



BOARD OF COMMISSIONERS

**October 02, 2023
7:00 PM**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 311.

Please silence cell phones.

Agenda

**Camden County Board of Commissioners
October 02, 2023; 7:00 PM
Camden Public Library - Boardroom
118 Hwy 343 North**

Call to Order

ITEM Closed Session - Consultation with County Attorney

Welcome & Reconvene Board of Commissioners

Invocation & Pledge of Allegiance

Pastor Kevin Buzzard, Sawyer's Creek Baptist Church

ITEM 1. Consideration of Agenda (For discussion and possible action)

ITEM 2. Conflict of Interest Disclosure Statement

ITEM 3. Presentations (For discussion and possible action)

- A. Employee Recognition - Beverly Fonville
- B. Department of Social Services - Stephanie Wyche

ITEM 4. Public Comments

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 5. Public Hearings

- A. North River Crossing Phase 3 Subdivision - Amber Curling

ITEM 6. New Business (For discussion and possible action)

- A. Tax Report - Lisa Anderson

- B. Tetra Tech Contract Extension - Erin Burke
- C. Well Site 4 Bid and Contract Award - Chuck Jones
- D. Resolution 2023-10-01 Supporting Operation Green Light for Veterans - Erin Burke

Recess to South Camden Water & Sewer District Board of Directors

Reconvene Board of Commissioners

ITEM 7. Consent Agenda

- A. BOC Meeting Minutes
- B. Budget Amendment
- C. Pickups, Releases & Refunds
- D. Refunds Over \$100
- E. Tax Collection Report
- F. Vehicle Refunds Over \$100
- G. Order for the Collection of 2023 Taxes

ITEM 8. County Manager's Report

ITEM 9. Commissioners' Reports

ITEM 10. Information, Reports & Minutes from Other Agencies

- A. Register of Deeds Report
- B. Library Report
- C. ABC Funds Report for FY 2022-2023
- D. New High School Project Status Report

ITEM 11. Other Matters (For discussion and possible action)

ITEM 12. Adjourn



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Presentations

Item Number: 3.A
Meeting Date: October 02, 2023
Submitted By: Beverly Fonville,
Human Resources
Prepared by: Karen Davis

Item Title **Employee Recognition - Beverly Fonville**

Attachments:

Summary:

Staff that have reached milestone employment anniversaries will be recognized with service pins.



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Presentations

Item Number: 3.B
Meeting Date: October 02, 2023
Submitted By: Erin Burke,
Administration
Prepared by: Karen Davis

Item Title Department of Social Services - Stephanie Wyche

Attachments:

Summary:

Social Services Director Stephanie Wyche will present to the Board information in regard to upcoming Medicaid expansion.



Board of Commissioners AGENDA ITEM SUMMARY SHEET

Public Hearings

Item Number: 5.A
Meeting Date: October 02, 2023
Submitted By: Amber Curling,
 Planning & Zoning
 Prepared by: Karen Davis

Item Title North River Crossing Phase 3 Subdivision - Amber Curling

Attachments: 1_AgendaSummaryNorthRiverCrossingPhase3Subdivision2023_10_2
 (DOCX)
 2_StaffReportPreliminaryPlatNorthRiverCrossing_PH (DOCX)
 3_Application (PDF)
 4_Platt (PDF)
 5_PerkTestLots (PDF)
 6_2023July31_SWConditionalApproval (PDF)
 7_TRCinformation (PDF)
 8_Order (DOCX)
 ClusterMailbox (DOCX)
 TurnaroundDetails (DOCX)
 CAMDENCOUN-28-452357-1 (PDF)

Agenda summary and supporting documentation attached.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: October 2, 2023

Attachments: Land Use Application/Preliminary Plan/Staff Findings/Perk Test/County Stormwater Conditional Approval/TRC Information/Order/Mailbox Details/Turnaround Details

Submitted By: Planning Department

Item Title: Preliminary Plan Application of North River Crossing Phase 3 Major Subdivision – Ordinance 2023-10-01 (UDO 2023-03-030)

Summary:

Seaboard Development Alliance LLC is requesting Preliminary Plan review for North River Crossing Phase 3 Major Subdivision. The proposed subdivision consists of 15 detached single-family lots located on the south side of Ditch Bank Rd and across Ditch Bank Rd from the existing subdivision North River Crossing Phases 1 and 2. The two parcels consisting of 20.15-acres are located in the Shiloh township.

On August 16, 2023 the Planning Board recommended approval of **North River Crossing Phase 3** Major Subdivision with a 4 to 1 vote.

Recommendation for Motion:

Motion for approval of North River Crossing Major Subdivision Preliminary Plat Ordinance 2023-10-01 and UDO 2023-03-030 with recommendations.

STAFF REPORT
Ordinance 2023-10-01
UDO 2023-03-30
Preliminary Plat
North Landing Crossing Phase 3 Major Subdivision

PROJECT INFORMATION

File Reference: UDO 2023-03-30
Project Name: North River Crossing Phase 3
Parcel ID: 03-8965-00-32-3765-0000

Applicant: James R. Williams
Address: 45 Cypress Lane
 Southern Shores, NC 27494

Phone: NA
Email: NA

Agent for Applicant: Seaboard Development
 Alliance LLC
Address: 205 E King Street
 Edenton, NC, 27932

Phone: 757-869-0001
Email: elwoodhperry@gmail.com

Current Owner of Record: James R. Williams

Meeting Dates:
 November 3, 2022 **Neighborhood Meeting**
 May 10, 2023 **Technical Review Meeting**
 August 16, 2023 **Planning Board Meeting**

Application Received: March 28, 2023
By: Amber Curling, Planning Dept.

Application Fee paid: \$750.00

Stormwater Escrow Fee Paid: \$6000.00

Completeness of Application: Application is generally complete

Documents received upon filing of application or otherwise included:

- A.** Land Use Application
- B.** Preliminary Plan
- C.** Deed – contract pending
- D.** Neighborhood Meeting Results
- E.** TRC Inputs
- F.** County Stormwater Management Plan
Approved with Conditions
- G.** Approved State Storm Water Permit
- H.** Approved State Erosion & Sediment Control Permit

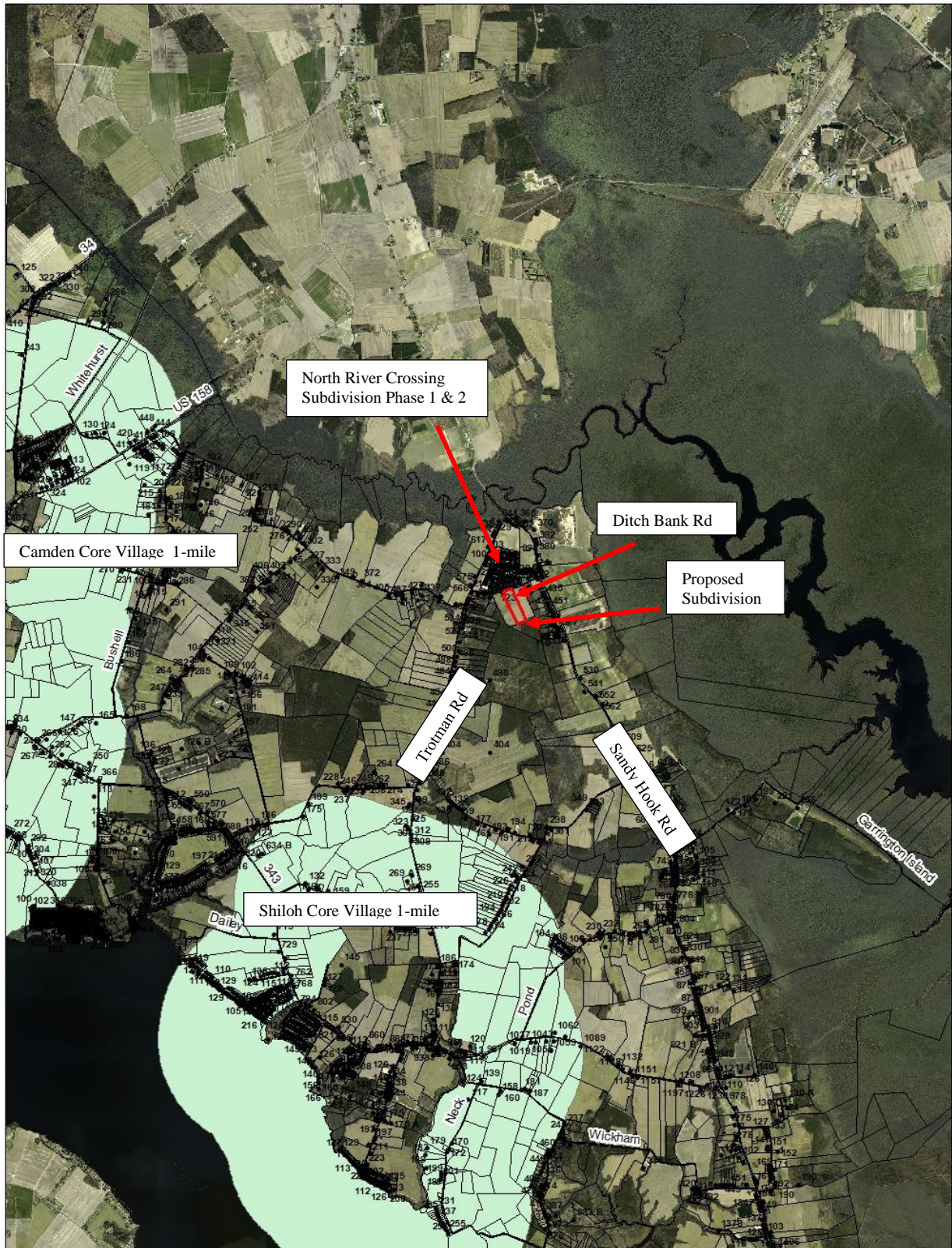
REQUEST: Seaboard Development Alliance LLC is requesting review of the Preliminary Plat for North River Crossing Phase 3 Major Subdivision per Article 151.2.3.20 of the Unified Development Ordinance 15 of lots on a parcel of approximately 20.15 acres.

PROJECT LOCATION:

Street Address: New Street named Yadkin Dr on south side of Ditch Bank Road,

Location Description: Across Ditch Bank Road from North River Crossing Phase 1 & 2 in Shiloh Township.

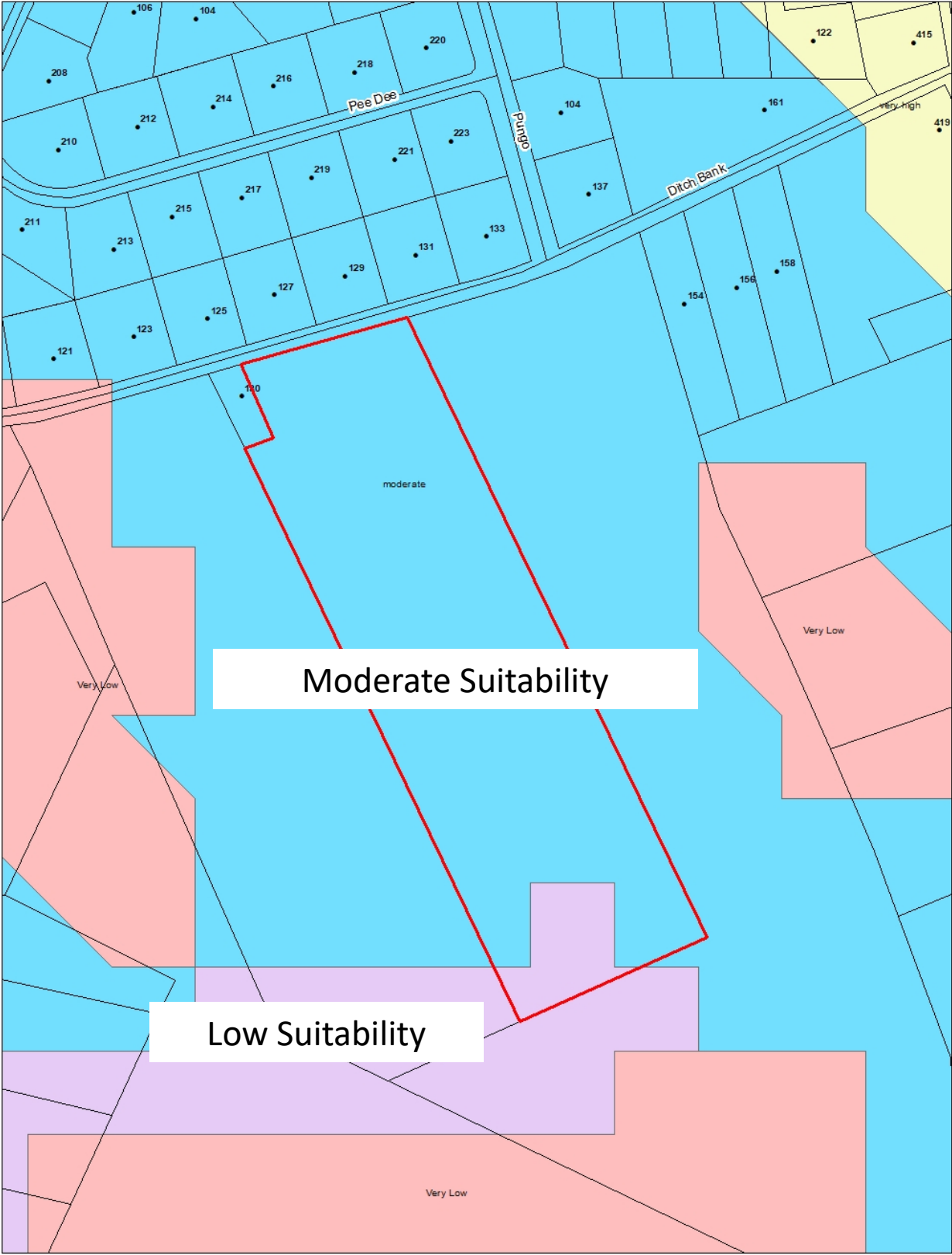
Vicinity Map: Shiloh Township



Zoning District is Neighborhood Residential:

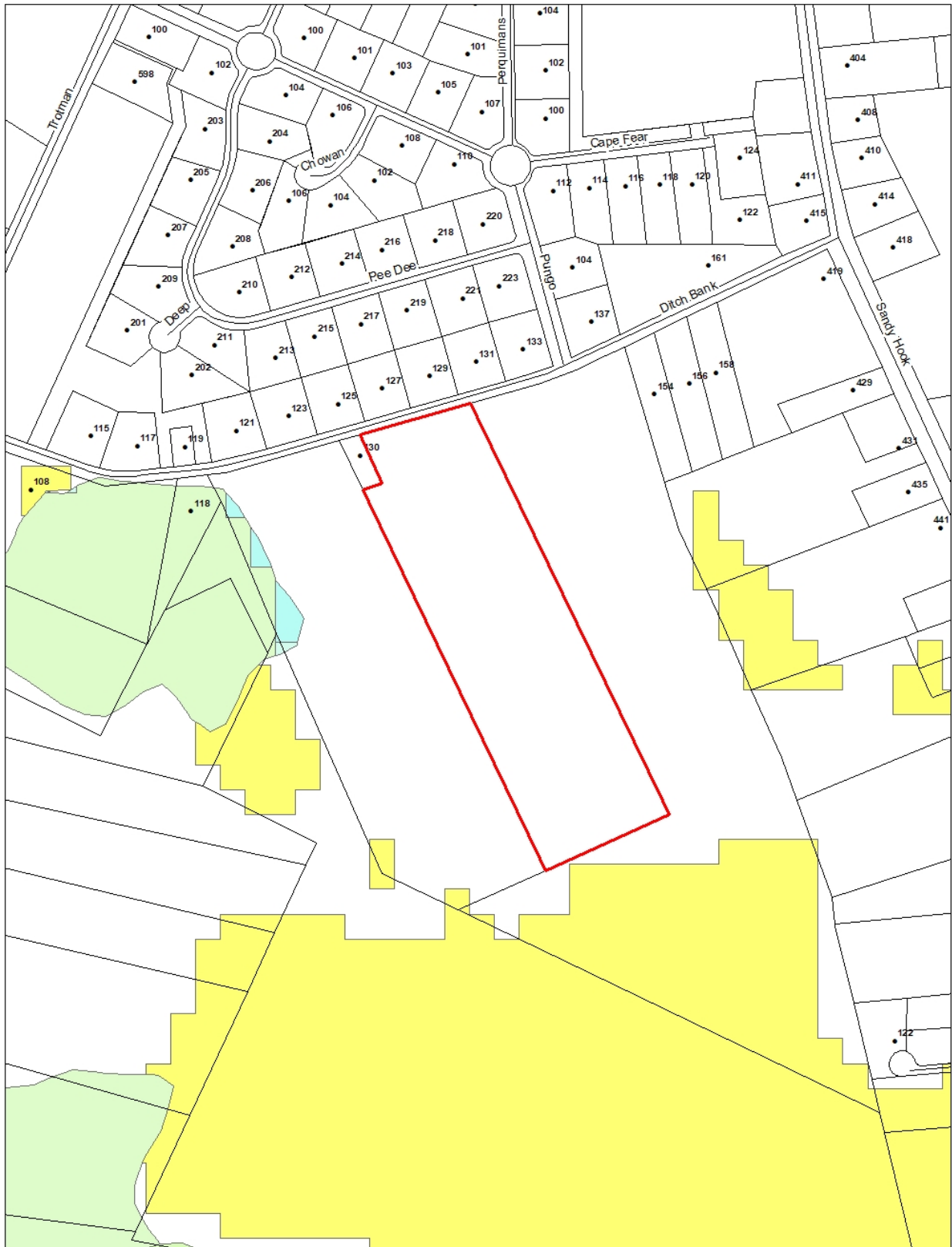


Moderate Land Suitability



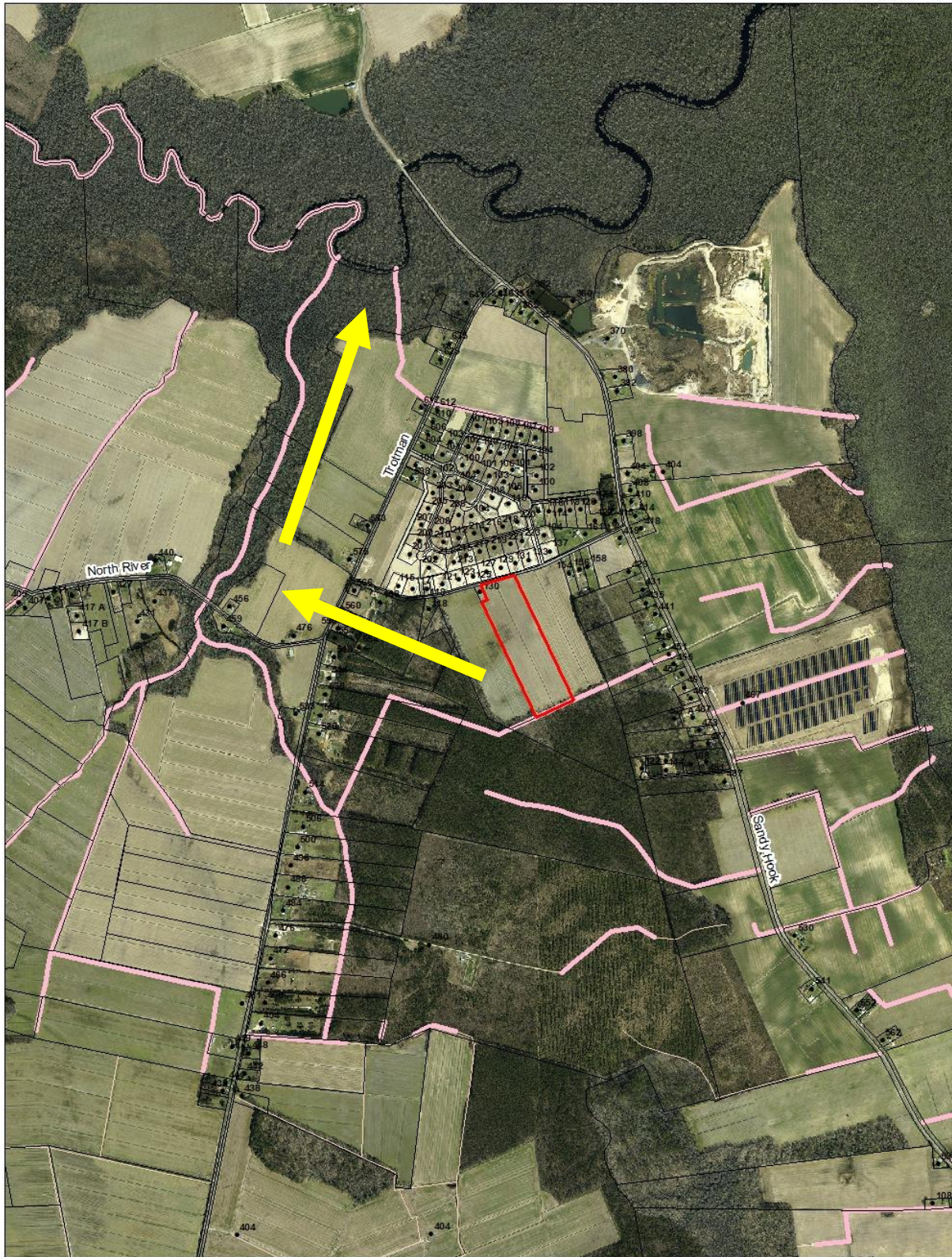
Attachment: 2_StaffReportPreliminaryPlatNorthRiverCrossing_PH (North River Crossing Phase 3 Subdivision - Amber Curling)

Not located in Watershed or Wetlands. Located in Flood Zone X

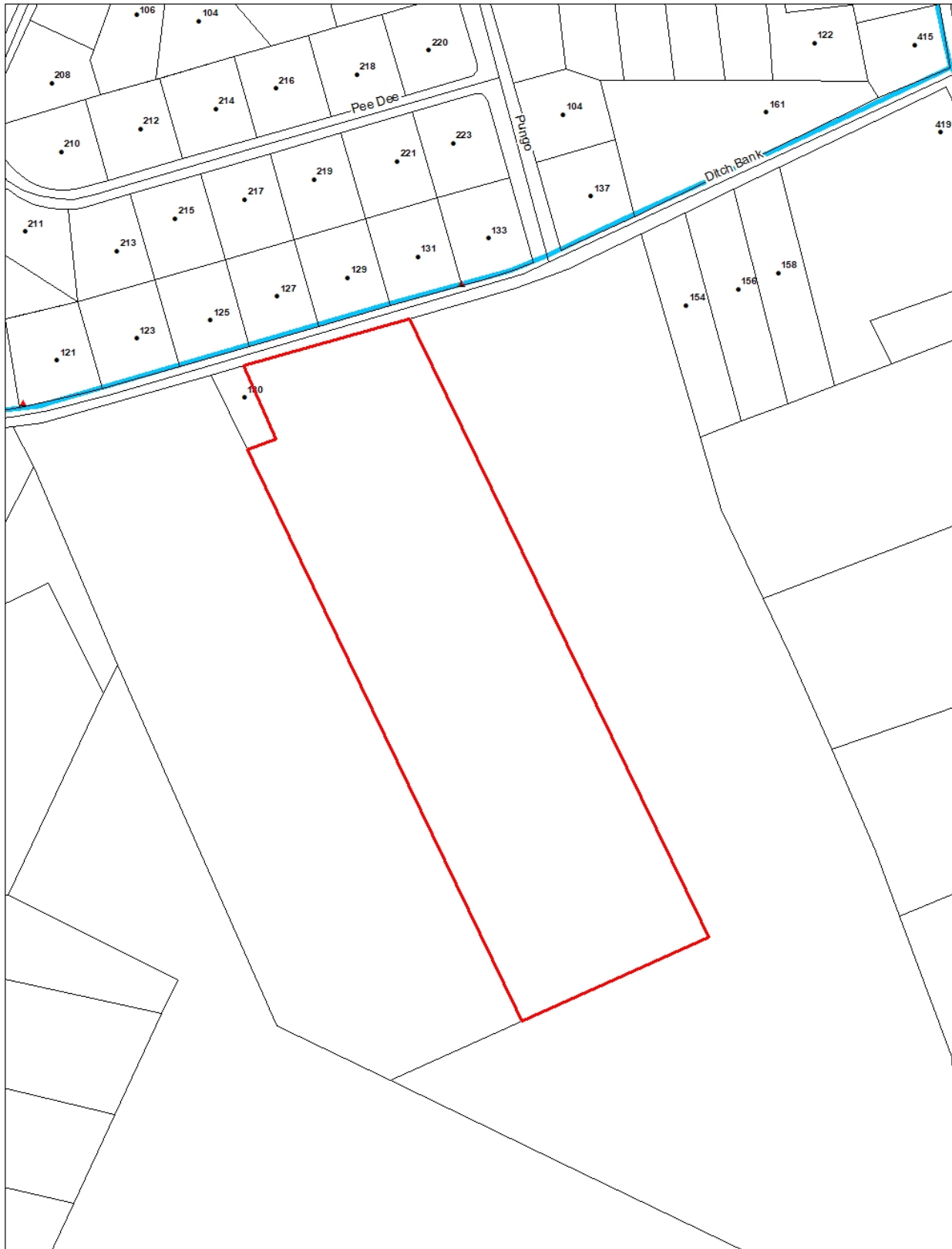


Drainage will be addressed with the Stormwater Management Plan

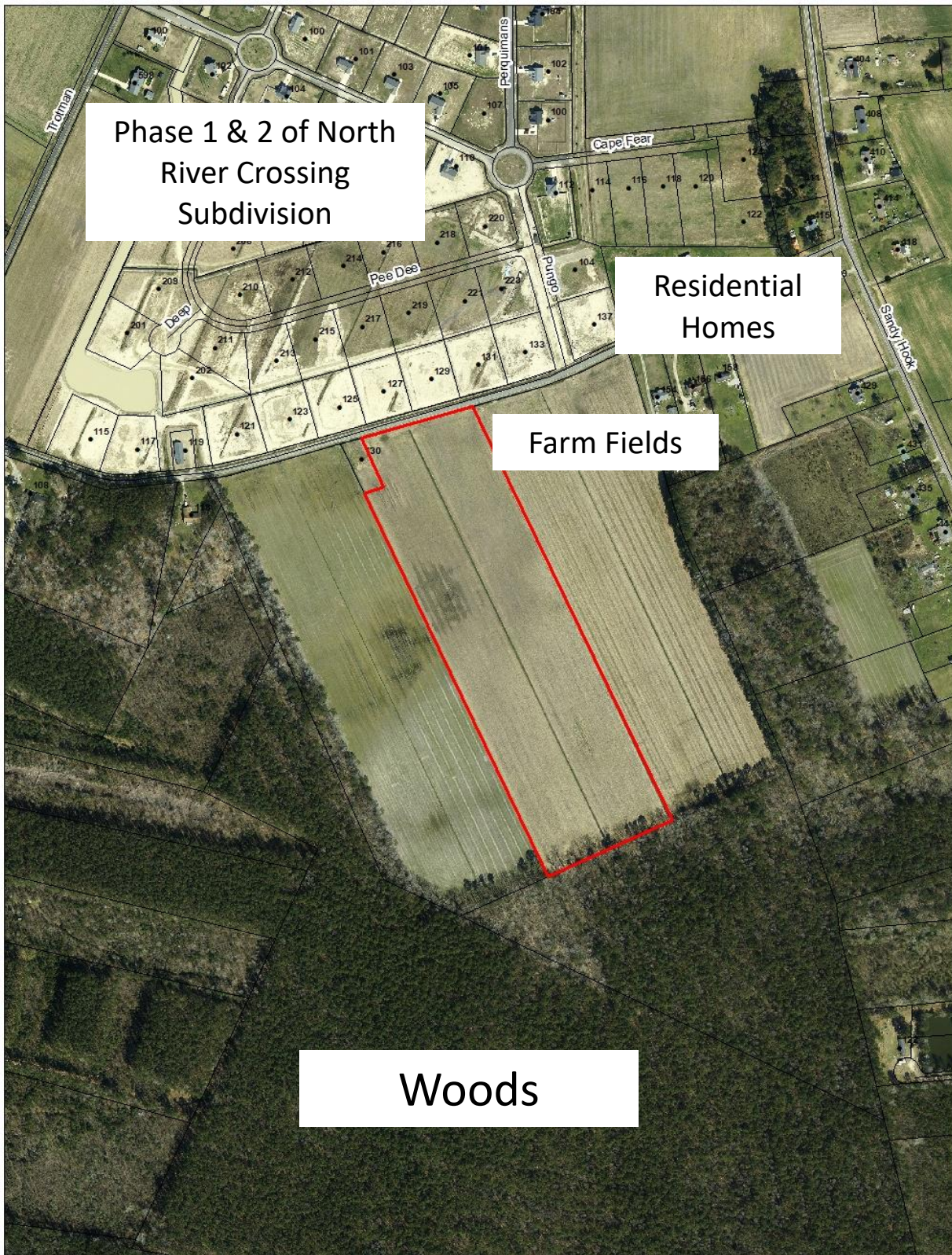
It appears the property drains to the south then west across Trotman Road to Indiantown Creek



Water located on Ditch Bank Road. Sewer is not available



Surrounding uses – North River Crossing Subdivision, Farm fields and Woods



Subdivision SITE DATA**Approximate Size of Parcel:** 20.15 acres**Number of Lots and Size:** 15 lots 40,000 square feet (0.92 acres)**Flood Zone:** X**Zoning District(s):** Neighborhood Residential Zoning District**Existing Land Uses:** Farmland**Adjacent Property Uses:** North River Crossing Phase 1 and 2 Residential Lots, Woods, and Farmland**Streets:** Shall be dedicated to public under control of NCDOT.**Open Space:** 5% of total 20.15 developed acres = 1.01 acres total open space required

75% of total open space required acres is 0.75 acres which shall be active open space

25% of total open space required acres is 0.25 acres which shall be passive open space

Landscaping Requirements Per 151.5.9.4: Landscaping Plan required**Perimeter Buffer Per 151.5.9.9:** Table 5.9.9.D - states no perimeter buffer required when zoning district of adjacent land is same as proposed subdivision**Street Buffer Per 151.5.9.10:** Street yard buffer required along collector sheet right of way: along Ditch Bank Road and by the mailboxes which will have an on-street parking space**Farmland Compatibility Standards/ Bona Fide Farm Buffer:** Per Article 151.5.5 – No planting shall be required in cases where a stormwater management facility is located within the area occupied by the required 50 feet farmland buffer.**Recreational Land:** Less than 30 lots not required.**ENVIRONMENTAL ASSESSMENT****Streams, Creeks, Major Ditches:** North River Drainage District and Indiantown Creek**Distance & description of nearest outfall:** Approved Stormwater Management Plan will determine**TECHNICAL REVIEW COMMITTEE COMMENTS:** All members received email notification

1. **Camden County Water.** Disapproved working on solution
2. **Camden County Sewer.** Approved Perk Test
3. **South Camden Fire Department.** Reviewed with no comments
4. **Pasquotank EMS (Central Communications).** Subdivision/road names approved as is
5. **Sheriff's Office.** Disapproved with comments
6. **Postmaster Elizabeth City.** No response. Did not attend TRC meeting.
7. **Superintendent of Schools.** No response. Did not attend TRC meeting.
8. **Transportation Director of Schools.** Comments on Bus Stop and Bus Turn around addressed
9. **Camden Soil & Water Conservationist.** No response. Did not attend TRC meeting
10. **NCDOT.** No response. Did not attend TRC meeting
11. **Mediacom.** No response. Did not attend TRC meeting
12. **Century Link.** No response. Did not attend TRC meeting
13. **Dominion Energy.** No response. Did not attend TRC meeting

PLANS CONSISTENCY**CAMA Land Use Plan Policies & Objectives:**Consistent ☒Inconsistent ☐

CAMA Future Land Use Maps has land designated as Moderate Density Residential.

2035 Comprehensive Plan

Consistent ☒ Inconsistent ☐

Comprehensive Plan Future Land Use Maps has area designated as Low Density Residential up to 1 dwelling per acre.

Comprehensive Transportation Plan

Consistent ☒ Inconsistent ☐

Property in North River Crossing Subdivision abuts Ditch Bank Rd which is existing and internal road will be dedicated to public.

FINDINGS REGARDING ADDITIONAL REQUIREMENTS:

1. **Will the proposed subdivision endanger the public health, safety or welfare?**

In staff's opinion, the application does not appear to endanger public health and safety.

2. **Will the proposed subdivision injure the value of adjoining or abutting property?**

In staff's opinion, the application does not appear to injure the value of adjoining or abutting property.

3. **Will the Proposed Subdivision exceed the capacity of the following Public Facilities?**

a. Schools: Yes ☒ No ☐

Schools: Proposed development will generate students. The report from September 6, 2019 by Kahn stated existing schools were at capacity or over capacity. Capacity does not include modular units for Camden Early College

b. Fire and rescue: Yes ☐ No ☒ Approved

c. Law Enforcement: Disapproved with comments Yes ☒ No ☐

A plan with New Resources has been approved. However, until the plan is implemented new developments will not be approved.

Staff supports the Planning Boards recommendation for approval of the Preliminary Plat

North River Crossing Phase 3 Major Subdivision based on current right by zoning with the following recommendation list of items.

1. The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development.
2. The applicant shall complete the development strictly in accordance with the approved Preliminary Plat and specifications submitted to the Planning Office of Camden County, North Carolina, and contained in the file titled UDO 2023-03-30 and Ordinance 2023-10-01.
3. Construction Plans will include any NCDOT requirements.

4. Construction Plans will include street landscaping along Ditch Bank Road per Article 151.9.4.
5. Construction Plans will include 2 parking spaces (1 ADA accessible) for the Cluster Mailbox Units with ADA accessibility and pedestrian access per Article 151.6.1.9. Cluster Mailboxes and parking will be located in Open Space.
6. All lots shall be crowned to where the dwelling is located to an elevation at or above the 100-year flood as indicated in the Construction drawings listed as Building Pad Elevations. These elevations shall be verified by a Surveyor or Engineer licensed to do business in North Carolina prior to final inspection for the dwelling.
7. All driveway installation with a required culvert shall be verified by a Surveyor or Engineer licensed to do business in North Carolina prior to final inspection for the dwelling.
8. No land disturbing activities shall start until the County Planning Department receives approved DENR Stormwater Permit and Erosion & Sediment Control Plans for the Development.
9. Developer shall make reasonable efforts to obtain off site drainage/maintenance easements to the outfall.
10. Developer and or Home Owners Association shall provide Camden County certification by a licensed North Carolina Engineer of compliance with approved Drainage Plan for Camden Station Subdivision every five years starting from recording of Final Plat in the Camden County Registry of Deeds.
11. Construction drawings to reflect turning radius meeting Camden County School Requirements, NCDOT requirements and any other requirements.
12. Construction drawings to reflect Board of Commissioners recommendation concerning turn around space i.e. roundabout, hammerhead turnaround, or other.
13. Construction drawings to reflect bus stop shelter as requested by the Chief Operations Officer of Camden County Schools.
14. Home Owners Restrictive Covenants shall include the following information:
 - a. All requirements (to include Maintenance and allowable built upon area) listed under NCDENR Stormwater Permit.
 - b. Maintenance requirements of the outfall ditch leading.
 - c. The re-certification to the County of the approved drainage plan every five years from date of recording of Final Plat.
 - d. Maintenance of all open space, gardens and improvements throughout the subdivision listed in the approved County Stormwater Management Plan.
 - e. The impervious surface limitations listed in the approved County Stormwater Management Plan.
15. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this approval in its entirety shall be void and have no effect.



Land Use / Major Subdivision Application

| | |
|--|-----------------------------|
| OFFICIAL USE ONLY: | Zoning Dist.: <u>X</u> |
| UDO Number: <u>2023-3-30</u> | Flood Zone: <u>NR</u> |
| Date Filed: <u>3/28/2023</u> | Watershed (Y/N): <u>No</u> |
| Application Fee: <u>\$1750</u> | Taxes Pd(Y/N): |
| Check #: <u>#4423</u> | LLC current:(Y/N): <u>✓</u> |
| Stormwater Fee: <u>\$6000⁰⁰</u> | Received By: <u>ayc</u> |
| <u>CK # 4422</u> | |

Preliminary Plat

Contact Information

☒ PROPERTY OWNER ☐ APPLICANT

AGENT FOR APPLICANT

Name: James R. Williams

Name: Seaboard Development Alliance, LLC

Address: 45 Cypress Lane
Southern Shores, NC 27949

Address: 205 E. King Street
Edenton, NC 27932

Telephone: _____

Telephone: 757-869-0001

Email: _____

Email: elwoodhperry@gmail.com

LEGAL RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: Contract Purchaser

DOCUMENTATION OF PROPERTY OWNER GIVING CONSENT TO APPLICANT (Y/N/NA): NA

Project/Property Information

Project Name: North River Crossing Ph. 3

Physical Street Address 0 Ditch Bank Road

Location: Shiloh, NC

Parcel ID Number(s): 03.8965.00.32.3765.0000

Deed Book / Page Number and/or Plat Cabinet / Slide Number: 80/465

Parcel ID Number(s): 038965003237650000

Total Parcel(s) & Acreage 20 Total Number of Lots: 15

Existing Land Use of Property Farmland

Proposed Use of Property Residential Subdivision

Meeting

Date Community Meeting Held: 11/3/22 Meeting Location: Camden Co. Library

Proposed Date of Planning Board Meeting: May 17th

Documents to Include with Application

Preliminary Plat X Consent Affidavit _____ Deed _____

Drainage Plan _____ Public and Private Improvements Plan _____

Perk Test on all lots to be developed _____ Development Impact Analysis _____

TRC May 10th
PB June 21st

This section for a Description of Project/Narrative (attach separate sheet if needed):

Development of the third phase of North River Crossing consisting of 15 1-acre lots, consistent with the development that was completed with phases 1 & 2.

The applicant with a Preliminary Plat shall provide a response to each of the following (attach separate sheet if needed). Staff shall prepare specific findings of fact based on the evidence submitted. Said findings shall be submitted to Board of Commissioners for their consideration.

