land 45 acres House – 1.5 acres;	McPherson Estates 21 - .9 acres lots

Proposed Use(s): Single Family Dwellings

Description of property:

Property is located off Keeter Barn Road in South Mills Township. There are Army Corps 404 wetlands in the back portion of lots 1-9. Army Corps drainage ditch Cypress Run located west of lot 1. Sketch plan was approved on 9/16/2013. Drainage plan approved by Camden County third party Engineer.

ENVIRONMENTAL ASSESSMENT

Streams, Creeks, Major Ditches:

Army Corps ditch Cypress Run located to the west of lot 1.

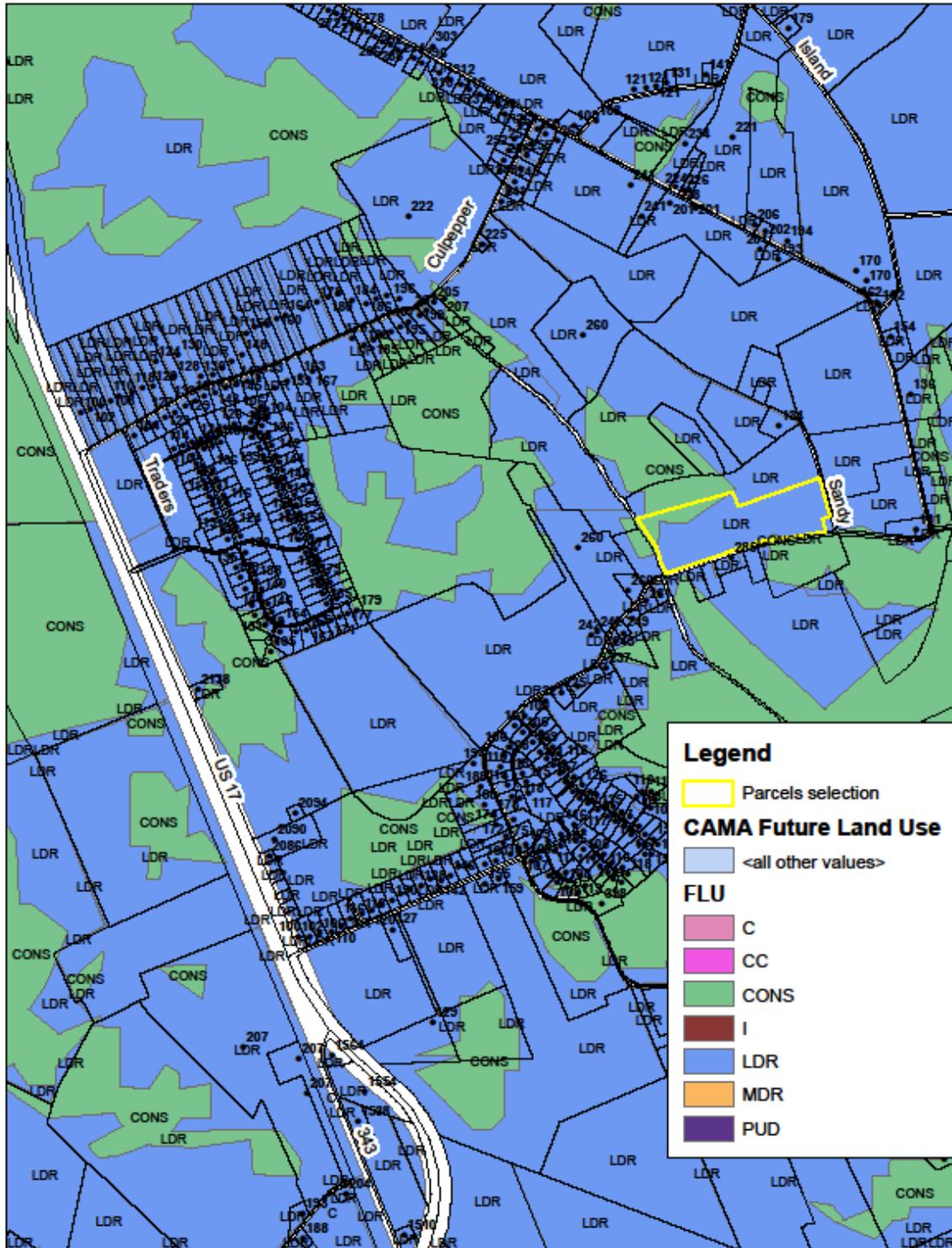
Distance & description of nearest outfall:

Nearest outfall is Cypress Run adjacent to lot 1.

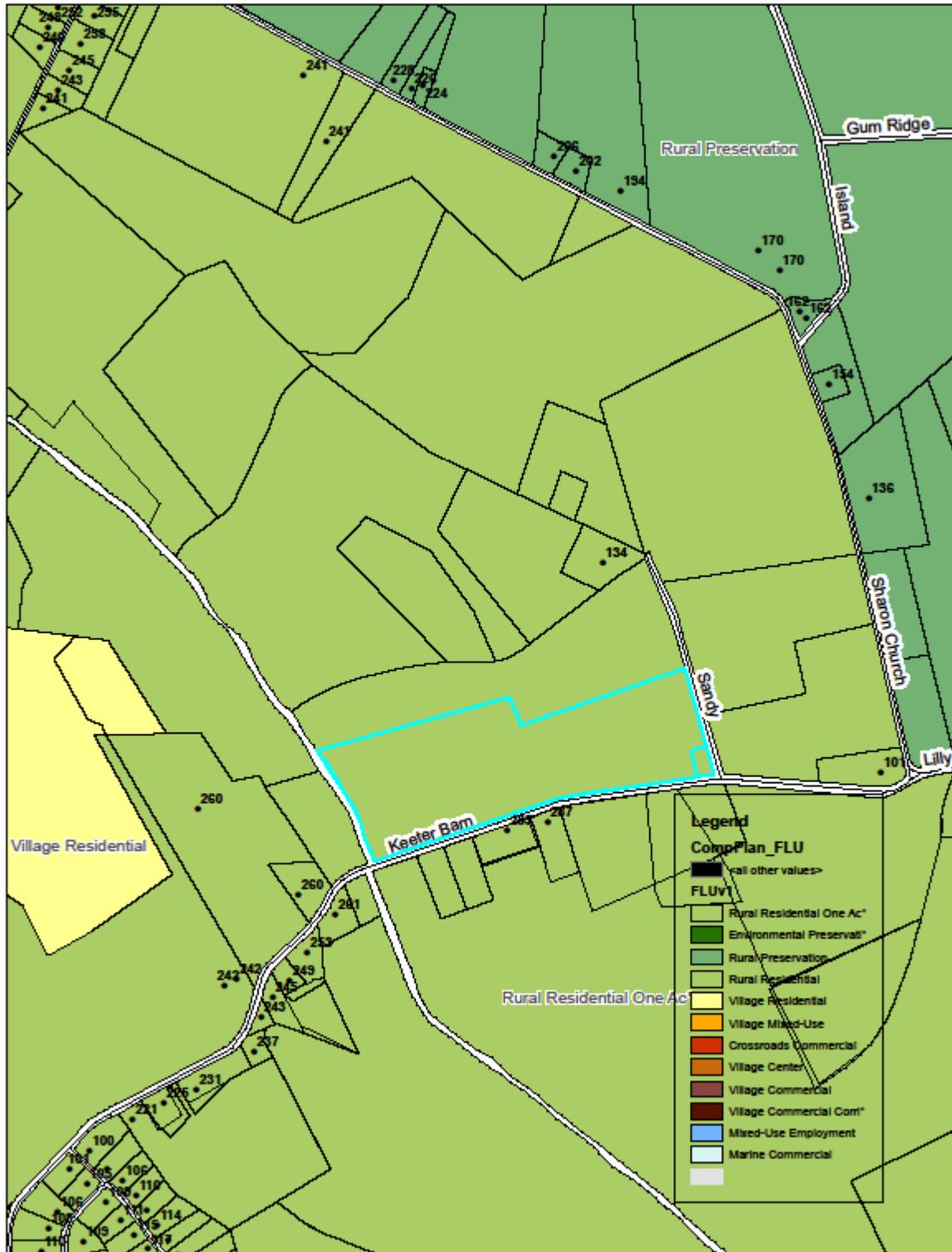
Soils:

Predominant: Tomotley (ToA) Severe: wetness, percs slowly
Other: Roanoke (RoA), Munden (MuA), Altavista (AaA)

CAMA LAND USE MAP



Comprehensive Plan – Future Land Use Map



INFRASTRUCTURE

Water: South Mills Water

Sewer: Septic tank – perc tests attached

Traffic: All lots abut Keeter Barn (some will have shared driveways)

Technical Review Staff at Preliminary Plat

Approve	Approve With Comments	Dis-Approve	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	(a) South Mills Water District (See attached)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	(b) Albemarle Regional Health Department (See attached letter)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(c) South Mills Fire Department
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(d) Sheriff’s Office
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(e) South Mills Post Office
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(f) Camden Soil & Water Technician
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(g) Central Communications (911)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(h) Superintendent of Camden County Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(i) Transportation Director of Camden County Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(j) NCDOT - Info as lots abut Keeter Barn Road SR 1225
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(k) Albemarle EMC
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(l) Century Link - Info only
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(m)Pasquotank EMS – No response

- **Streets:**
 - A. **Are all streets designed to be place under State system?** N/A. All lots abut Keeter Barn Road SR 1225
- **Open Space:**
 - A. **Is open space proposed?** Yes. $43.7 \times .05 = 2.19$ acres required. Proposed +/- 2.85
 - B. **Recreational Land:** N/A
 - C. **Will property owner restrictive covenants be needed?** Yes.
- **Utilities:**
 - A. **Does the application include a letter or certificate from the District Health Department regarding septic tanks?** Yes.
 - B. **Does the applicant propose the use of public sewage systems?** No. Septic
 - C. **Does the applicant propose the use of public water systems?** Yes, with South Mills Water Association.
 - D. **Distance from existing public water supply system:** Adjacent to property.
 - E. **Is the area within a five-year proposal for the provision of public sewage?** No.
- **Landscaping:**

A. Is any buffer required? Yes as indicated on plat.

B. Will trees be required along dedicated streets UDO Article 151.156? N/A Trees will be planted in the buffer area.

- **Findings Regarding Additional Requirements:**

A. Endangering the public health and safety: The application doesn't appear to endanger the public health and safety.

B. Injure the value of adjoining or abutting property: The application does not appear to injure the value of adjoining or abutting property.

C. Harmony with the area in which it is located: Proposed use is in Harmony with the area that it is located as there are Single Family Dwellings located adjacent to/near the property.

D. Conformity with the Plans:

1. Comprehensive Plan

- Future Land Use Maps has land identified as Rural Residential with densities up to 1 dwelling unit per acre.

2. CAMA Land Use Plan:

- Property located outside Core Village of South Mills.
- Policy 9 states the county supports greater residential densities in areas that are accessible to water and/or sewer services. Water lines exist adjacent to property.

3. Thoroughfare Plan: Lots front Keeter Barn Road

4. Other plans officially adopted by the Board of Commissioners: N/A

E. Will not exceed the county's ability to provide public facilities:

1. Schools: Approved. Development will create approximately 8 students (.44 X 18)

2. Fire and Rescue: Approved.

3. Law Enforcement: Approved.

Planning Board COMMENTARY/RECOMMENDATIONS:

Planning Board recommends approval on a 5-0 vote of the Special Use Permit for Preliminary Plat Joyce Landing Major Subdivision with the following conditions and modifications:

1. The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development.
2. The applicant shall complete the development strictly in accordance with the approved Preliminary Plat/Construction drawings and specifications submitted to the Planning Office of Camden County, North Carolina, and contained in the file titled (UDO 2013-05-03).
3. As requested by South Mills Water Association, developer shall install three hydrants as determined by Water Association, along Ketter Barn Road. Modify Construction Drawings to reflect location of hydrants.
4. Indicate on Construction Drawings location of driveways that have shared access.
5. All lots shall be crowned to where the dwelling is located to an elevation at or above the 100 year flood. Those elevations shall be indicated on each lot on the final plat for each phase. No

building permit shall be issued until such elevations are verified by a Surveyor or Engineer licensed to do business in North Carolina.

6. Developer and or Home Owners Association shall provide Camden County certification by a licensed North Carolina Engineer of compliance with approved Drainage Plan for Joyce Landing every five years starting from recording of Final Plat in the Camden County Registry of Deeds.
7. Home Owners Restrictive Covenants shall include the following information:
 - a. All requirements (to include Maintenance and allowable built upon area) listed under NCDENR Stormwater Permit No. SW7131108.
 - b. The re-certification to the County of the approved drainage plan every five years by a licensed N.C. Engineer.
8. Drainage Easement Between lots 10 and 11 shall be changed from Proposed to Dedicated at Final Plat.
9. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this approval in its entirety shall be void and have no effect.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 4.A

NEW BUSINESS

Meeting Date: Sept 2nd, 2014
Attachments: 7
Submitted By: Lisa Anderson, Tax Administrator

ITEM TITLE: June Monthly Reports

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

July Monthly Reports

RECOMMENDATION:

REVIEW & APPROVE

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2013	206,286.56	24,637.17
2012	64,943.54	15,733.84
2011	32,704.77	12,618.01
2010	23,624.11	6,632.74
2009	9,739.72	6,215.67
2008	7,906.95	6,458.30
2007	7,459.60	10,348.03
2006	2,632.60	14,558.88
2005	2,041.18	26,690.92
2004	1,173.47	12,169.27

He

TOTAL REAL PROPERTY TAX UNCOLLECTED	358,512.50
TOTAL PERSONAL PROPERTY UNCOLLECTED	136,062.83
TEN YEAR PERCENTAGE COLLECTION RATE	99.26%
COLLECTION FOR 2014 vs. 2013	28,580.48 vs. 35,462.81

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2013	96.68%
2012	98.86%
2011	99.36%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

17

EFFORTS AT COLLECTION IN THE LAST 30 DAYS
ENDING July 2014
BY TAX ADMINISTRATOR

- 2 NUMBER DELINQUENCY NOTICES SENT
- 125 FOLLOWUP REQUESTS FOR PAYMENT SENT
- 15 NUMBER OF WAGE GARNISHMENTS ISSUED
- 4 NUMBER OF BANK GARNISHMENTS ISSUED
- 17 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
- 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 1 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
- 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
- 0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
- 0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 0 NUMBER OF JUDGMENTS FILED

Roll	Parcel Number	Unpaid Amount	YrsDltg	Taxpayer Name	City	Property Address
R	01-7080-00-17-0129.0000	17,013.11	1	CAMDEN SQUARE ASSOCIATES	SOUTH MILLS	
R	03-8971-00-12-0477.0000	14,922.50	4	GILBERT WAYNE OVERTON &	SHILOH	187 THOMAS POINT RD
R	01-7979-00-61-7358.0000	11,017.82	3	POTOMAC TIMBER INVESTMENTS #17	SOUTH MILLS	HORSESHOE RD
R	02-8935-02-76-2934.0000	9,472.61	2	EFFIE PAULINE CRREKMORE	CAMDEN	258 158 US E
R	01-7989-00-01-1714.0000	8,446.62	7	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	6,858.43	7	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	6,304.37	10	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7998-01-08-8621.0000	5,361.33	1	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 HWY N
R	01-7989-00-12-0137.0000	4,714.74	7	BERTIE TAYLOR HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8945-00-54-1099.0000	4,568.58	4	GERTIE LEE & JONOLA T ROUNTREE	CAMDEN	263 BELCROSS RD
R	03-8972-00-51-8423.0000	4,558.06	2	BRITTON OVERTON	SHILOH	103 WESLEY RD
R	03-8953-04-81-9832.0000	4,284.93	2	MAIDIA S. CECIL HEIRS	SHILOH	113 TROTMAN RD
R	02-8944-00-31-2148.0000	4,210.91	1	CARL HARRINGTON	CAMDEN	150 SAND HILLS RD
R	02-8936-00-21-4428.0000	4,086.07	2	CAROLYN MCDANIEL	CAMDEN	SCOTLAND RD
R	02-8945-00-41-2060.0000	3,919.03	7	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	02-8934-03-20-9727.0000	3,295.39	1	RUTH ANN BURGESS ET AL	CAMDEN	158 CHANTILLY RD
R	03-8990-00-08-7291.0000	3,253.88	4	JAMES E RHODES	SHILOH	111 CATALAN DR
R	02-8936-00-00-8926.0000	3,176.48	6	ODELL TRAFTON	CAMDEN	215 SCOTLAND RD
R	01-7080-00-62-1977.0000	3,069.01	7	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8961-00-58-4506.0000	3,037.23	1	WARREN DEAN RIGGS	SHILOH	110 DRIFTWOOD DR
R	01-7989-00-12-2442.0000	3,006.29	1	BARBARAETTE MORRIS DAVIS	SOUTH MILLS	165 HORSESHOE RD
R	03-8962-00-55-2255.0000	2,947.03	3	VERNON L. & EDITH W. SYLVESTER	SHILOH	453 NECK RD
R	03-8952-01-49-1090.0000	2,894.40	4	DRACHMA, INC & SIMSON BAAI, LLC	SHILOH	343 HWY S
R	01-7999-00-02-7813.0000	2,880.10	2	DINA TERESA NANNEY	SOUTH MILLS	112 PINE RIDGE DR
R	03-8899-00-37-3258.0000	2,850.18	3	LARRY WELDON	SHILOH	HIBISCUS RD
R	02-8934-03-20-7985.0000	2,801.11	1	RUTH ANN BURGESS ETAL	CAMDEN	CHANTILLY RD
R	01-7979-00-94-6193.0000	2,797.14	3	HERSEY LYN BARBER	SOUTH MILLS	214 HORSESHOE RD
R	03-8889-00-48-0580.0000	2,574.02	2	HECTOR C. PALALAY & MILAGROS O	SHILOH	113 SAILBOAT RD
R	02-8944-00-87-4715.0000	2,553.81	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMEY RD
R	02-8943-00-68-6720.0000	2,511.00	3	JOSEPH MATA	CAMDEN	172 BILLET'S BRIDGE RD

08-28-14:08:59AM:

08/01/14 07:58:58

Delinquencies Top-30 Unpaid

19

1

Read

Attachment # 5/8

6/ 8
Attachment "B"
Real

1

Roll	Parcel Number	YrsDly	Unpaid Amount	Taxpayer Name	City	Property Address
R	03-8899-00-45-2682.0000	10	6,858.43	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	10	6,304.37	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7989-00-12-0137.0000	10	4,714.74	BERTIE TAYLOR HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8943-04-93-8214.0000	10	2,109.43	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7090-00-60-5052.0000	10	1,008.86	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	10	535.72	MARIE MERCER	CAMDEN	IVY NECK RD
R	01-7989-00-12-2442.0000	10	393.40	OLANDERS DAVIS SR.	SOUTH MILLS	165 HORSESHOE RD
R	03-9809-00-45-1097.0000	10	265.74	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	01-7090-00-95-5262.0000	10	244.80	JOHN F. SAWYER HEIRS	SOUTH MILL	OLD SWAMP RD
R	03-8980-00-61-1968.0000	10	191.29	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-9809-00-17-2462.0000	10	128.04	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	01-7998-01-08-8621.0000	9	5,361.33	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 NC N
R	01-7999-00-32-3510.0000	9	1,737.85	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	02-8936-00-24-7426.0000	8	3,919.03	BERNICE FUGH	CAMDEN	113 BOURBON ST
R	02-8945-00-41-2060.0000	8	3,176.48	LASALLE ETHERIDGE SR.	CAMDEN	168 BUSHILL RD
R	02-8936-00-00-8926.0000	8	1,440.11	ODELL TRAFTON	CAMDEN	215 SCOTLAND RD
R	01-7999-00-12-8596.0000	8	994.00	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1954.0000	8	142.92	CHRISTINE RIDDICK	SHILOH	105 BLOODFIELD RD
R	03-8899-00-37-0046.0000	7	8,446.62	ELIZABETH LONG	SOUTH MILLS	HIBISCUS
R	01-7989-00-01-1714.0000	7	3,069.01	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	01-7080-00-62-1977.0000	7	3,006.29	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTHERS PL
R	01-7989-00-12-2442.0000	7	2,353.19	BARBARETTE MORRIS DAVIS	SOUTH MILLS	165 HORSESHOE RD
R	02-8934-04-71-8470.0000	7	1,610.12	JAMES WILTON JONES ETAL	CAMDEN	267 COUNTRY CLUB RD
R	01-7988-00-91-0179.0001	7	1,042.59	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	271 SLERY HOLLOW RD
R	03-8935-01-19-4055.0000	7	729.69	ANDERSON CARYWRIGHT SR.	CAMDEN	NORTH SIDE RD
R	01-7988-00-14-1370.0000	7	684.74	ISAAC COSTON	SOUTH MILLS	117 GUMBERRY RD
R	02-8935-03-40-3652.1000	7	666.82	HOWARD DAVENPORT	CAMDEN	RAYMONS CREEK RD
R	03-8962-00-50-0273.0000	7	427.45	DAISY WILLIAMS BURNHAM	SHILOH	111 LINTON RD
R	01-7998-00-57-2800.1000	7	2,801.11	TINA RENEE LEARY	SOUTH MILLS	CHANTILLY RD
R	02-8934-03-20-7985.0000	6		RUTH ANN BURGESS ETAL	CAMDEN	

