



BOARD OF COMMISSIONERS

**September 05, 2023
7:00 PM**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 311.

Please silence cell phones.

Agenda

**Camden County Board of Commissioners
September 05, 2023; 7:00 PM
Camden Public Library - Boardroom
118 Hwy 343 North**

Call to Order

Closed Session - Discussion of Personnel and Consultation with County Attorney

Reconvene Board of Commissioners

Invocation & Pledge of Allegiance

Pastor Joe Brock, Harmony Baptist Church

ITEM 1. Consideration of Agenda (For discussion and possible action)

ITEM 2. Conflict of Interest Disclosure Statement

ITEM 3. Presentations (For discussion and possible action)

A. Employee Introduction - Erin Burke

ITEM 4. Public Comments

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 5. New Business (For discussion and possible action)

A. Tax Report - Lisa Anderson

B. Award of Demolition Contract- Erin Burke

Recess to South Camden Water & Sewer District Board of Directors

Reconvene Board of Commissioners

ITEM 6. Consent Agenda

- A. BOC Meeting Minutes
- B. Budget Amendments
- C. Pickups, Releases & Refunds
- D. Refunds Over \$100.00
- E. Tax Collection Report
- F. Set Public Hearing - North River Crossing Phase 3 Subdivision

ITEM 7. County Manager's Report

ITEM 8. Commissioners' Reports

ITEM 9. Information, Reports & Minutes from Other Agencies

- A. Register of Deeds Report
- B. Library Report
- C. Fire Prevention Report
- D. New High School Project Status Report

ITEM 10. Other Matters (For discussion and possible action)

ITEM 11. Adjourn



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Presentations

Item Number: 3.A
Meeting Date: September 05, 2023
Submitted By: Erin Burke,
Administration
Prepared by: Karen Davis

Item Title **Employee Introduction - Erin Burke**

Attachments:

Summary:
County Manager Burke will introduce Rodney Wooten, the new County Librarian.



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

New Business

Item Number: 5.A
Meeting Date: September 05, 2023
Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Lisa Anderson
Item Title July Monthly Report
Attachments: July20230829082210812 (PDF)
Summary: July Report
Recommendation: Review and approve

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2022	179,965.01	11,010.19
2021	93,546.82	8,123.12
2020	42,775.44	3,390.01
2019	24,488.22	1,819.43
2018	18,355.74	1,080.65
2017	11,434.96	1,289.46
2016	6,922.54	1,035.04
2015	6,123.07	628.26
2014	8,081.16	969.00
2013	6,206.46	4,618.93

Attachment: July20230829082210812 (Tax Report)

TOTAL REAL PROPERTY TAX UNCOLLECTED	397,899.42
TOTAL PERSONAL PROPERTY UNCOLLECTED	33,964.09
TEN YEAR PERCENTAGE COLLECTION RATE	99.51%
COLLECTION FOR 2023 vs. 2022	10,196.73 vs. 13,358.41

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2022	98.05%
2021	98.94%
2020	99.42%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING July 2023

BY TAX ADMINISTRATOR

<u>58</u>	NUMBER DELINQUENCY NOTICES SENT
<u>44</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>4</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>4</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>25</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

Attachment: July20230829082210812 (Tax Report)

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	01-8929-00-34-2503.0000	16,676.06	2	STONEBRIAR COMMERCIAL FINANCE	SOUTH MILLS	301 JAPONICA DR
R	02-8943-01-17-4388.0000	10,421.76	2	THOMAS REESE	CAMDEN	187 C THOMAS POINT RD
R	03-8971-00-23-2253.0000	9,306.61	2	ABODE OF CAMDEN, INC.	SHILOH	146 158 US W
R	02-8934-01-18-8072.0000	7,103.79	2	ARNOLD AND THORNLEY, INC.	CAMDEN	158 US E
R	02-8935-02-66-7093.0000	6,753.90	2	B. F. ETHERIDGE HEIRS	CAMDEN	257 A OLD SWAMP RD
R	01-7999-00-62-3898.0000	5,890.92	2	MICHAEL ASKEW	SOUTH MILLS	172 NECK RD
R	03-8962-00-05-0472.0000	5,801.13	2	FRANK MCMILLIAN HEIRS	SHILOH	WINDY HEIGHTS DR
R	02-8943-01-06-9013.0000	5,760.62	2	JEWEL H. DAVENPORT	CAMDEN	112 158 US W
R	02-8934-01-29-4617.0000	5,748.12	2	JAMES B. SEYMOUR ETAL	CAMDEN	115 COOKS LANDING RD
R	03-8943-02-75-4196.0000	5,728.00	2	SHERILL M PRICE JR	SHILOH	HORSESHOE RD
R	01-7989-00-01-1714.0000	5,589.67	10	CHARLES MILLER HEIRS	SOUTH MILLS	670 343 HWY N
R	02-8916-00-39-5170.0000	5,319.70	2	DONALD RAY JONES	CAMDEN	168 BUSHELL RD
R	02-8945-00-41-2060.0000	5,301.00	2	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	104 HIGH RD
R	03-9809-00-23-4988.0000	5,097.20	2	WANDA H WELLS	SHILOH	142 STANLEY LN
R	03-8973-00-53-0748.0000	5,096.48	2	MORRIS L. KIGHT III	SHILOH	237 PALMER RD
R	02-8954-00-43-8538.0000	4,941.32	2	BILLY ROSS FEREBEE	CAMDEN	503 SAILBOAT RD
R	03-9809-00-24-8236.0000	4,934.60	2	GENE W IRBY	SHILOH	169 RAYMONS CREEK RD
R	03-8961-00-68-3593.0000	4,381.87	2	EDWARD LANE MOORE	SHILOH	238 COUNTRY CLUB RD
R	02-8934-04-72-0416.0000	4,155.76	2	PAULINE JETTE	CAMDEN	343 HWY S
R	03-8972-00-44-8500.0000	4,137.94	2	ABODE OF CAMDEN INC.	SHILOH	197 158 US E
R	02-8935-04-63-0820.0000	3,990.30	1	BELCROSS PROPERTIES, LLC	CAMDEN	195 COUNTRY CLUB RD
R	02-8934-03-31-9750.0000	3,690.92	1	CAROLYN MCDANIEL	CAMDEN	100 CATALAN DR
R	03-8990-00-17-3935.0000	3,352.06	2	KARL L ADCOCK	SHILOH	197 HERMAN ARNOLD RD
R	02-8937-00-50-2005.0000	3,345.97	1	BRENDA MOORE	CAMDEN	125 ONE MILL RD
R	03-8971-00-54-7373.0000	3,307.86	2	DWAYNE HARRIS	SHILOH	129 LILLY RD
R	01-7090-00-64-6040.0000	3,295.22	1	LINTON RIDDICK	SOUTH MILLS	GENERALS WAY
R	01-7090-00-92-5561.0000	3,244.45	2	MAINSTAY CONSTRUCTION, INC	SOUTH MILLS	LAMBS RD
R	02-8936-00-23-4750.0000	3,233.58	2	AARON DARNELL CHAMBLEE ET AL	CAMDEN	104 C ST
R	02-8943-01-47-1120.0000	3,129.77	4	EMILY FORBES CRAIN	CAMDEN	136 DOCK LANDING LP
R	01-7080-00-26-2396.0000	3,092.07	1	CHRISTOPHER A. KINDER	SOUTH MILLS	

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Delinquencies Top-30 Unpaid

1

Attachment: July20230829082210812 (Tax Report)

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	5,589.67	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8965-00-37-4242.0000	10	3,077.96	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8962-00-04-9097.0000	10	2,988.80	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	01-7999-00-95-3587.0000	10	2,613.78	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD
R	03-8899-00-45-2682.0000	10	2,245.98	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	10	2,233.18	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	2,022.09	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7988-00-91-0179.0001	10	2,014.88	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,943.65	MOSES MITCHELL HEIRS	SOUTH MILLS	108 CAMDEN AVE
R	03-8943-04-93-8214.0000	10	1,862.04	L. P. JORDAN HEIRS	SHILOH	STINGY LN
R	01-7091-00-64-6569.0000	10	1,814.42	CLARENCE D. TURNER JR.	SOUTH MILLS	123 TRAFTON RD
R	02-8926-00-13-6839.0000	10	1,407.85	NORTHEASTERN COMMUNITY	CAMDEN	227 SLEEPY HOLLOW RD
R	02-8935-01-07-0916.0000	10	1,202.28	ROSETTA MERCER INGRAM	CAMDEN	113 BOURBON ST
R	02-8936-00-24-7426.0000	10	948.81	BERNICE PUGH	CAMDEN	117 GRIFFIN RD
R	01-7090-00-60-5052.0000	10	840.78	JOE GRIFFIN HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1568.0000	10	806.07	EMMA BRITE HEIRS	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-90-0938.0000	10	791.77	DORIS EASON	SOUTH MILLS	105 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	786.75	CHRISTINE RIDDICK	SOUTH MILLS	117 OTTERS PL
R	01-7080-00-62-1977.0000	10	719.09	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	IVY NECK RD
R	02-8955-00-13-7846.0000	10	592.37	MARIE MERCER	CAMDEN	SAILBOAT RD
R	03-9809-00-33-4725.0000	10	441.32	DENNIS CREASY	SHILOH	CAMDEN POINT RD
R	03-8980-00-61-1968.0000	10	417.12	WILLIAMSBURG VACATION	SHILOH	SAILBOAT RD
R	03-9809-00-53-4358.0000	10	406.96	WILLIAM G. YATES	SHILOH	HIBISCUS RD
R	03-8899-00-36-1568.0000	10	367.55	PETER BUTSAVAGE	SHILOH	457 NECK RD
R	03-8962-00-55-5300.0000	10	310.71	OCTAVIA COPELAND HEIRS	SHILOH	OLD SWAMP RD
R	01-7090-00-95-5262.0000	10	307.16	JOHN F. SAWYER HEIRS	SOUTH MILLS	SAILBOAT RD
R	03-9809-00-54-8280.0000	10	306.72	RODNEY STEVEN SPIVEY &	SHILOH	218 BROAD CREEK RD
R	03-8980-00-84-0931.0000	10	293.76	CARL TEUSCHER	SHILOH	SAILBOAT RD
R	03-9809-00-66-0120.0000	10	262.25	RANDELL CRIDER	SHILOH	CENTERPOINT RD
R	03-9809-00-45-1097.0000	10	206.42	MICHAEL OBER	SHILOH	

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Delinquencies Top-30 Oldest

1

Attachment: July20230829082210812 (Tax Report)

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0002941	2,059.39	2	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0000295	1,126.07	4	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001709	947.26	6	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0003721	792.00	2	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0001721	693.51	2	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0003192	583.73	1	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0001046	543.81	1	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	520.66	10	PAM BUNDY	SHILOH	105 AARON DR
P	0003537	469.87	1	MELVIN LEE HALL JR	CAMDEN	343 HWY N
P	0003513	449.27	1	JULIE PORTER	CAMDEN	431 158 US W
P	0003512	397.83	1	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR
P	0003907	386.53	2	PAUL DAVID RUSSELL	SOUTH MILLS	114 OTTERS PL
P	0000297	368.21	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003017	337.95	1	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0003773	337.89	2	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD
P	0003715	314.76	1	CHARLES CHANNING ROTEN	SOUTH MILLS	302 34 HWY N
P	0003415	302.75	2	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0000945	294.86	2	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0003547	292.19	2	NICHOLAS W. STOTTS	CAMDEN	431 158 US W
P	0002902	281.09	2	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0003208	271.52	2	RICKY W JOHNSON	CAMDEN	113 PALMER RD
P	0001545	270.35	2	LOUIS RUGGERI	CAMDEN	390 CAMDEN CSWY
P	0003075	262.38	2	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0001104	258.76	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0003478	253.59	1	JOHN PETER LEARY	SOUTH MILLS	971 343 HWY N
P	0002525	251.35	1	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0000772	232.65	2	COSBY BAKER	SOUTH MILLS	114 BINGHAM RD
P	0002643	231.93	1	JASON RYAN MCCALLISTER	SOUTH MILLS	102 COUNTRY MEADOWS DR
P	0003662	231.58	2	JEFFREY CLAYTON COLLIER	CAMDEN	152 158 US W
P	0000738	226.96	8	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W

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Delinquencies Top-30 Unpaid

1

Attachment: July20230829082210812 (Tax Report)

THIRTY
PERSONS

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001072	10	520.66	PAM BUNDY	SHILOH	105 AARON DR
P	0001709	8	947.26	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	8	543.81	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	8	226.96	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	8	216.33	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001106	8	200.27	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001694	8	128.34	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000295	7	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	7	134.40	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002921	7	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000945	6	294.86	RAMONA F. TAZEWEEL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	6	221.37	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	6	202.44	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	6	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	6	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002902	5	281.09	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	5	213.49	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0002942	5	100.25	JAMES P. VASILOPOULOS	CAMDEN	346 343 HWY S
P	0003513	4	449.27	JULIE PORTER	CAMDEN	431 158 US W
P	0003415	4	302.75	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003075	4	262.38	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003414	4	199.71	EDWARD A. BILL	CAMDEN	152 158 US W
P	0003096	4	191.26	DANIEL ELWOOD BRIGHT	CAMDEN	109 JUNIPER DR
P	0002978	4	177.22	JONATHAN LEWIS PUGH	SOUTH MILLS	206 MAIN ST
P	0003035	4	173.24	ROBERT HENRY LEE	SHILOH	121 BEECH TREE DR
P	0003487	4	171.51	MICHAEL RONALD MAYO II	CAMDEN	146 BELCROSS RD
P	0003495	4	147.34	ALY MOHAMAD	SHILOH	100 BROAD CREEK RD
P	0003378	4	108.36	JAMES KELLEY WIGFIELD	CAMDEN	441 158 US E
P	0001721	3	693.51	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0003192	3	583.73	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N

08/29/23 08:33:02

Delinquencies Top-30 Oldest

1

Attachment: July20230829082210812 (Tax Report)



Board of Commissioners AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 5.B
Meeting Date: September 05, 2023
Submitted By: Erin Burke,
 Administration
 Prepared by: Karen Davis

Item Title **Award of Demolition Contract**

Attachments: CM Memo_09-05-23 Overton Demolition (DOCX)
 Abode of Camden_Overton Demolition Orders (PDF)
 Demolition Bid_Abode of Camden_Overton (PDF)

Summary:

At the direction of the Board, staff published an RFP for demolition of condemned structures at 165 & 167 Alder Branch and 1275 & 1330 NC Highway 343 South. After a one-month advertising period, one proposal was received and has been included in the agenda packet. County Manager memorandum and supporting documents attached.

Recommendation:

Authorize staff to award the contract to CCP Contractors for the demolition of the properties described in the RFP and supporting documentation.



MEMORANDUM

To: Chair White & Commissioners
From: Erin Burke, County Manager
Date: August 30, 2023
RE: Award of Demolition Contract

BACKGROUND

In April of 2020 a notice of violation was issued for 165 & 167 Alder Branch Road and 1275 & 1330 NC HWY 343 South. Subsequent notices and hearings led to a decision by the Board of Commissioners to affirm the Code Enforcement Officer's decision to have the properties demolished. The resolutions with orders for demolition have been included in the Board Agenda Packets.

Staff drafted and published an RFP for demolition of the above-referenced properties. The RFP was published for one month. The RFP requested proposals in three separate projects based on the location of structures. There was only one (1) proposal received from CCP Contractors. The proposal has been included in the Board's agenda packet. The total cost for all projects is \$24,520.00. There is currently \$50,000.00 in the budget for demolition in the Code Enforcement Department. The cost of the demolition will be assessed to the properties as noted on the contract.

NEXT STEPS

In order to proceed with demolition, the Board will need to award the contract for demolition of the three projects to CCP Contractors.

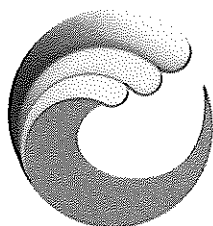
Attachment: CM Memo_09-05-23 Overton Demolition (Award of Demolition Contract)

BOARD OF COMMISSIONERS

G. TOM WHITE
Chairman

ROSS B. MUNRO
Vice Chairman

CLAYTON D. RIGGS
RANDY KRAINIAK
TIFFNEY WHITE



**CAMDEN
COUNTY**

NORTH CAROLINA • USA

Boundless Opportunities.

KENNETH BOWMAN
County Manager

KAREN M. DAVIS
Clerk to the Board

JOHN S. MORRISON
County Attorney

WHEREAS, Section 150.22 of the Camden County Code of Ordinances sets out a procedure for violations of the State of North Carolina and County of Camden Building Code;

WHEREAS, Camden County Building Inspector (hereinafter "Inspector") properly inspected the Buildings located at 1330 NC Hwy 343 S Shiloh, NC 27974 on the 17 day of April, 2020 owned by Geraldine Overton and upon that inspection determined the Building to be unsafe. The unsafe character of the building was such that decay, bad condition of walls, unsafely supported structure, is likely to cause or contribute to blight, disease, vagrancy, or danger to children;

WHEREAS, Inspector sent proper written notice to Geraldine Overton 187 Thomas Point Road Shiloh, NC 27974 describing the unsafe nature of the building and requesting prompt corrective action be taken within thirty (30) days;

WHEREAS Geraldine Overton failed to take prompt corrective action and Inspector held a hearing after due notice was given to Geraldine Overton on the 1st day of June, 2020 and ordered to demolish the buildings or take other necessary steps;

WHEREAS Geraldine Overton timely appealed the Inspector's order before this Board pursuant to Section 150.22 (G)-(H);

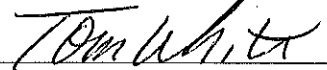
WHEREAS the Board has conducted a quasi-judicial hearing on whether the Building at issue is unsafe and whether the Inspector's order should be affirmed, modified and affirmed, or revoked.


NOW THEREFORE BE IT RESOLVED the Buildings located at 1330 NC Hwy 343 S Shiloh, NC 27974 in Camden County, North Carolina are unsafe in that they constitute a fire or safety hazard, are dangerous to life, health or property, are likely to cause or contribute to blight, disease, vagrancy, or danger to children.

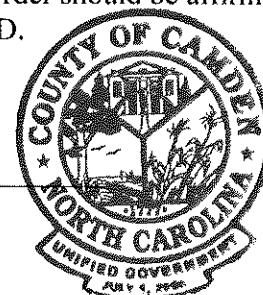
WHEREAS, the Board has concluded by clear and convincing evidence, and due deliberation, after the evidentiary portion of the quasi-judicial hearing, the Building at issue is unsafe and the Inspector's Order should be affirmed.

WHEREAS, the Board has concluded by clear and convincing evidence, and due deliberation, after the evidentiary portion of the quasi-judicial hearing, the Building at issue is unsafe and the Inspector's Order should be affirmed. NOW THEREFORE BE IT RESOLVED the order of the Inspector is hereby AFFIRMED.

Adopted this the 2nd day of August, 2021


Tom White
Chair


Karen Davis
Clerk

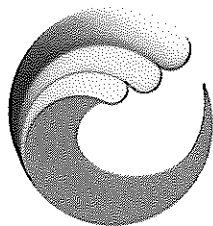


BOARD OF COMMISSIONERS

G. TOM WHITE
Chairman

ROSS B. MUNRO
Vice Chairman

CLAYTON D. RIGGS
RANDY KRAINIAK
TIFFNEY WHITE



**CAMDEN
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County Attorney

WHEREAS, Section 150.22 of the Camden County Code of Ordinances sets out a procedure for violations of the State of North Carolina and County of Camden Building Code;

WHEREAS, Camden County Building Inspector (hereinafter "Inspector") properly inspected the Building located at 1275 NC Hwy 343 S Shiloh, NC 27974 on the 17 day of April, 2020 owned by Abode of Camden Inc. and upon that inspection determined the Building to be unsafe. The unsafe character of the building was such that decay, bad condition of walls, is likely to cause or contribute to blight, disease, vagrancy, or danger to children;

WHEREAS, Inspector sent proper written notice to Abode of Camden Inc. 187 Thomas Point Road Shiloh, NC 27974 describing the unsafe nature of the building and requesting prompt corrective action be taken within thirty (30) days;

WHEREAS Abode of Camden Inc. failed to take prompt corrective action and Inspector held a hearing after due notice was given to Abode of Camden Inc. on the 1st day of June, 2020 and ordered to demolish the building or take other necessary steps;

WHEREAS Abode of Camden Inc. timely appealed the Inspector's order before this Board pursuant to Section 150.22 (G)-(H);

WHEREAS the Board has conducted a quasi-judicial hearing on whether the Building at issue is unsafe and whether the Inspector's order should be affirmed, modified and affirmed, or revoked.

NOW THEREFORE BE IT RESOLVED the Building located at 1275 NC Hwy 343 S Shiloh, NC 27974 in Camden County, North Carolina is unsafe in that it constitutes a fire or safety hazard, is dangerous to life, health or property, is likely to cause or contribute to blight, disease, vagrancy, or danger to children.

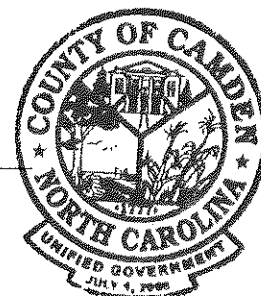
WHEREAS, the Board has concluded by clear and convincing evidence, and due deliberation, after the evidentiary portion of the quasi-judicial hearing, the Building at issue is unsafe and the Inspector's Order should be affirmed.

NOW THEREFORE BE IT RESOLVED the order of the Inspector is hereby AFFIRMED.

Adopted this the 2nd day of August, 2021


Tom White
Chair


Karen Davis
Clerk

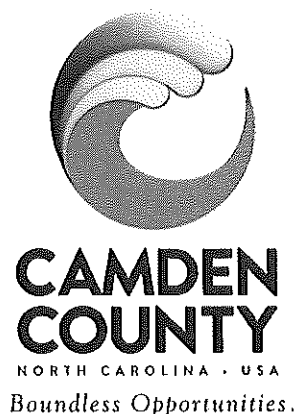


BOARD OF COMMISSIONERS

G. TOM WHITE
Chairman

ROSS B. MUNRO
Vice Chairman

CLAYTON D. RIGGS
RANDY KRAINIAK
TIFFNEY WHITE



KENNETH BOWMAN
County Manager

KAREN M. DAVIS
Clerk to the Board

JOHN S. MORRISON
County Attorney

WHEREAS, Section 150.22 of the Camden County Code of Ordinances sets out a procedure for violations of the State of North Carolina and County of Camden Building Code;

WHEREAS, Camden County Building Inspector (hereinafter "Inspector") properly inspected the Buildings located at 165 & 167 Alder Branch Road Shiloh, NC 27974 on the 17 day of April, 2020 owned by Geraldine Overton and upon that inspection determined the Building to be unsafe. The unsafe character of the building was such that decay, bad condition of walls, unsecure building, is likely to cause or contribute to blight, disease, vagrancy, or danger to children;

WHEREAS, Inspector sent proper written notice to Geraldine Overton 187 Thomas Point Road Shiloh, NC 27974 describing the unsafe nature of the building and requesting prompt corrective action be taken within thirty (30) days;

WHEREAS Geraldine Overton failed to take prompt corrective action and Inspector held a hearing after due notice was given to Geraldine Overton on the 1st day of June, 2020 and ordered to demolish the building or take other necessary steps;

WHEREAS Geraldine Overton timely appealed the Inspector's order before this Board pursuant to Section 150.22 (G)-(H);


WHEREAS the Board has conducted a quasi-judicial hearing on whether the Building at issue is unsafe and whether the Inspector's order should be affirmed, modified and affirmed, or revoked.

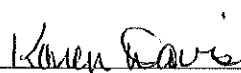
NOW THEREFORE BE IT RESOLVED the Buildings located at 165 & 167 Alder Branch Road Shiloh, NC 27974 in Camden County, North Carolina are unsafe in that they constitute a fire or safety hazard, are dangerous to life, health or property, are likely to cause or contribute to blight, disease, vagrancy, or danger to children.

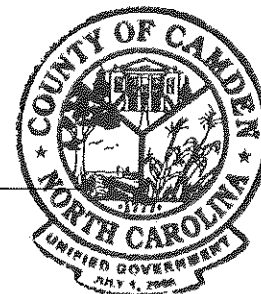
WHEREAS, the Board has concluded by clear and convincing evidence, and due deliberation, after the evidentiary portion of the quasi-judicial hearing, the Building at issue is unsafe and the Inspector's Order should be affirmed.

NOW THEREFORE BE IT RESOLVED the order of the Inspector is hereby AFFIRMED.

Adopted this the 2nd day of August, 2021


Tom White
Chairman


Karen Davis
Clerk to the Board



Attachment: Abode of Camden_Overton Demolition Orders (Award of Demolition Contract)

CCP CONTRACTORS
HIGHWAY 158 WEST, SUITE E
CAMDEN, NORTH CAROLINA 27921

252-339-9405
 767-377-5132

August 14, 2023

Mrs. Erin Burke, County Manager
 Camden County
 330 U.S. Highway 158 East
 Camden, NC 27921

Dear Erin,

We are pleased to present to you the following proposal for your review:

Project One

165 Alder Branch Shiloh, NC 27974
 167 Alder Branch Shiloh, NC 27974

Our price to perform the description of work listed for Project One is:

\$8,070.00

Project Two

1275 NC Hwy 3435, Shiloh NC 27974

Our price to perform the description of work listed for Project Two is:

\$7,700.00

Project Three

1330 NC Hwy 3435, Shiloh NC 27974

Our price to perform the description of work listed for Project Three is:

\$8,750.00

Thank you for the opportunity to submit this Proposal.

We are a Camden County locally owned business and would be appreciative of being awarded this contract.

Sincerely,

Jon Gray, Owner

Attachment: Demolition Bid_Abode of Camden_Overton (Award of Demolition Contract)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number:	6.A
Meeting Date:	September 05, 2023
Submitted By:	Karen Davis, Clerk to the Board Board of Commissioners Prepared by: Karen Davis
Item Title	BOC Meeting Minutes
Attachments:	bocminutes_080723 (DOCX) bocminutes_082423 (DOCX)

Camden County Board of Commissioners
August 7, 2023
6:00 PM – Closed Session
7:00 PM – Regular Meeting
Camden Public Library Boardroom
118 Hwy 343 North

Minutes

A Regular Meeting of the Camden County Board of Commissioners was held at 7:00 PM on August 7, 2023 in the boardroom of the Camden Public Library in Camden, North Carolina. A Closed Session was held at 6:00 PM to consult with the County Attorney and discuss personnel.

CALL TO ORDER

The meeting was called to order by Chair Tiffney White at 6:00 PM. Also Present: Commissioners Randy Krainiak, Sissy Aydlett and Troy Leary. Absent: Vice Chair Ross Munro.

Administration Staff Present: County Manager Erin Burke, Clerk to the Board Karen Davis. County Attorney John Morrison was present for the Closed Session only.

CLOSED SESSION

Motion to go into Closed Session to discuss personnel and to consult with the County Attorney.

RESULT:	PASSED [4-0]
MOVER:	Troy Leary
AYES:	Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

Motion to approve the Closed Session minutes as presented.

RESULT:	PASSED [4-0]
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

Motion to recess out of Closed Session and return at the conclusion of the Regular Meeting.

RESULT:	PASSED [4-0]
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

Chair White reconvened the Board of Commissioners at 7:00 PM to go into open session.

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Bill Blake gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

The agenda was amended to reconvene Closed Session to discuss personnel at the end of the meeting.

Motion to approve the agenda as amended.

RESULT:	PASSED [4-0]
MOVER:	Tiffney White
AYES:	Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

Attachment: bocminutes_080723 (BOC Meeting Minutes)

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PRESENTATIONS

A. Employee Recognition – Beverly Fonville

Mr. Connie Sawyer with the Sheriff's Office was recognized for 10 years of service with Camden County.

ITEM 4. PUBLIC COMMENTS

School Superintendent Dr. Linda Carr included the following in her remarks:

- District Strategic Plan Input Town Hall Meetings – September 6-7, 2023
- Popsicles with Principals – August 14, 2023
- Back to School Bus Awareness

ITEM 5. PUBLIC HEARING

A. Text Amendment to the Camden County Code of Ordinances – Amber Curling

Motion to open the Public Hearing.

RESULT:	PASSED [4-0]
MOVER:	Tiffney White
AYES:	Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

Ordinance 2023-08-01 proposes a text change to the Camden County Unified Development Ordinance. The proposed language change is necessary for clarification of the requirements. The Text Amendment will amend the Camden County Code of Ordinances chapter 151 for the following Articles:

- Article 3 Zoning Districts: 3.5.2 Working Lands District and 3.5.3 Rural Residential District Dimensional Requirements
- Article 6 Subdivision Requirements: 6.5.2 Conservation Subdivision Applicability
- Article 7 Environmental Provisions: 7.5.2 Open Space Set-Aside Applicability
- Article 5 Development Standards: 5.1.2 Commercial Design Standards

The Planning Board unanimously recommends approval.

Chair White opened the floor for public comments. There were no public comments.

Motion to close the Public Hearing.

RESULT:	PASSED [4-0]
MOVER:	Tiffney White
AYES:	Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

Motion to add Ordinance 2023-08-01 to the agenda for consideration.

RESULT:	PASSED [4-0]
MOVER:	Tiffney White
AYES:	Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

Motion to adopt Ordinance 2023-08-01 Amending the Camden County Code of Ordinances as presented.