A. The use will not endanger the public health or safety.

See attached

B. The use will not injure the value of adjoining or abutting lands and will be in harmony with the area in which it is located.

See attached

C. The use will be in conformity with the Land Use Plan or other officially adopted plan(s).

See attached

D. The use will not exceed the county's ability to provide adequate public facilities, including, but not limited to: schools, fire and rescue, law enforcement, and other county facilities. Applicable state standards and guidelines shall be followed for determining when public facilities are adequate.

See attached

I, the undersigned, do certify that all of the information presented in this application is accurate to the best of my knowledge, information, and belief. Further, I hereby authorize county officials to enter my property during reasonable business hours for purposes of determining zoning compliance. All information submitted and required as part of this application process shall become public record.

Darkene Williams, Jane R Williams *March 9, 2023*
 Property Owner(s)/Applicant* Date

***Note:** Forms must be signed by the owner(s) of record, contract purchaser(s), or other person(s) having a recognized property interest. If there are multiple property owners/applicants, a signature is required for each.

S:\projects\4588 North River Crossing.dwg\ Preliminary\Plans\4588PH3PP2.dwg 6/20/2023 2:06 PM HP DesignJet T2500 PS HPCL2.pc3



PRELIMINARY SUBDIVISION PLAT

NORTH RIVER CROSSING

PHASE 3

SHILOH TOWNSHIP CAMDEN COUNTY NORTH CAROLINA

CERTIFICATE OF OWNERSHIP & DEDICATION

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY DESCRIBED HEREON, WHICH PROPERTY IS LOCATED WITHIN THE SUBDIVISION REGULATION JURISDICTION OF CAMDEN COUNTY, THAT I HEREBY FREELY ADOPT THIS PLAT OF SUBDIVISION AND DEDICATE TO PUBLIC USE ALL AREA SHOWN ON THIS PLAT AS STREETS, ALLEYS, WALKS, PARKS, OPEN SPACE AND EASEMENTS, EXCEPT THOSE SPECIFICALLY INDICATED AS PRIVATE AND THAT I WILL MAINTAIN ALL SUCH AREAS UNTIL THE OFFER OF DEDICATION IS ACCEPTED BY THE APPROPRIATE PUBLIC AUTHORITY. ALL PROPERTY SHOWN ON THIS PLAT AS DEDICATED FOR A PUBLIC USE SHALL BE DEEMED TO BE DEDICATED FOR ANY OTHER PUBLIC USE AUTHORIZED BY LAW WHEN SUCH USE IS APPROVED BY THE APPROPRIATE PUBLIC AUTHORITY IN THE PUBLIC INTEREST.

DATE _____ OWNER _____
I, _____, A NOTARY PUBLIC OF _____ COUNTY, NORTH CAROLINA, DO HEREBY CERTIFY THAT PERSONALLY APPEARED BEFORE ME THIS DATE AND ACKNOWLEDGED THE DUE EXECUTION OF THE FOREGOING CERTIFICATE.
WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____,
MY COMMISSION EXPIRES _____ NOTARY PUBLIC

DIVISION OF HIGHWAY DISTRICT ENGINEER CERTIFICATE FOR PUBLIC STREETS

I HEREBY CERTIFY THAT THE PUBLIC STREETS SHOWN ON THIS PLAT ARE INTENDED FOR DEDICATION AND HAVE BEEN COMPLETED IN ACCORDANCE WITH AT LEAST THE MINIMUM SPECIFICATIONS AND STANDARDS OF THE NC DEPARTMENT OF TRANSPORTATION FOR ACCEPTANCE OF SUBDIVISION STREETS ON THE NC HIGHWAY SYSTEM FOR MAINTENANCE.

DATE _____ DISTRICT ENGINEER _____

ENGINEER CERTIFICATION OF STORMWATER IMPROVEMENTS

IN THE SUBDIVISION ENTITLED NORTH RIVER CROSSING PHASE 3, STORMWATER DRAINAGE IMPROVEMENTS HAVE BEEN INSTALLED (1) ACCORDING TO PLANS AND SPECIFICATIONS PREPARED BY BISSELL PROFESSIONAL GROUP, OR (2) ACCORDING TO AS-BUILT PLANS SUBMITTED BY BISSELL PROFESSIONAL GROUP AND APPROVED BY THE COUNTY. CAMDEN COUNTY ASSUMES NO RESPONSIBILITY FOR THE DESIGN, MAINTENANCE OR THE GUARANTEED PERFORMANCE OF THE STORMWATER DRAINAGE IMPROVEMENTS AND THEIR EFFECTS.

REGISTERED LAND SURVEYOR/CIVIL ENGINEER _____ DATE _____

HEALTH DEPARTMENT CERTIFICATE

THIS SUBDIVISION, ENTITLED _____, HAS BEEN DESIGNED FOR THE CONSTRUCTION OF INDIVIDUAL SEWAGE SYSTEMS AND MEETS THE CRITERIA AND REQUIREMENTS OF THE ALBEMARLE REGIONAL HEALTH DEPARTMENT BASED ON EXISTING CONDITIONS AND REGULATIONS. THE ALBEMARLE REGIONAL HEALTH DEPARTMENT RESERVES THE RIGHT TO REQUIRE ADDITIONAL IMPROVEMENTS TO THESE PROPERTIES AND TO LIMIT THE NUMBER OF BEDROOMS AND SIZE OF STRUCTURE BASED ON SITE CONDITIONS UPON ISSUANCE OF THE FINAL SITE IMPROVEMENTS PERMITS. THIS CERTIFICATION DOES NOT CONSTITUTE A WARRANTY AND IS ISSUED BASED ON THIS SUBDIVISION BEING SERVICED.

DATE _____ ALBEMARLE REGIONAL HEALTH DEPARTMENT _____

CERTIFICATE OF APPROVAL

I HEREBY CERTIFY THAT ALL STREETS SHOWN ON THIS PLAT ARE WITHIN CAMDEN COUNTY, ALL STREETS AND OTHER IMPROVEMENTS SHOWN ON THIS PLAT HAVE BEEN INSTALLED OR COMPLETED OR GUARANTEED TO ACCORDING TO § 151.243 AND THAT THE SUBDIVISION SHOWN ON THIS PLAT IS IN ALL RESPECTS IN COMPLIANCE WITH THE CAMDEN COUNTY UNIFIED DEVELOPMENT AND, THEREFORE, THIS PLAT HAS BEEN APPROVED BY THE CAMDEN COUNTY PLANNING BOARD AND SIGNED BY THE CHAIRPERSON, BOARD OF COMMISSIONERS, SUBJECT TO ITS BEING RECORDED IN THE CAMDEN COUNTY REGISTRY WITHIN NINETY (90) DAYS OF THE DATE BELOW.

DATE _____ CHAIRPERSON, BOARD OF COMMISSIONERS _____

CERTIFICATE OF REVIEW OFFICER

STATE OF NORTH CAROLINA
COUNTY OF CAMDEN

I, _____ REVIEW OFFICER
OF CAMDEN COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER _____ DATE _____

OPEN SPACE, DRAINAGE FACILITIES, RESERVED UTILITY OPEN SPACE, AND PONDS REQUIRED TO BE PROVIDED BY THE DEVELOPER IN ACCORDANCE WITH CH. 151 OF THE CODE OF ORDINANCES SHALL NOT BE DEDICATED TO THE PUBLIC, EXCEPT UPON WRITTEN ACCEPTANCE BY THE COUNTY, BUT SHALL REMAIN UNDER THE OWNERSHIP AND CONTROL OF THE DEVELOPER (OR HIS OR HER SUCCESSOR) OR A HOMEOWNER'S ASSOCIATION OR SIMILAR ORGANIZATION THAT SATISFIES THE CRITERIA ESTABLISHED IN §151.198 OF THE COUNTY'S CODE OF ORDINANCES.

LOT COVERAGE FOR EACH LOT IS LIMITED BY ALLOWABLE BUILT UPON AREA TABLE RECORDED WITH DEED RESTRICTIONS; STATE STORMWATER PERMIT No. _____ APPLIES AND CONTAINS ADDITIONAL REQUIREMENTS AND RESTRICTIONS.

GENERAL NOTES:

- PROJECT NAME: NORTH RIVER CROSSING PHASE 3
- OWNER/APPLICANT: SEABOARD DEVELOPMENT ALLIANCE, LLC
2875 FORGE ROAD
TOANO, VA 23168
C/O ELWOOD PERRY, OWNER
- PROPERTY DATA:
ADDRESS: TROTMAN ROAD
PIN: 038965003237650000
ZONING: N-R
D.B. 60, PG. 465
CAMDEN COUNTY REGISTER OF DEEDS
- F.I.R.M. DATA:
ZONE: ZONE X
F.E.M.A. F.I.R.M. PANEL# 3720896400L, EFFECTIVE DATE DECEMBER 21, 2018.

- ELEVATIONS ARE REFERENCED TO NAVD 1988 VERTICAL DATUM.

DEVELOPMENT NOTES:

- TOTAL PARCEL AREA: 20.15 AC.
- DEVELOPMENT SUMMARY:
OF PROPOSED LOTS: 15
AVERAGE LOT AREA: 40,005 SQ. FT.
TOTAL PROPOSED LOT AREA: 13.78 AC.
PROPOSED SUBDIVISION R/W AREA: 2.33 AC.
REQUIRED OPEN SPACE: 1.01 AC. (5%)
OPEN SPACE PROVIDED: 4.04 AC.
- PROPOSED SUBDIVISION ROAD R/W WIDTH: 50 FT.
PROPOSED SUBDIVISION ROADWAY WIDTH: 18 FT.
LINEAR FEET OF SUBDIVISION ROADWAY: 2,020 L.F.±
- TOTAL PROPOSED DISTURBED AREA: 20.00 AC.
- VEHICULAR/BUILDING SETBACKS:
FRONT: 25'
SIDE/REAR: 10'
CORNER SIDE: 25'
- DRAINAGE/UTILITY EASEMENTS:
FRONT: 15'
SIDE/REAR: 10'
CORNER SIDE: 15'
- NON-EXCLUSIVE DRAINAGE EASEMENT HEREBY DEDICATED ACROSS ALL OPEN SPACE FOR THE OPERATION AND MAINTENANCE OF THE STORMWATER MANAGEMENT FACILITIES.
- THIS PROPERTY DOES NOT CONTAIN 404 JURISDICTIONAL WETLANDS.
- THE DEVELOPER IS REQUIRED TO INSTALL ALL WATERLINES & RELATED IMPROVEMENTS.
- THE DEVELOPER WILL MAINTAIN THE STORMWATER MANAGEMENT FACILITIES UNTIL THE RESPONSIBILITY IS TRANSFERRED TO THE H.O.A.

SURVEYOR'S CERTIFICATION

I, Michael D. Barr, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed and description recorded in Books referenced); that the boundaries not surveyed are clearly indicated as drawn from information found in Books referenced; that the ratio of precision as calculated is 1:10,000; that this plat was prepared in accordance with G.S. 47-30 as amended.

This is to certify that this survey creates a subdivision of land within the area of a county or municipality that has an ordinance that regulates parcels of land.

Witness my original signature, registration number and seal this _____ day of _____, A.D., 2023.

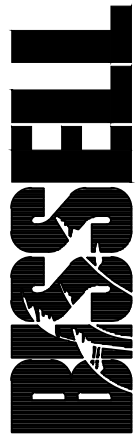
Signature _____ L-1756

Sheet Number

Sheet Title

| | |
|----|---------------------------------------|
| 1 | COVER SHEET |
| 2 | DEVELOPMENT OVERVIEW |
| 3 | STORMWATER, GRADING & DRAINAGE PLAN |
| 4 | STORMWATER, GRADING & DRAINAGE PLAN |
| 5 | STORMWATER, GRADING & DRAINAGE PLAN |
| 6 | WATER MAIN EXTENSION & SERVICE PLAN |
| 7 | LANDSCAPING, BUFFERING & SIGNAGE PLAN |
| 8 | LOT DIMENSIONS PLAN |
| 9 | LOT DIMENSIONS PLAN |
| 10 | TYPICAL CONSTRUCTION DETAILS |

Bissell Professional Group
Firm License # C-956
3512 North Croatan Highway
Kittlingham, NC 27549
Tel: (252) 261-3266
Fax: (252) 261-1760



PROFESSIONAL GROUP
Engineers, Planners, Surveyors
and Environmental Specialists

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PROJECT: NORTH RIVER CROSSING - PHASE 3
PRELIMINARY SUBDIVISION PLAT

SHILOH TOWNSHIP CAMDEN COUNTY NORTH CAROLINA

COVER SHEET

| NO. | DATE | DESCRIPTION | BY |
|-----|---------|--------------|-----|
| 1 | 6-21-23 | TRC COMMENTS | DMK |

PRELIMINARY
DO NOT USE FOR
CONSTRUCTION

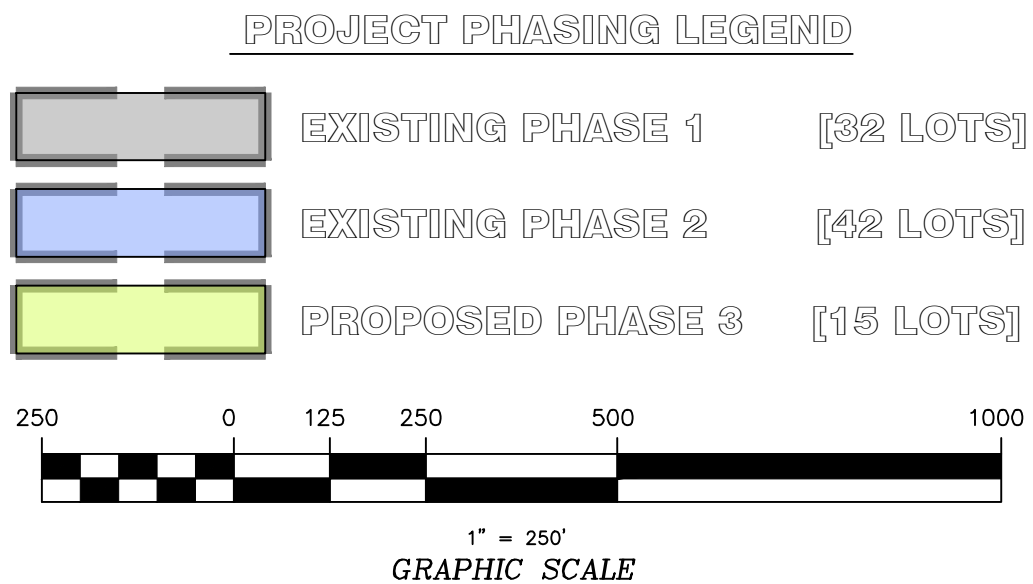
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| DESIGNED: | DMK | CHECKED: | MSB |
| DRAWN: | KFW | APPROVED: | BPG |
| SHEET: | 1 OF 10 | | |
| CAD FILE: | 4588PH3PP2 | | |
| PROJECT NO: | 4588 | | |

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| LEGEND | |
|--------|----------------------------|
| | ROADWAY CENTERLINE |
| | RIGHT-OF-WAY |
| | PROPERTY BOUNDARY |
| | ADJOINING PROPERTY LINE |
| | EXISTING GRADE CONTOUR |
| | EXISTING DITCH CENTERLINE |
| | POND NORMAL WATER LEVEL |
| | PROPOSED SWALE CENTERLINE |
| | EX./PROP. TOP OF BANK |
| | PROPOSED EASEMENT |
| | PROPOSED BUILDING SETBACK |
| | EXISTING CONCRETE MONUMENT |
| | SET CONCRETE MONUMENT |
| | SET IRON ROD |
| | EXISTING IRON ROD |
| | EXISTING IRON PIPE |
| | NOT TO SCALE |
| | MAXIMUM BUILDING LIMIT |
| | PLAT CABINET |
| | DEED BOOK |
| | SLIDE |
| | SQUARE FEET |
| | ACRES |

| LINE TABLE | | |
|------------|---------|---------------|
| LINE | LENGTH | BEARING |
| L3 | 52.57' | N0° 07' 51"E |
| L1 | 206.00' | S26° 06' 11"E |
| L2 | 85.00' | S74° 21' 49"W |

| CURVE TABLE | | | | | |
|-------------|--------|----------|--------|---------------|----------|
| CURVE | LENGTH | RADIUS | CHORD | BEARING | DELTA |
| C1 | 14.13 | 6888.49' | 14.13' | S74° 27' 23"W | 0°07'03" |



| REVISIONS | |
|-------------|--------------|
| NO. | DATE |
| 1 | 8-21-23 |
| DESCRIPTION | |
| 1 | DMK COMMENTS |
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PRELIMINARY
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| DATE: | 11-03-22 | SCALE: | 1" = 250' |
| DESIGNED: | DMK | CHECKED: | MSB |
| DRAWN: | KFW | APPROVED: | BPG |
| SHEET: | 2 | OF | 10 |
| CAD FILE: | 4588PH3PP2 | | |
| PROJECT NO: | 4588 | | |

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| PROJECT: | NORTH RIVER CROSSING - PHASE 3 | | |
| | PRELIMINARY SUBDIVISION PLAT | | |
| | SHILOH TOWNSHIP | CAMDEN COUNTY | NORTH CAROLINA |
| | DEVELOPMENT OVERVIEW | | |

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| NO. | DATE | DESCRIPTION | BY |
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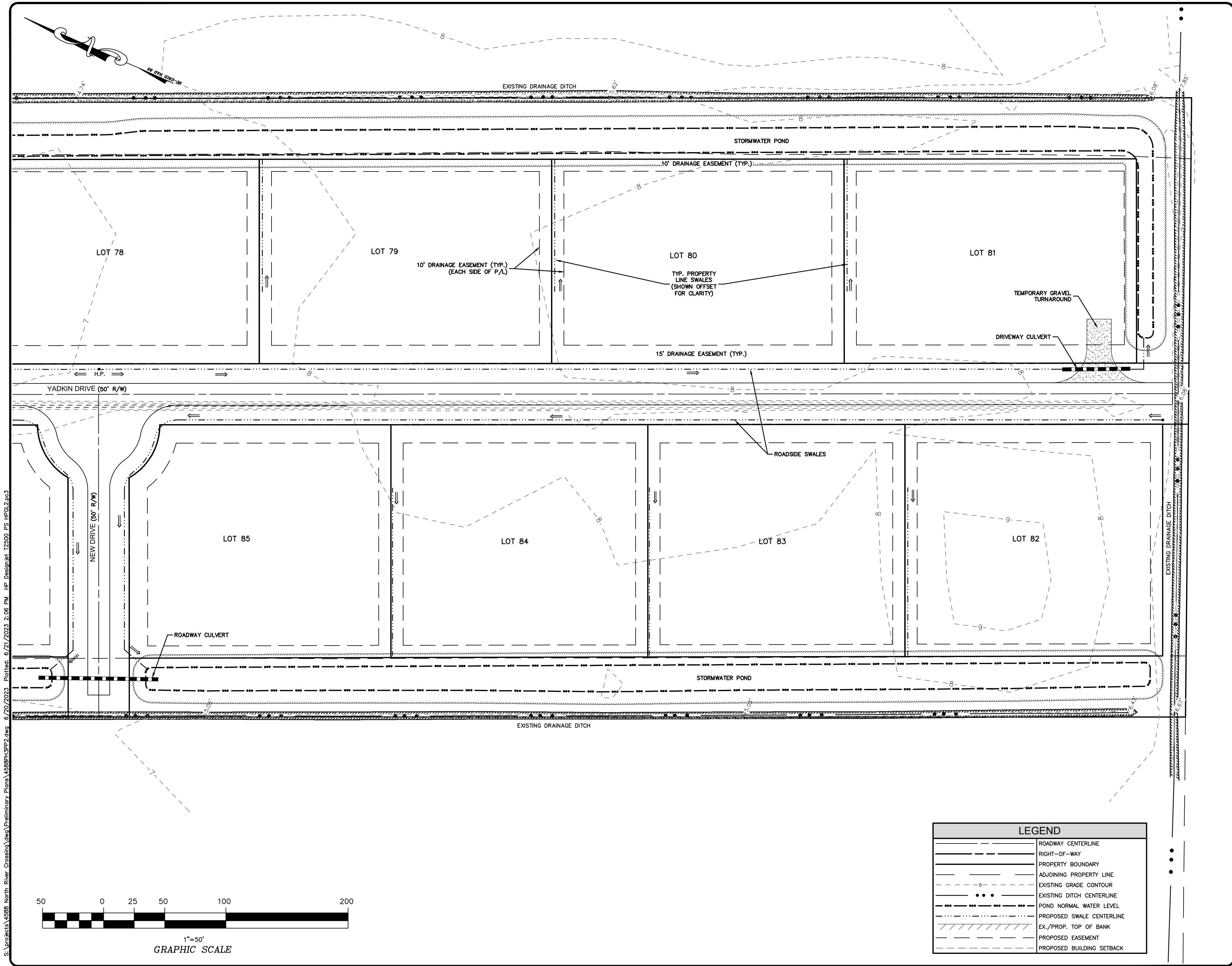
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| LEGEND | |
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| | ROADWAY CENTERLINE |
| | RIGHT-OF-WAY |
| | PROPERTY BOUNDARY |
| | ADJOINING PROPERTY LINE |
| | EXISTING GRADE CONTOUR |
| | EXISTING DITCH CENTERLINE |
| | POND NORMAL WATER LEVEL |
| | PROPOSED SWALE CENTERLINE |
| | EX./PROP. TOP OF BANK |
| | PROPOSED EASEMENT |
| | PROPOSED BUILDING SETBACK |

| REVISIONS | |
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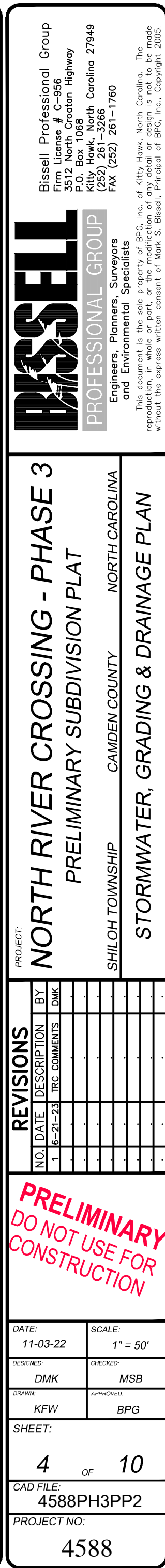
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| CAD FILE: | | | |
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| PROJECT: | | | |
| NORTH RIVER CROSSING - PHASE 3 | | | |
| PRELIMINARY SUBDIVISION PLAT | | | |
| SHILOH TOWNSHIP | CAMDEN COUNTY | NORTH CAROLINA | |
| STORMWATER, GRADING & DRAINAGE PLAN | | | |

BISSELL
PROFESSIONAL GROUP
Engineers, Planners, Surveyors
and Environmental Specialists

Bissell Professional Group
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Kitty Hawk, North Carolina 27949
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SHEET:

5 OF 10

CAD FILE:

4588PH3PP2

PROJECT NO:

4588

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| PROJECT: | NORTH RIVER CROSSING - PHASE 3 PRELIMINARY SUBDIVISION PLAT | |
| | SHILOH TOWNSHIP | CAMDEN COUNTY NORTH CAROLINA |
| | STORMWATER, GRADING & DRAINAGE PLAN | |

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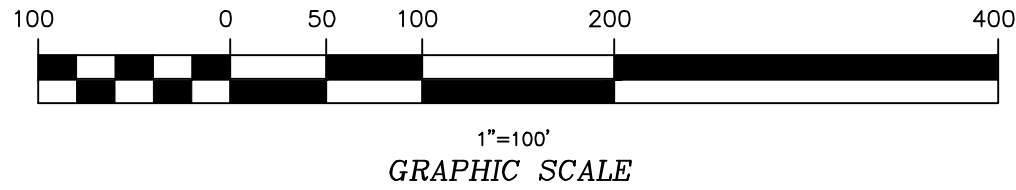
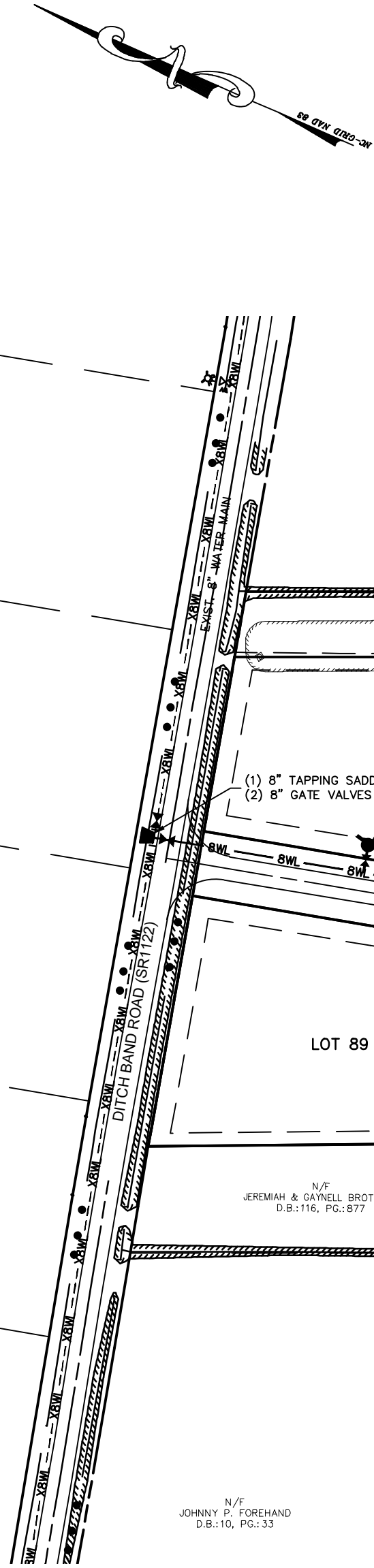
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| LEGEND | |
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PROJECT: **NORTH RIVER CROSSING - PHASE 3**
PRELIMINARY SUBDIVISION PLAT

SHILOH TOWNSHIP CAMDEN COUNTY NORTH CAROLINA

WATER MAIN EXTENSION & SERVICE PLAN

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DATE: 11-03-22

SCALE: 1" = 100'

DESIGNED: DMK

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DRAWN: KFW

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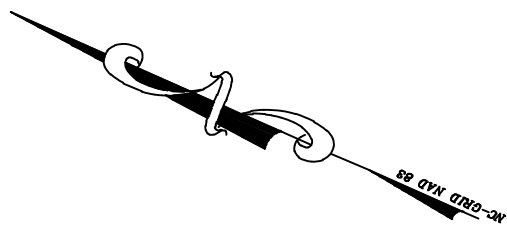
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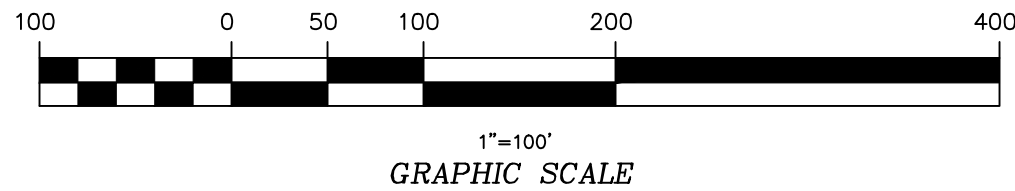
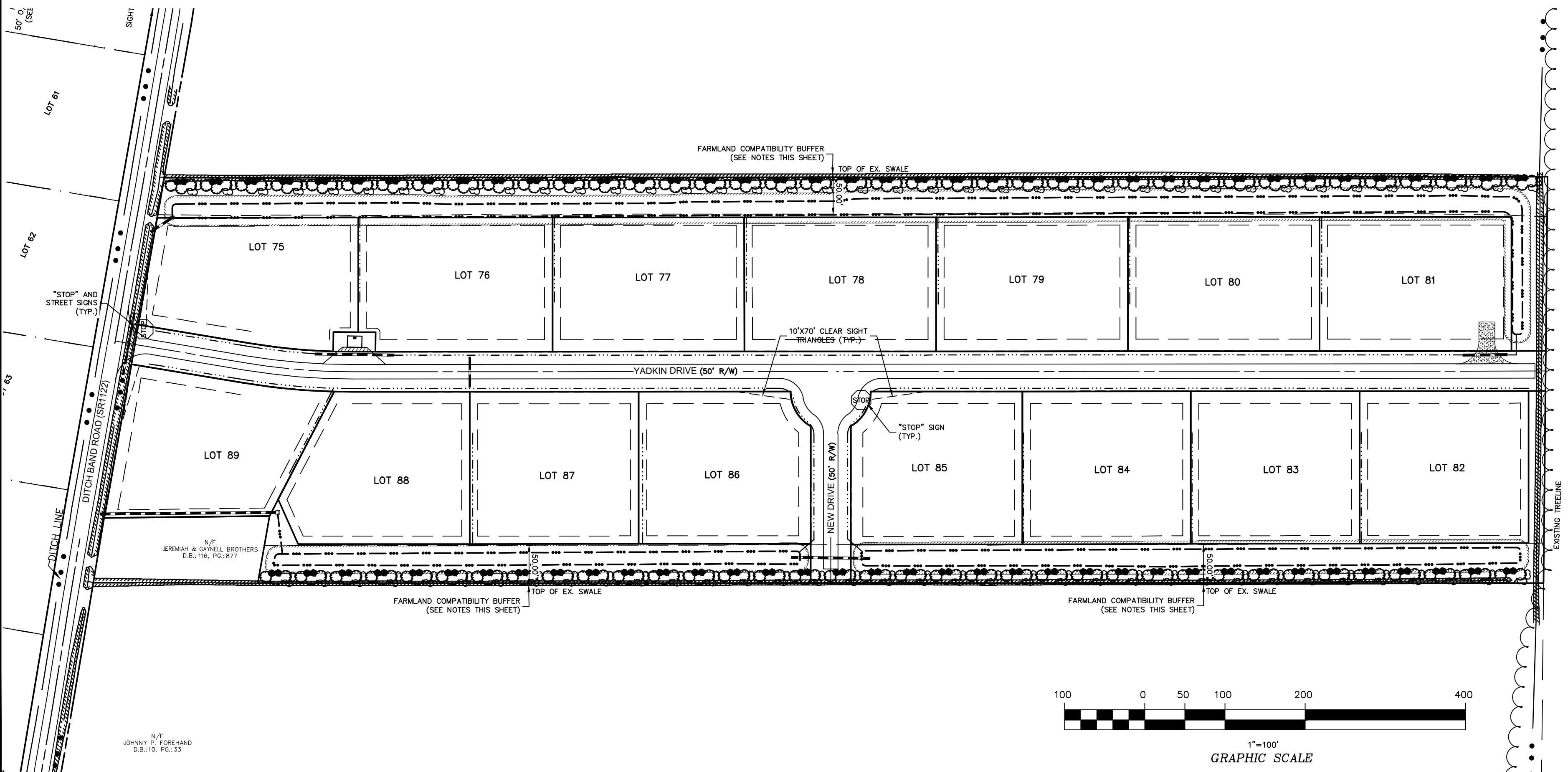
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| | PROPOSED EASEMENT |
| | PROPOSED BUILDING SETBACK |

| LANDSCAPE LEGEND | |
|------------------|---|
| | PROPOSED FARM BUFFER SHRUBS (SEE NOTES THIS SHEET) |
| | PROPOSED STOP SIGN |
| | EXISTING TREELINE (APPROX.) |



GENERAL LANDSCAPING AND BUFFERING NOTES:

- STREET YARD BUFFER:
PURSUANT TO SECTION 5.9.10.A.1, STREET YARD BUFFERS SHALL BE PROVIDED ONLY ALONG ARTERIAL AND COLLECTOR STREETS. THE STREETS WITHIN THIS SUBDIVISION ARE CONSIDERED LOCAL AND, THEREFOR, DO NOT REQUIRE A STREET YARD BUFFER.
- FARMLAND COMPATIBILITY BUFFER:
PURSUANT TO SECTION 5.5.1, A FARMLAND COMPATIBILITY BUFFER SHALL BE PROVIDED BETWEEN THE SUBDIVISION LOTS AND ALL ADJOINING FARMLANDS.
 - THE BUFFER SHALL HAVE A MINIMUM WIDTH OF 50' MEASURED BETWEEN THE BUILDING LOTS AND AN EXISTING AGRICULTURAL USE.
 - SECTION 5.5.4.A.2 ALLOWS REQUIRED STORMWATER MANAGEMENT FACILITIES TO BE CONSTRUCTED WITHIN THE 50' BUFFER, AS SHOWN.
 - SECTION 5.5.4.A.3 ELIMINATES THE REQUIREMENT FOR PLANTINGS WITHIN THE BUFFER WHEN USED FOR STORMWATER MANAGEMENT FACILITIES.
 - A SINGLE ROW OF SHRUBS, RUSSIAN OLIVE OR EQUIVALENT, ARE STILL TO BE PLANTED BETWEEN THE PERIMETER STORMWATER PONDS AND ADJOINING FARMLANDS. SEE POND SECTION DETAIL ON SHEET 10.
- TREE SPECIES AND PLANTING:
TREES AND SHRUBS REQUIRED BY THIS PLAN SHALL BE PROVIDED IN ACCORDANCE WITH SECTION 151.5.5.9.5 OF THE CAMDEN COUNTY UDO.
 - ALL TREES SHALL HAVE MIN. CALIPER OF 2" AT PLANTING, AS MEASURED AT 6.5" UP FROM THE BOLE OF THE TREE.
 - TREES SHALL HAVE MIN. HEIGHT AT MATURITY OF 25 - 40 FEET, EXCEPT TREES TO BE INSTALLED BELOW OVERHEAD UTILITY LINES THAT MAY NOT EXCEED A MATURE HEIGHT OF 20'
 - ALL SHRUBS SHALL BE AT LEAST A (3) GALLON SIZE AT PLANTING.
 - SHRUBS SHALL REACH A MIN. HEIGHT OF 36" AND A SPREAD OF 30" WITHIN 3 YEARS OF PLANTING.
 - PLANTINGS SHALL BE COLD-HARDY FOR THE LOCATION PLANTED.
 - PLANTINGS SHALL BE NATIVE SPECIES OR SPECIES OF A LOCALLY-ADAPTED NATURE.
 - AT LEAST (4) DIFFERENT SPECIES OF TREES SHALL BE UTILIZED IN ROUGHLY EQUAL PROPORTIONS.
 - LANDSCAPE AREAS SHALL BE STABILIZED AND MAINTAINED WITH GROUND COVER, MULCH, OR OTHER APPROVED MATERIALS THAT PREVENT SOIL EROSION AND ALLOW RAINWATER INFILTRATION.
 - ALTERNATIVE DECORATIVE SPECIES MAY BE USED PROVIDED THEY MEET THE OBJECTIVES AND ARE APPROVED BY CAMDEN COUNTY ADMINISTRATOR.