Delinquencies Top-30 Oldest

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20

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	1,305.72	5	JOHN MATTHEW CARTE	CAMDEN	158 HWY
P	0000738	1,153.67	3	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001046	1,042.68	9	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	848.92	9	PAM BUNDY	SHILOH	105 AARON DR
P	0000659	769.47	3	RICKY'S WELDING, INC.	SHILOH	864 SANDY HOOK RD
P	0001538	743.15	6	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001739	655.07	3	COAST TO COAST POWDER COATING	CAMDEN	330 158 HWY E
P	0000956	602.20	9	HUNG PHI LE	SHILOH	103 EDGEWATER DR
P	0001546	578.67	3	GEORGE ROWLAND	CAMDEN	431 158 US W
P	0001883	518.36	3	DUNG LE TRAN	SHILOH	255 SAILBOAT ROAD
P	0001827	483.28	2	KAREN BUNDY	CAMDEN	431 158 US W
P	0000352	443.65	8	ROBERT F. NERNEY	ELIZABETH CITY	107 SMALL DRIVE
P	0000846	428.70	2	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0001230	411.11	2	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001116	409.86	3	AL JORDAN	CAMDEN	390 158 HWY W
P	0000248	351.04	9	ROBERT H. OWENS	CAMDEN	363 # 15
P	0001905	340.08	3	AAR CORPORATION ETAL	SOUTH MILLS	211 FLYING TIGER RD
P	0001227	322.05	8	THUAN NGOC TRAN	SHILOH	257 SAILBOAT RD
P	0001695	292.68	2	GARY STEWART ELKINS	CAMDEN	150 158 HWY W
P	0000295	272.77	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000256	270.00	7	JAMES E. NASH	SOUTH MILLS	1097 343 HWY N
P	0001672	268.26	4	DAVE SILVA	CAMDEN	390 158 HWY
P	0001693	261.90	5	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0000543	256.03	3	TRACK 1 OF CAMDEN	CAMDEN	143 158 US W
P	0001952	238.91	2	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001107	236.19	7	HARRIS UNDERGROUND UTILITIES	CAMDEN	109 LAMB'S RD
P	0000421	227.73	3	CLARENCE MUNDEN	CAMDEN	
P	0000010	220.89	7	SPRINT NEXTEL CORPORATION	OVERLAND PARK	
P	0001220	219.05	9	KIMBERLY DIANE JOHNSON	SOUTH MILLS	172 KESTER BARN RD
P	0001106	217.72	7	JAMI ELIZABETH VANKORN	SOUTH MILLS	617 MAIN ST

08-28-14;08:59AM;

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Delinquencies Top-30 Unpaid

21

1

Attachment # 7/8
Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0000738	10	1,153.67	LESLIE ETHBRIDGE JR	CAMDEN	
P	0001072	10	848.92	PAM BUNDY	SHILOH	105 AARON DR
P	0000956	10	602.20	HUNG PHI LE	SHILOH	103 EDGEWATER DR
P	0000248	10	351.04	ROBERT H. OWENS	CAMDEN	363 # 15
P	0000053	10	141.73	BOBBY W. CARSON	ELIZABETH CITY	1805 RIVERSHORE DRIVE
P	0000699	10	129.90	TRIEU M. VO	SHILOH	223 SAILBOAT RD
P	0001046	9	1,042.68	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001220	9	219.05	KIMBERLY DIANE JOHNSON	SOUTH MILLS	172 KEETER BARN RD
P	0000837	9	139.42	DUC MINH LE		
P	0000316	9	122.12	JAMES P. JONES	CAMDEN	142 SANDHILLS RD
P	0000352	8	443.65	ROBERT F. NERNEY	ELIZABETH CITY	107 SMALL DRIVE
P	0001227	8	322.05	THUAN NGOC TRAN	SHILOH	257 SAILBOAT RD
P	0001106	8	217.72	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0000256	7	270.00	JAMES E. NASH	SOUTH MILLS	1097 343 HWY N
P	0001107	7	236.19	HARRIS UNDERGROUND UTILITIES	CAMDEN	109 LAMB'S RD
P	0000010	7	220.89	SPRINT NEXTEL CORPORATION	OVERLAND PARK	
P	0001538	6	743.15	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001545	6	160.66	LOUIS RUGGERI	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001540	6	120.95	DAVID LUKE	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001709	5	1,305.72	JOHN MATTHEW CARTE	CAMDEN	158 HWY
P	0001672	5	268.26	DAVE SILVA	CAMDEN	158 HWY
P	0001693	5	261.90	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001673	5	177.05	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0001827	4	483.28	KAREN BUNDY	CAMDEN	431 158 US W
P	0001250	4	185.18	MICHELE LEE TAYLOR	SOUTH MILLS	108 BINGHAM RD
P	0000659	3	769.47	RICKY'S WELDING, INC.	SHILOH	864 SANDY HOOK RD
P	0001739	3	655.07	COAST TO COAST POWDER COATING	CAMDEN	330 158 HWY B
P	0001546	3	578.67	GEORGE ROWLAND	CAMDEN	431 158 US W
P	0001883	3	518.36	DUNG LE TRAN	SHILOH	255 SAILBOAT ROAD
P	0000846	3	428.70	TOAN TRINH	SHILOH	229 SAILBOAT RD

08-28-14;08:59AM;

08/01/14 07:59:45

Delinquencies Top-30 Oldest

1

22

Attachment # 8/8
Person

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 4.B

NEW BUSINESS

Meeting Date: September 2nd, 2014
Attachments: 4 (11 Pages)
Submitted By: Dan Porter, Planning Director

ITEM TITLE: Temporary Debris Reduction Site (TDRS)

SUMMARY:

Proposal

This proposal is to allocate approximately \$125,000 from general fund reserves to provide a solution for 3-5 years to an annual problem of preparing for a major storm event. The proposal is the clear 8 – 10 acres of the county owned Nobblit property and to build a gravel access road to prepare a suitable site for temporary debris collection and reduction during the recovery from a major storm event (Attachment A). Attachment B shows the estimated acreage needed and cost of site preparation. The use of the property in this manner does not affect or detract from the future development of the property and achieves benefits of otherwise unutilized county property.

Justification

One of the many items required when faced with a significant storm event is a location to receive and process a variety of storm debris. This can range from trees and other vegetative debris, to white goods, C&D debris, and hazardous waste. As with all emergency situations it is best to prepare in advance in order to comply with FEMA reimbursement requirements and to best serve our citizens.

FEMA and the North Carolina Division of Solid Waste require that a TDRS be approved and certified by the state prior to any use of the site. Attachment C is a checklist of requirements for a certified site. Over the years we have tried to identify sites that would fit the need, be centrally located, and could be obtained through lease when needed. Since over 63% of the county is in the flood plain and the remainder in crop land, it is almost impossible to find suitable available sites.

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

Camden County does have three certified sites (Attachment D.1-3) but none of them are actually suitable. One site is the county parking area across from the courthouse. Although it is 7.6 acres only 2.5 acres are usable due to required buffers. The Eco Park site is large enough but now that it has a fully developed infrastructure, if needed as a TDRS its marketability would be greatly hampered until well after recovering from the storm event. The excess land being farmed at the spray field property is large enough but would need considerable preparation and hardening to handle a debris operation. Also the two northern sites are not centrally located in the county and as such would increase both response time and costs related to collecting and disposing of debris.

Without a prepared site, in all cases clearing property, building an adequate road access and other site preparation would need to take place immediately after the storm when the ground is at its softest and wettest, and contractors and road material in short supply, if available at all.

The cost of leasing and preparing a TDRS site is reimbursable from FEMA, however **only** when the costs are incurred after a federal disaster declaration – which is too late to find a site, negotiate terms, obtain certification, prepare the site, and begin operations.

The Nobblit property is available at no additional cost to the county, centrally located, outside the flood plain, away from surrounding development, and expandable if needed to accommodate more severe storms.

RECOMMENDATION:

Discussion

Motion to authorize County Manager to solicit informal quotes and execute contracts, not exceeding \$125,000, for permitting clearance of 8 – 10 acres of the Nobblit property and construction of an access road to the site as depicted on the attached site plan.

Attachment A

25

North 343

Sleepy Hollow Rd

PIN: 028925008550130000

300 ft. to House

660 ft.

660 ft.

80 ft to Power Line

450 ft.

100 ft. Buffer

250 ft. to Wetlands

-  Wetlands
-  10 Acres
-  Access Road



1 inch = 400 feet

Noblitt TDRS Site

ATTACHMENT B

Debris Estimations

Population - P		10281	Commercial Density - B
Households - H		3427	Light 1
	Multipliers		Medium 1.2
Hurricane Category - C			Heavy 1.3
	1	2 cy	Precipitation characteristic - S
	2	8 cy	None to Light 1
	3	26 cy	Medium/Heavy 1.3
	4	50 cy	Vegetative Cover - V
	5	80 cy	Light 1.1
			Medium 1.3
			Heavy 1.5

Formula	Population	Houses	Category	Vegetation	Commercial	Precipitation
Q=H(C)(V)(B)(S)	10281	3427		1.2	1	1.3

QUANTITY

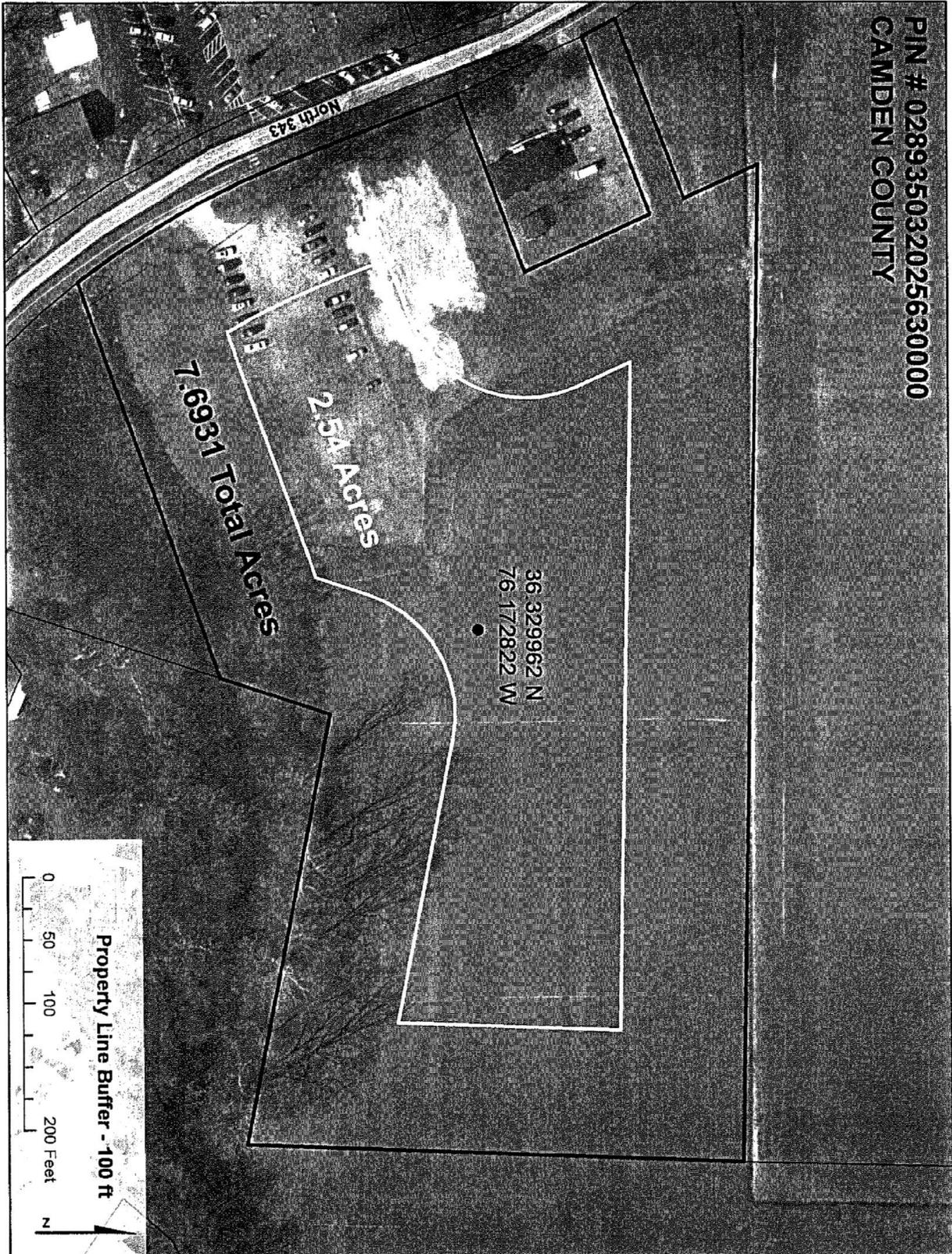
WET						
	10,692	Cat 1		2		
	42,769	Cat 2		8		
	138,999	Cat 3		26		
	267,306	Cat 4		50		
	427,690	Cat 5		80		
DRY						1
	8,225	Cat 1		2		
	32,899	Cat 2		8		
	106,922	Cat 3		26		
	205,620	Cat 4		50		
	328,992	Cat 5		80		

Hurricane Category	Total Vol. Debris	Clean Woody	Burnable C&D	Soil	Metals	Landfill	Acreage plus roads & buffers
	Wet	40%	20%	2%	10%	28%	
Cat 1 74-95 mph	10,692						1.06
Cat 2 96-110	42,769						4.24
Cat 3 111-130	138,999	55,600	27,800	2,780	13,900	38,920	13.79
Cat 4 131-155	267,306	106,922	53,461	5,346	26,731	74,846	26.51
Cat 5 Above 155	427,690	171,076	85,538	8,554	42,769	119,753	42.42

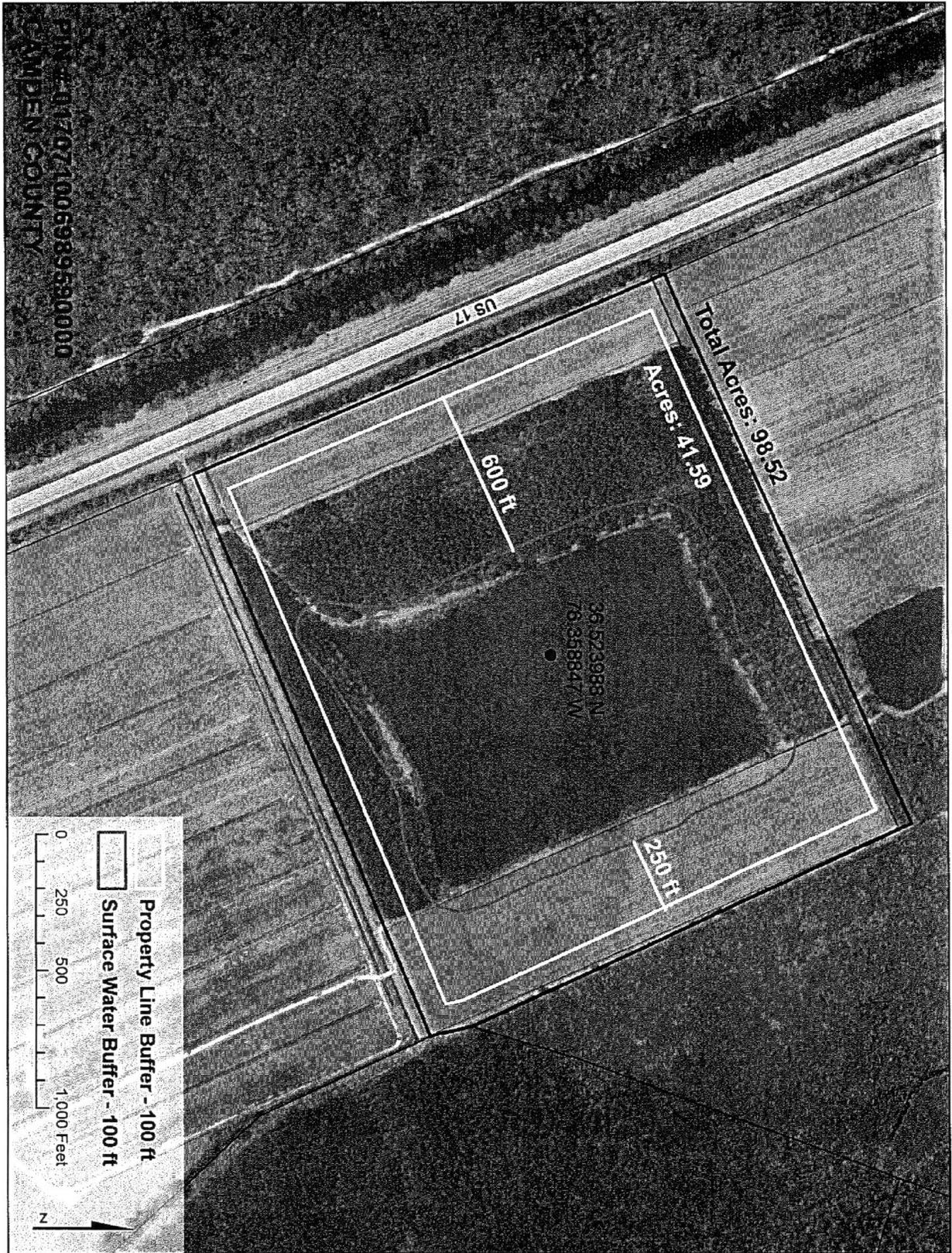
NOBBLIT TDRS SITE

Clearing	Cost/Acre			
Site	5000	10	\$	50,000.00
Road	7500	0.39	\$	2,944.21
Subtotal			\$	52,944.21
Construct Road	Cost/LnFt			
Undercut				
Sand				
6 " Stone				
Subtotal	\$ 110.00	570	\$	62,700.00
Engineering			\$	5,000.00
Permits			\$	1,000.00
Total			\$	121,644.21

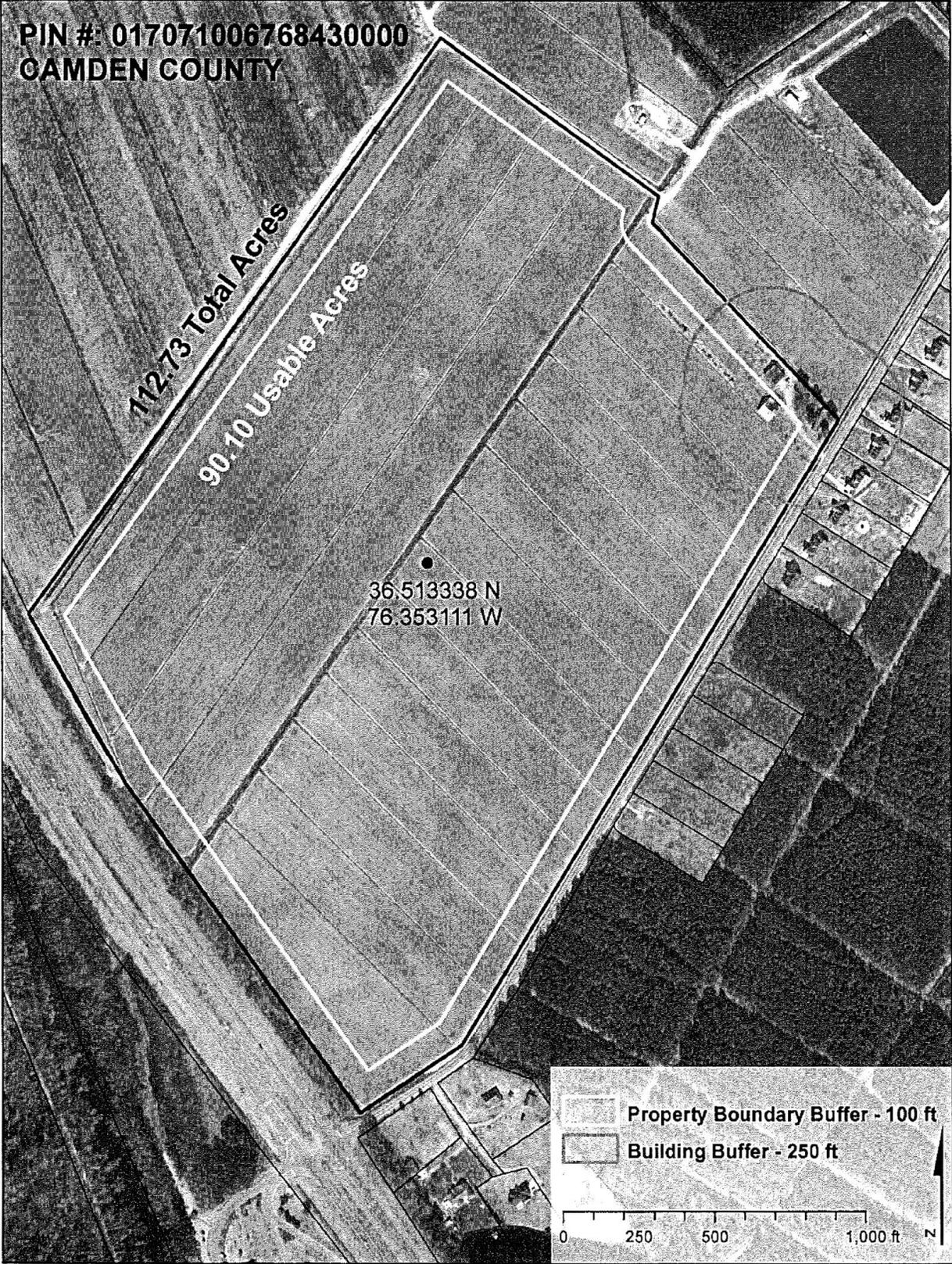
Attachment C 1



Attachment C 2



Attachment C 3



Attachment D

Emergency/Disaster Vegetative and Land Clearing Debris Guidance

The Solid Waste Regional staff shall be contacted to approve selected temporary sites for debris storage, staging and processing.

These guidelines apply only to sites for staging or burning vegetative storm debris (yard waste, trees, limbs, stumps, branches, and untreated or unpainted wood). Arrangements should be made to screen out unsuitable materials. The two methods of managing vegetative and land clearing storm debris is "chipping/grinding" for use in landscape mulch, compost preparation, and industrial boiler fuel or using an air curtain burner (ACB)", with the resulting ash being land applied as a liming agent or incorporated into a finished compost product, as needed.