RESULT: PASSED [4-0]
MOVER: Tiffney White
AYES: Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT: Ross Munro

Ordinance No. 2023-08-01
 UDO No. 2023-04-032
 An Ordinance
 Amending the Camden County Code of Ordinances
 Camden County, North Carolina

BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as follows:

Article I: Purpose

The purpose of this Ordinance is to amend Chapter 151 of the Camden County Code of Ordinances of Camden County, North Carolina, which was originally adopted by the County Commissioners on January 1, 1998, and subsequently revised February 4, 2019 and subsequently amended, and as otherwise incorporated into the Camden County Code.

Article II: Construction

For purposes of this Ordinance, underlined words (underline) shall be considered as additions to existing Ordinance language and strikethrough words (strikethrough) shall be considered deletions to existing language. New language of proposed ordinance shall be shown in *italics*, underlined, and highlighted (bald).

Article III:

Amending Camden County Code of Ordinances, Chapter 151 specifically:
 Article 3 Zoning Districts: 3.5.2 Working Lands District and 3.5.3 Rural Residential District
 Dimensional Requirements
 Article 6 Subdivision Requirements: 6.5.2 Conservation Subdivision Applicability
 Article 7 Environmental Provisions: 7.5.2 Open Space Set-Aside Applicability
 Article 8 Development Standards: 8.1.2 Commercial Design Standards

3.5.2 WORKING LANDS (WL) DISTRICT

A. Purpose Statement			
<p>The Working Lands (WL) district is established to accommodate agriculture, agriculturally-related uses, and limited forms residential development at very low densities in rural portions of the County. The district is primarily intended to preserve and protect bona fide farms and resource lands for current or future agricultural use as well as to protect the rural character of the area. One of the primary tools for character protection is the requirement to configure residential subdivisions <u>when</u> of more than five <u>five or more</u> lots <u>are created</u> as conservation subdivisions. The conservation subdivision approach seeks to minimize the visibility of new residential development from adjacent roadways through proper placement and screening, and allows farmers to capture a portion of the land's development potential while continuing to farm. Conservation subdivisions allow a portion of a tract or site to be developed with single family detached homes while the balance of the site is left as conservation or agricultural land. The district also accommodates a wide range of agricultural and agriculturally-related uses like "agri-tourism" as well as service and support uses to the rural community, including day care, educational uses, public safety facilities, parks, and utility features.</p>			
B. Dimensional Requirements			
#	STANDARD TYPE	REQUIREMENTS FOR TRADITIONAL DEVELOPMENT	REQUIREMENTS FOR CONSERVATION SUBDIVISIONS [1]
A	Minimum Development Size (acres)	N/A	10

B	Maximum Residential Density (units/acre)	0.2	1
C	Minimum Lot Area (acres)	5	1
D	Minimum Lot Width (feet) [2] <u>80</u>	300	00
E	Maximum Lot Coverage (% of lot area) [3]	24	72
F	Minimum Open Space (% of development size) [4]	None	50
G	Minimum Front Setback (feet)	50	20
H	Minimum Corner Side Setback (feet)	50	20
I	Minimum Interior Side Setback (feet)	25	10
J	Minimum Rear Setback (feet)	25	15
K	Minimum Distance Between Buildings, Front-to-Back (feet) [5]	20	10
L	Minimum Distance Between Buildings, Side-to-Side (feet) [5]	15	5
M	Minimum Accessory Building Setback (feet)	10	3
N	Minimum Setback from Agricultural Activity (feet) [6]	50	50
O	Maximum Building Height (feet)	35 [7]	35

NOTES:
 (1) Residential developments of when five or more lots are created shall be configured as a conservation subdivision in accordance with the standards in Section 6.5 Conservation Subdivision.
 (2) Lots on a cul-de-sac street shall maintain a minimum frontage of 35 feet and shall maintain 80 percent of the required minimum lot width at a point located 50 feet from the street right-of-way edge.
 (3) The maximum lot coverage may be increased with approval from NCDEQ and compliance with all applicable stormwater management requirements.
 (4) Applied to residential subdivisions and nonresidential developments.
 (5) Applied in cases where there are two or more principal buildings on the same lot.
 (6) Setback is applied from the perimeter of agricultural activity occurring on the same or an adjacent lot.
 (7) Maximum building height may be increased to 50 feet for agricultural or agricultural related uses.
80 Transfer Plots shall maintain a minimum lot width of 125 feet.

3.5.3. RURAL RESIDENTIAL (RR) DISTRICT

A. Purpose Statement			
<p>The Rural Residential (RR) district is established to accommodate low density residential neighborhoods and supporting uses on lots near bona fide farms and agricultural areas in the rural portion of the County. The district is intended to accommodate residential development in ways that will not interfere with agricultural activity or negatively impact the rural character of the County. One of the primary tools for character protection is the requirement to configure residential subdivisions <u>when</u> of more than five <u>five or more</u> lots <u>are created</u> as conservation subdivisions. The conservation subdivision approach seeks to minimize the visibility of new residential development from adjacent roadways through proper placement and screening. The district accommodates several differing agricultural uses and single family detached homes. It also allows supporting uses like educational facilities, parks, public safety facilities, and utilities. District regulations discourage uses that interfere with the development of residential dwellings or that are detrimental to the rural nature of the district.</p>			
C. Dimensional Requirements			
#	STANDARD TYPE	REQUIREMENTS FOR TRADITIONAL DEVELOPMENT	REQUIREMENTS FOR CONSERVATION SUBDIVISIONS [1]
A	Minimum Development Size (acres)	N/A	10
B	Maximum Residential Density (units/acre)	0.5	1
C	Minimum Lot Area (acres)	2	1
D	Minimum Lot Width (feet) [2]	125	60
E	Maximum Lot Coverage (% of lot area) [3]	24	72
F	Minimum Open Space (% of development size) [4]	None	50
G	Minimum Front Setback (feet)	50	20
H	Minimum Corner Side Setback (feet)	50	20
I	Minimum Interior Side Setback (feet)	25	10
J	Minimum Rear Setback (feet)	25	15
K	Minimum Distance Between Buildings, Front-to-Back (feet) [5]	20	10
L	Minimum Distance Between Buildings, Side-to-Side (feet) [5]	15	5
M	Minimum Accessory Building Setback (feet)	10	3
N	Maximum Building Height (feet)	35 [6]	35

NOTES:
 (1) Residential developments of when five or more lots are created shall be configured as a conservation subdivision in accordance with the standards in Section 6.5 Conservation Subdivision.
 (2) Lots on a cul-de-sac street shall maintain a minimum frontage of 35 feet and shall maintain 80 percent of the required minimum lot width at a point located 50 feet from the street right-of-way edge.
 (3) The maximum lot coverage may be increased with approval from NCDEQ and compliance with all applicable stormwater management requirements.
 (4) Applied to residential subdivisions and nonresidential developments.
 (5) Applied in cases where there are two or more principal buildings on the same lot.
 (6) Maximum building height may be increased to 50 feet for agricultural or agricultural related uses.

6.5 CONSERVATION SUBDIVISION

6.5.2 APPLICABILITY

- A. Type of Development**
 This conservation subdivision option shall be limited to development of single family detached residential dwellings on individual lots in subdivisions when of more than five five or more lots are created. The conservation subdivision option shall not be available for any other form of development or use type.
- B. Where Required**
 Single-family detached residential subdivisions when of more than five five or more lots are created in the WL and RR districts shall be configured as conservation subdivisions, in accordance with the standards in this section.
- C. Where Allowed**
 Single-family detached residential subdivisions when of more than five five or more lots are created in the SR and PD districts may be developed as a conservation subdivision, in accordance with the standards in this section.

7.5.2. APPLICABILITY

- A. Generally**
 1. Unless exempted in accordance with Section 7.5.2.C, Exemptions, the standards in this section shall apply to all new development and redevelopment in the County.
 2. Redevelopment conducted after February 4, 2019 shall comply with the standards in this section, to the maximum extent practicable, and shall provide its pro rata share of open space set-aside.
- B. Conservation Subdivisions**
 Open space set-aside associated with a conservation subdivision shall be subject to the standards in Section 6.5, Conservation Subdivision, in addition to these standards. In the event of a conflict, the standards in Section 6.5, Conservation Subdivision, shall control.
- C. Exemptions**
 The following forms of development shall be exempted from the standards in this section:
 1. Development of an individual single-family dwelling (including manufactured homes) on lots platted prior to February 4, 2019;
 2. When subdivisions comprised solely of six or fewer lots where all lots are intended for single-family detached residential dwellings; and
 3. Development located within the CP, LI, and HI districts.

5.1.2. COMMERCIAL DESIGN STANDARDS**D. Design Requirements****3. Building Material Standards****a. Allowable Materials**

1. The predominant exterior building materials for nonresidential development shall be of high quality, and may include:
 - A. Brick;
 - B. Rock, stone, or tinted and textured concrete masonry units;
 - C. Natural, decay-resistant, high quality exterior wood siding, shingles, or clapboards;
 - D. Cementitious siding (sheet or plank);
 - E. High-quality, architectural metal (stainless steel, copper, brushed nickel, brass, but excluding corrugated metal siding), subject to approval by the Planning Board or the Board of Commissioners; and
 - F. Transparent glass windows and doors.

2. Suggested pitched roof materials include asphalt shingles, standing seam metal, slate, or similar materials.

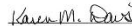
3. Artificial materials which closely resemble those materials shall also be allowed, but are subject to approval by the UAC-Administrator Board of Commissioners or the Planning Board.

Adopted by the Board of Commissioners for the County of Camden this 7th day of August, 2023.

COUNTY OF CAMDEN


Tiffany White, Chair
Camden County Board of Commissioners

ATTEST


Karen M. Davis
Clerk to the Board of Commissioners



ITEM 6. NEW BUSINESS

A. Tax Report – Lisa Anderson

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2022	188,738.79	11,172.05
2021	94,882.19	8,131.92
2020	42,818.33	3,390.01
2019	24,506.24	1,819.43
2018	18,355.74	1,080.65
2017	11,434.96	1,289.46
2016	6,922.54	1,035.04
2015	6,123.07	628.26
2014	8,081.16	969.00
2013	6,206.46	4,618.93

TOTAL REAL PROPERTY TAX UNCOLLECTED	408,069.48
TOTAL PERSONAL PROPERTY UNCOLLECTED	34,134.75
TEN YEAR PERCENTAGE COLLECTION RATE	99.51%
COLLECTION FOR 2023 vs. 2022	46,133.06 vs. 17,971.18

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2022	97.96%
2021	98.93%
2020	99.42%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING June 2023
BY TAX ADMINISTRATOR

49	NUMBER DELINQUENCY NOTICES SENT
34	FOLLOWUP REQUESTS FOR PAYMENT SENT
4	NUMBER OF WAGE GARNISHMENTS ISSUED
3	NUMBER OF BANK GARNISHMENTS ISSUED
32	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
0	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
0	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
0	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid - Real

Roll	Parcel Number	Unpaid Amount	YrsDltg	Taxpayer Name	City	Property Address
R	01-8929-00-34-2503.0000	16,676.06	2	STONEBRIAR COMMERCIAL FINANCE	SOUTH MILLS	
R	02-8943-01-17-4388.0000	11,143.88	2	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	03-8971-00-23-2253.0000	9,306.61	2	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	02-8934-01-18-8072.0000	7,103.79	2	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8935-02-66-7093.0000	6,782.56	2	B. F. ETHERRIDGE HEIRS	CAMDEN	158 US E
R	01-7999-00-62-3898.0000	5,890.92	2	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	5,801.13	2	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	02-8943-01-06-9013.0000	5,760.62	2	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	02-8934-01-29-4617.0000	5,748.12	2	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	03-8943-02-75-4196.0000	5,728.00	2	SHERILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	01-7989-00-01-1714.0000	5,589.67	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8945-00-41-2060.0000	5,369.46	2	LASELLE ETHERRIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	02-8916-00-39-5170.0000	5,319.70	2	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	03-9809-00-24-8236.0000	5,213.35	2	GENE W IREY	SHILOH	503 SAILBOAT RD
R	03-9809-00-23-4988.0000	5,097.20	2	WANDA H WELLS	SHILOH	104 HIGH RD
R	03-8973-00-53-0748.0000	5,096.48	2	MORRIS L. KIGHT III	SHILOH	142 STANLEY LN
R	02-8954-00-43-8538.0000	4,941.32	2	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	03-8961-00-68-3593.0000	4,381.87	2	EDWARD LANE MOORE	SHILOH	169 RAYMONS CREEK RD
R	02-8934-04-72-0416.0000	4,155.76	2	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	03-8972-00-44-8500.0000	4,137.94	2	ABODE OF CAMDEN INC.	SHILOH	343 HWY S
R	03-8961-00-38-7383.0000	4,010.86	1	DAVID G. REIFEL	SHILOH	160 BAYBREEZE DR
R	02-8935-04-63-0820.0000	3,990.30	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	02-8934-03-31-9750.0000	3,690.92	1	CAROLYN MCDANIEL	CAMDEN	195 COUNTRY CLUB RD
R	03-8990-00-17-3935.0000	3,352.06	2	KARL L ADCOCK	SHILOH	100 CATALAN DR
R	02-8937-00-50-2005.0000	3,345.97	1	BRENDA MOORE	CAMDEN	197 HERMAN ARNOLD RD
R	03-8971-00-54-7373.0000	3,307.86	2	DWAYNE HARRIS	SHILOH	125 ONE MILL RD
R	01-7090-00-64-6040.0000	3,295.22	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	01-7090-00-92-5561.0000	3,244.45	2	MAINSTAY CONSTRUCTION, INC	SOUTH MILLS	GENERALS WAY
R	02-8936-00-23-4750.0000	3,233.58	2	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	01-7080-00-26-2396.0000	3,092.07	1	CHRISTOPHER A. KINDER	SOUTH MILLS	136 DOCK LANDING LP

30 Oldest Unpaid - Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	02-8935-02-66-7093.0000	10	6,782.56	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7989-00-01-1714.0000	10	5,589.67	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8965-00-37-4242.0000	10	3,077.96	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8962-00-04-9097.0000	10	2,988.80	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	01-7999-00-95-3587.0000	10	2,613.78	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD
R	03-8899-00-45-2682.0000	10	2,245.98	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	10	2,233.18	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	2,022.09	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL R
R	01-7988-00-91-0179.0001	10	2,014.88	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	01-7999-00-12-8596.0000	10	1,943.65	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL R
R	03-8943-04-93-8214.0000	10	1,862.04	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7091-00-64-6569.0000	10	1,814.42	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	02-8926-00-13-6839.0000	10	1,407.85	NORTHEASTERN COMMUNITY	CAMDEN	123 TRAFTON RD
R	02-8935-01-07-0916.0000	10	1,202.28	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW
R	02-8936-00-24-7426.0000	10	948.81	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7090-00-60-5052.0000	10	840.78	JOE GRIFFIN HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1568.0000	10	806.07	EMMA BRITE HEIRS	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-90-0938.0000	10	791.77	DORIS EASON	SOUTH MILLS	105 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	786.75	CHRISTINE RIDDICK	SOUTH MILLS	117 OTTERS PL
R	01-7080-00-62-1977.0000	10	719.09	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	
R	02-8955-00-13-7846.0000	10	592.37	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-9809-00-33-4725.0000	10	441.32	DENNIS CREASY	SHILOH	SAILBOAT RD
R	03-8980-00-61-1968.0000	10	417.12	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-9809-00-53-4056.0000	10	406.96	WILLIAM G. YATES	SHILOH	SAILBOAT RD
R	03-8899-00-36-1568.0000	10	367.55	PETER BUTSAVAGE	SHILOH	HIBISCUS RD
R	03-8962-00-55-5300.0000	10	310.71	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	01-7090-00-95-5262.0000	10	307.16	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-54-8280.0000	10	306.72	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R	03-8980-00-84-0531.0000	10	293.76	CARL TEUSCHER	SHILOH	218 BROAD CREEK R
R	03-9809-00-66-0120.0000	10	262.25	RANDELL CRIDER	SHILOH	SAILBOAT RD

30 Largest Unpaid – Personal


Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0002941	2,059.39	2	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0000295	1,126.07	4	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001709	947.26	6	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0003721	792.00	2	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0001721	693.51	2	CINDY MAYO	SOUTH MILLS	165 BINGHAM RD
P	0003192	543.81	1	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0001046	543.81	1	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	520.66	10	PAM BUNDY	SHILOH	105 AARON DR
P	0003537	469.87	1	NATHAN MARC SEBURA	CAMDEN	343 HWY N
P	0003513	449.27	1	JULIE PORTER	CAMDEN	431 158 US W
P	0003512	397.83	1	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR
P	0003907	386.53	2	PAUL DAVID RUSSELL	SOUTH MILLS	114 OTTERS PL
P	0000297	368.21	1	ADAM D. & RACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003017	337.95	1	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0003773	337.89	2	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD
P	0003715	314.76	1	CHARLES CHANNING ROTEN	SOUTH MILLS	302 34 HWY N
P	0003415	302.75	2	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0000945	294.86	2	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0003547	292.19	2	NICHOLAS W. STOTTS	CAMDEN	431 158 US W
P	0002902	281.09	2	STEPHANIE AUSMAN	SHILOH	113 PALMER RD
P	0003208	271.52	2	RICKY W JOHNSON	CAMDEN	390 CAMDEN CSWY
P	0001545	270.35	2	LOUIS RUGGERI	CAMDEN	204 POND RD
P	0003075	262.38	2	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0001104	258.76	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0003478	253.59	1	JOHN PETER LEARY	SOUTH MILLS	971 343 HWY N
P	0002525	251.35	1	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0000772	232.65	2	COSBY BAKER	SOUTH MILLS	114 BINGHAM RD
P	0002643	231.93	1	JASON RYAN MCCALLISTER	SOUTH MILLS	102 COUNTRY MEADOWS D
P	0003662	231.58	2	JEFFREY CLAYTON COLLIER	CAMDEN	152 158 US W
P	0000738	226.96	8	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W

30 Oldest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001072	520.66	10	PAM BUNDY	SHILOH	105 AARON DR
P	0001709	947.26	8	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	543.81	8	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	226.96	8	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	216.33	8	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001106	200.27	8	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001694	128.34	8	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY E
P	0000295	1,126.07	7	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY W
P	0000770	134.40	7	MARSHA GAIL BOGUES	CAMDEN	122 DOCK LANDING LA
P	0002921	120.68	7	CYNTHIA MAE BLAIN	SOUTH MILLS	276 BELCROSS RD
P	0000945	294.86	6	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW I
P	0002468	221.37	6	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	202.44	6	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	130 MILL DAM RD S
P	0001150	136.45	6	WILLIAM MICHAEL STONE	CAMDEN	107 ROBIN DR
P	0001689	125.28	6	MICHAEL WAYNE MYERS	SOUTH MILLS	204 POND RD
P	0002902	281.09	5	STEPHANIE AUSMAN	SHILOH	431 158 USY W
P	0001512	213.49	5	JOHN WESLEY BURGESS, JR.	CAMDEN	346 343 HWY S
P	0002942	100.25	5	JAMES P. VASILOPOULOS	CAMDEN	431 158 US W
P	0003513	449.27	4	JULIE PORTER	CAMDEN	431 158 US W
P	0003415	302.75	4	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003075	262.38	4	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003414	199.71	4	EDWARD A. BILL	CAMDEN	152 158 US W
P	0003096	191.26	4	DANIEL ELWOOD BRIGHT	CAMDEN	109 JUNIPER DR
P	0002978	177.22	4	JONATHAN LEWIS PUGH	SOUTH MILLS	206 MAIN ST
P	0003035	173.24	4	ROBERT HENRY LEE	SHILOH	121 BEECH TREE DR
P	0003487	171.51	4	MICHAEL RONALD MAYO II	CAMDEN	146 BELCROSS RD
P	0003495	147.34	4	ALY MOHAMAD	SHILOH	100 BROAD CREEK RD
P	0003378	108.36	4	JAMES KELLEY WIGFIELD	CAMDEN	441 158 US E
P	0001721	693.51	3	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0003192	583.73	3	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N

RESULT: PASSED [4-0]
MOVER: Troy Leary
AYES: Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT: Ross Munro

Staff recommends rejecting the single for Contract-1 and re-advertising. Staff recommends awarding the bid for Contract-2 to the apparent low bidder.



1207 Benson Road
Suite 200
P.O. Box 1849
Carrier, NC 27529

Telephone:
919.662.7272

Fax:
919.662.7320

July 17, 2023

Mr. Charles Jones
Public Works Director
330 US Hwy 158 East
Camden, NC 27921

Re: Raw Water Well #4 Contract-1 (Well Installation)
Raw Water Well #4 Contract-2 (12" Raw Water Transmission Line)
Award of Contract Recommendation
ES Project No. 202110-CA

Dear Mr. Jones:

Bids for the Raw Water Well #4 were received on July 6, 2023. The bids were for two separate contracts. Contract-1 was for the installation of the raw water well and pump. Contract-2 was for the installation of the 12" raw water main, site piping and electrical.

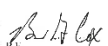
All of the bid numbers received were above the estimated construction budget. A.C. Schultes of Carolina was the low bid and only bid for contract-1 and Enviro-Tech Unlimited Construction the low bidder for contract-2. The certified bid tabulation is attached to this letter.

It is our opinion the County has the following options moving forward:

1. Award all projects to the low bidders for contract-1 (well installation) and contract-2 (raw water transmission line) as bid. This combined total is \$1,510,445.
2. Reject all bids for both contracts. Re-advertise and re-bid both contracts for the project.
3. Reject the only contract-1 bid from AC Schultes and accept the contract-2 low bid from Enviro-Tech Unlimited in the amount of \$933,739. This option requires the re-advertisement and re-bid of contract-1 for the well installation work.

Per discussions, it is our recommendation to move forward with option 3 and reject the contract-1 bid and award the contract-2 bid to Enviro-Tech Unlimited in the amount of \$933,739, contingent upon the final review by the County Staff and Attorney.

If you have any questions, please contact me at Engineering Services, P.A. at (919) 662-7272.

Sincerely, 

Brian Cox, P.E.
Engineering Services, P.A.

"A COMMITMENT TO EXCELLENCE"

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT: PASSED [4-0]
MOVER: Tiffney White
AYES: Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT: Ross Munro

New Business

A. Monthly Report – Chuck Jones

South Camden Water & Sewer Board				
Monthly Work Order Statistics Report				
Period: June 2023				
	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	87	87	100%	0
Sewer/Collection	3	3	100%	0
New Services installed: 1				
Locates:				
Water Line: 20				
Sewer Line: 3				
Water & Sewer, same ticket: 3				
Hydrant flow test: 0				
Public Works Director Notes/Comments:				
Ten work orders have been reviewed for accuracy.				
Water treated at the water treatment plant in June: 16 369 481 gallons				
Daily average water usage for June: 545 649 gallons				
Current treatment capacity at the water treatment plant: 720 000				

2023 High Service Pump Flows

Month	Monthly Total	Average Daily Use
January 2023	14,795,679	.477,280
February 2023	12,740,740	.455,026
March 2023	14,196,970	.457,967
April 2023	15,392,856	.513,095
May 2023	16,904,868	.545,318
June 2023	16,369,481	.545,649
July 2023		
August 2023		
September 2023		
October 2023		
November 2023		
December 2023		
Yearly Totals		

2023 SMWA USAGE												
Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	146,000	114,000	127,500		143,100	163,900						
2	144,000	45,000	130,400		136,800	165,167						
3	166,000	153,334	146,000	142,400	121,200	165,167						
4	122,400	153,333	146,000	150,600	130,000	165,166						
5	141,000	153,333	146,000	118,800	130,000	173,900						
6	140,334	176,800	145,000	149,900	130,000	173,800						
7	140,333	178,200	133,000	160,967	130,000	152,000						
8	140,333	132,900	123,000	160,967	156,300	146,000						
9	142,000	118,000	131,000	160,967	187,900	207,600						
10	133,000	131,134	144,334	114,300	163,400	207,600						
11	128,000	131,133	144,333	123,500	156,800	207,600						
12	124,000	131,133	144,333	182,400	187,934	160,200						
13	143,000	81,100	127,600	172,800	187,933	157,800						
14	143,000	117,500	143,500	173,534	187,933	172,200						
15	143,000	124,800	124,600	173,533	161,000	158,000						
16	149,000	125,800	112,400	173,533	146,500	184,667						
17	124,800	143,967	148,600	46,300	164,300	184,667						
18	132,100	143,967	148,600	162,700	129,900	184,667						
19	137,200	143,966	148,600	163,300	129,900	159,300						
20	134,634	124,900	133,400	164,800	129,900	151,500						
21	134,633	133,700	146,800	171,400	129,900	171,816						
22	134,633	180,000	149,500	171,400	173,000	134,000						
23	139,400	104,450	117,500	171,400	149,200	163,433						
24	88,400	104,450	155,634	138,200	177,000	163,433						
25	165,000	104,450	155,633	222,200	149,000	163,433						
26	94,000	104,450	155,633	134,700	143,467	170,700						
27	150,800	137,100	134,500	143,000	143,467	165,600						
28	150,800	116,000	135,200	106,967	143,466	139,300						
29	150,800		123,800	106,966	221,300	158,700						
30	175,900		125,600	106,966	136,600							
31	69,800		123,000									
TOTAL	4,228,300	3,608,900	4,271,000	4,168,500	4,577,200	4,871,316						
Average	136,397	128,889	137,774	148,875	152,573	167,976						
Maximum	175,900	180,000	155,634	222,200	221,300	207,600						

SOUTH CAMDEN WATER & SEWER BOARD MONTHLY WATER STATISTICS REPORT										
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water / Distribution	Sewer / Collection	Water Locates	Sewer Locates	Water / Sewer Locate	Hydrant Flow Test	New Svc Installed
2021										
Sept	120	100%	0%	119	1	77	15	0	0	3
Oct	95	100%	0%	93	0	64	15	2	0	0
Nov	72	100%	0%	72	0	37	0	2	0	2
Dec	86	100%	0%	85	1	43	8	7	0	0
2022										
Jan	90	100%	0%	89	1	96	6	6	0	0
Feb	108	100%	0%	108	0	73	5	4	0	0
March	90	100%	0%	89	1	64	7	6	0	1
April	82	100%	0%	81	1	74	13	4	0	5
May	95	100%	0%	94	1	58	11	2	0	1
June	127	100%	0%	126	1	87	8	4	0	2
July	121	100%	0%	120	1	73	13	11	0	1
August	129	100%	0%	128	1	39	6	5	3	1
Sept	96	100%	0%	95	1	82	10	4	8	0
Oct	84	100%	0%	84	0	110	8	7	5	1
Nov	76	100%	0%	76	0	76	5	8	6	2
Dec	86	100%	0%	86	0	73	1	4	5	0
2023										
Jan	87	100%	0%	87	0	106	12	6	0	0
Feb	73	100%	0%	72	1	59	7	17	0	3
March	74	100%	0%	74	0	92	1	2	5	4
April	80	100%	0%	80	0	68	2	2	0	2
May	89	100%	0%	88	1	204	3	7	0	2
June	90	100%	0%	87	3	20	1	3	0	1

SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT													
month	active	work	locates	new	gallons	tap fees	total	gallons	sewer	gallons	sewer	gallons	sewer
	meters	orders		serv	sold		collected	sold	collected	cust	sold	collected	cust
					meters			meters	Core	Core	meters	S. Mills	S. Mills
					water			sewer			sewer		
								Core			S. Mills		
2021													
January	2,229	102	107	1	14,409,048	\$8,000.00	\$129,184.92	527,020	\$7,987.76	54	291,760	\$3,098.79	88
February	2,232	87	108	3	12,472,543	\$28,000.00	\$160,585.13	551,050	\$8,593.99	54	228,970	\$3,738.52	89
March	2,240	86	152	1	12,047,251	\$12,000.00	\$150,411.28	503,510	\$8,656.06	54	208,440	\$3,597.83	89
April	2,251	65	139	5	14,759,968	\$66,833.00	\$192,635.30	565,960	\$9,257.62	54	201,240	\$3,348.69	89
May	2,256	88	115	2	15,271,509	\$4,000.00	\$141,268.11	617,470	\$9,195.13	54	322,120	\$3,572.33	90
June	2,261	101	92	2	15,376,790	\$4,000.00	\$153,214.83	523,050	\$9,215.37	54	261,700	\$3,274.74	89
July	2,272	87	104	0	14,246,240	\$98,967.00	\$243,922.11	500,330	\$9,368.09	54	236,290	\$3,936.63	90
August	2,276	89	125	4	17,838,990	\$4,000.00	\$139,706.73	531,930	\$7,445.29	54	455,480	\$4,238.87	90
September	2,283	120	92	3	13,813,320	\$16,000.00	\$174,303.27	619,170	\$7,978.48	54	418,660	\$3,268.90	90
October	2,287	95	81	0	14,815,201	\$0.00	\$127,114.75	1,196,860	\$9,904.44	54	315,360	\$3,746.87	90
November	2,293	72	39	2	13,763,517	\$3,500.00	\$145,643.68	770,130	\$16,643.68	54	264,430	\$6,370.61	90
December	2,298	86	58	0	13,930,906	\$0.00	\$145,160.49	761,500	\$12,600.22	54	286,870	\$4,002.82	89
2022													
January	2,298	90	108	0	13,739,659	\$4,000.00	\$136,306.83	555,880	\$11,704.03	55	244,676	\$3,781.90	89
February	2,299	108	82	0	12,108,415	\$2,500.00	\$135,512.42	589,080	\$9,851.08	55	234,674	\$3,980.47	89
March	2,275	90	77	1	12,047,251	\$65,667.00	\$194,073.56	503,510	\$7,234.28	54	237,641	\$3,557.94	87
April	2,320	82	91	5	22,574,098	\$8,000.00	\$117,609.55	716,960	\$10,988.75	54	257,949	\$3,588.01	88
May	2,328	95	71	1	13,617,980	\$16,000.00	\$160,306.33	674,480	\$13,045.03	54	269,770	\$3,335.55	89
June	2,334	126	91	2	16,466,975	\$35,700.00	\$166,905.67	624,410	\$8,810.69	56	267,930	\$3,404.49	88
July	2,339	121	97	1	16,136,579	\$500.00	\$142,712.18	542,530	\$11,113.40	56	253,630	\$3,135.85	91
August	2,345	129	50	1	14,628,312	\$4,300.00	\$155,258.49	523,100	\$8,497.51	56	280,139	\$4,187.02	91
Sept	2,346	96	96	0	15,285,732	\$8,000.00	\$149,488.63	2,346	\$8,986.17	56	293,411	\$3,618.25	91
Oct	2,349	84	125	1	14,538,209	\$16,300.00	\$159,619.57	738,250	\$10,157.62	56	312,640	\$3,676.01	90
Nov	2,351	76	89	2	13,309,510	\$12,200.00	\$154,779.18	777,510	\$10,759.43	56	282,225	\$4,064.97	90
Dec	2,354	86	78	0	12,132,198	\$300.00	\$144,828.03	723,210	\$14,333.64	56	273,925	\$4,131.12	90
2023													
January	2,352	87	124	0	24,185,560	\$77,001.00	\$207,841.11	625,700	\$11,788.69	56	356,585	\$3,805.19	89
Feb	2,362	73	83	3	12,828,862	\$16,300.00	\$143,633.26	759,740	\$8,371.22	57	189,330	\$4,049.99	89
March	2,365	74	95	4	12,465,862	\$13,967.00	\$152,264.00	669,430	\$12,870.57	58	178,400	\$4,262.81	85
April	2,372	80	74	2	13,002,292	\$16,200.00	\$149,165.83	823,450	\$11,612.19	58	305,060	\$3,368.05	85
May	2,375	89	204	2	13,361,244	\$14,467.00	\$158,428.61	606,290	\$11,070.58	60	217,790	\$2,669.83	85
June	2,381	90	24	1	20,802,455	\$28,100.00	\$168,578.13	689,200	\$11,199.22	60	234,090	\$3,817.58	85

Motion to approve the monthly report as presented.