PRELIMINARY
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PROJECT:
NORTH RIVER CROSSING - PHASE 3
PRELIMINARY SUBDIVISION PLAT
SHILOH TOWNSHIP CAMDEN COUNTY NORTH CAROLINA
LANDSCAPING, BUFFERING & SIGNAGE PLAN

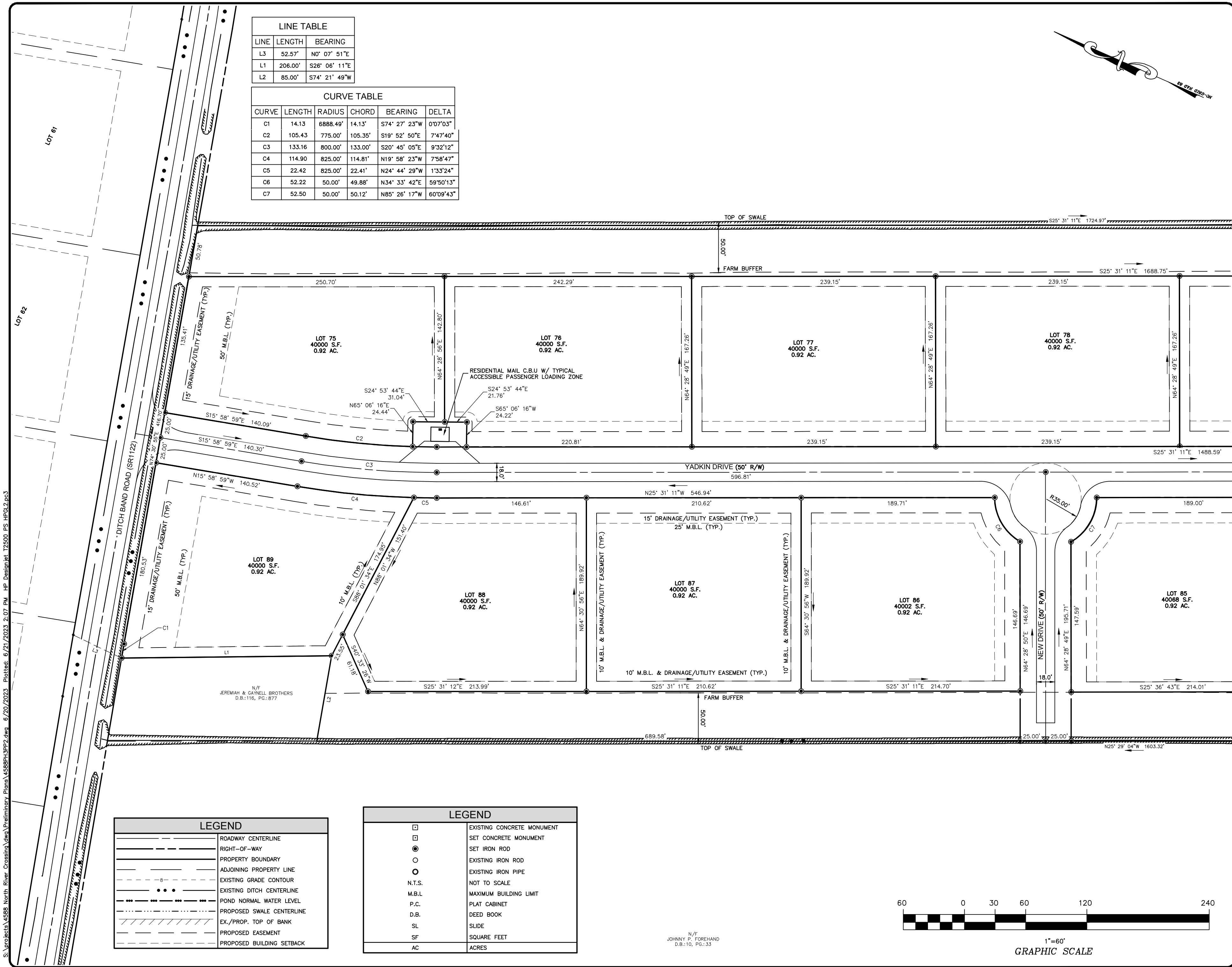
| NO. | DATE | DESCRIPTION | BY |
|-----|---------|--------------|-----|
| 1 | 8-21-23 | TRC COMMENTS | DMK |
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BISSELL
PROFESSIONAL GROUP
Engineers, Planners, Surveyors
and Environmental Specialists

Bissell Professional Group
Firm License # C-956
3512 North Coatan Highway
Kitty Hawk, North Carolina 27949
(252) 261-3266
FAX (252) 261-1760

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S:\projects\4588 North River Crossing.dwg\ Preliminary\Plots\4588PH3PP2.dwg 6/20/2023 Plotted: 6/21/2023 2:07 PM HP Designer: T2500 PS HPCL2.pc3



BISSELL

PROFESSIONAL GROUP

Engineers, Planners, Surveyors
and Environmental Specialists

Bissell Professional Group
Firm License # C-956
5115 North Carolina Highway
PO Box 1000
Kitty Hawk, North Carolina 27949
(252) 261-3266
FAX (252) 261-1760

PROJECT:

NORTH RIVER CROSSING - PHASE 3

PRELIMINARY SUBDIVISION PLAT

SHILOH TOWNSHIP CAMDEN COUNTY NORTH CAROLINA

LOT DIMENSION PLAN

| NO. | DATE | DESCRIPTION | BY |
|-----|---------|--------------|-----|
| 1 | 8-21-23 | TRC COMMENTS | DMK |
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REVISIONS

DATE: 11-03-22

SCALE: 1" = 60'

DESIGNED: DMK

CHECKED: MSB

DRAWN: KFW

APPROVED: BPG

SHEET: 8 OF 10

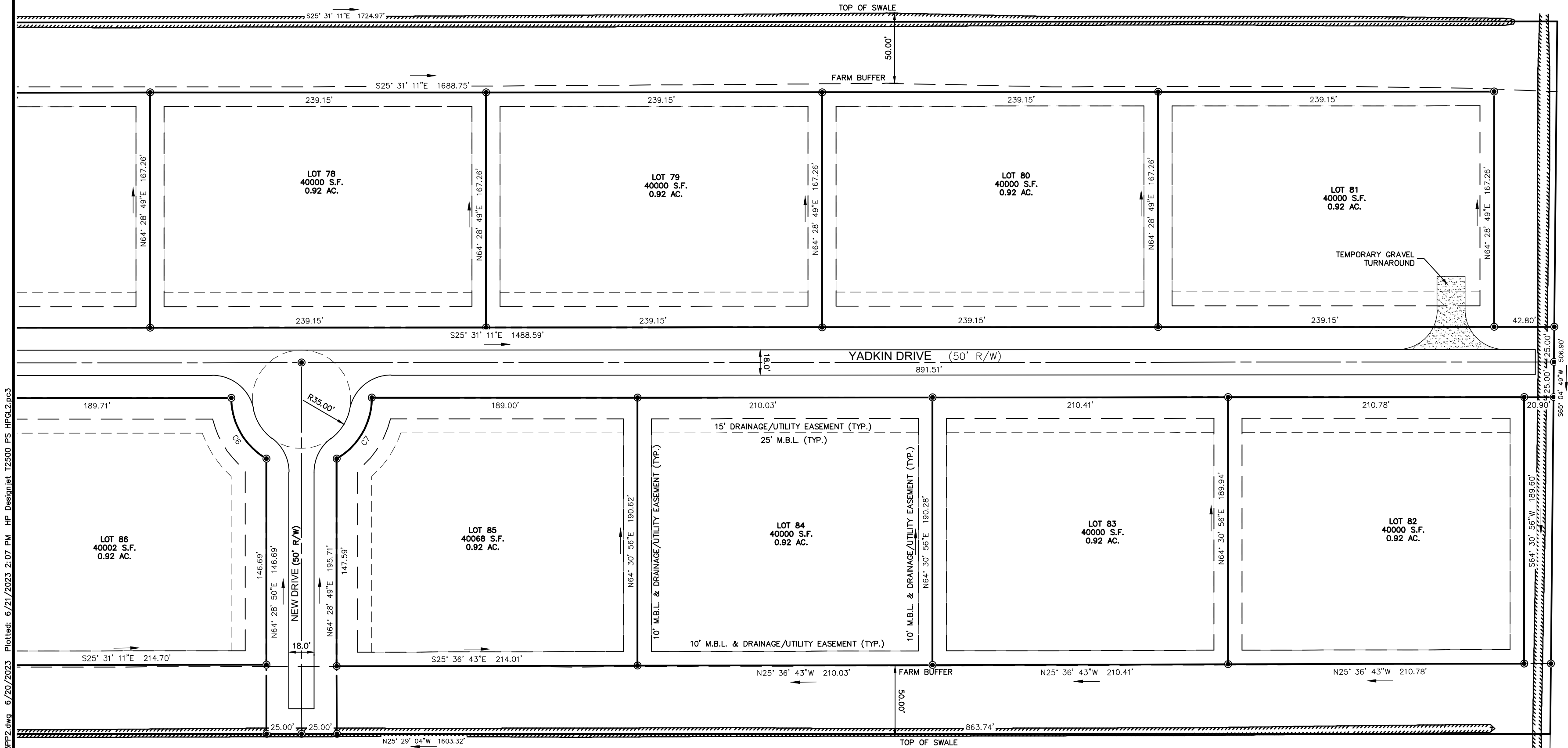
CAD FILE: 4588PH3PP2

PROJECT NO: 4588

S:\projects\4588 North River Crossing\dwg\ Preliminary\Plans\4588PH3PP2.dwg 6/20/2023 Plotted: 6/21/2023 2:07 PM HP Designlet T2500 PS HPCL2.pc3

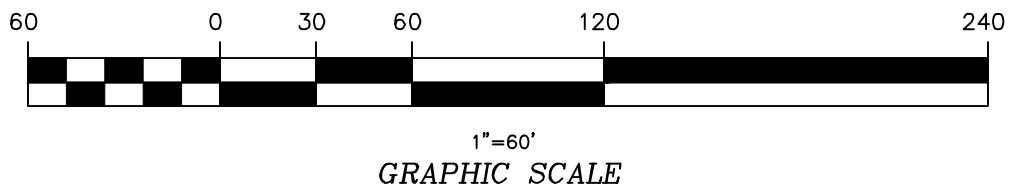
| LINE TABLE | | |
|------------|---------|---------------|
| LINE | LENGTH | BEARING |
| L3 | 52.57' | N0° 07' 51"E |
| L1 | 206.00' | S26° 06' 11"E |
| L2 | 85.00' | S74° 21' 49"W |

| CURVE TABLE | | | | | |
|-------------|--------|----------|---------|---------------|-----------|
| CURVE | LENGTH | RADIUS | CHORD | BEARING | DELTA |
| C1 | 14.13 | 6888.49' | 14.13' | S74° 27' 23"W | 0°07'03" |
| C2 | 105.43 | 775.00' | 105.35' | S19° 52' 50"E | 7°47'40" |
| C3 | 133.16 | 800.00' | 133.00' | S20° 45' 05"E | 9°32'12" |
| C4 | 114.90 | 825.00' | 114.81' | N19° 58' 23"W | 7°58'47" |
| C5 | 22.42 | 825.00' | 22.41' | N24° 44' 29"W | 1°33'24" |
| C6 | 52.22 | 50.00' | 49.88' | N34° 33' 42"E | 59°50'13" |
| C7 | 52.50 | 50.00' | 50.12' | N85° 26' 17"W | 60°09'43" |



| LEGEND | |
|--------|---------------------------|
| | ROADWAY CENTERLINE |
| | RIGHT-OF-WAY |
| | PROPERTY BOUNDARY |
| | ADJOINING PROPERTY LINE |
| | EXISTING GRADE CONTOUR |
| | EXISTING DITCH CENTERLINE |
| | POND NORMAL WATER LEVEL |
| | PROPOSED SWALE CENTERLINE |
| | EX./PROP. TOP OF BANK |
| | PROPOSED EASEMENT |
| | PROPOSED BUILDING SETBACK |

| LEGEND | |
|--------|----------------------------|
| | EXISTING CONCRETE MONUMENT |
| | SET CONCRETE MONUMENT |
| | SET IRON ROD |
| | EXISTING IRON ROD |
| | EXISTING IRON PIPE |
| | NOT TO SCALE |
| | MAXIMUM BUILDING LIMIT |
| | PLAT CABINET |
| | DEED BOOK |
| | SLIDE |
| | SQUARE FEET |
| | ACRES |



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PROJECT:
NORTH RIVER CROSSING - PHASE 3
PRELIMINARY SUBDIVISION PLAT

SHILOH TOWNSHIP CAMDEN COUNTY NORTH CAROLINA
LOT DIMENSION PLAN

| REVISIONS | |
|-----------|---------|
| NO. | DATE |
| 1 | 8-21-23 |
| 2 | |
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| 9 | |
| 10 | |

PRELIMINARY
DO NOT USE FOR
CONSTRUCTION

DATE: 11-03-22 SCALE: 1" = 60'

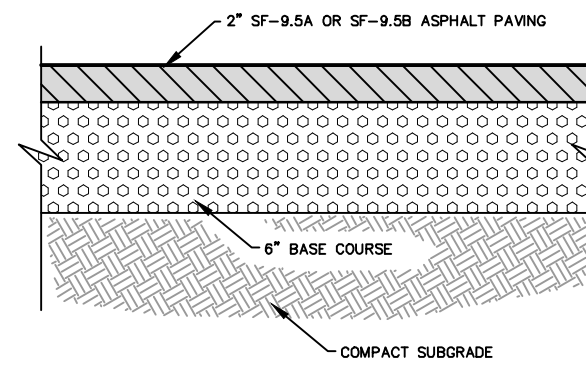
DESIGNED: DMK CHECKED: MSB

DRAWN: KFW APPROVED: BPG

SHEET: 9 OF 10

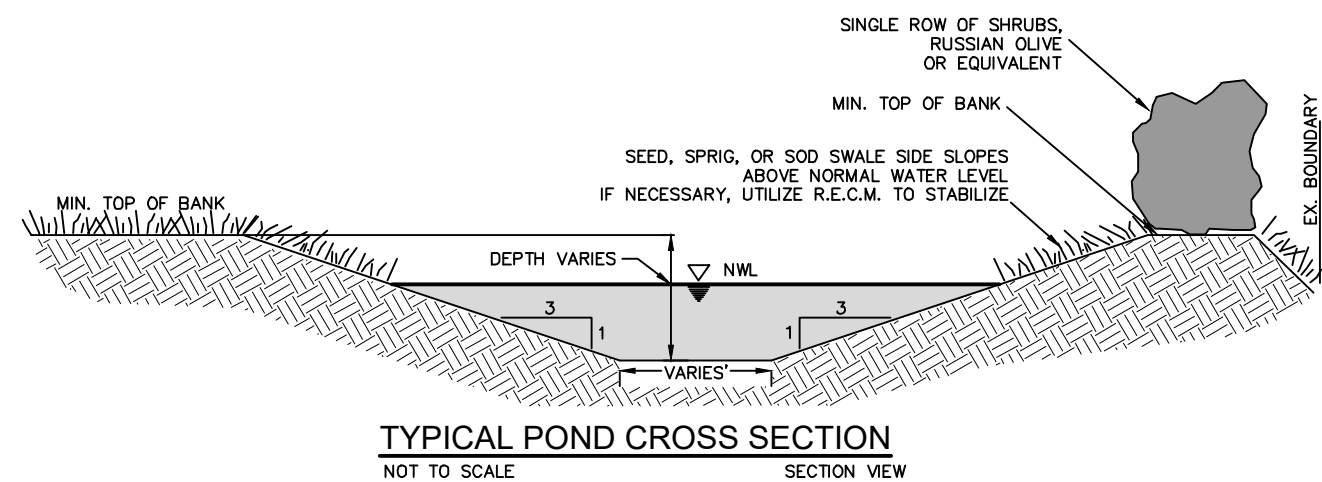
CAD FILE: 4588PH3PP2

PROJECT NO: 4588



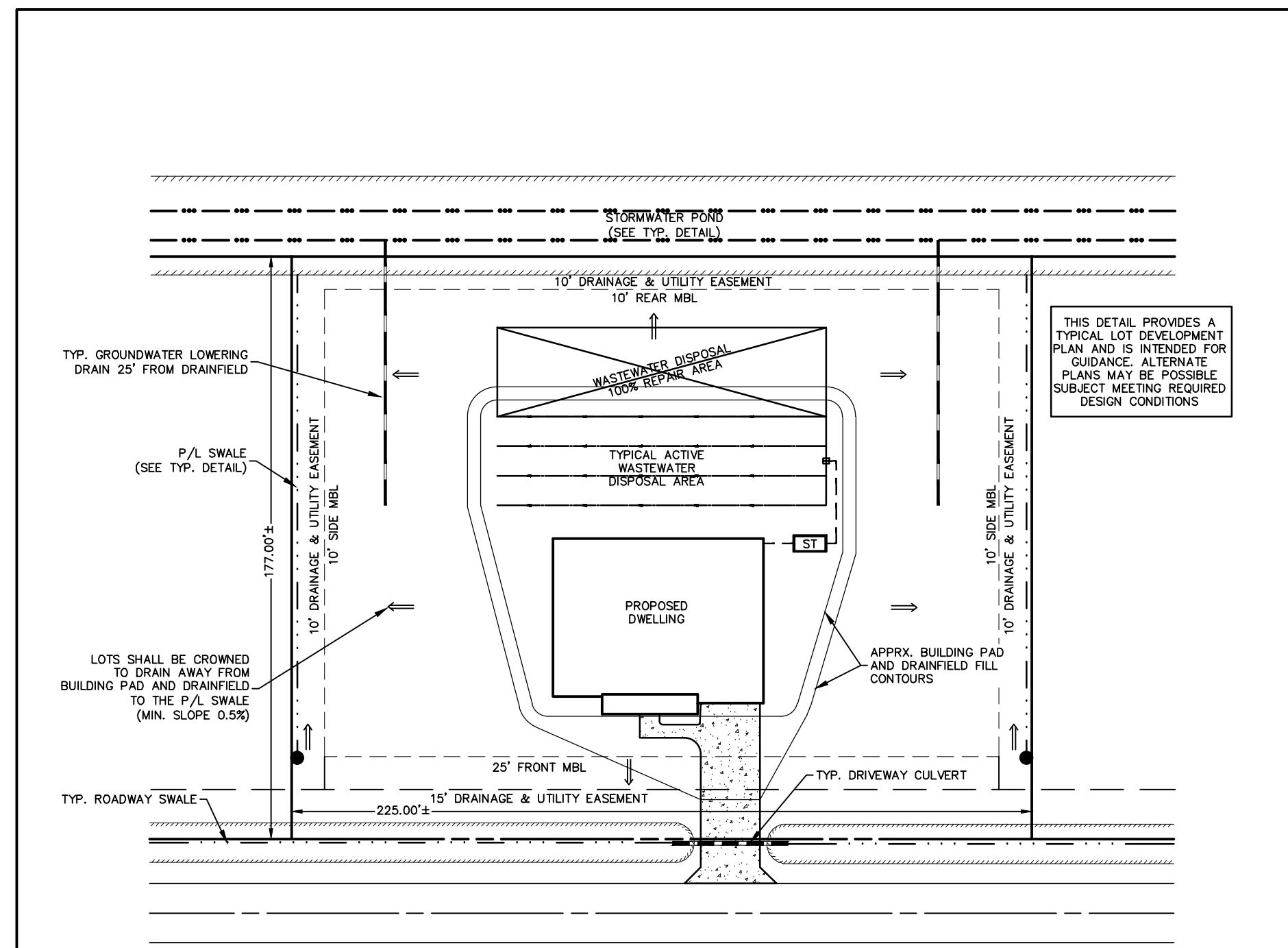
NOTE: NOT TO SCALE

PAVING SHALL CONSIST OF FINE GRADING THE SPECIFIED PARKING & DRIVE AREAS AND INSTALLING 2" SF-9.5A OR SF-9.5B ASPHALT CONCRETE SURFACE COURSE IN CONJUNCTION WITH A 6" AGGREGATE BASE COURSE. THE SOIL SUBGRADE BENEATH PAVEMENTS SHALL BE COMPACTED TO AT LEAST 95% OF ASTM D 698 PRIOR TO ANY PLACEMENT OF SUBBASE FILL OR STONE BASE COURSE. ALL SITE PREPARATION AND THE DESIGN AND CONSTRUCTION OF ALL FOUNDATIONS, GROUND SLABS, AND PAVEMENTS SHALL BE IN ACCORDANCE WITH RECOMMENDATIONS PROVIDED BY A GEOTECHNICAL ENGINEER.



NOT TO SCALE

NOT TO SCALE NORMAL EARTH FOUNDATION NCDOT STD 300.01



MIN. LOT AREA: 40,000 S.F.
SCALE: 1" = 40'

[illegible]

PRELIMINARY
DO NOT USE FOR
CONSTRUCTION

| | |
|-------------------|------------------|
| DATE: 11-03-22 | SCALE: N/A |
| DESIGNED: DMK | CHECKED: MSB |
| DRAWN: KFW | APPROVED: BPG |

SHEET: 10 OF 10

CAD FILE: 4588PH3PP2

PROJECT NO: 4588

June 21, 2023

Seaboard Development Alliance
Attn: Woody Perry
2875 Forge Rd.
Toano, VA 23168

Re: Proposed ~~Lots~~ Ditch Bank Rd., Camden County.
75-79 & 81-88

Dear Mr. Perry:

This letter is to confirm my evaluation of the above referenced site for the use of subsurface sewage treatment and disposal systems.

RESULTS OF THE SITE EVALUATION:

1. A soil wetness condition at a depth of less than 36 inches (near the surface) based on soil color of chroma 2 or less (rule .1942).
2. A clay soil, of expansive mineralogy, at a depth of less than 36 inches (near the surface) (rule .1941).

These findings mean that the site is unsuitable for a conventional subsurface system. HOWEVER, if the following modifications can be made, the site may be reclassified to provisionally suitable.

MODIFICATION OPTIONS:

A. Adjusting the soil wetness condition:

1. A plan for the installation of a gravity groundwater lowering drainage system starting at 3.5 feet below original grade shall be prepared by a qualified consultant and submitted to the health department for review. The plan will be included as part of the Improvement Permit, and shall be designed based on rule .1956(7) and other applicable rules of section .1900.

The designer of the plan(s) shall inspect the installation

October 12, 2022

Seaboard Development Alliance
Attn: Woody Perry
2875 Forge Rd.
Toano, VA 23168

Re: Proposed Lot 89 Ditch Bank Rd., Camden County. (Application # 381989)

Dear Mr. Perry:

This letter is to confirm my evaluation of the above referenced site for the use of subsurface sewage treatment and disposal systems.

RESULTS OF THE SITE EVALUATION:

1. A soil wetness condition at a depth of less than 36 inches (near the surface) based on soil color of chroma 2 or less (rule .1942).
2. A clay soil, of expansive mineralogy, at a depth of less than 36 inches (near the surface) (rule .1941).

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The designer of the plan(s) shall inspect the installation

and operation of the drainage system. A letter of certification of the installation and/or operation shall be provided to the health department prior to final system approval. The certification shall include the seal of the designer(s).

2. A surface water drainage swale shall be installed with a grade sufficient to allow surface water to drain away from the sewage system. The depth of the swale will be determined relative to the center of the nitrification field.

B. Nitrification field modifications

A sand-lined trench system shall be designed based on rule .1956 (7).

OBTAINING A PERMIT AND AUTHORIZATION TO CONSTRUCT

If site modifications allow the lot to be reclassified to provisionally suitable, the following steps must be taken to obtain an Alternative Improvement Permit and Authorization for Wastewater System Construction:

1. Submit a plat or scale drawing of each lot showing all dimensions of the property lines. Include the dimensions and exact location of all structures such as homes, garages, pools, decks, etc., and the location of driveways and underground utility lines.

NOTE: A surveyor does not have to be hired for this. You may draw it yourself and sign a notarized statement certifying the accuracy of the dimensions and locations.

2. Submit a copy of the deed as recorded in the Register of Deeds office.
3. Sign legal documents agreeing to the inspection and maintenance requirements of the Albemarle Regional Health Services Management Entity. These requirements include:
 - System to be inspected at least annually by the Management Entity.
 - System to be maintained as directed by the Management Entity.
 - An annual fee for renewal of the Operation Permit for the system.
3. Pay the required Improvement Permit and Authorization fee.

GENERAL INFORMATION:

Another possibility would be for you to employ the services of a qualified consultant to develop a plan for an alternative or innovative system that meets the provisions outlined in

.1948D. The plan should be submitted to the local environmental health section to be reviewed with the assistance of regional and state environmental health staff.

These requirements are based on the application of current rules and policies. The site is subject to any future changes in these rules and policies.

This site evaluation was made in accordance with rules .1940-.1948 of the "Laws and Rules for Sewage Treatment and Disposal Systems", Title 15a, Subchapter 18A of the North Carolina Administrative Code. Should you feel it necessary to appeal our evaluations and decisions, forms and guidelines for petitioning the state will be furnished to you upon request.

The provisions contained in this letter shall be valid for a period of 12 months from the date of this letter. If the Alternative Improvement Permit and Authorization for Wastewater System Construction have not been issued in this time period, the approval will become void and it will be necessary to submit a new application for consideration.

If an Authorization for Wastewater System Construction is issued, it must be used within five years from the date of issue or it will be necessary to reapply.

If I can be of further assistance, please feel free to contact me at this office at telephone #'s (252) 338-4460 or (252) 338-4482.

Sincerely,



Kevin Carver, R.S., L.S.S.
Environmental Health Specialist
Albemarle Regional Health Services

+++++



PROJECT NAME: North River Development
 PROJECT ADDRESS:
 APPLICANT: Deel Engineering
 DATE SUBMITTED: June 30, 2023

July 28, 2023

To Whom it May Concern:

This document has been sent to indicate that a decision has been reached between Camden County, the technical reviewer, the applicant, and relevant parties regarding development. Design drawings and associated calculations were reviewed for stormwater compliance and below is the current status of the review:

- ☐ APPROVAL
- ☒ CONDITIONAL APPROVAL (SEE BELOW CONDITIONS)
- ☐ DENIAL (SEE ATTACHED COMMENTS LETTER)

Technical Reviewer: Emily Magoon, PE

Technical Reviewer: Daniel Wiebke, PE CFM

Signature and Date: *Emily Magoon 7/20/23*

Signature and Date: *Daniel C. Wiebke*

Camden County Government Representative:

Signature and Date: *Amber V. Curling 7/31/2023*

Conditions:

Approval of the existing conditions report for North River Crossing can be given conditionally on receipt of the updated report and models, with the expectation that they will match the results shown in the response to comments letter received from Andy Deel on June 30th, 2023.

If there are any questions regarding these decisions or parties involved, seek help from the reviewer or primary contact at Camden County. We can be reached at:

Camden County, NC 2021
 PO Box 190
 Camden NC 27921
 Ph: (252) 338-1919

McAdams
 2905 Meridian Parkway
 Durham, NC 27713
 Ph: (919)-361-5000

TRC Meeting for North River Crossing Phase 3

Date: May 10, 2023

In Attendance: Amber Curling and Trisha Sabo from Camden County Planning, John Linton from Seaboard Development, Mark Bissell from Bissell Professional Group, Britton Overton and Larry Lawrence from CC Schools

Discussion:

1. Road Specifications – roads will be constructed same as Phase 1 and 2 of North River Crossing
2. The Dead-End road is not permitted over 1000 feet – a roundabout or other solution must be added to plans
3. Bus stop shelter – depending on how # 2 is resolved a roundabout would move or not require a bus stop shelter. Also, the shelter over the Community mailbox may be used as a bus stop shelter
4. Discussed the Comments from Chuck – Disapproved with the following comment - Due to low water pressure and volume in this area the system will not support more construction until improvements can be done

From: [Felton, Kylie](#)
To: [Amber Curling](#)
Subject: [External] Re: [External] RE: [External] FW: [External] TRC Meeting for North River Crossing Phase 3
Date: Wednesday, May 17, 2023 9:47:16 AM

no, ma'am, I am good. Thank you.

Kylie Felton
 Pasquotank-Camden 911 Director
 200 E Colonial Ave
 Elizabeth City, NC 27909
 252-338-7787 office

From: Amber Curling <acurling@camdencountync.gov>
To: Kylie Felton <feltonk@co.pasquotank.nc.us>
Sent: 5/17/2023 9:43 AM
Subject: [External] RE: [External] FW: [External] TRC Meeting for North River Crossing Phase 3

Thank you! Yes this will be corrected with the Preliminary Plat review. Did you have any other comments?

Sincerely,
Amber Curling
Planning Director

Camden County
 PO Box 74
 117 NC Hwy 343 North
 Camden, NC 27921
 Ph: 252 338 1919 Ext. 232
 Fax: 252 333 1603
 Email: acurling@camdencountync.gov

From: Kyle Breslin <kbreslin@camdencountync.gov>
Sent: Wednesday, May 17, 2023 9:42 AM
To: 'Amber Curling' <acurling@camdencountync.gov>
Subject: FW: [External] FW: [External] TRC Meeting for North River Crossing Phase 3

From: Kyle Breslin <kbreslin@camdencountync.gov>
Sent: Tuesday, April 25, 2023 4:31 PM
To: 'Felton, Kylie' <feltonk@co.pasquotank.nc.us>
Subject: RE: [External] FW: [External] TRC Meeting for North River Crossing Phase 3

Attachment: 7_TRCInformation (North River Crossing Phase 3 Subdivision - Amber Curling)

I spoke with Amber and she has yet to look them over, she will not be back in until Tuesday but I would think that they should be up to date so that the map is as accurate as possible.

From: Felton, Kylie <feltonk@co.pasquotank.nc.us>
Sent: Monday, April 24, 2023 10:47 AM
To: 'Kyle Breslin' <kbreslin@camdencountync.gov>
Subject: [External] FW: [External] TRC Meeting for North River Crossing Phase 3

Kyle,

Will you look at the file labeled TRC NorthRiverCrossingPh3? The "bluish" colored section is an existing section in which the roads are labeled differently than what we have in our CAD maps. So, for example, for us, Perquimans Dr changes to Pungo Dr and Pamlico Dr to Pee Dee Dr at the roundabouts. I know it doesn't matter for us in this current approval of Phase 3, but I was curious if we shouldn't have them update their maps to correspond with what we have so that if these expansions continue, we are all on the same page.

Thanks

From: Amber Curling <acurling@camdencountync.gov>
Sent: Friday, April 21, 2023 11:13 AM
To: 'Keven Carver' <kcarver@arhs-nc.org>; 'Brian Lannon' <blannon@camdencountync.gov>; 'Kylie Felton' <feltonk@co.pasquotank.nc.us>; 'David Otts' <dbotts@ncdot.gov>; 'Caitlin Spear' <caspear@ncdot.gov>; 'Derek Boone' <derek.e.boone@usps.gov>
Cc: acurling@camdencountync.gov; 'Patricia Sabo' <psabo@camdencountync.gov>
Subject: [External] TRC Meeting for North River Crossing Phase 3

RE: Preliminary Plans for Phase 3 of North River Crossing a 15 Lot Major Subdivision

A Technical Review committee Meeting has been scheduled for Wednesday May 10, 2023 at 10:00 AM. The meeting will be held on the right side of the New Camden Library Building in the Board Room located at 118 NC Hwy 343 N. Attached is a copy of selected sheets from the proposed Preliminary Plans for Phase 3 of North River Crossing. The proposed subdivision will be located off Ditch Bank Rd on 20 acres in the Shiloh Township. This Phase 3 of the proposed subdivision is located across Ditch Bank Rd from the existing North River Crossing Phase 1 and Phase 2. The parcel number is 03-8965-00-32-3765.0000.

If you are unable to attend, please fill out, sign and email the attached TRC Review Letter with your comments to acurling@camdencountync.gov at the Planning Department by 5:00 PM Friday May 5, 2023. If you have any questions or need additional information please let me know.

Thank you,
Amber Curling
Planning Director
 Camden County

PO Box 74
117 NC Hwy 343 North
Camden, NC 27921
Ph: 252 338 1919 Ext. 232
Fax: 252 333 1603
Email: acurling@camdencountync.gov

BOARD OF COMMISSIONERS

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Chairman

ROSS B. MUNRO
Vice Chairman

SISSY AYDLETT
RANDY KRAINIAK
TROY LEARY



ADMINISTRATION

ERIN BURKE
County Manager

KAREN M. DAVIS
Clerk to the Board

JOHN S. MORRISON
County Attorney

April 21, 2023

From: Camden County Planning Department
To: Technical Review Staff

RE: Preliminary Plans for Phase 3 of North River Crossing a 15 Lot Major Subdivision

Attached is a copy of the proposed North River Crossing Subdivision. The proposed subdivision will be located off Ditch Bank Rd on 20 acres in the Shiloh Township. The parcel number is 03-8965-00-32-3765.0000 for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Wednesday May 10, 2023 at 10:00 AM. The meeting will be held on the right side of the New Camden Library Building in the Board Room located at 118 NC Hwy 343 N. If you are unable to attend please fill out memo, sign and email to (acurling@camdencountync.gov) at the Planning Department by 5:00 PM Friday May 5, 2023.

____ Approved as is
____ Reviewed with no comments.
____ Approved with the following comments/recommendations:

☒ Disapproved with the following comments: (Provide factual evidence for denial)

ON JUNE 5, 2023 THE CAMDEN CO. BOARD OF COMMISSIONERS APPROVED (T) NEW POSITIONS FOR DEPUTY AT THIS AGENCY, LACK OF ADEQUATE PERSONNEL HAS BEEN MY OPPOSITION IN THE PAST FOR FUTURE DEVELOPMENTS.

Name: J. KEVIN JONES Signature: [Signature]

Thank you for your prompt attention to this matter. If you have any questions, please call Amber Curling at (252) 338-1919 ext. 232.

Sincerely,

[Signature]

Amber Curling
Camden County Planning Department

HOWEVER, THESE (T) POSITIONS (WHEN FILLED) WILL ONLY GET US "UP TO SPEED" WITH THE CURRENT CALL VOL. WE NOW HAVE. THIS AND FUTURE DEVELOPMENTS WILL INCREASE OUR CALL VOLUME, THUS NEEDING MORE LAW ENFORCEMENT PERSONNEL. UNTIL THERE IS A "PLAN" PUT INTO PLACE TO INCREASE SHERIFF'S OFFICE DEPUTIES FOR FUTURE GROWTH, I CAN NOT APPROVE OF ANY DEVELOPMENT.

P. O. Box 190 ♦ 117 North 343 ♦ Camden, NC, 27921 ♦ Phone (252) 338-1919 ♦ Fax (252) 333-1603
www.camdencountync.gov

Attachment: 7_TRCInformation (North River Crossing Phase 3 Subdivision - Amber Curling)

BOARD OF COMMISSIONERS

TIFFNEY WHITE
Chairman

ROSS B. MUNRO
Vice Chairman

SISSY AYDLETT
RANDY KRAINIAK
TROY LEARY



**CAMDEN
COUNTY**

NORTH CAROLINA • USA
Boundless Opportunities

ADMINISTRATION

ERIN BURKE
County Manager

KAREN M. DAVIS
Clerk to the Board

JOHN S. MORRISON
County Attorney

April 21, 2023

From: Camden County Planning Department
To: Technical Review Staff

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☒ Approved as is
☒ Reviewed with no comments.
☐ Approved with the following comments/recommendations:

☐ Disapproved with the following comments: (Provide factual evidence for denial)

Name: Kirk Jennings Signature: *Kirk Jennings*

Thank you for your prompt attention to this matter. If you have any questions, please call Amber Curling at (252) 338-1919 ext. 232.

Sincerely,

Amber Curling

Amber Curling
Camden County Planning Department

P. O. Box 190 • 117 North 343 • Camden, NC, 27921 • Phone (252) 338-1919 • Fax (252) 333-1603
www.camdencountync.gov

Attachment: 7_TRCInformation (North River Crossing Phase 3 Subdivision - Amber Curling)

BOARD OF COMMISSIONERS

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RANDY KRAINIAK
TROY LEARY



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County Manager

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Clerk to the Board

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April 21, 2023

From: Camden County Planning Department

To: Technical Review Staff

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____ Approved as is
____ Reviewed with no comments.
____ Approved with the following comments/recommendations:

☒ Disapproved with the following comments: (Provide factual evidence for denial)

DUE TO LOW WATER PRESSURE AND VOLUME IN THIS AREA, THE SYSTEM WILL NOT SUPPORT MORE CONSTRUCTION UNTIL IMPROVEMENTS CAN BE DONE

Name: CHARLES A JONES, JR

Signature: *Charles A Jones Jr*

Thank you for your prompt attention to this matter. If you have any questions, please call Amber Curling at (252) 338-1919 ext. 232.

Sincerely,

Amber Curling

Amber Curling
Camden County Planning Department

ORDINANCE NO. 2023-10-01

**AN ORDER APPROVING
A PRELIMINARY PLAT
BY THE BOARD OF COMMISSIONERS
CAMDEN, NORTH CAROLINA
UDO 2023-03-030**

North River Crossing Phase 3 Major Subdivision

The Board of Commissioners for County of Camden, North Carolina, having held public hearings on Monday October 2, 2023 to consider an application for a Preliminary Plat by Seaboard Development Alliance LLC and having heard all of the public comments presented at the hearings makes the following Findings of Fact and draws the following conclusions

PROJECT INFORMATION

File Reference: UDO 2023-03-30
Project Name: North River Crossing Phase 3
Parcel ID: 03-8965-00-32-3765-0000

Applicant: James R. Williams
Address: 45 Cypress Lane
 Southern Shores, NC 27494
Phone: NA
Email: NA
Agent for Applicant: Seaboard Development Alliance LLC
Address: 205 E King Street
 Edenton, NC, 27932
Phone: 757-869-0001
Email: elwoodhperry@gmail.com
Current Owner of Record: James R. Williams

Meeting Dates:
 November 3, 2022 **Neighborhood Meeting**
 May 10, 2023 **Technical Review Meeting**
 August 16, 2023 **Planning Board Meeting**

Application Received: March 28, 2023
By: Amber Curling, Planning Dept.

Application Fee paid: \$750.00

Stormwater Escrow Fee Paid: \$6000.00

Completeness of Application: Application is generally complete

Documents received upon filing of application or otherwise included:

- A.** Land Use Application
- B.** Preliminary Plan
- C.** Deed – contract pending
- D.** Neighborhood Meeting Results
- E.** TRC Inputs
- F.** County Stormwater Management Plan Approved with Conditions
- G.** Approved State Storm Water Permit
- H.** Approved State Erosion & Sediment Control Permit

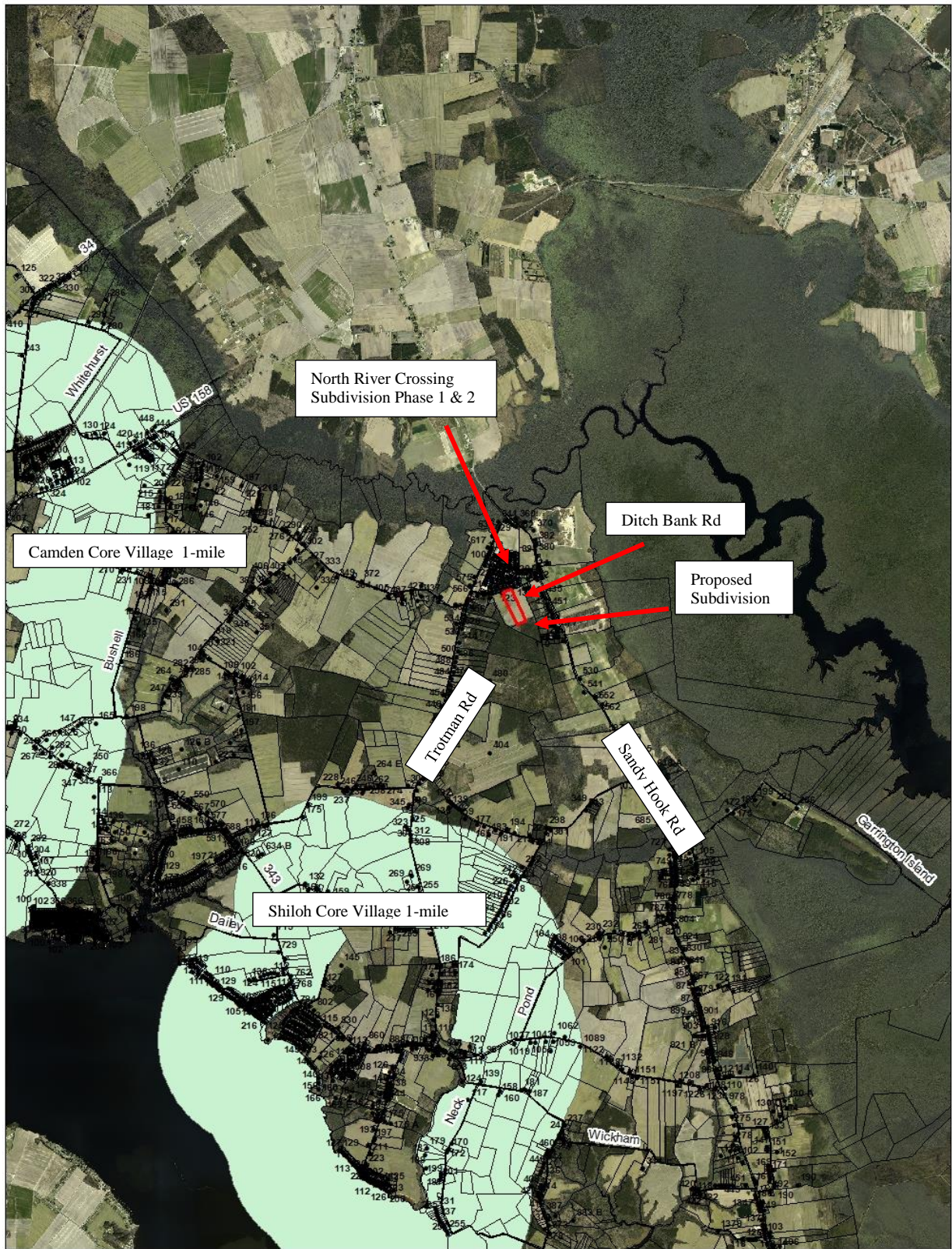
REQUEST: Seaboard Development Alliance LLC is requesting review of the Preliminary Plat for North River Crossing Phase 3 Major Subdivision per Article 151.2.3.20 of the Unified Development Ordinance 15 of lots on a parcel of approximately 20.15 acres.