Environmental assessments of the temporary debris staging site should be conducted prior to beginning and after completion of the waste staging and processing operations. The assessments should include the collection of soil and water samples for chemical analysis. Contact the Solid Waste Section Environmental Senior Specialist in your area for a sample parameter list. Any contaminant spills or releases should be reported immediately to the Solid Waste Section Environmental Senior Specialist in your area.

CHIPPING/GRINDING SITES

Grinding wood debris for use as mulch, compost bulking agent, or industrial boiler fuel is encouraged *if feasible* as a method of management. To produce a wood chip that is suitable for mulch or fuel, *chip size and absence of contaminants are critical*. Debris must be separated prior to grinding, and only tree waste and untreated and unpainted lumber shall be included in the chipping.

Locating sites for chipping/grinding of vegetative and land clearing debris can be accomplished by contacting the Regional Solid Waste Section staff for evaluating potential sites and to revisit sites at future dates to see if site conditions have changed or if the surrounding areas have changed significantly to alter the use of the site. The following guidelines are presented in locating a site for "chipping/grinding" and are considered "minimum standards" for selecting a site for use.

1. Sites should be located outside of identifiable or known floodplain and flood prone areas; consult the Flood Insurance Rate Map for the location in your county to verify these areas. Due to heavy rains associated with hurricanes and saturated conditions that result, flooding may occur more frequently than normally expected.

2. Storage areas for incoming debris and processed material should be at a minimum 100 feet from all surface waters of the state. "Waters of the state" includes but is not limited to small creeks, streams, watercourses, ditches that maintain seasonal groundwater levels, ponds, wetlands, etc.
3. Storage areas for incoming debris and processed material shall be at least 100 feet from the site property boundaries and on-site buildings/structures. Management of processed material shall be in accordance with "GUIDELINES FOR REDUCING THE POTENTIAL FOR SPONTANEOUS COMBUSTION IN COMPOST/MULCH PILES".
4. Storage areas for incoming debris shall be located at least 100 feet from residential dwellings, commercial or public structures, potable water supply wells, and septic tanks with leach fields.
5. Sites that have identified wetlands should be avoided, if possible. If wetlands exist or wetland features appear at a potential site, verification by the local Corps of Engineers office or Division of Water Quality Regional Office will be necessary to delineate areas of concern. Once areas are delineated, the areas shall be flagged and a 100-foot buffer shall be maintained for all activities on-going at the site.
6. The Division of Land Resources, Land Quality Section should be contacted for assistance on good erosion control measures and permitting guidance.
7. Dust control measures shall be implemented when necessary to prevent dust from moving off-site or causing visibility problems.
8. Sites bisected by overhead power transmission lines need careful consideration due to large dump body trucks/trailers used to haul debris. All underground utilities need to be identified due to the potential for site disturbance by truck/equipment traffic and possible site grading.
9. Sites shall have an attendant(s) during operating hours to minimize the acceptance of unapproved materials and to provide directions to haulers and private citizens bringing in debris.
10. The operator shall manage the temporary debris management site to minimize the risk of fire. Any occurrence of fire, excluding authorized controlled burning, shall be reported within 24 hours to the Solid Waste Section Environmental Senior Specialist in your area.
11. Sites should be secure after operating hours to prevent unauthorized access to the site. Temporary measures to limit access to the site could be the use of trucks or equipment to block entry. Gates, cables, or swing pipes should be installed as soon as possible for permanent access control, if a site is to be used longer than two weeks. Sites should have adequate access that prohibits traffic from backing onto public right-of-ways or blocking primary and/or secondary roads to the site.
12. When possible, signs should be installed to inform haulers and the general public on types of waste accepted, hours of operation, and who to contact in case of an after hours emergency.

13. Grinding of clean wood waste such as pallets and segregated non-painted/non-treated dimensional lumber is allowed.

14. Final written approval is required from the Solid Waste Section to consider any debris management site to be closed. Closure of staging and processing sites shall be within six (6) months of receiving waste. If site operations will be necessary beyond this time frame, permitting of the site by the Solid Waste Section may be required. If conditions at the site become injurious to public health and the environment, then the site shall be closed until conditions are corrected or permanently closed. Closure of sites shall be in accordance with "DISASTER DEBRIS CLEAN UP GUIDELINES, CLOSURE AND RESTORATION OF TEMPORARY DEBRIS MANAGEMENT SITES".

15. Contact the Department of Pollution Prevention and Environmental Assistance, at 919-707-8100, for a list of contractors/suppliers of tub grinders and for a list of outlets for mulch/wood chips to be used as a boiler fuel.

AIR CURTAIN BURNER SITES

Locating sites that are intended for air curtain burning (ACB) operations is a coordinated effort between the Solid Waste Section and Division of Air Quality regional office staff for evaluating the surrounding areas and to reevaluate potential sites used in the past. The following guidelines are presented for selecting an ACB site and operational requirements once a site is in use:

1. Contact the local fire Marshall or fire department for input into site selection in order to minimize the potential for fire hazards, other potential problems related to firefighting that could be presented by the location of the site, and to ensure that adequate fire protection resources area available in the event of an emergency.
2. The requirements for ACB device(s), in accordance with Air Quality rules, 15A NCAC 2D .1900 to .1904, require the following buffers: a minimum of 300 feet from the ACB device to homes, dwellings and other structures and 250 feet from roadways. Contact the Regional office of Air Quality for updates or changes to their requirements.
3. Sites should be located outside of identifiable or known floodplain and flood prone areas; consult the Flood Insurance Rate Map for the location in your county to verify these areas. Due to heavy rains associated with natural disasters and saturated conditions that result, flooding may occur more frequently than normally expected. If ACB pit devices are utilized, a minimum two-foot separation to the seasonal high water table is recommended. A larger buffer to the seasonal high water table may be necessary due to on-site soil conditions and topography.

4. Storage areas for incoming debris should be at a minimum 100 feet from all surface waters of the state. "Waters of the state" includes but is not limited to small creeks, streams, watercourses, ditches that maintain seasonal groundwater levels, ponds, wetlands, etc.
5. Storage areas for incoming debris shall be located at least 100 feet from property boundaries and on-site buildings/structures.
6. Air Curtain Burners in use should be located at least 200 feet from on-site storage areas for incoming debris, on-site dwellings and other structures, potable water supply wells, and septic tanks and leaching fields.
7. Only untreated and unpainted lumber and tree debris may be burned
8. Wood ash stored on-site shall be located at least 200 feet from storage areas for incoming debris, processed mulch or tub grinders (if a grinding site and ACB site are located on the same property). Wood ash shall be wetted prior to removal from the ACB device or earth pit and placed in storage. If the wood ash is to be stored prior to removal from the site, then rewetting may be necessary to minimize airborne emissions.
9. Wood ash to be land applied on site or off site shall be managed in accordance with "GUIDELINES FOR THE LAND APPLICATION OF WOOD ASH FROM STORM DEBRIS BURN SITES" and it shall be incorporated into the soil by the end of the operational day or sooner if the wood ash becomes dry and airborne.
10. Sites that have identified wetlands should be avoided, if possible. If wetlands exist or wetland features appear at a potential site, verification by the local Corps of Engineers office or Division of Water Quality Regional Office will be necessary to delineate areas of concern. Once areas are delineated, the areas shall be flagged, and a 100-foot buffer shall be maintained for all activities on-going at the site.
11. The Division of Land Resources, Land Quality Section should be contacted for assistance on good erosion control measures and permitting guidance.
12. Sites bisected by overhead power transmission lines need; careful consideration due to large dump body trucks/trailers used to haul debris and the intense heat generated by the ACB device. Underground utilities need to be identified prior to digging pits for using the ACB device.
13. Provisions should be made to prevent unauthorized access to facilities when not open for use. As a temporary measure, access can be secured by blocking drives or entrances with trucks or other equipment when the facilities are closed. Gates, cables, or other more standard types of access control should be installed as soon as possible.

14. When possible, post signs with operating hours and information about what types of clean up waste may be accepted. Also include information as to whether only commercial haulers or the general public may deposit waste.

15. Closure of air curtain burner sites shall be within six (6) months of receiving waste. If site operations will be necessary beyond this time frame, permitting of the site by the Solid Waste Section may be required. If conditions at the site become injurious to public health and the environment, then the site shall be closed until conditions are corrected or permanently closed. Closure of sites shall be in accordance with "DISASTER DEBRIS CLEAN UP GUIDELINES, CLOSURE AND RESTORATION OF TEMPORARY DEBRIS MANAGEMENT SITES".

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 4.C

NEW BUSINESS

Meeting Date: September 2nd, 2014
Attachments: 1 (7 Pages)
Submitted By: Dan Porter, Planning Director

ITEM TITLE: US 158 Enhancement Project

SUMMARY:

The NCDOT has informed the County that \$175,000 Transportation Enhancement funds are available for landscaping improvements along US 158 as part of the current widening project. The attached agreement specifies the responsibilities and limitations of NCDOT to design and install landscaping improvements within the public ROW and maintain those improvements for a period of 3 years. County staff will have input and review of the design. It also specifies the County's responsibilities to maintain the improvements on an ongoing basis following the 3 year period. Also, NCDOT is willing to include planning and design outside the public ROW, but will only install the improvements if the county provides the necessary easements.

Since the width of the ROW varies throughout the project it is unknown at this time what if any easements will be required. It is anticipated that though the design process these areas will be identified and county staff can use the plans to show property owners how their property could be improved if they are willing to donate the needed easement.

RECOMMENDATION:

MOTION: To approve the attached agreement between Camden County and NCDOT, and authorize the County Manager to sign related documents.

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

DRAFT- NOT FOR SIGNATURES

NORTH CAROLINA

LANDSCAPE AGREEMENT

CAMDEN COUNTY

DATE: 8/22/2014

NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION

Project: R-2414B

AND

WBS Elements: 34430.3.3

CFDA: 20.205

CAMDEN COUNTY

THIS AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department" and the Camden County, a municipal corporation, hereinafter referred to as the "County."

WITNESSETH:

WHEREAS, Section 1113 of the Safe, Accountable, Flexible, Efficient Transportation Equity Act – A Legacy for Users (SAFETEA – LU), requires that the Surface Transportation Program funds be available for transportation enhancement activities in the Statewide Transportation Improvement Program; and,

WHEREAS, the County has requested enhancement funding for certain landscape plantings in Camden County; and,

WHEREAS, the Department has agreed to participate in the costs of said plantings, subject to conditions hereinafter set forth; and,

WHEREAS, the Department and the County have also agreed to the maintenance of said plantings as hereinafter set out;

NOW, THEREFORE, the parties hereto, each in consideration of the promises and undertakings of the other as herein provided, do hereby covenant and agree, each with the other, as follows:

GENERAL PROVISIONS**FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT**

All parties to this Agreement, including contractors, subcontractors, and subsequent workforces, associated with any work under the terms of this Agreement shall provide reports as required by the Federal Funding Accountability and Transparency Act (FFATA) for this Project.

COMPLIANCE WITH STATE/FEDERAL POLICY

The County and/or its agent, including all contractors, subcontractors, or sub-recipients shall comply with all applicable Federal and State policies and procedures, stated both in this Agreement and in the Department's guidelines and procedures, including the *Local Programs Management Handbook*.

FAILURE TO COMPLY - CONSEQUENCES

Failure on the part of the County to comply with any of the provisions of this Agreement will be grounds for the Department to terminate participation in the costs of the Project and, if applicable, seek repayment of any reimbursed funds.

SCOPE OF THE PROJECT

1. The Project consists of planting shrubs, perennials and trees along US 158 from SR 1139 (Country Club Rd.) to the intersection of US 158 & NC 34 at Belcross..

PLANNING AND DESIGN

2. The Department, at no expense to the County, shall develop the landscape design and prepare the landscape plans and specifications in accordance with the Department's standard landscaping policies and procedures for highways. The County shall have the opportunity to review the landscape design and plans prior to installation by the Department.

RIGHT OF WAY AND UTILITIES

3. All work shall be performed within the existing right of way and in accordance with Departmental standards, policies and procedures. In the event any additional right or way or construction easement is required for the plantings, the County shall provide said additional right of way/or easement at no expense or liability whatsoever to the Department. Acquisition of all right of way

and/or construction easements shall be in accordance with the Right of Way Acquisition Policy contained in the Federal-Aid Policy Guide, Part 712, Subpart B; and the North Carolina Department of Transportation Right of Way Manual. The County shall be solely responsible for all damages and claims for damages associated with the acquisition of right of way.

4. The County, at no expense to the Department, shall be responsible for the relocation and adjustment of all utilities in conflict with the landscape planting.

CONSTRUCTION

5. The Department shall, without expense to the County, prepare the site and install the plantings, or have the plantings installed by contract, in accordance with the approved project plans. All work shall be performed in accordance with the Department's standard landscaping policies and procedures for highways. Upon completion of the planting, the Department shall maintain the plantings for a three year warranty period, at no expense to the County.

FUNDING

6. Subject to compliance by the County with the provisions set forth in this Agreement, and the availability of federal funds, the Department shall have the plantings installed and provide a three year warranty period at no expense to the County. The Department shall participate in the actual costs of the project not to exceed \$175,000.

MAINTENANCE

7. Upon completion of the three year warranty period, the Department shall notify County in writing when the County shall assume responsibility for all maintenance and replacement of the landscape materials. Maintenance shall include, but not be limited to, the following: watering, mulching, pruning, fertilizing, weeding, pest control, mowing, and replacing plant materials. All costs of maintenance shall be borne by the County.
8. The County agrees to continually maintain all plantings in accordance with generally accepted horticultural practices. The Department shall have the right to periodically inspect the maintenance practices being utilized by the County.

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9. If the Department determines that the County is not properly maintaining the plantings, the Department shall notify the County. If proper maintenance is not performed by the County within a reasonable time after notification, the County agrees that the Department shall perform the necessary maintenance, or at the Department's option, shall return the planted area to a natural condition (i.e. seeded and mulched, etc.). It is further agreed that the costs of the restoration shall be reimbursed to the Department by the County. Reimbursement to the Department shall be made in one final payment within sixty (60) days of invoicing by the Department. The Department shall charge a late payment penalty and interest on any unpaid balance due in accordance with N.C.G.S. § 147-86.23.
10. In the event these plantings require relocation or removal for highway construction, re-construction, maintenance or safety, the County shall be given the option to remove or relocate any plantings it considers salvageable immediately upon notification by the Department, at no expense to the Department.
11. The Department shall not be responsible for any damage to the plantings that may be done by third parties.

ADDITIONAL PROVISIONS

14. The County shall comply with Title VI of the Civil Rights Act of 1964, (Title 49 CFR, Subtitle A, Part 21). Title VI prohibits discrimination on the basis of race, color, national origin, disability, gender, and age in all programs or activities of any recipient of Federal assistance.
15. It will be the responsibility of the County to follow the current and/or most recent edition of references, websites, specifications, standards, guidelines, recommendations, regulations and/or general statutes, as stated in this Agreement.
15. The County shall maintain all books, documents, papers, accounting records, and such other evidence as may be appropriate to substantiate costs incurred under this Agreement. Further, the County shall make such materials available at its office at all reasonable times during the contract period, and for five (5) years from the date of final payment under this agreement, for inspection and audit by the Department's Financial Management Division.
16. It is the policy of the Department not to enter into any agreement with another party that has been debarred by any government agency (Federal or State). The County certifies, by signature of this agreement, that neither it nor its agents or contractors are presently debarred, suspended,

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proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State Department or Agency.

17. Each of the parties covenants that if it enters into any subcontracts in order to perform any of its obligations under this contract, it shall require that the contractors and their subcontractors comply with the requirements of NC Gen. Stat. Article 2 of Chapter 64. In this E-Verify Compliance section, the words contractors, subcontractors, and comply shall have the meanings intended by N.C. Gen. Stat. § 160A-20.1.
18. The County shall certify to the Department compliance with all applicable Federal and State laws and regulations and ordinances and shall indemnify the Department against any fines, assessments or other penalties resulting from noncompliance by any entity performing work under contract with the County.
19. The County is solely responsible for all agreements, contracts, and work orders entered into or issued by the County for this Project. The Department shall not be held liable by the County for any expenses or obligations incurred for the Project except those specifically eligible for the federal funds and obligations as approved by the Department under the terms of this Agreement. The Department shall not reimburse the County any costs that exceed the total federal funding at any time.
20. The County will indemnify and hold harmless the Department, FHWA, and the State of North Carolina, their respective officers, directors, principals, employees, agents, successors, and assigns from and against any and all claims for damage and/or liability in connection with the project activities performed pursuant to this Agreement including construction of the Project. The Department shall not be responsible for any damages or claims for damages, which may be initiated by third parties.
21. All terms and conditions of this Agreement are dependent upon and subject to the allocation of funds for the purpose set forth in the Agreement and the Agreement shall automatically terminate if funds cease to be available.
22. Where either the Department or the FHWA determines that the funds paid to the County for this Project are not used in accordance with the terms of this Agreement, or if the cost of work done by the Department exceed the funding award, the Department will bill the County.

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23. If the County decides to terminate the Project without the concurrence of the Department, the County shall reimburse the Department one hundred percent (100%) of all costs expended by the Department and associated with the Project.

24. By Executive Order 24, issued by Governor Perdue, and N.C. G.S.§ 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, Transportation, and the Office of the Governor).

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IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the Department and the County by authority duly given.

L.S. ATTEST: CAMDEN COUNTY

BY: _____ BY: _____

TITLE: _____ TITLE: _____

DATE: _____

N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

Approved by _____ of the local governing body of the Camden County as attested to by the signature of Clerk _____ of said governing body on _____ (Date)

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

(SEAL)

(FINANCE OFFICER)

Federal Tax Identification Number

Remittance Address:

Camden County

DEPARTMENT OF TRANSPORTATION

BY: _____
(CHIEF ENGINEER)

DATE: _____

APPROVED BY BOARD OF TRANSPORTATION ITEM O: _____ (DATE)

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 4.D

New Business

Meeting Date: September 2, 2014
Attachments: 3 (11 Pages)
Submitted By: Michael Renshaw, County Manager

ITEM TITLE: 2015-2016 Legislative Goals Process

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

Every two years, in the months prior to a long session of the General Assemble, the North Carolina Association of County Commissioners begins a process to determine the legislative goals it should pursue in the best interest of the member counties.

The County Manager's office has been contacted by the NCACC and requested to submit a list of legislative goals which the Board of Commissioners desire to be included in the 2015 NCACC legislative agenda. The deadline for submission of goals to NCACC is September 19. Member counties are being asked to submit their goals via the NCACC Web site. Suggested goals may be submitted via adopted resolution from full boards, from the Board Chairperson via a letter on behalf of the full Board, or from affiliated county organizations.

The attached suggested listing of legislative goals has been prepared by the County Manager and is offered to the Board for its consideration. The approved list of goals, including any changes requested by the Board, will be assembled in the form of a resolution and submitted prior to September 19th.

July-September	Submission of Legislative Proposals
September-October	NCACC Steering Committee Reviews Proposals
November 18-20	Goals Committee Reviews Proposals
December	Board of Directors Finalizes Package
January 15-16, 2015	Legislative Goals Conference

RECOMMENDATION:

Discuss the listed legislative goals and, upon full Board approval, a motion is requested directing the County Manager to prepare a resolution for submittal to the NCACC Steering Committee for review.

Mike Renshaw

From: Todd McGee <todd.mcgee@ncacc.org>
Sent: Tuesday, August 26, 2014 2:05 PM
To: 'mrenshaw@camdencountync.gov'
Subject: Legislative Goals process underway; deadline for submissions is Sept. 19



Legislative Goals Process Underway; deadline for submissions is Sept. 19

Every two years, in the months preceding a long session of the General Assembly, the North Carolina Association of County Commissioners engages in a process to determine the legislative goals it should seek in the best interest of the counties. The process is thorough, deliberative, and time intensive. It is designed to allow for input from as many county commissioners and other county officials as possible. By maximizing participation from so many of the organization's members, it is possible to reach agreement on goals that are important to all members.

Below is the timeline for the 2015-16 legislative goals process:

When	What
July - September	Submission of Legislative Proposals
September - October	NCACC Steering Committees Review Proposals
Nov. 18-20	Legislative Goals Committee reviews proposals approved by Steering Committees
December	Board of Directors finalizes package to be presented at Legislative Goals Conference
Jan. 15-16, 2015	Legislative Goals Conference - Moore County

Counties are encouraged to submit their proposals via the **NCACC Website**. Suggested goals can be submitted via adopted resolutions from full boards, from the Board Chair via letter on behalf of the full board, and from affiliate and related county organizations (which are groups of county officials/staff organized by function) via a letter from those organizations' presidents.

For more information, contact NCACC Director of Government Relations **Johanna Reese** at (919) 715-8044

BOARD OF COMMISSIONERS

GARRY W. MEIGGS
Chairman

P. MICHAEL McLAIN
Vice Chairman

SANDRA J. DUCKWALL
CLAYTON D. RIGGS
RANDY KRAINIAK



CAMDENCOUNTY
new energy. new vision.

MICHAEL RENSHAW
County Manager

ANGELA WOOTEN
Clerk to the Board

JOHN S. MORRISON
County Attorney

August 27, 2014

TO: Camden County Board of Commissioners

FROM: Michael Renshaw, County Manager *MR*

SUBJECT: 2015 Recommended Legislative Goals

1) Adequately fund agricultural research and cooperative extension services.

Support legislation to fund the agricultural and research extension offices through the University of North Carolina system, principally at NC State University and NC A&T University. Extension offices are located throughout the state and facilitate valuable programs and activities that assist residents in a wide array of programs focused on agricultural economic development. Adequate funding of these programs benefits the agriculture economy in every county.