RESULT: PASSED [4-0]
MOVER: Tiffney White
AYES: Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydllett
ABSENT: Ross Munro

Motion to adjourn South Camden Water & Sewer Board of Directors.

RESULT: PASSED [4-0]
MOVER: Tiffney White
AYES: Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydllett
ABSENT: Ross Munro

Chair White adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

ITEM 8. CONSENT AGENDA

- A. BOC Meeting Minutes of July 3, 2023 – On file in the Clerk to the Board's office and the County website; herein incorporated by reference.

B. Budget Amendments

2023-24-BA002

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
51330800-437350	TRUSTEE ACCOUNT	\$18,588	
Expenses			
518000-537500	TRUSTEE ACCOUNT	18,588	

This Budget Amendment is made to appropriate funds that we will be receiving for a new trustee.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of August, 2023.

Karen M. Davis

Clerk to Board of Commissioners

Jeffrey W. Davis

Chair, Board of Commissioners



2023-24-BA003

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
40380530-433500	MISCELLANEOUS	\$3,353.66	
Expenses			
405300-574400	GRANT PURCHASES	3,353.66	

This Budget Amendment is made to appropriate funds that were received through a grant for the Fire Department to acquire AED's.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of August, 2023.

Karen M. Davis

Clerk to Board of Commissioners

Jeffrey W. Davis

Chair, Board of Commissioners



2023-24-BA004

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10360612-402001	PRIVATE DONATIONS	\$10,000	
Expenses			
106120-533100	GRANT PURCHASES	10,000	

This Budget Amendment is made to appropriate funds that were received through a grant for the Community Park.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of August, 2023.

Karen M. Davis

Clerk to Board of Commissioners

Jeffrey W. Davis

Chair, Board of Commissioners



2023-24-BA005

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10360621-434868	STATE GRANT	\$2,800	
Expenses			
106210-533100	GRANT PURCHASES	2,800	

This Budget Amendment is made to appropriate funds that were received through a grant for the Senior Center to do a Shared Event.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of August, 2023.

Karen M. Davis

Clerk to Board of Commissioners

Jeffrey W. Davis

Chair, Board of Commissioners



Attachment: bocminutes_080723 (BOC Meeting Minutes)

2023-24-BA006

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

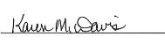
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
1050510-433500	MISCELLANEOUS	\$7,733.31	
Expenses			
105100-557000	MISCELLANEOUS	7,733.31	

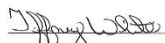
This Budget Amendment is made to appropriate funds that were received from the ABC Store to the Sheriff's Department.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of August, 2023.


Clerk to Board of Commissioners


Chair, Board of Commissioners



2023-24-BA007

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

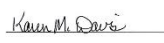
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10360510-434898	Grant Revenues	\$10,000	
Expenses			
105100-574400	Grant Purchases	10,000	


This Budget Amendment is made to appropriate funds that were received from Grant monies received for the Sheriff's Department.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of August, 2023.


Clerk to Board of Commissioners


Chair, Board of Commissioners



2023-24-BA008

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:


ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10385510-402001	Private Donations	\$1,210	
Expenses			
105100-551400	Sheriff's Fund Raisers	1,210	

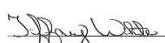
This Budget Amendment is made to appropriate funds that were received from donations received for the Sheriff's Department.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of August, 2023.


Clerk to Board of Commissioners


Chair, Board of Commissioners



2023-24-BA009

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:


ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
51330800-437960	TRUSTEE ACCOUNT	\$11,856	
Expenses			
518000-537960	TRUSTEE ACCOUNT	11,856	

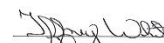
This Budget Amendment is made to appropriate funds that we will be receiving for a trustee.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of August, 2023.


Clerk to Board of Commissioners


Chair, Board of Commissioners



2023-24-BA010

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
40380530-433500	Miscellaneous	\$10,000	
Expenses			
405300-523000	Non-Capitalized Equipment	10,000	

This Budget Amendment is made to appropriate funds to appropriate monies received in the equipment line for Shiloh Courthouse Fire Commission.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00


Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of August, 2023.

Karen M. Davis

Clerk to Board of Commissioners

Jeffrey L. Davis

Chair, Board of Commissioners



C. School Budget Amendments

Budget Amendment

Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 28th day of June, 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

ACCT NUMBER	DESCRIPTION OF ACCT	INCREASE	DECREASE
5100	Regular Instructional Support	49,064.59	
5200	Special Populations Services	383.67	

Explanation:

Total Appropriation in Current Budget	\$ 18,791,597.69
Amount of Increase/Decrease of Above Amendment	+ 49,448.26
Total Appropriation in Current Amended Budget	\$ 18,841,045.95

Passed by majority vote of the Board of Education of Camden County on the 28th day of June, 2023.


[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of August, 2023.

[Signature]
Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners



Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 28th day of June, 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

ACCT NUMBER	DESCRIPTION OF ACCT	INCREASE	DECREASE
5100	Regular Instructional Services	64,014.71	
5200	Special Populations Services	4,411.56	
5300	Alternative Programs & Services	282.87	
5400	School Leadership Services	2,984.90	
5500	Co-Curricular Services	2,282.84	
5800	School-Based Support Services		9,142.62
6100	Alternative Programs	23.55	
6500	Operational Support Services		47,335.86
6600	Financial & Human Resources	63,985.79	
6700	Accountability Services		165.22
6800	System-Wide Pupil Support		7,326.61
6900	Policy, Leadership & Public	31,388.28	
7100	Community Services	1,517.89	
8100	Payments to Other Gov't Units		170.15

Explanation:

Total Appropriation in Current Budget	\$ 3,332,865.00
Amount of Increase/Decrease of Above Amendment	+ 106,751.93
Total Appropriation in Current Amended Budget	\$ 3,439,616.93

Passed by majority vote of the Board of Education of Camden County on the 28th day of June, 2023.


[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of August, 2023.

[Signature]
Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Federal Grant Fund

The Camden County Board of Education at a meeting on the 28th day of June 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

		Increase	Decrease
5100	Regular Instructional Services		253,099.55
5200	Special Populations Services	6,592.87	
5300	Alternative Programs & Services	11,599.28	
5800	School-Based Support Services		4,874.86
6200	Special Population Support		2,603.02
6500	Operational Support Services	245,959.86	
7200	Nutrition Services		
8100	Payments to Other Gov't Units		3,574.58

Explanation: Revenues increased for carryover funds


Total Appropriation in Current Budget	\$	1,692,183.21
Amount of Increase/Decrease of Above Amendment	+	0.00
Total Appropriation in Current Amended Budget	\$	1,692,183.21

Passed by majority vote of the Board of Education of Camden County on the 28th day of June, 2023.

Chairman, Board of Education
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 1st day of August 2023.

Chairman, Board of County Commissioners
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Federal Grant Fund

The Camden County Board of Education at a meeting on the 28th day of June 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

		Increase	Decrease
5300	Alternative Programs/Services	2,693.00	

Explanation: Revenues increased for carryover funds


Total Appropriation in Current Budget	\$	1,692,183.21
Amount of Increase/Decrease of Above Amendment	+	2,693.00
Total Appropriation in Current Amended Budget	\$	1,694,876.21

Passed by majority vote of the Board of Education of Camden County on the 28th day of June, 2023.

Chairman, Board of Education
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 1st day of August 2023.

Chairman, Board of County Commissioners
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Federal Grant Fund

The Camden County Board of Education at a meeting on the 28th day of June 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

		Increase	Decrease
5200	Special Populations Services		

Explanation: Revenues increased for carryover funds


Total Appropriation in Current Budget	\$	1,692,183.21
Amount of Increase/Decrease of Above Amendment	+	0.00
Total Appropriation in Current Amended Budget	\$	1,692,183.21

Passed by majority vote of the Board of Education of Camden County on the 28th day of June, 2023.

Chairman, Board of Education
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 1st day of August 2023.

Chairman, Board of County Commissioners
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Federal Grant Fund

The Camden County Board of Education at a meeting on the 28th day of June 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

		Increase	Decrease
5100	Regular Instructional Services	5,489.96	
5200	Special Populations Services	14,024.44	
5300	Alternative Programs/Services		5,423.78
5400	School Leadership Services		4,116.00
5800	School-Based Support Services		579.73
6100	Support & Development Services		9,394.89

Explanation: Revenues increased for carryover funds


Total Appropriation in Current Budget	\$	1,692,183.21
Amount of Increase/Decrease of Above Amendment	+	0.00
Total Appropriation in Current Amended Budget	\$	1,692,183.21

Passed by majority vote of the Board of Education of Camden County on the 28th day of June, 2023.

Chairman, Board of Education
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 1st day of August 2023.

Chairman, Board of County Commissioners
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Child Nutrition Fund

The Camden County Board of Education at a meeting on the 28th day of June 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Line Item	Description	Increase	Decrease
7200	Child Nutrition Services	34,497.26	


Explanation:

Total Appropriation in Current Budget	\$ 809,953.61
Amount of Increase/Decrease of Above Amendment	+ 34,497.26
Total Appropriation in Current Amended Budget	\$ 844,450.87

Passed by majority vote of the Board of Education of Camden County Schools on the 28th day of June 2023.

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 7th day of August 2023.

[Signatures]
Chairman, Board of Education
Secretary, Board of Education
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Afterschool Care Fund

The Camden County Board of Education at a meeting on the 28th day of June 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Line Item	Description	Increase	Decrease
7100	Community Services		94,468.43
8100	Payment to Other Gov't Units		4,674.06


Explanation:

Total Appropriation in Current Budget	\$ 316,755.00
Amount of Increase/Decrease of Above Amendment	- 99,142.49
Total Appropriation in Current Amended Budget	\$ 217,612.51

Passed by majority vote of the Board of Education of Camden County Schools on the 28th day of June 2023.

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 7th day of August 2023.

[Signatures]
Chairman, Board of Education
Secretary, Board of Education
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 28th day of June, 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Line Item	Description	Increase	Decrease
5100	Regular Instructional Programs	3,397.77	
5300	Alternative Programs & Services	261.82	
5800	School-Based Support Svcs	51.93	
6400	Technology Support Services	1,760.20	
6500	Operational Support Services	4,900.95	
6800	System-Wide Pupil Support	4,146.70	


Explanation:

Total Appropriation in Current Budget	\$ 239,523.54
Amount of Increase/Decrease of Above Amendment	+ 14,519.37
Total Appropriation in Current Amended Budget	\$ 254,042.91

Passed by majority vote of the Board of Education of Camden County on the 28th day of June, 2023.

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of August 2023.

[Signatures]
Chairman, Board of Education
Secretary, Board of Education
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 28th day of June, 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Line Item	Description	Increase	Decrease
5100	Regular Instructional Programs	1,172.36	
6800	System-Wide Pupil Support	1,104.11	


Explanation:

Total Appropriation in Current Budget	\$ 254,042.91
Amount of Increase/Decrease of Above Amendment	+ 2,276.47
Total Appropriation in Current Amended Budget	\$ 256,319.38

Passed by majority vote of the Board of Education of Camden County on the 28th day of June, 2023.

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of August 2023.

[Signatures]
Chairman, Board of Education
Secretary, Board of Education
Clerk, Board of County Commissioners



Attachment: bocminutes_080723 (BOC Meeting Minutes)

Budget Amendment
Camden County Schools Administrative Unit
Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 28th day of June, 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Line Item	Description	Increase	Decrease
6800	System-Wide Pupil Support	2,444.12	

Explanation:

Total Appropriation in Current Budget	\$	256,319.38
Amount of Increase/Decrease of Above Amendment	+	2,444.12
Total Appropriation in Current Amended Budget	\$	258,763.50

Passed by majority vote of the Board of Education of Camden County on the 28th day of June, 2023.


[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of August, 2023.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Clerk, Board of County Commissioners



D. Pickups, Releases & Refunds

NAME	REASON	NO.
Tara Ann Jimenez	Turned in Plates - Refund	Pick-up/22787
	\$124.60	51360112
Thomas Jeffrey Schneider	Turned in Plates - Refund	Pick-up/22783
	\$246.92	64436351
Nicholas Alexander Rhodes	Turned in Plates - Refund	Pick-up/22780
	\$132.13	70063335
Keith Marcellas Jones	Turned in Plates - Refund	Pick-up/22779
	\$164.89	67600091
Sonya Chanele Triggs Wharton	Turned in Plates - Refund	Pick-up/22778
	\$127.54	59029562
Mark Edward Mocha	Turned in Plates - Refund	Pick-up/22777
	\$202.78	60058518
Jeremiah Isaiah Hunter	Turned in Plates - Refund	Pick-up/22790
	\$181.37	67008089
Stephen Szymanski	Turned in Plates - Refund	Pick-up/22794
	\$250.45	63951399
Anitra Shannon Lineberry	Turned in Plates - Refund	Pick-up/22789
	\$197.46	52925944
Donald Lee Autery	Turned in Plates - Refund	Pick-up/22788
	\$159.02	70742714
Jim B. LLC	Deferred Taxes	Pick-up/22769
	\$2,385.27	R-129273-2020
		R-136712-2021
		R-158861-2022
Morrissey Property Services	Turned in Plates - Refund	Pick-up/22823
	\$284.11	54103951
Luby Franklin Holloman Jr.	Turned in Plates - Refund	Pick-up/22841
	\$110.46	63508975

G. Vehicle Refunds Over \$100

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System

NCVTS Pending Refund report

Refunds Over \$100.00 June, 2023

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest	Total Change
AUTERY, DONALD LEE	AUTERY, DONALD LEE		117 CULPEPPER RD		SOUTH MILLS, NC 27976	Proration	0070742714	JCH8124	AUTHORIZED	186348046	Refund Generated due to proration on Bill #0070742714-2022-2022-0000-00	Tag Surrender	06/28/2023	6/29/2023 8:31:27 AM	1843	Tax	(\$157.21)	\$0.00	(\$157.21)
JIMENEZ, TARA ANN	JIMENEZ, TARA ANN	JIMENEZ, MICHAEL JESUS	202 MCPHERSON RD		SOUTH MILLS, NC 27976	Proration	0051369112	JWY1358	AUTHORIZED	186348044	Refund Generated due to proration on Bill #0051369112-2022-2022-0000-00	Tag Surrender	06/28/2023	6/29/2023 8:31:27 AM	1843	Tax	(\$123.19)	\$0.00	(\$123.19)
JONES, KEITH MARCELLAS	JONES, KEITH MARCELLAS		272 MCPHERSON RD		SOUTH MILLS, NC 27976	Proration	0067603091	KBR1294	AUTHORIZED	186348018	Refund Generated due to proration on Bill #0067603091-2022-2022-0000-00	Tag Surrender	06/28/2023	6/29/2023 8:31:27 AM	1843	Tax	(\$162.99)	\$0.00	(\$162.99)
LINEBERRY, ANITRA SHANNON	LINEBERRY, ANITRA SHANNON	LINEBERRY, BRIAN ARTHUR	104 CAROLINA RD		SOUTH MILLS, NC 27976	Proration	0052925944	JM7191	AUTHORIZED	186348050	Refund Generated due to proration on Bill #0052925944-2022-2022-0000-00	Tag Surrender	06/28/2023	6/29/2023 8:31:27 AM	1843	Tax	(\$177.48)	\$0.00	(\$177.48)
MOCHA, MARK EDWARD	MOCHA, MARK EDWARD		143 CULPEPPER RD		SOUTH MILLS, NC 27976	Proration	0060058518	JCH7747	AUTHORIZED	186348012	Refund Generated due to proration on Bill #0060058518-2022-2022-0000-00	Tag Surrender	06/28/2023	6/29/2023 8:31:27 AM	1843	Tax	(\$200.47)	\$0.00	(\$200.47)
PREGMON, KIMBERLY ANN	PREGMON, KIMBERLY ANN		135 OLD FAMILY PL		SOUTH MILLS, NC 27976	Adjustment >= \$100	0067479556	HCF9770	AUTHORIZED	186348056	Refund Generated due to adjustment on Bill #0067479556-2022-2022-0000-00	Military	06/28/2023	7/1/2023 2:24:17 PM	1843	Tax	(\$244.82)	\$0.00	(\$244.82)
RHODES, NICHOLAS ALEXANDER	RHODES, NICHOLAS ALEXANDER		104 CAPE FEAR DR		SHAWBORO, NC 27973	Proration	0070063335	KED6866	AUTHORIZED	186348020	Refund Generated due to proration on Bill #0070063335-2022-2022-0000-00	Tag Surrender	06/28/2023	6/29/2023 8:31:27 AM	1843	Tax	(\$130.63)	\$0.00	(\$130.63)
SALVATORE, CHRISTOPHER VICTOR	SALVATORE, CHRISTOPHER VICTOR	SALVATORE, THEODORE JINCTIA	2907 SOMERSET LN		NORFOLK, VA 23518	Proration	0089639725	PEV0880	AUTHORIZED	186753134	Refund Generated due to proration on Bill #0089639725-2022-2022-0000-00	Tag Surrender	06/01/2023	6/29/2023 8:43:39 AM	1843	Tax	(\$119.65)	\$0.00	(\$119.65)
SCHNEIDER, THOMAS JEFFREY	SCHNEIDER, THOMAS JEFFREY	SCHNEIDER, MARY ANNE	162 PINWOOD DR		CAMDEN, NC 27921	Proration	0064436351	K28045	AUTHORIZED	186348028	Refund Generated due to proration on Bill #0064436351-2022-2022-0000-00	Tag Surrender	06/28/2023	6/29/2023 8:31:27 AM	1843	Tax	(\$244.11)	\$0.00	(\$244.11)
TRIGGS WHARTON, SONTA CHANELLE	TRIGGS WHARTON, SONTA CHANELLE		110 OTTENS PL		SOUTH MILLS, NC 27976	Proration	0059029562	TEF1597	AUTHORIZED	186348014	Refund Generated due to proration on Bill #0059029562-2022-2022-0000-00	Tag Surrender	06/28/2023	6/29/2023 8:31:27 AM	1843	Tax	(\$126.09)	\$0.00	(\$126.09)

Submitted by Lisa S. Anderson Date 7-17-23
 Lisa S. Anderson, Tax Administrator Camden County

Approved by Tiffany White Date 8-7-23
 Tiffany White, Chair Camden County Board of Commissioners

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System

NCVTS Pending Refund report

Refunds Over \$100.00 JULY, 23

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest	Total Change
FUNDERBURG, BLAKE VIVIAN	FUNDERBURG, BLAKE VIVIAN		108 TAYLOR LEIGH DR		SOUTH MILLS, NC 27976	Adjustment >= \$100	0067605930	N29556	AUTHORIZED	186903200	Refund Generated due to adjustment on Bill #0067605930-2022-2022-0000-00	Military	07/19/2023	7/22/2023 4:13:47 PM	1843	Tax	(\$106.09)	\$0.00	(\$106.09)
HOLLOWAY, LUBY FRANKLIN JR	HOLLOWAY, LUBY FRANKLIN JR	HOLLOWAY, SANDY LEIGH	174 MCPHERSON RD		SOUTH MILLS, NC 27976	Proration	0063509975	RAH9358	PENDING	190523070	Refund Generated due to proration on Bill #0063509975-2022-2022-0000-00	Tag Surrender	07/13/2023		1843	Tax	(\$109.21)	\$0.00	(\$109.21)
HUNTER, JEREMIAH ISAIAH	HUNTER, JEREMIAH ISAIAH		204 JOYS CREEK RD		SOUTH MILLS, NC 27976	Proration	0067008089	TKW1053	AUTHORIZED	186936212	Refund Generated due to proration on Bill #0067008089-2022-2022-0000-00	Tag Surrender	07/22/2023	7/24/2023 10:34:13 AM	1843	Tax	(\$179.31)	\$0.00	(\$179.31)
MORRISSEY, PROPERTY SERVICES LLC	MORRISSEY, PROPERTY SERVICES LLC		167 BILLETTS BRIDGE RD		CAMDEN, NC 27921	Proration	0054103951	J22110	AUTHORIZED	180298030	Refund Generated due to proration on Bill #0054103951-2022-2022-0000-00	Tag Surrender	07/08/2023	7/13/2023 10:28:04 AM	1043	Tax	(\$280.88)	\$0.00	(\$280.88)
PARTAIN, GARY HOLMES	PARTAIN, GARY HOLMES		3578 IVY NECK RD		CAMDEN, NC 27921	Proration	0069463375	GOAROUND	AUTHORIZED	186936204	Refund Generated due to proration on Bill #0069463375-2022-2022-0000-00	Tag Surrender	07/22/2023	7/24/2023 10:34:13 AM	1843	Tax	(\$243.09)	\$0.00	(\$243.09)
ROSENBAUM, HANNAH LYNN	ROSENBAUM, HANNAH LYNN		285 OLD SWAMP RD		SOUTH MILLS, NC 27976	Adjustment >= \$100	0071336115	KAP3560	PENDING	190522888	Refund Generated due to adjustment on Bill #0071336115-2022-2022-0000-00	Military	07/13/2023		1843	Tax	(\$187.49)	\$0.00	(\$187.49)
STALLINGS, KENNETH PAUL	STALLINGS, KENNETH PAUL		PO BOX 376	# A	SHILON, NC 27974	Proration	0070396752	BBD2981	AUTHORIZED	186936200	Refund Generated due to proration on Bill #0070396752-2022-2022-0000-00	Tag Surrender	07/22/2023	7/24/2023 10:34:13 AM	1843	Tax	(\$422.73)	\$0.00	(\$422.73)
SZYMANSKI, STEPHEN	SZYMANSKI, STEPHEN		114 S CHERRY BLOSSOM		CAMDEN, NC 27921	Proration	0063951399	JCH8191	AUTHORIZED	186936198	Refund Generated due to proration on Bill #0063951399-2022-2022-0000-00	Tag Surrender	07/22/2023	7/24/2023 10:34:13 AM	1843	Tax	(\$247.60)	\$0.00	(\$247.60)

Submitted by Lisa S. Anderson Date 8-1-23
 Lisa S. Anderson, Tax Administrator Camden County

Approved by Tiffany White Date 8-7-23
 Tiffany White, Chair Camden County Board of Commissioners

H. Tourism Development Authority Bylaws Update

**BYLAWS
FOR
CAMDEN COUNTY TOURISM DEVELOPMENT AUTHORITY
(TDA)**

The Camden County Board of Commissioners, per Resolution 2004-10-02 dated October 18, 2004, created a Tourism Development Authority.

The following bylaws adopted by the Camden County Board of Commissioners are for the purpose of the Camden County Tourism Development Authority (TDA) to follow when conducting public business:

1. Regular Meetings

The TDA shall hold a quarterly meeting on the second Tuesday of the first month in each quarter (Jan, April, July, Oct.). Exceptions may occur if regular meeting dates fall on a legal holiday. The meeting shall be held on the next business day, with acceptance of TDA majority. Meetings shall be held at the Camden Public Library, and shall begin at 9:30 AM, unless otherwise stated.

2. Special Meetings

The Chair, or a majority of the members of the TDA, may at any time call a special meeting of the Camden TDA by signing a written notice stating the time and place of the meeting and the subjects to be considered. If a majority of the members call a special meeting, members who call the meeting shall provide notice to the TDA Chair at least 48 hours before the meeting. The TDA Chair shall notify all members and local media at least 48 hours before the meeting. Only those items of business specified in the notice may be transacted at a special meeting, unless all members are present or absentees have signed a written waiver.

If a special meeting is called to deal with an emergency, the notice requirements of this rule do not apply. However, the person or persons who call an emergency special meeting shall take reasonable action to inform the other members and the public of the meeting. Only business connected with the emergency may be discussed at the meeting.

3. Organizational Meeting

On the second Tuesday in October following the end of the fiscal year in which authority members are appointed, the TDA shall meet at the regular meeting time and place. The newly elected members of the TDA shall take and subscribe the oath of office at the first order of business. The Secretary to the TDA shall preside until a new Chair is appointed by the Camden County Board of Commissioners. Following the appointment of a Chair, the TDA shall elect a Vice-Chair from among its members.

4. Agenda

The TDA Chair shall prepare the agenda for the meeting. A request to have an item of business placed on the agenda must be received at least three working days before the meeting. Any TDA member may, by a timely request, have an item placed on the agenda.

The agenda shall include, for each item of business placed on it, as much background information on the subject as is available and feasible to reproduce, which shall be attached to the agenda. A copy of the agenda and attached materials shall be available for public inspection as soon as they are completed. Each TDA member shall receive a copy of the agenda.

5. Public Address to the Authority

Any individual or group who wishes to address the TDA shall make a request to be on the agenda to the TDA Chair at least three working days prior to the meeting.

6. Order of Business

Items shall be placed on the agenda according to the "Order of Business." The Order of Business for each regular meeting shall be as follows:

1. Call to order
2. Approval of minutes
3. Public comments
4. Discussion/adjustment of agenda
5. Public Hearing
6. Old Business
7. New Business
8. Committee Reports and Proposals
10. Chair's Report
11. Adjournment

However, by general consent of the TDA, items may be considered out of order.

7. Powers of the Presiding Officer

The Chair shall preside at meetings of the TDA. A member must be recognized by the Chair in order to address the TDA. The Chair shall have the following powers:

1. To rule motions in or out of order including the right to rule out of order any motion potentially offered for obstructive or dilatory purposes;
2. To determine whether a speaker has gone beyond reasonable standards of courtesy in his remarks and to entertain and rule on objections from other members on this ground;
3. To entertain and answer questions of parliamentary law or procedure;
4. To call a brief recess at any time;
5. To adjourn in an emergency.

8. Rules of Procedure

The Tourism Development Authority, at its July 18, 2023 meeting, voted to conduct its meetings as outlined in the UNC School of Government publication, *Suggested Procedural Rules for Local Appointed Boards*, which is an accepted modified version of Robert's Rules of Order.

9. Adoption of the TDA Budget and Authorization of Expenditures

The TDA shall propose and submit a budget to the County Manager's Office according to the budget schedule adopted by the Camden County Board of Commissioners. The TDA may make no single expenditure in excess of \$1,000 without the expressed permission of the Camden County Board of Commissioners given in open session of the Board of Commissioners.


10. Quorum

A majority of the membership of the Tourism Development Authority shall constitute a quorum. The number required for a quorum shall not be affected by vacancies. If a member has withdrawn from a meeting without being excused by majority vote of the remaining members present, he shall be counted as present for the purposes of determining whether a quorum is present.

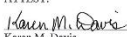
11. Minutes


Minutes shall be kept of all meetings of the TDA and a copy shall be provided to the Board of Commissioners.

Approved and adopted by the Camden County Board of Commissioners this the 7th day of August, 2023.