PROJECT LOCATION:

Street Address: New Street named Yadkin Dr on south side of Ditch Bank Road,

Location Description: Across Ditch Bank Road from North River Crossing Phase 1 & 2 in Shiloh Township.

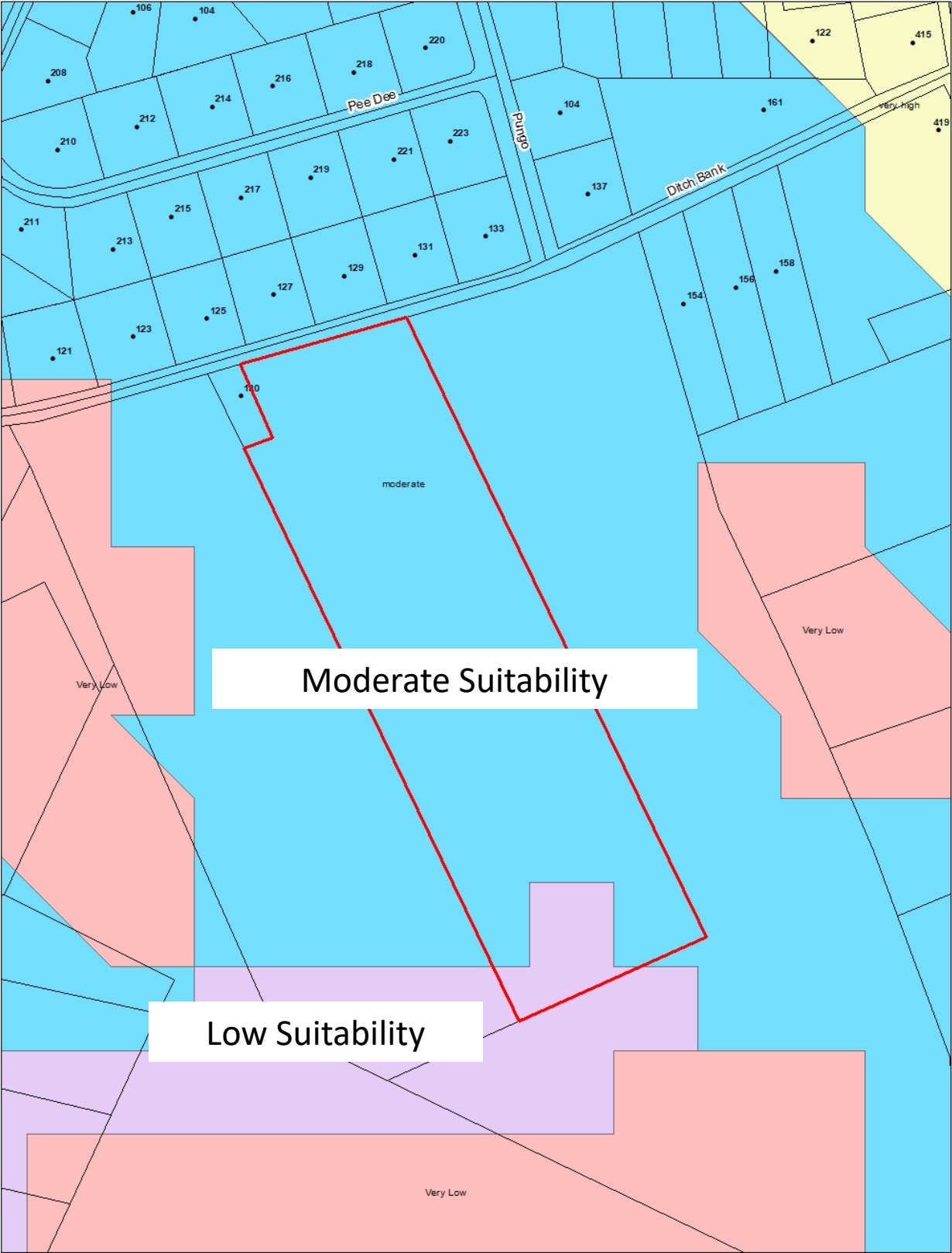
Vicinity Map: Shiloh Township



Zoning District is Neighborhood Residential:

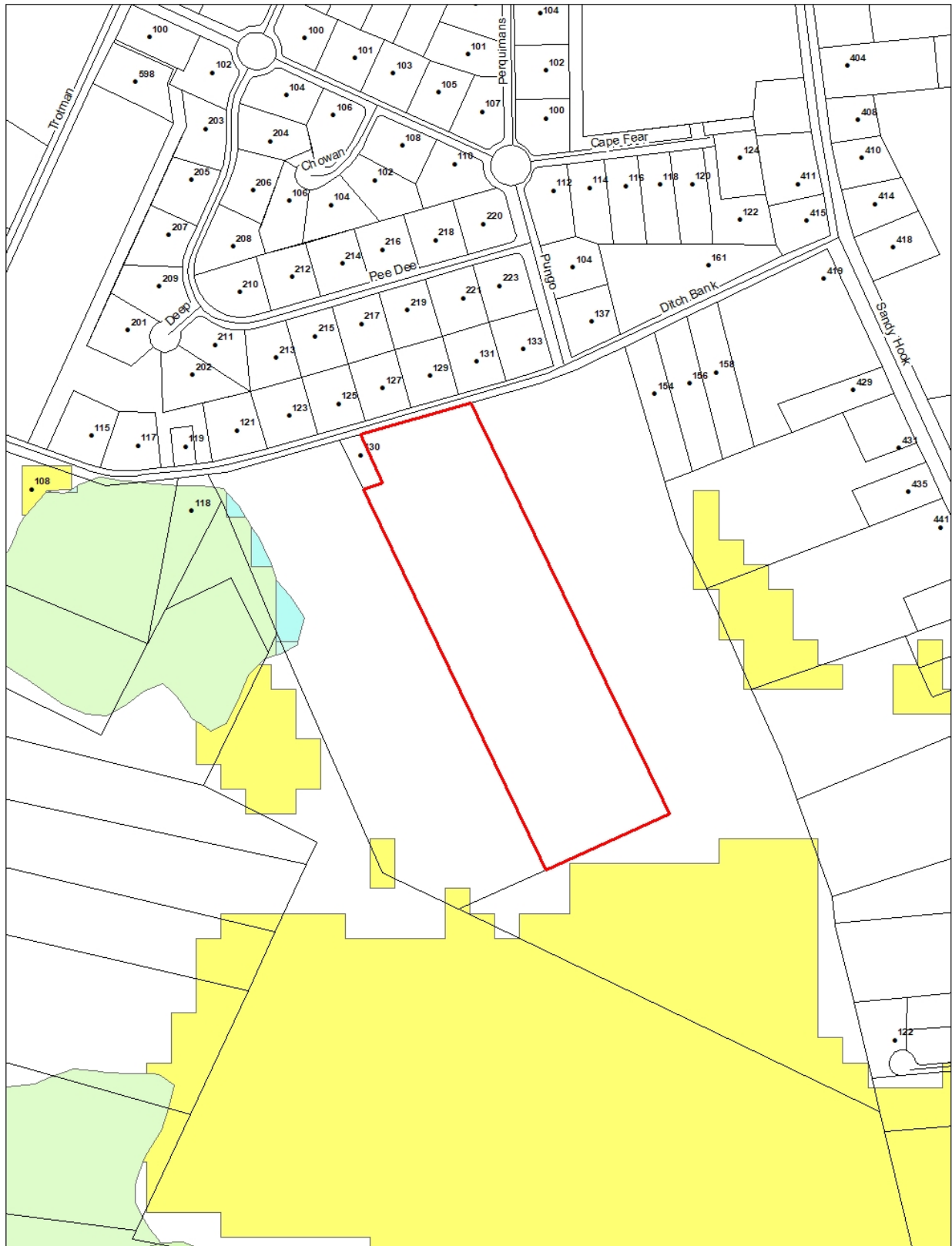


Moderate Land Suitability



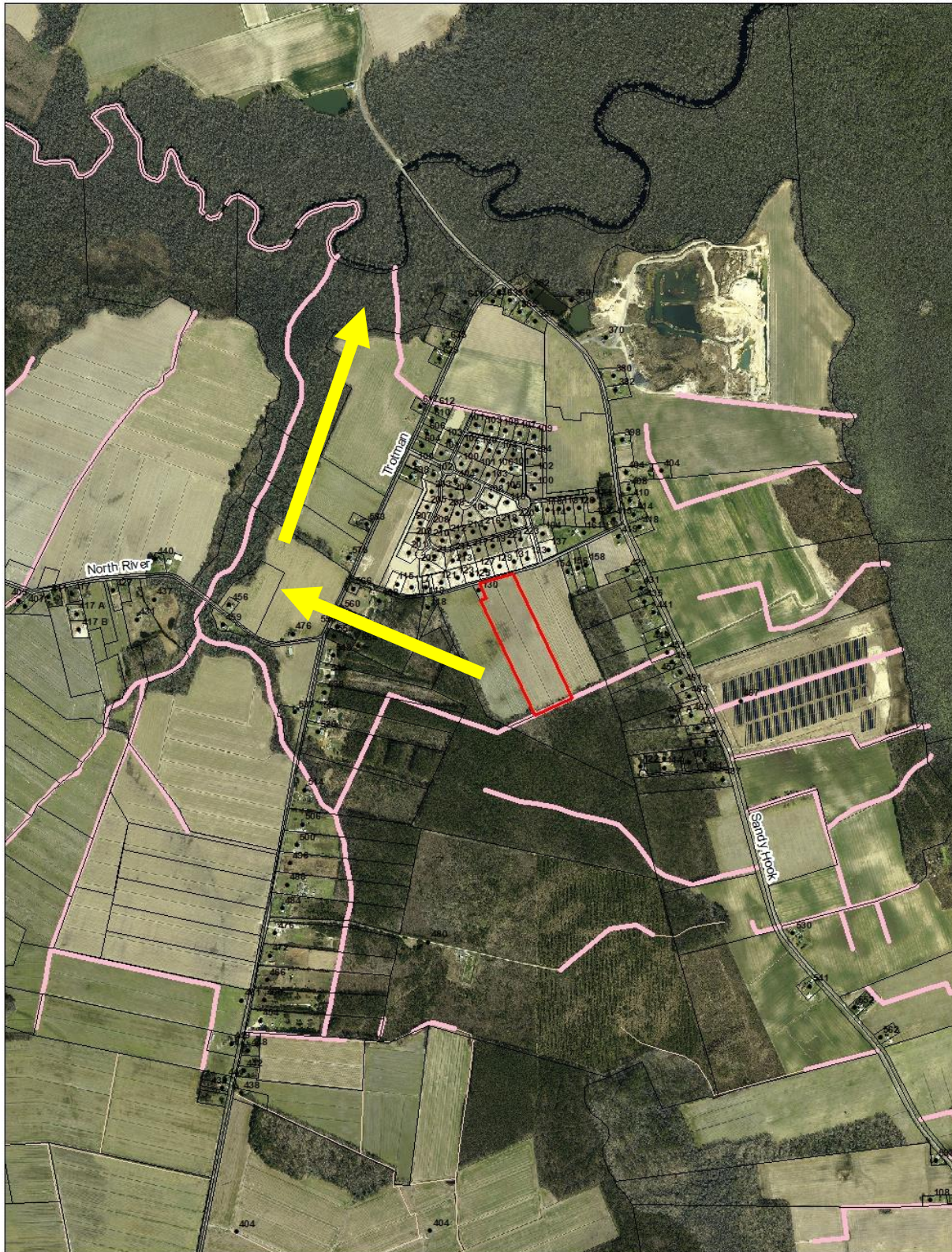
Attachment: 8_Order (North River Crossing Phase 3 Subdivision - Amber Curling)

Not located in Watershed or Wetlands. Located in Flood Zone X

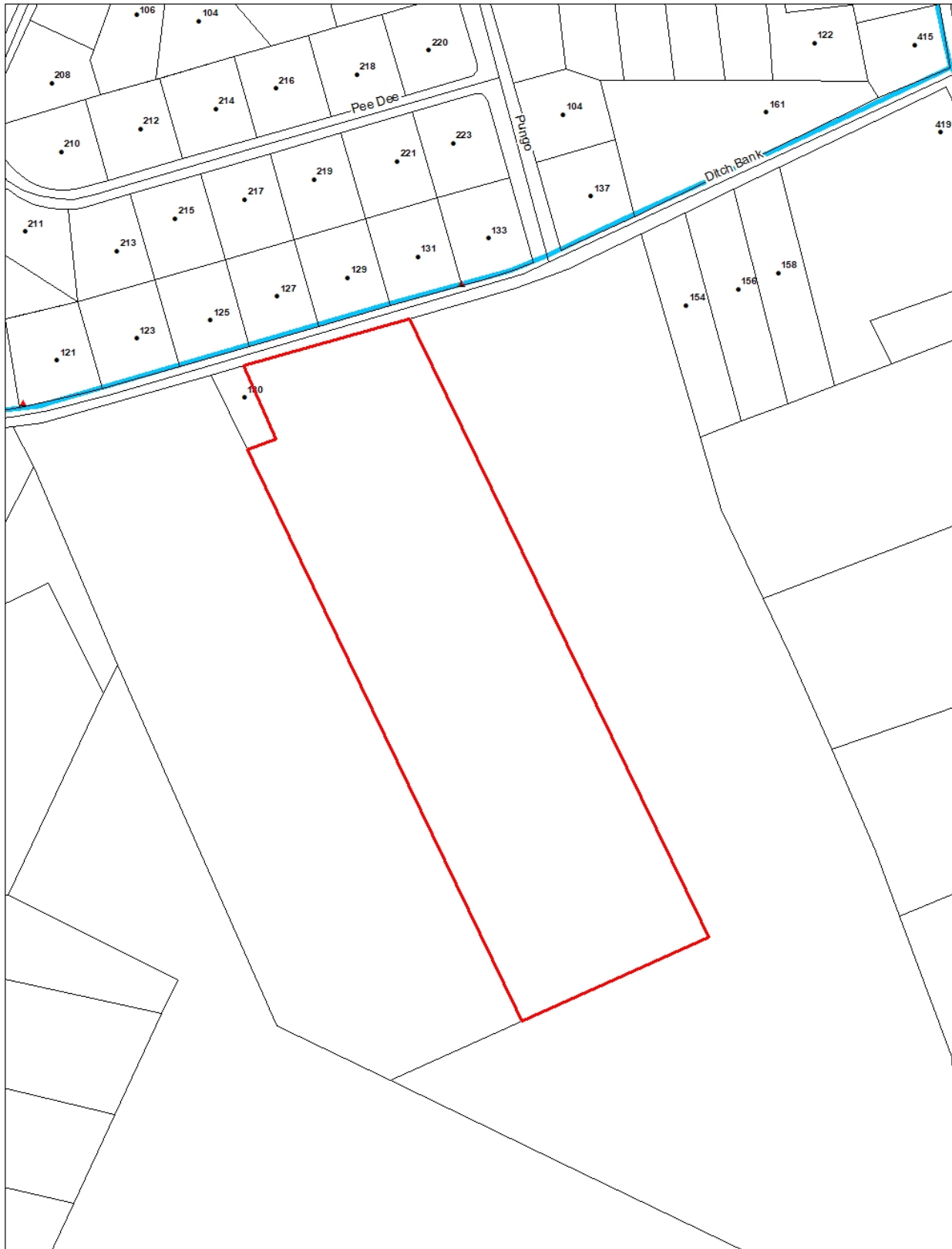


Drainage will be addressed with the Stormwater Management Plan

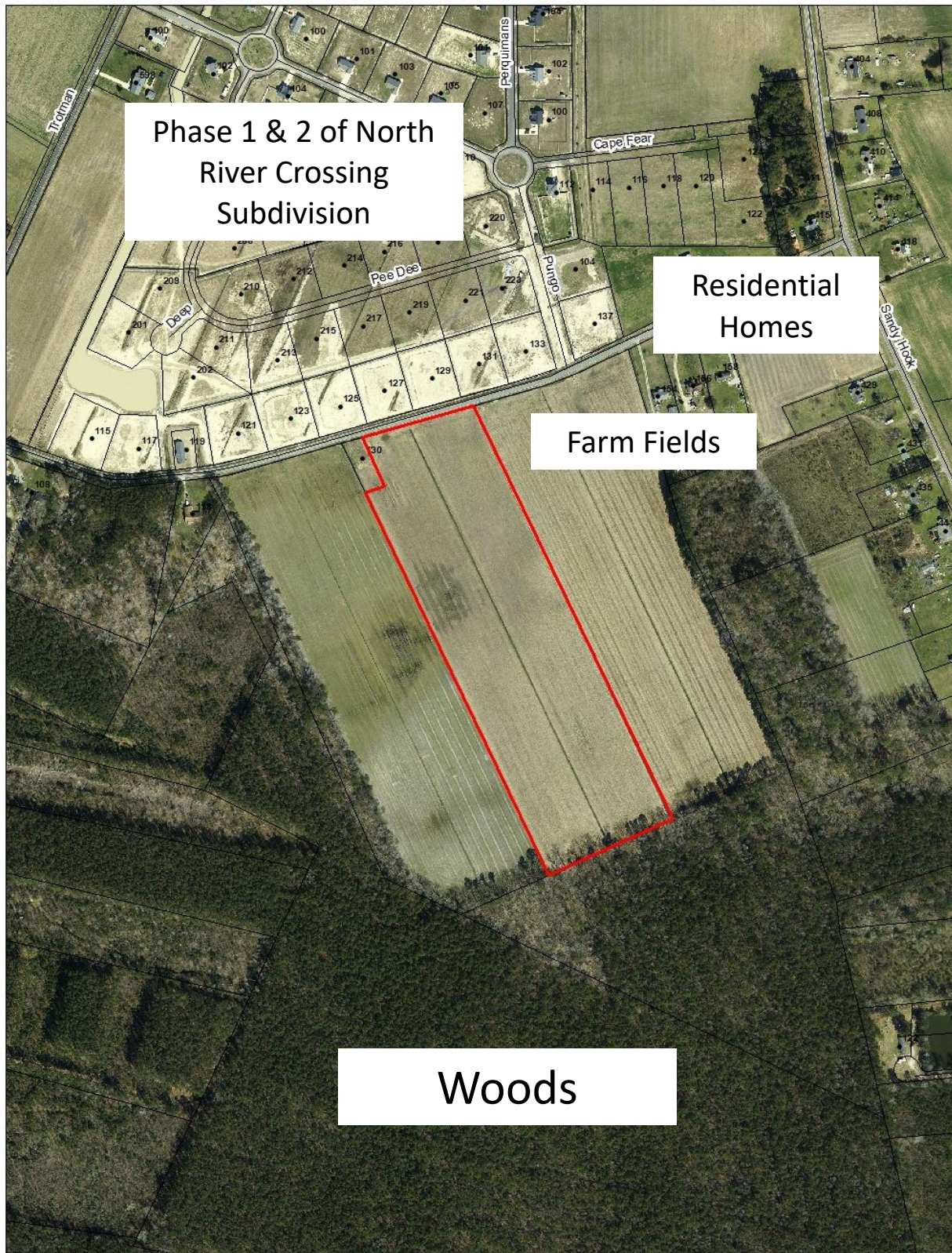
It appears the property drains to the south then west across Trotman Road to Indiantown Creek



Water located on Ditch Bank Road. Sewer is not available



Surrounding uses – North River Crossing Subdivision, Farm fields and Woods



Subdivision SITE DATA**Approximate Size of Parcel:** 20.15 acres**Number of Lots and Size:** 15 lots 40,000 square feet (0.92 acres)**Flood Zone:** X**Zoning District(s):** Neighborhood Residential Zoning District**Existing Land Uses:** Farmland**Adjacent Property Uses:** North River Crossing Phase 1 and 2 Residential Lots, Woods, and Farmland**Streets:** Shall be dedicated to public under control of NCDOT.**Open Space:** 5% of total 20.15 developed acres = 1.01 acres total open space required
75% of total open space required acres is 0.75 acres which shall be active open space
25% of total open space required acres is 0.25 acres which shall be passive open space**Landscaping Requirements Per 151.5.9.4:** Landscaping Plan required**Perimeter Buffer Per 151.5.9.9:** Table 5.9.9.D - states no perimeter buffer required when zoning district of adjacent land is same as proposed subdivision**Street Buffer Per 151.5.9.10:** Street yard buffer required along collector street right of way: along Ditch Bank Road and by the mailboxes which will have an on-street parking space**Farmland Compatibility Standards/ Bona Fide Farm Buffer:** Per Article 151.5.5 – No planting shall be required in cases where a stormwater management facility is located within the area occupied by the required 50 feet farmland buffer.**Recreational Land:** Less than 30 lots not required.**ENVIRONMENTAL ASSESSMENT****Streams, Creeks, Major Ditches:** North River Drainage District and Indiantown Creek**Distance & description of nearest outfall:** Approved Stormwater Management Plan will determine**TECHNICAL REVIEW COMMITTEE COMMENTS:** All members received email notification

1. **Camden County Water.** Disapproved working on solution
2. **Camden County Sewer.** Approved Perk Test
3. **South Camden Fire Department.** Reviewed with no comments
4. **Pasquotank EMS (Central Communications).** Subdivision/road names approved as is
5. **Sheriff's Office.** Disapproved with comments
6. **Postmaster Elizabeth City.** No response. Did not attend TRC meeting.
7. **Superintendent of Schools.** No response. Did not attend TRC meeting.
8. **Transportation Director of Schools.** Comments on Bus Stop and Bus Turn around addressed
9. **Camden Soil & Water Conservationist.** No response. Did not attend TRC meeting
10. **NCDOT.** No response. Did not attend TRC meeting
11. **Mediacom.** No response. Did not attend TRC meeting
12. **Century Link.** No response. Did not attend TRC meeting

13. **Dominion Energy.** No response. Did not attend TRC meeting

PLANS CONSISTENCY

CAMA Land Use Plan Policies & Objectives:

Consistent ☒ Inconsistent ☐

CAMA Future Land Use Maps has land designated as Moderate Density Residential.

2035 Comprehensive Plan

Consistent ☒ Inconsistent ☐

Comprehensive Plan Future Land Use Maps has area designated as Low Density Residential up to 1 dwelling per acre.

Comprehensive Transportation Plan

Consistent ☒ Inconsistent ☐

Property in North River Crossing Subdivision abuts Ditch Bank Rd which is existing and internal road will be dedicated to public.

FINDINGS REGARDING ADDITIONAL REQUIREMENTS:

1. **Will the proposed subdivision endanger the public health, safety or welfare?**
In staff's opinion, the application does not appear to endanger public health and safety.
2. **Will the proposed subdivision injure the value of adjoining or abutting property?**
In staff's opinion, the application does not appear to injure the value of adjoining or abutting property.
3. **Will the Proposed Subdivision exceed the capacity of the following Public Facilities?**
 - a. Schools: Yes ☒ No ☐
Schools: Proposed development will generate students. The report from September 6, 2019 by Kahn stated existing schools were at capacity or over capacity. Capacity does not include modular units for Camden Early College
 - b. Fire and rescue: Yes ☐ No ☒ Approved
 - c. Law Enforcement: Disapproved with comments Yes ☒ No ☐
A plan with New Resources has been approved. However, until the plan is implemented new developments will not be approved.

Staff supports the Planning Boards recommendation for approval of the Preliminary Plat North River Crossing Phase 3 Major Subdivision based on current right by zoning with the following recommendation list of items.

1. The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development.
2. The applicant shall complete the development strictly in accordance with the approved Preliminary Plat and specifications submitted to the Planning Office of Camden County, North Carolina, and contained in the file titled UDO 2023-03-30 and Ordinance 2023-10-01.
3. Construction Plans will include any NCDOT requirements.
4. Construction Plans will include street landscaping along Ditch Bank Road per Article 151.9.4.
5. Construction Plans will include 2 parking spaces (1 ADA accessible) for the Cluster Mailbox Units with ADA accessibility and pedestrian access per Article 151.6.1.9. Cluster Mailboxes and parking will be located in Open Space.
6. All lots shall be crowned to where the dwelling is located to an elevation at or above the 100-year flood as indicated in the Construction drawings listed as Building Pad Elevations. These elevations shall be verified by a Surveyor or Engineer licensed to do business in North Carolina prior to final inspection for the dwelling.
7. All driveway installation with a required culvert shall be verified by a Surveyor or Engineer licensed to do business in North Carolina prior to final inspection for the dwelling.
8. No land disturbing activities shall start until the County Planning Department receives approved DENR Stormwater Permit and Erosion & Sediment Control Plans for the Development.
9. Developer shall make reasonable efforts to obtain off site drainage/maintenance easements to the outfall.
10. Developer and or Home Owners Association shall provide Camden County certification by a licensed North Carolina Engineer of compliance with approved Drainage Plan for Camden Station Subdivision every five years starting from recording of Final Plat in the Camden County Registry of Deeds.
11. Constructions drawings to reflect turning radius meeting Camden County School Requirements, NCDOT requirements and any other requirements.
12. Construction drawings to reflect Board of Commissioners recommendation concerning turn around space i.e. roundabout, hammerhead turnaround, or other.
13. Construction drawings to reflect bus stop shelter as requested by the Chief Operations Officer of Camden County Schools.
14. Home Owners Restrictive Covenants shall include the following information:
 - a. All requirements (to include Maintenance and allowable built upon area) listed under NCDENR Stormwater Permit.
 - b. Maintenance requirements of the outfall ditch leading.

- c. The re-certification to the County of the approved drainage plan every five years from date of recording of Final Plat.
 - d. Maintenance of all open space, gardens and improvements throughout the subdivision listed in the approved County Stormwater Management Plan.
 - e. The impervious surface limitations listed in the approved County Stormwater Management Plan.
15. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this approval in its entirety shall be void and have no effect.

Effective Date

This Ordinance is effective upon adoption.

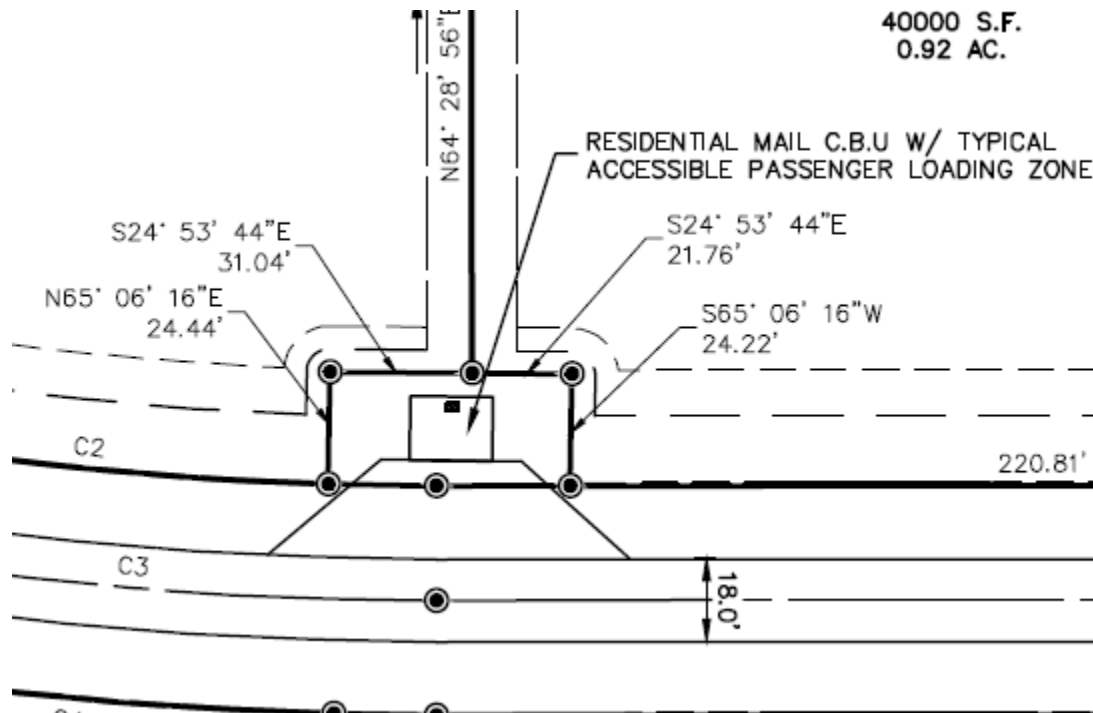
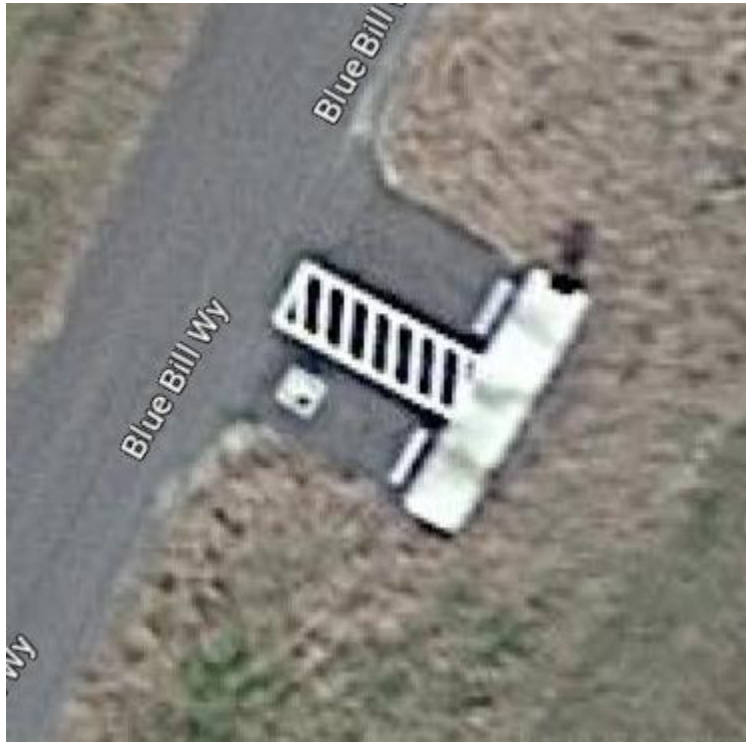
Adopted by the Board of Commissioners for the County of Camden this 2nd day of October, 2023.

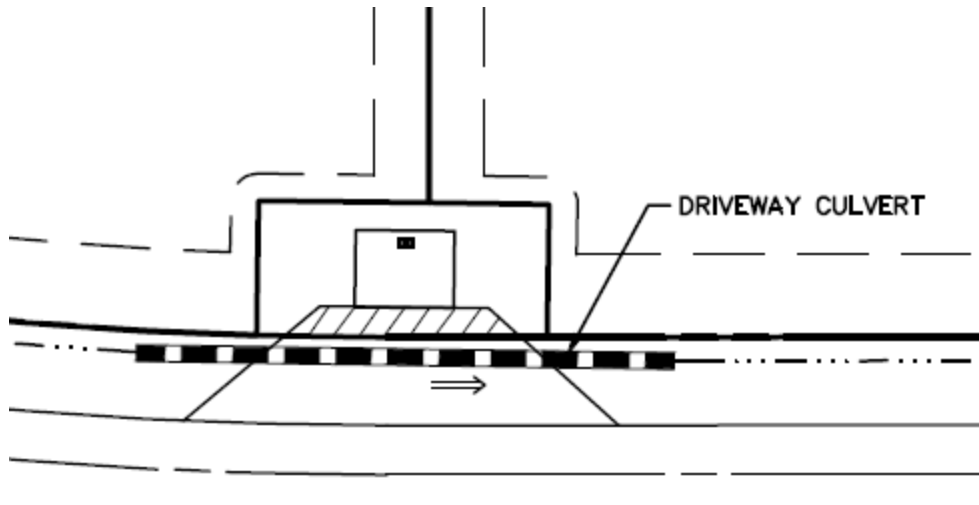
ATTEST:

Tiffney White, Chair
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners

Cluster Mailbox





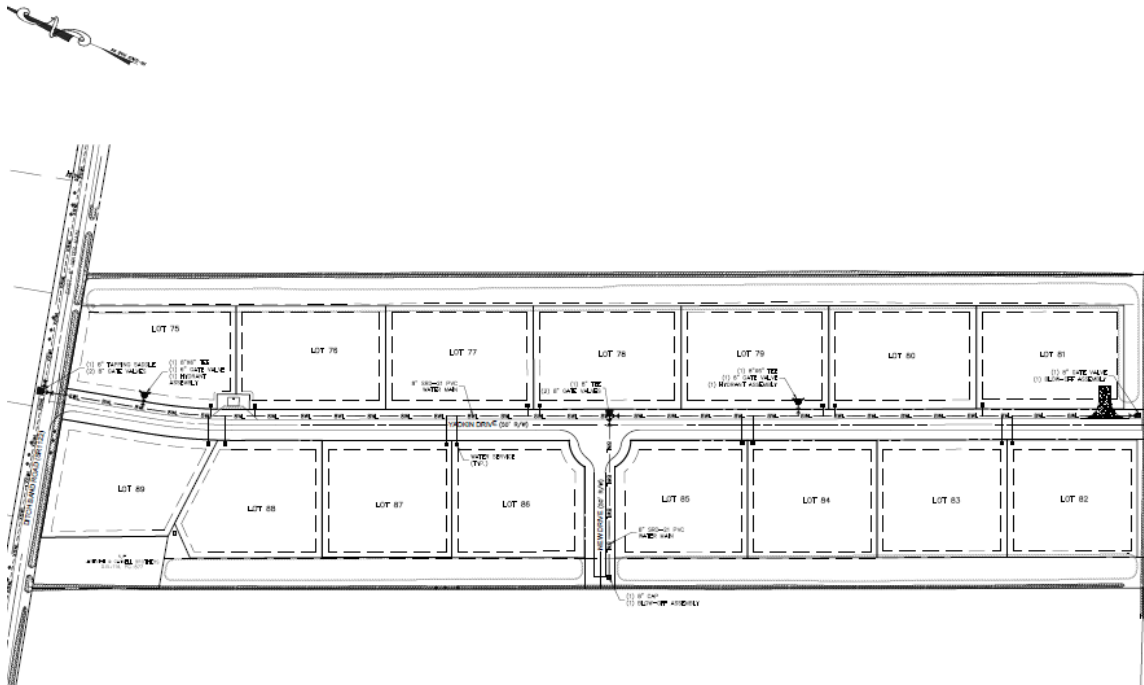
6.1.9. CLUSTER MAILBOXES

New residential subdivisions shall include cluster mailbox units in accordance with U.S. Postal Service guidelines and the following:

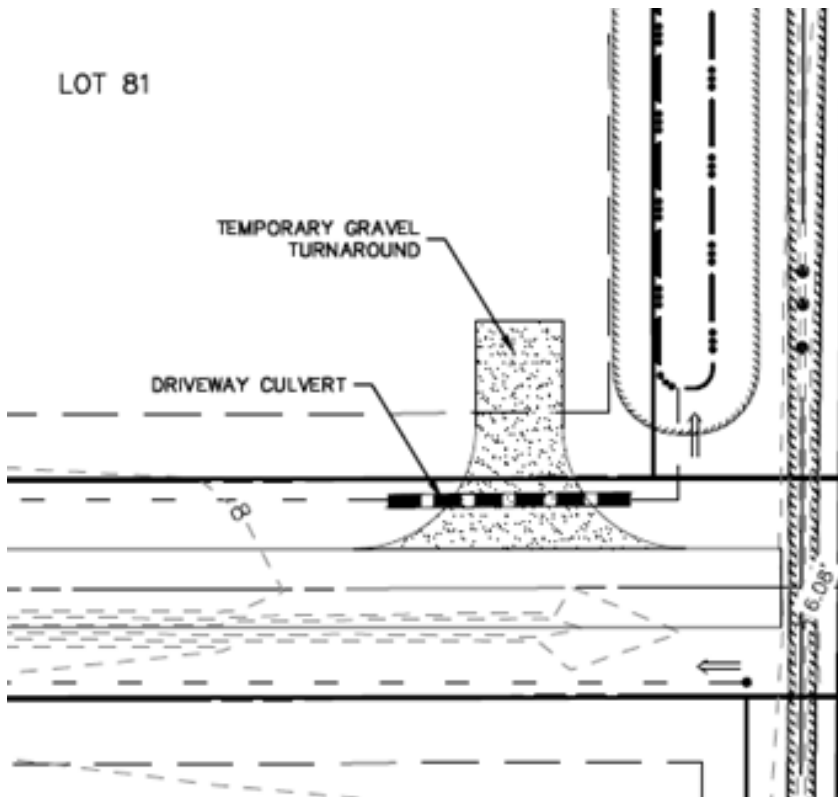
- A. Wherever possible, cluster mailboxes shall be located within open space set-aside, served by pedestrian access and served by two or more off-street parking spaces.
- B. In cases where the cluster mailboxes must be placed within a public right-of-way, the mailbox unit(s) shall be located and configured in accordance with the latest revision of the NCDOT policy guidance on the placement cluster box units (CBUs) in State-maintained streets, including provision of a vehicular turnout.
- C. Cluster mailbox units placed on a private street shall comply with NCDOT policy guidance on the placement of cluster box units (CBUs) on State-maintained streets.