2) Seek legislation to expand county governments' use of 911 funds, protect and enhance current funding streams and maintain full operational flexibility and autonomy.

Seek legislation to protect and enhance current e911 funding streams, as well as increase flexibility in the use of those funds for the betterment of county 911 systems.

3) Reinstate ADM and lottery funds for school construction.

Seek legislation to fully reinstate the Average Daily Membership funds and Lottery proceeds to the Public School Building Capital Fund. The Public School

Building Capital Fund is housed in the NC Department of Public Instruction and is comprised of two sources of revenue: a set aside from the corporate income tax, known as the ADM Fund, which is allotted based on average daily membership (ADM) in each county; and 40% of the net proceeds from the NC Education Lottery. Counties have relied upon these funds for debt service repayment for public school construction and renovation.

- 4) Ensure greater equity in the allocation of state-level economic development incentives.

Seek legislation that would provide more equity in the allocation of state-level economic development incentives based upon measurable project impact, particularly in low-wealth Tier 1 counties as designated by NC Department of Commerce.

- 5) Seek legislation to restore State Aid to Public Libraries to the pre-2011 level of \$15.7 million.

State Aid to Public Libraries plays an important part of library funding, especially for rural regional library systems such as the East Albemarle Regional Library. The cost of library operations have continually increased, however State Aid to Public Libraries has been repeatedly reduced over the last few years.

2013-2014 Legislative Goals

Counties add two more goals, hear from Governor

County officials added two more goals to the county legislative agenda on Friday, Jan. 25, the final day of the NCACC 's 2013 Legislative Goals Conference. County officials approved a proposal to restore state funding for drug treatment courts and a goal to allow counties the option to acquire, own and construct public school sites and facilities.

After adopting the goals and prioritizing their top five goals, county officials welcomed Gov. Pat McCrory, who told commissioners he wanted to take the "mayor's attitude to the governor's job."

Counties approved all 58 goals up for consideration on Jan. 24 on the first day of the NCACC Legislative Goals Conference. Goals ENV-5, IGR-1, TF-6, TF-12 and TF-15 were amended.

The Association has created a [sample resolution in support](#) of the county legislative agenda. Counties can adopt this resolution if they wish and forward it to their legislators. The resolution may be modified any way that a county deems appropriate, and is just made available to counties as an option.

Top Five Goals for 2013-14

1. Oppose shift of state transportation responsibilities to counties
2. Reinstate ADM and lottery funds for school construction.
3. Oppose unfunded mandates and shifts of state responsibilities to counties.
4. Ensure adequate mental health funding.
5. Preserve the existing local revenue base.

Agriculture Legislative Goals

AG-1: Adequately fund agricultural research and extension services.

Support legislation to fund the agricultural and research extension offices through the University of North Carolina system, principally at N.C. State University and N.C. A&T State University. Extension offices are located throughout the state and facilitate programs that assist residents in a wide variety of programs focused on agricultural economic development. Adequate funding of these programs benefits the agriculture economy in every county.

AG-2: Support and promote conservation of working lands and farmland preservation.

Support legislation to promote and preserve working farmlands by including these lands in the state tourism plan, by retaining the current authority for the present use value system, by maintaining funding for the Ag Development and Farmland Preservation Trust, and by exploring the impacts of transfer of development rights.

Environment Legislative Goals

ENV-1: Restore state funding and responsibility for river basin monitoring, streamline rulemaking, and enhance regional cooperation.

Support legislation to enhance monitoring for all river basins in North Carolina and review the rule-making process to enhance regional cooperation. Increased monitoring would allow jurisdictions to better assess compliance with water quality rules and, over time, allow the Division of Water Quality to make better decisions regarding future promulgation of water-quality rule making. Seek legislation to streamline local water supply reservoir permitting without sacrificing the scientific rigor of Environmental Impact Assessment and ensure adequate opportunities for public and local official comment. North Carolina is a fast-growing state that has already experienced drought-related challenges to its water supply, impacting both quantity and quality. It is likely that many new sources of drinking water will be needed to meet future demand, yet the timetable to bring a new water reservoir on line can take years, even decades, to satisfy all the environmental permitting requirements mandated by the state.

ENV-2: Eliminate requirement for a 10-year solid waste management plan and add a requirement in the Solid Waste Management and Facilities annual report for long-term planning.

Support legislation to eliminate the statutory provisions requiring units of local government to prepare 10-year solid waste management plans in order to simplify the process, reduce costs and produce results more relevant for local governments. Currently, a 10-year plan and any changes to it, including mandatory three-year updates, must often be approved by multiple units of government, even those that may not utilize local waste disposal facilities. The original and primary reason for requiring 10-year plans was to measure remaining landfill space to ensure future space availability. Other state rules require an annual survey of all landfill facilities to calculate remaining space and, with modern Geographical Information Systems, there is no need for the 10-year plan to duplicate this effort.

ENV-3: Authorize some county oversight of bio-solids application.

Support legislation that provides county governments some opportunity to regulate and/or have input into, but not prohibit, bio-solids application activities, including the acceptable "classes" of bio-solids for application and the prohibition of bio-solids application in certain environmentally sensitive areas such as critical watersheds. The appropriate application of bio-solids for agricultural use should be allowed with counties playing a role in the process.

ENV-4: Modify spray irrigation systems classification for volunteer fire departments.

Support legislation to change North Carolina Division of Water Quality (DWQ) wastewater system classification rules that currently classify a spray irrigation system such as one utilized by volunteer fire departments as “commercial.” When the flow generated by the system is domestic quality/non-industrial process wastewater, the system should be held to the same monitoring and testing standards as a residential wastewater system under DWQ jurisdiction. In the alternative, volunteer fire departments should also be excluded entirely from the “commercial” classification. The annual inspections and testing costs associated with a “commercial” designation for a spray irrigation system serving a volunteer fire department can be several thousands of dollars. Accounting for the type of flow actually treated by a system rather than assigning a blanket “commercial” designation to the system would significantly reduce volunteer the annual costs for fire departments across the state, saving taxpayer dollars supporting these services.

ENV-5 (amended): Monitor and protect counties from negative fiscal and environmental impacts caused by natural resource extraction and oppose removal of Virginia's ban on uranium mining.

Support state legislative and regulatory actions to protect county budgets and services from any negative impacts resulting from natural resource extraction. The state is moving forward in exploring new means of, and additional locations for, natural gas extraction. Such activities have the potential to affect county government operations and quality of life in impacted areas, and therefore could increase county service costs.

Health & Human Services Legislative Goals

HHS-1: Ensure adequate mental health funding.

Seek legislation to ensure that state-funded mental health, developmental disability, and substance abuse services are available, accessible and affordable to all residents and that sufficient state resources fund service provision costs inclusive of sufficient crisis beds and supportive housing. While North Carolina counties largely fund social services administration and health services, the state has been traditionally responsible for mental health expenses.

The state is undertaking a massive restructuring of community mental health services, converting and merging existing local management entities into managed care organizations charged with overseeing a capitated model of funding. State budget cuts and federal policy changes have reduced statewide resources to support crisis services, chronic mental health management, and state psychiatric hospital capacity. Policy changes have shifted public guardianship responsibilities from LMEs to county social services staff.

The state has purchased local hospital beds set aside for the mentally ill, but additional funding is needed for increased bed capacity. Recent federal action to relocate adult care home residents suffering from mental illness to community-based housing will require increased and sustained state funding to build local supportive housing resources and wrap-around services.

HHS-2: Retain county management of nonemergency Medicaid transport.

Seek legislation that allows counties to retain the management and coordination of Medicaid nonemergency medical transportation services. A special provision in the 2013 State Appropriations Act directed the N.C. Department of Health and Human Services to develop and issue a request for proposals to privatize the management of nonemergency medical transportation services for Medicaid recipients. A statewide transportation management brokerage firm could remove all coordination efforts currently in place to share transportation services costs amongst funding sources.

North Carolina is recognized nationally for its coordinated system of community human services transit systems. Largely managed by professional transit administrators under the oversight of county management, these coordinated systems provide efficient trip scheduling and travel for an array of human services clients including veterans, elderly citizens, children in daycare, and Medicaid recipients. Shared trips to the same geographic area equate to shared costs among the clientele, with cost efficiencies evidenced by North Carolina's cost-effective per member per month (pmpm) cost of \$2.45. Other states have pmpm costs averaging \$6 and above.

HHS-3: Preserve federal block grants and state aid to counties for county-administered programs and oppose unfunded workload mandates.

Seek legislation and monitor state budget activities to ensure that federal block grant and state aid to counties funds, traditionally used to support county-administered social and health services, are not redirected to offset state administrative expenses. Support human services administrative simplification efforts and resist changes in state policies and procedures that add to county administrative costs.

Counties have already experienced an annual loss of \$36 million in federal welfare reform funds and looming federal deficit reduction measures are likely to compound these losses for health, social services, and mental health programs. The state has eliminated its \$5.4 million annual appropriation in state aid to counties for social services, although some state aid dollars remain for county health expenses. The state has backfilled state budget cuts in childcare and other human services programs with federal dollars once designated for direct county programs. County budgets must be protected as the state continues to grapple with anemic revenue growth, and as fewer federal dollars are made available for community-based human services.

HHS-4: Restore local autonomy to LME/MCO governance structure.

Seek legislation to restore local autonomy to LME/MCO governance structure, to ensure that each county be allowed to appoint, at a minimum, one county commissioner to its local LME/MCO Board. S191, enacted in the 2012 legislative session, sets maximum size limitations of 21 members on LME/MCO boards, and stipulates board membership composition for 10 of these members to specific consumer, health, insurance and finance disciplines. Counties participating in an LME/MCO with at least 12 county members cannot be assured of appointing one of its county commissioners to represent its interests and that of its constituents on the LME/MCO governance board. LME/MCOs with population catchment areas of 1.25 million or more are exempt from these limitations.

HHS-5: Oppose weakening of smoke-free restaurant and bars law.

Oppose any bill or amendment that weakens current statutory regulations requiring smoke-free restaurants and bars. The 2004 General Assembly enacted a comprehensive ban on smoking in all restaurants and bars and set up a regulatory framework to ensure compliance with the smoke-free requirements.

HHS-6: Increase Nursing Home Community Advisory Committee membership flexibility.

Seek legislation to provide greater flexibility in the membership of Nursing Home Community Advisory Committees. Per G.S. 131E-128, every county having a nursing home within its boundaries must establish a nursing home advisory committee to monitor nursing home care and resolve grievances of nursing home residents. As a part of its monitoring responsibilities, each advisory committee must visit each nursing home within its jurisdiction at least four times per year. Counties with four or more nursing homes must appoint NHCA subcommittees to manage this on-site workload. Advisory committees and subcommittees cannot include any members who are persons or family members with a financial interest in a home served by the committee, an employee or governing board member of such a home, or an immediate family member of a nursing home resident. These exclusions limit the number of interested parties wishing to serve on an NHCA, and counties throughout the state are having difficulty identifying persons to serve on these committees.

HHS-7: Increase childcare subsidies to reduce waiting lists and support funding for Smart Start and NC Pre-K.

Support an increase in childcare subsidies to ensure access to affordable childcare and support funding for early childhood and pre-kindergarten programs. Continuing state budget challenges have diminished state resources to backfill one-time federal dollars for childcare expenses and offset state cuts in childcare subsidies Smart Start and N.C. Pre-K. As of July 2012, nearly 37,500 children were waiting for childcare services, likely preventing their parents from remaining in, or joining, the workforce. Smart Start and N.C. Pre-K faced 20 percent state budget cuts in 2011, despite continued growth in the Pre-K population.

HHS-8: Increase Medicaid rates to cover costs.

Support a rate increase for Medicaid services to at least cover cost of service. In an effort to curb Medicaid costs, legislative actions over the past 10 years routinely show a Medicaid service-provider rate reduction or a reduction in the inflationary increases for reimbursement rates, increases to keep pace with medical inflation. Despite a 50 percent plus increase in Medicaid clients, fewer physicians are choosing to treat Medicaid clients given lower reimbursement rates than that offered under private insurance plans.

HHS-9: Support an increase in food and lodging inspection fees to cover costs.

Seek legislation to increase food and lodging inspection fees or authorize county governments to charge cost-based fees for restaurant and facility inspections. Unlike other inspection fees such as building inspections fees that can be set to recover costs, food and lodging inspection fees are set statutorily and do not reflect county costs of inspections operations and administration. The state collects the current fee, which is set at \$75 per annual business inspection, and returns 66 percent of these revenues to the county of origin. Not only is this fee well below actual inspections costs, no additional fees are permitted should county inspectors need to revisit an individual business multiple times to ensure compliance with health and safety regulations.

HHS-10: Restore state funding of public health accreditation.

Seek legislation to restore state funding for the state-mandated accreditation program for county public health departments. G.S. 130A-34.1 requires all local public health departments to obtain and maintain accreditation, which examines a local health department's capacity to provide essential public health services, its facilities and administration, its staffs' competencies and training procedures or programs and its governance and fiscal management. The process includes a self-assessment, a site visit by a team of experts to clarify, verify, and amplify the information in the self-assessment and accreditation approval by the Local Health Department Accreditation Board, which is housed and staffed by UNC's Institute for Public Health. Failure to obtain and maintain accreditation by July 1, 2014, will jeopardize state and federal funding for public health services. The 2012 State Appropriations Act eliminated the \$300,000 in recurring funding to support UNC administration of the public health accreditation program.

Intergovernmental Relations Legislative Goals

IGR-1 (amended): Oppose any shift of state transportation responsibilities to counties.

Oppose legislation to shift the state's responsibility for funding transportation construction and maintenance projects to counties. Counties cannot afford to assume costs for maintaining secondary roads and/or funding expansion projects. Unlike counties in other states, whose traditional funding responsibilities are secondary roads, North Carolina counties are responsible for the administration of local human services programs, and fund educational operating and capital expenses. The NCACC estimates that a transfer of secondary road maintenance responsibilities would cost counties more than \$500 million annually. Some of the more rural counties would have to increase property taxes by as much as 30 cents to generate the amount of revenue needed to maintain the same level of service.

IGR-2: Allow more cost effective methods for second primary elections.

Support legislation to authorize alternatives to second primary elections that minimize excessive costs while protecting the integrity of the electoral process. The costs for second primary elections can be very high, especially when compared to voter turnout. New and expanded alternatives, similar to one-stop voting or limited early voting sites and schedules, should be explored and piloted for second primaries and run-off elections.

IGR-3: Maintain current requirements for county commission approval of Extraterritorial Jurisdictions (ETJ) designations and expansions.

Support legislation that maintains the current requirements for county approval of ETJ changes. With recently enacted changes to the annexation laws, ETJ will certainly be a focus of planning and growth. In certain jurisdictions with higher populations, current law calls for Board of County Commissioner approval for ETJs beyond any one-mile expansion. Counties would like to maintain that level of input and make sure that the county voice is included in further ETJ expansion.

IGR-4: Implement combined motor vehicle registration and property tax collection system by July 1, 2013.

Support legislation to ensure that the combined motor vehicle registration and property tax collection system be implemented by its statutory deadline of July 1, 2013. In 2005, the NCACC included this issue in our legislative goals and supported its passage. Implementation of the combined motor vehicle registration/property tax system has been delayed several times given the complex automation systems needed for operations, but the program is still important to county governments. North Carolina is the only state that continues to collect motor vehicle property taxes in arrears of license plate registration and renewal. Property tax collection rates for motor vehicles alone are 10 percentage points below that of all other property. It is estimated that once this system is up and running, counties will reap more than \$50 million annually in currently uncollected property taxes on motor vehicles.

IGR-5: Allow county participation in the State Health Plan.

Support continued legislative action aimed at allowing optional participation by counties in the State Health Plan (SHP). Proposed language would allow counties to participate on a short-term basis in order for the State to determine the impacts from the Federal Affordable Health Care Act.

IGR-6: Support legislation to grant counties the option to provide notice of public hearings and other legal notices through electronic means in lieu of required publication in any newspaper.

Seek legislation to provide counties with options for notice of public hearings, notice of delinquent taxpayers, and other legal notices, through electronic means. Current statutes require counties to purchase expensive ads in local newspapers when announcing various public hearings, meetings or other items. With many more citizens now getting their news online instead of from traditional newspapers, allowing counties to post these notices on their county-owned Web sites will save taxpayers money and make it easier on taxpayers to find the information at their demand.

IGR-7: Increase informal let bid threshold for NCDOT local projects.

Support legislation that increases the informal bid limit of \$1.2 million for NCDOT projects. Current law permits local NCDOT divisions to approve projects that are less than \$1.2 million in scope instead of completing the more lengthy and cumbersome formal bidding process. Board of Transportation approval is still required, but this informal bid limit does help to streamline and expedite the building process. The \$1.2 million cap was established several years ago and has not been adjusted to compensate for increased construction costs involved in road construction.

IGR-8: Oppose collective bargaining for public employees.

Oppose legislation to authorize local governments to enter into collective bargaining agreements with public employees, or to mandate dues check-off programs. Salaries and benefits for public sector employees remain strong in North Carolina because different jurisdictions are competing over the same highly skilled and specialized employees, such as police, firefighters, emergency medical personnel and public school teachers. Lifting the state's ban on collective bargaining would require every county in the state to negotiate for salaries and benefits with groups representing local teachers, firefighters, sheriff's deputies, EMS employees and others that are unionized. Collective bargaining for public employees would neither improve county government efficiency nor result in improved services to citizens. The likelihood is that collective bargaining would increase operational costs for county governments, would create an adversarial relationship between management and employees, and would create two classes of employees – those in unions and those not in unions.

IGR-9: Support maintaining local control of the NC ABC System and preservation of local ABC revenues.

Support legislation to protect local control of the local ABC system, including all local revenue streams generated through local ABC store operations. Given the state's dire budget situation, legislative leaders have considered privatizing all or parts of the state's system of alcoholic beverage control to generate significant amounts of cash in the short term. Many counties recognize ABC revenues in their budgets. The loss of these revenues would create holes in county budgets. In addition, cities and counties are better suited to make decisions about alcoholic beverage distribution, including where to locate stores and whether to merge with other systems.

IGR-10: Support release of Help America Vote Act (HAVA) funds to assist counties with election costs.

Support legislation that provides the state maintenance-of-effort match to draw down the \$4 million in remaining federal HAVA funds. Counties use various county, state, and federal funds to operate election services. Taking advantage of Help America Vote Act (HAVA) funds would be very beneficial to ease funding pressures at the county level.

Justice & Public Safety Legislative Goals

JPS-1: Seek legislation to limit the amount that providers can charge counties for inmate medical care to no more than what is allowed by the Department of Correction.

Seek legislation that would authorize medical care providers to charge counties for inmate medical services at a rate not to exceed the rates paid by the State Department of Public Safety to inmate medical providers. Counties are responsible for medical costs when inmates are incarcerated in county jails, and counties often pay full, non-negotiated rates for inmate medical care, resulting in great expense to counties. State reimbursement rates have been capped in recent state budget provisions, and counties seek the same cap on inmate medical expenses to save taxpayer dollars on these costs.

JPS-2: Seek legislation to expand county governments' use of 911 funds, protect and enhance current funding streams and maintain full operational flexibility and autonomy.

Seek legislation to protect and enhance current e911 funding streams, as well as increase flexibility in use of those funds for the betterment of county 911 systems. Significant strides were made in 2010 to revamp 911 laws and give counties greater flexibility in utilizing 911 funds. At the same time, the 911 Board was directed to adopt a funding model and standards. Counties have expressed concern about decisions made at the Board level related to the funding model, as well as the adoption of certain standards that would have negative economic impacts on county 911 systems.

JPS-3: Oppose legislation that would limit a county's ability to operate a pretrial release program.

Oppose legislation that would limit counties from operating pretrial programs. Such limitations would result in increased costs to counties and put additional burdens on county jails. Counties throughout the state operate pretrial programs that help to evaluate individuals awaiting trial in county jails. These programs assist the judicial system in determining if those individuals can safely be released, saving taxpayer dollars and saving space in county jails. In addition, many pretrial programs offer needed services to individuals awaiting trial in an effort to reduce recidivism rates.

JPS-4: Support legislation to fully fund the Justice Reinvestment Act of 2011.

Support increased funding for the Justice Reinvestment Act Initiatives. Last session, lawmakers approved a budget that fell short of fully funding the initiatives included in the legislation. Policies in the comprehensive criminal justice bill include new tools for probation officers to hold offenders accountable, longer sentences for individuals with repeat breaking and entering offenses, and increased funding for drug treatment programs in prison and in the community. Without adequate funding, the programs will not achieve the desired goals.

JPS-5: Provide greater funding of state crime labs.

Support legislation to increase state funding for state crime lab operations. Court officials throughout the state have noted that North Carolina's State Crime Laboratory now has fewer resources, money and personnel than in past years. That situation greatly impacts court proceedings by causing defendants and prosecutors to often wait a year or more for results. Without a substantive increase in funding for the lab, criminal court proceedings across the state will continue to lag. These delays can cause overcrowding in county jails and the need for additional county resources as individuals await trial.

JPS-6: Preserve current county authority for local electronic offender monitoring.

Support legislation to maintain county authority for electronic monitoring. In 2011, a bill was passed authorizing counties to collect a fee from individuals ordered to be placed on electronic monitoring as a condition of the offender's bond or pretrial release. Utilization of electronic monitoring helps with county jail overcrowding and also reduces the amount of taxpayer dollars needed for incarceration. The fee allowed by law is capped and cannot be collected from those entitled to court-appointed counsel. Counties want to ensure that the authority for this fee is preserved.

JPS-7: Provide funding for gang prevention, adolescent substance abuse and domestic violence prevention, intervention and treatment.