Tiffany White, Chair
Camden County Board of Commissioners

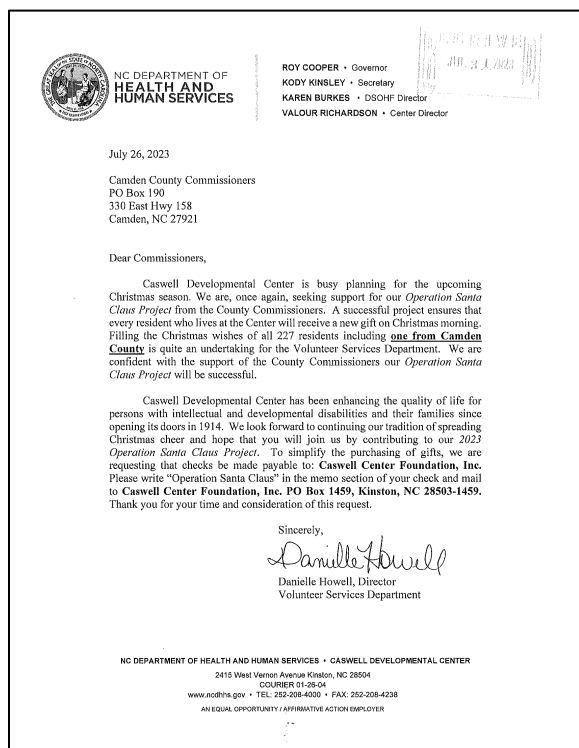
ATTEST:


Karen M. Davis
Clerk to the Board of Commissioners



Attachment: bocminutes_080723 (BOC Meeting Minutes)

- I. Annual Agreement for Home & Community Care Block Grant – On file in the Finance Office; herein incorporated by reference.
- J. NC Dept. of Health and Human Services Request – County Manager recommended \$100 towards Operation Santa Claus.



Motion to approve the Consent Agenda as presented.

RESULT: PASSED [4-0]
MOVER: Sissy Aydlett
AYES: Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT: Ross Munro

ITEM 9. COUNTY MANAGER'S REPORT

County Manager Erin Burke included the following in her report:

- Attended the following meetings:
 - EMS Board Meeting
 - TDA Meeting
 - Heritage Festival Meeting
- Started Website Update Process
- Reviewed Stormwater Concerns in South Mills with Brian Lannon – work scheduled for this fall
- Met with South Mills Water Association Board of Directors – Discussed Due Diligence & ORC Responsibilities
- Attended Pasquotank-Camden Public Safety Academy Graduation
- Meeting with Dr. Jack Bagwell, COA President
- Meeting with new broadband providers
- School of Government Course: Engaging the Community on Public Issues
- Microsoft Office 365 Conversion with new safety protocols was enacted
- EMS Director Position Update – Interviews likely in September
- Sentara Mobile Mammography Van – Camden Public Library; August 14th, 8:30 AM – 2:30 PM
- Shred-It Event – Camden Public Library; August 25th
- Camden Heritage Festival – September 23rd

- Dismal Day – October 21st
- Tax Offices Relocation – likely in September

ITEM 10. COMMISSIONERS' REPORTS

Commissioner Aydlett reported the following:

- Attended Food Bank Neighborhood Hub Grand Opening
- Attended 911 Board & Public Safety Meetings
- Attended UNC School of Government Classes
- Attended Public Safety Academy Graduation

ITEM 11. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Provided for information purposes only:

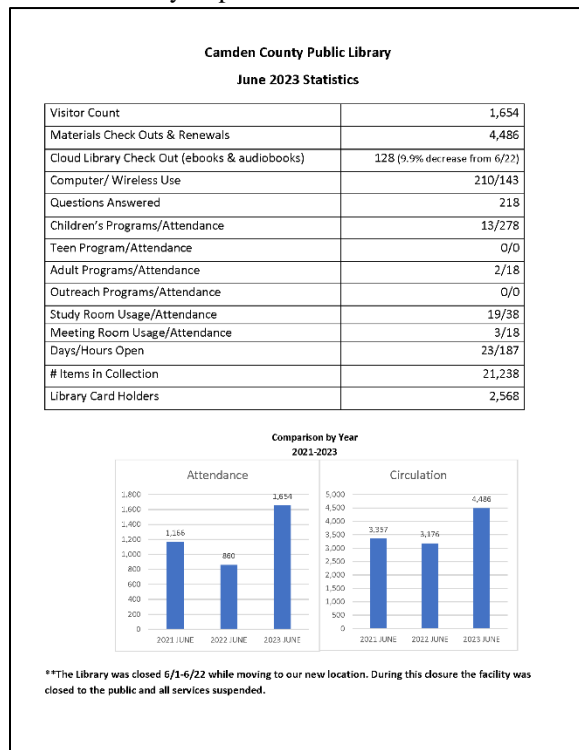
A. Register of Deeds Report

Camden County Register of Deeds: Tammie Krauss June 2023 Daily Deposit									
DATE	NC CHILDREN'S TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
06/01/23	\$ 5.00	\$ 30.00	\$ 625.73	\$ 651.27	\$ 10.41	\$ 58.65	\$ 93.00	\$ 496.94	\$ 1,971.00
06/02/23	\$ -	\$ -	\$ 457.66	\$ 476.34	\$ 1.74	\$ 10.08	\$ 18.60	\$ 85.58	\$ 1,050.00
06/05/23	\$ -	\$ -	\$ 400.82	\$ 417.18	\$ 3.92	\$ 23.65	\$ 31.00	\$ 202.43	\$ 1,079.00
06/06/23	\$ -	\$ -	\$ 374.36	\$ 389.64	\$ 3.21	\$ 19.76	\$ 18.60	\$ 172.43	\$ 978.00
06/07/23			\$ -	\$ -	\$ 2.04	\$ 12.06	\$ 18.60	\$ 103.30	\$ 136.00
06/08/23	\$ -	\$ -			\$ 3.57	\$ 22.52	\$ 24.80	\$ 187.11	\$ 238.00
06/09/23			\$ 528.22	\$ 549.78	\$ 5.21	\$ 31.41	\$ 43.40	\$ 266.98	\$ 1,425.00
06/12/23	\$ 5.00	\$ 30.00			\$ 4.44	\$ 25.61	\$ 6.20	\$ 224.75	\$ 296.00
06/13/23			\$ 391.02	\$ 406.98	\$ 1.99	\$ 12.28	\$ 12.40	\$ 105.33	\$ 930.00
06/14/23	\$ 5.00	\$ 30.00	\$ 382.20	\$ 397.80	\$ 5.34	\$ 28.77	\$ 43.40	\$ 243.49	\$ 1,136.00
06/15/23			\$ 686.00	\$ 714.00	\$ 1.74	\$ 10.08	\$ 18.60	\$ 85.58	\$ 1,516.00
06/16/23	\$ 5.00	\$ 30.00	\$ 749.70	\$ 780.30	\$ 6.36	\$ 36.00	\$ 43.40	\$ 303.24	\$ 1,954.00
06/20/23			\$ 63.70	\$ 66.30	\$ 5.13	\$ 31.06	\$ 37.20	\$ 268.62	\$ 472.00
06/21/23	\$ 5.00	\$ 30.00	\$ 367.50	\$ 382.50	\$ 4.56	\$ 25.66	\$ 18.60	\$ 220.18	\$ 1,054.00
06/22/23	\$ 5.00	\$ 30.00	\$ 413.56	\$ 430.44	\$ 5.18	\$ 27.31	\$ 37.20	\$ 240.31	\$ 1,189.00
06/23/23	\$ 5.00	\$ 30.00	\$ 1,164.24	\$ 1,211.76	\$ 6.82	\$ 38.44	\$ 49.60	\$ 325.14	\$ 2,831.00
06/26/23			\$ 484.61	\$ 504.39	\$ 4.22	\$ 25.52	\$ 37.20	\$ 214.26	\$ 1,270.20
06/27/23	\$ 10.00	\$ 60.00	\$ 175.40	\$ 183.60	\$ 4.60	\$ 21.27	\$ 24.80	\$ 185.33	\$ 667.00
06/28/23			\$ 352.80	\$ 367.20	\$ 4.92	\$ 30.14	\$ 37.20	\$ 255.74	\$ 1,048.00
06/29/23			\$ 647.78	\$ 674.22	\$ 5.61	\$ 32.18	\$ 62.00	\$ 274.21	\$ 1,698.00
06/30/23			\$ 1,035.37	\$ 1,077.63	\$ 8.78	\$ 53.99	\$ 68.20	\$ 454.63	\$ 2,698.60
									0.00
									0.00
									\$ -
TOTAL	\$ 45.00	\$ 270.00	\$ 9,301.67	\$ 9,681.33	\$ 99.79	\$ 576.43	\$ 744.00	\$ 4,916.58	\$ 25,634.80


Ledger Report Fee Distribution TAMMIE KRAUSS, REGISTER OF DEEDS Camden, NC Date Range From Thursday, June 01, 2023 to Friday, June 30, 2023	
Name	Amount
NC Children's Trust Fund	\$45.00
NC Domestic Violence Fund	\$270.00
State Revenue Stamp	\$9,301.67
County Revenue Stamp	\$9,681.33
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$99.79
ROD Automation Fund	\$576.43
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$744.00
ROD General Fund	\$4,916.58
Total Distribution For Period	\$25,634.80
Cash Total	\$775.60
Check Total	\$3,107.20
Pay Account Total	\$399.00
ACH Total	\$21,353.00
Escrow Account Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$25,634.80

Attachment: bocminutes_080723 (BOC Meeting Minutes)

B. Library Report




C. NC Forest Service Annual Report



**North Carolina Department of Agriculture
and Consumer Services**
N.C. Forest Service

Steven W. Traxler
Commissioner



Scott Bissette
Assistant Commissioner

July 10, 2023

Dear Camden County Commissioners and County Manager Crin Burke:

This letter highlights the North Carolina Forest Service's annual accomplishments for Camden County in fiscal year July 2022 - June 2023. The NCFS is responsible for the protection and development of all private and state woodlands in the county per general statutes. Camden County's forestland area consists of 80,177 acres as listed in the 2015 NCPFA survey. Of these acres, only 49,494 are nonindustrial private that we have jurisdiction over. At this time, I would like to take the opportunity to inform you of our program areas and the accomplishments we made in each area. My Assistant County Ranger position is currently vacant, and we are working hard to fill that position. Our Forest Fire Equipment Operator position has been staffed since May by Keith Norman and he is displaying strong initiative beginning his training progression.

Fire Control

We had a large volume of fire response calls this year. We responded to 37 calls with 22 of these being wildfires resulting in 7 warning tickets and 1 citation being issued. Other calls were false alarms and legal or illegal control burns. I was dispatched to Western NC for initial attack response for fires back in October and went to the Croatan National Forest Great Lakes Fire as Strike Team Leader outside New Bern NC recently in May. We had 496 Burning Permits written by local agents and acquired by landowners online. We have 3 Volunteer Fire Departments in the county, which continue to be a tremendous asset to us in wildfire suppression. Their quick initial attack with us minimizes fire damage and keeps fires small.


Forest Management

With help from our District Office staff in Elizabeth City, we prepared 28 management plans for Camden landowners consisting of 990 acres. These plans help landowners meet financial and personal objectives for their timberland. These plans address timber resources, wildlife, aesthetics, water quality, soil protection, and/or recreation opportunities. Using information in their management plans, Camden landowners contacted with tree planners for a total of 159 acres of harvested woodland that was replanted. We are also responsible for conducting survival checks of last year planting projects and land measurement of all projects funded with state funds using global positioning system instruments. We also collected 294 lbs. of seed to support our State Nursery in Goldsboro and we conducted 2 hazard reduction burns totaling 8 acres for our landowners.

Water Quality Protection

We are also committed to randomly check on forestry logging operations. All forestry activities must adhere to Forest Practice Guidelines and Best Management Practices. These laws and regulations protect water quality and enable us to utilize forest resources in a sustainable manner. We conducted 18 inspections and re-inspections on loggers for 229 acres of forest harvesting activities in the county.

Sincerely,



Steve Sutton
Camden County Ranger

1016 Mail Service Center, Raleigh, North Carolina 27606-1016
Phone: (919) 607-4071 • FAX: (919) 607-4002 • www.ncforestservice.gov
An Equal Opportunity Employer



D. New High School Progress Report

M. B. Kahn
K&H Construction Co., Inc.
MOSELEYARCHITECTS

PROJECT STATUS REPORT : AUGUST 2023
New Camden County High School
Camden County, NC

M. B. Kahn has prepared this Monthly Project Status Report to provide the Camden County Board of Education and Board of Commissioners an update regarding the New Camden County High School project. This report is intended to show the progress made on the project to date and prepare you for the "next steps" as we continue moving forward.

PROJECT STAKEHOLDERS:

 Camden County Board of Commissioners Tiffany White, Chair Ross Munro, Vice Chair Stacy Ayklett, Commissioner Randy Krahnke, Commissioner Troy Leary, Commissioner	 Camden County Board of Education Dr. Jason Banks, Chair Chris Purcell, Vice Chair Kevin Heath, Board Member Magen O'Neal, Board Member Christian Overton, Board Member
Camden County Manager Erin Burke, County Manager	Camden County Schools Superintendent Dr. Linda Carr, Superintendent

PROJECT STATUS SUMMARY:

Over the course of recent months, the Design-Build team, M. B. Kahn and Moseley Architects, received direction from the Board of Education and Board of Commissioners to proceed with the two-story design approach on the Hwy. 343 site with a total project budget of \$80,000,000. This new design will accommodate 800 students.

The kick-off steering committee meeting was held on June 27, 2023. The steering committee is made up of representatives from the Board of Commissioners, Board of Education, and County and District staff. During this meeting, the steering committee and Design-Build team reviewed and discussed the project scope, budget, funding, property due diligence, timeline, communication procedures, and more. The next steering committee meeting will be held on Wednesday, August 9, 2023 at 3:00pm (virtual).

Programming meetings were conducted on July 24th and 27th, 2023. During those meetings, the Design-Build team met with District leadership and faculty to review the changes made during the preparation of the two-story conceptual design and determine if any adjustments needed to be made to accommodate the educational program. Agreed upon adjustments will be incorporated into the design documents.

The County CFO and Design-Build team met with the County's financial advisor and USDA representative to discuss beginning the loan application process again. Documents needing updates were discussed and are currently being

Page 1 of 6

M. B. Kahn
K&H Construction Co., Inc.
MOSELEYARCHITECTS

PROJECT STATUS REPORT : AUGUST 2023
New Camden County High School
Camden County, NC

prepared. The Phase 1 ESA has been updated by Timmons Group, and the final report was submitted to USDA for review. The Environmental Assessment will require some additional updates and Terracon is reviewing and preparing a proposal for this effort. The Design-Build team is expecting this proposal within the next week or two and once received, it will be provided to the County and District along with an expected timeline for these updates.

A new project website has been created to reflect current project parameters and will continue to be monitored and updated throughout the project. QR cards were provided to both the County and District for ease of distribution. Construction costs are continuously being monitored and periodic estimates (per the management schedule) will be completed to reflect current market conditions.

Over the next month, the team will continue with the design phase and with preparing necessary documentation for the USDA loan.

PROJECT MILESTONES:

Programming and Planning	100%
Design Phase	35%
<ul style="list-style-type: none">Conceptual / Schematic DesignDesign DevelopmentProgress Estimate – anticipated in October 2023Construction Documents90% Estimate – anticipated in March 2024	<ul style="list-style-type: none">100%30%0%0%
Procurement	0%
Construction Phase	0%

PROJECT FINANCIAL STATUS:

Funding Source:	NC NBHSCP Grant	USDA Loan	Total Project
Budget:	\$50,000,000	\$30,000,000	\$80,000,000
Offered to Date:	\$3,205,615	\$0.00	\$3,205,615
Remaining Budget:	\$46,794,385	\$30,000,000	\$76,794,385

Page 2 of 6

M. B. Kahn
K&H Construction Co., Inc.
MOSELEYARCHITECTS

PROJECT STATUS REPORT : AUGUST 2023
New Camden County High School
Camden County, NC

NEXT STEPS:

- Continue the design development phase
- Steering committee meeting on Wednesday, August 9, 2023 at 3:00pm (virtual).
- Complete the Environmental Assessment (EA) Updates
- Continue preparing and submitting documentation for the USDA loan
- Continue developing procurement documents and information

PROJECT PHOTOS:

Project Website: <https://www.cchs.project.com/>

Renderings and Layouts (additional renderings can be found on the project website):

TWO STORY OPTION 1
CAMDEN COUNTY HIGH SCHOOL, May 22, 2023

Figure 1: Conceptual Site Plan

Page 3 of 6

M. B. Kahn
K&H Construction Co., Inc.
MOSELEYARCHITECTS

PROJECT STATUS REPORT : AUGUST 2023
New Camden County High School
Camden County, NC

Figure 2: Conceptual Floor Plan - 1st Floor

Figure 3: Conceptual Floor Plan - 2nd Floor

Page 4 of 6

ITEM 12. OTHER MATTERS

The Board returned to Closed Session to discuss personnel.

Motion to go back into Closed Session to discuss personnel.

RESULT:	PASSED [4-0]
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

Motion to come out of Closed Session.

RESULT:	PASSED [4-0]
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

Chair White reconvened the Board of Commissioners.

Motion to approve the County Manager's salary step increase to \$122,039 based on the contract agreement and the annual performance evaluation.

RESULT:	PASSED [4-0]
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

ITEM 13. ADJOURN

There being no further matters to come before the Board, Chair White adjourned the meeting at 8:40 PM.

**Camden County Board of Commissioners
Emergency Meeting
August 24, 2023; 12:40 PM
Raleigh Convention Center**

Minutes

An Emergency Meeting of the Camden County Board of Commissioners was held at 12:40 PM on August 24, 2023 in the Raleigh Convention Center, as a quorum of the Board was in attendance at that location for the NCACC Annual Conference. The purpose of the meeting was to authorize the Finance Officer as the signatory for the transaction of land of Lot Six in the Commerce Park to Lucia Specialized Hauling.

The meeting was called to order by Chair Tiffney White at 12:40 PM. Also Present: Vice Chair Ross Munro and Commissioners Sissy Aydlett and Troy Leary. Absent: Commissioner Randy Krainiak.

Administration Staff Present: County Manager Erin Burke.

County Manager Erin Burke explained that staff was unaware that the Closing Date for this transaction had been set for August 24, 2023. In the absence of the County Manager and Board Chair, it was necessary for the Board to convene an Emergency Meeting to appoint Finance Officer Stephanie Jackson as the signatory of the deed which was necessary for the closing to take place.

A duly noticed public hearing for the Agreement of Lease of Unimproved Real Property and Option to Purchase for the property was held on July 5, 2022 and the Board of Commissioners approved the agreement at a duly noticed Special Called Meeting on July 14, 2022.

Vice Chair Ross Munro offered a motion to authorize Finance Officer Stephanie Jackson to be the signatory for the transaction of land of Lot Six in the Commerce Park to Lucia Specialized Hauling.

The motion passed unanimously with the four commissioners present voting aye and no commissioner voting nay.

Chair White adjourned the meeting.

Minutes taken and submitted by County Manager Erin Burke.

ATTEST:

Tiffney White, Chair
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners

Attachment: bocminutes_082423 (BOC Meeting Minutes)



Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 6.B
Meeting Date: September 05, 2023
Submitted By: Stephanie Jackson,
 Finance
 Prepared by: Stephanie Jackson

Item Title **Budget Amendments**

Attachments: 23-24 BA 011 Sheriff's Fund Raisers & Private
 Donations (DOC)
 23-24 BA 012 Sheriff's Dare Program Funds
 (DOC)
 23-24 BA 013 Sheriff's LESO Funds (DOC)
 23-24 BA 014 Sheriff's grant Funds (DOC)

2023-24-BA011

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10385510-434844	Sheriff Fund Raisers	\$5,518.59	
10385510-402001	Private Donations	1,200.00	
Expenses			
105100-551400	Sheriff Fund Raisers	6,718.59	

This Budget Amendment is made to appropriate funds to appropriate monies received from fund raisers and private donations for the Sheriff's Office.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of September, 2023.

Clerk to Board of Commissioners

Chair, Board of Commissioners

Attachment: 23-24 BA 011 Sheriff's Fund Raisers & Private Donations (Budget Amendments)

2023-24-BA012

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10360510-434706	Dare Program Grants/Donations	\$31,409.87	
Expenses			
105100-565205	Dare Program	31,409.87	

This Budget Amendment is made to appropriate funds received from the ABC store funds to the Sheriff's Office.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of September, 2023.

Clerk to Board of Commissioners

Chair, Board of Commissioners

Attachment: 23-24 BA 012 Sheriff's Dare Program Funds (Budget Amendments)

2023-24-BA013

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330510-402003	LESO Disposal Revenue	\$12,080.44	
Expenses			
105100-557003	LESO Property Expense	12,080.44	

This Budget Amendment is made to appropriate funds received from LESO funds to the Sheriff's Office expenses.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of September, 2023.

Clerk to Board of Commissioners

Chair, Board of Commissioners

Attachment: 23-24 BA 013 Sheriff's LESO Funds (Budget Amendments)

2023-24-BA014

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10360510-434898	Grant Revenues	\$3,632.18	
Expenses			
105100-574400	Grant Purchases	3,632.18	

This Budget Amendment is made to appropriate funds received from grant funds to the Sheriff's Office grant expenses.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of September, 2023.

Clerk to Board of Commissioners

Chair, Board of Commissioners

Attachment: 23-24 BA 014 Sheriff's grant Funds (Budget Amendments)



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number:	6.C
Meeting Date:	September 05, 2023
Submitted By:	Lisa Anderson, Tax Administrator Taxes Prepared by: Karen Davis
Item Title	Pickups, Releases & Refunds
Attachments:	Pickups, Releases & Refunds (PDF)

NAME	REASON	NO.
Emily Forbes Crain	Code Enforcement - Grass cutting - Pick-up \$275.00	Pick-up/22843 R-155997-2022
Jennifer Jean Teal	Military Exempt - Release \$187.07	Pick-up/22844 73822032
Josiah James Menking	Turned in plates - Refund \$243.39	Pick-up/22846 61588313
Zachary Wayne Gravely	Turned in plates - Refund \$229.28	Pick-up/22847 72267341
Down River Farms, Inc.	Turned in plates - Refund \$185.67	Pick-up/22856 73838284
Johnny Paul Forehand, Jr.	Turned in plates - Refund \$104.98	Pick-up/22858 42274546
William Patrick Blake	Turned in plates - Refund \$227.11	Pick-up/22859 70780658
Justin Miller	Value Correction - Adjustment \$332.12	Pick-up/22864 R-161951-2023
John D. Leary	Value Correction - Adjustment \$392.69	Pick-up/22865 R-164278-2023
Charles Pritchard	Value Correction - Pick-up \$504.58	Pick-up/22875 R-162246-2023
Daniel A. Rumcik	Value Correction - Adjustment \$724.32	Pick-up/22877 R-164845-2023
Dwayne Wilson	Value Correction - Adjustment \$101.70	Pick-up/22866 R-162918-2023
Bennie Bogues	Value Correction - Adjustment \$464.97	Pick-up/22867 R-168171-2023
Jackie E. Bailey	Value Correction - Adjustment \$259.92	Pick-up/22868 R-160699-2023
Briarwood Forest Products	Roll back taxes - Pickup \$843.05	Pick-up/22869 R-123826-2020 R-131209-2021 R-153332-2022 R-160826-2023

Attachment: Pickups, Releases & Refunds (Pickups, Releases & Refunds)

PAGE 2

NAME	REASON	NO.
Glen A. Carey	Roll back taxes - Pickup \$2,136.74	Pick-up/22870 R-124268-2020 R-131651-2021 R-153780-2022 R-161288-2023
Glen A. Carey	Roll back taxes - Pickup \$680.39	Pick-up/22871 R-123947-2020 R-131323-2021 R-153448-2022 R-160943-2023
Newton W. Farley, Jr.	Applied Farm Use - Adjustment \$210.86	Pick-up/22872 R-161181-2023
Newton W. Farley, Jr.	Applied Farm Use - Adjustment \$718.90	Pick-up/22873 R-161180-2023
Roderick A. & Angela P.Stroud	Duplicated outbuilding-Refund \$302.63	Pick-up/22885 R-1612621-2023
Roderick A. & Angela P.Stroud	Duplicated outbuilding-Refund \$282.16	Pick-up/22884 R-155116-2022
Roderick A. & Angela P.Stroud	Duplicated outbuilding-Refund \$282.16	Pick-up/22883 R-132986-2021
Roderick A. & Angela P.Stroud	Duplicated outbuilding-Refund \$240.49	Pick-up/22882 R-125580-2020
Roderick A. & Angela P.Stroud	Duplicated outbuilding-Refund \$240.49	Pick-up/22881 R-118193-2019
Roderick A. & Angela P.Stroud	Duplicated outbuilding-Refund \$240.49	Pick-up/22880 R110853-2018
Eva G. Harris	Value correction - Refund \$162.93	Pick-up/22879 R-163953-2023
Jody Owens	Value Adjustment - Refund \$1,112.97	Pick-up/22878 R-166908-2023

Attachment: Pickups, Releases & Refunds (Pickups, Releases & Refunds)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 6.D
Meeting Date: September 05, 2023
Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith

Item Title **Refunds Over \$100.00**

Attachments: Refunds Over \$100.00 August, 23 (PDF)
Refunds Over \$100_B (PDF)

Summary: Refunds Over \$100.00 August, 23

Recommendation: Review and Approve

REFUNDS OVER \$100.00

ACS Tax System
8/24/23 11:08:04

Refunds to be Issued by Finance Office

CAMDEN COUNTY

Page 1

Refunds\$	Remit To:	Reference:	Drawer/Transaction Info:
225.58	BRUMSEY & BRUMSEY 2883 CARATOKE HWY CURRITUCK NC 27929	2023 R 03-8961-00-47-5814.0000 OVERPAID 2023 TAXES FOR GENTRY	20230821 99 273932
182.13	GREGORY, THOMAS W. 238 NORTH RIVER ROAD CAMDEN NC 27921	2023 R 02-8955-00-07-4575.0000 NEEDS TO BE APPLIED TO R163896	20230824 99 274069
580.12	KRAUSS, ROBERT LINGUARD 257 COUNTRY CLUB RD CAMDEN NC 279216961	2023 R 02-8934-04-71-2517.0000 NEEDS TO BE APPLIED TO R164217	20230824 99 274068
304.41	MILLER, JUSTIN W 122 PIER LANDING LOOP SOUTH MILLS NC 27976	2022 R 01-7080-00-18-5360.0000 NO LIVING SPACE OVER GARAGE	20230824 99 274074
304.41	MILLER, JUSTIN W 122 PIER LANDING LOOP SOUTH MILLS NC 27976	2021 R 01-7080-00-18-5360.0000 NO LIVING SPACE OVER GARAGE	20230824 99 274076

1,596.65 Total Refunds

Submitted by Lisa S. Anderson Date 8-24-23
 Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
 Tiffney White, Chair Camden County Board of Commissioners

Attachment: Refunds Over \$100.00 August, 23 (Refunds Over \$100.00)

ACS Tax System
8/30/23 13:13:56

REFUNDS OVER \$100.00

CAMDEN COUNTY

Page 1

Refunds to be Issued by Finance Office

Refund\$	Remit To:	Reference:	Drawer/Transaction Info:
299.81	ANGEL, SHARON AND DANNY 100 JONES AVENUE SOUTH MILLS NC 27976	2023 R 01-7989-04-51-6832.0000 overpayment 2023 taxes	20230828 1 274328
185.44	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 750199760	2022 R 02-8945-00-55-9030.0000 OVERPAID R156071/22 DEFILIPPO	20230828 1 274443
240.49	STROUD, RODERICK A. & ANGELA P. 312 MCPHERSON ROAD SOUTH MILLS NC 27976	2018 R 01-7081-00-43-8111.0000 VALUE CORRECTION	20230830 99 274517
240.49	STROUD, RODERICK A. & ANGELA P. 312 MCPHERSON ROAD SOUTH MILLS NC 27976	2019 R 01-7081-00-43-8111.0000 VALUE CORRECTION	20230830 99 274519
240.49	STROUD, RODERICK A. & ANGELA P. 312 MCPHERSON ROAD SOUTH MILLS NC 27976	2020 R 01-7081-00-43-8111.0000 VALUE CORRECTION	20230830 99 274521
282.16	STROUD, RODERICK A. & ANGELA P. 312 MCPHERSON ROAD SOUTH MILLS NC 27976	2021 R 01-7081-00-43-8111.0000 VALUE CORRECTION	20230830 99 274522
282.16	STROUD, RODERICK A. & ANGELA P. 312 MCPHERSON ROAD SOUTH MILLS NC 27976	2022 R 01-7081-00-43-8111.0000 VALUE CORRECTION	20230830 99 274523

1,771.04 Total Refunds

Submitted by Lisa S. Anderson JS Date 8-30-23
Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
Tiffney White, Chair Camden County Board of Commissioners

Attachment: Refunds Over \$100_B (Refunds Over \$100.00)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number:	6.E
Meeting Date:	September 05, 2023
Submitted By:	Lisa Anderson, Tax Administrator Taxes Prepared by: Karen Davis
Item Title	Tax Collection Report
Attachments:	Tax Collection Report (PDF)

Tax Collection Report JULY 2023

Day	Amount	Amount	Name of Account	Deposits	Land Transfer	Internet
	\$	\$	\$	\$		\$
				-		
3	3,661.38			3,661.38		
5	1,759.49			1,759.49		
6	25.60			25.60		
7	260.90			260.90		
10	1,152.88			1,152.88		
11	1,796.40			1,796.40		
12	1,849.48			1,849.48		
13	528.25			528.25		
14	100.00			100.00		
17	29,613.50		Land Transfer		29,613.50	
	2,536.79		PSN			2,536.79
	12,627.78			12,627.78		
18	1,613.25			1,613.25		
19	132.19		PSN- Debt Set-off- Refund- \$5.66			132.19
	3,200.00			3,200.00		
20	661.41		Refund - \$139.28	661.41		
21	7,650.00			7,650.00		
24	13,039.00		Land Transfer		13,039.00	
	1,000.00		PSN			1,000.00
	5,835.61			5,835.61		
25	1,161.37			1,161.37		
26	160.79			160.79		
27	8,125.27		Land Transfer		8,125.27	
	1,163.19			1,163.19		
28	1,216.51			1,216.51		
31	349.52		Refund - \$280.38	349.52		
	178.90		PSN - Refund - \$0.95			178.90
	17,751.75				17,751.75	
			Note: Deposit # 17 = \$1,090.00 and NSF fee- \$71.37 = \$1,161.37			
			Adjustment- on change in value parcel 01-8907-00-91-7593.0000			
Totals Collections	\$ 119,151.21			\$ 46,773.81	\$ 68,529.52	\$ 3,847.88
Total Bank Deposit	\$ 119,151.21			\$ 119,151.21		
Simplifile / Internet						
Refund	\$ (426.27)		PSN Check fees - \$1.10 - for info only, fees were paid to PSN			
Over	\$ -					
Short						
Other adjustment	\$ (95.15)					
NET TOTAL	\$ 118,629.79					

Submitted by:

Rita S. Anderson

Date:

8-8-23

Approved by:

Date:

Attachment: Tax Collection Report (Tax Collection Report)



Board of Commissioners

AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 6.F
Meeting Date: September 05, 2023

Submitted By: Amber Curling,
Planning & Zoning
Prepared by: Karen Davis

Item Title	Set Public Hearing
------------	--------------------

Attachments: 1_AgendaSummaryNorthRiverCrossingPhase3Subdivision2023_9_5 (DOCX)
1_CAStaffReportPreliminaryPlatNorthRiverCrossing (DOCX)
2_Application (PDF)
3_Plat (PDF)
4_PerkTestLots (PDF)
5_2023July31_SWConditionalApproval (PDF)
6_TRCinformation (PDF)

Agenda summary and supporting documentation attached.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: September 5, 2023

Attachments: Land Use Application/Preliminary Plan/Staff Findings

Submitted By: Planning Department

Item Title: Preliminary Plan Application of North River Crossing Phase 3 Major Subdivision
– Ordinance 2023-10-01 (UDO 2023-03-030)

Summary:

Seaboard Development Alliance LLC is requesting Preliminary Plan review for North River Crossing Phase 3 Major Subdivision. The proposed subdivision consists of 15 detached single family lots located on the south side of Ditch Bank Rd and across Ditch Bank Rd from the existing subdivision North River Crossing Phases 1 and 2. The two parcels consisting of 20.15 acres are located in the Shiloh township.