From North River Crossing Preliminary Plat



Zoom in to Proposed Gravel Turnaround



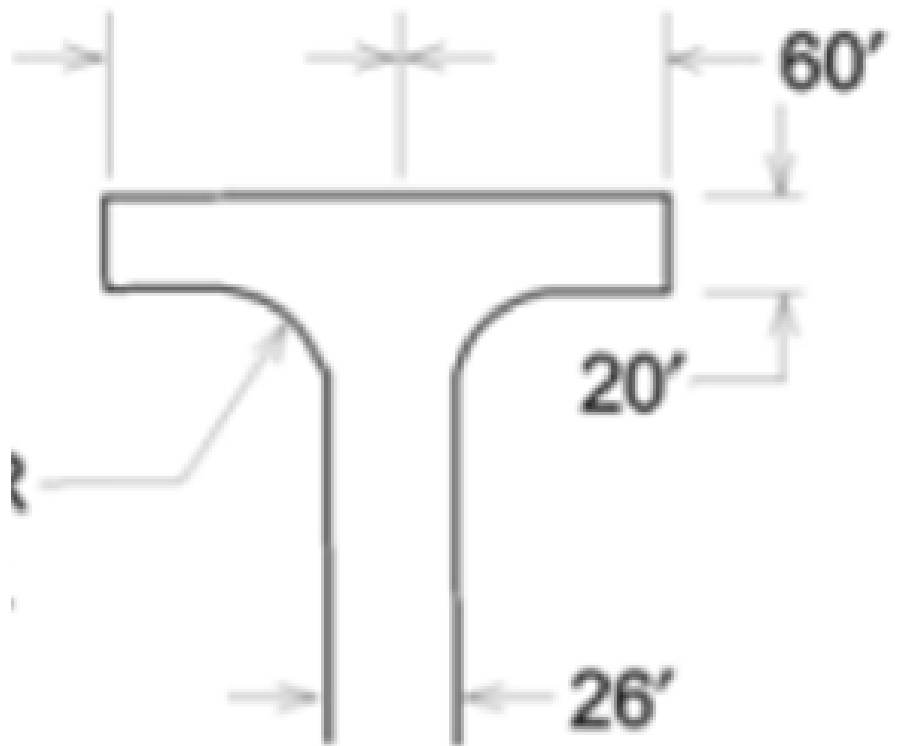
Example of a “hammerhead turnaround at dead end

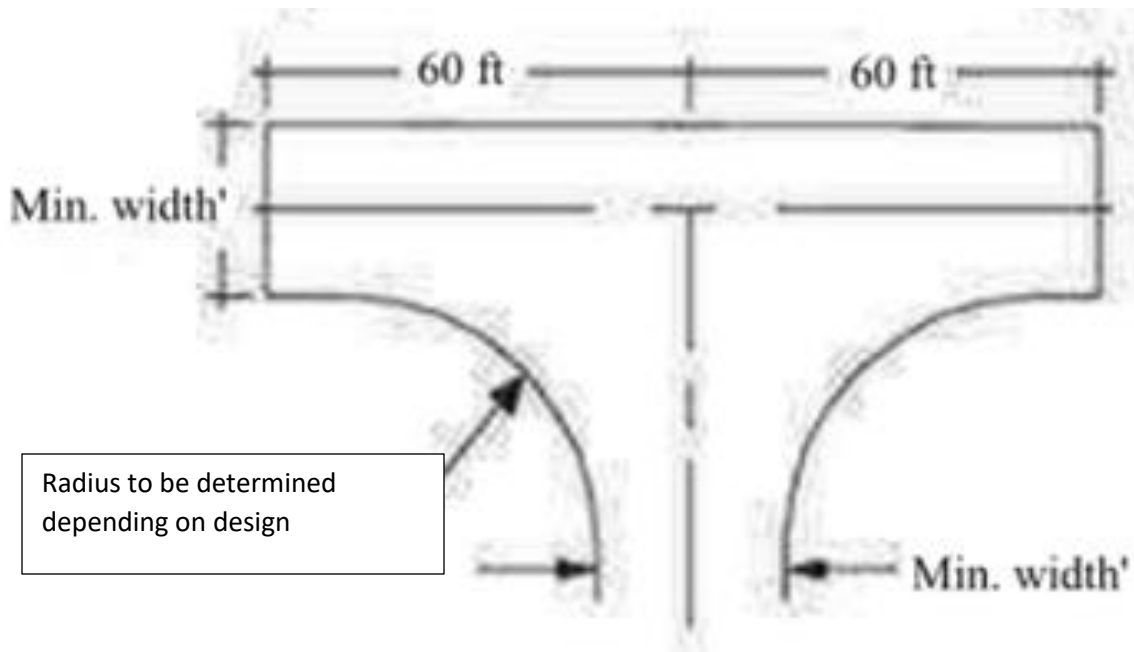


A “hammer-head” turnaround has a width of 150 to 120 feet.

With of actual pavement or hard surface will need to be determined

Examples of a hammer head
turnaround of 120 feet





Not in the NC DOT Right of Way

Examples with out a radius are wider with 150 feet.

All dead end streets (excluding temporary dead end streets) shall be designed as cul-de-sacs, in accordance with the following standards:

1. No cul-de-sac or dead end street shall exceed 1,000 feet in length nor be less than 100 feet in length, as measured from the closest street intersection centerline.
2. Cul-de-sacs shall be designed and constructed to meet state standards and National Fire Protection Association standards.
3. The entrance into a cul-de-sac shall be flared by sufficient width to ensure proper turning radius for emergency vehicles upon entering and exiting the cul-de-sac.
4. Streets that include roundabouts shall not be considered cul-de-sacs or dead end streets.

Example of roundabouts with dead end streets



Attachment: TurnaroundDetails (North River Crossing Phase 3 Subdivision - Amber Curling)



Media of East Carolina

Key West Citizen - Florida Free Press - Paradise

The Daily Reflector - The Daily Advance - The Rocky Mount Telegram

Bertie Ledger - Chowan Herald - Duplin Times - Farmville Enterprise - Perquimans Weekly

Standard Laconic - Tarboro Weekly - Times Leader - Williamston Enterprise

PO Box 1967 Greenville NC 27835 - (252) 329-9500

Date: September 08, 2023

- LEGAL AD PROOF -

Thank you for advertising with us! This is the proof of your ad scheduled to run on the dates indicated below. If changes are needed, please contact Pat Wilkins by phone at (252) 329-9519 or email at pwilkins@reflector.com.

CUSTOMER INFORMATION

Account #: 100010
Company Name: CAMDEN COUNTY
Address: PO BOX 190
CAMDEN NC 27921
Telephone: (252) 335-4691
Email: ccfinance@camdencountync.gov

AD INFORMATION

Ad ID: 452357
Run Dates: 09/15/23 to 09/22/23
of Inserts: 4
of Lines: 39
Ad Class: 42
Account Rep: Pat Wilkins
Phone #: (252) 329-9505
Email: customercare@apgenc.com

Total Cost: \$239.50
Ordered By:
Description: PUBLIC MEETING

| Publications | Start Date | End Date | # of Insertions |
|------------------|------------|----------|-----------------|
| Daily Advance | 09/15/23 | 09/22/23 | 2 |
| DailyAdvance.com | 09/15/23 | 09/22/23 | 2 |

Pursuant to Article 151.2.2.6 of the Camden County Unified Development Ordinance, the Camden County Board of Commissioners will hold a public hearing on Monday, October 2, 2023 at 7pm, or soon thereafter as the agenda will allow. The meeting will be held in the Board room of the Camden Library Building at 118 NC Hwy 343 N. On the agenda for consideration is Ordinance 2023-10-01, a preliminary plat major subdivision application UDO 2023-03-030.

On the agenda for consideration is Ordinance 2023-10-01, North River Crossing Phase 3 Major Subdivision Preliminary Plat Application (UDO 2023-03-030) from Seaboard Development Alliance LLC. The Preliminary Plan for the North River Crossing Phase 3 Major Subdivision proposes 15 single family detached lots located off of Ditch Bank Road on a parcel consisting of 20.15-acres located in Shiloh Township.

The meeting will be live streamed to the county website. A copy of the plans and supporting documentation is available at the Camden County Planning Office or from Camden County Website (camdencountync.gov) on the home page.

The public is invited to attend and make comments to the board. After the public hearing any changes may be made to the application.
452357 9/15, 9/22, 2023



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

New Business

Item Number: 6.A
Meeting Date: October 02, 2023
Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Karen Davis
Item Title **Tax Report - Lisa Anderson**
Attachments: Tax Report (PDF)

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

| <u>YEAR</u> | <u>REAL PROPERTY</u> | <u>PERSONAL PROPERTY</u> |
|--------------------|-----------------------------|---------------------------------|
| 2022 | 168,610.52 | 10,630.46 |
| 2021 | 92,857.66 | 7,808.53 |
| 2020 | 42,788.60 | 3,283.47 |
| 2019 | 23,730.42 | 1,817.18 |
| 2018 | 18,079.98 | 1,080.65 |
| 2017 | 11,434.96 | 1,289.46 |
| 2016 | 6,922.54 | 1,035.04 |
| 2015 | 6,123.07 | 628.26 |
| 2014 | 7,945.73 | 969.00 |
| 2013 | 6,177.80 | 4,618.93 |

Attachment: Tax Report (Tax Report - Lisa Anderson)

| | |
|-------------------------------------|-------------------------|
| TOTAL REAL PROPERTY TAX UNCOLLECTED | 384,671.28 |
| TOTAL PERSONAL PROPERTY UNCOLLECTED | 33,160.98 |
| TEN YEAR PERCENTAGE COLLECTION RATE | 99.53% |
| COLLECTION FOR 2023 vs. 2022 | 11,801.33 vs. 42,799.70 |

LAST 3 YEARS PERCENTAGE COLLECTION RATE

| | |
|------|--------|
| 2022 | 98.17% |
| 2021 | 98.95% |
| 2020 | 99.42% |

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

EFFORTS AT COLLECTION IN THE LAST 30 DAYS**ENDING August 2023****BY TAX ADMINISTRATOR**

52 NUMBER DELINQUENCY NOTICES SENT

28 FOLLOWUP REQUESTS FOR PAYMENT SENT

5 NUMBER OF WAGE GARNISHMENTS ISSUED

3 NUMBER OF BANK GARNISHMENTS ISSUED

29 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR
TO DELINQUENT TAXPAYER

0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)

0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF
TAX ADMINISTRATOR

0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO
COUNTY ATTORNEY

0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR
COLLECTION (I.D. AND STATUS)

0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS

0 NUMBER OF JUDGMENTS FILED

Attachment: Tax Report (Tax Report - Lisa Anderson)

| Roll | Parcel Number | Unpaid Amount | YrsDlq | Taxpayer Name | City | Property Address |
|------|-------------------------|---------------|--------|-------------------------------|-------------|-----------------------|
| R | 01-8929-00-34-2503.0000 | 16,676.06 | 2 | STONEBRIAR COMMERCIAL FINANCE | SOUTH MILLS | 301 JAPONICA DR |
| R | 02-8943-01-17-4388.0000 | 10,421.76 | 2 | THOMAS REESE | CAMDEN | 187 C THOMAS POINT RD |
| R | 03-8971-00-23-2253.0000 | 9,306.61 | 2 | ABODE OF CAMDEN, INC. | SHILOH | 146 158 US W |
| R | 02-8934-01-18-8072.0000 | 7,103.79 | 2 | ARNOLD AND THORNLEY, INC. | CAMDEN | 158 US E |
| R | 02-8935-02-66-7093.0000 | 6,753.90 | 2 | B. F. ETHERIDGE HEIRS | CAMDEN | 257 A OLD SWAMP RD |
| R | 01-7999-00-62-3898.0000 | 5,890.92 | 2 | MICHAEL ASKEW | SOUTH MILLS | 172 NECK RD |
| R | 03-8962-00-05-0472.0000 | 5,801.13 | 2 | FRANK MCMILLIAN HEIRS | SHILOH | WINDY HEIGHTS DR |
| R | 02-8943-01-06-9013.0000 | 5,760.62 | 2 | JEWEL H. DAVENPORT | CAMDEN | 112 158 US W |
| R | 02-8934-01-29-4617.0000 | 5,748.12 | 2 | JAMES B. SEYMOUR ETAL | CAMDEN | 115 COOKS LANDING RD |
| R | 03-8943-02-75-4196.0000 | 5,728.00 | 2 | SHERRILL M PRICE JR | SHILOH | HORSESHOE RD |
| R | 01-7989-00-01-1714.0000 | 5,589.67 | 10 | CHARLES MILLER HEIRS | SOUTH MILLS | 670 343 HWY N |
| R | 02-8916-00-39-5170.0000 | 5,319.70 | 2 | DONALD RAY JONES | CAMDEN | 168 BUSHELL RD |
| R | 02-8945-00-41-2060.0000 | 5,301.00 | 2 | LASELLE ETHERIDGE SR. HEIRS | CAMDEN | 104 HIGH RD |
| R | 03-9809-00-23-4988.0000 | 5,097.20 | 2 | WANDA H WELLS | SHILOH | 142 STANLEY LN |
| R | 03-8973-00-53-0748.0000 | 5,096.48 | 2 | MORRIS L. KIGHT III | SHILOH | 237 PALMER RD |
| R | 02-8954-00-43-8538.0000 | 4,941.32 | 2 | BILLY ROSS FEREBEE | CAMDEN | 503 SAILBOAT RD |
| R | 03-9809-00-24-8236.0000 | 4,934.60 | 2 | GENE W IRBY | SHILOH | 169 RAYMONS CREEK RD |
| R | 03-8961-00-68-3593.0000 | 4,381.87 | 2 | EDWARD LANE MOORE | SHILOH | 238 COUNTRY CLUB RD |
| R | 02-8934-04-72-0416.0000 | 4,155.76 | 2 | PAULINE JETTE | CAMDEN | 343 HWY S |
| R | 03-8972-00-44-8500.0000 | 4,137.94 | 2 | ABODE OF CAMDEN INC. | SHILOH | 197 158 US E |
| R | 02-8935-04-63-0820.0000 | 3,990.30 | 1 | BELCROSS PROPERTIES, LLC | CAMDEN | 195 COUNTRY CLUB RD |
| R | 02-8934-03-31-9750.0000 | 3,690.92 | 1 | CAROLYN MCDANIEL | CAMDEN | 100 CATALAN DR |
| R | 03-8990-00-17-3935.0000 | 3,352.06 | 2 | KARL L ADCOCK | SHILOH | 125 ONE MILL RD |
| R | 03-8971-00-54-7373.0000 | 3,307.86 | 2 | DWAYNE HARRIS | SHILOH | 129 LILLY RD |
| R | 01-7090-00-64-6040.0000 | 3,295.22 | 1 | LINTON RIDDICK | SOUTH MILLS | 197 HERMAN ARNOLD RD |
| R | 02-8937-00-50-2005.0000 | 3,266.82 | 1 | BRENDA MOORE | CAMDEN | GENERALS WAY |
| R | 01-7090-00-92-5561.0000 | 3,244.45 | 2 | MAINSTAY CONSTRUCTION, INC | SOUTH MILLS | LAMBS RD |
| R | 02-8936-00-23-4750.0000 | 3,233.58 | 2 | AARON DARNELL CHAMBLEE ET AL | CAMDEN | 104 C ST |
| R | 02-8943-01-47-1120.0000 | 3,129.77 | 4 | EMILY FORBES CRAIN | CAMDEN | 136 DOCK LANDING LP |
| R | 01-7080-00-26-2396.0000 | 3,092.07 | 1 | CHRISTOPHER A. KINDER | SOUTH MILLS | |

09/25/23 13:04:20

Delinquencies Top-30 Unpaid

Attachment: Tax Report (Tax Report - Lisa Anderson)

| Roll | Parcel Number | YrsDlq | Unpaid Amount | Taxpayer Name | City | Property Address |
|------|-------------------------|--------|---------------|-------------------------------|-------------|----------------------|
| R | 01-7989-00-01-1714.0000 | 10 | 5,589.67 | CHARLES MILLER HEIRS | SOUTH MILLS | HORSESHOE RD |
| R | 03-8965-00-37-4242.0000 | 10 | 3,077.96 | DORA EVANS FORBES | SHILOH | 352 SANDY HOOK RD |
| R | 03-8962-00-04-9097.0000 | 10 | 2,988.80 | CECIL BARNARD HEIRS | SHILOH | NECK RD |
| R | 01-7999-00-95-3587.0000 | 10 | 2,613.78 | WALTER TURNER HEIRS | SOUTH MILLS | CAROLINA RD |
| R | 03-8899-00-45-2682.0000 | 10 | 2,245.98 | SEAMARK INC. | SHILOH | HOLLY RD |
| R | 03-8952-00-95-8737.0000 | 10 | 2,233.18 | AUDREY TILLET | SHILOH | 171 NECK RD |
| R | 01-7999-00-32-3510.0000 | 10 | 2,022.09 | LEAH BARCO | SOUTH MILLS | 195 BUNKER HILL RD |
| R | 01-7988-00-91-0179.0001 | 10 | 2,014.88 | THOMAS L. BROTHERS HEIRS | SOUTH MILLS | 165 BUNKER HILL RD |
| R | 01-7999-00-12-8596.0000 | 10 | 1,943.65 | MOSES MITCHELL HEIRS | SOUTH MILLS | 108 CAMDEN AVE |
| R | 03-8943-04-93-8214.0000 | 10 | 1,862.04 | L. P. JORDAN HEIRS | SHILOH | STINGY LN |
| R | 01-7091-00-64-6569.0000 | 10 | 1,814.42 | CLARENCE D. TURNER JR. | SOUTH MILLS | 123 TRAFTON RD |
| R | 02-8926-00-13-6839.0000 | 10 | 1,407.85 | NORTHEASTERN COMMUNITY | CAMDEN | 227 SLEEPY HOLLOW RD |
| R | 02-8935-01-07-0916.0000 | 10 | 1,202.28 | ROSETTA MERCER INGRAM | CAMDEN | 113 BOURBON ST |
| R | 02-8936-00-24-7426.0000 | 10 | 948.81 | BERNICE PUGH | CAMDEN | 117 GRIFFIN RD |
| R | 01-7090-00-60-5052.0000 | 10 | 840.78 | JOE GRIFFIN HEIRS | SOUTH MILLS | 116 BLOODFIELD RD |
| R | 01-7989-04-60-1568.0000 | 10 | 806.07 | EMMA BRITE HEIRS | SOUTH MILLS | 1352 343 HWY N |
| R | 01-7989-04-90-0938.0000 | 10 | 791.77 | DORIS EASON | SOUTH MILLS | 105 BLOODFIELD RD |
| R | 01-7989-04-60-1954.0000 | 10 | 786.75 | CHRISTINE RIDDICK | SOUTH MILLS | 117 OTTERS PL |
| R | 01-7080-00-62-1977.0000 | 10 | 719.09 | SANDERS CROSSING OF CAMDEN CO | SOUTH MILLS | IVY NECK RD |
| R | 02-8955-00-13-7846.0000 | 10 | 592.37 | MARIE MERCER | CAMDEN | SAILBOAT RD |
| R | 03-9809-00-33-4725.0000 | 10 | 441.32 | DENNIS CREASY | SHILOH | CAMDEN POINT RD |
| R | 03-8980-00-61-1968.0000 | 10 | 417.12 | WILLIAMSBURG VACATION | SHILOH | SAILBOAT RD |
| R | 03-9809-00-53-4358.0000 | 10 | 406.96 | WILLIAM G. YATES | SHILOH | HIBISCUS RD |
| R | 03-8899-00-36-1568.0000 | 10 | 367.55 | PETER BUTSAVAGE | SHILOH | 457 NECK RD |
| R | 03-8962-00-55-5300.0000 | 10 | 310.71 | OCTAVIA COPELAND HEIRS | SHILOH | OLD SWAMP RD |
| R | 01-7090-00-95-5262.0000 | 10 | 307.16 | JOHN F. SAWYER HEIRS | SOUTH MILLS | SAILBOAT RD |
| R | 03-9809-00-54-8280.0000 | 10 | 306.72 | RODNEY STEVEN SPIVEY & | SHILOH | 218 BROAD CREEK RD |
| R | 03-8980-00-84-0931.0000 | 10 | 293.76 | CARL TEUSCHER | SHILOH | SAILBOAT RD |
| R | 03-9809-00-66-0120.0000 | 10 | 262.25 | RANDELL CRIDER | SHILOH | CENTERPOINT RD |
| R | 03-9809-00-45-1097.0000 | 10 | 206.42 | MICHAEL OBER | SHILOH | |

09/25/23 13:04:22

Delinquencies Top-30 Oldest

Attachment: Tax Report (Tax Report - Lisa Anderson)

1

| Roll | Parcel Number | Unpaid Amount | YrsDlq | Taxpayer Name | City | Property Address |
|------|---------------|---------------|--------|--------------------------------|-------------|-----------------------|
| P | 0002941 | 2,059.39 | 2 | BARKER'S TRUCKING, INC | SHILOH | 108 SASSAFRAS LN |
| P | 0000295 | 1,126.07 | 4 | HENDERSON AUDIOMETRICS, INC. | CAMDEN | 330 158 HWY E |
| P | 0001709 | 947.26 | 6 | JOHN MATTHEW CARTE | CAMDEN | 150 158 HWY |
| P | 0003721 | 792.00 | 2 | JIMMY'S TRUCKING & HAULING LLC | CAMDEN | 127 TRAFTON RD |
| P | 0001721 | 693.51 | 2 | CINDY MAYO | SOUTH MILLS | 106 BINGHAM RD |
| P | 0003192 | 583.73 | 1 | ROBERT JESSE-ALDERMAN HUDGINS | CAMDEN | 409 343 HWY N |
| P | 0001046 | 543.81 | 1 | THIEN VAN NGUYEN | SHILOH | 133 EDGEWATER DR |
| P | 0001072 | 520.66 | 10 | PAM BUNDY | SHILOH | 105 AARON DR |
| P | 0003513 | 449.27 | 1 | JULIE PORTER | CAMDEN | 431 158 US W |
| P | 0003512 | 397.83 | 1 | WILLIAM ANTHONY POPE JR | CAMDEN | 214 SMITH DR |
| P | 0000297 | 368.21 | 1 | ADAM D. & TRACY J.W. JONES | CAMDEN | 133 WALSTON LN |
| P | 0003017 | 337.95 | 1 | MARK STANLEY MICHALSKI | SOUTH MILLS | 138 CAROLINA RD |
| P | 0003773 | 337.89 | 2 | SEVAN NERO BARTLETT | CAMDEN | 197 HERMAN ARNOLD RD |
| P | 0003415 | 302.75 | 2 | IVY MIRANDA BOGUES | CAMDEN | 224 NORTH RIVER RD |
| P | 0000945 | 294.86 | 2 | RAMONA F. TAZEWEILL | CAMDEN | 239 SLEEPY HOLLOW RD |
| P | 0003547 | 292.19 | 2 | NICHOLAS W. STOTTS | CAMDEN | 431 158 US W |
| P | 0002902 | 281.09 | 2 | STEPHANIE AUSMAN | SHILOH | 204 POND RD |
| P | 0003208 | 271.52 | 2 | RICKY W JOHNSON | CAMDEN | 113 PALMER RD |
| P | 0001545 | 270.35 | 2 | LOUIS RUGGERI | CAMDEN | 390 CAMDEN CSWY |
| P | 0003075 | 262.38 | 2 | PATRICK WAYNE BAUM | CAMDEN | 186 B BUSHELL RD |
| P | 0001104 | 258.76 | 1 | MICHAEL & MICHELLE STONE | CAMDEN | 107 RIDGE ROAD |
| P | 0003478 | 253.59 | 1 | JOHN PETER LEARY | SOUTH MILLS | 971 343 HWY N |
| P | 0002525 | 251.35 | 1 | JOSEPH VINCENT CARDYN | SHILOH | 260 ONE MILL RD |
| P | 0002643 | 231.93 | 1 | JASON RYAN MCCALLISTER | SOUTH MILLS | 102 COUNTRY MEADOWS D |
| P | 0003662 | 231.58 | 2 | JEFFREY CLAYTON COLLIER | CAMDEN | 152 158 US W |
| P | 0000738 | 226.96 | 8 | LESLIE ETHERIDGE JR | CAMDEN | 431 158 US W |
| P | 0003850 | 225.10 | 1 | JOSHUA MICHAEL BAILEY | SOUTH MILLS | 100 ROBIN CT W |
| P | 0002468 | 221.37 | 1 | WANDA HERNANDEZ WELLS | SHILOH | 104 HIGH RD |
| P | 0001538 | 216.33 | 4 | JEFFREY EDWIN DAVIS | CAMDEN | 431 158 US W |
| P | 0001512 | 213.49 | 2 | JOHN WESLEY BURGESS, JR. | CAMDEN | 431 158 USY W |

09/25/23 13:04:49

Delinquencies Top-30 Unpaid

Attachment: Tax Report (Tax Report - Lisa Anderson)

1

| Roll | Parcel Number | YrsDltg | Unpaid Amount | Taxpayer Name | City | Property Address |
|------|---------------|---------|---------------|-------------------------------|-------------|-----------------------|
| P | 0001072 | 10 | 520.66 | PAM BUNDY | SHILOH | 105 AARON DR |
| P | 0001709 | 8 | 947.26 | JOHN MATTHEW CARTE | CAMDEN | 150 158 HWY |
| P | 0001046 | 8 | 543.81 | THIEN VAN NGUYEN | SHILOH | 133 EDGEWATER DR |
| P | 0000738 | 8 | 226.96 | LESLIE ETHERIDGE JR | CAMDEN | 431 158 US W |
| P | 0001538 | 8 | 216.33 | JEFFREY EDWIN DAVIS | CAMDEN | 431 158 US W |
| P | 0001106 | 8 | 200.27 | JAMI ELIZABETH VANHORN | SOUTH MILLS | 612 MAIN ST |
| P | 0001694 | 8 | 128.34 | THOMAS B. THOMAS HEIRS | CAMDEN | 150 158 HWY W |
| P | 0000295 | 7 | 1,126.07 | HENDERSON AUDIOMETRICS, INC. | CAMDEN | 330 158 HWY E |
| P | 0000770 | 7 | 134.40 | MARSHA GAIL BOGUES | CAMDEN | 276 BELCROSS RD |
| P | 0002921 | 7 | 120.68 | CYNTHIA MAE BLAIN | SOUTH MILLS | 122 DOCK LANDING LOOP |
| P | 0000945 | 6 | 294.86 | RAMONA F. TAZEWEILL | CAMDEN | 239 SLEEPY HOLLOW RD |
| P | 0002468 | 6 | 221.37 | WANDA HERNANDEZ WELLS | SHILOH | 104 HIGH RD |
| P | 0002968 | 6 | 202.44 | MICHAEL WILLIAM MAINELLO | SOUTH MILLS | 237 KEETER BARN RD |
| P | 0001150 | 6 | 136.45 | WILLIAM MICHAEL STONE | CAMDEN | 130 MILL DAM RD S |
| P | 0001689 | 6 | 125.28 | MICHAEL WAYNE MYERS | SOUTH MILLS | 107 ROBIN DR |
| P | 0002902 | 5 | 281.09 | STEPHANIE AUSMAN | SHILOH | 204 POND RD |
| P | 0001512 | 5 | 213.49 | JOHN WESLEY BURGESS, JR. | CAMDEN | 431 158 USY W |
| P | 0002942 | 5 | 100.25 | JAMES P. VASILOPOULOS | CAMDEN | 346 343 HWY S |
| P | 0003513 | 4 | 449.27 | JULIE PORTER | CAMDEN | 431 158 US W |
| P | 0003415 | 4 | 302.75 | IVY MIRANDA BOGUES | CAMDEN | 224 NORTH RIVER RD |
| P | 0003075 | 4 | 262.38 | PATRICK WAYNE BAUM | CAMDEN | 186 B BUSHELL RD |
| P | 0003414 | 4 | 199.71 | EDWARD A. BILL | CAMDEN | 152 158 US W |
| P | 0003096 | 4 | 191.26 | DANIEL ELWOOD BRIGHT | CAMDEN | 109 JUNIPER DR |
| P | 0002978 | 4 | 177.22 | JONATHAN LEWIS PUGH | SOUTH MILLS | 206 MAIN ST |
| P | 0003035 | 4 | 173.24 | ROBERT HENRY LEE | SHILOH | 121 BEECH TREE DR |
| P | 0003487 | 4 | 171.51 | MICHAEL RONALD MAYO II | CAMDEN | 146 BELCROSS RD |
| P | 0003495 | 4 | 147.34 | ALY MOHAMAD | SHILOH | 100 BROAD CREEK RD |
| P | 0003378 | 4 | 108.36 | JAMES KELLEY WIGFIELD | CAMDEN | 441 158 US E |
| P | 0001721 | 3 | 693.51 | CINDY MAYO | SOUTH MILLS | 106 BINGHAM RD |
| P | 0003192 | 3 | 583.73 | ROBERT JESSE-ALDERMAN HUDGINS | CAMDEN | 409 343 HWY N |

Attachment: Tax Report (Tax Report - Lisa Anderson)

09/25/23 13:04:51

Delinquencies Top-30 Oldest

1
revised



Board of Commissioners AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.B
Meeting Date: October 02, 2023
Submitted By: Erin Burke,
 Administration
 Prepared by: Karen Davis

Item Title **Tetra Tech Contract Extension #2**

Attachments: Tetra Tech Ext Letter 2023 (PDF)
 0.2 Camden County, NC_Master Services
 Agreement_Amendment
 No. 2 (TT_Signed) (PDF)

Summary:

Last year, Camden County executed the first 1-year contract extension for Tetra Tech Debris Monitoring services, which is set to expire on October 24, 2023. Emergency Management Coordinator Brian Parnell is recommending that the Board of Commissioners execute the second 1-year extension. See attached letter of explanation and supporting documentation.

Recommendation:

Approval of second 1-year extension.



EMERGENCY MANAGEMENT

Pasquotank - Camden - Elizabeth City

Brian Parnell, Coordinator

Josh Wyse, Asst. Coordinator



6.B.a

September 20, 2023

To: Pasquotank County, Camden County, City of Elizabeth City

From: Brian Parnell, EM Coordinator

Reference: Debris Monitoring Contract Extension #2 with Tetra Tech Disaster Recovery

In 2022, your respective Boards executed extension #1 of the Tetra Tech Disaster Recovery Debris Monitoring Contract with an expiration date of October 24, 2023. From the original contract, there is a clause that allows for up to (2) 1-year extensions; one was executed last year. There are no changes to the financial terms of the contract update from 2022.

I am recommending the execution of the second 1-year extension which will provide debris monitoring services for our jurisdictions through October 2024.

In the coming months, Emergency Management staff will be bringing together subject matter experts from various departments from Pasquotank, Camden, and Elizabeth City to begin the process of developing a request for proposal for storm debris hauling and monitoring to enact a new, multi-year contract prior to the 2024 Hurricane season.

Regards,

Brian Parnell

Brian Parnell, EM Coordinator

Attachment: Tetra Tech Ext Letter 2023 (Tetra Tech Contract Extension - Erin Burke)

200 E. Colonial Avenue | Elizabeth City, NC 27909 | 252.335.4444

CONTRACT FOR SERVICES
DISASTER MONITORING AND RECOVERY SERVICES

AMENDMENT NO. 2

THIS **CONTRACT AMENDMENT NO. 2** is by and between **CAMDEN COUNTY, NORTH CAROLINA** (hereinafter referred to as "COUNTY"), and **TETRA TECH, INC.**, a (hereinafter referred to as "CONTRACTOR").

WITNESSETH:

WHEREAS, COUNTY has entered into a Contract for Disaster and/or Storm Recovery Monitoring with CONTRACTOR for a period beginning on October 24, 2019 through October 24, 2022 with the option to renew the contract term for up to two (2) additional one (1) year periods; and

WHEREAS, COUNTY and CONTRACTOR have already exercised the first renewal option; and

WHEREAS, the COUNTY and CONTRACTOR desire to exercise the second renewal option for one (1) additional year; and

NOW, THEREFORE, the parties hereby agree as follows:


1. **CONTRACT TERM.** The Contract is renewed from October 25, 2023 through October 24, 2024. All other terms and conditions remain unchanged.
2. **MODIFICATIONS.** This Contract Amendment and the Contract, taken together, constitute the final agreement between the COUNTY and CONTRACTOR. Any modification of or additions to the terms of this Contract Amendment or Contract must be in writing and executed by the parties.

IN WITNESS WHEREOF, the parties have duly executed this Contract Amendment on the dates written below.

CAMDEN COUNTY, NORTH CAROLINA

TETRA TECH, INC.

By:
Title:
Date:

By: 
Title: Business Unit President
Date: 09/13/2023

ATTEST:

ATTEST:


Kayla Lemaire, Contract Administrator I



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

New Business

Item Number: 6.C
Meeting Date: October 02, 2023
Submitted By: Charles Jones,
South Camden Water & Sewer District Board of Directors
Prepared by: Karen Davis
Item Title Well Site 4 Bid and Contract Award - Chuck Jones
Attachments: WELL 4 BID AGENDA ITEM SECOND BID
CONTRACT 1
(DOCM)
202110 Camden Well #4 Contract-1 Award Letter (9-
20-2023) (PDF)

Agenda summary and supporting documentation attached.

BOARD OF COMMISSIONERS

TIFFNEY WHITE
Chair

ROSS B. MUNRO
Vice Chair

RANDY KRAINIAK
SISSY AYDLETT
TROY LEARY



ADMINISTRATION

ERIN BURKE
County Manager

KAREN M. DAVIS
Clerk to the Board

JOHN S. MORRISON
County Attorney

Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business**Item Number**

Meeting Date: October 2, 2023

Submitted by: Chuck Jones
Public Works

Item Title **Well site 4 Bid and Contract Award**

Attachments Engineer's recommendation letter
Bid tabulation

Summary

The bid solicitation for the development of Well Site 4 was issued in two parts. The first contract (contract-1) was for drilling of the well, including testing and development. The second contract (contract-2) was for the installation of the raw water transmission line. When the bid was first advertised, there were not enough submissions to open. The project was re-advertised and the bids were opened. There were three for contract-2 and one for contract-1.

The bid was re-advertised and two were submitted. The bids were opened and the low bid for contract-1 was for \$405,490.00 from Magette Well & Pump Company.

Even though this puts the project in excess of the original allocation, the importance of it dictates that we accept this bid and move forward.

Staff recommends awarding the bid for contract-1 to the apparent low bidder.

Attachment: WELL 4 BID AGENDA ITEM SECOND BID CONTRACT 1 (Well Site 4 Bid and Contract Award - Chuck Jones)



1202 Benson Road
Suite 200
P.O. Box 1849
Garner, NC 27529

Telephone:
919.662.7272

Fax:
919.662.7320

6.C.b

September 20, 2023

Mr. Charles Jones
Public Works Director
330 US Hwy 158 East
Camden, NC 27921

Re: Raw Water Well #4 Contract-1 (Well Installation)
Award of Contract Recommendation
ES Project No. 202110-CA

Dear Mr. Jones:

Bids for the Raw Water Well #4, Contract-1, were received on September 15, 2023. These bids were for the installation of the raw water well and pump.

Magette Well & Pump Company, Incorporated was the low bid in the amount \$405,490. The certified bid tabulation is attached to this letter.

It is our recommendation to award the Contract-1 bid to Magette Well & Pump Company, Incorporated in the amount of \$405,490, contingent upon the final review by the County Staff and Attorney.

If you have any questions, please contact me at Engineering Services, P.A. at (919) 662-7272.

Sincerely,

Brian Cox, P.E.
Engineering Services, P.A.

Attachment: 202110 Camden Well #4 Contract-1 Award Letter (9-20-2023) (Well Site 4 Bid and Contract Award - Chuck Jones)

**CAMDEN COUNTY
SEYMOUR ROAD RAW WATER WELL NO. 4 - CONTRACT #1
BID TABULATION
Bid Date: September 15, 2023**

Engineering Services, P.A. Project No. 202110

[illegible]

This Bid Tabulation Sheet has been reviewed by me and is hereby certified to be correct.