Support legislation to provide state funding for gang prevention, adolescent substance abuse and domestic violence prevention, intervention and treatment. In past budget years, the state budget has included funds for these critical programs. These programs pay dividends because they help reduce criminal activity. Failure to fund these types of programs will result in significantly higher costs to the legal system.

JPS-8: Request the reduction of detention center space requirements in existing and new detention center facilities in all counties in North Carolina, consistent with the language in N.C. G.S. 153A-221.

Seek legislation to provide all counties with the authority to house 64 inmates in each county detention dormitory, as permitted for counties with populations in excess of 300,000. Counties with populations of less than 300,000 can only house up to 56 inmates in each dormitory. The same minimum space requirements still apply to these additional inmates. Allowing all counties to have this same authority will make the law consistent for all 100 counties and allow for cost-savings when constructing new jail facilities.

JPS-9: Restore state funding for Drug Treatment Court (added at Legislative Goals Conference).

Public Education Legislative Goals

PE-1: Reinstate ADM and lottery funds for school construction.

Seek legislation to fully reinstate the Average Daily Membership funds and Lottery proceeds to the Public School Building Capital Fund. The Public School Building Capital Fund is housed in the N.C. Department of Public Instruction and is comprised of two sources of revenue: a set-aside from the corporate income tax, known as the ADM fund, which is allotted based on average daily membership (ADM) in each county; and 40 percent of the net proceeds from the N.C. Education lottery. Counties have relied on these funds to repay debt service for public school construction and renovation.

Since 2009, the General Assembly has redirected the ADM Fund's corporate income tax proceeds to offset state dollars for public school operations, costing counties from \$50 to \$100 million each year. Since 2010, the legislature has set the county lottery appropriation below the statutory 40 percent of net lottery proceeds, with the 2012 allocation appropriated at \$100 million or 22.7 percent of expected net proceeds. The total loss for the past two biennia amount to nearly half a billion dollars in school construction funds. Counties are forced to delay school construction projects, use their emergency fund balances to make up the debt service losses, or reduce funding for other essential services.

PE-2: Maintain state responsibility for replacement and risk management exposures for operation of school buses.

Seek legislation to ensure that the state retains responsibility for the purchase, repair and replacement of school buses, and to preserve state insurance coverage under the State Tort Claims Act for school bus accidents and other school bus risk management exposures. North Carolina counties are financially responsible for the initial purchase of new school buses, either to service new schools or new routes. Since the 1930s and per G.S. 115C-240(e)(f), the state is financially responsible for school bus replacement, generally based on mileage (250,000 miles) or age (20 years or older). The state's tort claims act has traditionally covered school bus driver negligence.

In 2011, in an effort to manage growing state budget deficits, Governor Bev Perdue proposed shifting school bus replacement and tort claim coverage to counties, costing counties \$57 million and \$4.6 million, respectively, for these new responsibilities. While the House rejected these proposals outright, the Senate initially considered the school bus cost shift to counties. The adopted budget retained state responsibility for both school bus replacement and school

bus risk management exposure.

PE-3: Provide sufficient funds for community college workforce training programs.

Support legislation to restore and maintain state funding for workforce development training and programs through the community college system. State budget cuts over the past two biennia have reduced community college funding for classroom operations by \$83 million. New tuition fee increases have helped minimize the impact of these losses, and several new programs such as non-recurring funds for N.C. Back to Work, a \$5 million retaining program for long-term unemployed, have been authorized. Continuing and increased state investments are needed to provide community colleges with 21st century equipment to support training that leads to third party credentials in career areas such as advanced manufacturing and STEM (science, technology, engineering and math).

PE-4: Restore local control of school calendar.

Support legislation to restore control of the local school calendar to local boards of education. The General Assembly enacted H1464 in 2004, which restricted a local board of education's ability to open schools prior to Aug. 25 or to close schools prior to June 10. It is believed that the Legislature was reacting to concerns by resort communities regarding earlier school openings, which in turn shortened the summer vacation season and reduced the teen labor force for the service industries. The State Board of Education was authorized to grant waivers based on the number of weather-related closures historically experienced or for good cause based on educational purposes. In 2012, the General Assembly further restricted LEA school calendar control, by eliminating start/end date waivers based on educational purposes.

PE:5: Authorize the option for counties to acquire, own and construct traditional public school sites and facilities. (added at Legislative Goals Conference).

Tax & Finance Legislative Goals

TF-1: Preserve the existing local revenue base.

Support legislation that recognizes the importance of county revenues and ensures that the existing tax base is maintained and preserved. During the current recession, one of the means used by the General Assembly to balance the state budget has been to shift some local funds to state use and make cuts in some county programs. For example, in 2009-10, the General Assembly diverted to the state's general fund the portion of the Corporate Income Tax that was dedicated to school construction, costing counties approximately \$200 million for the biennium. For 2010-11, the General Assembly reduced the county share of lottery proceeds by \$63 million. Counties also saw numerous state cuts to county programs approaching \$75 million in 2009-10 alone. Counties face similar revenue declines as that experienced by the state and cannot afford to sacrifice any additional revenues to the state.

TF-2: Oppose unfunded mandates and shifts of state responsibilities to counties.

Oppose legislation that establishes new or expanded state mandates without a commensurate increase in state resources to support service provision. A continuing difficult state financial status may increase the likelihood of attempts to balance the state budget by shifting more responsibilities to counties without corresponding funds.

TF-3: Authorize local revenue options.

Seek legislation to allow all counties to enact by resolution or, at the option of the Board of Commissioners, by voter referendum, any or all revenue options from among those that have been authorized for any other county. Several counties have access to certain revenues, such as prepared meals taxes, occupancy taxes, and land transfer taxes, that are not available to other counties. Granting counties the authority to implement these revenue options would lessen the reliance on property tax and give counties more flexibility in designing a revenue system that reflects their community's preferences and is best suited for their tax base.

TF-4: Protect county revenues in tax reform consideration.

Support legislation that recognizes the importance of county revenues and secures existing county resources as the state considers tax reform strategies. The General Assembly will be considering comprehensive tax reform this legislative session. Specifics of these changes to tax statutes are uncertain and likely to be fluid throughout the session. County revenues should be protected in any final outcome.

TF-5: Repeal moratorium on contingency fee audits.

Seek legislation to repeal the moratorium on contingency fee tax audits beginning July 1, 2013. Allow counties the flexibility to contract for tax audit services by fee-based or contingency-based arrangements. If a repeal of the moratorium is unviable, work with the state Department of Revenue on alternative solutions.

TF-6 (amended): Improve and maintain incentive programs, workforce development and job creation programs, NC's tax credit programs, and increase access to tax credit financing for smaller economic development projects.

Support legislation to defend and maintain the state's tax credit programs to help stimulate economic development activity in rural and economically distressed counties. In an era of fiscal constraint and economic challenges, North Carolina's legislators may be tempted to terminate the state's tax credit programs in an effort to increase tax revenues. However, these programs – including Historic Preservation Tax Credits, the Renewable Energy Tax Credits, and the Article 3J Tax Credits – stimulate investment and business growth that otherwise might not take place in our state. These tools are particularly important to stimulating economic development in rural and Tier One counties.

Support legislation to improve access to tax credit financing for smaller economic development projects. In order to finance commercial projects, businesses frequently benefit from being able to attract investors who can utilize the tax credits generated by the project to offset their own tax liabilities. However, it is difficult for small business owners to identify investors who may be interested in their tax credits, and it is often prohibitively complicated and costly to

broker tax credit finance deals. Furthermore, tax credit investors are typically only interested in multi-million dollar projects – a threshold that excludes many potentially eligible economic development projects, especially in small rural counties. As a result, many tax credit-eligible projects do not move forward because they are not able to access the potential equity generated by their tax credits. The Legislature could help make this process less complicated and more accessible to small businesses by: 1) enabling the “bundling” of multiple smaller projects into projects that are large enough to attract investors; 2) establishing a central tax credit “exchange” that brings tax credit-eligible projects together with potential investors; and 3) supporting increased technical assistance and training in the utilization of tax credits.

TF-7: Explore and authorize use of alternate, sustainable revenue options and funding sources for beach, inlet and waterway maintenance.

Support legislation to explore and authorize use of alternate, sustainable revenue options or funding sources like licenses, taxes and/or fees for beach, inlet and waterway maintenance (as proposed via 2009 CRC and CRAC resolution for Trust Fund; Senate DRS85164-SB-12 Beach Management Study Commission Section 2.2 (3) Trust Fund, 2012 Session H1181 Study Municipal Local Option Sales Tax, and 2004 Session H142 Dare County Sale Tax).

TF-8: Replace current non-profit sales tax refund process with a revenue-neutral exemption.

Support legislation to eliminate the requirement for tax-exempt non-profit corporations to pay sales tax. The current burdensome process, which requires the eligible non-profits to pay sales taxes and then seek a refund from the State has resulted in significant negative impacts upon county budgets. Sales tax revenues received by the local governments that include payments from tax-exempt corporations overstate the amount of funding actually available to the local government, and state audit adjustments result in unpredictable repayment obligations over which the local government has no control.

TF-9: Replace current refund sales tax process for public institutions with a revenue-neutral exemption.

Seek legislation that streamlines the sales tax refund regulatory process by exempting public institutions (counties, cities, school boards, community colleges, local utility authorities, etc.) from payment of state and local sales taxes on purchases within the state and thereby diminish the administrative burden on the local and state level to pursue/account for/recoup sales tax proceeds.

TF-10: Extend Article 44 hold harmless.

Seek legislation that extends hold harmless payments for local governments whose expected Article 44 receipts do not replace their repealed state reimbursements. The 2004 Appropriations Act (H1414) amended G.S. 105-521 by guaranteeing hold harmless payments through 2012 for local governments. The 2012-13 payment is scheduled to be the last unless additional legislation is passed. The Article 44 hold harmless payments are approximately \$15 million, and these funds are an important source of revenue for the economically distressed counties and municipalities that receive them.

TF-11: Allow counties to provide triple credit toward renewable energy portfolios.

Support legislation similar to legislation passed in 2010 (Cleanfields of 2010) to allow counties to provide triple credit toward renewable energy portfolios.

TF-12 (amended): Authorize greater county oversight of legal electronic gaming operations and support legislation to authorize counties to levy privilege license taxes on these operations.

Support legislation to authorize counties to levy privilege license taxes on internet sweepstakes businesses. Counties do not have the same authority as municipalities to levy a privilege license tax on video sweepstakes businesses, and this disparity may create an incentive for such businesses to locate in rural areas outside the corporate limits of municipalities. Seek legislation similar to H1180 from the 2011-12 session that would give counties and municipalities the same authority to levy privilege license taxes on internet sweepstakes businesses in order to discourage the proliferation of those businesses in rural areas outside corporate limits.

TF-13: Promote county property tax system modernization.

Seek legislation that enhances the county property tax system through effective modernization strategies.

TF-14: Authorize design build option for all counties.

Seek legislation to authorize for all counties the option of using the “Design Build” process to construct and/or renovate public facilities. A number of counties in North Carolina have special legislation allowing the “Design Build” method, which allows the bidding of design and construction of a project in the same package, often resulting in cost and time savings. The “Design Build” option should be made available as an alternative process for construction/renovation of county facilities and schools statewide.

TF-15 (amended): Require payment of property taxes on manufactured homes and other titled properties before transfer of title.

Seek legislation to require that all taxes levied on manufactured homes be paid before the home may be moved, repossessed or sold on site. County property tax collection efforts for delinquent taxes on manufactured homes are often hampered by ownership and location transfers.

TF-16: Clarify centralized listing and assessing of cellular and cable companies.

Seek legislation to implement the central listing and assessment of cellular and cable companies. The Department of Revenue’s Local Government Division would manage the listing and assessment process, similar to its assessment of other utilities such as telephone, power and railroad. DoR supports this change.

TF-17: Support local county law enforcement and rehabilitation services through an increase in the beer and wine tax revenues.

Support an increase in the excise tax on beer and wine by 10 cents or 20 cents with the total increased amount distributed to counties. For each 10 cent

increase, 7 cents would be dedicated to law enforcement and 3 cents would be dedicated to rehabilitation purposes.

TF-18: Preserve scrap tire disposal tax proceeds.

Oppose the use of Scrap Tire Disposal Tax Proceeds for other than what is allowed by current statute (G.S. 105-187.19).

TF-19: Compensate counties for property acquired by the state and removed from the ad valorem tax base.

Develop state Payment in Lieu of Taxes (PILT) for game lands or other revenue sharing in lieu of taxes on state-owned wildlife/game lands. Large portions of some counties are not subject to property taxes because they are owned by the State. Most of these lands are wildlife or game lands. In addition, the state continues to buy land using conservation funds. The lands purchased are already being used for agriculture or timber and therefore require a low level of service. Although transferring the lands to state control does not affect the levels of service provided by counties, it does force the tax burden onto a smaller population.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 5.A

CONSENT AGENDA

Meeting Date: Sept 2nd, 2014
Attachments: 1 (15 Pages)
Submitted By: Angela Wooten
Asst. Clerk to the Board

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

ITEM TITLE: Draft Minutes

SUMMARY:

Monday July 7, 2014 – BOCC Regular Meeting Draft Minutes

RECOMMENDATION:

For Review and Possible Approval

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – July 7th, 2014

Camden County Board of Commissioners
Regular Meeting
July 7th, 2014
6:00 P.M. - Closed Session
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on Monday July 7th, 2014 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Garry Meiggs,
 Vice Chairman Michael McLain, and
 Commissioners Randy Krainiak, Sandra Duckwall and
 Clayton Riggs.

Also attending were County Manager Michael Renshaw, County Attorney John Morrison and Clerk to the Board Angela L. Wooten. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Stephanie Jackson – Human Resources, Gwen Westcott – appointed member of the East Albemarle Regional Library (EARL) Board, Lt. Tobie McPherson - director of the Pasquotank-Camden-Elizabeth City Central Communications/911 Center, Miles Gregory – County employee, Sylvia Holley – Director of Social Services, and Clarann Mansfield – Finance Officer.

1. Closed Session, 6:00 P.M. Pursuant to G.S. 143-318.11(a) (3) – Consultation with Attorney to discuss potential litigation

Vice Chairman McLain made a motion to go into closed session pursuant to Pursuant to G.S. 143-318.11(a) (3) – Consultation with Attorney to discuss potential litigation. At 6:00 P.M., the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 6:12 P.M.

Commissioner Sandra Duckwall made a motion to come out of closed session at 6:55 P.M., the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioner absent; and no Commissioner not voting..

Chairman Garry Meiggs recessed the Board at 6:55 P.M.

Regular Session, 7:00 P.M.

Chairman Garry Meiggs called to order the July 7th, 2014 meeting of the Camden County Board of Commissioners at 7:00 P.M.

Invocation and Pledge of Allegiance

Commissioner Clayton Riggs gave the invocation and led those present in the Pledge of Allegiance.

Public Comments

- Rev David O Moehring, 188 S Hwy 343, Camden, came before the board with the following comments
 - Limit on the sale of 2 acre limit
 - Need for a community center

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – July 7th, 2014

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- *Ashton Overton*, S. Hwy 343, Shiloh, came before the board to introduce himself and announce that he will be the Camden County 4-H representative at the NCACC Youth Summit. Ashton expressed his excitement about the opportunity and is looking forward to the conference.
-

Consideration of Agenda

Chairman Garry Meiggs asked if there were any changes to the agenda. Not hearing any changes, Chairman Garry Meiggs called for a motion.

Clayton Riggs made a motion to approve the agenda as presented. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Presentations

Item 3.A -Employee Lapel Pins- Stephanie Jackson

The County Manager Mike Renshaw introduced the County Human Resource Manager Stephanie Jackson. Ms. Jackson gave a brief award ceremony to recognize several County employees that reached milestones in terms of “Years in Service”. The County Manager invited the employees to the front where he and Chairman Garry Meiggs thanked them for their dedicated service shook their hands and awarded them with the with Lapel Pins.

- Miles Gregory ----- 40 years of service as of Dec 2013
- Sylvia Holley ----- 30 years of service as of Jan 2014
- Clarann Mansfield ----- 31 years of service as of Nov 2013
- Shana Trafton ----- 5 years of service as of July 2014

Item 3.B - East Albemarle Regional Library Report - Gwen Westcott

Mrs. Gwen Westcott, appointed member of the East Albemarle Regional Library (EARL) Board, provided a report on matters related to the eight libraries in our region.

Item 3.C - Senior Issues Update

Mrs. Gwen Westcott, appointed member of the Senior Tar Heel association provided the board with a report update concerning senior citizen issues within the State and Camden County.

Item 3.D - Next Generation 911

Lt. Tobie McPherson, director of the Pasquotank-Camden-Elizabeth City Central Communications/911 Center, presented updates to the Next Generation 9-1-1 services. The Next Generation 9-1-1 services will include the ability to text. The texting service will notify emergency responders there is an emergency, it will not provide the location.

Public Hearings - None

Old Business

Item 4.A - Remote Participation Policy

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – July 7th, 2014

115 Per instruction from the June 2nd Board Meeting, County Manager Mike Renshaw, presented some highlights from his research of other
116 jurisdictions Remote Participation Policies. After some discussion, Manager Renshaw recommended a revision of the current Remote
117 Participation policy

118
119 Revise Section 3 to include:

- 120 • “Individual commissioners may participate remotely in no more than six (6) scheduled Board meetings in any given fiscal year.”
121 • “Individual commissioners who wish to participate remotely shall provide notice to the Chairman, or in the absence of the
122 Chairman the person chairing the meeting, notice of such intent no less than 48 hours prior to the scheduled meeting time.”

123 Commissioner Krainiak expressed his concern that if a commissioner spends too much time away from the county that commissioner may
124 become out of touch with the current concerns of the citizens.

125
126 Commissioner Duckwall comments that after three remote meeting per year the board would address further missed meetings on a case by
127 case basis.

128
129 Vice Chair McLain shared his experience with GO2Meeting as a cost effective solution and feels if the board so chooses to use remote
130 sessions then it needs to be handled professionally.

131
132 Commissioner Riggs suggests the board entertain appointing someone to use as a fill-in if his orders are extended.

133
134 All of the Commissioners agree that if they proceed with remote participation, it needs to be accomplished properly. They agree a
135 technology system similar to go2meeting should be used, where the remote commissioner is seen, heard and recorded by the board and the
136 citizens at all times during a meeting.

137
138 After much discussion, the commissioners agree to amend the resolution to say a commissioner may attend three meetings per fiscal year
139 then they must notify the chairman in writing 48hrs prior to the meeting.

140
141 Commissioner Duckwall made a motion to approve the amended resolution. The motion passed 5-0 with Chairman Garry Meiggs, Vice
142 Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner
143 voting no; no Commissioner absent; and no Commissioner not voting.

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CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – July 7th, 2014

Resolution No. 2014-07-01

A RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS
 ESTABLISHING A GOVERNMENT BOARD MEETING REMOTE PARTICIPATION
 POLICY

WHEREAS, the University of North Carolina School of Government stands as the headquarters for local government education and information in North Carolina, and;

WHEREAS, Professor Freyda Bluestein is the leading expert in Public Law & Government in North Carolina, and;

WHEREAS, Professor Freyda Bluestein publication 'Remote Participation in Local Government Board Meetings' in the August 2013 edition of the Local Government Law Bulletin states "There are... legal considerations that a local government should address if it decides to allow remote participation."

WHEREAS, this resolution shall preempt and replace Resolution No. 2013-09-01 previously adopted by the Camden County Board of Commissioners in open meeting on September 3, 2013, and;

WHEREAS, with the correct technology, members of the Camden County Board of Commissioners may now participate remotely in Board of Commissioners meetings provided the following:

1. **Acceptable Means of Remote Participation**
 - a. Telephone, internet, or satellite enabled audio or video conferencing, or any other technology that enables the remote participant and all persons present at the meeting location to be clearly audible to one another
2. **Reasons for Remote Participation**
 - a. Board members are entitled to participate remotely in three meetings per fiscal year with no reason given
 - b. In order for a Board Member to participate remotely in a fourth and subsequent meeting in a given fiscal year, all Board Members must agree to the reasoning for a Board Member's request for remote participation by vote in open meeting
3. **Permissible & Non-permissible Stipulations**
 - a. Remote participation is only permissible when a quorum is present
 - b. Remote participation is *not* permissible in a quasi-judicial hearing
 - c. Remote participation is *not* permissible during those meetings that would preserve confidentiality, such as attorney client communications or personnel matters

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – July 7th, 2014

d. Individual Board Members may participate remotely in no more than three (3) scheduled Board meetings in any given fiscal year. Remote participation in up to three meetings per fiscal year is a vested right and shall require no formal Board action to allow such participation

e. After having participated in three meetings remotely, Board Members who wish to participate remotely in additional meetings shall provide written notification to the Chairman, or in the absence of the Chairman the person chairing the meeting, of such intent no less than 48 hours prior to the scheduled meeting time. The Board Member's request shall be heard in open session and a vote taken

4. Voting

a. Remote participants must voice their vote of 'aye' or 'nay' immediately following those voiced in unison by the present Board members, so that they are properly heard, and recorded by the clerk

b. Remote participants fall under the same voting rules & procedures as they would, were they present

THEREFORE, be it resolved, that Camden County now allows members of the Camden County Board of Commissioners to participate in Board meetings remotely, per the aforementioned policy.

ADOPTED this 7th day of July, 2014.

Garry W. Meiggs
Garry W. Meiggs- Chairman

ATTEST:

Angela L. Wooten
Angela Wooten- Clerk



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CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – July 7th, 2014

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New Business

Item 5.A - Monthly Tax Report – May 2014

Tax Administrator Lisa Anderson came before the board to present the monthly tax report for May 2014.