Recommendation:

Motion to set Public Hearing for October 2, 2023.

STAFF REPORT
Ordinance 2023-10-01
UDO 2023-03-30
Preliminary Plat
North Landing Crossing Phase 3 Major Subdivision

PROJECT INFORMATION

File Reference: UDO 2023-03-30
Project Name: North River Crossing Phase 3
Parcel ID: 03-8965-00-32-3765-0000

Applicant: James R. Williams
Address: 45 Cypress Lane
 Southern Shores, NC 27494

Phone: NA
Email: NA

Agent for Applicant: Seaboard Development
 Alliance LLC
Address: 205 E King Street
 Edenton, NC, 27932

Phone: 757-869-0001
Email: elwoodhperry@gmail.com

Current Owner of Record: James R. Williams

Meeting Dates:
 November 3, 2022 **Neighborhood Meeting**
 May 10, 2023 **Technical Review Meeting**
 August 16, 2023 **Planning Board Meeting**

Application Received: March 28, 2023
By: Amber Curling, Planning Dept.

Application Fee paid: \$750.00

Stormwater Escrow Fee Paid: \$6000.00

Completeness of Application: Application is generally complete

Documents received upon filing of application or otherwise included:

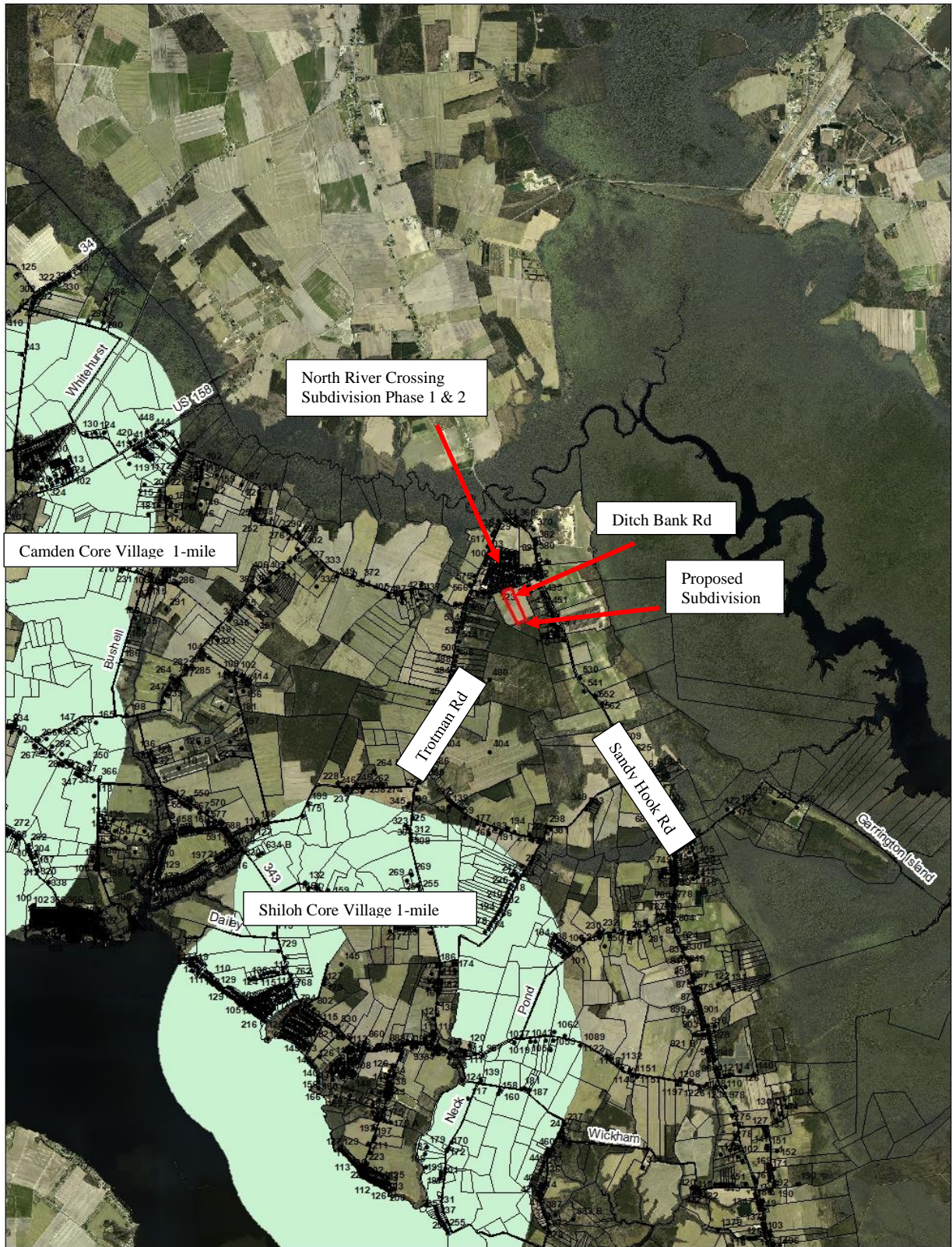
- A.** Land Use Application
- B.** Preliminary Plan
- C.** Deed – contract pending
- D.** Neighborhood Meeting Results
- E.** TRC Inputs
- F.** Pending NCDOT Input
- G.** County Stormwater Management Plan
Approved with Conditions
- H.** Approved State Storm Water Permit
- I.** Approved State Erosion & Sediment Control Permit

REQUEST: Seaboard Development Alliance LLC is requesting review of the Preliminary Plat for North River Crossing Phase 3 Major Subdivision per Article 151.2.3.20 of the Unified Development Ordinance 15 of lots on a parcel of approximately 20.15 acres.

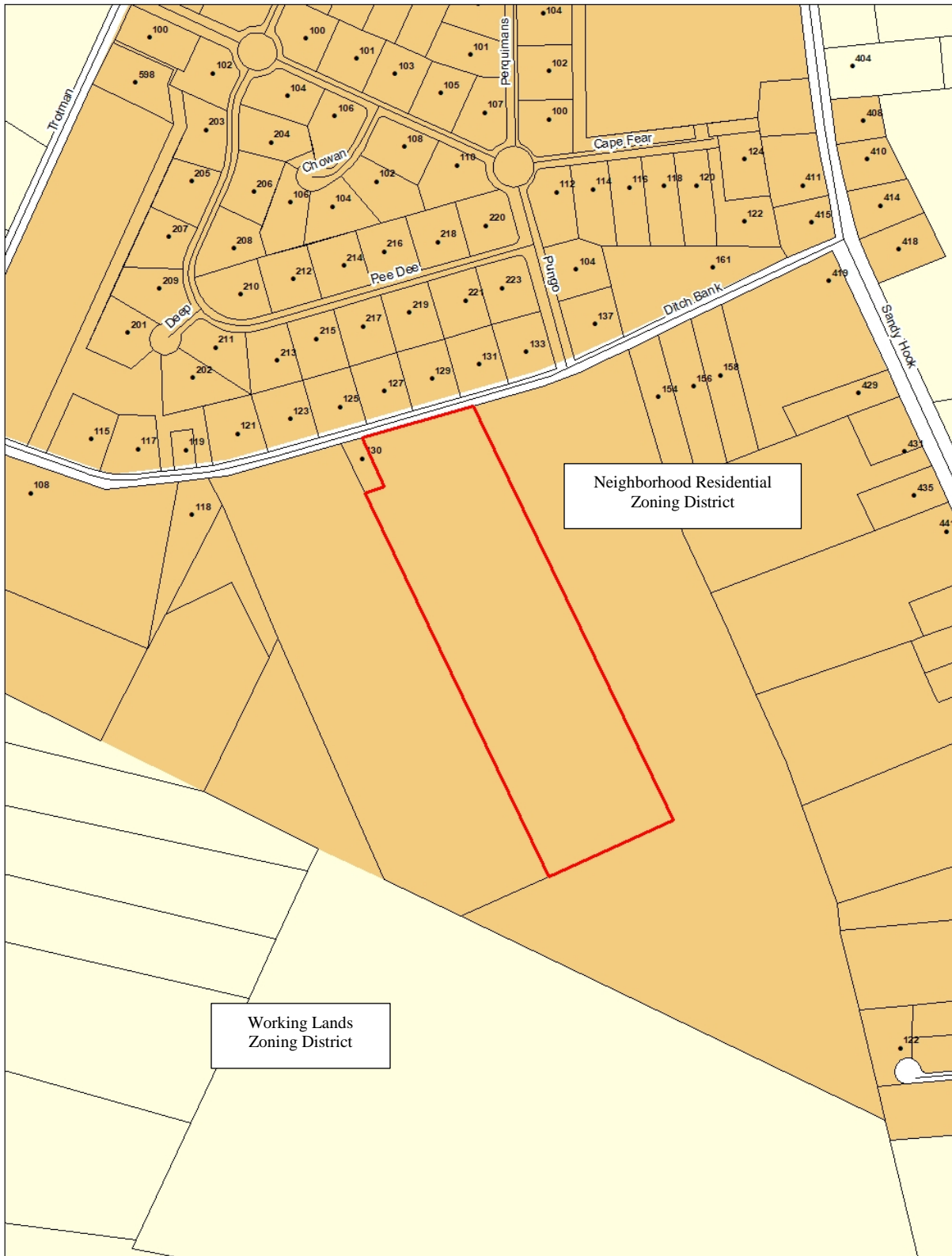
PROJECT LOCATION:

Street Address: New Street named Yadkin Dr on south side of Ditch Bank Road,
Location Description: Across Ditch Bank Road from North River Crossing Phase 1 & 2 in Shiloh Township.

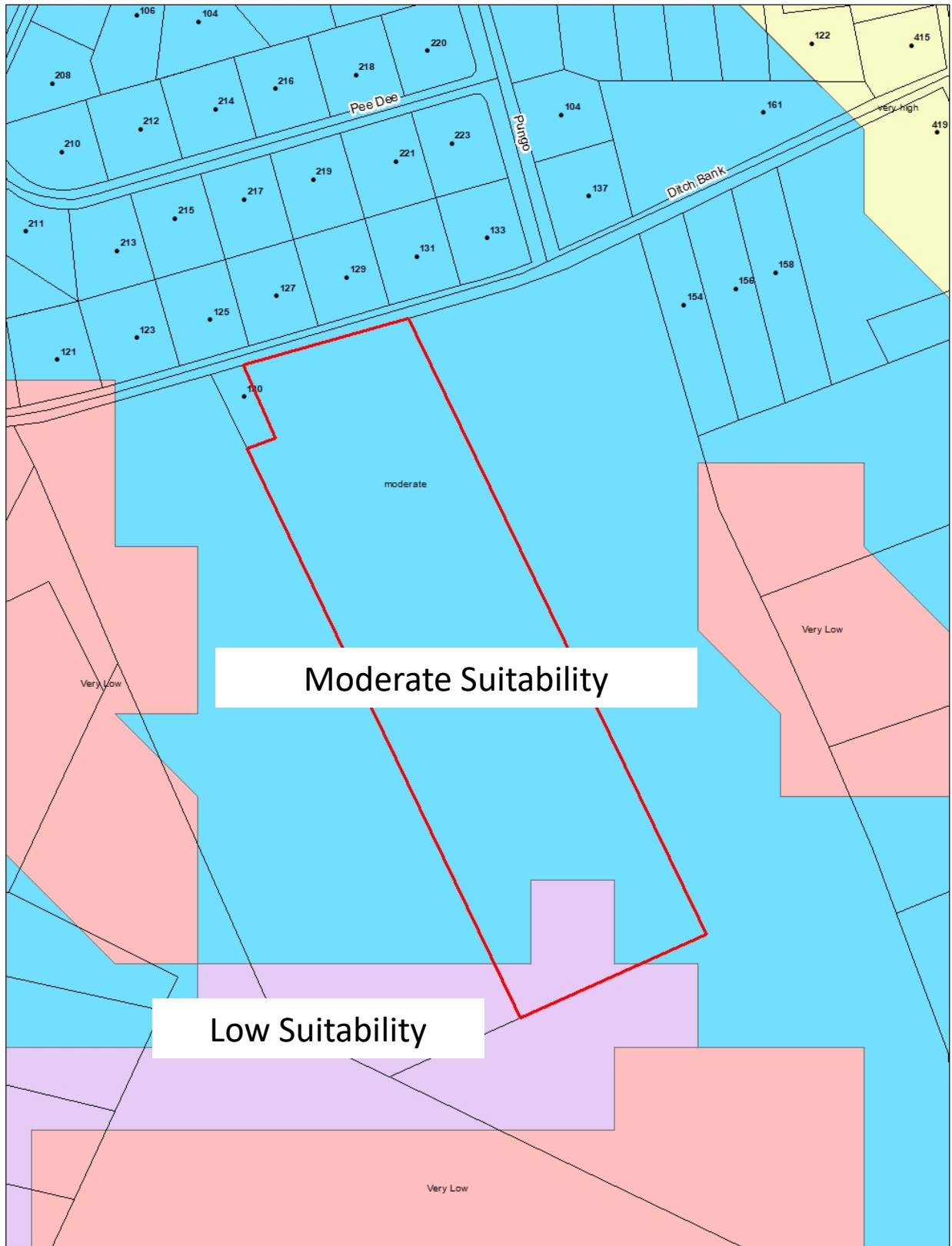
Vicinity Map: Shiloh Township



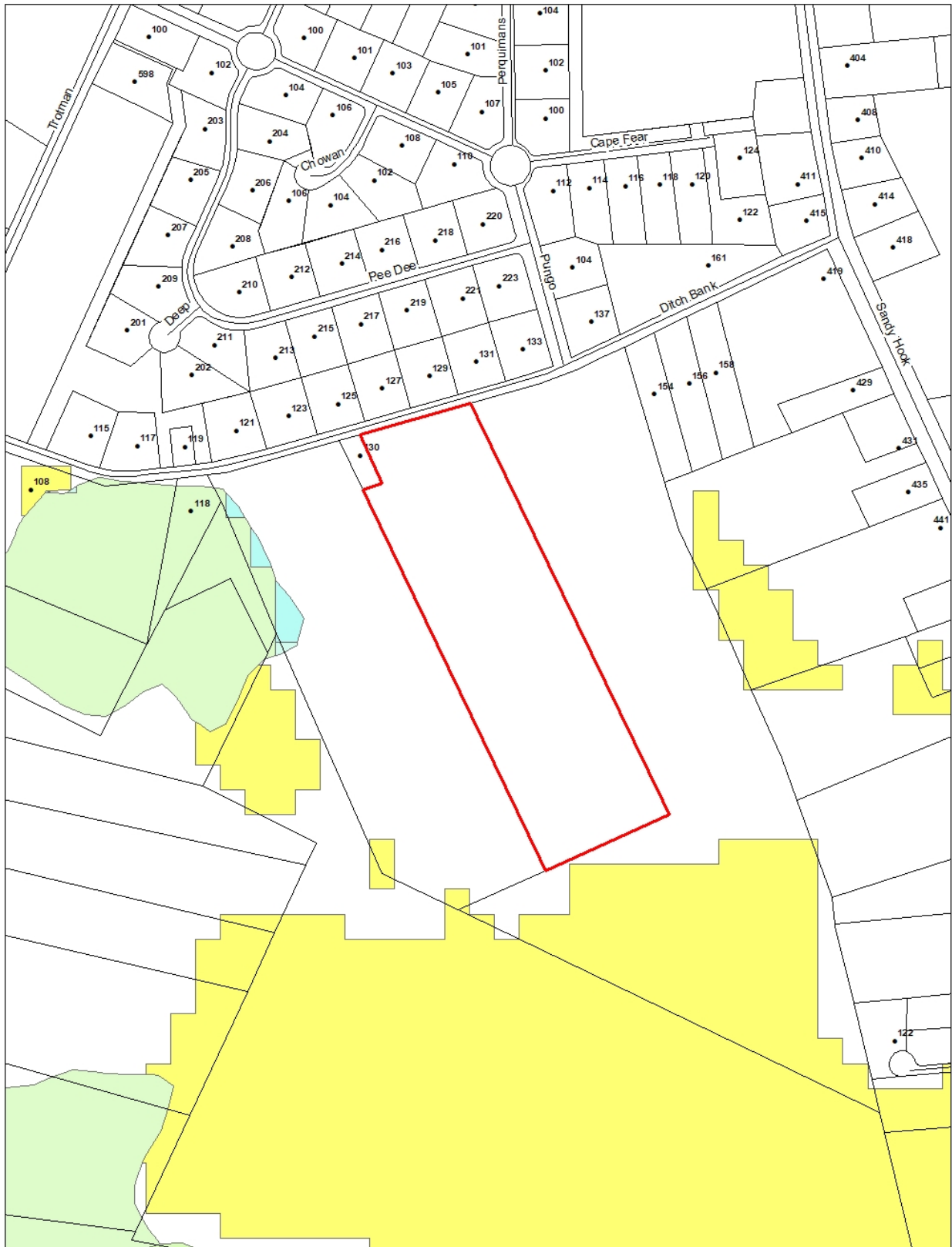
Zoning District is Neighborhood Residential:



Moderate Land Suitability

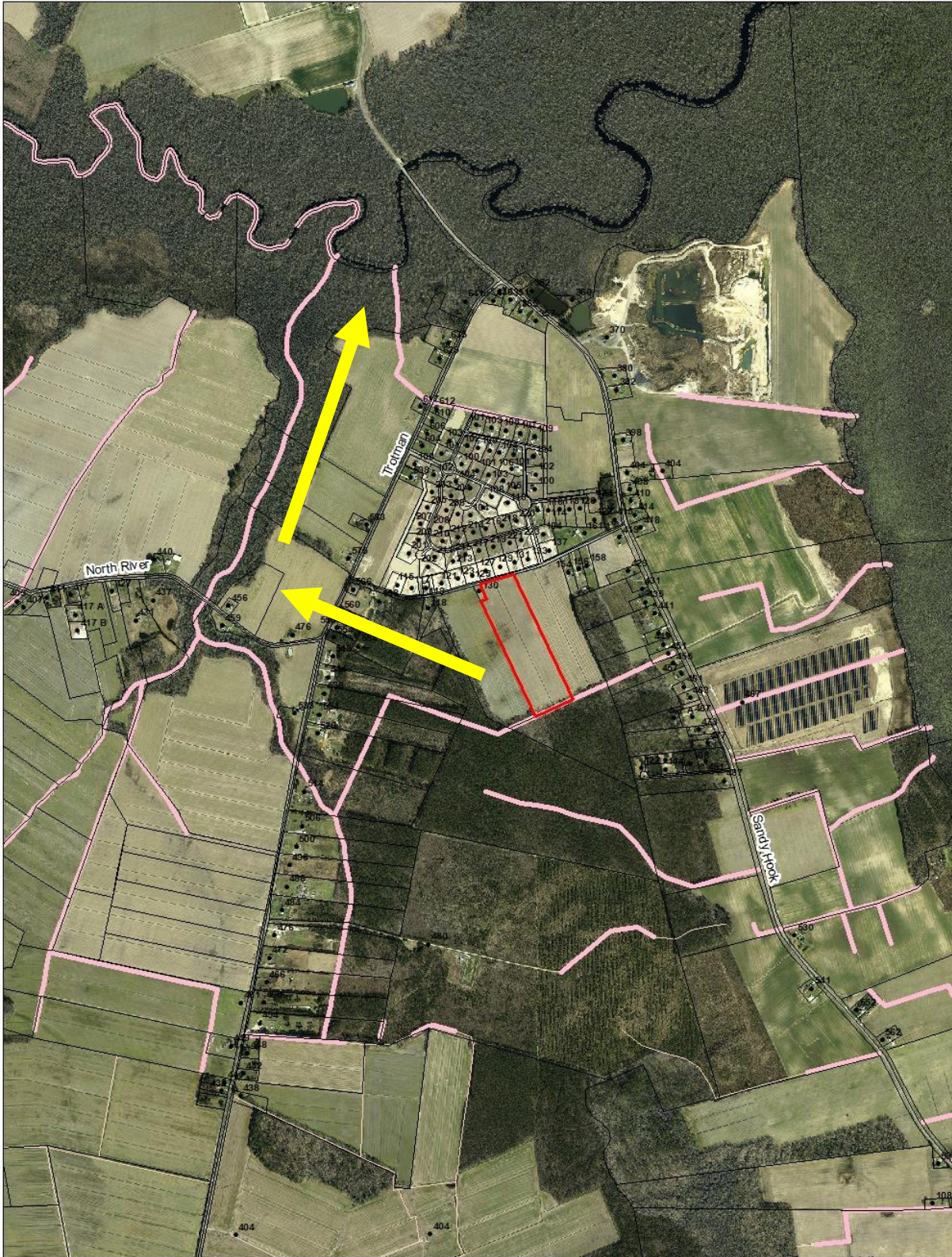


Not located in Watershed or Wetlands. Located in Flood Zone X

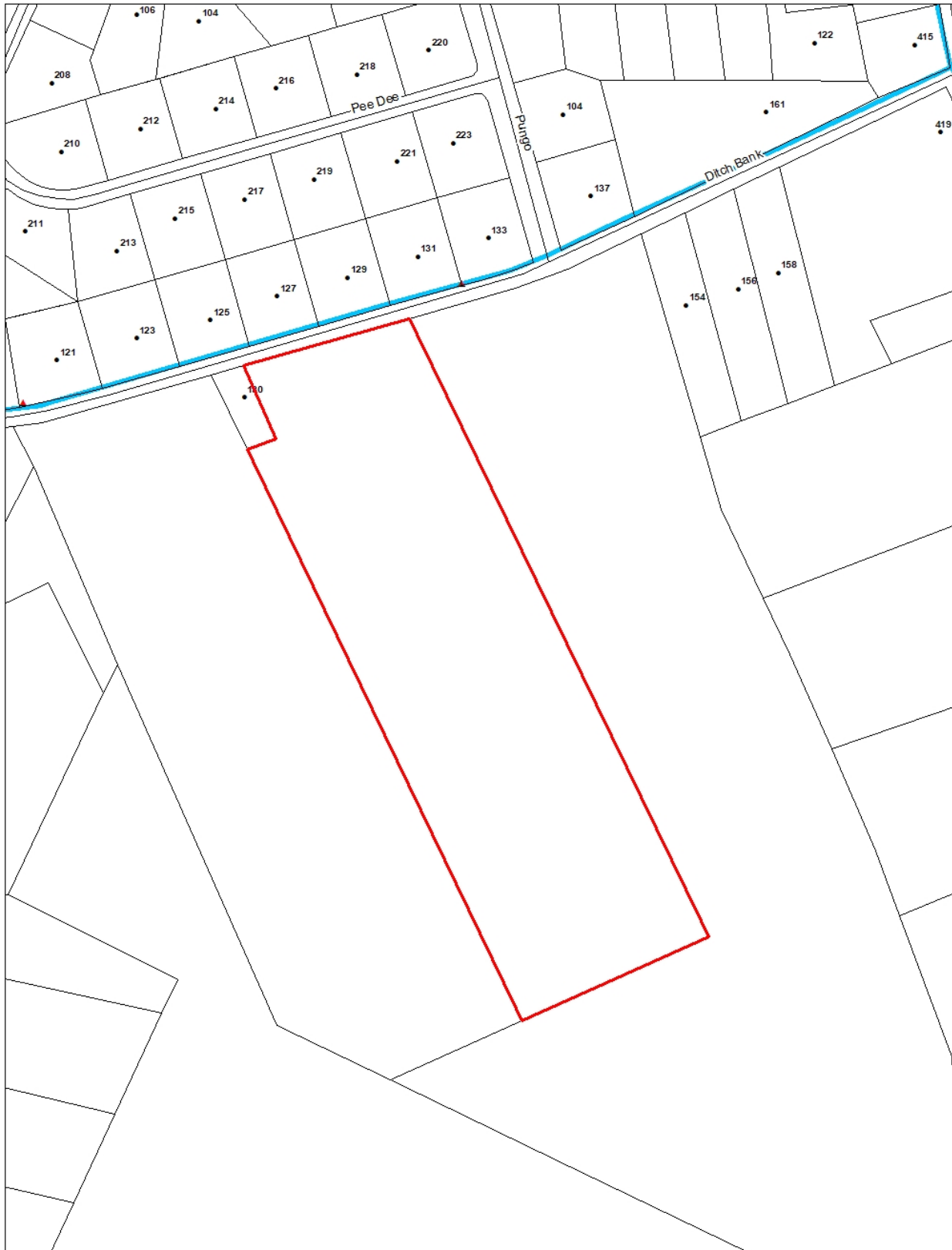


Drainage will be addressed with the Stormwater Management Plan

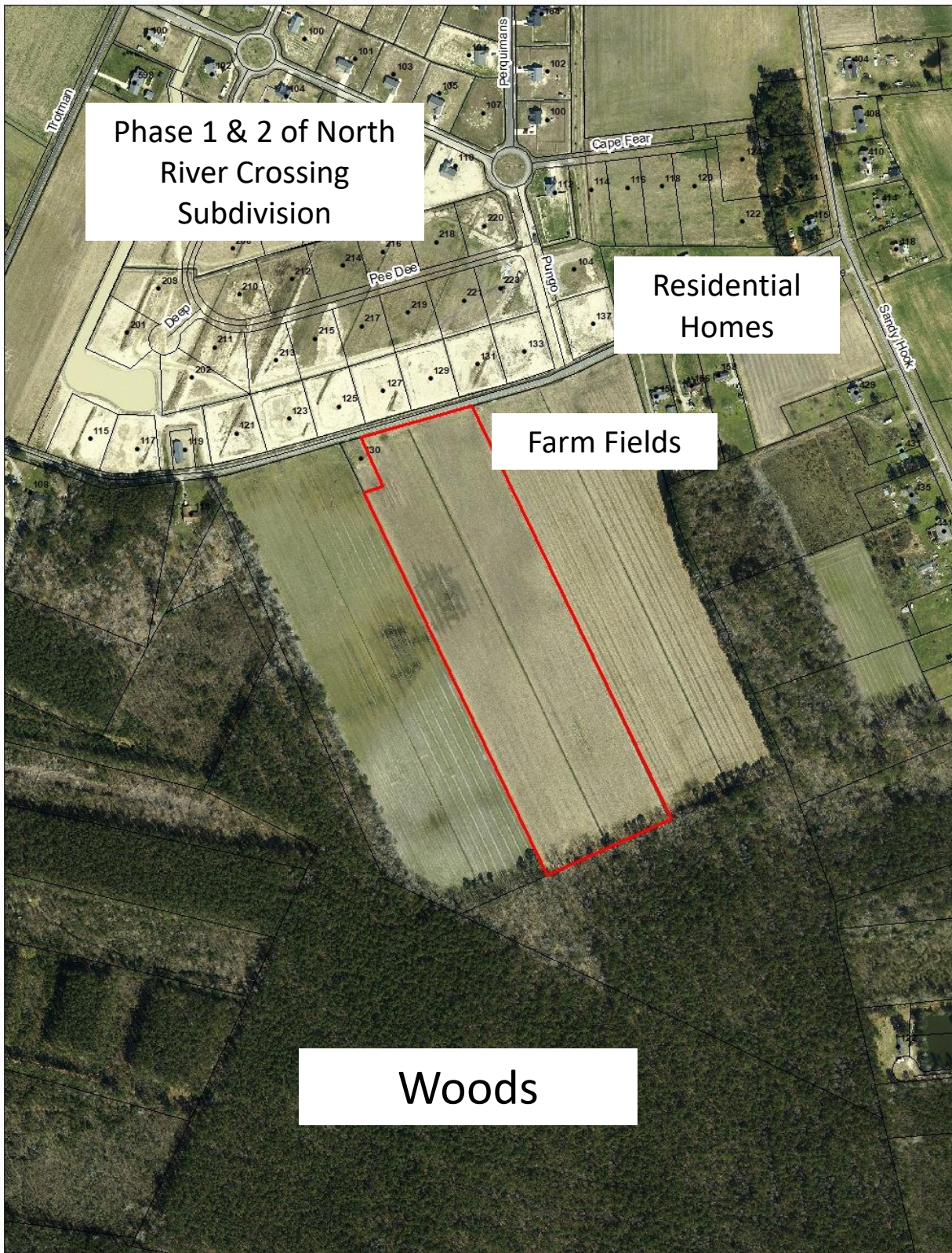
It appears the property drains to the south then west across Trotman Road to Indiantown Creek



Water located on Ditch Bank Road. Sewer is not available



Surrounding uses – North River Crossing Subdivision, Farm fields and Woods



Subdivision SITE DATA**Approximate Size of Parcel:** 20.15 acres**Number of Lots and Size:** 15 lots 40,000 square feet (0.92 acres)**Flood Zone:** X**Zoning District(s):** Neighborhood Residential Zoning District**Existing Land Uses:** Farmland**Adjacent Property Uses:** North River Crossing Phase 1 and 2 Residential Lots, Woods, and Farmland**Streets:** Shall be dedicated to public under control of NCDOT.**Open Space:** 5% of total 20.15 developed acres = 1.01 acres total open space required

75% of total open space required acres is 0.75 acres which shall be active open space

25% of total open space required acres is 0.25 acres which shall be passive open space

Landscaping Requirements Per 151.5.9.4: Landscaping Plan required**Perimeter Buffer Per 151.5.9.9:** Table 5.9.9.D - states no perimeter buffer required when zoning district of adjacent land is same as proposed subdivision**Street Buffer Per 151.5.9.10:** Street yard buffer required along collector sheet right of way: along Ditch Bank Road and by the mailboxes which will have an on-street parking space**Farmland Compatibility Standards/ Bona Fide Farm Buffer:** Per Article 151.5.5 – No planting shall be required in cases where a stormwater management facility is located within the area occupied by the required 50 feet farmland buffer.**Recreational Land:** Less than 30 lots not required.**ENVIRONMENTAL ASSESSMENT****Streams, Creeks, Major Ditches:** North River Drainage District and Indiantown Creek**Distance & description of nearest outfall:** Approved Stormwater Management Plan will determine**TECHNICAL REVIEW COMMITTEE COMMENTS:** All members received email notification

1. **Camden County Water.** Disapproved working on solution
2. **Camden County Sewer.** Approved Perk Test
3. **South Camden Fire Department.** Reviewed with no comments
4. **Pasquotank EMS (Central Communications).** Subdivision/road names approved as is
5. **Sheriff's Office.** Disapproved with comments
6. **Postmaster Elizabeth City.** No response. Did not attend TRC meeting.
7. **Superintendent of Schools.** No response. Did not attend TRC meeting.
8. **Transportation Director of Schools.** Comments on Bus Stop and Bus Turn around addressed
9. **Camden Soil & Water Conservationist.** No response. Did not attend TRC meeting
10. **NCDOT.** No response. Did not attend TRC meeting
11. **Mediacom.** No response. Did not attend TRC meeting
12. **Century Link.** No response. Did not attend TRC meeting
13. **Dominion Energy.** No response. Did not attend TRC meeting

PLANS CONSISTENCY**CAMA Land Use Plan Policies & Objectives:**Consistent ☒Inconsistent ☐

CAMA Future Land Use Maps has land designated as Moderate Density Residential.