Signature
ENGINEERING SERVICES, PA
Brian G. Cox, PE

Attachment: 202110 Camden Well #4 Contract-1 Award Letter (9-20-2023) (Well Site 4 Bid and Contract Award - Chuck Jones)

Camden County - Seymour Road Raw Water Well #4

Contract 1 - Production Well #4 & Testing

| | | | | A. C. SCHULTES OF CAROLINA, INC. | | MAGETTE WELL & PUMP COMPANY, INC. | |
|------------------------------------|--|-----|-------|-------------------------------------|---------------------|--------------------------------------|----------------------|
| Item # | Item Description | Qty | Units | Unit Price | Cost | Unit Price | Cost |
| 1 | 4" Test Well Installation - Pilot Hole, Geophysical Logs, Casing, Screen, Develop, Sample, Pump & Recovery Test | 1 | LS | \$ 132,889.00 | \$ 132,889.00 | \$ 65,000.00 | \$ 65,000.00 |
| 2 | Pilot Hole; Driller's Log and Formation Samples | 620 | LF | \$ 87.00 | \$ 53,940.00 | \$ 34.00 | \$ 21,080.00 |
| 3 | Gamma and Electric Logs | 620 | LF | \$ 5.00 | \$ 3,100.00 | \$ 3.00 | \$ 1,860.00 |
| 4 | 20" Pit Casing Steel Pipe (Minimum Thickness 0.375) | 50 | LF | \$ 400.00 | \$ 20,000.00 | \$ 480.00 | \$ 24,000.00 |
| 5 | 10" Production Well Casing, SDR 17 Certa-Lok | 340 | LF | \$ 250.00 | \$ 85,000.00 | \$ 90.00 | \$ 30,600.00 |
| 6 | 8" Production Well Casing, Sch 20 304 Stainless Steel | 210 | LF | \$ 300.00 | \$ 63,000.00 | \$ 190.00 | \$ 39,900.00 |
| 7 | 8" Production Well Screen, 316 Stainless Steel | 50 | LF | \$ 500.00 | \$ 25,000.00 | \$ 274.00 | \$ 13,700.00 |
| 8 | Production Well Dev. & Water Quality Sampling | 1 | LS | \$ 40,000.00 | \$ 40,000.00 | \$ 105,000.00 | \$ 105,000.00 |
| 9 | Aquifer Pump Test (24 hour) | 1 | LS | \$ 6,000.00 | \$ 6,000.00 | \$ 18,000.00 | \$ 18,000.00 |
| 10 | Aquifer Recovery Test (2 hour) | 1 | LS | \$ 1,000.00 | \$ 1,000.00 | \$ 400.00 | \$ 400.00 |
| 11 | Well #4 Site Grading & Fill Material (Approx. 180 CY) | 1 | LS | \$ 33,000.00 | \$ 33,000.00 | \$ 30,000.00 | \$ 30,000.00 |
| 12 | Silt Fence | 350 | LF | \$ 10.00 | \$ 3,500.00 | \$ 5.00 | \$ 1,750.00 |
| 13 | Erosion Control, Seeding and Mulching | 1 | LS | \$ 10,500.00 | \$ 10,500.00 | \$ 2,000.00 | \$ 2,000.00 |
| 14 | Production Well Testing for Public Water Supply Approvals | 1 | LS | \$ 9,000.00 | \$ 9,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 15 | Provide and Install the production well pump, pump pedestal, stainless steel well elbow, start-up and testing of the well pump | 1 | LS | \$ 36,900.00 | \$ 36,900.00 | \$ 40,200.00 | \$ 40,200.00 |
| 16 | Mobilization and Bonding (3% maximum) | 1 | LS | \$ 16,000.00 | \$ 16,000.00 | \$ 11,000.00 | \$ 11,000.00 |
| Total Contract 1 Bid Total: | | | | | \$538,829.00 | | \$ 405,490.00 |

Attachment: 202110 Camden Well #4 Contract-1 Award Letter (9-20-2023) (Well Site 4 Bid and Contract Award - Chuck Jones)



Board of Commissioners AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.D
Meeting Date: October 02, 2023
Submitted By: Erin Burke,
 Administration
 Prepared by: Karen Davis

Item Title **Resolution 2023-10-01**

Attachments: Resolution 2023-10-01 Supporting Operation Green
 Light for Veterans
 (DOCX)

Summary:

In support of military veterans statewide and across the country this Veterans Day, the National Association of County Commissioners joins the National Association of Counties and the National Association of County Veteran Service Officers in inviting North Carolina counties to join Operation Green Light. This initiative shows support for veterans by lighting county buildings and infrastructure green from November 6th to November 12th. By shining a green light, county governments and our residents will let veterans know that they are seen, appreciated and supported.

Recommendation:

Adoption of Resolution.



Resolution 2023-10-01

Resolution of the Camden County Board of Commissioners Supporting Operation Green Light for Veterans

WHEREAS, the residents of Camden County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Camden County seeks to honor these individuals who have made countless sacrifices for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, approximately 200,000 service members transition to civilian communities annually and an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages communities across the country to recognize *Operation Green Light for Veterans*; and

WHEREAS, Camden County appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted.

THEREFORE BE IT RESOLVED, with designation as a *Green Light for Veterans* county, Camden County hereby declares upon adoption of this Resolution through Veterans Day, November 11, 2023 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; and

THEREFORE BE IT FURTHER RESOLVED, that in observance of *Operation Green Light*, Camden County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence from November 6-12, 2023.

Adopted this, the 2nd day of October 2023.

ATTEST:

Tiffney White, Chair
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

| | |
|----------------------|---|
| Item Number: | 7.A |
| Meeting Date: | October 02, 2023 |
| Submitted By: | Karen Davis, Clerk to the Board Board of Commissioners Prepared by: Karen Davis |
| Item Title | BOC Meeting Minutes |
| Attachments: | bocminutes_090523 (DOCX) |

Camden County Board of Commissioners
September 5, 2023
6:30 PM – Closed Session
7:00 PM – Regular Meeting
Camden Public Library Boardroom
118 Hwy 343 North

Minutes

A Regular Meeting of the Camden County Board of Commissioners was held at 7:00 PM on September 5, 2023 in the boardroom of the Camden Public Library in Camden, North Carolina. A Closed Session was held at 6:30 PM to consult with the County Attorney and discuss personnel.

CALL TO ORDER

The meeting was called to order by Chair Tiffney White at 6:00 PM. Also Present: Vice Chair Ross Munro, Commissioners Randy Krainiak, Sissy Aydlett and Troy Leary.

Administration Staff Present: County Manager Erin Burke, Clerk to the Board Karen Davis. County Attorney John Morrison was present for the Closed Session only.

CLOSED SESSION

Motion to go into Closed Session to discuss personnel and to consult with the County Attorney.

| | |
|----------------|--|
| RESULT: | PASSED [5-0] |
| MOVER: | Tiffney White |
| AYES: | Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Aydlett |

Motion to come out of Closed Session.

| | |
|----------------|--|
| RESULT: | PASSED [5-0] |
| MOVER: | Randy Krainiak |
| AYES: | Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Aydlett |

Chair White reconvened the Board of Commissioners at 7:00 PM to go into open session.

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Joe Brock gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

Motion to approve the agenda as presented.

| | |
|----------------|--|
| RESULT: | PASSED [5-0] |
| MOVER: | Troy Leary |
| AYES: | Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Aydlett |

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PRESENTATIONS

- A. Employee Introduction – County Manager Erin Burke introduced the new County Librarian, Rodney Wooten.

Attachment: bocminutes_090523 (BOC Meeting Minutes)

ITEM 4. PUBLIC COMMENTS

School Superintendent Dr. Linda Carr:

- District Strategic Plan Input Town Hall Meetings – September 6-7, 2023

Rhoda Raymond spoke on behalf of Gary Wayne Overton in relation to the award of the demolition contract for the demolition of structures along Alder Branch and Highway 343. Ms. Raymond included the following in her remarks:

- Requested issuing of new RFP for the demolition contract in that the bid submitted by John Gray of CCP Contractors is the spouse of Clerk of Superior Court Jennifer Gray. Although Mrs. Gray is a state employee, Ms. Raymond expressed concern that Mrs. Gray would have a conflict of interest in this matter. Ms. Raymond cited the Camden County Personnel Policy in regard to employee conflicts of interest.
- In that only one bid was submitted expressed concern if the bid is a fair market price for the work.

Sandra McBride also spoke on behalf of Gary Wayne Overton in relation to the award of the demolition contract. Ms. McBride included the following in her remarks:

- Expressed concern of the single bid in regard to fair market value of the work to be completed.
- Requested the Board to decline the bid from CCP Contractors and institute a new RFP process ensure fair market value.
- Expressed concern of the land surrounding the structures is currently soybean and corn farmland and potential damage the demolition will cause to the crops.
- Mr. Overton is seeking to sell one of the properties and is in the process of clearing the title and the land to make way for the sale. Additional time will allow Mr. Overton to clear the land himself and sell the property.

ITEM 5. NEW BUSINESS

A. Tax Report – Lisa Anderson

| <u>MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS</u> | | |
|--|----------------------|--------------------------|
| <u>OUTSTANDING TAX DELINQUENCIES BY YEAR</u> | | |
| <u>YEAR</u> | <u>REAL PROPERTY</u> | <u>PERSONAL PROPERTY</u> |
| 2022 | 179,965.01 | 11,010.19 |
| 2021 | 93,546.82 | 8,123.12 |
| 2020 | 42,775.44 | 3,390.01 |
| 2019 | 24,488.22 | 1,819.43 |
| 2018 | 18,355.74 | 1,080.65 |
| 2017 | 11,434.96 | 1,289.46 |
| 2016 | 6,922.54 | 1,035.04 |
| 2015 | 6,123.07 | 628.26 |
| 2014 | 8,081.16 | 969.00 |
| 2013 | 6,206.46 | 4,618.93 |

| | |
|---|-------------------------|
| TOTAL REAL PROPERTY TAX UNCOLLECTED | 397,899.42 |
| TOTAL PERSONAL PROPERTY UNCOLLECTED | 33,964.09 |
| TEN YEAR PERCENTAGE COLLECTION RATE | 99.51% |
| COLLECTION FOR 2023 vs. 2022 | 10,196.73 vs. 13,358.41 |
| <u>LAST 3 YEARS PERCENTAGE COLLECTION RATE</u> | |
| 2022 | 98.05% |
| 2021 | 98.94% |
| 2020 | 99.42% |

| <u>EFFORTS AT COLLECTION IN THE LAST 30 DAYS</u> | |
|---|---|
| ENDING | July 2023 |
| <u>BY TAX ADMINISTRATOR</u> | |
| 58 | NUMBER DELINQUENCY NOTICES SENT |
| 44 | FOLLOWUP REQUESTS FOR PAYMENT SENT |
| 4 | NUMBER OF WAGE GARNISHMENTS ISSUED |
| 4 | NUMBER OF BANK GARNISHMENTS ISSUED |
| 25 | NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER |
| 0 | NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES) |
| 0 | PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR |
| 0 | NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY |
| 0 | NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS) |
| 0 | REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS |
| 0 | NUMBER OF JUDGMENTS FILED |

30 Largest Unpaid - Real

| Roll | Parcel Number | Unpaid Amount | YrsDlq | Taxpayer Name | City | Property Address |
|------|-------------------------|---------------|--------|-------------------------------|-------------|-----------------------|
| R | 01-8929-00-34-2503.0000 | 16,676.06 | 2 | STONEBRIAR COMMERCIAL FINANCE | SOUTH MILLS | 301 JAPONICA DR |
| R | 02-8943-01-17-4388.0000 | 10,421.76 | 2 | THOMAS REESE | CAMDEN | 187 C THOMAS POINT RD |
| R | 03-8971-00-23-2253.0000 | 9,396.61 | 2 | ABODE OF CAMDEN, INC. | SHILOH | 146 158 US W |
| R | 02-8934-01-18-8072.0000 | 9,103.79 | 2 | ARNOLD AND THORNLEY, INC. | CAMDEN | 158 US E |
| R | 02-8935-02-66-7093.0000 | 6,753.90 | 2 | B. F. ETHERIDGE HEIRS | SOUTH MILLS | 237 A OLD SWAMP RD |
| R | 01-7999-00-62-3898.0000 | 5,890.92 | 2 | MICHAEL ASKEW | SHILOH | 172 NECK RD |
| R | 03-8962-00-05-0472.0000 | 5,801.13 | 2 | FRANK MCWILLIAN HEIRS | CAMDEN | WINDY HEIGHTS DR |
| R | 02-8943-01-06-9013.0000 | 5,760.62 | 2 | JEWEL H. DAVENPORT | CAMDEN | 112 158 US W |
| R | 02-8934-01-29-4617.0000 | 5,748.12 | 2 | JAMES B. SEYMOUR ETAL | SHILOH | 115 COOKS LANDING RD |
| R | 03-8943-02-75-4196.0000 | 5,728.00 | 2 | SHERILL W PRICE JR | SOUTH MILLS | HORSESHOE RD |
| R | 01-7989-00-01-1714.0000 | 5,589.67 | 1 | CHARLES MILLER HEIRS | CAMDEN | 670 343 HWY N |
| R | 02-8916-00-39-5170.0000 | 5,319.70 | 2 | DONALD RAY JONES | CAMDEN | 168 BUSHELL RD |
| R | 02-8945-00-41-2060.0000 | 5,301.00 | 2 | LASELLE ETHERIDGE SR. HEIRS | CAMDEN | 104 HIGH RD |
| R | 03-9809-00-23-4988.0000 | 5,097.20 | 2 | WANDA H WELLS | SHILOH | 142 STANLEY LN |
| R | 03-8973-00-53-0748.0000 | 5,096.48 | 2 | MORRIS L. KIGHT III | SHILOH | 237 PALMER RD |
| R | 02-8954-00-43-8538.0000 | 4,941.32 | 2 | BILLY ROSS FEREBEE | SHILOH | 503 SAILBOAT RD |
| R | 03-9809-00-24-8236.0000 | 4,934.60 | 2 | GENE W IRBY | SHILOH | 169 RAYMONS CREEK RD |
| R | 03-8961-00-68-3593.0000 | 4,381.67 | 2 | EDWARD LANE MOORE | CAMDEN | 238 COUNTRY CLUB RD |
| R | 02-8934-04-72-0416.0000 | 4,155.76 | 2 | PAULINE JETTE | SHILOH | 343 HWY S |
| R | 03-8972-00-44-8500.0000 | 4,137.94 | 2 | ABODE OF CAMDEN INC. | CAMDEN | 197 158 US E |
| R | 02-8935-04-63-0820.0000 | 3,990.30 | 1 | BELCROSS PROPERTIES, LLC | CAMDEN | 195 COUNTRY CLUB RD |
| R | 02-8934-03-31-9750.0000 | 3,690.92 | 1 | CAROLYN MCDANIEL | SHILOH | 100 CATALAN DR |
| R | 03-8990-00-17-3935.0000 | 3,352.06 | 2 | KARL L ADCOCK | CAMDEN | 197 HERMAN ARNOLD RD |
| R | 02-8937-00-50-2005.0000 | 3,345.97 | 2 | BRENDA MOORE | SHILOH | 125 ONE MILL RD |
| R | 03-8971-00-54-7373.0000 | 3,307.86 | 1 | DWAYNE HARRIS | SOUTH MILLS | 129 LILLY RD |
| R | 01-7090-00-64-6040.0000 | 3,295.22 | 2 | LINTON RIDDICK | SOUTH MILLS | GENERALS WAY |
| R | 01-7090-00-92-5561.0000 | 3,244.45 | 2 | MAINSTAY CONSTRUCTION, INC | CAMDEN | LAMBS RD |
| R | 02-8936-00-23-4750.0000 | 3,233.58 | 2 | AARON DARNELL CHAMBLEE ET AL | CAMDEN | 104 C ST |
| R | 02-8943-01-47-1120.0000 | 3,129.77 | 4 | EMILY FORBES CRAIN | CAMDEN | 136 DOCK LANDING LP |
| R | 01-7080-00-26-2396.0000 | 3,092.07 | 1 | CHRISTOPHER A. KINDER | SOUTH MILLS | |

30 Oldest Unpaid – Real

| Roll | Parcel Number | YrsDlq | Unpaid Amount | Taxpayer Name | City | Property Address |
|------|-------------------------|--------|---------------|-------------------------------|-------------|----------------------|
| R | 01-7989-00-01-1714.0000 | 10 | 5,589.67 | CHARLES MILLER HEIRS | SOUTH MILLS | HORSSSOL RD |
| R | 03-8965-00-37-4242.0000 | 10 | 3,077.96 | DORA EVANS FORBES | SHILOH | 352 SANDY HOOK RD |
| R | 03-8962-00-04-9097.0000 | 10 | 2,988.80 | Cecil BARNARD HEIRS | SHILOH | NECK RD |
| R | 01-7999-00-95-3587.0000 | 10 | 2,613.78 | WALTER TURNER HEIRS | SOUTH MILLS | CAROLINA RD |
| R | 03-8899-00-45-2682.0000 | 10 | 2,245.98 | SEAMARK INC. | SHILOH | HOLLY RD |
| R | 03-8952-00-95-8737.0000 | 10 | 2,233.18 | AUDREY RILLETT | SHILOH | 171 NECK RD |
| R | 01-7999-00-32-3510.0000 | 10 | 2,022.09 | LEAH BARCO | SOUTH MILLS | 195 BUNKER HILL RD |
| R | 01-7989-00-91-0179.0001 | 10 | 2,014.88 | THOMAS L. BROTHERS HEIRS | SOUTH MILLS | 165 BUNKER HILL RD |
| R | 01-7999-00-12-8596.0000 | 10 | 1,943.65 | MOSES MITCHELL HEIRS | SOUTH MILLS | 108 CAMDEN AVE |
| R | 03-8943-04-93-8214.0000 | 10 | 1,862.04 | L. P. JORDAN HEIRS | SHILOH | STINGY LN |
| R | 01-7091-00-64-6569.0000 | 10 | 1,814.42 | CLARENCE D. TURNER JR. | SOUTH MILLS | 123 TRAFON RD |
| R | 02-8926-00-13-6839.0000 | 10 | 1,407.85 | ROSSETTA MERCER INGRAM | CAMDEN | 227 SLEEPY HOLLOW RD |
| R | 02-8935-01-07-0916.0000 | 10 | 1,202.28 | BERNICE PUGH | CAMDEN | 113 BOURBON ST |
| R | 02-8936-00-24-7426.0000 | 10 | 948.81 | EMMA BRITTE HEIRS | SOUTH MILLS | 117 GRIFFIN RD |
| R | 01-7090-00-60-5052.0000 | 10 | 840.78 | DORIS EASON | SOUTH MILLS | 116 BLOODFIELD RD |
| R | 01-7989-04-60-1568.0000 | 10 | 806.07 | CHRISTINE RIDDICK | SOUTH MILLS | 1352 343 HWY N |
| R | 01-7989-04-90-0938.0000 | 10 | 791.77 | SANDERS CROSSING OF CAMDEN CO | SOUTH MILLS | 105 BLOODFIELD RD |
| R | 01-7989-04-60-1954.0000 | 10 | 786.75 | MARIE MERCER | CAMDEN | 117 OTTERS PL |
| R | 01-7080-00-62-1977.0000 | 10 | 719.09 | DENNIS CREASY | SHILOH | IVY NECK RD |
| R | 02-8956-00-13-7846.0000 | 10 | 592.37 | WILLIAMSBURG VACATION | SHILOH | SAILBOAT RD |
| R | 03-8909-00-33-4725.0000 | 10 | 441.32 | WILLIAM G. YATES | SHILOH | CAMDEN POINT RD |
| R | 03-8980-00-61-1968.0000 | 10 | 417.12 | PETER BUTSAVAGE | SHILOH | SAILBOAT RD |
| R | 03-8909-00-53-4358.0000 | 10 | 406.91 | OCTAVIA COPELAND HEIRS | SHILOH | HIBISCUS DR |
| R | 03-8899-00-36-1568.0000 | 10 | 367.55 | JOHN P. SAWYER HEIRS | SHILOH | 457 NECK RD |
| R | 03-8962-00-55-5300.0000 | 10 | 330.71 | RODNEY STEVEN SPIVEY & | SOUTH MILLS | OLD SWAMP RD |
| R | 01-7090-00-95-5262.0000 | 10 | 307.16 | CARL TEUSCHER | SHILOH | SAILBOAT RD |
| R | 03-8909-00-54-8280.0000 | 10 | 306.76 | RANDELL CRIDER | SHILOH | 218 BROAD CREEK RD |
| R | 03-8980-00-84-0931.0000 | 10 | 293.76 | MICHAEL OBER | SHILOH | SAILBOAT RD |
| R | 03-8909-00-66-0120.0000 | 10 | 262.25 | | | CENTERPOINT RD |
| R | 03-8909-00-45-1097.0000 | 10 | 206.42 | | | |

30 Largest Unpaid - Personal

| Roll | Parcel Number | Unpaid Amount | YrsDlq | Taxpayer Name | City | Property Address |
|------|---------------|---------------|--------|--------------------------------|-------------|------------------------|
| P | 0000294 | 2,059.39 | 2 | BARKER'S TRUCKING, INC | SHILOH | 108 SASSAFRAS LN |
| P | 0000295 | 1,126.07 | 4 | HENDERSON AUDIOMETRICS, INC. | CAMDEN | 330 158 HWY E |
| P | 0001709 | 947.26 | 6 | JOHN MATTHEW CARTE | CAMDEN | 150 158 HWY |
| P | 0003721 | 792.00 | 2 | JIMMY'S TRUCKING & HAULING LLC | CAMDEN | 127 TRAFON RD |
| P | 0001702 | 693.51 | 1 | CINDY MAYO | SOUTH MILLS | 106 BINGHAM RD |
| P | 0003192 | 583.73 | 1 | ROBERT JESSE-ALDERMAN HUDGINS | CAMDEN | 409 343 HWY N |
| P | 0001046 | 543.81 | 1 | THIEN VAN NGUYEN | SHILOH | 133 EDGEWATER DR |
| P | 0001072 | 520.66 | 10 | PAM BUNDY | SHILOH | 105 AARON DR |
| P | 0003917 | 469.87 | 1 | WELVIN LEE HALL JR | CAMDEN | 343 HWY N |
| P | 0003513 | 449.27 | 1 | JULIE PORTER | CAMDEN | 431 158 US W |
| P | 0003512 | 397.83 | 1 | WILLIAM ANTHONY POPE JR | CAMDEN | 214 SMITH DR |
| P | 0003907 | 386.53 | 2 | PAUL DAVID RUSSELL | SOUTH MILLS | 114 OTTERS PL |
| P | 0000297 | 369.21 | 1 | ADAM D. & TRACY J.W. JONES | CAMDEN | 133 WALSTON LN |
| P | 0003017 | 337.95 | 1 | MARK STANLEY MICHALSKI | SOUTH MILLS | 138 CAROLINA RD |
| P | 0003773 | 337.89 | 2 | SEVAN NERO BARILETT | CAMDEN | 297 HERMAN ARNOLD RD |
| P | 0003715 | 314.76 | 2 | CHARLES CANNING ROTEN | SOUTH MILLS | 102 34 HWY N |
| P | 0000945 | 302.75 | 2 | IVY MIRANDA BOGUES | CAMDEN | 224 NORTH RIVER RD |
| P | 0000945 | 294.86 | 2 | RAMONA F. TAZEWELL | CAMDEN | 239 SLEEPY HOLLOW RD |
| P | 0003547 | 292.19 | 2 | NICHOLAS W. STOTTS | CAMDEN | 431 158 US W |
| P | 0002902 | 281.09 | 2 | STEPHANIE AUSMAN | SHILOH | 204 POND RD |
| P | 0001518 | 271.52 | 2 | RICKY W JOHNSON | CAMDEN | 113 PALMER RD |
| P | 0001545 | 270.35 | 2 | LOUIS RUGGERI | CAMDEN | 390 CAMDEN CSWY |
| P | 0003075 | 262.38 | 2 | PATRICK WAYNE BAUM | CAMDEN | 186 B BUSHELL RD |
| P | 0001104 | 258.76 | 2 | MICHAEL & MICHELLE STONE | CAMDEN | 107 RIDGE ROAD |
| P | 0003478 | 253.59 | 1 | JOHN PETER LEARY | SOUTH MILLS | 971 343 HWY N |
| P | 0002525 | 251.35 | 1 | JOSEPH VINCENT CARDYN | SHILOH | 260 ONE MILL RD |
| P | 0000772 | 232.65 | 2 | COSEY BAKER | SOUTH MILLS | 114 BINGHAM RD |
| P | 0002643 | 231.93 | 2 | JASON RYAN MCCALLISTER | SOUTH MILLS | 102 COUNTRY MEADOWS DR |
| P | 0003662 | 231.18 | 2 | JEFFREY CLAYTON COLLIER | CAMDEN | 152 158 US W |
| P | 0000738 | 226.96 | 6 | LESLIE ETHERIDGE JR | CAMDEN | 431 158 US W |

30 Oldest Unpaid - Personal

| Roll | Parcel Number | YrsDlq | Unpaid Amount | Taxpayer Name | City | Property Address |
|------|---------------|--------|---------------|-------------------------------|-------------|-----------------------|
| P | 0001072 | 10 | 520.66 | PAM BUNDY | SHILOH | 105 AARON DR |
| P | 0001709 | 8 | 947.26 | JOHN MATTHEW CARTE | CAMDEN | 150 158 HWY |
| P | 0001046 | 8 | 543.81 | THIEN VAN NGUYEN | SHILOH | 133 EDGEWATER DR |
| P | 0000738 | 8 | 226.96 | LESLIE ETHERIDGE JR | CAMDEN | 431 158 US W |
| P | 0001518 | 8 | 216.33 | JEFFREY EDWIN DAVIS | CAMDEN | 431 158 US W |
| P | 0001106 | 8 | 200.27 | JAMI ELIZABETH VANHORN | SOUTH MILLS | 612 MAIN ST |
| P | 0001694 | 8 | 128.34 | THOMAS S. THOMAS HEIRS | CAMDEN | 150 158 HWY W |
| P | 0000295 | 7 | 1,126.07 | HENDERSON AUDIOMETRICS, INC. | CAMDEN | 330 158 HWY E |
| P | 0000770 | 7 | 134.40 | MARSHA GAIL BOGUES | CAMDEN | 276 BELCROSS RD |
| P | 0002921 | 7 | 120.68 | CYNTHIA MAE BLAIN | SOUTH MILLS | 122 DOCK LANDING LOOP |
| P | 0000945 | 6 | 294.86 | RAMONA F. TAZEWELL | CAMDEN | 239 SLEEPY HOLLOW RD |
| P | 0002468 | 6 | 221.37 | WANDA HERNANDEZ WELLS | SHILOH | 104 HIGH RD |
| P | 0002968 | 6 | 202.44 | MICHAEL WILLIAM MAINELLO | SOUTH MILLS | 237 KEETER BARN RD |
| P | 0001150 | 6 | 136.45 | WILLIAM MICHAEL STONE | CAMDEN | 130 MILL DAM RD S |
| P | 0001689 | 6 | 125.28 | MICHAEL WAYNE MYERS | SOUTH MILLS | 107 ROBIN DR |
| P | 0002902 | 6 | 281.09 | STEPHANIE AUSMAN | SHILOH | 204 POND RD |
| P | 0001512 | 5 | 213.49 | JOHN WESLEY BURGESS, JR. | CAMDEN | 431 158 US W |
| P | 0002942 | 5 | 100.25 | JAMES P. VASIOPOULOS | CAMDEN | 346 343 HWY S |
| P | 0003513 | 4 | 449.27 | JULIE PORTER | CAMDEN | 431 158 US W |
| P | 0003415 | 4 | 302.75 | IVY MIRANDA BOGUES | CAMDEN | 224 NORTH RIVER RD |
| P | 0003075 | 4 | 262.38 | PATRICK WAYNE BAUM | CAMDEN | 186 B BUSHELL RD |
| P | 0003414 | 4 | 199.71 | EDWARD A. BILL | CAMDEN | 152 158 US W |
| P | 0003096 | 4 | 191.26 | DANIEL ELWOOD BRIGHT | CAMDEN | 109 JUNIPER DR |
| P | 0002978 | 4 | 177.22 | JONATHAN LEWIS PUGH | SOUTH MILLS | 206 MAIN ST |
| P | 0003035 | 4 | 173.24 | ROBERT HENRY LEE | SHILOH | 121 BEECH TREE DR |
| P | 0003487 | 4 | 171.51 | MICHAEL RONALD MAYO II | CAMDEN | 146 BELCROSS RD |
| P | 0003495 | 4 | 147.34 | ALY MOHAMAD | SHILOH | 100 BROAD CREEK RD |
| P | 0003378 | 4 | 108.36 | JAMES KELLEY WIGFIELD | CAMDEN | 441 158 US E |
| P | 0001721 | 3 | 693.51 | CINDY MAYO | SOUTH MILLS | 106 BINGHAM RD |
| P | 0003192 | 3 | 583.73 | ROBERT JESSE-ALDERMAN HUDGINS | CAMDEN | 409 343 HWY N |

Motion to approve the tax report as presented.

RESULT: PASSED [5-0]
MOVER: Ross Munro
AYES: Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Ayldlett

B. Award of Demolition Contract – Erin Burke

In April of 2020 a notice of violation was issued for 165 & 167 Alder Branch Road and 1275 & 1330 NC Highway 343 South. Subsequent notices and hearings led to a decision by the Board of Commissioners to affirm the Code Enforcement Officer's decision to have the properties demolished.

Staff drafted and published an RFP for demolition of the above-referenced properties. The RFP was published for one month. The RFP requested proposals in three separate projects based on the location of the structures. There was only one (1) proposal received from CCP Contractors. The total cost for all projects is \$24,520.00. There is currently \$50,000 allocated to demolition in the current budget. The cost of the demolition will be assessed to the properties as noted on the contract. Given the information provided with regard to current use of the surrounding farmland, the contract could be awarded with the stipulation of starting the demolition after harvest.

Commissioner Krainiak inquired as to the conflict of interest concern expressed during Public Comment.

County Manager Burke stated that there could be a perceived conflict of interest and that the Board has the option of tabling the decision to consult with the County Attorney. Manager Burke added that the issue had been ongoing for some time and requested that the Board issue a decision accordingly. She iterated that Mrs. Gray is a state employee; not a county employee.

Motion to table this matter for two months to consult with the County Attorney in regard to the awarding of this bid and allow ample time for the crops to be harvested.

| | |
|----------------|--|
| RESULT: | PASSED [5-0] |
| MOVER: | Ross Munro |
| AYES: | Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Aydlett |

South Camden Water & Sewer District Board of Directors

Chair White recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

| | |
|----------------|--|
| RESULT: | PASSED [5-0] |
| MOVER: | Tiffney White |
| AYES: | Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Aydlett |

New Business

A. Monthly Report – Chuck Jones

| <p align="center"><i>South Camden Water & Sewer Board</i></p> <p align="center"><i>Monthly Work Order Statistics Report</i></p> <p align="center"><i>Period: July 2023</i></p> | | | | |
|---|-----------------------|-----------------------|----------------------|-----------------------------------|
| | Submitted Work Orders | Completed Work Orders | Percentage Completed | Status of Uncompleted Work Orders |
| Water/Distribution | 64 | 64 | 100% | 0 |
| Sewer/Collection | 1 | 1 | 100% | 0 |
| <p>New Services installed:</p> <p>Locates:</p> <p>Water Line: 54</p> <p>Sewer Line: 3</p> <p>Water & Sewer, same ticket: 17</p> <p>Hydrant flow test: 0</p> <p>Public Works Director Notes/Comments:</p> <p>Ten work orders have been reviewed for accuracy.</p> <p>Water treated at the water treatment plant in July: 17 157 000 gallons</p> <p>Daily average water usage for July: 553 452 gallons</p> <p>Current treatment capacity at the water treatment plant: 720 000</p> | | | | |

2023 High Service Pump Flows

| Month | Monthly Total | Average Daily Use |
|----------------|---------------|-------------------|
| January 2023 | 14,795,679 | .477,280 |
| February 2023 | 12,740,740 | .455,026 |
| March 2023 | 14,196,970 | .457,967 |
| April 2023 | 15,392,856 | .513,095 |
| May 2023 | 16,904,868 | .545,318 |
| June 2023 | 16,369,481 | .545,649 |
| July 2023 | 17,157,000 | .553,452 |
| August 2023 | | |
| September 2023 | | |
| October 2023 | | |
| November 2023 | | |
| December 2023 | | |
| Yearly Totals | | |

SOUTH CAMDEN WATER & SEWER BOARD
MONTHLY WATER STATISTICS REPORT

| Date | Work Orders Submitted | Percentage Complete | Uncompleted | Water / Distribution | Sewer / Collection | Water Locates | Sewer Locates | Water / Sewer Locate | Hydrant Flow Test | New Svc Installed |
|--------|-----------------------|---------------------|-------------|----------------------|--------------------|---------------|---------------|----------------------|-------------------|-------------------|
| 2021 | | | | | | | | | | |
| Sept | 120 | 100% | 0% | 119 | 1 | 77 | 15 | 0 | 0 | 3 |
| Oct | 95 | 100% | 0% | 93 | 0 | 64 | 15 | 2 | 0 | 0 |
| Nov | 72 | 100% | 0% | 72 | 0 | 37 | 0 | 2 | 0 | 2 |
| Dec | 86 | 100% | 0% | 85 | 1 | 43 | 8 | 7 | 0 | 0 |
| 2022 | | | | | | | | | | |
| Jan | 90 | 100% | 0% | 89 | 1 | 96 | 6 | 6 | 0 | 0 |
| Feb | 108 | 100% | 0% | 108 | 0 | 73 | 5 | 4 | 0 | 0 |
| March | 90 | 100% | 0% | 89 | 1 | 64 | 7 | 6 | 0 | 1 |
| April | 82 | 100% | 0% | 81 | 1 | 74 | 13 | 4 | 0 | 5 |
| May | 95 | 100% | 0% | 94 | 1 | 58 | 11 | 2 | 0 | 1 |
| June | 127 | 100% | 0% | 126 | 1 | 87 | 8 | 4 | 0 | 2 |
| July | 121 | 100% | 0% | 120 | 1 | 73 | 13 | 11 | 0 | 1 |
| August | 129 | 100% | 0% | 128 | 1 | 39 | 6 | 5 | 3 | 1 |
| Sept | 96 | 100% | 0% | 95 | 1 | 82 | 10 | 4 | 8 | 0 |
| Oct | 84 | 100% | 0% | 84 | 0 | 110 | 8 | 7 | 5 | 1 |
| Nov | 76 | 100% | 0% | 76 | 0 | 76 | 5 | 8 | 6 | 2 |
| Dec | 86 | 100% | 0% | 86 | 0 | 73 | 1 | 4 | 5 | 0 |
| 2023 | | | | | | | | | | |
| Jan | 87 | 100% | 0% | 87 | 0 | 106 | 12 | 6 | 0 | 0 |
| Feb | 73 | 100% | 0% | 72 | 1 | 59 | 7 | 17 | 0 | 3 |
| March | 74 | 100% | 0% | 74 | 0 | 92 | 1 | 2 | 5 | 4 |
| April | 80 | 100% | 0% | 80 | 0 | 68 | 2 | 2 | 0 | 2 |
| May | 89 | 100% | 0% | 88 | 1 | 204 | 3 | 7 | 0 | 2 |
| June | 90 | 100% | 0% | 87 | 3 | 20 | 1 | 3 | 0 | 1 |
| July | 65 | 100% | 0% | 64 | 1 | 54 | 3 | 17 | 0 | 0 |

| SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT | | | | | | | | | | | | | |
|--|------------------|----------------|---------|-------------|-----------------|-------------|--------------------|-----------------|--------------------|---------------|-------------------|--------------------|---------------|
| month | active meters | work orders | locates | new serv | gallons sold | tap fees | total collected | gallons sold | sewer collected | sewer cust | gallons sold | sewer collected | sewer cust |
| | | | | | meters | | | meters | Core | Core | meters | S. Mills | S. Mills |
| | | | | | water | | | sewer Core | | | sewer S. Mills | | |
| 2021 | | | | | | | | | | | | | |
| January | 2,229 | 102 | 107 | 1 | 14,409,048 | \$8,000.00 | \$129,184.92 | 527,020 | \$7,987.76 | 54 | 291,760 | \$3,098.79 | 88 |
| February | 2,232 | 87 | 108 | 3 | 12,472,543 | \$28,000.00 | \$160,585.13 | 551,050 | \$8,593.99 | 54 | 228,970 | \$3,738.52 | 89 |
| March | 2,240 | 86 | 152 | 1 | 12,047,251 | \$12,000.00 | \$150,411.28 | 503,510 | \$8,656.06 | 54 | 208,440 | \$3,597.83 | 89 |
| April | 2,251 | 65 | 139 | 5 | 14,759,968 | \$66,833.00 | \$192,635.30 | 565,960 | \$9,257.62 | 54 | 201,240 | \$3,348.69 | 89 |
| May | 2,256 | 88 | 115 | 2 | 15,271,509 | \$4,000.00 | \$141,268.11 | 617,470 | \$9,195.13 | 54 | 322,120 | \$3,572.33 | 90 |
| June | 2,261 | 101 | 92 | 2 | 15,376,790 | \$4,000.00 | \$153,214.83 | 523,050 | \$9,215.37 | 54 | 261,700 | \$3,274.74 | 89 |
| July | 2,272 | 87 | 104 | 0 | 14,246,240 | \$98,967.00 | \$243,922.11 | 500,330 | \$9,368.09 | 54 | 236,290 | \$3,936.63 | 90 |
| August | 2,276 | 89 | 125 | 4 | 17,838,990 | \$4,000.00 | \$139,706.73 | 531,930 | \$7,445.29 | 54 | 455,480 | \$4,238.87 | 90 |
| September | 2,283 | 120 | 92 | 3 | 13,813,320 | \$16,000.00 | \$174,303.27 | 619,170 | \$7,978.48 | 54 | 418,660 | \$3,268.90 | 90 |
| October | 2,287 | 95 | 81 | 0 | 14,815,201 | \$0.00 | \$127,114.75 | 1,196,860 | \$9,904.44 | 54 | 315,360 | \$3,746.87 | 90 |
| November | 2,293 | 72 | 39 | 2 | 13,763,517 | \$3,500.00 | \$145,643.68 | 770,130 | \$16,643.68 | 54 | 264,430 | \$6,370.61 | 90 |
| December | 2,298 | 86 | 58 | 0 | 13,930,906 | \$0.00 | \$145,160.49 | 761,500 | \$12,600.22 | 54 | 286,870 | \$4,002.82 | 89 |
| 2022 | | | | | | | | | | | | | |
| January | 2,298 | 90 | 108 | 0 | 13,739,659 | \$4,000.00 | \$136,306.83 | 555,880 | \$11,704.03 | 55 | 244,676 | \$3,781.90 | 89 |
| February | 2,299 | 108 | 82 | 0 | 12,108,415 | \$2,500.00 | \$135,512.42 | 589,080 | \$9,851.08 | 55 | 234,674 | \$3,980.47 | 89 |
| March | 2,275 | 90 | 77 | 1 | 12,047,251 | \$65,667.00 | \$194,073.56 | 503,510 | \$7,234.28 | 54 | 237,641 | \$3,557.94 | 87 |
| April | 2,320 | 82 | 91 | 5 | 22,574,098 | \$8,000.00 | \$117,609.55 | 716,960 | \$10,988.75 | 54 | 257,949 | \$3,588.01 | 88 |
| May | 2,328 | 95 | 71 | 1 | 13,617,980 | \$16,000.00 | \$160,306.33 | 674,480 | \$13,045.03 | 54 | 269,770 | \$3,335.55 | 89 |
| June | 2,334 | 126 | 91 | 2 | 16,466,975 | \$35,700.00 | \$166,905.67 | 624,410 | \$8,810.69 | 56 | 267,930 | \$3,404.49 | 88 |
| July | 2,339 | 121 | 97 | 1 | 16,136,579 | \$500.00 | \$142,712.18 | 542,530 | \$11,113.40 | 56 | 253,630 | \$3,135.85 | 91 |
| August | 2,345 | 129 | 50 | 1 | 14,628,312 | \$4,300.00 | \$155,258.49 | 523,100 | \$8,497.51 | 56 | 280,139 | \$4,187.02 | 91 |
| Sept | 2,346 | 96 | 96 | 0 | 15,285,732 | \$8,000.00 | \$149,488.63 | 2,346 | \$8,986.17 | 56 | 293,411 | \$3,618.25 | 91 |
| Oct | 2,349 | 84 | 125 | 1 | 14,538,209 | \$16,300.00 | \$159,619.57 | 738,250 | \$10,157.62 | 56 | 312,640 | \$3,676.01 | 90 |
| Nov | 2,351 | 76 | 89 | 2 | 13,309,510 | \$12,200.00 | \$154,779.18 | 777,510 | \$10,759.43 | 56 | 282,225 | \$4,064.97 | 90 |
| Dec | 2,354 | 86 | 78 | 0 | 12,132,198 | \$300.00 | \$144,828.03 | 723,210 | \$14,333.64 | 56 | 273,925 | \$4,131.12 | 90 |
| 2023 | | | | | | | | | | | | | |
| January | 2,352 | 87 | 124 | 0 | 24,185,560 | \$77,001.00 | \$207,841.11 | 625,700 | \$11,788.69 | 56 | 356,585 | \$3,805.19 | 89 |
| Feb | 2,362 | 73 | 83 | 3 | 12,828,862 | \$16,300.00 | \$143,633.26 | 759,740 | \$8,371.22 | 57 | 189,330 | \$4,049.99 | 89 |
| March | 2,365 | 74 | 95 | 4 | 12,465,862 | \$13,967.00 | \$152,264.00 | 669,430 | \$12,870.57 | 58 | 178,400 | \$4,262.81 | 85 |
| April | 2,372 | 80 | 74 | 2 | 13,002,292 | \$16,200.00 | \$149,165.83 | 823,450 | \$11,612.19 | 58 | 305,060 | \$3,368.05 | 85 |
| May | 2,375 | 89 | 204 | 2 | 13,361,244 | \$14,467.00 | \$158,428.61 | 606,290 | \$11,070.58 | 60 | 217,790 | \$2,669.83 | 85 |
| June | 2,381 | 90 | 24 | 1 | 20,802,455 | \$28,100.00 | \$168,578.13 | 689,200 | \$11,199.22 | 60 | 234,090 | \$3,817.58 | 85 |
| July | 2,390 | 65 | 74 | 0 | 22,567,978 | \$4,000.00 | \$185,382.89 | 621,528 | \$10,979.56 | 59 | 269,370 | \$3,636.70 | 84 |