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2013	248,372.30	40,162.98
2012	74,884.09	16,763.78
2011	36,229.06	13,061.49
2010	25,761.32	6,639.82
2009	11,575.18	6,382.33
2008	8,636.13	6,515.24
2007	7,537.10	10,355.23
2006	2,472.55	14,558.88
2005	1,881.13	26,696.59
2004	1,100.17	12,169.27
TOTAL REAL PROPERTY TAX UNCOLLECTED		418,449.03
TOTAL PERSONAL PROPERTY UNCOLLECTED		153,305.61
TEN YEAR PERCENTAGE COLLECTION RATE		99.15%
COLLECTION FOR 2014 vs. 2013		22,967.35 vs. 70,286.56

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LAST 3 YEARS PERCENTAGE COLLECTION RATE

2013	95.85%
2012	98.71%
2011	99.30%

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CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – July 7th, 2014

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

**ENDING May 2014
BY TAX ADMINISTRATOR**

<u>7</u>	NUMBER DELINQUENCY NOTICES SENT
<u>226</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>9</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>14</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>17</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>2</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

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County Attorney John Morrison adds that he is in the process of initiating two tax foreclosures in common law.

Commissioner McLain asked if there have been any noticeable changes within the new state collection system. Ms. Anderson states a lot of the old taxes were paid because they have to pay the old before they can get the new tags.

Commissioner Michael McLain made a motion to approve the report as presented. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 5.B - NCACC Voting Delegate Form

The County Manager Michael Renshaw recommended that the Board nominate a member of the board that will be attending the Annual NCACC Conference in August, 2014.

Mr. Renshaw, county manager, states in the past the Chairman has been appointed as the delegate. He recommends the delegate should attend the annual conference.

Vice Chairman Michael McLain made the motion to nominate Chairman Garry Meiggs as the NCACC Voting Delegate. At The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – July 7th, 2014

07-08-2014
2523317831

01:45:36 p.m.

Transmit Header Text
Local Name 1

Camden County NC

This document : Confirmed
(reduced sample and details below)
Document size : 8.5"x11"



Designation of Voting Delegate
to NCACC Annual Conference

I, Garry Meigs, hereby certify that I am the duly designated voting
delegate for Camden County at the 107th Annual Conference of the North
Carolina Association of County Commissioners to be held in Buncombe County, N.C., on August 14-
17, 2014.

Signed: Garry W. Meigs
Title: Chairman

Article VI, Section 2 of our Constitution provides:

"On all questions, including the election of officers, each county represented shall be entitled to one
vote, which shall be the majority expression of the delegates of that county. The vote of any county in
good standing may be cast by any one of its county commissioners who is present at the time the vote
is taken; provided, if no commissioner be present, such vote may be cast by another county official,
elected or appointed, who holds elective office or an appointed position in the county whose vote is
being cast and who is formally designated by the board of county commissioners. These provisions
shall likewise govern district meetings of the Association. A county in good standing is defined as one
which has paid the current year's dues."

Please return this form to Sheila Sammons by: Friday, August 1, 2014:

NCACC
215 N. Dawson St.
Raleigh, NC 27603
Fax: (919) 715-1172
sheila.sammons@ncacc.org
(p) (919) 715-4365

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CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – July 7th, 2014

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Item 5.C - NCDC/Medical Park Insurance

Manager Renshaw presents the purpose and recommendation of the Joint insurance agreement. The agreement’s purpose includes the 3enties that make up the Camden Medical Park, NCDC and the ECBH.

Commissioner Clayton Riggs made a motion to approve the Joint Insurance agreement and authorize the County Manager to execute the joint Insurance agreement as presented. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Insurance Agreement

This Insurance Agreement is made this the ____ day of July, 2014, by and among Camden County, Pasquotank County (bodies politic and political subdivisions of the State of North Carolina) and East Carolina Behavioral Health (a mental health authority of the State of North Carolina).

Recitals

1. The parties hereto own jointly, as tenants in common (a one-third (1/3) undivided interest each), two tracts situate in Camden County, North Carolina, known as the Camden Medical Park, and the NCDC child care center.
2. Both tracts consist of real property together with improvements thereon consisting of valuable buildings.
3. The improvements to the property require general hazard and liability insurance.
4. The risk pool to which all three entitles belong, has advised, it would be more expeditious to have one entity apply for the subject insurance and pay premiums rather than three separate applications. Further, the parties were advised that an agreement amongst the three should be entered into to address the payment of premiums and the distribution of insurance proceeds in the event a hazard occurred and payment was made by the insurer.
5. All three parties are desirous of obtaining insurance expeditiously and in accord with the above recited advice.
6. This agreement is entered into pursuant to the authority given under **Article 20 Interlocal Co-Operation, N.C.G.S. §160A-460 et seq.**

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE MUTUAL COVENANTS EXPRESSED HEREIN, IT IS AGREED BY THE PARTIES AS FOLLOWS:

Section One
Designation of Agent

The Camden County Manager is hereby authorized to apply for general liability and hazard insurance on the above described premises in an amount, which in the discretion of said manager, is appropriate to provide for the improvements situate on property well known to the parties as the Camden Medical Park and the NCDC daycare

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CAMDEN COUNTY BOARD OF COMMISSIONERS
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center. The parties agree to be bound by the decision of the Camden County Manager and specifically authorize him to apply for the insurance.

Section Two
Title to the Policy

The insurance policy shall be issued in the name of Camden County, who shall appear as the sole beneficiary.

Section Three
Premiums

Camden County shall pay for the premium, annually, and submit a copy of the insurance invoice to ECBH and Pasquotank County, who shall each promptly reimburse Camden County one-third (1/3) of that cost.

Section Four
Ownership

Despite Camden County appearing as the sole beneficiary, in the event of injury, destruction, or damage to the subject property, for which there is insurance coverage, all monies paid by insurance shall be the equal property of the three parties to this agreement.

Section Five
Use of Premiums

The proceeds of any insurance payment shall be used to repair the damage caused by an insured hazard. However, provided if property is destroyed in its entirety or damaged to such an extent that repair is not feasible, and then the payment shall be divided equally amongst the parties. Each party shall still be responsible to pay its share of any demolition and removal cost, which resulted from fire, wind, water, or any other hazard.

Section Six
Compliance with N.C.G.S. §160A-464
Provisions of the Agreement

1. The purpose of this agreement has been previously stated.
2. This agreement shall endure so long as the parties jointly own the subject property and improvements situate thereon prudently require insurance.
3. There is no joint agency.
4. There are no additional personnel necessary.
5. There is no financing required.
6. The ownership of insurance proceeds and the expense thereof have previously been addressed.
7. This agreement may only be amended in a written document signed by all parties.
8. This agreement may be terminated only if the ownership interest of a party ceases or there is no longer an improvement on the property prudently requiring insurance.

Executed in triplicate originals this the ___ day of July, 2014.

Camden County

By: _____
Michael R. Renshaw, County Manager

Pasquotank County

By: _____
Rodney Bunch, County Manager

East Carolina Behavioral Health

By: _____
Lisa Wainwright, Director

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CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – July 7th, 2014

PRE-AUDIT CERTIFICATION

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

COUNTY OF CAMDEN

By: _____
Finance Officer

[SEAL]

PRE-AUDIT CERTIFICATION

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

COUNTY OF PASQUOTANK

By: _____
Finance Officer

[SEAL]

PRE-AUDIT CERTIFICATION

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

EAST CAROLINA BEHAVIORAL HEALTH

By: _____
Finance Officer

[SEAL]

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Board Appointments

Item 6.A - Tourism Development Authority - Re-appointments

County Manager Mike Renshaw recommends the board re-appoint the following TDA members for a term of two years.

- Donna Stewart as TDA Chairwoman
- Parks Superintendent, Joy Greenwood, (until her permanent replacement is named)
- Mrs. Charlotte Underwood
- Mrs. Janet Inge
- Commissioner Randy Krainiak (until end of term of office)

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Commissioner Sandra Duckwall made a motion to approve all re-appoints as presented. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 6.B - Planning Board – Appointments

County Manager Mike Renshaw recommends the board appoint Rick McCall and re-appoint Ray Albertson for a term of two years.

- Re-appoint Ray Albertson
- Appoint Rick McCall

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Vice Chairman Michael McLain made a motion to re-appoint Ray Albertson and appoint Rick McCall to serve the Planning Board until July 2017. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

CAMDEN COUNTY BOARD OF COMMISSIONERS
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Item 6.C- Board of Adjustments – Re-Appointments

County Manager Mike Renshaw and the Planning staff recommend the board re-appoint the following slate to the Board of Adjustments.

Roger Lambertson	December 31, 2016	Courthouse
	December 31, 2015	Shiloh
William McPherson	December 31, 2016	Courthouse
Bradley Smith- vChair	December 31, 2016	Courthouse
Don Lee Keaton	December 31, 2015	South Mills
Frank Eason –(Alternate)	December 31, 2015	South Mills
Ron Price (Alternate)	December 31, 2016	Shiloh

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Commissioner Clayton Riggs made a motion to re-appoint all members to serve on the Board of Adjustments and accept the county manager will actively advertise the Board of Adjustments vacancy as presented. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Consent Agenda

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Commissioner Sandra Duckwall made a motion to approve the consent agenda as presented. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

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Item 7.A - Draft Minutes –

February 17th, 2014, March 17th, 2014, June 9th, 2014

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CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – July 7th, 2014

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Item 7.B - School Budget Amendments

<p>Budget Amendment Camden County Schools Administrative Unit Capital Outlay Fund</p> <p>The Camden County Board of Education at a meeting on the 17th day of June, 2014, passed the following resolution:</p> <p>It is resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2014:</p> <table border="1"> <thead> <tr> <th>Code Number</th> <th>Description of Code</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>9100</td> <td>Category 1 Projects</td> <td>327,500.00</td> </tr> <tr> <td>9200</td> <td>Category 2 Projects</td> <td>7,581.00</td> </tr> </tbody> </table> <p>Expenses: Total Appropriation in Current Budget \$ 411,114.00 Amount of Increase/Decrease of Above Amendment +223,996.00 Total Appropriation in Current Amended Budget \$ 635,110.00</p> <p>Passed by majority vote of the Board of Education of Camden County Schools on the 17th day of June 2014.</p> <p><i>William W. Healy</i> Chairman, Board of Education</p> <p><i>Charles W. Healy</i> Chairman, Board of Education</p>	Code Number	Description of Code	Amount	9100	Category 1 Projects	327,500.00	9200	Category 2 Projects	7,581.00	<p>Budget Amendment Camden County Schools Administrative Unit Local Current Expense Fund</p> <p>The Camden County Board of Education at a meeting on the 17th day of June, 2014, passed the following resolution:</p> <p>It is resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2014:</p> <table border="1"> <thead> <tr> <th>Code Number</th> <th>Description of Code</th> <th>Increase</th> <th>Decrease</th> </tr> </thead> <tbody> <tr> <td>5100</td> <td>Regular Instructional Program</td> <td></td> <td>581.00</td> </tr> <tr> <td>5200</td> <td>Administrative Learning Program</td> <td></td> <td>88.00</td> </tr> <tr> <td>5300</td> <td>School Based Support Services</td> <td>8.00</td> <td></td> </tr> <tr> <td>5400</td> <td>Administrative Support Services</td> <td>71.00</td> <td></td> </tr> <tr> <td>5500</td> <td>Operational Support Services</td> <td>281.00</td> <td>24,900.00</td> </tr> <tr> <td>5600</td> <td>Financial & HR Services</td> <td></td> <td></td> </tr> <tr> <td>5700</td> <td>Community Support Services</td> <td>282.00</td> <td></td> </tr> <tr> <td>5800</td> <td>Perks to Other Gov't Units/Tools</td> <td>23,000.00</td> <td></td> </tr> </tbody> </table> <p>Expenses: Total Appropriation in Current Budget \$ 2,062,236.00 Amount of Increase/Decrease of Above Amendment 0.00 Total Appropriation in Current Amended Budget \$ 2,062,236.00</p> <p>Passed by majority vote of the Board of Education of Camden County on the 17th day of June, 2014.</p> <p><i>William W. 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Healy</i> Chairman, Board of Education</p> <p><i>Charles W. Healy</i> Chairman, Board of Education</p>	Code Number	Description of Code	Increase	Decrease	9100	Category 1 Projects	0.00	0.00	9200	Category 2 Projects	0.00	0.00			
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Healy</i> Chairman, Board of Education</p> <p><i>Charles W. Healy</i> Chairman, Board of Education</p>	Code Number	Description of Code	Increase	Decrease	5100	Regular Curricular Services	600.00		5200	Special Curricular Services	3,000.00		5300	Regular Support Services	710.00		5400	Administrative Support Services	70.00		5500	Operational Support Services	570.00		5600	Financial & HR Services	1,620.00		5700	Community Support Services	1,200.00		5800	Perks to Other Gov't Units/Tools	1,200.00		<p>Budget Amendment Camden County Schools Administrative Unit Local Current Expense Fund</p> <p>The Camden County Board of Education at a meeting on the 23rd day of June, 2014, passed the following resolution:</p> <p>It is resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2014:</p> <table border="1"> <thead> <tr> <th>Code Number</th> <th>Description of Code</th> <th>Increase</th> <th>Decrease</th> </tr> </thead> <tbody> <tr> <td>5100</td> <td>Regular Instructional Program</td> <td>205.00</td> <td>490.00</td> </tr> <tr> <td>5200</td> <td>Administrative Learning Program</td> <td>205.00</td> <td></td> </tr> <tr> <td>5300</td> <td>School Based Support Services</td> <td>205.00</td> <td></td> </tr> <tr> <td>5400</td> <td>Administrative Support Services</td> <td>402.00</td> <td></td> </tr> </tbody> </table> <p>Expenses: Total Appropriation in Current Budget \$ 2,062,236.00 Amount of Increase/Decrease of Above Amendment 0.00 Total Appropriation in Current Amended Budget \$ 2,062,236.00</p> <p>Passed by majority vote of the Board of Education of Camden County on the 23rd day of June, 2014.</p> <p><i>William W. Healy</i> Chairman, Board of Education</p> <p><i>Charles W. Healy</i> Chairman, Board of Education</p>	Code Number	Description of Code	Increase	Decrease	5100	Regular Instructional Program	205.00	490.00	5200	Administrative Learning Program	205.00		5300	School Based Support Services	205.00		5400	Administrative Support Services	402.00		<p>Budget Amendment Camden County Schools Administrative Unit Other Local Current Expense Fund</p> <p>The Camden County Board of Education at a meeting on the 23rd day of June, 2014, passed the following resolution:</p> <p>It is resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2014:</p> <table border="1"> <thead> <tr> <th>Code Number</th> <th>Description of Code</th> <th>Increase</th> <th>Decrease</th> </tr> </thead> <tbody> <tr> <td>5100</td> <td>Regular Curricular Services</td> <td>11,132.00</td> <td></td> </tr> <tr> <td>5200</td> <td>Special Curricular Services</td> <td>5,200.00</td> <td></td> </tr> <tr> <td>5300</td> <td>Regular Support Services</td> <td>11,515.00</td> <td></td> </tr> <tr> <td>5400</td> <td>Administrative Support Services</td> <td>2,510.00</td> <td></td> </tr> <tr> <td>5500</td> <td>Operational Support Services</td> <td>75.00</td> <td></td> </tr> </tbody> </table> <p>Expenses: Total Appropriation in Current Budget \$ 1,481,561.92 Amount of Increase/Decrease of Above Amendment +0.00 Total Appropriation in Current Amended Budget \$ 1,481,561.92</p> <p>Passed by majority vote of the Board of Education of Camden County on the 23rd day of June 2014.</p> <p><i>William W. Healy</i> Chairman, Board of Education</p> <p><i>Charles W. Healy</i> Chairman, Board of Education</p>	Code Number	Description of Code	Increase	Decrease	5100	Regular Curricular Services	11,132.00		5200	Special Curricular Services	5,200.00		5300	Regular Support Services	11,515.00		5400	Administrative Support Services	2,510.00		5500	Operational Support Services	75.00		<p>Budget Amendment Camden County Schools Administrative Unit Other Local Current Expense Fund</p> <p>The Camden County Board of Education at a meeting on the 23rd day of June, 2014, passed the following resolution:</p> <p>It is resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2014:</p> <table border="1"> <thead> <tr> <th>Code Number</th> <th>Description of Code</th> <th>Increase</th> <th>Decrease</th> </tr> </thead> <tbody> <tr> <td>5100</td> <td>Regular Curricular Services</td> <td>11,132.00</td> <td></td> </tr> <tr> <td>5200</td> <td>Special Curricular Services</td> <td>5,200.00</td> <td></td> </tr> <tr> <td>5300</td> <td>Regular Support Services</td> <td>11,515.00</td> <td></td> </tr> <tr> <td>5400</td> <td>Administrative Support Services</td> <td>2,510.00</td> <td></td> </tr> <tr> <td>5500</td> <td>Operational Support Services</td> <td>75.00</td> <td></td> </tr> </tbody> </table> <p>Expenses: Total Appropriation in Current Budget \$ 1,481,561.92 Amount of Increase/Decrease of Above Amendment +0.00 Total Appropriation in Current Amended Budget \$ 1,481,561.92</p> <p>Passed by majority vote of the Board of Education of Camden County on the 23rd day of June 2014.</p> <p><i>William W. 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Item 7.C - Tax Refunds, Pickups, & Releases

ACS Tax System
6/18/14 11:49:08

REFUNDS OVER \$100.00
Refunds to be Issued by Finance Office

CAMDEN COUNTY Page

Refunds	Remit To:	Reference:	Drawer/Transaction Info:
346.87	FIRST AMERICAN TITLE 1100 SUPERIOR AVE., SUITE 200 CLEVELAND OH 44114	2013 R 03-8953-03-13-8306.0000	20130618 99 211747 overpayment
100.76	WALKER, GERALDINE (GRANT) 130 STILES LN SOUTH BILLS NC 27376	2012 R 01-7999-00-89-9494.0000	20140618 99 211739 released legal fees
445.63	Total Refunds		

SUBMITTED BY *Lisa S. Anderson* DATE 6-18-14
Lisa S. Anderson, Tax Administrator Camden County

APPROVED BY *Garry Heagy* DATE 7/7/2014
Garry Heagy, Chairman Camden County Board of Comm.

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Item 7.D - Tax Authorization to Collect (March and August Renewal)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – July 7th, 2014

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County (August Ren.) Due 09/15/14 (NEW SYSTEM)

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
15,213.73	18,925.69	10,772.10	44,911.52

Witness my hand and official seal this 7th day of July, 2014

Henry W. Maiggo
Chairman, Camden County Board of Commissioners

Attest:

Angela L. Wooten
Clerk of the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Alicia S. Anderson
Tax Administrator of Camden County

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County (March Ren.) Due 07/01/14 (OLD SYSTEM)

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
83.95	314.82	68.22	466.99

Witness my hand and official seal this 7th day of July, 2014

Henry W. Maiggo
Chairman, Camden County Board of Commissioners

Attest:

Angela L. Wooten
Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Alicia S. Anderson
Tax Administrator of Camden County

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Item 7.E - Set Public Hearing – Special Use Permit Preliminary Plat Joyce Landing – 18 Lots Major Subdivision (UDO 2013-05-03)

Set public Hearing for August 4th, 2014.

Commissioner's Report

Commissioner Riggs requests the board consider waiving sign fees supporting our youth athletic department. The county Attorney mentions that we would need an ordinance or something to that effect or the county may make a donation to cover those funds.

Vice-Chairman McClain commented on three areas:

- NCDOT - of how DOT staff voted on road funding. He also mentioned DOT removed our northern connector route from their comprehensive plan because it did not connect to a Currituck comprehensive plan connector route.
- Albemarle Commission – employee turnover
- ECBH may merge into a tri-county LME.

Commissioner Krainiak went to Atlantic City with the seniors and mentions to Camden citizens to keep an eye out on the website for upcoming trips.

County Manager's Report

County Manager Michael Renshaw had the following items to report:

- He assures old trap residents their mail delivery and snow removal will not be effected due to the sign being moved.

Information from Board and Staff

The following items were provided to the Board for their information, and a copy of these items is maintained in the Clerk's office.

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – July 7th, 2014

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None

Meeting Adjourned

At 8:37 PM, Chairman Garry Meiggs asked if there were any other matters to come before the Board of Commissioners, hearing none, and by acclamation the meeting was adjourned.

Chairman Garry Meiggs
Camden County Board of Commissioners

ATTEST:

Angela L. Wooten
Clerk to the Board

DRAFT

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 5.B

CONSENT AGENDA

Meeting Date: Sept 2nd, 2014
Attachments: 1 (1 Page)
Submitted By: Lisa Anderson
Tax Administrator

ITEM TITLE: Tax Collection Report

SUMMARY:

Tax Collection Report

RECOMMENDATION:

For Review and Possible Approval

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 5.C

CONSENT AGENDA

**Meeting Date: Sept 2nd, 2014
Attachments: (5 Pages)
Submitted By: Lisa Anderson
Tax Administrator**

ITEM TITLE: Refunds, Pickups, and Releases

SUMMARY:

Refunds, Pickups, and Releases

RECOMMENDATION:

For Review and Possible Approval

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

<u>Name</u>	<u>Amount</u>	<u>Type.</u>
	<u>Reason</u>	<u>No.</u>
Effice Pauline Creekmore	\$ 325.00 Code Enforcement - grass cutting	Pick-Up/16931 R-67570-13
Effice Pauline Creekmore	\$ 150.00 Code Enforcement - grass cutting	Pick-Up/16932 R-67573-13
Effice Pauline Creekmore	\$ 175.00 Code Enforcement - grass cutting	Pick-Up/16933 R-67571-13
Effice Pauline Creekmore	\$ 200.00 Code Enforcement - grass cutting	Pick-Up/169314 R-67574-13

<u>Name</u>	<u>Amount</u>	<u>Type.</u>
	<u>Reason</u>	<u>No.</u>
Bertie Taylor Heirs	\$250.00 Foreclosure Fee - removed	Release/16861 R-51744-10
Luana Lynn Palimetakis	\$151.73 Turned in plates - new system	Refund/16880 21406975
Laura Etheridge ETAL LE	\$303.80 Foreclosure Fee - added	Pick-Up/16906 R-67964-13
Joseph Mata	\$267.95 Foreclosure Fee - added	Pick-Up/16907 R-69946-13



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date
08/08/2014

Name	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
MARVIN HILL ALPHIN	168 FOUR FORKS RD	SHAWBORO, NC 27973	Adjustment >= \$100	0021227273	WERKHRSE	PENDING	15049158	Refund Generated due to adjustment on Bill #0021227273-2013- 2013-0000-00	Change of County	08/08/2014	1843	Tax	(\$170.98)	\$0.00	(\$170.98)
											2	Tax	(\$2.90)	\$0.00	(\$2.90)
														Refund	\$173.88
														Refund Total	\$173.88

*REFUND CHECK SHOULD BE MADE OUT TO: Currituck Co. Tax Dept.
Attn: Sarah
P.O. Box 9
Currituck, NC 27929

Please reference name above.