2035 Comprehensive Plan

Consistent ☒ **Inconsistent** ☐

Comprehensive Plan Future Land Use Maps has area designated as Low Density Residential up to 1 dwelling per acre.

Comprehensive Transportation Plan

Consistent ☒ **Inconsistent** ☐

Property in North River Crossing Subdivision abuts Ditch Bank Rd which is existing and internal road will be dedicated to public.

FINDINGS REGARDING ADDITIONAL REQUIREMENTS:

1. Will the proposed subdivision endanger the public health, safety or welfare?

In staff's opinion, the application does not appear to endanger public health and safety.

2. Will the proposed subdivision injure the value of adjoining or abutting property?

In staff's opinion, the application does not appear to injure the value of adjoining or abutting property.

3. Will the Proposed Subdivision exceed the capacity of the following Public Facilities?

a. Schools: Yes ☒ No ☐

Schools: Proposed development will generate students. The report from September 6, 2019 by Kahn stated existing schools were at capacity or over capacity. Capacity does not include modular units for Camden Early College

b. Fire and rescue: Yes ☐ No ☒ Approved

c. Law Enforcement: Disapproved with comments Yes ☒ No ☐

A plan with New Resources has been approved. However, until the plan is implemented new developments will not be approved.

Staff recommends approval of North River Crossing Subdivision Phase 3 based on current by right zoning with the following recommendations list of items:

1. The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development.
2. The applicant shall complete the development strictly in accordance with the approved Preliminary Plat and specifications submitted to the Planning Office of Camden County, North Carolina, and contained in the file titled UDO 2023-03-30 and Ordinance 2023-10-01.
- 3.
4. Pending NCDOT Input. Construction Plans will include any NCDOT requirements.

5. Construction Plans will include street landscaping along Ditch Bank Road per Article 151.9.4.
6. Construction Plans will include 2 parking spaces (1 ADA accessible) for the Cluster Mailbox Units with ADA accessibility and pedestrian access per Article 151.6.1.9. Cluster Mailboxes and parking will be located in Open Space.
7. All lots shall be crowned to where the dwelling is located to an elevation at or above the 100-year flood as indicated in the Construction drawings listed as Building Pad Elevations. These elevations shall be verified by a Surveyor or Engineer licensed to do business in North Carolina prior to final inspection for the dwelling.
8. All driveway installation with a required culvert shall be verified by a Surveyor or Engineer licensed to do business in North Carolina prior to final inspection for the dwelling.
9. No land disturbing activities shall start until the County Planning Department receives approved DENR Stormwater Permit and Erosion & Sediment Control Plans for the Development.
10. Developer shall make reasonable efforts to obtain off site drainage/maintenance easements to the outfall.
11. Developer and or Home Owners Association shall provide Camden County certification by a licensed North Carolina Engineer of compliance with approved Drainage Plan for Camden Station Subdivision every five years starting from recording of Final Plat in the Camden County Registry of Deeds.
12. Home Owners Restrictive Covenants shall include the following information:
 - a. All requirements (to include Maintenance and allowable built upon area) listed under NCDENR Stormwater Permit.
 - b. Maintenance requirements of the outfall ditch leading.
 - c. The re-certification to the County of the approved drainage plan every five years from date of recording of Final Plat.
 - d. Maintenance of all open space, gardens and improvements throughout the subdivision listed in the approved County Stormwater Management Plan.
 - e. The impervious surface limitations listed in the approved County Stormwater Management Plan.
13. Constructions drawings to reflect turning radius meeting Camden County School Requirements, NCDOT requirements and any other requirements.
14. Construction drawings to reflect bus stop with shelter as requested by the Chief Operations Officer of Camden County Schools.
15. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this approval in its entirety shall be void and have no effect.



Land Use / Major Subdivision Application

OFFICIAL USE ONLY:	Zoning Dist.: <u>X</u>
UDO Number: <u>2023-3-30</u>	Flood Zone: <u>NR</u>
Date Filed: <u>3/28/2023</u>	Watershed (Y/N): <u>No</u>
Application Fee: <u>\$1750</u>	Taxes Pd(Y/N):
Check #: <u>#4423</u>	LLC current:(Y/N): <u>✓</u>
Stormwater Fee: <u>\$6000⁰⁰</u>	Received By: <u>ayc</u>
<u>CK # 4422</u>	

Preliminary Plat

Contact Information

☒ PROPERTY OWNER ☐ APPLICANT

AGENT FOR APPLICANT

Name: James R. Williams

Name: Seaboard Development Alliance, LLC

Address: 45 Cypress Lane
Southern Shores, NC 27949

Address: 205 E. King Street
Edenton, NC 27932

Telephone: _____

Telephone: 757-869-0001

Email: _____

Email: elwoodhperry@gmail.com

LEGAL RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: Contract Purchaser

DOCUMENTATION OF PROPERTY OWNER GIVING CONSENT TO APPLICANT (Y/N/NA): NA

Project/Property Information

Project Name: North River Crossing Ph. 3

Physical Street Address 0 Ditch Bank Road

Location: Shiloh, NC

Parcel ID Number(s): 03.8965.00.32.3765.0000

Deed Book / Page Number and/or Plat Cabinet / Slide Number: 80/465

Parcel ID Number(s): 038965003237650000

Total Parcel(s) & Acreage 20 Total Number of Lots: 15

Existing Land Use of Property Farmland

Proposed Use of Property Residential Subdivision

Meeting

Date Community Meeting Held: 11/3/22 Meeting Location: Camden Co. Library

Proposed Date of Planning Board Meeting: May 17th

Documents to Include with Application

Preliminary Plat X Consent Affidavit _____ Deed _____

Drainage Plan _____ Public and Private Improvements Plan _____

Perk Test on all lots to be developed _____ Development Impact Analysis _____

TRC May 10th
PB June 21st

This section for a Description of Project/Narrative (attach separate sheet if needed):

Development of the third phase of North River Crossing consisting of 15 1-acre lots, consistent with the development that was completed with phases 1 & 2.

The applicant with a Preliminary Plat shall provide a response to each of the following (attach separate sheet if needed). Staff shall prepare specific findings of fact based on the evidence submitted. Said findings shall be submitted to Board of Commissioners for their consideration.

A. The use will not endanger the public health or safety.

See attached

B. The use will not injure the value of adjoining or abutting lands and will be in harmony with the area in which it is located.

See attached

C. The use will be in conformity with the Land Use Plan or other officially adopted plan(s).

See attached

D. The use will not exceed the county's ability to provide adequate public facilities, including, but not limited to: schools, fire and rescue, law enforcement, and other county facilities. Applicable state standards and guidelines shall be followed for determining when public facilities are adequate.

See attached

I, the undersigned, do certify that all of the information presented in this application is accurate to the best of my knowledge, information, and belief. Further, I hereby authorize county officials to enter my property during reasonable business hours for purposes of determining zoning compliance. All information submitted and required as part of this application process shall become public record.

Darkene Williams, Jane R Williams *March 9, 2023*
 Property Owner(s)/Applicant* Date

***Note:** Forms must be signed by the owner(s) of record, contract purchaser(s), or other person(s) having a recognized property interest. If there are multiple property owners/applicants, a signature is required for each.

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PRELIMINARY SUBDIVISION PLAT

NORTH RIVER CROSSING

PHASE 3

SHILOH TOWNSHIP CAMDEN COUNTY NORTH CAROLINA

CERTIFICATE OF OWNERSHIP & DEDICATION

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY DESCRIBED HEREON, WHICH PROPERTY IS LOCATED WITHIN THE SUBDIVISION REGULATION JURISDICTION OF CAMDEN COUNTY, THAT I HEREBY FREELY ADOPT THIS PLAT OF SUBDIVISION AND DEDICATE TO PUBLIC USE ALL AREA SHOWN ON THIS PLAT AS STREETS, ALLEYS, WALKS, PARKS, OPEN SPACE AND EASEMENTS, EXCEPT THOSE SPECIFICALLY INDICATED AS PRIVATE AND THAT I WILL MAINTAIN ALL SUCH AREAS UNTIL THE OFFER OF DEDICATION IS ACCEPTED BY THE APPROPRIATE PUBLIC AUTHORITY. ALL PROPERTY SHOWN ON THIS PLAT AS DEDICATED FOR A PUBLIC USE SHALL BE DEEMED TO BE DEDICATED FOR ANY OTHER PUBLIC USE AUTHORIZED BY LAW WHEN SUCH USE IS APPROVED BY THE APPROPRIATE PUBLIC AUTHORITY IN THE PUBLIC INTEREST.

DATE _____ OWNER _____
I, _____, A NOTARY PUBLIC OF _____ COUNTY, NORTH CAROLINA, DO HEREBY CERTIFY THAT PERSONALLY APPEARED BEFORE ME THIS DATE AND ACKNOWLEDGED THE DUE EXECUTION OF THE FOREGOING CERTIFICATE.
WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____,
MY COMMISSION EXPIRES _____ NOTARY PUBLIC

DIVISION OF HIGHWAY DISTRICT ENGINEER CERTIFICATE FOR PUBLIC STREETS

I HEREBY CERTIFY THAT THE PUBLIC STREETS SHOWN ON THIS PLAT ARE INTENDED FOR DEDICATION AND HAVE BEEN COMPLETED IN ACCORDANCE WITH AT LEAST THE MINIMUM SPECIFICATIONS AND STANDARDS OF THE NC DEPARTMENT OF TRANSPORTATION FOR ACCEPTANCE OF SUBDIVISION STREETS ON THE NC HIGHWAY SYSTEM FOR MAINTENANCE.

DATE _____ DISTRICT ENGINEER _____

ENGINEER CERTIFICATION OF STORMWATER IMPROVEMENTS

IN THE SUBDIVISION ENTITLED NORTH RIVER CROSSING PHASE 3, STORMWATER DRAINAGE IMPROVEMENTS HAVE BEEN INSTALLED (1) ACCORDING TO PLANS AND SPECIFICATIONS PREPARED BY BISSELL PROFESSIONAL GROUP, OR (2) ACCORDING TO AS-BUILT PLANS SUBMITTED BY BISSELL PROFESSIONAL GROUP AND APPROVED BY THE COUNTY. CAMDEN COUNTY ASSUMES NO RESPONSIBILITY FOR THE DESIGN, MAINTENANCE OR THE GUARANTEED PERFORMANCE OF THE STORMWATER DRAINAGE IMPROVEMENTS AND THEIR EFFECTS.

REGISTERED LAND SURVEYOR/CIVIL ENGINEER _____ DATE _____

HEALTH DEPARTMENT CERTIFICATE

THIS SUBDIVISION, ENTITLED _____, HAS BEEN DESIGNED FOR THE CONSTRUCTION OF INDIVIDUAL SEWAGE SYSTEMS AND MEETS THE CRITERIA AND REQUIREMENTS OF THE ALBEMARLE REGIONAL HEALTH DEPARTMENT BASED ON EXISTING CONDITIONS AND REGULATIONS. THE ALBEMARLE REGIONAL HEALTH DEPARTMENT RESERVES THE RIGHT TO REQUIRE ADDITIONAL IMPROVEMENTS TO THESE PROPERTIES AND TO LIMIT THE NUMBER OF BEDROOMS AND SIZE OF STRUCTURE BASED ON SITE CONDITIONS UPON ISSUANCE OF THE FINAL SITE IMPROVEMENTS PERMITS. THIS CERTIFICATION DOES NOT CONSTITUTE A WARRANTY AND IS ISSUED BASED ON THIS SUBDIVISION BEING SERVICED.

DATE _____ ALBEMARLE REGIONAL HEALTH DEPARTMENT _____

CERTIFICATE OF APPROVAL

I HEREBY CERTIFY THAT ALL STREETS SHOWN ON THIS PLAT ARE WITHIN CAMDEN COUNTY, ALL STREETS AND OTHER IMPROVEMENTS SHOWN ON THIS PLAT HAVE BEEN INSTALLED OR COMPLETED OR GUARANTEED TO ACCORDING TO § 151.243 AND THAT THE SUBDIVISION SHOWN ON THIS PLAT IS IN ALL RESPECTS IN COMPLIANCE WITH THE CAMDEN COUNTY UNIFIED DEVELOPMENT AND, THEREFORE, THIS PLAT HAS BEEN APPROVED BY THE CAMDEN COUNTY PLANNING BOARD AND SIGNED BY THE CHAIRPERSON, BOARD OF COMMISSIONERS, SUBJECT TO ITS BEING RECORDED IN THE CAMDEN COUNTY REGISTRY WITHIN NINETY (90) DAYS OF THE DATE BELOW.

DATE _____ CHAIRPERSON, BOARD OF COMMISSIONERS _____

CERTIFICATE OF REVIEW OFFICER

STATE OF NORTH CAROLINA
COUNTY OF CAMDEN

I, _____ REVIEW OFFICER
OF CAMDEN COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER _____ DATE _____

OPEN SPACE, DRAINAGE FACILITIES, RESERVED UTILITY OPEN SPACE, AND PONDS REQUIRED TO BE PROVIDED BY THE DEVELOPER IN ACCORDANCE WITH CH. 151 OF THE CODE OF ORDINANCES SHALL NOT BE DEDICATED TO THE PUBLIC, EXCEPT UPON WRITTEN ACCEPTANCE BY THE COUNTY, BUT SHALL REMAIN UNDER THE OWNERSHIP AND CONTROL OF THE DEVELOPER (OR HIS OR HER SUCCESSOR) OR A HOMEOWNER'S ASSOCIATION OR SIMILAR ORGANIZATION THAT SATISFIES THE CRITERIA ESTABLISHED IN §151.198 OF THE COUNTY'S CODE OF ORDINANCES.

LOT COVERAGE FOR EACH LOT IS LIMITED BY ALLOWABLE BUILT UPON AREA TABLE RECORDED WITH DEED RESTRICTIONS; STATE STORMWATER PERMIT No. _____ APPLIES AND CONTAINS ADDITIONAL REQUIREMENTS AND RESTRICTIONS.

GENERAL NOTES:

- PROJECT NAME: NORTH RIVER CROSSING PHASE 3
- OWNER/APPLICANT: SEABOARD DEVELOPMENT ALLIANCE, LLC
2875 FORGE ROAD
TOANO, VA 23168
C/O ELWOOD PERRY, OWNER
- PROPERTY DATA:
ADDRESS: TROTMAN ROAD
PIN: 038965003237650000
ZONING: N-R
D.B. 60, PG. 465
CAMDEN COUNTY REGISTER OF DEEDS
- F.I.R.M. DATA:
ZONE: ZONE X
F.E.M.A. F.I.R.M. PANEL# 3720896400L, EFFECTIVE DATE DECEMBER 21, 2018.
- ELEVATIONS ARE REFERENCED TO NAVD 1988 VERTICAL DATUM.

DEVELOPMENT NOTES:

- TOTAL PARCEL AREA: 20.15 AC.
- DEVELOPMENT SUMMARY:
OF PROPOSED LOTS: 15
AVERAGE LOT AREA: 40,005 SQ. FT.
TOTAL PROPOSED LOT AREA: 13.78 AC.
PROPOSED SUBDIVISION R/W AREA: 2.33 AC.
REQUIRED OPEN SPACE: 1.01 AC. (5%)
OPEN SPACE PROVIDED: 4.04 AC.
- PROPOSED SUBDIVISION ROAD R/W WIDTH: 50 FT.
PROPOSED SUBDIVISION ROADWAY WIDTH: 18 FT.
LINEAR FEET OF SUBDIVISION ROADWAY: 2,020 L.F.±
- TOTAL PROPOSED DISTURBED AREA: 20.00 AC.
- VEHICULAR/BUILDING SETBACKS:
FRONT: 25'
SIDE/REAR: 10'
CORNER SIDE: 25'
- DRAINAGE/UTILITY EASEMENTS:
FRONT: 15'
SIDE/REAR: 10'
CORNER SIDE: 15'
- NON-EXCLUSIVE DRAINAGE EASEMENT HEREBY DEDICATED ACROSS ALL OPEN SPACE FOR THE OPERATION AND MAINTENANCE OF THE STORMWATER MANAGEMENT FACILITIES.
- THIS PROPERTY DOES NOT CONTAIN 404 JURISDICTIONAL WETLANDS.
- THE DEVELOPER IS REQUIRED TO INSTALL ALL WATERLINES & RELATED IMPROVEMENTS.
- THE DEVELOPER WILL MAINTAIN THE STORMWATER MANAGEMENT FACILITIES UNTIL THE RESPONSIBILITY IS TRANSFERRED TO THE H.O.A.

SURVEYOR'S CERTIFICATION

I, Michael D. Barr, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed and description recorded in Books referenced); that the boundaries not surveyed are clearly indicated as drawn from information found in Books referenced; that the ratio of precision as calculated is 1:10,000; that this plat was prepared in accordance with G.S. 47-30 as amended.

This is to certify that this survey creates a subdivision of land within the area of a county or municipality that has an ordinance that regulates parcels of land.

Witness my original signature, registration number and seal this _____ day of _____, A.D., 2023.

Signature _____ L-1756

Sheet List Table

Sheet Number	Sheet Title
1	COVER SHEET
2	DEVELOPMENT OVERVIEW
3	STORMWATER, GRADING & DRAINAGE PLAN
4	STORMWATER, GRADING & DRAINAGE PLAN
5	STORMWATER, GRADING & DRAINAGE PLAN
6	WATER MAIN EXTENSION & SERVICE PLAN
7	LANDSCAPING, BUFFERING & SIGNAGE PLAN
8	LOT DIMENSIONS PLAN
9	LOT DIMENSIONS PLAN
10	TYPICAL CONSTRUCTION DETAILS

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Box 1068
Kittlingham, North Carolina 27949
(252) 261-3266
FAX (252) 261-1760



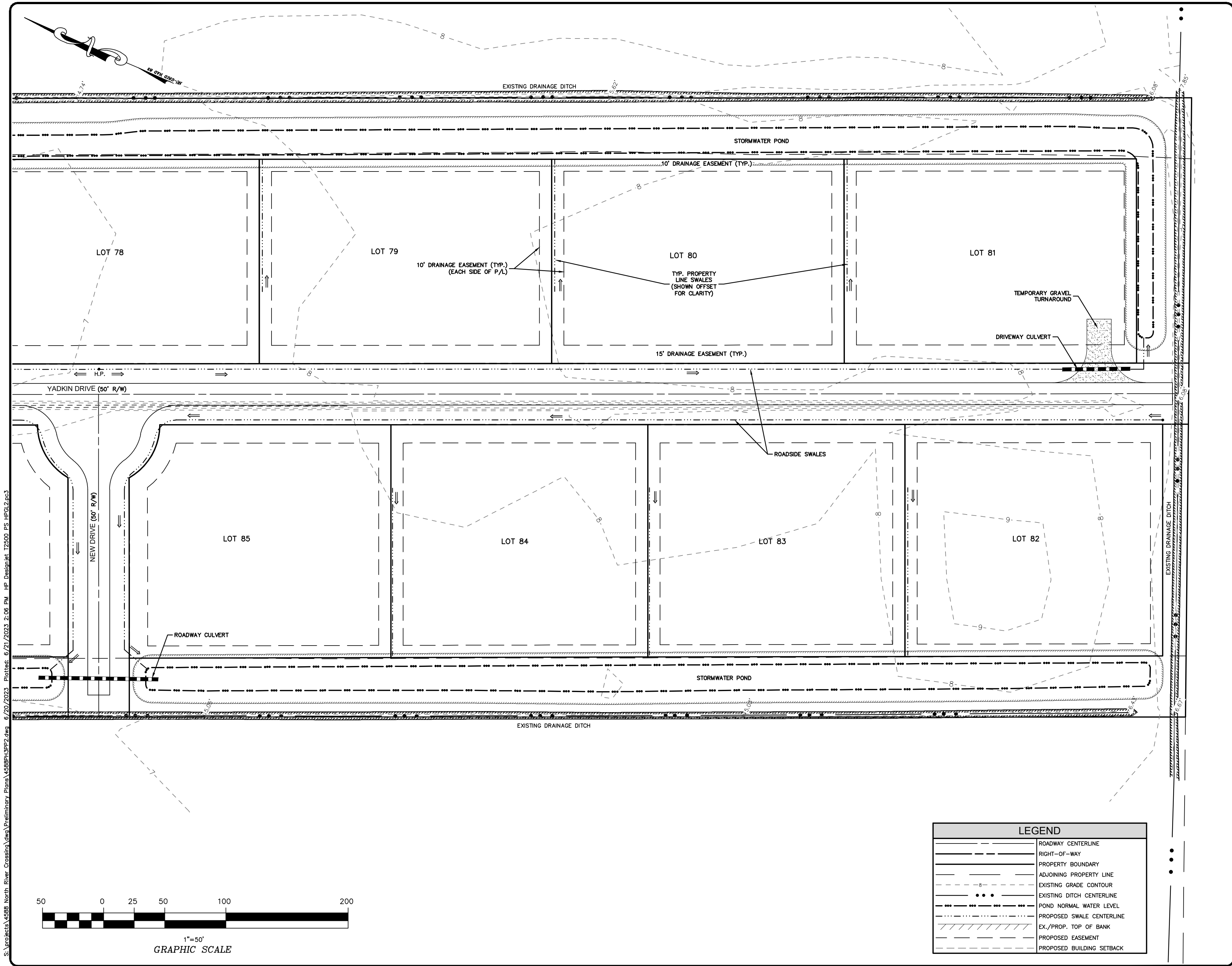
PROJECT: NORTH RIVER CROSSING - PHASE 3
PRELIMINARY SUBDIVISION PLAT
SHILOH TOWNSHIP CAMDEN COUNTY NORTH CAROLINA
COVER SHEET

NO.	DATE	DESCRIPTION	BY
1	6-21-23	TRC COMMENTS	DMK

PRELIMINARY
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CONSTRUCTION

DATE:	11-03-22	SCALE:	N/A
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SHEET:	1	OF	10
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LEGEND	
	ROADWAY CENTERLINE
	RIGHT-OF-WAY
	PROPERTY BOUNDARY
	ADJOINING PROPERTY LINE
	EXISTING GRADE CONTOUR
	EXISTING DITCH CENTERLINE
	POND NORMAL WATER LEVEL
	PROPOSED SWALE CENTERLINE
	EX./PROP. TOP OF BANK
	PROPOSED EASEMENT
	PROPOSED BUILDING SETBACK

REVISIONS	
NO.	DATE DESCRIPTION BY
1	8-21-23 IRC COMMENTS DMK

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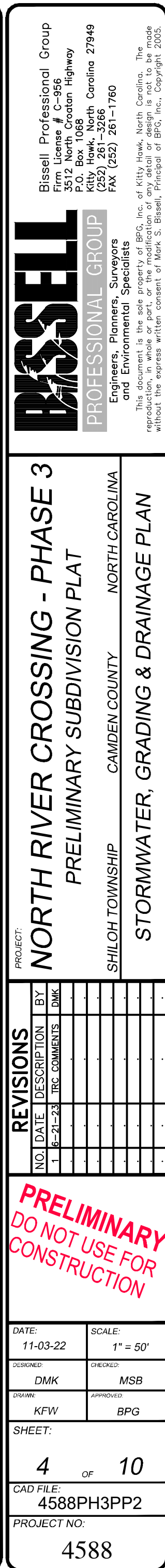
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PROJECT:			
NORTH RIVER CROSSING - PHASE 3			
PRELIMINARY SUBDIVISION PLAT			
SHILOH TOWNSHIP	CAMDEN COUNTY	NORTH CAROLINA	
STORMWATER, GRADING & DRAINAGE PLAN			

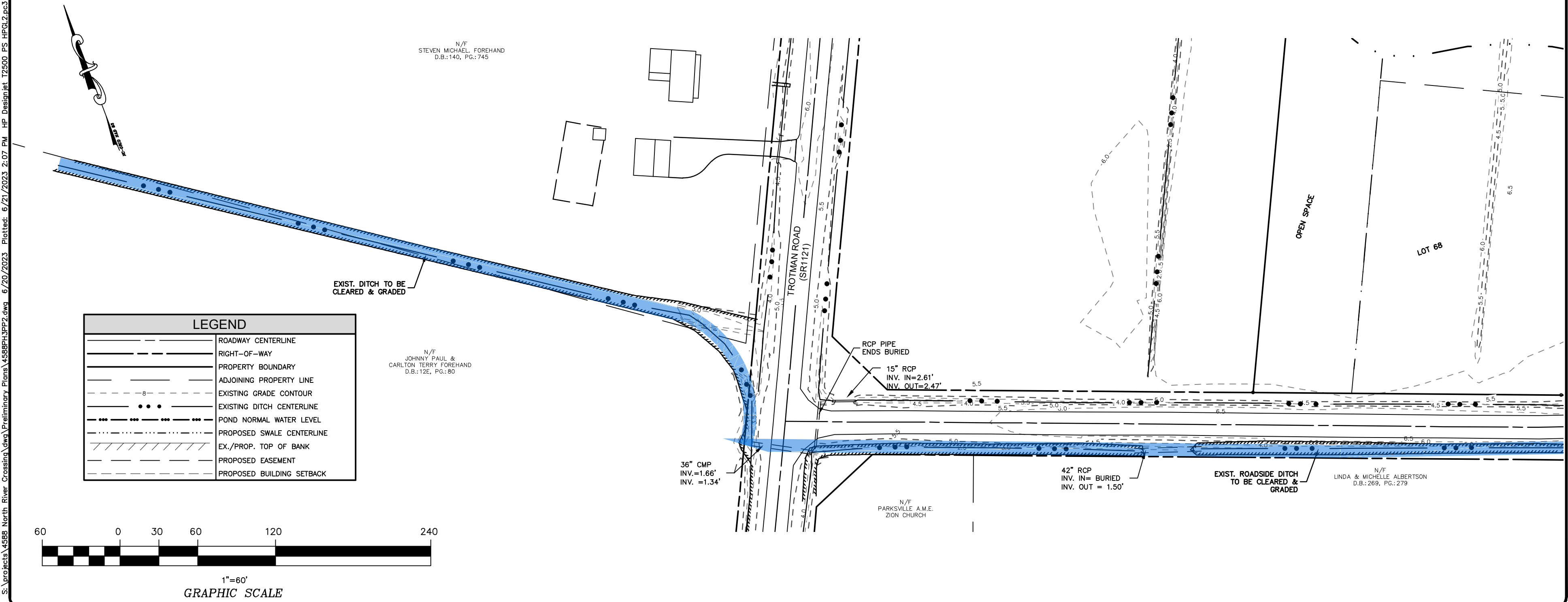
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NORTH RIVER CROSSING - PHASE 3
PRELIMINARY SUBDIVISION PLAT