| 2023 SMWA USAGE | | | | | | | | | | | | |
|-----------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|-----|-----|-----|-----|
| Date | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| 1 | 146,000 | 114,000 | 127,500 | | 143,100 | 163,900 | 195,200 | | | | | |
| 2 | 144,000 | 45,000 | 130,400 | | 136,800 | 165,167 | 195,200 | | | | | |
| 3 | 166,000 | 153,334 | 146,000 | 142,400 | 121,200 | 165,167 | 160,600 | | | | | |
| 4 | 122,400 | 153,333 | 146,000 | 150,600 | 130,000 | 165,166 | 160,600 | | | | | |
| 5 | 141,000 | 153,333 | 146,000 | 118,800 | 130,000 | 173,900 | 150,300 | | | | | |
| 6 | 140,334 | 176,800 | 145,000 | 149,900 | 130,000 | 173,800 | 153,600 | | | | | |
| 7 | 140,333 | 178,200 | 133,000 | 160,967 | 130,000 | 152,000 | 162,067 | | | | | |
| 8 | 140,333 | 132,900 | 123,000 | 160,967 | 156,300 | 146,000 | 162,067 | | | | | |
| 9 | 142,000 | 118,000 | 131,000 | 160,967 | 187,900 | 207,600 | 162,067 | | | | | |
| 10 | 133,000 | 131,134 | 144,334 | 114,300 | 163,400 | 207,600 | 156,400 | | | | | |
| 11 | 128,000 | 131,133 | 144,333 | 123,500 | 156,800 | 207,600 | 160,000 | | | | | |
| 12 | 124,000 | 131,133 | 144,333 | 182,400 | 187,934 | 160,200 | 163,300 | | | | | |
| 13 | 143,000 | 81,100 | 127,600 | 172,800 | 187,933 | 157,800 | 167,900 | | | | | |
| 14 | 143,000 | 117,500 | 143,500 | 173,534 | 187,933 | 172,200 | 216,234 | | | | | |
| 15 | 143,000 | 124,800 | 124,600 | 173,533 | 161,000 | 158,000 | 216,233 | | | | | |
| 16 | 149,000 | 125,800 | 112,400 | 173,533 | 146,500 | 184,667 | 216,233 | | | | | |
| 17 | 124,800 | 143,967 | 148,600 | 46,300 | 164,300 | 184,667 | 180,500 | | | | | |
| 18 | 132,100 | 143,967 | 148,600 | 162,700 | 129,900 | 184,667 | 163,700 | | | | | |
| 19 | 137,200 | 143,966 | 148,600 | 163,300 | 129,900 | 159,300 | 185,900 | | | | | |
| 20 | 134,634 | 124,900 | 133,400 | 164,800 | 129,900 | 151,500 | 188,800 | | | | | |
| 21 | 134,633 | 133,700 | 146,800 | 171,400 | 129,900 | 171,816 | 230,400 | | | | | |
| 22 | 134,633 | 180,000 | 149,500 | 171,400 | 173,000 | 134,000 | 230,400 | | | | | |
| 23 | 139,400 | 104,450 | 117,500 | 171,400 | 149,200 | 163,433 | 230,400 | | | | | |
| 24 | 88,400 | 104,450 | 155,634 | 138,200 | 177,000 | 163,433 | 173,700 | | | | | |
| 25 | 165,000 | 104,450 | 155,633 | 222,200 | 149,000 | 163,433 | 210,700 | | | | | |
| 26 | 94,000 | 104,450 | 155,633 | 134,700 | 143,467 | 170,700 | 211,200 | | | | | |
| 27 | 150,800 | 137,100 | 134,500 | 143,000 | 143,467 | 165,600 | 221,600 | | | | | |
| 28 | 150,800 | 116,000 | 135,200 | 106,967 | 143,466 | 139,300 | 263,567 | | | | | |
| 29 | 150,800 | | 123,800 | 106,966 | 221,300 | 158,700 | 263,567 | | | | | |
| 30 | 175,900 | | 125,600 | 106,966 | 136,600 | | 263,567 | | | | | |
| 31 | 69,800 | | 123,000 | | | | | | | | | |
| TOTAL | 4,228,300 | 3,608,900 | 4,271,000 | 4,168,500 | 4,577,200 | 4,871,316 | 5,816,002 | | | | | |
| Average | 136,397 | 128,889 | 137,774 | 148,875 | 152,573 | 167,976 | 193,867 | | | | | |
| Maximum | 175,900 | 180,000 | 155,634 | 222,200 | 221,300 | 207,600 | 263,567 | | | | | |

County Manager Burke added the following:

- Part-time meter reader hired.
- First full month of water production serving the entirety of South Mills as the SMWA plant has not been operating.

Mr. Jones added that South Mills Water Association had lowered the base rate to \$29/month.

Vice Chair Munro requested clarification on the cause of the SMWA being nonoperational.

Mr. Jones clarified that since the County had taken over ORC duties it is easier for the County to sell SMWA the water than to try to operate that system.

Vice Chair Munro confirmed that the water is not being sold to SMWA at a profit to the County. He also inquired as to the status of the wells but Mr. Jones did not have that information at hand.

Motion to approve the monthly report as presented.

| | |
|----------------|--|
| RESULT: | PASSED [5-0] |
| MOVER: | Sissy Aydlett |
| AYES: | Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Aydlett |

Motion to adjourn South Camden Water & Sewer Board of Directors.

| | |
|----------------|--|
| RESULT: | PASSED [5-0] |
| MOVER: | Sissy Aydlett |
| AYES: | Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Aydlett |

Chair White adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

ITEM 6. CONSENT AGENDA

A. BOC Meeting Minutes – On file in the Clerk to the Board’s office and the County website; incorporated herein by reference.

B. Budget Amendments

| | | | |
|---|----------------------|--|--|
| 2023-24-BA011 | | | |
| CAMDEN COUNTY BUDGET AMENDMENT | | | |
| BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024. | | | |
| Section 1. To amend the General Fund as follows: | | | |
| ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT INCREASE DECREASE | |
| Revenues | | | |
| 10385510-434844 | Sheriff Fund Raisers | \$5,518.59 | |
| 10385510-402001 | Private Donations | 1,200.00 | |
| Expenses | | | |
| 105100-551400 | Sheriff Fund Raisers | 6,718.59 | |
| This Budget Amendment is made to appropriate funds to appropriate monies received from fund raisers and private donations for the Sheriff's Office. | | | |
| This will result in no change to the Contingency of the General Fund. | | | |
| Balance in Contingency \$40,000.00 | | | |
| Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5 th day of September, 2023. | | | |
| Karen M. Davis Clerk to Board of Commissioners | | Tiffney White Chair, Board of Commissioners | |

| | | | |
|---|-------------------------------|--|--|
| 2023-24-BA012 | | | |
| CAMDEN COUNTY BUDGET AMENDMENT | | | |
| BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024. | | | |
| Section 1. To amend the General Fund as follows: | | | |
| ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT INCREASE DECREASE | |
| Revenues | | | |
| 10360510-434706 | Dare Program Grants/Donations | \$31,409.87 | |
| Expenses | | | |
| 105100-565205 | Dare Program | 31,409.87 | |
| This Budget Amendment is made to appropriate funds received from the ABC store funds to the Sheriff's Office. | | | |
| This will result in no change to the Contingency of the General Fund. | | | |
| Balance in Contingency \$40,000.00 | | | |
| Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5 th day of September, 2023. | | | |
| Karen M. Davis Clerk to Board of Commissioners | | Tiffney White Chair, Board of Commissioners | |

2023-24-BA013

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

| ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT | |
|-----------------|-----------------------|-------------|----------|
| | | INCREASE | DECREASE |
| Revenues | | | |
| 10330510-402003 | LESO Disposal Revenue | \$12,080.44 | |
| Expenses | | | |
| 105100-557003 | LESO Property Expense | 12,080.44 | |

This Budget Amendment is made to appropriate funds received from LESO funds to the Sheriff's Office expenses.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00


Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of September, 2023.

Karen M. Davis

Clerk to Board of Commissioners

Jeffrey L. Wade

Chair, Board of Commissioners



2023-24-BA014

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

| ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT | |
|-----------------|---------------------|------------|----------|
| | | INCREASE | DECREASE |
| Revenues | | | |
| 10360510-434898 | Grant Revenues | \$3,632.18 | |
| Expenses | | | |
| 105100-574400 | Grant Purchases | 3,632.18 | |

This Budget Amendment is made to appropriate funds received from grant funds to the Sheriff's Office grant expenses.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00


Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of September, 2023.

Karen M. Davis

Clerk to Board of Commissioners

Jeffrey L. Wade

Chair, Board of Commissioners



C. Pickups, Releases & Refunds

| NAME | REASON | NO. |
|---------------------------|--|---|
| Emily Forbes Crain | Code Enforcement - Grass cutting - Pick-up \$275.00 | Pick-up/22843 R-155997-2022 |
| Jennifer Jean Teal | Military Exempt - Release \$187.07 | Pick-up/22844 73822032 |
| Josiah James Menking | Turned in plates - Refund \$243.39 | Pick-up/22846 61588313 |
| Zachary Wayne Gravely | Turned in plates - Refund \$229.28 | Pick-up/22847 72267341 |
| Down River Farms, Inc. | Turned in plates - Refund \$185.67 | Pick-up/22856 73838284 |
| Johnny Paul Forehand, Jr. | Turned in plates - Refund \$104.98 | Pick-up/22858 42274546 |
| William Patrick Blake | Turned in plates - Refund \$227.11 | Pick-up/22859 70780658 |
| Justin Miller | Value Correction - Adjustment \$332.12 | Pick-up/22864 R-161951-2023 |
| John D. Leary | Value Correction - Adjustment \$392.69 | Pick-up/22865 R-164278-2023 |
| Charles Pritchard | Value Correction - Pick-up \$504.58 | Pick-up/22875 R-162246-2023 |
| Daniel A. Rumcik | Value Correction - Adjustment \$724.32 | Pick-up/22877 R-164845-2023 |
| Dwayne Wilson | Value Correction - Adjustment \$101.70 | Pick-up/22866 R-162918-2023 |
| Bennie Bogues | Value Correction - Adjustment \$464.97 | Pick-up/22867 R-168171-2023 |
| Jackie E. Bailey | Value Correction - Adjustment \$259.92 | Pick-up/22868 R-160699-2023 |
| Briarwood Forest Products | Roll back taxes - Pickup \$843.05 | Pick-up/22869 R-123826-2020 R-131209-2021 R-153332-2022 R-160826-2023 |

Attachment: bocminutes_090523 (BOC Meeting Minutes)

PAGE 2

| NAME | REASON | NO. |
|-------------------------------|---|---|
| Glen A. Carey | Roll back taxes - Pickup \$2,136.74 | Pick-up/22870 R-124268-2020 R-131651-2021 R-153780-2022 R-161288-2023 |
| Glen A. Carey | Roll back taxes - Pickup \$680.39 | Pick-up/22871 R-123947-2020 R-131323-2021 R-153448-2022 R-160943-2023 |
| Newton W. Farley, Jr. | Applied Farm Use - Adjustment \$210.86 | Pick-up/22872 R-161181-2023 |
| Newton W. Farley, Jr. | Applied Farm Use - Adjustment \$718.90 | Pick-up/22873 R-161180-2023 |
| Roderick A. & Angela P.Stroud | Duplicated outbuilding-Refund \$302.63 | Pick-up/22885 R-1612621-2023 |
| Roderick A. & Angela P.Stroud | Duplicated outbuilding-Refund \$282.16 | Pick-up/22884 R-155116-2022 |
| Roderick A. & Angela P.Stroud | Duplicated outbuilding-Refund \$282.16 | Pick-up/22883 R-132986-2021 |
| Roderick A. & Angela P.Stroud | Duplicated outbuilding-Refund \$240.49 | Pick-up/22882 R-125580-2020 |
| Roderick A. & Angela P.Stroud | Duplicated outbuilding-Refund \$240.49 | Pick-up/22881 R-118193-2019 |
| Roderick A. & Angela P.Stroud | Duplicated outbuilding-Refund \$240.49 | Pick-up/22880 R110853-2018 |
| Eva G. Harris | Value correction - Refund \$162.93 | Pick-up/22879 R-163953-2023 |
| Jody Owens | Value Adjustment - Refund \$1,112.97 | Pick-up/22878 R-166908-2023 |

D. Refunds Over \$100

| ACS Tax System 8/24/23 11:08:04 | | REFUNDS OVER \$100.00 Refunds to be Issued by Finance Office | | CAMDEN COUNTY | | Page 1 |
|---|---|--|--------------------------|---------------|--|--------|
| Refund# | Remit To: | Reference: | Drawer/Transaction Info: | | | |
| 225.58 | BRUMSEY & BRUMSEY 2883 CARATOKE HWY CORRITUCK NC 27929 | 2023 R 03-8961-00-47-5814.0000 OVERPAID 2023 TAXES FOR GENTRY | 20230821 99 273932 | | | |
| 182.13 | GREGORY, THOMAS W. 238 NORTH RIVER ROAD CAMDEN NC 27921 | 2023 R 02-8955-00-07-4575.0000 NEEDS TO BE APPLIED TO R163896 | 20230824 99 274069 | | | |
| 580.12 | KRAUSS, ROBERT LINGUARD 257 COUNTRY CLUB RD CAMDEN NC 279216961 | 2023 R 02-8934-04-71-2517.0000 NEEDS TO BE APPLIED TO R164217 | 20230824 99 274068 | | | |
| 304.41 | MILLER, JUSTIN W 122 PIER LANDING LOOP SOUTH MILLS NC 27976 | 2022 R 01-7080-00-18-5360.0000 NO LIVING SPACE OVER GARAGE | 20230824 99 274074 | | | |
| 304.41 | MILLER, JUSTIN W 122 PIER LANDING LOOP SOUTH MILLS NC 27976 | 2021 R 01-7080-00-18-5360.0000 NO LIVING SPACE OVER GARAGE | 20230824 99 274076 | | | |
| 1,596.65 | Total Refunds | | *** | | | |
| Submitted by <u>Lisa S. Anderson</u> | | Date <u>8-24-23</u> | | | | |
| Lisa S. Anderson, Tax Administrator Camden County | | | | | | |
| Approved by <u>Tiffany White</u> | | Date <u>9-5-23</u> | | | | |
| Tiffany White, Chair Camden County Board of Commissioners | | | | | | |

Attachment: bocminutes_090523 (BOC Meeting Minutes)

REFUNDS OVER \$100.00

ACS Tax System 8/30/23 13:13:56 CAMDEN COUNTY Page 1

Refunds to be Issued by Finance Office

| | | | |
|----------|---|---|--------------------------|
| Refund# | Remit To: | Reference: | Drawer/Transaction Info: |
| 299.81 | ANGEL, SHARON AND DANNY 100 JONES AVENUE SOUTH MILLS NC 27976 | 2023 R 01-7989-04-51-6832.0000 overpayment 2023 taxes | 20230828 1 274328 |
| 185.44 | CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 750199760 | 2022 R 02-8945-00-55-9030.0000 OVERPAID R156071/22 DEFILIPPO | 20230828 1 274443 |
| 240.49 | STROUD, RODERICK A. & ANGELA P. 312 MCPHERSON ROAD SOUTH MILLS NC 27976 | 2018 R 01-7081-00-43-8111.0000 VALUE CORRECTION | 20230830 99 274517 |
| 240.49 | STROUD, RODERICK A. & ANGELA P. 312 MCPHERSON ROAD SOUTH MILLS NC 27976 | 2019 R 01-7081-00-43-8111.0000 VALUE CORRECTION | 20230830 99 274519 |
| 240.49 | STROUD, RODERICK A. & ANGELA P. 312 MCPHERSON ROAD SOUTH MILLS NC 27976 | 2020 R 01-7081-00-43-8111.0000 VALUE CORRECTION | 20230830 99 274521 |
| 282.16 | STROUD, RODERICK A. & ANGELA P. 312 MCPHERSON ROAD SOUTH MILLS NC 27976 | 2021 R 01-7081-00-43-8111.0000 VALUE CORRECTION | 20230830 99 274522 |
| 282.16 | STROUD, RODERICK A. & ANGELA P. 312 MCPHERSON ROAD SOUTH MILLS NC 27976 | 2022 R 01-7081-00-43-8111.0000 VALUE CORRECTION | 20230830 99 274523 |
| 1,771.04 | Total Refunds | | *** |

Submitted by Lisa S. Anderson Date 8-30-23
Lisa S. Anderson, Tax Administrator Camden County

Approved by Tiffany White Date 9-5-23
Tiffany White, Chair Camden County Board of Commissioners

E. Tax Collection Report

Tax Collection Report
JULY 2023

| Day | Amount | Amount | Name of Account | Deposits | Land Transfer | Internet |
|-----------------------|---------------|--------|--|---------------|---------------|-------------|
| | \$ | \$ | \$ | \$ | | \$ |
| 3 | 3,661.38 | | | 3,661.38 | | |
| 5 | 1,759.49 | | | 1,759.49 | | |
| 6 | 25.60 | | | 25.60 | | |
| 7 | 260.90 | | | 260.90 | | |
| 10 | 1,152.88 | | | 1,152.88 | | |
| 11 | 1,796.40 | | | 1,796.40 | | |
| 12 | 1,849.48 | | | 1,849.48 | | |
| 13 | 528.25 | | | 528.25 | | |
| 14 | 100.00 | | | 100.00 | | |
| 17 | 29,613.50 | | Land Transfer | | 29,613.50 | |
| | 2,536.79 | | PSN | | | 2,536.79 |
| | 12,627.78 | | | 12,627.78 | | |
| 18 | 1,613.25 | | | 1,613.25 | | |
| 19 | 132.19 | | PSN- Debt Set-off- Refund- \$5.66 | | | 132.19 |
| | 3,200.00 | | | 3,200.00 | | |
| 20 | 661.41 | | Refund - \$139.28 | 661.41 | | |
| 21 | 7,650.00 | | | 7,650.00 | | |
| 24 | 13,039.00 | | Land Transfer | | 13,039.00 | |
| | 1,000.00 | | PSN | | | 1,000.00 |
| | 5,835.61 | | | 5,835.61 | | |
| 25 | 1,161.37 | | | 1,161.37 | | |
| 26 | 160.79 | | | 160.79 | | |
| 27 | 8,125.27 | | Land Transfer | | 8,125.27 | |
| | 1,163.19 | | | 1,163.19 | | |
| 28 | 1,216.51 | | | 1,216.51 | | |
| 31 | 349.52 | | Refund - \$280.38 | 349.52 | | |
| | 178.90 | | PSN - Refund - \$0.95 | | | 178.90 |
| | 17,751.75 | | | | 17,751.75 | |
| | | | Note: Deposit # 17 = \$1,090.00 and NSF fee- \$71.37 = \$1,161.37 | | | |
| | | | Adjustment- on change in value parcel 01-8907-00-91-7593.0000 | | | |
| Totals Collections | \$ 119,151.21 | | | \$ 46,773.81 | \$ 68,529.52 | \$ 3,847.88 |
| Total Bank Deposit | \$ 119,151.21 | | | \$ 119,151.21 | | |
| Simplifile / Internet | | | | | | |
| Refund | \$ (426.27) | | PSN Check fees - \$1.10 - for info only, fees were paid to PSN | | | |
| Over | \$ - | | | | | |
| Short | | | | | | |
| Other adjustment | \$ (95.15) | | | | | |
| NET TOTAL | \$ 118,629.79 | | | | | |

Submitted by: Lisa S. Anderson Date: 8-8-23
Approved by: Tiffany White Date: 9-5-23

F. Set Public Hearing for October 2, 2023 – North River Crossing Phase 3 Subdivision

Seaboard Development Alliance, LLC is requesting Preliminary Plan review for North River Crossing Phase 3 Major Subdivision. The proposed subdivision consists of 15 detached single family lots located on the south side of Ditch Bank Road and across Ditch Bank Road from the existing subdivision North River Crossing Phases 1 & 2. The two parcels consisting of 20.15 acres are located in the Shiloh Township.

Motion to approve the Consent Agenda as presented.

| | |
|----------------|--|
| RESULT: | PASSED [5-0] |
| MOVER: | Sissy Aydlett |
| AYES: | Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Aydlett |

ITEM 7. COUNTY MANAGER'S REPORT

County Manager Erin Burke included the following in her report:

- Attended the following meetings:
 - Heritage Festival Meeting
 - High School Steering Committee Meeting
 - NCACC Annual Conference
- Website Update Working Group met to review potential improvements and website services.
- School of Government Course: Tools for a Successful Strategic Plan
- Coast Guard Day with the Dismal Swamp Welcome Center and Camden County Public Library
- Met and reviewed EMS Director applications
- Hampton Roads Show interview with Sarah Hill
- One-year Library walkthrough with MB Kahn
- Verizon coverage meeting
- Building Renovations and Updates
- Commerce Park Closings for Lucia Trucking and Mangum
- High School Project Update to be included in each month's meeting packet and on the website.
- Heritage Festival – September 23, 2023

ITEM 8. COMMISSIONERS' REPORTS

Commissioner Aydlett

- Reminder to complete Strategic Planning Survey as requested by Camden Schools.
- Election to NCACC Board of Directors
- Appreciation to 9-1-1 Operator who assisted during her accident.

Commissioner Krainiak

- Some roadwork completed by NCDOT on the causeway; more to be done next year. Grass to be cleaned up as well.

Chair White

- Clarified that property values increased, over which the County has no control. Property values are set by the state. The County tax rate was actually lowered to help offset the increase in properties.

Commissioner Leary

- Questioned in regard to the service road to go back to Sleepy Hollow Road for the new high school. First responders and others agree that there should be a service road for access and it would be cheaper to do it now than later.

Chair White responded that the question of the service road will have to be asked of the schools.

ITEM 9. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

A. Register of Deeds Report

| Camden County Register of Deeds: Tammie Krauss July 2023 Daily Deposit | | | | | | | | | |
|---|---------------------|-------------------|--------------------|--------------------|-----------------|------------------|------------------|--------------------|---------------------|
| DATE | NC CHILDREN'S TRUST | NC DOM. VIO. FUND | STATE REV. STAMPS | COUNTY REV. STAMPS | RETIREMENT | AUTO FUND | STATE TREASURY | ROD GENERAL | TOTAL |
| 07/03/23 | \$ 5.00 | \$ 30.00 | \$ 64.68 | \$ 67.32 | \$ 2.25 | \$ 10.55 | \$ 12.40 | \$ 89.80 | \$ 282.00 |
| 07/05/23 | \$ - | \$ - | \$ 137.20 | \$ 142.80 | \$ 3.78 | \$ 22.14 | \$ 37.20 | \$ 188.88 | \$ 532.00 |
| 07/06/23 | \$ - | \$ - | | | \$ 0.75 | \$ 5.03 | | \$ 45.22 | \$ 51.00 |
| 07/07/23 | \$ - | | \$ 760.48 | \$ 791.52 | \$ 4.13 | \$ 25.54 | \$ 31.00 | \$ 214.33 | \$ 1,827.00 |
| 07/10/23 | \$ 5.00 | \$ 30.00 | \$ - | \$ - | \$ 2.42 | \$ 11.14 | \$ 12.40 | \$ 100.04 | \$ 161.00 |
| 07/11/23 | \$ - | \$ - | | | \$ 2.07 | \$ 13.39 | \$ 12.40 | \$ 110.14 | \$ 138.00 |
| 07/12/23 | \$ 5.00 | \$ 30.00 | \$ 141.12 | \$ 146.88 | \$ 7.29 | \$ 40.38 | \$ 55.80 | \$ 347.73 | \$ 774.20 |
| 07/13/23 | \$ - | \$ - | \$ 14.70 | \$ 15.30 | \$ 5.31 | \$ 33.90 | \$ 18.60 | \$ 294.59 | \$ 382.40 |
| 07/14/23 | \$ 10.00 | \$ 60.00 | \$ 901.11 | \$ 937.89 | \$ 6.30 | \$ 32.21 | \$ 37.20 | \$ 274.29 | \$ 2,259.00 |
| 07/17/23 | | | \$ 678.16 | \$ 705.84 | \$ 4.62 | \$ 27.05 | \$ 43.40 | \$ 232.93 | \$ 1,692.00 |
| 07/18/23 | \$ - | \$ - | \$ - | \$ - | \$ 1.17 | \$ 5.82 | \$ 18.60 | \$ 52.41 | \$ 78.00 |
| 07/19/23 | \$ - | \$ - | \$ 676.20 | \$ 703.80 | \$ 4.44 | \$ 26.36 | \$ 43.40 | \$ 221.80 | \$ 1,676.00 |
| 07/20/23 | \$ - | \$ - | \$ 866.32 | \$ 901.68 | \$ 5.71 | \$ 35.33 | \$ 43.40 | \$ 297.16 | \$ 2,149.60 |
| 07/21/23 | \$ 5.00 | \$ 30.00 | \$ 749.70 | \$ 780.30 | \$ 4.14 | \$ 23.16 | \$ 6.20 | \$ 207.50 | \$ 1,806.00 |
| 07/24/23 | \$ 5.00 | \$ 30.00 | \$ 106.82 | \$ 111.18 | \$ 2.53 | \$ 11.91 | \$ 12.40 | \$ 106.96 | \$ 386.80 |
| 07/25/23 | | | \$ 83.30 | \$ 86.70 | \$ 2.06 | \$ 12.15 | \$ 18.60 | \$ 104.19 | \$ 307.00 |
| 07/26/23 | | | \$ 479.22 | \$ 498.78 | \$ 2.95 | \$ 18.60 | \$ 18.60 | \$ 156.85 | \$ 1,175.00 |
| 07/27/23 | | | \$ 342.61 | \$ 356.49 | \$ 2.78 | \$ 17.41 | \$ 18.60 | \$ 146.21 | \$ 884.00 |
| 07/28/23 | | | \$ 882.98 | \$ 919.02 | \$ 5.09 | \$ 31.74 | \$ 37.20 | \$ 264.97 | \$ 2,141.00 |
| 07/31/23 | | | \$ 514.50 | \$ 535.50 | \$ 3.09 | \$ 18.22 | \$ 31.00 | \$ 153.69 | \$ 1,256.00 |
| | | | | | | | | | \$ - |
| | | | | | | | | | \$ 0.00 |
| | | | | | | | | | \$ 0.00 |
| TOTAL | \$ 35.00 | \$ 210.00 | \$ 7,399.00 | \$ 7,701.00 | \$ 72.88 | \$ 422.03 | \$ 508.40 | \$ 3,609.69 | \$ 19,958.00 |

| Ledger Report Fee Distribution TAMMIE KRAUSS, REGISTER OF DEEDS Camden, NC Date Range From Saturday, July 01, 2023 to Monday, July 31, 2023 | |
|--|--------------------|
| Name | Amount |
| NC Children's Trust Fund | \$35.00 |
| NC Domestic Violence Fund | \$210.00 |
| State Revenue Stamp | \$7,399.00 |
| County Revenue Stamp | \$7,701.00 |
| Land Transfer Fee | \$0.00 |
| Floodplain Map Fund | \$0.00 |
| Supplemental Retirement | \$72.88 |
| ROD Automation Fund | \$422.03 |
| Dept Of Cultural Resources | \$0.00 |
| Vital Records Fund | \$0.00 |
| State General Fund | \$0.00 |
| State Treasurer Amount | \$508.40 |
| ROD General Fund | \$3,609.69 |
| Total Distribution For Period | \$19,958.00 |
| | |
| Cash Total | \$466.00 |
| Check Total | \$5,847.00 |
| Pay Account Total | \$375.00 |
| ACH Total | \$13,270.00 |
| Escrow Account Total | \$0.00 |
| Overpayment Total | \$0.00 |
| Total Deposit For Period | \$19,958.00 |
| | |
| Report Generated at Monday, July 31, 2023 4:14 PM | |
| Page 1 of 1 | |

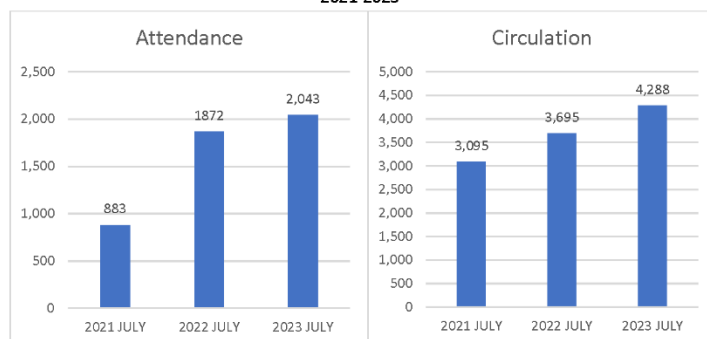
Attachment: bocminutes_090523 (BOC Meeting Minutes)

B. Library Report

Camden County Public Library

July 2023 Statistics

| | |
|---|--------------------------------|
| Visitor Count | 2,043 |
| Materials Check Outs & Renewals | 4,313 |
| Cloud Library Check Out (ebooks & audiobooks) | 154 (2.56% decrease from 7/22) |
| Computer/ Wireless Use | 310/295 |
| Questions Answered | 187 |
| Children's Programs/Attendance | 19/585 |
| Teen Program/Attendance | 0/0 |
| Adult Programs/Attendance | 3/21 |
| Outreach Programs/Attendance | 0/0 |
| Study Room Usage/Attendance | 35/54 |
| Meeting Room Usage/Attendance | 3/18 |
| Days/Hours Open | 23/187 |
| # Items in Collection | 21,351 |
| Library Card Holders | 2,613 |

Comparison by Year
2021-2023

C. Fire Prevention Report

July 2023 Monthly Report
Fire Prevention
Camden County**Inspections**Completed

DB City Marina – open junction box
 Lambs Seafood – Fire extinguisher serviced, Hood serviced, cleaned and tagged
 Causeway Marina – Address posted, fire extinguisher serviced
 Ambrose Signs – Fire extinguisher serviced
 Duck Thru – hood cleaning tag

Investigations

Non-reported

Plans Review

No Permits Issued
 No Plans Received to our Office

Special Projects/Events

Assisted with Public Safety Camp in conjunction with Pasquotank-Camden Emergency Management
 Coordinated School Inspections for September

D. New High School Project Status Report



MOSELEYARCHITECTS

PROJECT STATUS REPORT : SEPTEMBER 2023New Camden County High School
Camden County, NC

M. B. Kahn has prepared this Monthly Project Status Report to provide the Camden County Board of Education and Board of Commissioners an update regarding the New Camden County High School project. This report is intended to show the progress made on the project to date and prepare you for the "next steps" as we continue moving forward.

PROJECT STAKEHOLDERS:**Camden County Board of Commissioners**

Tiffany White, *Chair*
 Ross Munro, *Vice Chair*
 Sissy Aydlett, *Commissioner*
 Randy Krainiak, *Commissioner*
 Troy Leary, *Commissioner*

Camden County Manager

Erin Burke, *County Manager*

**Camden County Board of Education**

Dr. Jason Banks, *Chair*
 Chris Purcell, *Vice Chair*
 Kevin Heath, *Board Member*
 Magen O'Neal, *Board Member*
 Christian Overton, *Board Member*

Camden County Schools Superintendent

Dr. Linda Carr, *Superintendent*

PROJECT STATUS SUMMARY:

During the month of August, the Design-Build team, M. B. Kahn and Moseley Architects continued in the design development phase of the project. Input received during the programming meetings held in July is being incorporated into the design. A follow-up meeting will be scheduled during the month of September.

The Phase 1 ESA was approved by USDA. A proposal for the updates to the Environmental Assessment was provided to the County and it is anticipated these efforts will take approximately 45 days.

A steering committee meeting was held on August 09, 2023 to update representatives from the Board of Commissioners, Board of Education, and County and District staff. The next steering committee meeting is scheduled for Wednesday, September 13, 2023 at 3:30pm (virtual).

Over the next month, the team will continue with the design phase and with preparing necessary documentation for the USDA loan.

Attachment: bocminutes_090523 (BOC Meeting Minutes)



MOSELEYARCHITECTS

PROJECT STATUS REPORT : SEPTEMBER 2023New Camden County High School
Camden County, NC**PROJECT MILESTONES:**Programming and Planning 100%

- Please refer to the project website for the project history and timeline

Design Phase 40%

- Conceptual / Schematic Design 100%
- Design Development 50%
 - Progress Estimate – anticipated in October 2023
- Construction Documents 0%
 - 90% Estimate – anticipated in March 2024

Procurement 0%Construction Phase 0%**PROJECT FINANCIAL STATUS:**

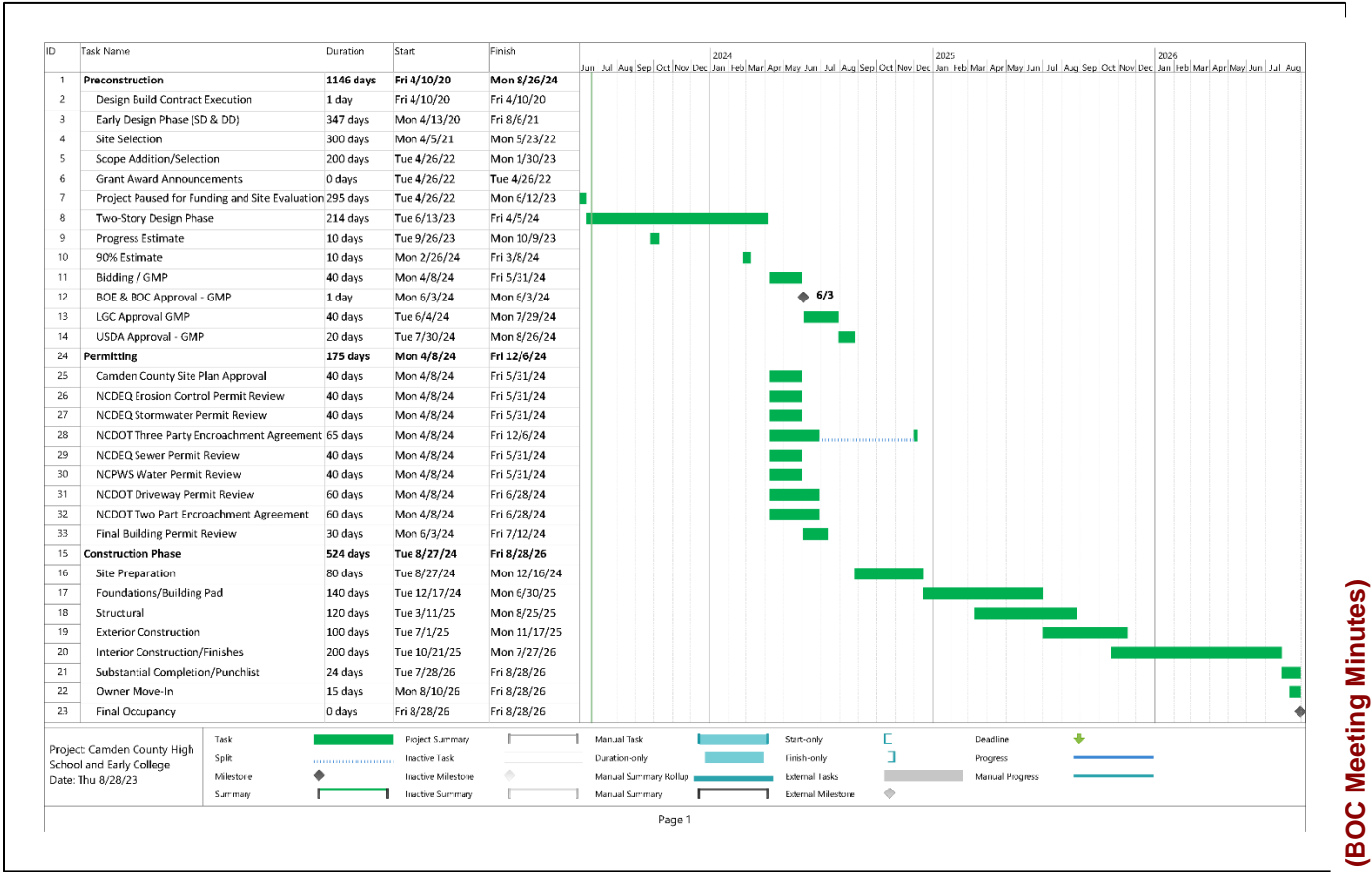
| <i>Funding Source:</i> | <i>NC NBPSCF Grant</i> | <i>USDA Loan</i> | <i>Total Project</i> |
|--------------------------|------------------------|---------------------|----------------------|
| <i>Budget:</i> | <i>\$50,000,000</i> | <i>\$30,000,000</i> | <i>\$80,000,000</i> |
| <i>Billed to Date:</i> | <i>\$3,376,205</i> | <i>\$0.00</i> | <i>\$3,376,205</i> |
| <i>Remaining Budget:</i> | <i>\$46,623,795</i> | <i>\$30,000,000</i> | <i>\$76,623,795</i> |

NEXT STEPS:

- Continue the design development phase (follow-up programming meeting TBD)
- Steering committee meeting on Wednesday, September 13, 2023 at 3:30pm (virtual).
- Continue the Environmental Assessment (EA) Updates
- Continue preparing and submitting documentation for the USDA loan
- Continue developing procurement documents and information

PROJECT PHOTOS:See the Project Website: <https://www.cchs-project.com/>**ATTACHMENTS:**

1. Management Schedule



ITEM 10. OTHER MATTERS

None.

