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INVITATION TO BID

Project: **Camden County Board of Elections and Historical Museum**

Owner: **Camden County**  
**Michael Renshaw, County Manager**  
**P.O. Box 190**  
**Camden, North Carolina 27921**

1. Pursuant to the General Statutes of North Carolina, qualified (licensed) contractors are invited to submit sealed informal bids for furnishing labor, materials, and equipment required to complete the **Camden County Board of Elections and Historical Museum** project located on 117 N. Highway 343, Camden, North Carolina.
2. Project Description:  
  
The scope of work for this project will include all labor, materials, and equipment necessary to complete site and building renovations that include removal and replacement of existing asphalt pavement, construction of sidewalk, demolition of existing building interior, and modifications to existing structure to elevate the existing slab floor and construct new rooms including new electrical, plumbing and mechanical systems to create the Camden County Board of Elections and Historical Museum.
3. Person to receive bids Michael Renshaw, County Manager, Camden County, P.O. Box 190, Camden, NC 27921 (mailing); 330 US Highway 158 East, Camden, North Carolina (physical location-Camden County Manager's Office).
4. Bid Opening Location: **There will be no formal bid opening for this project. The bids are to be submitted as listed above and are to be opened privately by the County Manager**
5. Time and Date for Receipt of Bids: **1:00 pm, Wednesday, March 19, 2014.**
6. Documents are available for viewing at the following locations:
  1. Camden County Manager's Office, 330 East US 158, Camden, NC 27921
7. Obtaining Bid Documents: A printed copy of the plan drawings will be available for pick up at the Camden County Administration Building located at 330 US HWY 158 East, Camden, N.C. 27921. The cost of these printed plans is \$60.00, payable by check to Camden County. A CD of the plan drawings is also available for \$5.00.
8. Bid Security: 5%
9. Performance bond and payment bond: 5%

10. Bid Withdrawal: Your Bid will be required to be submitted under a condition of irrevocability for a period of 60 days after submission.
11. Rejection of Bids: The Owner reserves the right to waive any informalities or to reject any or all bids
12. Contractual Time: The Owner requires the Project to be completed within 100 calendar days of the issuance of the Notice to Proceed.
13. Liquidated Damages: \$175.00/day.
14. Small Business Entities, Women Owned Businesses and Minority Owned Businesses are encouraged to submit bids.

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