SHILOH TOWNSHIP CAMDEN COUNTY NORTH CAROLINA

STORMWATER, GRADING & DRAINAGE PLAN

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5 OF **10**

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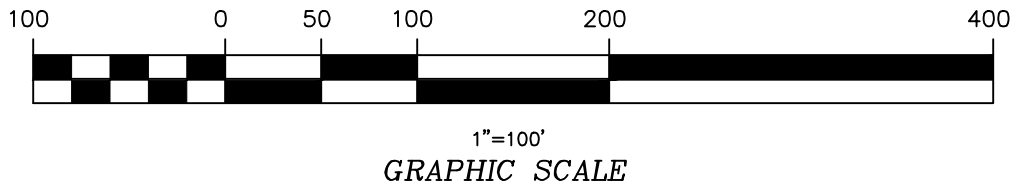
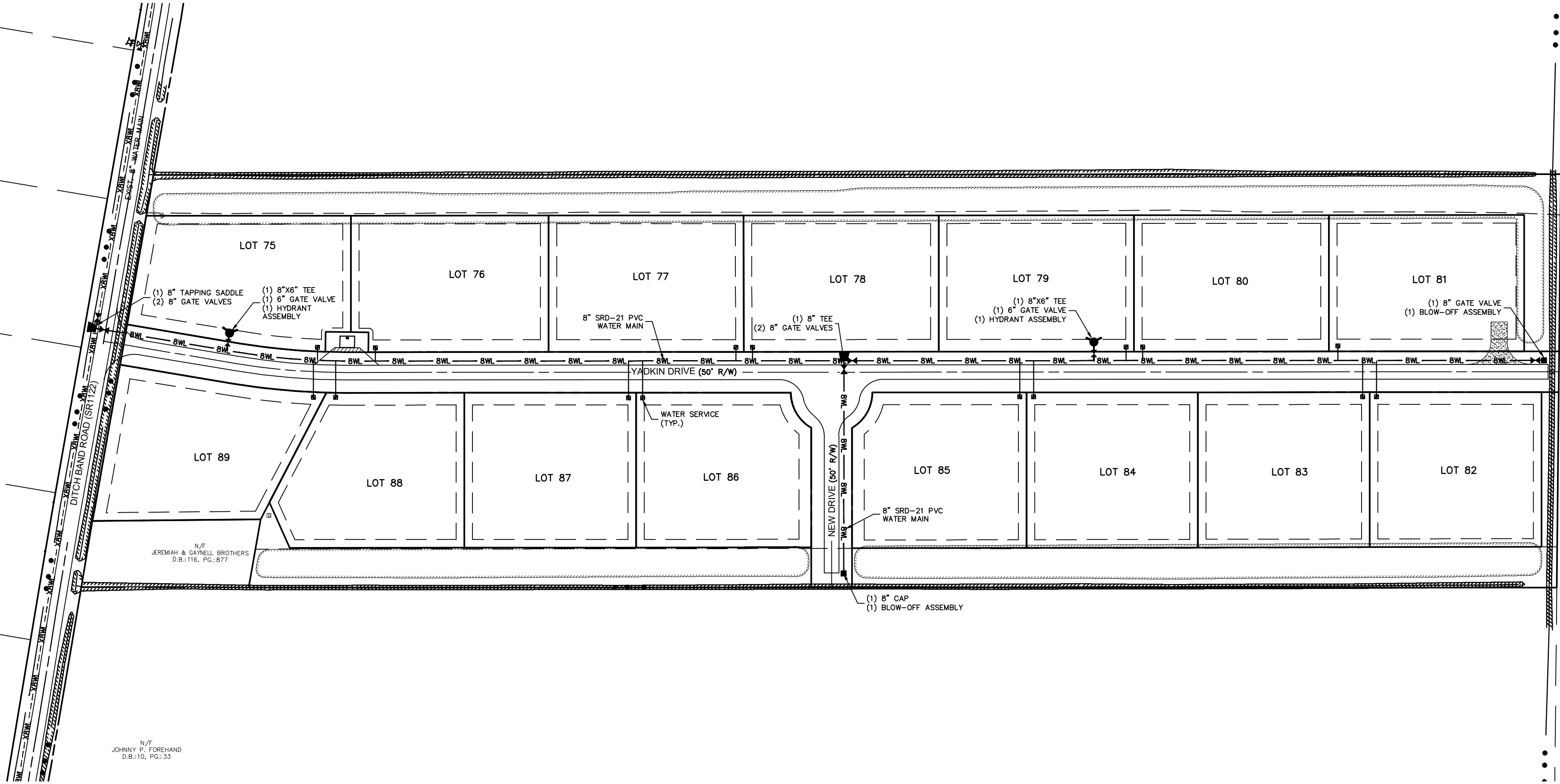
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Packet Pg. 79

Attachment: 3_Plat (Set Public Hearing - North River Crossing Phase 3 Subdivision)

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LEGEND	
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	RIGHT-OF-WAY
	PROPERTY BOUNDARY
	ADJOINING PROPERTY LINE
	EXISTING GRADE CONTOUR
	EXISTING DITCH CENTERLINE
	POND NORMAL WATER LEVEL
	PROPOSED SWALE CENTERLINE
	EX./PROP. TOP OF BANK
	PROPOSED EASEMENT
	PROPOSED BUILDING SETBACK



REVISIONS	
NO.	DESCRIPTION
1	8-21-23 IRC COMMENTS

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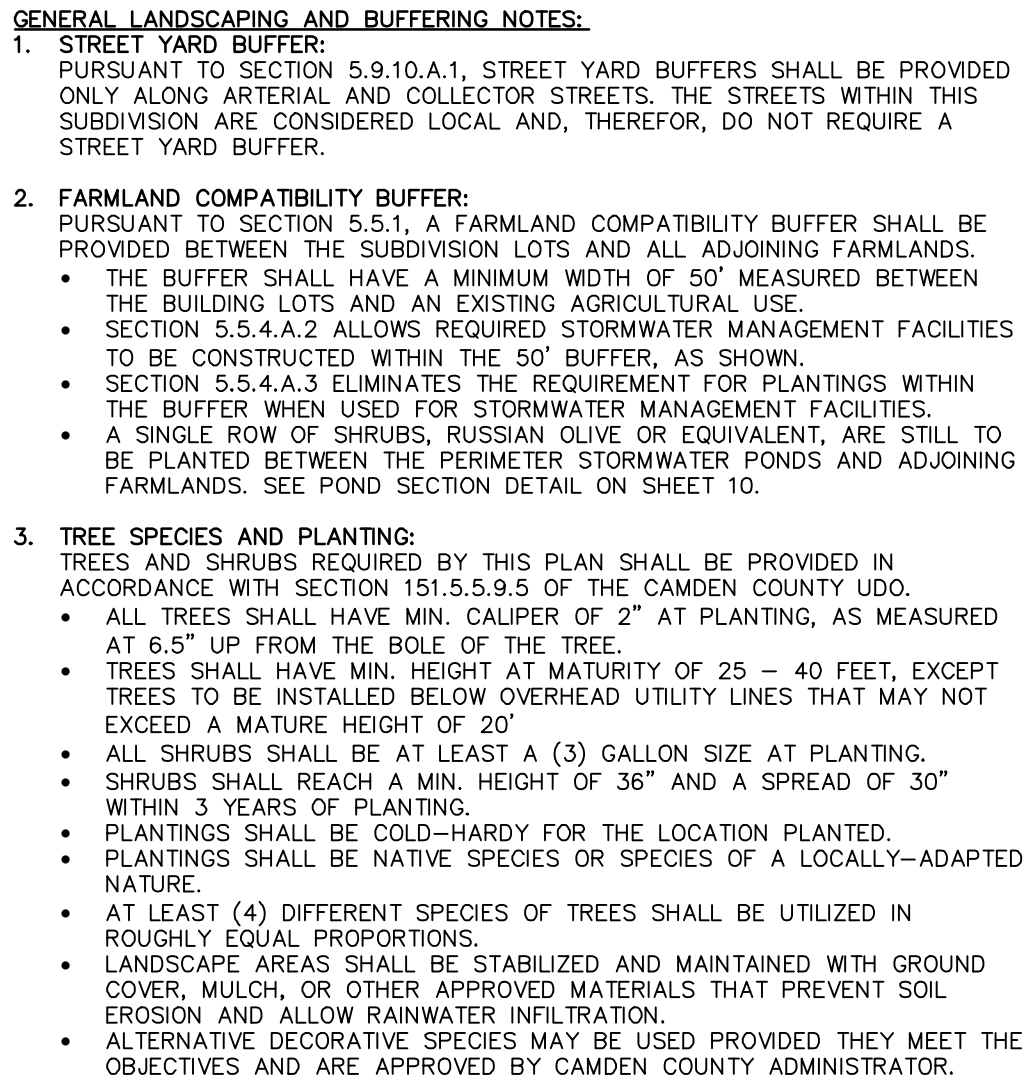
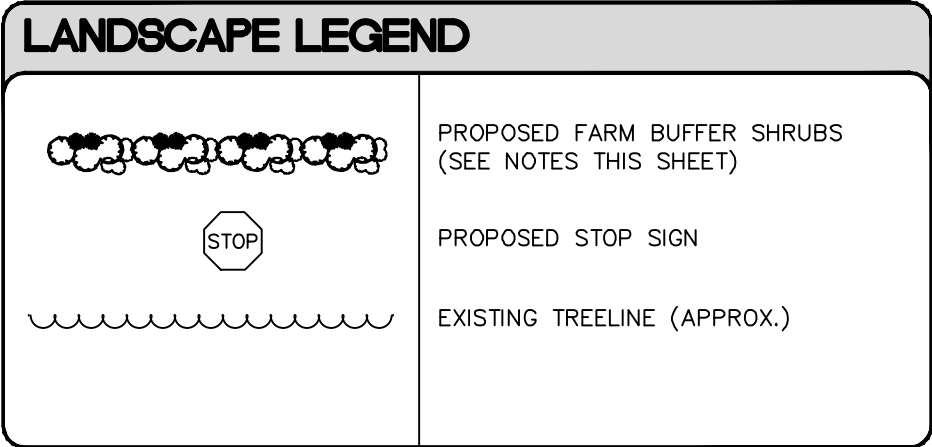
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PROJECT: **NORTH RIVER CROSSING - PHASE 3**
PRELIMINARY SUBDIVISION PLAT
SHILOH TOWNSHIP CAMDEN COUNTY NORTH CAROLINA
WATER MAIN EXTENSION & SERVICE PLAN

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PROJECT NO: 4588	

PROJECT: **NORTH RIVER CROSSING - PHASE 3**
PRELIMINARY SUBDIVISION PLAT
 SHILOH TOWNSHIP CAMDEN COUNTY NORTH CAROLINA
LANDSCAPING, BUFFERING & SIGNAGE PLAN

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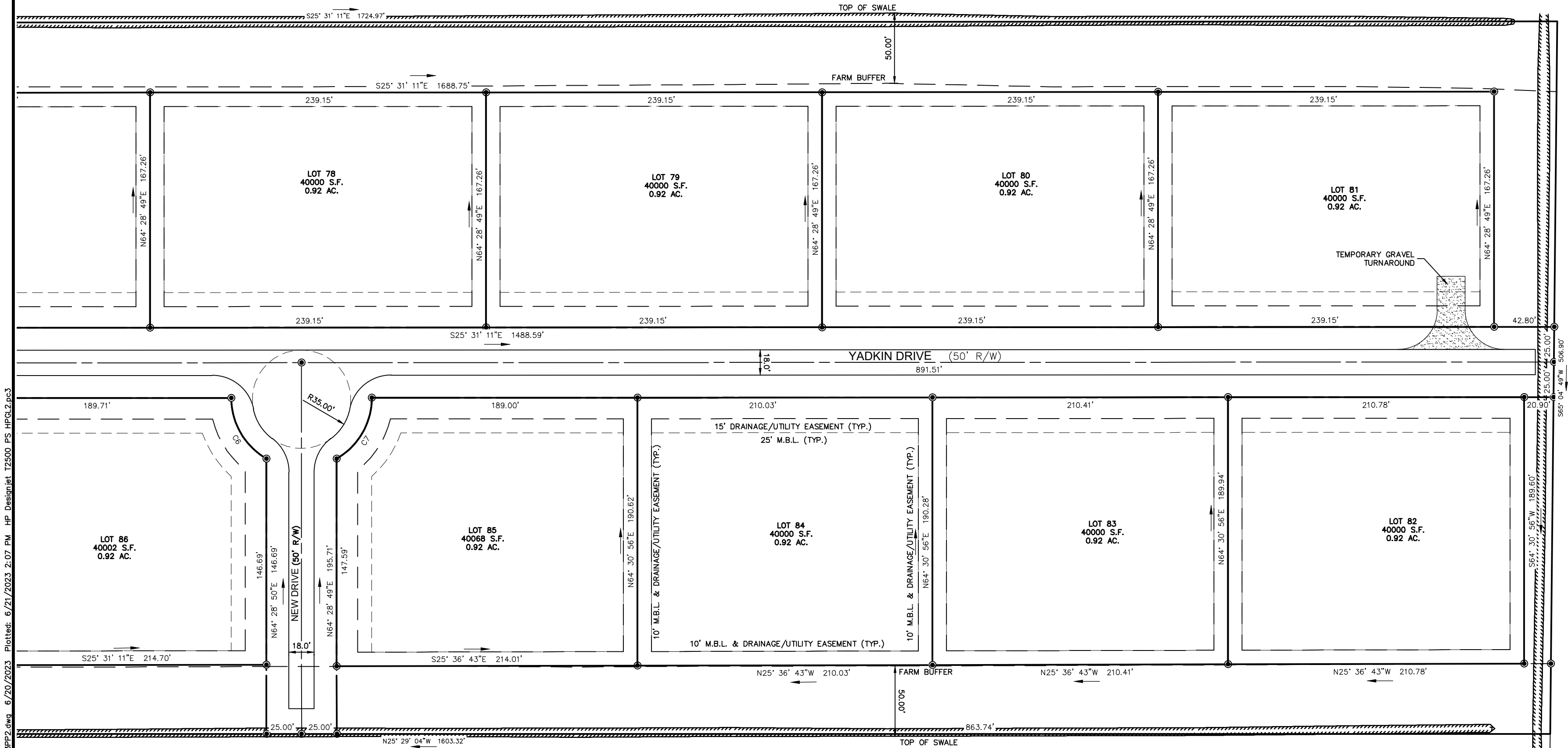
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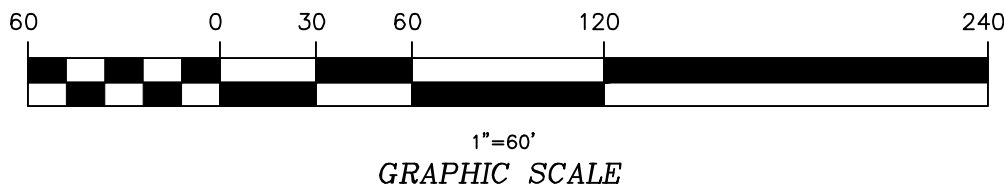
LINE TABLE		
LINE	LENGTH	BEARING
L3	52.57'	N0° 07' 51"E
L1	206.00'	S26° 06' 11"E
L2	85.00'	S74° 21' 49"W

CURVE TABLE					
CURVE	LENGTH	RADIUS	CHORD	BEARING	DELTA
C1	14.13	6888.49'	14.13'	S74° 27' 23"W	0°07'03"
C2	105.43	775.00'	105.35'	S19° 52' 50"E	7°47'40"
C3	133.16	800.00'	133.00'	S20° 45' 05"E	9°32'12"
C4	114.90	825.00'	114.81'	N19° 58' 23"W	7°58'47"
C5	22.42	825.00'	22.41'	N24° 44' 29"W	1°33'24"
C6	52.22	50.00'	49.88'	N34° 33' 42"E	59°50'13"
C7	52.50	50.00'	50.12'	N85° 26' 17"W	60°09'43"



LEGEND	
	ROADWAY CENTERLINE
	RIGHT-OF-WAY
	PROPERTY BOUNDARY
	ADJOINING PROPERTY LINE
	EXISTING GRADE CONTOUR
	EXISTING DITCH CENTERLINE
	POND NORMAL WATER LEVEL
	PROPOSED SWALE CENTERLINE
	EX./PROP. TOP OF BANK
	PROPOSED EASEMENT
	PROPOSED BUILDING SETBACK

LEGEND	
	EXISTING CONCRETE MONUMENT
	SET CONCRETE MONUMENT
	SET IRON ROD
	EXISTING IRON ROD
	EXISTING IRON PIPE
	NOT TO SCALE
	MAXIMUM BUILDING LIMIT
	PLAT CABINET
	DEED BOOK
	SLIDE
	SQUARE FEET
	ACRES



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PROJECT:
NORTH RIVER CROSSING - PHASE 3
PRELIMINARY SUBDIVISION PLAT

SHILOH TOWNSHIP CAMDEN COUNTY NORTH CAROLINA
LOT DIMENSION PLAN

REVISIONS	
NO.	DATE
1	8-21-23
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PRELIMINARY
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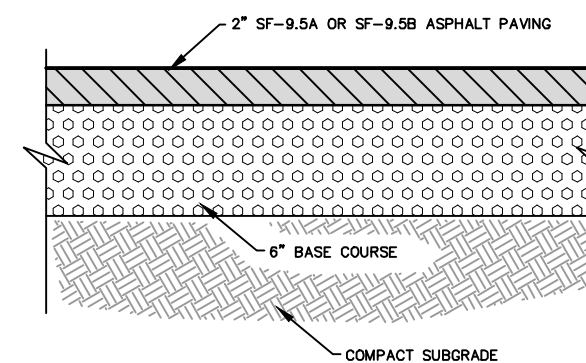
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DRAWN: KFW APPROVED: BPG

SHEET: 9 OF 10

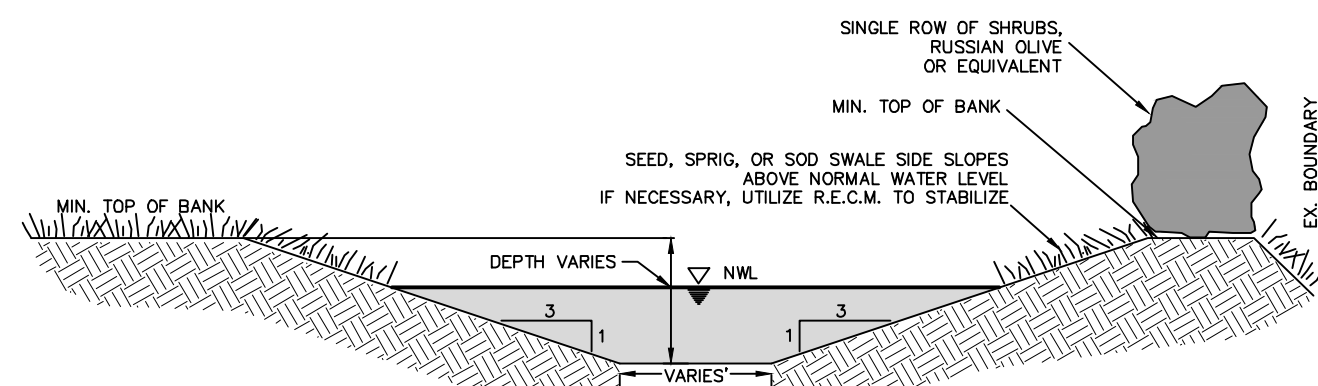
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PROJECT NO: 4588



NOT TO SCALE

PAVING SHALL CONSIST OF FINE GRADING THE SPECIFIED PARKING & DRIVE AREAS AND INSTALLING 2" SF-9.5A OR SF-9.5B ASPHALT CONCRETE SURFACE COURSE IN CONJUNCTION WITH A 6" AGGREGATE BASE COURSE. THE SOIL SUBGRADE BENEATH PAVEMENTS SHALL BE COMPACTED TO AT LEAST 95% OF ASTM D 698 PRIOR TO ANY PLACEMENT OF SUBBASE FILL OR STONE BASE COURSE. ALL SITE PREPARATION AND THE DESIGN AND CONSTRUCTION OF ALL FOUNDATIONS, GROUND SLABS, AND PAVEMENTS SHALL BE IN ACCORDANCE WITH RECOMMENDATIONS PROVIDED BY A GEOTECHNICAL ENGINEER.

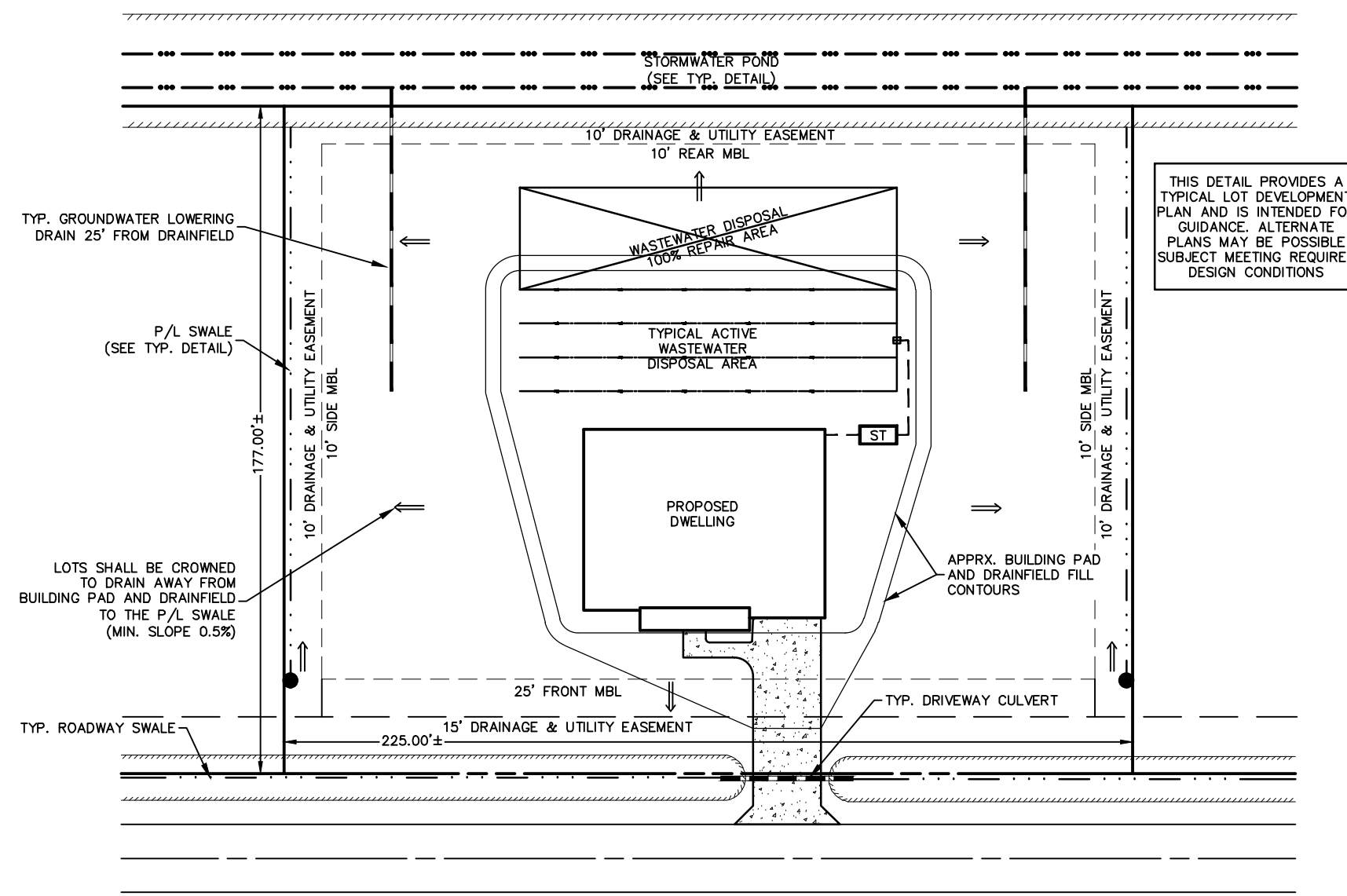


SEED, SPRIG, OR SOD SWALE
SIDE SLOPES & BOTTOM

DEPTH VARIES

6 1 1 6

NOT TO SCALE NORMAL EARTH FOUNDATION NCDOT STD 300.01



MIN. LOT AREA: 40,000 S.F.
SCALE: 1" = 40'

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SHEET: 10 OF 10

CAD FILE: 4588PH3PP2

PROJECT NO: 4588

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Specialists**

Bissell Professional Group
Firm License # C-956
3512 North Croatan Highway
P.O. Box 1068
Durham, North Carolina 27649
(252) 264-3266
(252) 264-3266
FAX (252) 261-1760

The
of Kitty Hawk, North Carolina. The
design or design is not to be made
modification of any portion or design is
in whole or part, or the modification of
any portion or design is not to be made

PROJECT:	NORTH RIVER CROSSING - PHASE 3 PRELIMINARY SUBDIVISION PLAT	
	CAMDEN COUNTY	NORTH CAROLINA
	TYPICAL CONSTRUCTION DETAILS	

AMERICAN PUBLIC HEALTH ASSOCIATION
 1515 K STREET, N.W.
 WASHINGTON, D.C. 20005-4020

June 21, 2023

Seaboard Development Alliance
 Attn: Woody Perry
 2875 Forge Rd.
 Toano, VA 23168

Re: Proposed ~~Lots~~ Ditch Bank Rd., Camden County.
 75-79 & 81-88

Dear Mr. Perry:

This letter is to confirm my evaluation of the above referenced site for the use of subsurface sewage treatment and disposal systems.

RESULTS OF THE SITE EVALUATION:

1. A soil wetness condition at a depth of less than 36 inches (near the surface) based on soil color of chroma 2 or less (rule .1942).
2. A clay soil, of expansive mineralogy, at a depth of less than 36 inches (near the surface) (rule .1941).

These findings mean that the site is unsuitable for a conventional subsurface system. HOWEVER, if the following modifications can be made, the site may be reclassified to provisionally suitable.

MODIFICATION OPTIONS:

A. Adjusting the soil wetness condition:

1. A plan for the installation of a gravity groundwater lowering drainage system starting at 3.5 feet below original grade shall be prepared by a qualified consultant and submitted to the health department for review. The plan will be included as part of the Improvement Permit, and shall be designed based on rule .1956(7) and other applicable rules of section .1900.

The designer of the plan(s) shall inspect the installation

October 12, 2022

Seaboard Development Alliance
Attn: Woody Perry
2875 Forge Rd.
Toano, VA 23168

Re: Proposed Lot 89 Ditch Bank Rd., Camden County. (Application # 381989)

Dear Mr. Perry:

This letter is to confirm my evaluation of the above referenced site for the use of subsurface sewage treatment and disposal systems.

RESULTS OF THE SITE EVALUATION:

1. A soil wetness condition at a depth of less than 36 inches (near the surface) based on soil color of chroma 2 or less (rule .1942).
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MODIFICATION OPTIONS:

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1. A plan for the installation of a gravity groundwater lowering drainage system starting at 3.5 feet below original grade shall be prepared by a qualified consultant and submitted to the health department for review. The plan will be included as part of the Improvement Permit, and shall be designed based on rule .1956(7) and other applicable rules of section .1900.

The designer of the plan(s) shall inspect the installation

and operation of the drainage system. A letter of certification of the installation and/or operation shall be provided to the health department prior to final system approval. The certification shall include the seal of the designer(s).

2. A surface water drainage swale shall be installed with a grade sufficient to allow surface water to drain away from the sewage system. The depth of the swale will be determined relative to the center of the nitrification field.

B. Nitrification field modifications

A sand-lined trench system shall be designed based on rule .1956 (7).