ITEM 11. ADJOURN

There being no further matters for discussion Chair White adjourned the meeting at 7:33 PM.



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

| | |
|----------------------|---|
| Item Number: | 7.B |
| Meeting Date: | October 02, 2023 |
| Submitted By: | Stephanie Jackson, Finance Prepared by: Karen Davis |
| Item Title | Budget Amendment |
| Attachments: | 23-24 BA 015 JCPC Tent monies (DOC) |

2023-24-BA015

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

| ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT | |
|-----------------|----------------------|------------|----------|
| | | INCREASE | DECREASE |
| Revenues | | | |
| 10350400-438300 | Sale of Fixed Assets | \$3,030.00 | |
| Expenses | | | |
| 106200-557000 | Miscellaneous | \$3,030.00 | |

This Budget Amendment is made to appropriate funds received from the sale of equipment to the DDJP expenses.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of October, 2023.

Clerk to Board of Commissioners

Chair, Board of Commissioners

Attachment: 23-24 BA 015 JCPC Tent monies (Budget Amendment)



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

| | |
|----------------------|---|
| Item Number: | 7.C |
| Meeting Date: | October 02, 2023 |
| Submitted By: | Lisa Anderson, Tax Administrator Taxes Prepared by: Karen Davis |
| Item Title | Pickups, Releases & Refunds |
| Attachments: | Pickups, Releases & Refunds (PDF) |

[illegible]

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 22896

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
 () LATE LISTING (✓) OTHER Turned in plate

YEAR 2022TOWNSHIP SMNAME Erica Ann Mangione (53003337)ADDRESS 131 Mill Run Loop
South Mills, NC 27976PIN # 0066591648RELEASE

| <u>PROPERTY VALUE</u> | <u>COUNTY</u> | <u>FIRE</u> | <u>INTEREST</u> | <u>TOTAL</u> | <u>BILL #</u> |
|-----------------------|---------------|-------------|-----------------|--------------|---------------|
| Personal _____ | | | | | |
| Real _____ | | | | | |
| Total _____ | | | | | |

PICK UP

| <u>PROPERTY VALUE</u> | <u>COUNTY</u> | <u>FIRE</u> | <u>INTEREST</u> | <u>TOTAL</u> | <u>BILL #</u> |
|-----------------------|---------------|-------------|-----------------|--------------|---------------|
| Personal _____ | | | | | |
| Real _____ | | | | | |
| Total _____ | | | | | |

ADJUSTMENT/REFUND

| <u>PROPERTY VALUE</u> | <u>COUNTY</u> | <u>FIRE</u> | <u>INTEREST</u> | <u>TOTAL</u> | <u>BILL #</u> |
|-----------------------|--------------------------|-------------|-----------------|---------------|----------------|
| Personal _____ | $162.54 \div 12 = 13.51$ | | | | |
| Real _____ | $13.51 \times 4 = 54.18$ | | | | |
| Total _____ | | | | <u>108.36</u> | <u>6659164</u> |

Leri Smith
 TAX ADMINISTRATOR Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS COUNTY MANAGER

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 22895

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION:

() OVERCHARGED

() DOUBLE LISTING

() LATE LISTING

(✓) OTHER Code enforcement

YEAR 2023TOWNSHIP CHNAME Robert Leland Davis Jr. (46580)ADDRESS 12000 Snow Rd. #8
Parma, OH 44130PIN # R02-8926-00-22-5337-0000RELEASEPROPERTY VALUECOUNTYFIREINTERESTTOTALBILL #

Personal _____

Real _____

Total _____

PICK UPPROPERTY VALUECOUNTYFIRECE
INTERESTTOTALBILL #

Personal _____

Real _____

Total _____

3000.003000.00R163562ADJUSTMENT/REFUNDPROPERTY VALUECOUNTYFIREINTERESTTOTALBILL #

Personal _____

Real _____

Total _____

Cheri Smith
TAX ADMINISTRATOR Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS/COUNTY MANAGER



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

| | |
|----------------------|--|
| Item Number: | 7.D |
| Meeting Date: | October 02, 2023 |
| Submitted By: | Teri Smith, Taxes Prepared by: Karen Davis |
| Item Title | Refunds Over \$100 |
| Attachments: | Refunds Over \$100 (PDF) |

ACS Tax System
9/25/23 10:07:58

REFUNDS OVER \$100.00

Refunds to be Issued by Finance Office

CAMDEN COUNTY

Page 1

Refund\$ Remit To:
168.38 CHIPMAN, WILLARD JAMES
251 BINGHAM RD
SOUTH MILLS NC 27976

Reference:
2022 P 0003985
OVERPAID R162921/2023

Drawer/Transaction Info:
20230919 69 275405

168.38 Total Refunds

Submitted by Lisa S. Anderson Date 9-25-23
Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
Tiffney White, Chair Camden County Board of Commissioners

Attachment: Refunds Over \$100 (Refunds Over \$100)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

| | |
|----------------------|---|
| Item Number: | 7.E |
| Meeting Date: | October 02, 2023 |
| Submitted By: | Lisa Anderson, Tax Administrator Taxes Prepared by: Karen Davis |
| Item Title | Tax Collection Report |
| Attachments: | Tax Collection Report (PDF) |

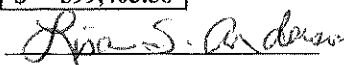
Tax Collection Report

7.E.a

AUGUST 2023

| Day | Amount | Amount | Name of Account | Deposits | Simplify | PSN |
|---------------------|---------------|----------|---|---------------|--------------|--------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| 2 | 900.00 | | | 900.00 | | |
| 3 | 6,800.00 | | | | 6,800.00 | |
| | 1,182.60 | | | 1,182.60 | | |
| 4 | 3,957.52 | | | 3,957.52 | | |
| 7 | 7,145.00 | | | | 7,145.00 | |
| | 1,793.92 | | Refund - \$31.66 | 1,793.92 | | |
| 8 | 3,580.00 | | Land Transfer | | 3,580.00 | |
| | 3,864.05 | | | 3,864.05 | | |
| 9 | 4,458.13 | | Land Transfer | | 4,458.13 | |
| | 615.37 | | PSN | | | 615.37 |
| 10 | 8,283.19 | | | 8,283.19 | | |
| | 648.00 | | Land Transfer | | 648.00 | |
| 11 | 200.00 | | PSN | | | 200.00 |
| | 131.69 | | | 131.69 | | |
| 14 | 2,100.00 | | | | 2,100.00 | |
| | 3,199.37 | | | 3,199.37 | | |
| 15 | 170.00 | | | 170.00 | | |
| 16 | 753.45 | | | 753.45 | | |
| 17 | 1,566.08 | | | 1,566.08 | | |
| 18 | 53.25 | | | 53.25 | | |
| 21 | 7,281.42 | | | | 7,281.42 | |
| | 1,076.80 | | PSN - Refund - \$0.12 | | | 1,076.80 |
| | 11,294.24 | | Refund- \$396.43 | 11,294.24 | | |
| 22 | 44,415.66 | | Short - \$1.00 | 44,415.66 | | |
| 23 | 22,730.88 | | | 22,730.88 | | |
| 24 | 4,000.00 | | | | 4,000.00 | |
| | 15,178.84 | | PSN - Refund - \$5.75 | | | 15,178.84 |
| | 45,830.10 | | Refund - \$1,386.79 | 45,830.10 | | |
| 25 | 7,429.00 | | | | 7,429.00 | |
| | 7,234.39 | | | | | 7,234.39 |
| | 68,067.39 | | Refund - \$0.30 | 68,067.39 | | |
| 28 | 137,670.00 | | Refund - \$485.25 | 137,670.00 | | |
| 29 | 2,900.00 | | | | 2,900.00 | |
| | 51,881.70 | | | 51,881.70 | | |
| | 24,255.87 | | Refund - \$0.93 | | | 24,255.87 |
| 30 | 6,828.78 | | | | 6,828.78 | |
| | 46,935.69 | | Refund - \$1,286.05 | 46,935.69 | | |
| 31 | 34,787.14 | | | 34,787.14 | | |
| | 27.42 | 3,538.25 | | 27.42 | | |
| | 3,538.25 | | | | | 3,538.25 |
| | 8,430.29 | | | | 8,430.29 | |
| | | | | | | |
| | | | Adjustment in Pre-pay- \$200.00 | | | |
| | | | | | | |
| | | | | | | |
| Totals Collections | \$ 603,195.48 | | | \$ 489,495.34 | \$ 61,600.62 | \$ 52,099.52 |
| Total Bank Deposits | \$ 603,195.48 | | | \$ 603,195.48 | | |
| Land Transfer/PSN | | | | | | |
| | | | | | | |
| | | | | | | |
| Refund | \$ (3,593.28) | | PSN Check fees - \$42.90 - for info only, fees were paid to PSN | | | |
| Over | \$ - | | | | | |
| Short-Deposit | \$ 1.00 | | | | | |
| Adjustment Pre-Pay | \$ (200.00) | | | | | |
| Other adjustment | \$ 0.38 | | | | | |
| NET TOTAL | \$ 599,403.58 | | | | | |

Submitted by:

 Date: 9-21-23

Approved by:

Date: _____

Attachment: Tax Collection Report (Tax Collection Report)



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

| | |
|----------------------|--|
| Item Number: | 7.F |
| Meeting Date: | October 02, 2023 |
| Submitted By: | Teri Smith, Taxes Prepared by: Karen Davis |
| Item Title | Vehicle Refunds Over \$100 |
| Attachments: | Vehicle Refunds Over \$100(PDF) |



North Carolina Vehicle Tax System

NCVTS Pending Refund report

AUGUST 23 REFUNDS OVER \$100.00

| Payee Name | Primary Owner | Secondary Owner | Address 1 | Address 3 | Refund Type | Bill # | Plate Number | Status | Transaction # | Refund Description | Refund Reason | Create Date | Authorization Date | Tax Jurisdiction | Levy Type | Change | Interest Change | C |
|--------------------------|--------------------------|--------------------------|-----------------------|-----------------------|---------------------|------------|--------------|------------|---------------|--|---------------|-------------|-----------------------|------------------|-----------|------------|-----------------|------|
| BLAKE, WILLIAM PATRICK | BLAKE, WILLIAM PATRICK | | 292 NC HIGHWAY 34 N | CAMDEN, NC 27921 | Proration | 0070780658 | BILL0R1 | AUTHORIZED | 191899392 | Refund Generated due to proration on Bill #0070780658-2022-2023 | Tag Surrender | 08/24/2023 | 8/31/2023 1:33:40 PM | 1843 2 | Tax | (\$224.53) | \$0.00 | (\$) |
| COFFEY, WILLIAM KAI | COFFEY, WILLIAM KAI | COFFEY, JENNA LEIGH | 126 DOCK LANDING LOOP | SOUTH MILLS, NC 27976 | Adjustment >= \$100 | 0059948230 | BCN4146 | AUTHORIZED | 192188210 | Refund Generated due to adjustment on Bill #0059948230-2022-2023 | Military | 08/29/2023 | 8/31/2023 1:33:55 PM | 1843 1 | Tax | (\$351.22) | (\$17.56) | (\$) |
| DOWN RIVER FARMS INC | DOWN RIVER FARMS INC | | 1381 SOUTH HWY 343 | SHILOH, NC 27974 | Proration | 0073838284 | YT5354 | AUTHORIZED | 191899366 | Refund Generated due to proration on Bill #0073838284-2023-2024 | Tag Surrender | 08/24/2023 | 8/31/2023 1:33:39 PM | 1843 3 | Tax | (\$183.16) | \$0.00 | (\$) |
| FOREHAND, JOHNNY PAUL JR | FOREHAND, JOHNNY PAUL JR | FOREHAND, DAWN MARSH | 140 LAUREN LN | CAMDEN, NC 27921 | Proration | 0042274546 | EMH8090 | AUTHORIZED | 191899386 | Refund Generated due to proration on Bill #0042274546-2022-2023 | Tag Surrender | 08/24/2023 | 8/31/2023 1:33:40 PM | 1843 3 | Tax | (\$103.79) | \$0.00 | (\$) |
| GRAVELY, ZACKERY WAYNE | GRAVELY, ZACKERY WAYNE | GRAVELY, SARAH ELIZABETH | 151 CHAMBERLAIN RD | SOUTH MILLS, NC 27976 | Proration | 0072267341 | VAB4709 | AUTHORIZED | 191350328 | Refund Generated due to proration on Bill #0072267341-2022-2023 | Tag Surrender | 08/14/2023 | 8/15/2023 11:44:58 AM | 1843 1 | Tax | (\$226.68) | \$0.00 | (\$) |
| KOMIVES, JEFFREY ALAN | KOMIVES, JEFFREY ALAN | | 110 BUCK RUN | SOUTH MILLS, NC 27976 | Adjustment >= \$100 | 0071338294 | KCE9542 | AUTHORIZED | 191503654 | Refund Generated due to adjustment on Bill #0071338294-2022-2023 | Military | 08/17/2023 | 8/21/2023 8:38:07 AM | 1843 1 | Tax | (\$176.61) | \$0.00 | (\$) |
| MENKING, JOSIAH JAMES | MENKING, JOSIAH JAMES | | 137 MILL RUN LOOP | SOUTH MILLS, NC 27976 | Proration | 0061588313 | TLJ6590 | AUTHORIZED | 191202288 | Refund Generated due to proration on Bill #0061588313-2022-2023 | Tag Surrender | 08/11/2023 | 8/15/2023 11:44:58 AM | 1843 1 | Tax | (\$240.62) | \$0.00 | (\$) |
| TEAL, JENNIFER JEAN | TEAL, JENNIFER JEAN | TEAL, ROBERT JAMES III | 149 MILL RUN LOOP | SOUTH MILLS, NC 27976 | Adjustment >= \$100 | 0073822032 | VAL4920 | AUTHORIZED | 191202186 | Refund Generated due to adjustment on Bill #0073822032-2023-2024 | Military | 08/11/2023 | 8/15/2023 11:45:09 AM | 1843 1 | Tax | (\$184.54) | \$0.00 | (\$) |

Submitted by

Lisa S. Anderson
 Lisa S. Anderson, Tax Administrator Camden County

Date

9-25-23

Approved by

Tiffany White, Chair Camden County Board of Commissioners

Date

Attachment: Vehicle Refunds Over \$100 (Vehicle Refunds Over \$100)



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

| | |
|----------------------|---|
| Item Number: | 7.G |
| Meeting Date: | October 02, 2023 |
| Submitted By: | Lisa Anderson, Tax Administrator Taxes Prepared by: Karen Davis |
| Item Title | Order to Collect Taxes |
| Attachments: | Order to Collect Taxes (PDF) |

NORTH CAROLINA
CAMDEN COUNTY

ORDER OF THE BOARD OF COMMISSIONERS
IN ACCORDANCE WITH G.S. 105-321
FOR THE COLLECTION OF
2023 TAXES

TO: THE TAX ADMINISTRATOR OF CAMDEN COUNTY

You are hereby authorized, empowered and commanded to collect the taxes set forth in the 2023 tax records filed in the office of the Camden County Tax Administrator, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered and commanded to collect the 2023 taxes charged and assessed as provided by law for adjustments, changes and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Camden County, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

WITNESS my hand and official seal, this 2nd day of October, 2023

Chairman
Camden County Board of Commissioners

ATTEST:

Clerk
Camden County Board of Commissioners

Attachment: Order to Collect Taxes (Order for the Collection of 2023 Taxes)



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

| | |
|----------------------|---|
| Item Number: | 10.A |
| Meeting Date: | October 02, 2023 |
| Submitted By: | Tammie Krauss, Register of Deeds Register of Deeds Prepared by: Karen Davis |
| Item Title | Register of Deeds Report |
| Attachments: | Register of Deeds Report (PDF) |

Camden County Register of Deeds: Tammie Krauss
August 2023 Daily Deposit

| DATE | NC CHILDREN TRUST | NC DOM. VIO. FUND | STATE REV. STAMPS | COUNTY REV. STAMPS | RETIREMENT | AUTO FUND | STATE TREASURY | ROD GENERAL | TOTAL |
|-----------|----------------------|----------------------|----------------------|-----------------------|------------|-----------|-------------------|----------------|--------------|
| 8/1/2023 | \$ - | \$ - | \$ 666.40 | \$ 693.60 | \$ 3.74 | \$ 22.03 | \$ 31.00 | \$ 192.83 | \$ 1,609.60 |
| 8/2/2023 | \$ - | \$ - | \$ - | \$ - | \$ 3.24 | \$ 19.84 | \$ 24.80 | \$ 168.12 | \$ 216.00 |
| 8/3/2023 | \$ - | \$ - | \$ - | \$ - | \$ 1.92 | \$ 12.40 | \$ 12.40 | \$ 101.28 | \$ 128.00 |
| 8/4/2023 | \$ - | \$ - | \$ 739.41 | \$ 769.59 | \$ 5.30 | \$ 31.38 | \$ 43.40 | \$ 271.92 | \$ 1,861.00 |
| 8/7/2023 | \$ 10.00 | \$ 60.00 | \$ 350.84 | \$ 365.16 | \$ 4.03 | \$ 18.13 | \$ 18.60 | \$ 157.84 | \$ 984.60 |
| 8/8/2023 | \$ - | \$ - | \$ 431.20 | \$ 448.80 | \$ 6.14 | \$ 39.39 | \$ 24.80 | \$ 338.67 | \$ 1,289.00 |
| 8/9/2023 | \$ - | \$ - | \$ 494.90 | \$ 515.10 | \$ 3.91 | \$ 23.55 | \$ 31.00 | \$ 201.54 | \$ 1,270.00 |
| 8/10/2023 | \$ 5.00 | \$ 30.00 | \$ 63.70 | \$ 66.30 | \$ 2.05 | \$ 9.33 | \$ 6.20 | \$ 84.02 | \$ 266.60 |
| 8/11/2023 | \$ 5.00 | \$ 30.00 | \$ 205.80 | \$ 214.20 | \$ 3.75 | \$ 19.68 | \$ 24.80 | \$ 166.77 | \$ 670.00 |
| 8/14/2023 | \$ - | \$ - | \$ - | \$ - | \$ 1.49 | \$ 9.03 | \$ 12.40 | \$ 76.08 | \$ 99.00 |
| 8/15/2023 | \$ - | \$ - | \$ - | \$ - | \$ 1.92 | \$ 12.40 | \$ 12.40 | \$ 101.28 | \$ 128.00 |
| 8/16/2023 | \$ 10.00 | \$ 60.00 | \$ 49.00 | \$ 51.00 | \$ 2.19 | \$ 6.76 | \$ 6.20 | \$ 60.85 | \$ 246.00 |
| 8/17/2023 | \$ - | \$ - | \$ 269.50 | \$ 280.50 | \$ 1.74 | \$ 10.08 | \$ 18.60 | \$ 85.58 | \$ 666.00 |
| 8/18/2023 | \$ - | \$ - | \$ 415.03 | \$ 431.97 | \$ 2.45 | \$ 14.09 | \$ 24.80 | \$ 121.66 | \$ 1,010.00 |
| 8/21/2023 | \$ - | \$ - | \$ - | \$ - | \$ 4.02 | \$ 25.62 | \$ 18.60 | \$ 219.76 | \$ 268.00 |
| 8/22/2023 | \$ 5.00 | \$ 30.00 | \$ - | \$ - | \$ 1.05 | \$ 3.40 | \$ - | \$ 30.55 | \$ 70.00 |
| 8/23/2023 | \$ 5.00 | \$ 30.00 | \$ 543.90 | \$ 566.10 | \$ 5.34 | \$ 28.77 | \$ 43.40 | \$ 243.49 | \$ 1,466.00 |
| 8/24/2023 | \$ - | \$ - | \$ 783.51 | \$ 815.49 | \$ 7.09 | \$ 40.02 | \$ 80.60 | \$ 344.69 | \$ 2,071.40 |
| 8/25/2023 | \$ - | \$ - | \$ - | \$ - | \$ 5.19 | \$ 32.42 | \$ 37.20 | \$ 271.19 | \$ 346.00 |
| 8/28/2023 | \$ - | \$ - | \$ 284.20 | \$ 295.80 | \$ 6.66 | \$ 40.74 | \$ 55.80 | \$ 340.80 | \$ 1,024.00 |
| 8/29/2023 | \$ - | \$ - | \$ 455.70 | \$ 474.30 | \$ 7.80 | \$ 45.23 | \$ 80.60 | \$ 386.37 | \$ 1,450.00 |
| 8/30/2023 | \$ 5.00 | \$ 30.00 | \$ 746.76 | \$ 777.24 | \$ 3.60 | \$ 18.69 | \$ 24.80 | \$ 157.91 | \$ 1,764.00 |
| 8/31/2023 | \$ - | \$ - | \$ - | \$ - | \$ 0.96 | \$ 6.20 | \$ 6.20 | \$ 50.64 | 64.00 |
| | | | | | | | | | |
| | | | | | | | | | |
| TOTAL | \$ 45.00 | \$ 270.00 | \$ 6,499.85 | \$ 6,765.15 | \$ 85.58 | \$ 489.18 | \$ 638.60 | \$ 4,173.84 | \$ 18,967.20 |
| | | | | | | | | | |

Attachment: Register of Deeds Report (Register of Deeds Report)

Ledger Report Fee Distribution
TAMMIE KRAUSS, REGISTER OF DEEDS
Camden, NC

Date Range From Tuesday, August 01, 2023 to Thursday, August 31, 2023

| Name | Amount |
|-------------------------------|-------------|
| NC Children's Trust Fund | \$45.00 |
| NC Domestic Violence Fund | \$270.00 |
| State Revenue Stamp | \$6,499.85 |
| County Revenue Stamp | \$6,765.15 |
| Land Transfer Fee | \$0.00 |
| Floodplain Map Fund | \$0.00 |
| Supplemental Retirement | \$85.58 |
| ROD Automation Fund | \$489.18 |
| Dept Of Cultural Resources | \$0.00 |
| Vital Records Fund | \$0.00 |
| State General Fund | \$0.00 |
| State Treasurer Amount | \$638.60 |
| ROD General Fund | \$4,173.84 |
| Total Distribution For Period | \$18,967.20 |
| Cash Total | \$682.80 |
| Check Total | \$3,148.40 |
| Pay Account Total | \$308.00 |
| ACH Total | \$14,828.00 |
| Escrow Account Total | \$0.00 |
| Overpayment Total | \$0.00 |
| Total Deposit For Period | \$18,967.20 |

Attachment: Register of Deeds Report (Register of Deeds Report)



**Board of Commissioners
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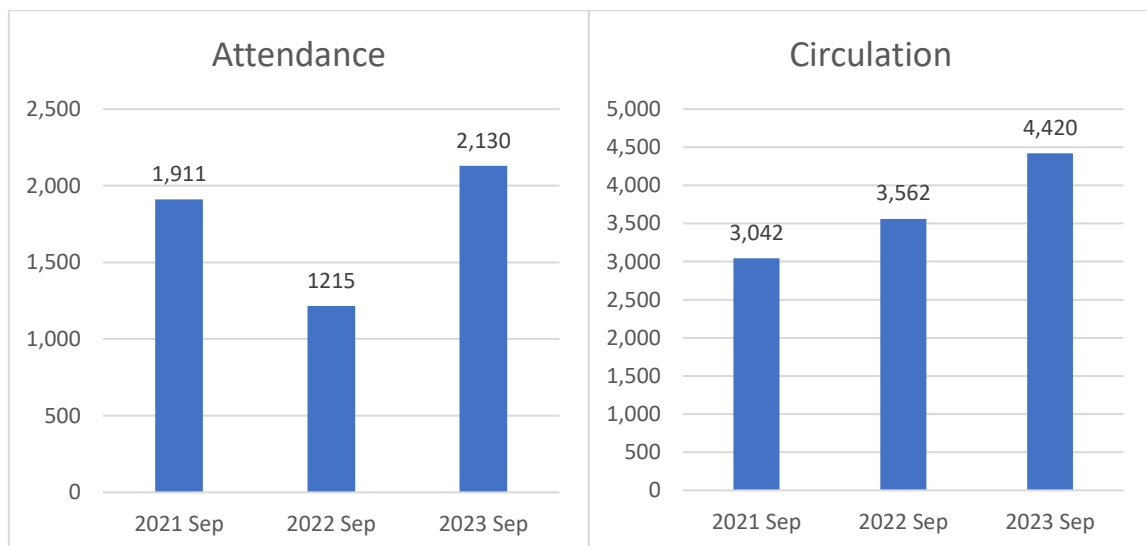
| | |
|----------------------|---|
| Item Number: | 10.B |
| Meeting Date: | October 02, 2023 |
| Submitted By: | Rodney Wooten, Library Prepared by: Kim Perry |
| Item Title | Library Report 8/2023 |
| Attachments: | 23-09 (DOCX) |

Camden County Public Library

September 2023 Statistics Report

| | |
|---|--------------------------------|
| Visitor Count | 2,130 |
| Materials Check Outs & Renewals | 4,420 |
| Cloud Library Check Out (eBooks & audiobooks) | 162 (small increase from 8/23) |
| Computer/ Wireless Use | 352/264 |
| Questions Answered | 145 |
| Children's Programs/Attendance | 10/135 |
| Teen Program/Attendance | 1/5 |
| Adult Programs/Attendance | 2/20 |
| Outreach Programs/Attendance | 1/30 |
| Study Room Usage/Attendance | 40/60 |
| Meeting Room Usage/Attendance | 4/58 |
| Days/Hours Open | 25/235 |
| # Items in Collection | 21,560 |
| Library Card Holders | 2,714 |

Comparison by Year
2021-2023





**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

| | |
|----------------------|---|
| Item Number: | 10.C |
| Meeting Date: | October 02, 2023 |
| Submitted By: | Erin Burke, Administration Prepared by: Karen Davis |
| Item Title | ABC Funds Report for FY 2022-2023 |
| Attachments: | ABC Funds Report for FY 22-23 Camden (DOCX) |

ABC Funds Report for FY 22-23

County: Camden

Amount of ABC Funds Budgeted \$4246

ABC Funds Restrictions per County Allocation: None

Per GS 18B-805(h) since Trillium Health Resources received Alcoholism (ABC) Funds from your county, we are required to provide an annual report to the board of county commissioners describing how the funds were spent. Please find below to a brief description of the expenditures that were paid from July 1, 2022 to June 30, 2023.

Purchase of Naloxone Kits: Trillium purchased and distributed in Camden County 57 Naloxone kits at \$3032.40.

Poe Center Program- The Poe Center will provide in person Substance Abuse Prevention Education for parents and others who work with youth, in partnerships with Camden County Schools. Camden County Schools will receive 2 sessions for a total of \$1400.

Access Point Kiosk – The Kiosk provides anonymous evidence-based self-conducted screenings for mental health and substance use to potentially link individuals to appropriate services. The annual cost is \$1181.00 for these kiosk per year.

*Substance Abuse Treatment Services: \$ 125,804.00 was paid for 33 individuals from your county to providers for substance abuse treatment.

These Substance abuse treatment expenditures were spent for the treatment of alcoholism or substance abuse. These funds were paid to providers who contracted with Trillium to provide substance abuse treatment to consumers with an address in your county. Services provided include but are not limited to the below:

- Assessment/evaluation
- Outpatient treatment and counseling, including face to face and telepsychiatry and both individual and group
- Mobile Crisis

- Substance Abuse Intensive Outpatient Therapy
- Opioid Treatment

*Denotes State and ABC funds paid for services for consumers residing in Camden County with substance abuse diagnosis. This does NOT include Medicaid funds paid for the same.



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

| | |
|----------------------|--|
| Item Number: | 10.D |
| Meeting Date: | October 02, 2023 |
| Submitted By: | Erin Burke, Administration Prepared by: Karen Davis |
| Item Title | New High School Project Status Report |
| Attachments: | CAMHS 20230925 Project Status Report (PDF) CAMHS 20230925 Management Schedule (PDF) |

NEW CAMDEN COUNTY HIGH SCHOOL

MONTHLY PROGRESS REPORT October 2023



M. B. Kahn
KAHN Construction Co., Inc.

2400 Crownpoint Executive Dr. / Charlotte, NC 28227
Phone 704-841-7299

Attachment: CAMHS 20230925 Project Status Report (New High School Project Status Report)

PROJECT STATUS REPORT : OCTOBER 2023

New Camden County High School
 Camden County, NC

M. B. Kahn has prepared this Monthly Project Status Report to provide the Camden County Board of Education and Board of Commissioners an update regarding the New Camden County High School project. This report is intended to show the progress made on the project to date and prepare you for the "next steps" as we continue moving forward.

PROJECT STAKEHOLDERS:



Camden County Board of Commissioners

Tiffany White, *Chair*
 Ross Munro, *Vice Chair*
 Sissy Aydtlett, *Commissioner*
 Randy Krainiak, *Commissioner*
 Troy Leary, *Commissioner*

Camden County Manager

Erin Burke, *County Manager*



Camden County Board of Education

Dr. Jason Banks, *Chair*
 Chris Purcell, *Vice Chair*
 Kevin Heath, *Board Member*
 Magen O'Neal, *Board Member*
 Christian Overton, *Board Member*

Camden County Schools Superintendent

Dr. Linda Carr, *Superintendent*

PROJECT STATUS SUMMARY:

During the month of September, the Design-Build team, M. B. Kahn and Moseley Architects continued in the design development phase of the project. Input received during the programming meetings held in September are being incorporated into the design. A follow-up meeting will be scheduled during the month of October.

The Phase 1 ESA was approved by USDA. A proposal for the updates to the Environmental Assessment was provided to the County and it is anticipated these efforts will take approximately 45 days.

A steering committee meeting was held on September 13, 2023 to update representatives from the Board of Commissioners, Board of Education, and County and District staff. The next steering committee meeting is scheduled for Tuesday, October 10, 2023 at 3:30pm (virtual).

Over the next month, the team will continue with the design phase and with preparing necessary documentation for the USDA loan.

PROJECT STATUS REPORT : OCTOBER 2023

New Camden County High School
Camden County, NC

MOSELEYARCHITECTS

PROJECT MILESTONES:

Programming and Planning 100%

- Please refer to the project website for the project history and timeline

Design Phase 40%

- Conceptual / Schematic Design 100%
- Design Development 75%
 - Progress Estimate – anticipated in October 2023
- Construction Documents 0%
 - 90% Estimate – anticipated in March 2024

Procurement 0%

Construction Phase 0%

PROJECT FINANCIAL STATUS:

| <i>Funding Source:</i> | <i>NC NBPSCF Grant</i> | <i>USDA Loan</i> | <i>Total Project</i> |
|--------------------------|------------------------|---------------------|----------------------|
| <i>Budget:</i> | <i>\$50,000,000</i> | <i>\$30,000,000</i> | <i>\$80,000,000</i> |
| <i>Billed to Date:</i> | <i>\$3,376,205</i> | <i>\$0.00</i> | <i>\$3,628,205</i> |
| <i>Remaining Budget:</i> | <i>\$46,623,795</i> | <i>\$30,000,000</i> | <i>\$76,371,795</i> |

NEXT STEPS:

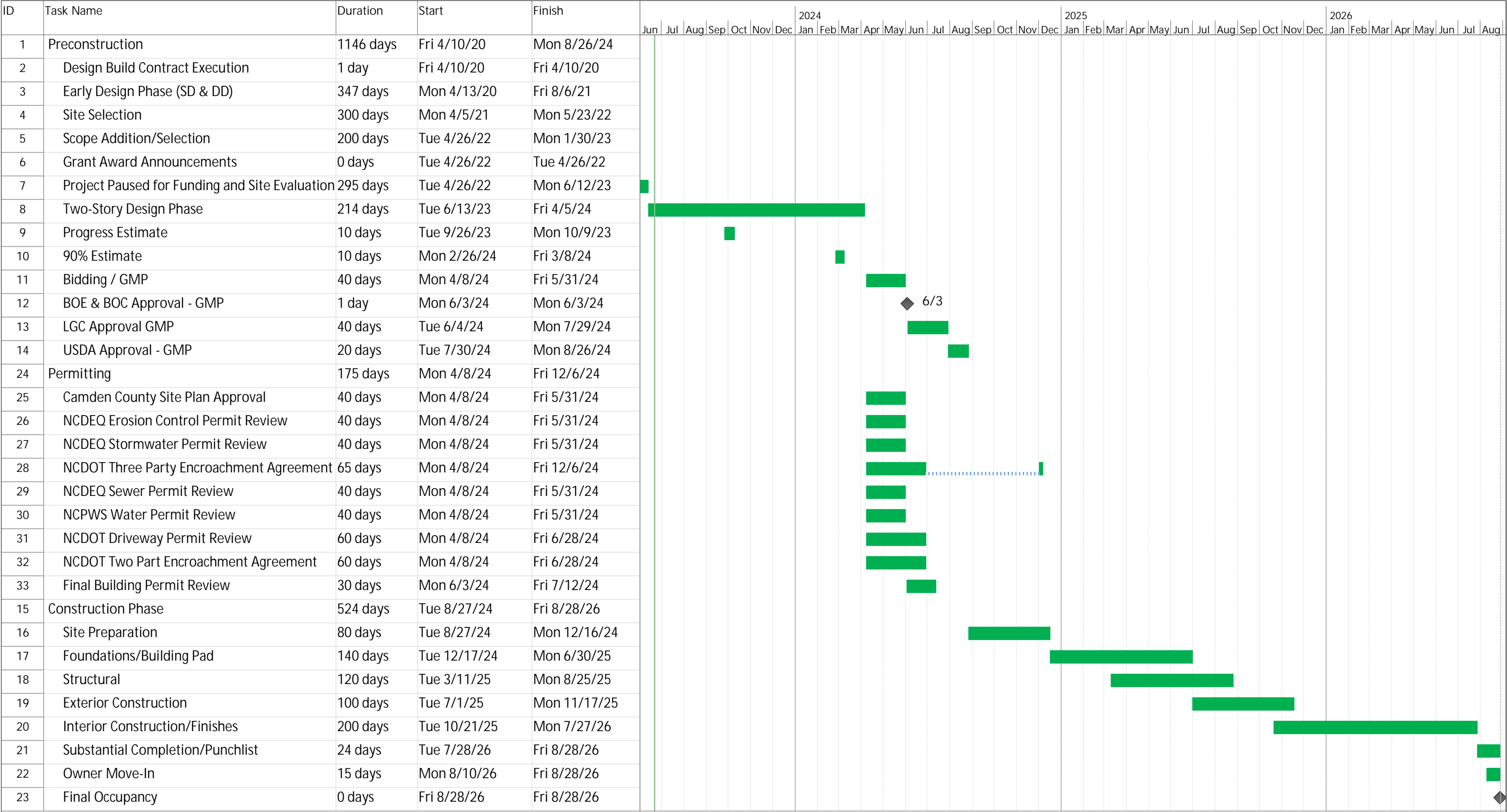
- Continue the design development phase (follow-up programming meeting TBD)
- Steering committee meeting on Tuesday, October 10, 2023 at 3:30pm (virtual).
- Complete the Environmental Assessment (EA) Updates
- Continue preparing and submitting documentation for the USDA loan
- Continue developing procurement documents and information

PROJECT PHOTOS:

See the Project Website: <https://www.cchs-project.com/>

ATTACHMENTS:

- Management Schedule



Project: Camden County High School and Early College
Date: Thu 8/28/23

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

External Milestone

Deadline

Progress

Manual Progress

Attachment: CAMHS 20230925 Management Schedule (New High School Project Status Report)