SUBMITTED BY Lisa S. Anderson DATE 8-11-14
Lisa S. Anderson, Tax Administrator Camden County

APPROVED BY _____ DATE _____
Garry Meiggs, Chairman Camden County Board of Commissioners

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 8/1/2014 12:05:31 PM

Name	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change		
LUANA LYNN PALMERAKIS	104 SHADY CIR		CAMDEN, NC 27821	Proration	0021409975	CHC9979	AUTHORIZED	13822936	Refund Generated due to proration on Bill #0021409975; 2013-2013; 0000.00	Surrender	07/16/2014	1843	2	Tax (\$149.20) (\$2.53)	\$0.00	\$0.00	(\$149.20) (\$2.53)	\$151.73



SUBMITTED BY Lisa S. Anderson DATE 8-1-14
Lisa S. Anderson, Tax Administrator Camden County

APPROVED BY _____ DATE _____
Garry Meiggs, Chairman Camden County Board of Commissioners

REFUNDS OVER \$100.00

Refunds to be Issued by Finance Office

CAMDEN COUNTY

Refunds\$ 100.00

Remit To: NICOLE GEORGE
CITI FINANCIAL - BOULEVARD
6400 LAS COLINAS BOULEVARD
IRVING TX 75039

Reference: 2011 R 01-7998-01-27-1657.0000
overpayment Clarence McPherson

Drawer/Transaction Info:
20140718 1 212157

100.00 CITI FINANCIAL-ATTN:N.GEORGE
6400 LAS COLINAS BOULEVARD
IRVING TX 75039

2012 R 01-8907-00-34-3749.0000 20140717 1 212141
overpayment R. Chesson

101.07 JACKSON JOSEPH BAKER
468 HORSESHOE RD
SOUTH MILLS NC 279769515

2012 R 01-7969-00-96-0916.1000 20140724 1 212207
overpayment garnishment

301.07 Total Refunds

SUBMITTED BY Lisa S. Anderson DATE 8-11-14
Tax Administrator Camden County

APPROVED BY Garry Meiggs, Chairman Camden CountyBoard of Commissioners DATE _____

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 5.D
CONSENT AGENDA
Meeting Date: SEPT 2nd, 2014
Attachments: 2 Pages
Submitted By: Tax Administrator

ITEM TITLE: Authorization to collect (Sept and May Renewals)

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

Authorization to collect (Sept and May Renewals)

RECOMMENDATION:

Review and Approve.

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County (Oct. Ren.) Due 11/15/14 (NEW SYSTEM)

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
10,779.91	13,350.90	7,270.14	31,400.95

Witness my hand and official seal this _____ day of _____

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Risa S. Anderson

Tax Administrator of Camden County

STATE OF NORTH CAROLINA**COUNTY OF CAMDEN**

TO: The Tax Administrator of Camden County (May Ren.) Due 09/01/14 (OLD SYSTEM)

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
29.39	1.80	428.17	459.36

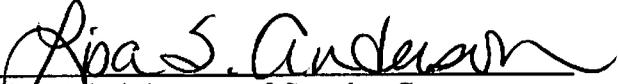
Witness my hand and official seal this _____ day of _____

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.


Tax Administrator of Camden County

STATE OF NORTH CAROLINA

Administrative Office Of The Courts

**FACILITIES FEE
ANNUAL ACTIVITY REPORT**

G.S. 7A-304(a)(2)

County Or Municipality *Camden*

Fiscal Year *FY 2013-2014*

INSTRUCTIONS: Please type or print in triplicate. This report is requested pursuant to the responsibilities of the Administrative Officer of the Courts under G.S. 7A-304(a)(2). Please submit the original copy of this report by October 1st to the Controller's Office, provide a copy to the Clerk of Superior Court in your county, and retain a copy for your file.

MAIL TO:  Administrative Office of the Courts
Attention: Controller's Office
P. O. Box 2448
Raleigh, NC 27602

EXPENDITURES

BALANCE Of Facilities Fee Fund On Hand At Beginning Of Fiscal Year, July 1.	▶	\$ <i>57,738.02</i>
Plus Total Fee Revenue Received From Clerk Of Superior Court During The Fiscal Year		\$ <i>22,762.98</i>
Plus Interest Income On Fund During The Fiscal Year		\$ <i>10.75</i>
TOTAL	▶	\$ <i>80,511.75</i>
Less Total Disbursements From Fund During The Fiscal Year (Provide list of disbursements below.)		\$ <i>30,871.66</i>
BALANCE Of Facilities Fee Fund On Hand At End Of Fiscal Year, June 30.	▶	\$ <i>49,640.09</i>

DISBURSEMENTS

DATE OF DISBURSEMENT	PURPOSE OF DISBURSEMENT	AMOUNT
<i>monthly</i>	<i>Janitorial Services</i>	<i>6156.00</i>
<i>"</i>	<i>Telephone</i>	<i>424.60</i>
<i>"</i>	<i>Utilities</i>	<i>8667.46</i>
<i>"</i>	<i>Supplies/maintenance</i>	<i>2570.60</i>
<i>"</i>	<i>DA's Office Expense</i>	<i>11,704.00</i>
<i>"</i>	<i>Insurance</i>	<i>1000.00</i>
<i>"</i>	<i>Guardian Additonal Office Rental</i>	<i>349.00</i>
	<i>Total</i>	<i>30871.66</i>

Date *8-19-14*

Signature *Clayton C Mansfield*

Telephone No. *252-338-6363 x 107*

Title *Finance Officer*

Monthly Account Balance Report
Preliminary For 7/2014

Account Number	Account Description	Month to Date Totals				Year to date Totals through 07/31/2014			
		Cash/Check/Change	Charge	Other Pay Method	Total	Cash/Check/Change	Charge	Other Pay Method	Total
01-06	State Treasurer Fund	\$669.60	\$0.00	\$0.00	\$669.60	\$8,308.00	\$0.00	\$0.00	\$8,308.00
01-07	Excise Stamps	\$10,691.00	\$0.00	\$0.00	\$10,691.00	\$90,850.00	\$0.00	\$0.00	\$90,850.00
01-09	Retirement Fund	\$82.46	\$0.00	\$0.00	\$82.46	\$907.64	\$0.00	\$0.00	\$907.64
01-10	Additional Index	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-11	Automation Fund	\$527.09	\$0.00	\$0.00	\$527.09	\$5,652.99	\$0.00	\$0.00	\$5,652.99
88-88	Credit On Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03-01	Copies	\$43.02	\$0.00	\$0.00	\$43.02	\$966.28	\$0.00	\$0.00	\$966.28
03-02	Certified Copies	\$0.00	\$0.00	\$0.00	\$0.00	\$213.36	\$0.00	\$0.00	\$213.36
03-03	Fax	\$0.00	\$0.00	\$0.00	\$0.00	\$2.67	\$0.00	\$0.00	\$2.67
03-04	Laminations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	***** Account Group COPIES Total *****	\$43.02	\$0.00	\$0.00	\$43.02	\$1,182.31	\$0.00	\$0.00	\$1,182.31
04-01	Notary Oaths	\$17.72	\$0.00	\$0.00	\$17.72	\$389.84	\$0.00	\$0.00	\$389.84
	***** Account Group MISCELLANEOUS Total *****	\$17.72	\$0.00	\$0.00	\$17.72	\$389.84	\$0.00	\$0.00	\$389.84
01-01	Recording Fees	\$3,371.80	\$0.00	\$0.00	\$3,371.80	\$37,705.58	\$0.00	\$0.00	\$37,705.58
01-02	Non Standard Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$180.12	\$0.00	\$0.00	\$180.12
01-03	Probate	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-04	Cultural Resources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-05	Floodplain Mapping	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-08	Uccs	\$187.05	\$0.00	\$0.00	\$187.05	\$334.21	\$0.00	\$0.00	\$334.21
	***** Account Group RECORDINGS Total *****	\$3,558.85	\$0.00	\$0.00	\$3,558.85	\$38,219.91	\$0.00	\$0.00	\$38,219.91
02-01	County Marriages	\$221.60	\$0.00	\$0.00	\$221.60	\$3,035.92	\$0.00	\$0.00	\$3,035.92
02-02	Domestic Violence Fund	\$300.00	\$0.00	\$0.00	\$300.00	\$4,110.00	\$0.00	\$0.00	\$4,110.00
02-03	Childrens Trust Fund	\$50.00	\$0.00	\$0.00	\$50.00	\$685.00	\$0.00	\$0.00	\$685.00
02-04	Vital Certificates	\$407.56	\$0.00	\$0.00	\$407.56	\$3,756.64	\$0.00	\$0.00	\$3,756.64
02-05	Legitimations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	***** Account Group VITALS Total *****	\$979.16	\$0.00	\$0.00	\$979.16	\$11,587.56	\$0.00	\$0.00	\$11,587.56
	Final Totals :	\$16,568.90	\$0.00	\$0.00	\$16,568.90	\$157,098.25	\$0.00	\$0.00	\$157,098.25

Account Number	Account Description	Month to Date Totals			Year to date Totals through 07/31/2014			
		Cash/Check/Change	Charge	Other Pay Method	Total	Cash/Check/Change	Charge	Other Pay Method

Counts/Totals For 7/2014

Cash Total :	\$1,234.70 +
Check Total :	\$15,416.20 +
Other Pay Total:	\$0.00 +
Change Total :	\$82.00 -
<hr/>	
Subtotal :	\$16,568.90
Charge Total :	\$0.00 +
<hr/>	
Grand Total :	\$16,568.90

Number of Cash Payments :	68
Number of Check Payments :	86
Number of Change Payments :	7
Number of Charge Payments :	0
Number of Other Payments :	0
<hr/>	
Number of Receipts :	151
Number of Voids :	0

Charge Information	
Open Item Information	
Number of Payments on Account :	0
Total Paid on Account :	\$0.00

SALES TAX COLLECTION REPORT 2013-2014												Finance 14-Aug-14																	
SALES TAX COLLECTION REPORT 2013-2014												2013-2014																	
July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted		
Art. 39	\$53,092	\$38,025	\$38,971	\$30,890	\$51,669	\$41,573	\$55,223	\$40,074	\$40,883	\$51,855	\$40,845	\$45,708	\$528,808	\$510,000	Art. 39	\$53,092	\$38,025	\$38,971	\$30,890	\$51,669	\$41,573	\$55,223	\$40,074	\$40,883	\$51,855	\$40,845	\$45,708	\$528,808	\$510,000
Art. 40	\$34,973	\$34,445	\$31,096	\$31,650	\$26,845	\$32,596	\$36,408	\$26,977	\$30,000	\$32,869	\$30,716	\$35,340	\$383,915	\$350,000	Art. 40	\$34,973	\$34,445	\$31,096	\$31,650	\$26,845	\$32,596	\$36,408	\$26,977	\$30,000	\$32,869	\$30,716	\$35,340	\$383,915	\$350,000
Art. 42	\$12,264	\$9,051	\$12,634	\$7,734	\$11,604	\$9,849	\$12,618	\$9,463	\$9,589	\$11,955	\$9,637	\$10,706	\$127,104	\$120,000	Art. 42	\$12,264	\$9,051	\$12,634	\$7,734	\$11,604	\$9,849	\$12,618	\$9,463	\$9,589	\$11,955	\$9,637	\$10,706	\$127,104	\$120,000
Art. 44	\$3	\$2	\$14	\$292	\$2	\$2	\$4	\$24	\$224	\$2	\$4	-\$9	\$564		Art. 44	\$3	\$2	\$14	\$292	\$2	\$2	\$4	\$24	\$224	\$2	\$4	-\$9	\$564	
Totals	\$100,332	\$81,523	\$82,715	\$70,567	\$89,956	\$84,020	\$104,253	\$76,538	\$80,696	\$96,681	\$81,202	\$91,745	\$1,040,391	\$980,000	Totals	\$100,332	\$81,523	\$82,715	\$70,567	\$89,956	\$84,020	\$104,253	\$76,538	\$80,696	\$96,681	\$81,202	\$91,745	\$1,040,391	\$980,000
Total budgeted															Total budgeted														
SCHOOL CAPITAL RESERVE FUND												2013-2014																	
Art. 40	\$14,989	\$11,353	\$13,678	\$13,564	\$11,505	\$13,970	\$15,603	\$11,562	\$12,857	\$14,087	\$13,164	\$15,146	\$161,478	\$134,000	Art. 40	\$14,989	\$11,353	\$13,678	\$13,564	\$11,505	\$13,970	\$15,603	\$11,562	\$12,857	\$14,087	\$13,164	\$15,146	\$161,478	\$134,000
Art. 42	\$18,395	\$13,577	\$10,824	\$11,601	\$17,406	\$14,774	\$18,927	\$14,194	\$14,384	\$17,931	\$14,456	\$16,058	\$182,527	\$160,000	Art. 42	\$18,395	\$13,577	\$10,824	\$11,601	\$17,406	\$14,774	\$18,927	\$14,194	\$14,384	\$17,931	\$14,456	\$16,058	\$182,527	\$160,000
Totals	\$33,384	\$24,930	\$24,502	\$25,165	\$28,911	\$28,744	\$34,530	\$25,756	\$27,241	\$32,018	\$27,620	\$31,204	\$344,005	\$294,000	Totals	\$33,384	\$24,930	\$24,502	\$25,165	\$28,911	\$28,744	\$34,530	\$25,756	\$27,241	\$32,018	\$27,620	\$31,204	\$344,005	\$294,000
Total Budgeted															Total Budgeted														
Grand	\$133,716	\$106,453	\$107,217	\$95,732	\$118,867	\$112,764	\$138,783	\$102,294	\$107,937	\$128,699	\$108,822	\$122,949	\$1,384,233	\$1,274,000	Grand	\$133,716	\$106,453	\$107,217	\$95,732	\$118,867	\$112,764	\$138,783	\$102,294	\$107,937	\$128,699	\$108,822	\$122,949	\$1,384,233	\$1,274,000
SALES TAX COLLECTION REPORT 2012-2013												2012-2013																	
July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted		
Art. 39	\$50,393	\$36,232	\$42,289	\$37,107	\$39,665	\$42,362	\$54,307	\$39,233	\$57,192	\$55,316	\$44,345	\$42,044	\$540,485	\$510,000	Art. 39	\$50,393	\$36,232	\$42,289	\$37,107	\$39,665	\$42,362	\$54,307	\$39,233	\$57,192	\$55,316	\$44,345	\$42,044	\$540,485	\$510,000
Art. 40	\$34,902	\$31,520	\$29,859	\$29,419	\$27,959	\$30,688	\$32,281	\$25,765	\$30,646	\$31,879	\$30,462	\$32,404	\$367,784	\$325,000	Art. 40	\$34,902	\$31,520	\$29,859	\$29,419	\$27,959	\$30,688	\$32,281	\$25,765	\$30,646	\$31,879	\$30,462	\$32,404	\$367,784	\$325,000
Art. 42	\$11,630	\$8,747	\$12,448	\$8,891	\$9,213	\$9,830	\$12,418	\$9,162	\$12,733	\$12,568	\$10,186	\$9,759	\$127,585	\$120,000	Art. 42	\$11,630	\$8,747	\$12,448	\$8,891	\$9,213	\$9,830	\$12,418	\$9,162	\$12,733	\$12,568	\$10,186	\$9,759	\$127,585	\$120,000
Art. 44	\$32	\$18	-\$1	-\$17	\$24	\$23	\$5	-\$9	\$359	\$5	-\$5	\$2	\$436		Art. 44	\$32	\$18	-\$1	-\$17	\$24	\$23	\$5	-\$9	\$359	\$5	-\$5	\$2	\$436	
Total	\$96,958	\$76,518	\$84,596	\$75,400	\$76,861	\$82,903	\$99,011	\$74,151	\$100,571	\$99,768	\$84,988	\$84,209	\$1,035,934	\$955,000	Total	\$96,958	\$76,518	\$84,596	\$75,400	\$76,861	\$82,903	\$99,011	\$74,151	\$100,571	\$99,768	\$84,988	\$84,209	\$1,035,934	\$955,000
Total Budgeted															Total Budgeted														
SCHOOL CAPITAL RESERVE FUND												2012-2013																	
Art. 40	\$14,958	\$13,509	\$13,625	\$11,462	\$11,483	\$13,152	\$13,835	\$11,547	\$13,134	\$13,662	\$13,055	\$13,887	\$157,309	\$125,000	Art. 40	\$14,958	\$13,509	\$13,625	\$11,462	\$11,483	\$13,152	\$13,835	\$11,547	\$13,134	\$13,662	\$13,055	\$13,887	\$157,309	\$125,000
Art. 42	\$17,445	\$13,120	\$12,027	\$13,336	\$13,820	\$14,744	\$18,627	\$13,744	\$19,100	\$18,853	\$15,279	\$14,638	\$184,733	\$175,000	Art. 42	\$17,445	\$13,120	\$12,027	\$13,336	\$13,820	\$14,744	\$18,627	\$13,744	\$19,100	\$18,853	\$15,279	\$14,638	\$184,733	\$175,000
Totals	\$32,403	\$26,629	\$25,652	\$24,798	\$25,303	\$27,896	\$32,462	\$25,291	\$32,234	\$32,515	\$28,334	\$28,525	\$342,042	\$300,000	Totals	\$32,403	\$26,629	\$25,652	\$24,798	\$25,303	\$27,896	\$32,462	\$25,291	\$32,234	\$32,515	\$28,334	\$28,525	\$342,042	\$300,000
Total Budgeted															Total Budgeted														
Grand	\$129,360	\$103,147	\$110,248	\$100,199	\$102,164	\$110,799	\$131,473	\$99,442	\$133,165	\$132,284	\$113,322	\$112,734	\$1,378,337	\$1,255,000	Grand	\$129,360	\$103,147	\$110,248	\$100,199	\$102,164	\$110,799	\$131,473	\$99,442	\$133,165	\$132,284	\$113,322	\$112,734	\$1,378,337	\$1,255,000
SALES TAX COLLECTION REPORT 2011-2012												2011-2012																	
July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted		
Art. 39	\$50,566	\$39,993	\$32,278	\$46,738	\$49,325	\$53,904	\$51,784	\$48,244	\$41,931	\$44,589	\$45,343	\$44,797	\$549,492	\$500,000	Art. 39	\$50,566	\$39,993	\$32,278	\$46,738	\$49,325	\$53,904	\$51,784	\$48,244	\$41,931	\$44,589	\$45,343	\$44,797	\$549,492	\$500,000
Art. 40	\$33,460	\$31,107	\$31,073	\$30,059	\$25,708	\$29,444	\$36,470	\$25,596	\$30,049	\$31,906	\$25,234	\$32,053	\$362,159	\$315,000	Art. 40	\$33,460	\$31,107	\$31,073	\$30,059	\$25,708	\$29,444	\$36,470	\$25,596	\$30,049	\$31,906	\$25,234	\$32,053	\$362,159	\$315,000
Art. 42	\$11,453	\$9,033	\$7,903	\$10,649	\$14,062	\$11,919	\$11,986	\$10,885	\$9,660	\$10,343	\$12,828	\$12,943	\$133,664	\$115,000	Art. 42	\$11,453	\$9,033	\$7,903	\$10,649	\$14,062	\$11,919	\$11,986	\$10,885	\$9,660	\$10,343	\$12,828	\$12,943	\$133,664	\$115,000
Art. 44	\$45	\$19	\$32	\$61	-\$443	\$4	\$1,002	\$44	\$3		-\$1	\$28	\$794		Art. 44	\$45	\$19	\$32	\$61	-\$443	\$4	\$1,002	\$44	\$3		-\$1	\$28	\$794	

Camden County Public Library
Library Report to Board of County Commissioners
August 1-26, 2014

- **Visitor Count:** 1872
- **Hours Open:** 138
- **# Items in Collection:** 10,173
- **Total Check Outs/Renewals:** 2966
- **Library Card Holders:** 1567
- **Computer/ Wireless Use:** 289
- **Juvenile Programs :** 3 programs /117 attendance
- **Adult Programs :** 1 programs /6 attendance
- **Meeting Room:** 5 reservations /27 attendance

Final Summer Reading Statistics (Ages Birth – Grade 12)

June 17- July 31

126 registered

46 returned completed reading logs

29 programs offered

389 attendance

3017 checkouts in B-Gr.12 collections

Camden County Sheriff's Office

Monthly News

July 2014

Sheriff Tony Perry

The Camden County Sheriff's Office compiles statistics monthly. We hope this will inform the public of what is going on in Camden County.