OBTAINING A PERMIT AND AUTHORIZATION TO CONSTRUCT

If site modifications allow the lot to be reclassified to provisionally suitable, the following steps must be taken to obtain an Alternative Improvement Permit and Authorization for Wastewater System Construction:

1. Submit a plat or scale drawing of each lot showing all dimensions of the property lines. Include the dimensions and exact location of all structures such as homes, garages, pools, decks, etc., and the location of driveways and underground utility lines.

NOTE: A surveyor does not have to be hired for this. You may draw it yourself and sign a notarized statement certifying the accuracy of the dimensions and locations.

2. Submit a copy of the deed as recorded in the Register of Deeds office.
3. Sign legal documents agreeing to the inspection and maintenance requirements of the Albemarle Regional Health Services Management Entity. These requirements include:
 - System to be inspected at least annually by the Management Entity.
 - System to be maintained as directed by the Management Entity.
 - An annual fee for renewal of the Operation Permit for the system.
3. Pay the required Improvement Permit and Authorization fee.

GENERAL INFORMATION:

Another possibility would be for you to employ the services of a qualified consultant to develop a plan for an alternative or innovative system that meets the provisions outlined in

.1948D. The plan should be submitted to the local environmental health section to be reviewed with the assistance of regional and state environmental health staff.

These requirements are based on the application of current rules and policies. The site is subject to any future changes in these rules and policies.

This site evaluation was made in accordance with rules .1940-.1948 of the "Laws and Rules for Sewage Treatment and Disposal Systems", Title 15a, Subchapter 18A of the North Carolina Administrative Code. Should you feel it necessary to appeal our evaluations and decisions, forms and guidelines for petitioning the state will be furnished to you upon request.

The provisions contained in this letter shall be valid for a period of 12 months from the date of this letter. If the Alternative Improvement Permit and Authorization for Wastewater System Construction have not been issued in this time period, the approval will become void and it will be necessary to submit a new application for consideration.

If an Authorization for Wastewater System Construction is issued, it must be used within five years from the date of issue or it will be necessary to reapply.

If I can be of further assistance, please feel free to contact me at this office at telephone #'s (252) 338-4460 or (252) 338-4482.

Sincerely,



Kevin Carver, R.S., L.S.S.
Environmental Health Specialist
Albemarle Regional Health Services

+++++



PROJECT NAME: North River Development
 PROJECT ADDRESS:
 APPLICANT: Deel Engineering
 DATE SUBMITTED: June 30, 2023

July 28, 2023

To Whom it May Concern:

This document has been sent to indicate that a decision has been reached between Camden County, the technical reviewer, the applicant, and relevant parties regarding development. Design drawings and associated calculations were reviewed for stormwater compliance and below is the current status of the review:

- ☐ APPROVAL
- ☒ CONDITIONAL APPROVAL (SEE BELOW CONDITIONS)
- ☐ DENIAL (SEE ATTACHED COMMENTS LETTER)

Technical Reviewer: Emily Magoon, PE

Technical Reviewer: Daniel Wiebke, PE CFM

Signature and Date: *Emily Magoon 7/29/23*

Signature and Date: *Daniel C. Wiebke*

Camden County Government Representative:

Signature and Date: *Amber V. Cudling 7/31/2023*

Conditions:

Approval of the existing conditions report for North River Crossing can be given conditionally on receipt of the updated report and models, with the expectation that they will match the results shown in the response to comments letter received from Andy Deel on June 30th, 2023.

If there are any questions regarding these decisions or parties involved, seek help from the reviewer or primary contact at Camden County. We can be reached at:

Camden County, NC 2021
 PO Box 190
 Camden NC 27921
 Ph: (252) 338-1919

McAdams
 2905 Meridian Parkway
 Durham, NC 27713
 Ph: (919)-361-5000

TRC Meeting for North River Crossing Phase 3

Date: May 10, 2023

In Attendance: Amber Curling and Trisha Sabo from Camden County Planning, John Linton from Seaboard Development, Mark Bissell from Bissell Professional Group, Britton Overton and Larry Lawrence from CC Schools

Discussion:

1. Road Specifications – roads will be constructed same as Phase 1 and 2 of North River Crossing
2. The Dead-End road is not permitted over 1000 feet – a roundabout or other solution must be added to plans
3. Bus stop shelter – depending on how # 2 is resolved a roundabout would move or not require a bus stop shelter. Also, the shelter over the Community mailbox may be used as a bus stop shelter
4. Discussed the Comments from Chuck – Disapproved with the following comment - Due to low water pressure and volume in this area the system will not support more construction until improvements can be done

From: [Felton, Kylie](#)
To: [Amber Curling](#)
Subject: [External] Re: [External] RE: [External] FW: [External] TRC Meeting for North River Crossing Phase 3
Date: Wednesday, May 17, 2023 9:47:16 AM

no, ma'am, I am good. Thank you.

Kylie Felton
 Pasquotank-Camden 911 Director
 200 E Colonial Ave
 Elizabeth City, NC 27909
 252-338-7787 office

From: Amber Curling <acurling@camdencountync.gov>
To: Kylie Felton <feltonk@co.pasquotank.nc.us>
Sent: 5/17/2023 9:43 AM
Subject: [External] RE: [External] FW: [External] TRC Meeting for North River Crossing Phase 3

Thank you! Yes this will be corrected with the Preliminary Plat review. Did you have any other comments?

Sincerely,
Amber Curling
Planning Director

Camden County
 PO Box 74
 117 NC Hwy 343 North
 Camden, NC 27921
 Ph: 252 338 1919 Ext. 232
 Fax: 252 333 1603
 Email: acurling@camdencountync.gov

From: Kyle Breslin <kbreslin@camdencountync.gov>
Sent: Wednesday, May 17, 2023 9:42 AM
To: 'Amber Curling' <acurling@camdencountync.gov>
Subject: FW: [External] FW: [External] TRC Meeting for North River Crossing Phase 3

From: Kyle Breslin <kbreslin@camdencountync.gov>
Sent: Tuesday, April 25, 2023 4:31 PM
To: 'Felton, Kylie' <feltonk@co.pasquotank.nc.us>
Subject: RE: [External] FW: [External] TRC Meeting for North River Crossing Phase 3

Attachment: 6_TRCInformation (Set Public Hearing - North River Crossing Phase 3 Subdivision)

I spoke with Amber and she has yet to look them over, she will not be back in until Tuesday but I would think that they should be up to date so that the map is as accurate as possible.

From: Felton, Kylie <feltonk@co.pasquotank.nc.us>

Sent: Monday, April 24, 2023 10:47 AM

To: 'Kyle Breslin' <kbreslin@camdencountync.gov>

Subject: [External] FW: [External] TRC Meeting for North River Crossing Phase 3

Kyle,

Will you look at the file labeled TRC NorthRiverCrossingPh3? The "bluish" colored section is an existing section in which the roads are labeled differently than what we have in our CAD maps. So, for example, for us, Perquimans Dr changes to Pungo Dr and Pamlico Dr to Pee Dee Dr at the roundabouts. I know it doesn't matter for us in this current approval of Phase 3, but I was curious if we shouldn't have them update their maps to correspond with what we have so that if these expansions continue, we are all on the same page.

Thanks

From: Amber Curling <acurling@camdencountync.gov>

Sent: Friday, April 21, 2023 11:13 AM

To: 'Keven Carver' <kcarver@arhs-nc.org>; 'Brian Lannon' <blannon@camdencountync.gov>; 'Kylie Felton' <feltonk@co.pasquotank.nc.us>; 'David Otts' <dbotts@ncdot.gov>; 'Caitlin Spear' <caspear@ncdot.gov>; 'Derek Boone' <derek.e.boone@usps.gov>

Cc: acurling@camdencountync.gov; 'Patricia Sabo' <psabo@camdencountync.gov>

Subject: [External] TRC Meeting for North River Crossing Phase 3

RE: Preliminary Plans for Phase 3 of North River Crossing a 15 Lot Major Subdivision

A Technical Review committee Meeting has been scheduled for Wednesday May 10, 2023 at 10:00 AM. The meeting will be held on the right side of the New Camden Library Building in the Board Room located at 118 NC Hwy 343 N. Attached is a copy of selected sheets from the proposed Preliminary Plans for Phase 3 of North River Crossing. The proposed subdivision will be located off Ditch Bank Rd on 20 acres in the Shiloh Township. This Phase 3 of the proposed subdivision is located across Ditch Bank Rd from the existing North River Crossing Phase 1 and Phase 2. The parcel number is 03-8965-00-32-3765.0000.

If you are unable to attend, please fill out, sign and email the attached TRC Review Letter with your comments to acurling@camdencountync.gov at the Planning Department by 5:00 PM Friday May 5, 2023. If you have any questions or need additional information please let me know.

Thank you,
Amber Curling
Planning Director
 Camden County

Attachment: 6_TRCInformation (Set Public Hearing - North River Crossing Phase 3 Subdivision)

PO Box 74
117 NC Hwy 343 North
Camden, NC 27921
Ph: 252 338 1919 Ext. 232
Fax: 252 333 1603
Email: acurling@camdencountync.gov

BOARD OF COMMISSIONERS

TIFFNEY WHITE
Chairman

ROSS B. MUNRO
Vice Chairman

SISSY AYDLETT
RANDY KRAINIAK
TROY LEARY



ADMINISTRATION

ERIN BURKE
County Manager

KAREN M. DAVIS
Clerk to the Board

JOHN S. MORRISON
County Attorney

April 21, 2023

From: Camden County Planning Department
To: Technical Review Staff

RE: Preliminary Plans for Phase 3 of North River Crossing a 15 Lot Major Subdivision

Attached is a copy of the proposed North River Crossing Subdivision. The proposed subdivision will be located off Ditch Bank Rd on 20 acres in the Shiloh Township. The parcel number is 03-8965-00-32-3765.0000 for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Wednesday May 10, 2023 at 10:00 AM. The meeting will be held on the right side of the New Camden Library Building in the Board Room located at 118 NC Hwy 343 N. If you are unable to attend please fill out memo, sign and email to (acurling@camdencountync.gov) at the Planning Department by 5:00 PM Friday May 5, 2023.

____ Approved as is
____ Reviewed with no comments.
____ Approved with the following comments/recommendations:

☒ Disapproved with the following comments: (Provide factual evidence for denial)

ON JUNE 5, 2023 THE CAMDEN CO. BOARD OF COMMISSIONERS APPROVED (7) NEW POSITIONS FOR DEPUTY AT THIS AGENCY, LACK OF ADEQUATE PERSONNEL HAS BEEN MY OPPOSITION IN THE PAST FOR FUTURE DEVELOPMENTS.

Name: J. KEVIN JONES Signature: [Signature]

Thank you for your prompt attention to this matter. If you have any questions, please call Amber Curling at (252) 338-1919 ext. 232.

Sincerely,

[Signature]

Amber Curling
Camden County Planning Department

HOWEVER, THESE (7) POSITIONS (WHEN FILLED) WILL ONLY GET US "UP TO SPEED" WITH THE CURRENT CALL VOL. WE NOW HAVE. THIS AND FUTURE DEVELOPMENTS WILL INCREASE OUR CALL VOLUME, THUS NEEDING MORE LAW ENFORCEMENT PERSONNEL. UNTIL THERE IS A "PLAN" PUT INTO PLACE TO INCREASE SHERIFF'S OFFICE DEPUTIES FOR FUTURE GROWTH, I CAN NOT APPROVE OF ANY DEVELOPMENT.

BOARD OF COMMISSIONERS

TIFFNEY WHITE
ChairmanROSS B. MUNRO
Vice ChairmanSISSY AYDLETT
RANDY KRAINIAK
TROY LEARYCAMDEN
COUNTYNORTH CAROLINA • USA
Boundless Opportunities

ADMINISTRATION

ERIN BURKE
County ManagerKAREN M. DAVIS
Clerk to the BoardJOHN S. MORRISON
County Attorney

April 21, 2023

From: Camden County Planning Department
To: Technical Review Staff

RE: Preliminary Plans for Phase 3 of North River Crossing a 15 Lot Major Subdivision

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☒ Approved as is
☒ Reviewed with no comments.
☐ Approved with the following comments/recommendations:

☐ Disapproved with the following comments: (Provide factual evidence for denial)

Name: Kirk Jennings Signature: *Kirk Jennings*

Thank you for your prompt attention to this matter. If you have any questions, please call Amber Curling at (252) 338-1919 ext. 232.

Sincerely,

Amber Curling
Camden County Planning Department

P. O. Box 190 • 117 North 343 • Camden, NC, 27921 • Phone (252) 338-1919 • Fax (252) 333-1603
www.camdencountync.gov

Attachment: 6_TRCInformation (Set Public Hearing - North River Crossing Phase 3 Subdivision)

BOARD OF COMMISSIONERS

TIFFNEY WHITE
Chairman

ROSS B. MUNRO
Vice Chairman

SISSY AYDLETT
RANDY KRAINIAK
TROY LEARY



ADMINISTRATION

ERIN BURKE
County Manager

KAREN M. DAVIS
Clerk to the Board

JOHN S. MORRISON
County Attorney

April 21, 2023

From: Camden County Planning Department

To: Technical Review Staff

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☐ Approved as is
☐ Reviewed with no comments.
☐ Approved with the following comments/recommendations:

☒ Disapproved with the following comments: (Provide factual evidence for denial)

DUE TO LOW WATER PRESSURE AND VOLUME IN THIS AREA, THE SYSTEM WILL NOT SUPPORT MORE CONSTRUCTION UNTIL IMPROVEMENTS CAN BE DONE

Name: CHARLES A JONES, JR

Signature: *Charles A Jones Jr*

Thank you for your prompt attention to this matter. If you have any questions, please call Amber Curling at (252) 338-1919 ext. 232.

Sincerely,

Amber Curling

Amber Curling
Camden County Planning Department



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

Item Number: 9.A
Meeting Date: September 05, 2023

Submitted By: Tammie Krauss, Register of Deeds
Register of Deeds
Prepared by: Karen Davis

Item Title **Register of Deeds Report**

Attachments: Register of Deeds Report (PDF)

Camden County Register of Deeds: Tammie Krauss
July 2023 Daily Deposit

DATE	NC CHILDREN TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
07/03/23	\$ 5.00	\$ 30.00	\$ 64.68	\$ 67.32	\$ 2.25	\$ 10.55	\$ 12.40	\$ 89.80	\$ 282.00
07/05/23	\$ -	\$ -	\$ 137.20	\$ 142.80	\$ 3.78	\$ 22.14	\$ 37.20	\$ 188.88	\$ 532.00
07/06/23	\$ -	\$ -			\$ 0.75	\$ 5.03		\$ 45.22	\$ 51.00
07/07/23	\$ -		\$ 760.48	\$ 791.52	\$ 4.13	\$ 25.54	\$ 31.00	\$ 214.33	\$ 1,827.00
07/10/23	\$ 5.00	\$ 30.00	\$ -	\$ -	\$ 2.42	\$ 11.14	\$ 12.40	\$ 100.04	\$ 161.00
07/11/23	\$ -	\$ -			\$ 2.07	\$ 13.39	\$ 12.40	\$ 110.14	\$ 138.00
07/12/23	\$ 5.00	\$ 30.00	\$ 141.12	\$ 146.88	\$ 7.29	\$ 40.38	\$ 55.80	\$ 347.73	\$ 774.20
07/13/23	\$ -	\$ -	\$ 14.70	\$ 15.30	\$ 5.31	\$ 33.90	\$ 18.60	\$ 294.59	\$ 382.40
07/14/23	\$ 10.00	\$ 60.00	\$ 901.11	\$ 937.89	\$ 6.30	\$ 32.21	\$ 37.20	\$ 274.29	\$ 2,259.00
07/17/23			\$ 678.16	\$ 705.84	\$ 4.62	\$ 27.05	\$ 43.40	\$ 232.93	\$ 1,692.00
07/18/23	\$ -	\$ -	\$ -	\$ -	\$ 1.17	\$ 5.82	\$ 18.60	\$ 52.41	\$ 78.00
07/19/23	\$ -	\$ -	\$ 676.20	\$ 703.80	\$ 4.44	\$ 26.36	\$ 43.40	\$ 221.80	\$ 1,676.00
07/20/23	\$ -	\$ -	\$ 866.32	\$ 901.68	\$ 5.71	\$ 35.33	\$ 43.40	\$ 297.16	\$ 2,149.60
07/21/23	\$ 5.00	\$ 30.00	\$ 749.70	\$ 780.30	\$ 4.14	\$ 23.16	\$ 6.20	\$ 207.50	\$ 1,806.00
07/24/23	\$ 5.00	\$ 30.00	\$ 106.82	\$ 111.18	\$ 2.53	\$ 11.91	\$ 12.40	\$ 106.96	\$ 386.80
07/25/23			\$ 83.30	\$ 86.70	\$ 2.06	\$ 12.15	\$ 18.60	\$ 104.19	\$ 307.00
07/26/23			\$ 479.22	\$ 498.78	\$ 2.95	\$ 18.60	\$ 18.60	\$ 156.85	\$ 1,175.00
07/27/23			\$ 342.51	\$ 356.49	\$ 2.78	\$ 17.41	\$ 18.60	\$ 146.21	\$ 884.00
07/28/23			\$ 882.98	\$ 919.02	\$ 5.09	\$ 31.74	\$ 37.20	\$ 264.97	\$ 2,141.00
07/31/23			\$ 514.50	\$ 535.50	\$ 3.09	\$ 18.22	\$ 31.00	\$ 153.69	\$ 1,256.00
									\$ -
									0.00
									0.00
									\$ -
TOTAL	\$ 35.00	\$ 210.00	\$ 7,399.00	\$ 7,701.00	\$ 72.88	\$ 422.03	\$ 508.40	\$ 3,609.69	\$ 19,958.00

Ledger Report Fee Distribution
TAMMIE KRAUSS, REGISTER OF DEEDS
Camden, NC
Date Range From Saturday, July 01, 2023 to Monday, July 31, 2023

Name	Amount
NC Children's Trust Fund	\$35.00
NC Domestic Violence Fund	\$210.00
State Revenue Stamp	\$7,399.00
County Revenue Stamp	\$7,701.00
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$72.88
ROD Automation Fund	\$422.03
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$508.40
ROD General Fund	\$3,609.69
Total Distribution For Period	\$19,958.00
Cash Total	\$466.00
Check Total	\$5,847.00
Pay Account Total	\$375.00
ACH Total	\$13,270.00
Escrow Account Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$19,958.00

Attachment: Register of Deeds Report (Register of Deeds Report)



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

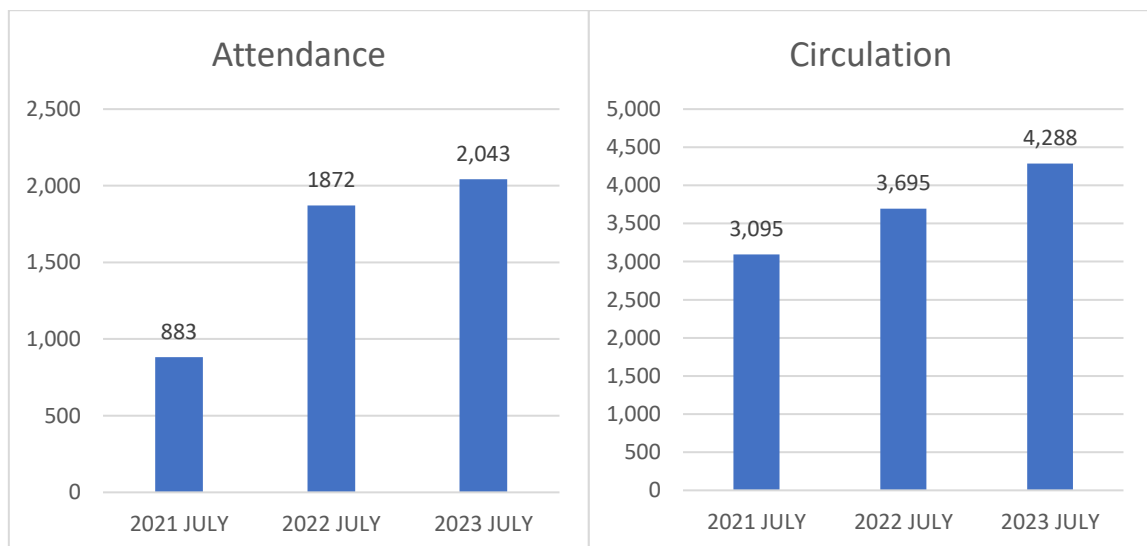
Item Number:	9.B
Meeting Date:	September 05, 2023
Submitted By:	Rodney Wooten, Library Prepared by: Kim Perry
Item Title	Library Report 7/2023
Attachments:	23-07 (DOCX)

Camden County Public Library

July 2023 Statistics

Visitor Count	2,043
Materials Check Outs & Renewals	4,313
Cloud Library Check Out (ebooks & audiobooks)	154 (2.56% decrease from 7/22)
Computer/ Wireless Use	310/295
Questions Answered	187
Children's Programs/Attendance	19/585
Teen Program/Attendance	0/0
Adult Programs/Attendance	3/21
Outreach Programs/Attendance	0/0
Study Room Usage/Attendance	35/54
Meeting Room Usage/Attendance	3/18
Days/Hours Open	23/187
# Items in Collection	21,351
Library Card Holders	2,613

Comparison by Year
2021-2023





**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

Item Number:	9.C
Meeting Date:	September 05, 2023
Submitted By:	Karen Davis, Clerk to the Board Administration Prepared by: Karen Davis
Item Title	Fire Prevention Report
Attachments:	July 2023 Camden Monthly Report (PDF)

July 2023 Monthly Report
Fire Prevention
Camden County

Inspections

Completed

DB City Marina – open junction box
Lambs Seafood – Fire extinguisher serviced, Hood serviced, cleaned and tagged
Causeway Marina – Address posted, fire extinguisher serviced
Ambrose Signs – Fire extinguisher serviced
Duck Thru – hood cleaning tag

Investigations

Non-reported

Plans Review

No Permits Issued
No Plans Received to our Office

Special Projects/Events

Assisted with Public Safety Camp in conjunction with Pasquotank-Camden Emergency Management
Coordinated School Inspections for September



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

Item Number: 9.D

Meeting Date: September 05, 2023

Submitted By: Erin Burke,
Administration
Prepared by: Karen Davis

Item Title New High School Progress Report

Attachments: CAMHS 20230828 Project Status Report September
(PDF)

NEW CAMDEN COUNTY HIGH SCHOOL

MONTHLY PROGRESS REPORT September 2023



M. B. Kahn

KAHN

Construction Co., Inc.

2400 Crownpoint Executive Dr. / Charlotte, NC 28227
Phone 704-841-7299



MOSELEYARCHITECTS

PROJECT STATUS REPORT : SEPTEMBER 2023

New Camden County High School
Camden County, NC

M. B. Kahn has prepared this Monthly Project Status Report to provide the Camden County Board of Education and Board of Commissioners an update regarding the New Camden County High School project. This report is intended to show the progress made on the project to date and prepare you for the “next steps” as we continue moving forward.

PROJECT STAKEHOLDERS:



Camden County Board of Commissioners
Tiffney White, Chair
Ross Munro, Vice Chair
Sissy Aydlett, Commissioner
Randy Krainiak, Commissioner
Troy Leary, Commissioner

Camden County Manager
Erin Burke, County Manager



Camden County Board of Education
Dr. Jason Banks, Chair
Chris Purcell, Vice Chair
Kevin Heath, Board Member
Magen O’Neal, Board Member
Christian Overton, Board Member

Camden County Schools Superintendent
Dr. Linda Carr, Superintendent

PROJECT STATUS SUMMARY:

During the month of August, the Design-Build team, M. B. Kahn and Moseley Architects continued in the design development phase of the project. Input received during the programming meetings held in July is being incorporated into the design. A follow-up meeting will be scheduled during the month of September.

The Phase 1 ESA was approved by USDA. A proposal for the updates to the Environmental Assessment was provided to the County and it is anticipated these efforts will take approximately 45 days.

A steering committee meeting was held on August 09, 2023 to update representatives from the Board of Commissioners, Board of Education, and County and District staff. The next steering committee meeting is scheduled for Wednesday, September 13, 2023 at 3:30pm (virtual).

Over the next month, the team will continue with the design phase and with preparing necessary documentation for the USDA loan.



MOSELEYARCHITECTS

PROJECT STATUS REPORT : SEPTEMBER 2023

New Camden County High School
Camden County, NC

PROJECT MILESTONES:

Programming and Planning	100%
<ul style="list-style-type: none"> Please refer to the project website for the project history and timeline 	
Design Phase	40%
<ul style="list-style-type: none"> Conceptual / Schematic Design Design Development <ul style="list-style-type: none"> Progress Estimate – anticipated in October 2023 Construction Documents <ul style="list-style-type: none"> 90% Estimate – anticipated in March 2024 	100% 50% 0%
Procurement	0%
Construction Phase	0%

PROJECT FINANCIAL STATUS:

Funding Source:	NC NBPSCF Grant	USDA Loan	Total Project
Budget:	\$50,000,000	\$30,000,000	\$80,000,000
Billed to Date:	\$3,376,205	\$0.00	\$3,376,205
Remaining Budget:	\$46,623,795	\$30,000,000	\$76,623,795

NEXT STEPS:

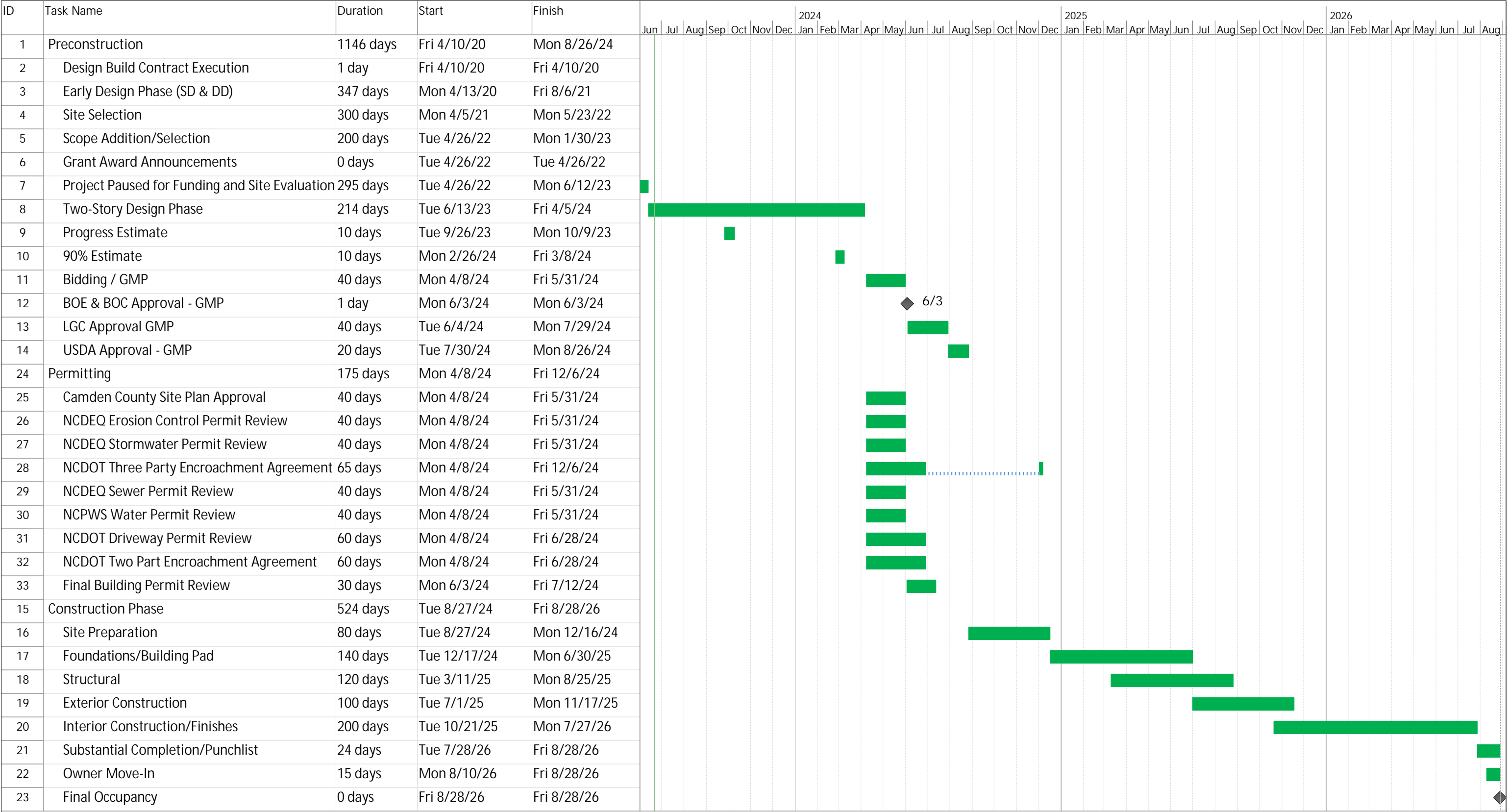
- Continue the design development phase (follow-up programming meeting TBD)
- Steering committee meeting on Wednesday, September 13, 2023 at 3:30pm (virtual).
- Continue the Environmental Assessment (EA) Updates
- Continue preparing and submitting documentation for the USDA loan
- Continue developing procurement documents and information

PROJECT PHOTOS:

See the Project Website: <https://www.cchs-project.com/>

ATTACHMENTS:

- Management Schedule



Project: Camden County High School and Early College
Date: Thu 8/28/23

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

External Milestone

Deadline

Progress

Manual Progress

Attachment: CAMHS 20230828 Project Status Report September (New High School Project Status Report)