Date	Property Crimes	Breaking & Entering	Larceny	Crimes Against Persons	Animal Control Calls	Assaults	Mental Commit.	Drug Arrests
Current- 07/14	12	9	7	5		4	7	5
Last Month-06/14	1	3	6	0	35	1	2	3
Last Year 07/13	3	3	4	5	31	2	0	0

Traffic Offense	Other Arrest	Juvenile Arrest	Total Arrest	Reports	Papers Served	Armed Robbery	Calls Answered	Building Checks
72	27	0	104	167	112	0	990	272
85	30	0	118	145	91	0	1017	167
145	12	0	157	189	114	0	847	269

990 calls answered an average 31.9 per day or 24 hour period.

Calls for Service 2014: 5,684

Calls for Service 2013: 12,335

Calls for Service 2012: 11,853

Training
Field Training Officer Class

24 Hour Sheriff's Office Phone Number 252-338-5046!

**Patricia Sykes
District 3 County Commissioner
Brunswick County, North Carolina
PO Box 249
Bolivia, NC 28422**

August 6, 2014

Dear NACO Officials,

On Monday, August 4, 2014, our county manager and I participated in your webinar "National Association of Counties to Hold Nationwide Webinar/Conference Call on Unaccompanied Children Crisis with White House and Administration Officials." While I am appreciative of the opportunity to gain more knowledge on the crisis before the country, I feel compelled to express my disappointment with the way NACO conducted the webinar. Specifically, the webinar participants were advised that they would have an opportunity to ask questions after the presentation. In my opinion, the questions allowed were censored to allow only those participants supportive of the current White House plans the resettling of unaccompanied minors to be asked. I contend that those participants desiring to express their concerns and objections to the United States resettling of unaccompanied minors were prevented from being heard. At the beginning of the time allowed for questions, our county manager submitted three written questions and her questions were ignored during the webinar and have not been acknowledged to this date.

It is my contention that the focus of the webinar was to justify the actions of the Obama administration and to perpetuate propaganda that this is a humanitarian crisis with a call for aid from counties. NACO is an organization to advocate for counties and as such should put forth unbiased information that is relevant and timely for counties. I am disappointed that NACO did not stand up to represent the interests of the United States counties while providing a forum for an honest discussion of the issues. Attached is a resolution adopted unanimously by the Brunswick County Board of Commissioners. As citizen of the United States, an elected representative of the citizens of Brunswick County, and a taxpayer I want my voice heard on this matter.

It was apparent from the information presented in the Webinar that the United States has spent millions of tax dollars in preparation of establishing licensed helpers and facilities to house these individuals and that local governments will now be burdened with additional costs to house, feed, educate, medicate and vaccinate, and provide other services to these individuals that entered the United States illegally. It is my strong contention, that the border be closed, individuals sent home, and any U.S. aid provided to the appropriate organizations to assist them in remaining in their home country.

The United States debt has continued to climb while the Obama administration marches on with unnecessary and wasteful spending. The people of the United States are sympathetic to the plight of these unaccompanied minors but simply cannot afford to provide their care when our country is not

able to care for the orphaned children, veterans, elderly, and unemployed that are legally residing in this country. It is my sincere belief that the Obama administration has failed to follow the Constitution of the United States.

Patricia Sykes
Brunswick County Commissioner

C: Brunswick County Board of Commissioners
President Barack Obama
Governor Pat McCrory
U.S. Senator Richard Burr
U.S. Senator Kay Jagan
Senator Bill Rabon
Honorable Frank Iler
Honorable Susie Hamilton

County of Brunswick
Office of the County Commissioners



**RESOLUTION ON RESETTLING OF ILLEGAL IMMIGRANTS INCLUDING
UNACCOMPANIED MINORS**

WHEREAS, the citizens of Brunswick County, North Carolina recognize their duty as law-abiding citizens to act in accordance with the U.S. Constitution and the North Carolina Constitution, and are endowed with rights to life, liberty and the pursuit of happiness, which our government has been instituted to secure; and

WHEREAS, the federal government is failing to protect the borders of our country in accordance with Article 1, Section 8 of the U.S. Constitution; and

WHEREAS, it is estimated that more than 90,000 illegal alien minors will arrive in the United States during 2014 and an additional 145,000 illegal alien minors during 2015; and

WHEREAS, this country is a nation of immigrants, save a current minority, and in its earlier days, accepted individuals of any and every location, age, hue, combination and variety; and

WHEREAS, that door of opportunity remains open for many of the poor, tired, huddled masses, yearning to be free, the presence of so many, now totaling over 250 million, has caused a tightening of the requirements for entry, to preserve the quality of life, a lifestyle unequalled anywhere in the world; and

WHEREAS, this country has never experienced this type of crisis before, as those having sought entry generally valued the integrity of the family and honored the protection of their own children; and

WHEREAS, the economic plight of countries sharing the continent have now allowed and encouraged minors to travel alone at great peril, preventing the American assimilation process, founded upon principles of labor and education, and straining the already over-burdened facilities, employees, and funding of the naturalization community; and

WHEREAS, the influx of school-age minors will have an adverse effect on our local school district educational funding, resources, campus security, public health and safety, as well as all county resources; and

WHEREAS, this forced emergency reveals its hyperbole in that now the illegal entrants run to the arms of the immigration officials, instead of trying to secret one's self; and

WHEREAS, this issue is not of Brunswick County's making, and is much larger than Brunswick County, and Brunswick County does not have the excess resources necessary for relief.

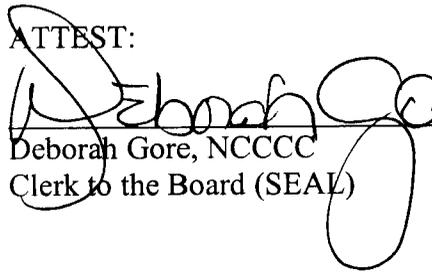
NOW THEREFORE, the Brunswick County Commissioners, meeting in regular session, do hereby urge its government to uphold the laws of the land, cease any practices that would encourage minors and adults fleeing to this country for economic reasons, expand from contiguous jurisdictions immediate removal of any applicants while their case awaits a hearing, and refrain from housing any unaccompanied minors and adults in Brunswick County.

This the 21st day of July, 2014.

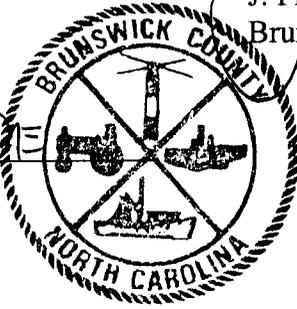


J. Phillip Norris, Chairman
Brunswick County Board of Commissioners

ATTEST:



Deborah Gore, NCCCC
Clerk to the Board (SEAL)



Angela Wooten 

From: NC
Sent: Thursday, August 21, 2014 3:28 PM
To: info@camdencountync.gov
Subject: For Release: N.C. Rural Infrastructure Authority Approves Fifth Round of Grants

Pat McCrory, Governor

Sharon Allred Decker, Secretary



**NORTH CAROLINA
 DEPARTMENT OF COMMERCE**

Release: Immediate
Date: August 21, 2014

Contact: Kim Genardo
Phone: (919) 733-3438

**N.C. Rural Infrastructure Authority Approves
 Fifth Round of Grants**

RALEIGH, N.C. – North Carolina Commerce Secretary Sharon Decker and Assistant Secretary for Rural Development Dr. Pat Mitchell announced today that the N.C. Rural Infrastructure Authority (RIA) approved eight grants or loans totaling \$9 million with the commitment of more than 220 new jobs.

The RIA was established as part of the Rural Economic Development Division at the N.C. Department of Commerce to assist with the review and approval of grants for rural areas in the state. The grants-making programs of the new division include assistance for building reuse and restoration as well as infrastructure including water and sewer.

Community Development Block Grant (CDBG)/loans approved:

- **Siler City (Chatham County):** \$750,000 to Carolina Premium Foods to support the reuse of the vacant former Townsend Chicken plant. The vacant 95,500 square foot plant was originally built in 1960 and is located at 1101 East Third Street. The building has been vacant for the past three years. The company will invest \$4 million in renovating and equipping the building with two new production lines. The company has committed to create 38 new, full-time jobs with

the expectation of reaching a total employment of over 300 within five years.

- **Davidson County:** \$7 million loan from the Revolving Loan Fund to develop a 1,000 acre I-85 Corridor Business Park. The site is adjacent to I-85 at the Belmont Road exit approximately seven miles south of Lexington. The current use of the site is for agricultural, forestry, and some residential. I-85 is along the proposed park's western boundary and Norfolk-Southern Railroad's Spenser Yard is along the eastern boundary. The site is expected to support at least 1,200 new jobs.

Building Reuse Program grants/loans approved :

- **Ashe County:** \$50,000 to support the reuse of a 13,000 sq. ft. building located at 716 Mt. Jefferson Road in West Jefferson. The building was constructed in 1979 and has been vacant for three years. Ashe Medics, an emergency medical transport provider, will locate in the building. Ashe Medics was awarded a six year contract by Ashe County to provide countywide emergency ambulance services and routine emergency care for the county. The company currently has 33 employees in North Carolina and has committed to creating five new, full-time jobs at the Ashe County facility.
- **Davidson County:** \$245,462 to support the reuse of a 36,880 sq. ft. building located at 239 Welcome Center Drive in Welcome. The building was constructed in 2010 and has been vacant for eight months. Atrium Windows and Doors, a manufacturer of residential vinyl and aluminum windows and patio doors, will locate in the building to expand operations. The company currently has 827 employees in North Carolina and has committed to creating 25 new, full-time jobs.
- **Scotland Neck (Halifax County):** \$50,000 to support the reuse of a 70,000 sq. ft. building located at 312 East 9th Street. The original building was constructed in 1890 with a metal addition added in the 1970s. The building has been vacant for five months. Ventosa K9 Kennel trains police and imported canines in protection, narcotics, apprehension and tracking. . The company currently has no employees in North Carolina and has committed to creating five new, full-time jobs.
- **The City of Archdale (Randolph County):** \$116,192 to support the reuse of a 47,700 sq. ft. building located at 503 Aztec Drive. The building was constructed in 1991 and has been vacant for 20 months. Ambella Home Collection is a private, Texas based company that designs, sources and sells case goods with all current production in Asia. They also operate showrooms and sell products through major retailers and designers. One of the showrooms is located in High Point, NC. The company currently has one employee in

North Carolina and has committed to creating 12 new, full-time jobs.

- **Randolph County:** \$380,000 to support the reuse of a 188,000 sq. ft. building located at 798 NC-Hwy 705 in Seagrove. The former Lucks canning facility was constructed in 1940 and has been vacant for ten years. PetPro Resources is a private, Wisconsin based company that plans to produce dry pet food ingredients from North Carolina grown sweet potatoes. The company currently has no employees in North Carolina and has committed to creating 38 new, full-time jobs.

The RIA also approved an additional project by conference call on August 7, 2014 and awarded the following Building Reuse Program grant:

- **Burke County:** \$500,000 to support the expansion of a 64,676 sq. ft. building located at 9451 Neuville Avenue in Hildebran. The building was constructed in 1967 and will be renovated to expand and improve the existing facility. Richelieu Legwear is a provider of legwear products to retailers in the US and Canada with major customers that include Wal-Mart, Target and Sears. The company currently has 67 employees in North Carolina and has committed to creating 100 new, full-time jobs.

The Building Reuse Program will provide grants/loans to local governments to support the reuse of vacant buildings and/or expand rural healthcare facilities that will lead to the creation of new, full-time jobs.

The RIA meets bimonthly to review and approve grants specifically targeted to assist with economic development and job creation in the rural areas of North Carolina.

###

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**FINANCE COMMITTEE MEETING
415 East Boulevard, Williamston, NC**

Tuesday, August 26, 2014 5:30 p.m.

AGENDA

			<u>Page</u>
I.	Call to Order	Janice McKenzie Cole	
II.	Approval of the June 24, 2014 Minutes	Janice McKenzie Cole	1-2
III.	Finance Committee Report and July Financials	Joy Futrell	3-20
IV.	Adjournment	Janice McKenzie Cole	

BOARD OF DIRECTORS MEETING

June 24, 2014

MINUTES

The Board of Directors for East Carolina Behavioral Health (ECBH) met Tuesday, June 24, 2014, at 6:40 p.m., at the NC Telecenter, 415 East Boulevard in Williamston, NC.

Board members present: Jim Baluss, Sandra Buckman, Ameche Burns, Carol Cannon, Janice McKenzie Cole, Chester Deloatch, Duane Holder, Ann Holton, Dr. Tom Johnson, Sue Lassiter, Wayne Petteway, Dr. Denauvo Robinson, Charles Smith, and Garrett Taylor. Larry Barker and Geoff Marett participated in the meeting via teleconference.

Board members absent: David Creech, Dr. Alex Kehayes, Zack Koonce, Kevin McCord, and Wally Overman.

Staff Present: Leza Wainwright, Joy Futrell, Mike Kupecki, and Rita Joyner.

Guests: Dennis Parnell, President, CEO, The Healing Place of Wake County; Chris Budnick, Vice President of Programs, The Healing Place of Wake County; Dennis Tripp, Planning Room Assistant, The Healing Place of Wake County; Sue Butler, Addiction Consulting & Training Associates (ACT), and Mark O'Donnell, Division of Mental Health/Developmental Disabilities/Substance Abuse Services (MH/DD/SAS).

I. CALL TO ORDER

Judge Janice McKenzie Cole, Board Chair, called the meeting to order and a quorum was declared.

II. APPROVAL OF THE APRIL 22, 2014 MINUTES

Judge Cole called for questions or discussion of the minutes for April 22, 2014. Mr. Holder made a motion to approve the minutes. Mr. Petteway seconded the motion which passed unanimously.

III. PUBLIC COMMENTS

None

IV. PUBLIC HEARING ON PROPOSED BUDGET

Judge Cole called for a motion to enter into the public hearing on the budget for FY 2014-2015. Dr. Johnson so moved and Mr. Holder seconded the motion which passed unanimously. Ms. Holton inquired about rental income on the proposed budget. Ms. Futrell explained that we still lease several properties, but have not purchased any new properties. Judge Cole called for any further comments on the proposed budget. Hearing none, she entertained a motion to come out of the public hearing. Dr. Robinson so moved and Ms. Holton seconded the motion which passed unanimously.

V. ADOPTION OF AGENDA

Judge Cole requested that Nominating Committee be added between items XI and XII on the agenda. Dr. Johnson made a motion to adopt the agenda. Ms. Holton seconded the motion which passed unanimously.

VI. BOARD COMMENTS/CONCERNS

Ms. Holton expressed her thanks to ECBH for their intervention with a crisis situation concerning one of our consumers. She stated that the intervention and the Mobile Crisis team were wonderful.

Mr. Petteway expressed appreciation to ECBH for what they are doing out in the community and the impact that ECBH is making. He also encouraged Board members to become more engaged in the work of the Board and in their communities.

VII. FINANCE COMMITTEE REPORT AND MAY FINANCIALS

Mr. Holder reported that the total fund balance as of May 31, 2014 is \$92.6 million. He stated that it was prudent that we have adequate reserves on hand to take care of our expenditures given the challenges that we have experienced with the implementation of NC Tracks and the challenges that the DSS system is facing with Medicaid eligibility. Through May 31st, at 92% of the fiscal year, we have collected 91.24% of our projected revenues and spent 80.86% of our budgeted expenses. We expect to finish the fiscal year in a comfortable position with revenues in excess of expenses. Margins are tighter with Medicaid services as a result of a 15% reduction in our member per month (PMPM) payments and this is something we will be keeping an eye on.

VIII. APPROVAL OF PAY PLAN

Ms. Futrell reported that the pay plan being presented for approval was the same plan that was presented and discussed at the April 22, 2014 meeting with one exception. She explained that the end of the pay range for pay grades 33 through 38 had been raised based on a combination of the salary study and to help with flexibility in recruitment for a position that we have been unable to fill for approximately 18 months. This will not result in a change to anyone's current pay rate. Mr. Holder made a motion to approve the pay plan. Dr. Robinson seconded the motion which passed unanimously.

IX. BUSINESS FINANCIAL PLAN

Ms. Futrell reviewed the business financial plan stating that the budget for the new fiscal year is \$227,769,326, with the majority of this being through the Medicaid funding. This is less than 1% lower than the original budget adopted for last fiscal year.

X. ADOPTION OF BUDGET ORDINANCE FOR FY 2014-2015

Ms. Futrell presented the budget ordinance for FY 2014-2015. Dr. Robinson made a motion to adopt the budget. Ms. Holton seconded the motion which passed unanimously.

XI. ADOPTION OF BUDGET REVISIONS NECESSARY TO CLOSE FISCAL YEAR

Ms. Futrell presented a resolution that would allow the Board Chair to approve any budget revisions needed between now and June 30, 2014. Any revisions would be brought before the Board at the August meeting. Mr. Holder made a motion to approve the resolution. Dr. Johnson seconded the motion which passed unanimously.

XII. NOMINATING COMMITTEE

Judge Cole explained that new officers of the Board would need to be elected effective October 1, 2014. There are also some positions on the Board whose terms will be expiring. Board by-laws state that the Board elects the nominating committee. Dr. Robinson made a motion to accept the nominations of David Creech, Duane Holder, and Wally Overman to comprise the nominating committee. Ms. Holton seconded the motion which passed unanimously. Judge Cole explained that the by-laws state that the nominating committee will select their own chairman.

XIII. APPROVAL OF AUDIT CONTRACT FOR FY 2013-2014

Ms. Futrell presented the audit contract with CliftonLarsenAllen LLP for fiscal year 2013-2014. Dr. Robinson made a motion to approve the audit contract. Mr. Holder seconded the motion. Mr. Holder asked if there had been any discussion about locking in the rate. Ms. Futrell replied that the rate was locked in and that this contract was in accordance with the bid that they had submitted. The motion passed unanimously.

XIV. UPDATE ON SALE OF BUILDINGS

Ms. Futrell reported that closing on the properties on Pinetree Drive and at Brices Creek in New Bern had taken place on June 1, 2014. She reported that we now own one-third of another property in Camden County. This property, originally in Albemarle Mental Health's, Camden and Pasquotank counties names, had a reversion clause in the contract stating that if the building ever ceased to be a daycare the building would revert back to the three owners. Because Albemarle is gone, ECBH gets their third. ECBH's attorney is proceeding with work on this.

XV. REVISED POLICIES FOR APPROVAL

Ms. Wainwright presented two revised policies for the Board's approval: Federal Block Grant Adherence to Requirements and Priority Access. Mr. Holder made a motion to approve the revised policies. Mr. Baluss seconded the motion which passed unanimously.

XVI. THE HEALING PLACE PRESENTATION

Mr. Kupecki reported that one of the services that we are looking into as part of our reinvestment campaign is The Healing Place of Wake County. The Healing Place of Wake County has been in operation for more than 13 years and provides a homeless shelter for individuals with alcohol and drug addiction. Mr. Kupecki introduced Dennis Parnell, Master Social Worker (MSW) and President and CEO of The Healing Place of

Wake County and Chris Budnick, MSW and Vice President of Programs. Mr. Kupecki also introduced Sue Butler with Addiction Consulting & Training Associates (ACT) and stated that if we proceed with this, Ms. Butler would help us in setting up a non-profit. Mr. Parnell and Mr. Budnick gave an overview of The Healing Place and entertained questions from the Board. Dennis Tripp, a graduate of The Healing Place also shared about his experience there.

Contact information for Mr. Parnell and Mr. Budnick is as follows:

The Healing Place of Wake County www.hpowc.org
1251 Goode Street
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XVII. CFAC REPORT

Ms. Buckman reported that the CFAC had recently had their election of new officers. She will remain as Chair, Wayne Petteway as Vice-Chair, Inez Dudley as secretary, and Elizabeth Gurganus as alternate secretary. CFAC is still working on values that they feel are important to the core work of ECBH and will report on these at the August meeting. A written CFAC report was distributed to the Board.

XVIII. CHAIR'S REPORT

Judge Cole reported that the board had voted on a letter of intent at their April 22, 2014, meeting. The boards for Eastpointe and CoastalCare also voted on the letter of intent, but Eastpointe did not approve it. A new document has been proposed, but has not been agreed upon yet by the consolidation committee and thus, is not ready for the ECBH Board to consider. In light of this, she asked that item XVIII. MCO Consolidation Letter and Memorandum of Intent be pulled from the agenda.

She stated that she was a little concerned about the CFAC getting out ahead of where the boards are in the process. The Board Chairs and CEOs of the three entities have a 2-day meeting at the end of the week and she hopes that they can address what is happening with CFAC and at what point to have a meeting to draw everyone in. She stated there was no other progress to report.

XIX. DIRECTOR'S REPORT

Ms. Wainwright reported on plans by the Senate and House for the 2014-2015 budget. She stated that the House proposal more closely follows Governor McCrory's recommendations and in the area of Health and Human Services is more favorable to ECBH and the people we serve. Her report included an Excel spreadsheet comparing

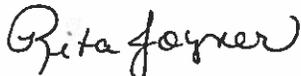
the "money reports" of the two budgets and a Word document prepared by the NC Council comparing the Special Provisions in each budget, including that proposed by the Governor. A Conference Committee has been appointed by both chambers to attempt to reconcile the two budgets.

Ms. Wainwright shared a report entitled "Accentuating the Positive" outlining the status of initiatives and efforts ECBH is leading to improve quality and increase efficiency of care. Some highlights included the 6th Annual ECBH conference for staff and providers on June 12, 2014, Child/Parent Psychotherapy training on June 9-11, 2014, and a conference hosted by ECBH for families with children with intellectual/developmental disabilities on June 13-15, 2014.

XX. ADJOURNMENT

With there being no other business, Judge Cole called for a motion to adjourn. Dr. Johnson so moved. Ms. Holton seconded the motion which passed unanimously.

Respectfully submitted,


Rita Joyner
Secretary


Janice McKenzie Cole
Chair